TO: BOARD OF DIRECTORS

FROM: DON SAPGNOL.O

DATE: JUNE 16, 2010

AGENDA ITEM
F
JUNE 23, 2010

MANAGER'S REPORT

ITEM

Standing report to your Honorable Board -- *Period covered by this report June 3, 2010 through June 16, 2010.*

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DISTRICT BUSINESS

Administrative

- The District Clerical position has been filed. The start date is August 2, 2010.
- Recruitment for a Maintenance Supervisor will start in August.
- Exterior painting of the District office has been completed.
- WIP Outreach group met on June 10th. A second meeting is scheduled for June 18th.
- The GM met briefly with potential buyers of the Maria Vista Estates project.
- Senate Bill 972 (Wolk) would shift liability costs from design professionals to public agencies.
- Waterline Intertie monthly report (attached).

Operations

- Storage Tank Re-habilitation project is approximately 35% complete
- Security system being installed at the Stand Pipe site.
- Willow Road Waterline project is underway.
- Via Concha well rehab is underway.
- Marla Vista Estates has set a total of ten water meters.

Meetings

Significant meetings attended or scheduled:

- June 23 – Twitchell Mgmt. Authority and Santa Maria Valley Water Conservation District
- July 12 – Southland Waste Water Treatment Plant Committee meeting.

Safety Program

No incidents or accidents to report.

RECOMMENDATION

Staff seeks direction and input from your Honorable Board.

NIPOMO COMMUNITY SERVICES DISTRICT
WATERLINE INTERTIE PROJECT
MONTHLY REPORT TO THE BOARD OF DIRECTORS
MAY 2010 (FY JUNE 30, 2010)

	REVENUES FY 2009-2010 (1)	MONTH OF MAY	FISCAL YEAR 7/1/2009 TO 6/30/2010
	Supplemental Water Capacity Fees Collected	0.00	34,900.00
	Interest Income (monthly & quarterly posting)	874.77	15,366.19
	Revenue Subtotal	874.77	50,266.19
	EXPENDITURES FY 2009-2010 (2)		
	CONSULTANTS		
1590-A1	Feasibility Study (Cannon)	0.00	0.00
1590-A2	EIR Preparation (Wood & Assoc)	0.00	0.00
1590-A3	Estimate/Preliminary Schedule (Cannon)	0.00	0.00
1590-A4	Proposed Routes/Facilities (Cannon)	0.00	0.00
1590-A5	Prop 50 Grant Applicatin	0.00	0.00
1590-A6	Project Support (Cannon)	0.00	0.00
1590-A7	Groundwater Grant Assistance (SAIC)	0.00	0.00
	LEGAL		
1590-B1	Shipsey & Seitz	3,898.40	13,732.78
1590-B2	McDonough, Holland & Allen	0.00	0.00
1590-B3	Richards, Watson & Gershon	0.00	0.00
	LAND ACQUISITION		0.00
1590-C1	Appraisals (Tarvin & Reeder Gilman)	0.00	8,000.00
1590-C2	Property Negotiations (Hamner Jewell)	1,667.50	12,257.50
1590-C3	Property Acquisitions	0.00	0.00
	FINANCIAL		
1590-D1	Reed Group and Wallace Group	0.00	4,476.25
1590-D2	Lobbying	4,500.00	49,500.00
	ENGINEERING		
1590-E1	Preliminary Engineering Design (AECOM)	0.00	0.00
1590-E2	Water Modeling by Carollo (City of Santa Maria)	0.00	0.00
1590-E3	Alternative Water Supplies (AECOM)	0.00	0.00
1590-E4	Project Information (AECOM)	0.00	0.00
1590-E5	Project Design (AECOM)	0.00	212,712.63
1590-E6	Pressure Testing	0.00	0.00
1590-E7	Peer Review	0.00	13,596.40
1590-E8	Pot Holing	0.00	29,053.05
	OTHER		
1590-F1	FGL Environmental	0.00	0.00
1590-F2	Copy/Print	0.00	0.00
	PERMITS		
1590-G1	Santa Maria Valley Water Conservation District	0.00	0.00
	ASSESSMENT DISTRICT		
1590-H1	Wallace Group	0.00	18,526.09
1590-H2	SLO County Reimbursement Agreement for JPA	0.00	10,000.00
	CONSTRUCTION		
1590-I1	Construction Management (MNS)	6,000.00	19,650.00
1590-I2	Arborist (A&T Arborists)	0.00	2,830.00
	SALARY AND BENEFITS (3)		
1590-Z1	Wages-Capitalized	3,289.20	44,381.11
1590-Z2	Payroll Taxes-Capitalized	190.76	1,807.84
1590-Z3	Retirement-Capitalized	271.82	8,301.04
1590-Z4	Medical-Capitalized	126.18	3,264.76
1590-Z5	Dental/Vision-Capitalized	18.01	441.61
1590-Z6	Workers Compensation-Capitalized	17.86	248.26
	Expenditure Subtotal	19,979.73	452,779.32
	Net Revenues less Expenditures	(19,104.96)	(402,513.13)
	Beginning Fund Balance as of July 1, 2009		2,830,850.76
	Ending Fund Balance as of May 31, 2010		2,428,337.63

(1) See attached "Supplemental Water Fees Collected" Schedule for more detail.
(2) See attached "Supplemental Water Cost Summary" for more detail.
(3) Salary and Benefits of GM and District Engineer are allocated among NCSD projects and capitalized as part of the cost of the project.

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NIPOMO COMMUNITY SERVICES DISTRICT
SUPPLEMENTAL WATER COST SUMMARY

A/C #	DESCRIPTION	7/1/2004 TO 6/30/2005	7/1/2005 TO 6/30/2006	7/1/2006 TO 6/30/2007	7/1/2007 TO 6/30/2008	7/1/2008 TO 6/30/2009	7/1/2009 TO 6/30/2010	GRAND TOTAL
1645	Reservation Fee-City of Santa Maria	37,500.00	0.00	0.00	0.00	0.00	0.00	37,500.00
1590-A1	Feasibility Study (Cannon)	25,887.29	0.00	0.00	0.00	0.00	0.00	25,887.29
1590-A2	EIR Preparation (Wood & Assoc)	29,037.48	87,100.23	16,053.83	45,407.70	76,544.11	0.00	254,143.35
1590-A3	Est/Preliminary Schedule (Cannon)	3,706.19	2,602.75	0.00	0.00	0.00	0.00	6,308.94
1590-A4	Proposed Routes/Facilities (Cannon)	5,050.07	520.00	0.00	0.00	0.00	0.00	5,570.07
1590-A5	Prop 50 Grant Application	2,757.00	6,210.00	0.00	1,857.60	0.00	0.00	10,824.60
1590-A6	Project Support (Cannon)	0.00	11,797.44	0.00	0.00	0.00	0.00	11,797.44
1590-A7	Groundwater Grant Assistance (SAIC)	0.00	0.00	0.00	15,000.00	0.00	0.00	15,000.00
1590-B1	Shipsey & Seitz	0.00	23,095.55	17,564.25	2,201.50	18,224.00	13,732.78	74,818.08
1590-B2	McDonough, Holland & Allen	0.00	34,177.28	15,871.65	0.00	0.00	0.00	50,048.93
1590-B3	Richard, Watson & Gershon	0.00	9,472.38	27,954.81	0.00	0.00	0.00	37,427.19
1590-C1	Appraisals (Tarvin & Reeder Gilman)	0.00	0.00	16,170.00	10,000.00	0.00	8,000.00	34,170.00
1590-C2	Property Negotiations (Hamner Jewell)	0.00	0.00	0.00	0.00	15,250.00	12,257.50	27,507.50
1590-C3	Property Acquisitions	0.00	0.00	0.00	0.00	673.00	0.00	673.00
1590-D1	Reed Group and Wallace Group	0.00	2,809.85	0.00	0.00	7,585.45	4,476.25	14,871.55
1590-D2	Lobbying	0.00	0.00	0.00	38,801.11	38,950.00	49,500.00	127,251.11
1590-E1	Preliminary Engineering Design (Boyle)	0.00	6,470.33	223,286.67	103,460.19	2,194.43	0.00	335,411.62
1590-E2	Water Modeling by Carollo (City of SM)	0.00	0.00	24,942.00	0.00	0.00	0.00	24,942.00
1590-E3	Alternative Water Supplies (Boyle)	0.00	0.00	164,230.48	70,772.01	0.00	0.00	235,002.49
1590-E4	Project Information (Boyle)	0.00	0.00	0.00	6,000.00	0.00	0.00	6,000.00
1590-E5	Project Design (Boyle	0.00	0.00	0.00	0.00	752,319.66	212,712.63	965,032.29
1590-E6	Pressure Testing	0.00	0.00	0.00	0.00	8,682.92	0.00	8,682.92
1590-E7	Peer Review	0.00	0.00	0.00	0.00	2,936.05	13,596.40	16,532.45
1590-E8	Pot Holing	0.00	0.00	0.00	0.00	0.00	29,053.05	29,053.05
1590-F1	Lab Testing (FGL Environmental)	0.00	0.00	5,047.00	0.00	0.00	0.00	5,047.00
1590-F2	Copy/Print	0.00	0.00	740.24	1,022.01	0.00	0.00	1,762.25
1590-G1	Permits	0.00	0.00	0.00	0.00	130.00	0.00	130.00
1590-H1	Assessment District	0.00	0.00	0.00	0.00	83,030.71	18,526.09	101,556.80
1590-H2	SLO County Reimb Agreement-JPA	0.00	0.00	0.00	0.00	0.00	10,000.00	10,000.00
1590-I1	Construction Management (MNS)	0.00	0.00	0.00	0.00	4,635.00	19,650.00	24,285.00
1590-I2	Arborist (A&T Arborist)	0.00	0.00	0.00	0.00	0.00	2,830.00	2,830.00
1590-Z1	Wages-Capitalized	0.00	29,076.92	35,884.51	28,197.08	31,926.57	44,381.11	169,466.19
1590-Z2	Payroll Taxes-Capitalized	0.00	587.22	587.42	455.96	504.53	1,807.84	3,942.97
1590-Z3	Retirement-Capitalized	0.00	8,418.08	10,344.53	8,110.84	8,690.47	8,301.04	43,864.96
1590-Z4	Medical-Capitalized	0.00	2,861.36	3,367.02	2,564.88	2,757.36	3,264.76	14,815.38
1590-Z5	Dental/Vision-Capitalized	0.00	0.00	247.90	328.23	348.15	441.61	1,365.89
1590-Z6	Workers Compensation-Capitalized	0.00	260.35	341.83	225.21	259.81	248.26	1,335.46
		103,938.03	225,459.74	562,634.14	334,404.32	1,055,642.22	452,779.32	2,734,857.77

NIPOMO COMMUNITY SERVICES DISTRICT
CERTIFICATES OF PARTICIPATION
DEBT SERVICE SCHEDULE

	PRINCIPAL	INTEREST	TOTAL DEBT SERVICE	PRINCIPAL BALANCE
				4,000,000.00
FY June 30, 2004	0.00	136,384.79	136,384.79	4,000,000.00
FY June 30, 2005	75,000.00	169,950.00	244,950.00	3,925,000.00
FY June 30, 2006	80,000.00	167,625.00	247,625.00	3,845,000.00
FY June 30, 2007	80,000.00	165,225.00	245,225.00	3,765,000.00
FY June 30, 2008	85,000.00	163,132.50	248,132.50	3,680,000.00
FY June 30, 2009	85,000.00	161,198.75	246,198.75	3,595,000.00
FY June 30, 2010	85,000.00	158,988.75	243,988.75	3,510,000.00
FY June 30, 2011	90,000.00	156,425.00	246,425.00	3,420,000.00
FY June 30, 2012	90,000.00	153,545.00	243,545.00	3,330,000.00
FY June 30, 2013	95,000.00	150,397.50	245,397.50	3,235,000.00

NIPOMO COMMUNITY SERVICES DISTRICT
SUPPLEMENTAL WATER FEES COLLECTED

PROJECT	DEVELOPER	SUMMARY	DATE PAID	WATER SUPPLY PORTION	PIPELINE PORTION	SUPPLEMENTAL TOTAL
CO 06-0225	KENGEL	DEPOSIT FOR 2 ONE INCH METERS AND CREDIT FOR 1 ONE INCH METER EXISTING	11/3/2009			13,858.00
091-326-003	KENNY	1 ONE INCH METER	1/11/2010			13,858.00
TRACT 2663	KELLEY	FINAL FEES RECOMPUTED DUE TO INCREASE 7/1/09	1/11/2010			7,184.00
		FISCAL YEAR 2009-2010	**SUBTOTAL**	0.00	0.00	34,900.00
		CARRY FORWARD TOTALS FOR FY 04-05, FY 05-06, FY 06-07, FY 07-08 & FY 08-09		2,635,970.76	325,443.99	2,961,414.75
			GRAND TOTAL	**2,635,970.76**	**325,443.99**	**2,996,314.75**

NOTICE OF PUBLIC HEARING OF TWITCHELL MANAGEMENT AUTHORITY AND THE SANTA MARIA VALLEY WATER CONSERVATION DISTRICT REGARDING SANTA MARIA VALLEY MANAGEMENT AREA ANNUAL REPORT AND TWITCHELL OPERATIONS MANUAL CAPITAL IMPROVEMENT PROGRAM

NOTICE IS HEREBY GIVEN that on JUNE 23, 2010, the Twitchell Management Authority ("TMA") and the Santa Maria Valley Water Conservation District (District) will hold a joint public hearing, to receive oral and written comments, regarding the Santa Maria Valley Management Area Annual Report and Twitchell Operations Manual and Capital Improvement Program. The Annual Report was prepared by the Santa Maria Valley Management Area Engineer, and the Twitchell Operations Manual and Capital Improvement Program was prepared by MNS Engineers, according to the terms of the June 30, 2005 Stipulation in Santa Maria Valley Water Conservation District v. City of Santa Maria, et al. The Annual Report and Twitchell Operations Manual are available for public review at *http://www.ci.santa-maria.ca.us/Twitchell.shtml*, and at the City's Utilities Department Administration Office located at 2065 East Main Street. The hearing will be held at 6:30 p.m., 511 East Lakeside Parkway, Santa Maria, CA, 93454.

Those desiring to orally comment may do so during the hearing. Written comments should be addressed to the attention of the Twitchell Management Authority at the following address: 2065 East Main Street, Santa Maria, CA, 93454 no later than Friday, July 2, 2010 by 5 p.m. Within 45 days after the date of the hearing, the TMA will submit to the Court its recommendations regarding the Annual Report.