

TO: BOARD OF DIRECTORS

FROM: MICHAEL S. LEBRUN *msl*  
GENERAL MANAGER

DATE: JUNE 5, 2015

## AGENDA ITEM

### C

JUNE 10, 2015

## PRESENTATIONS AND REPORTS

The following presentations and reports are scheduled:

- C-1) REPORT ON PREVIOUS MEETING CLOSED SESSION  
Announcement of actions, if any, taken during Closed Session at previous Board Meetings:
  - o May 27, 2015 Regular Board Meeting
  
- C-2) DIRECTORS' ANNOUNCEMENTS OF DISTRICT & COMMUNITY INTEREST AND REPORTS ON ATTENDANCE AT PUBLIC MEETINGS, TRAINING PROGRAMS, CONFERENCES, AND SEMINARS.  
Receive Announcements and Reports from Directors
  
- C-3) RECEIVE PUBLIC COMMENT ON PRESENTATIONS AND REPORTS PRESENTED UNDER ITEM C AND BY MOTION RECEIVE AND FILE PRESENTATIONS AND REPORTS

TO: BOARD OF DIRECTORS

FROM: MICHAEL S. LEBRUN *MSL*  
GENERAL MANAGER

DATE: JUNE 5, 2015

## AGENDA ITEM

### C-1

JUNE 10, 2015

## CLOSED SESSION REPORT

### ITEM

Announcement of actions, if any, taken during Closed Session at previous Board Meetings [NO ACTION REQUESTED]

### BACKGROUND

The May 27, 2015 Regular Meeting Closed Session included:

1. CONFERENCE WITH DISTRICT LEGAL COUNSEL RE: PENDING LITIGATION PURSUANT TO GC §54956.9
  - a) SMVWCD VS. NCSD (SANTA CLARA COUNTY CASE NO. CV 770214, SIXTH APPELLATE COURT CASE NO. H032750 AND ALL CONSOLIDATED CASES).

Staff will report on closed session action taken, if any.

TO: BOARD OF DIRECTORS

FROM: MICHAEL S. LEBRUN *msl*  
GENERAL MANAGER

DATE: JUNE 5, 2015

## AGENDA ITEM

# D

JUNE 10, 2015

### CONSENT AGENDA

The following items are considered routine and non-controversial by staff and may be approved by one motion if no member of the Board wishes an item removed. If discussion is desired, the item may be removed from the Consent Agenda by a Board member and will be considered separately at the conclusion of the Administrative Items. Individual items on the Consent Agenda are approved by the same vote that approves the Consent Agenda, unless an item is pulled for separate consideration. The recommendations for each item are noted in bracket. Members of the public may comment on the Consent Agenda items.

**Questions or clarification may be made by the Board members  
without removal from the Consent Agenda.**

D-1) WARRANTS [RECOMMEND APPROVAL]

D-2) APPROVE MAY 27, 2015 REGULAR BOARD MEETING MINUTES [RECOMMEND APPROVAL]

TO: BOARD OF DIRECTOR  
 REVIEWED: MICHAEL S. LEBRUN *ML*  
 GENERAL MANAGER  
 FROM: LISA BOGNUDA *LSB*  
 FINANCE DIRECTOR  
 DATE: JUNE 5, 2015

**AGENDA ITEM**  
**D-1**  
**JUNE 10, 2015**

PAGE ONE

**HAND WRITTEN CHECKS**

**TOTAL COMPUTER CHECKS**  
**\$685,461.22**

06-01-15	20404	PGE	ELECTRICITY	\$50,803.60
06-02-15	20405	SLO COUNTY CLERK-RECORDING	RECORDING FEE	\$62.00

VOIDS - 24399-24400, 20403

**COMPUTER GENERATED CHECKS**

024401	05/29/15	DKA01	D-KAL ENGINEERING, INC.	84341.43	.00	84341.43	7	RETENTION PAYMENT #7
24402	06/05/15	EMP01	EMPLOYMENT DEVELOP DEPT	1542.31	.00	1542.31	B50601	STATE INCOME TAX
24403	06/05/15	MID01	RABOBANK-PAYROLL TAX DEPO	4953.96	.00	4953.96	B50601	FEDERAL INCOME TAX
				111.60	.00	111.60	1B50601	FICA
				1307.14	.00	1307.14	2B50601	MEDICARE (FICA)
			Check Total.....:	6372.70	.00	6372.70		
24404	06/05/15	MID02	RABOBANK-DIRECT DEPOSIT	33415.17	.00	33415.17	B50601	NET PAY
24405	06/05/15	PER01	PERS RETIREMENT	10866.73	.00	10866.73	B50601	PERS PAYROLL REMITTANCE
24406	06/05/15	STA01	CALPERS 457 DEFERRED COMP	2955.00	.00	2955.00	B50601	457 DEFERRED COMP
024407	06/10/15	ABA01	ABALONE COAST BACTERIOLOG	4691.60	.00	4691.60	2517	LAB TESTS MAY 2015
				45.00	.00	45.00	2468B	LAB TEST FOR MAR2015
			Check Total.....:	4736.60	.00	4736.60		
024408	06/10/15	ADV01	ADVANTAGE ANSWERING PLUS	246.37	.00	246.37	74140525	ANSWERING SERVICE
024409	06/10/15	ADV03	ADVANCED FLOW MEASUREMENT	486.00	.00	486.00	2447	2015 COMPLIANCE CHECKS AT
024410	06/10/15	ALX01	ALEXANDER'S CONTRACT SERV	2448.57	.00	2448.57	05280872	METER READING
024411	06/10/15	AME02	AMERICAN INDUSTRIAL SUPPL	120.20	.00	120.20	280980	CLAMP, CAP SCREW, HEX NUT
				2414.04	.00	2414.04	281005	CHECK VALVE, GASKET, FLAN
				30.37	.00	30.37	281023	GALVANIZED NIPPLE
				24.45	.00	24.45	281131	GALVANIZED NIPPLE
				53.48	.00	53.48	281229	PIPE NIPPLE
			Check Total.....:	2642.54	.00	2642.54		
024412	06/10/15	AME03	AMERI PRIDE	168.43	.00	168.43	150137743	UNIFORMS
				189.12	.00	189.12	150138207	UNIFORMS
			Check Total.....:	357.55	.00	357.55		
024413	06/10/15	ATT01	AT&T	153.37	.00	153.37	6619444	TELEPHONE
				23.43	.00	23.43	6619688	TELEPHONE
				188.03	.00	188.03	6619757	TELEPHONE
			Check Total.....:	364.83	.00	364.83		
024414	06/10/15	BIG01	BIG BRAND TIRE & SERVICE	1390.23	.00	1390.23	242014	TIRES
024415	06/10/15	BLA02	BLAIR, ROBERT L	874.34	.00	874.34	B50602	SACRAMENTO CSDA MEETING R
				25.00	.00	25.00	MAY2015	NCC MEAL REIMBURSEMENT
			Check Total.....:	899.34	.00	899.34		
024416	06/10/15	BRE02	BRENNTAG PACIFIC INC.	328.42	.00	328.42	524750	SODIUM HYPOCHLORITE
				292.26	.00	292.26	524751	SODIUM HYPOCHLORITE
				238.00	.00	238.00	526609	SODIUM HYPOCHLORITE
				346.51	.00	346.51	526610	SODIUM HYPOCHLORITE
			Check Total.....:	1205.19	.00	1205.19		
024417	06/10/15	CAL03	CALIFORNIA ELECTRIC SUPPL	27.82	.00	27.82	609798	FUSE, PVC TAPE
024418	06/10/15	CAL16	CALPERS	28600.00	.00	28600.00	JUNE 2015	QUARTERLY OPEB CONTRIBUTI
024419	06/10/15	CAL21	CALLEJA, DEREK	150.00	.00	150.00	B50604	BOOT REIMBURSEMENT

**AGENDA ITEM D-1 Warrants**  
**JUNE 10, 2015**

024420	06/10/15	CAR04	CAR QUEST AUTO PARTS	130.48	.00	130.48	MAY 2015	AUTO PARTS
024421	06/10/15	CHA02	CHARTER COMMUNICATIONS	225.00	.00	225.00	JUN2015A	INTERNET - SHOP
				225.00	.00	225.00	JUN2015B	INTERNET - OFFICE
			Check Total.....:	450.00	.00	450.00		
024422	06/10/15	CLE06	CNSLSO INC	540.00	.00	540.00	20171	INSTALLATION OF NEW MFP A
024423	06/10/15	COR01	CORBIN WILLITS SYSTEMS	750.83	.00	750.83	B505151	MONTHLY SOFTWARE SUPPORT
024424	06/10/15	COR04	CORIX WATER PRODUCTS (US)	696.05	.00	696.05	3012444	DISC ASSY KIT, O-RINGS, S
				129.90	.00	129.90	3012842	3/4 AY PVC MTR AMS
				912.28	.00	912.28	175130135	OPERATING SUPPLIES
			Check Total.....:	1738.23	.00	1738.23		
024425	06/10/15	FAR02	FAR WEST EXPRESS	25.00	.00	25.00	MAY2015	DELIVERY
024426	06/10/15	FLO02	FLO SYSTEMS, INC.	40620.33	.00	40620.33	F15335	SUBMERSIBLE PUMPS-TEFFT S
024427	06/10/15	GIL01	GLM, INC.	360.00	.00	360.00	1315	LANDSCAPE MAINTENANCE
024428	06/10/15	GOV01	GOVERNMENT FINANCE OFFICE	160.00	.00	160.00	141525001	MEMBERSHIP RENEWAL - BOGN
024429	06/10/15	GWA01	GWA INC	55.00	.00	55.00	150500640	ALARM SERVICE - OFFICE
				87.00	.00	87.00	150502062	ALARM SERVICE - 509 SOUTH
				87.00	.00	87.00	150521071	ALARM SERVICE
			Check Total.....:	229.00	.00	229.00		
024430	06/10/15	INT02	INTEGRATED INDUSTRIAL SUP	216.83	.00	216.83	31649	BALL VALVE, DISPOSABLE GL
				55.87	.00	55.87	31666	GLOVES
				166.53	.00	166.53	31691	AIR HAMMER, C PLUG
			Check Total.....:	439.23	.00	439.23		
024431	06/10/15	LAN02	LANDMARK LANDSCAPE CO INC	214.00	.00	214.00	64949	LMD
024432	06/10/15	LAY01	LAYFIELD ENVIRONMENTAL	13705.72	.00	13705.72	E05873	BLACKLAKE WWTP LINER REPA
024433	06/10/15	MIN02	MINER'S ACE HARDWARE	771.16	.00	771.16	MAY2015	SUPPLIES
024434	06/10/15	MNS01	MNS ENGINEERS INC	43370.25	.00	43370.25	65543	SUPPLEMENTAL WATER
024435	06/10/15	MOR02	MORE OFFICE SOLUTIONS	16071.25	.00	16071.25	919914	MULTI-FUNCTION COPIER
024436	06/10/15	NEW05	NEWTON GEO-HYDROLOGY CONS	7863.23	.00	7863.23	MAY2015	LITIGATION SUPPORT
024437	06/10/15	NEX03	NEXTRAQ	399.50	.00	399.50	1177886	GPS SUBSCRIPTION
024438	06/10/15	NIP05	NIPOMO CHAMBER OF COMMERC	165.00	.00	165.00	1505	CHAMBER CLEAN-UP GRANT DI
024439	06/10/15	OFF01	OFFICE DEPOT	346.20	.00	346.20	772131804	OFFICE SUPPLIES
				4.29	.00	4.29	772134133	OFFICE SUPPLIES
			Check Total.....:	350.49	.00	350.49		
024440	06/10/15	ONE02	101 BLUEPRINT & COPY	6.12	.00	6.12	15-0741	BLUEPRINTS
024441	06/10/15	PER04	PERRY'S ELECTRIC MOTORS	381.17	.00	381.17	18118	MIXER MOTOR REPLACEMENT
024442	06/10/15	POO01	POOR RICHARD'S PRESS	536.36	.00	536.36	265970	BILL STUFFER - 30% REDUCT
024443	06/10/15	PRE01	PRECISION JANITORIAL	650.00	.00	650.00	260	JANITORIAL SERVICES
024444	06/10/15	RAU01	RAUCH COMMUNICATION CONSU	321.25	.00	321.25	APR-1511	OUTREACH CONSULTANT
024445	06/10/15	RIC01	RICHARDS, WATSON, GERSHON	1686.80	.00	1686.80	201656	WATER RIGHTS ADJUDICATION
024446	06/10/15	SOU01	SOUTH COUNTY SANITARY	38.98	.00	38.98	4885836	WASTE COLLECTION - OFFICE
				201.14	.00	201.14	4886992	WASTE COLLECTION - OLDE T
				185.06	.00	185.06	4887511	WASTE COLLECTION - SHOP
			Check Total.....:	425.18	.00	425.18		
024447	06/10/15	SPI01	SPIESS CONSTRUCTION CO.	287671.77	.00	287671.77	16	PROGRESS PAYMENT #16
024448	06/10/15	SPI02	RABOBANK	15140.62	.00	15140.62	16	RETENTION PAYMENT #16
024449	06/10/15	STA08	STAPLES	70.22	.00	70.22	131813319	OFFICE SUPPLIES
024450	06/10/15	TEC01	TECHNOFLO SYSTEMS	3345.18	.00	3345.18	14434	PARTS FOR KNOLLWOOD WELL
024451	06/10/15	TER01	TERMINIX	44.00	.00	44.00	345326517	PEST CONTROL

**AGENDA ITEM D-1 Warrants  
JUNE 10, 2015**

024452	06/10/15	THE01	THE GAS COMPANY	15.45	.00	15.45	MAY2015A	HEAT - SHOP
				17.95	.00	17.95	MAY2015B	HEAT - OFFICE
			Check Total.....:	33.40	.00	33.40		
024453	06/10/15	TRI05	TRI COUNTY OFFICE FURNITU	3223.35	.00	3223.35	112360	WORK STATION
024454	06/10/15	TUC01	TUCKFIELD & ASSOCIATES	10665.00	.00	10665.00	0400	SEWER RATE STUDY
024455	06/10/15	TYL01	TYLER TECHNOLOGIES, INC.	3000.00	.00	3000.00	025125706	PROJECT MANAGEMENT
024456	06/10/15	UPS01	UPS STORE #6031	20.94	.00	20.94	4775	SHTPPTNG
024457	06/10/15	USA01	USA BLUEBOOK	530.31	.00	530.31	646144	LAB SUPPLIES
				1322.80	.00	1322.80	646192	GAS DETECTOR, LAB SUPPLIE
				249.15	.00	249.15	648488	LAB SUPPLIES
				260.33	.00	260.33	649928	LAB SUPPLIES
			Check Total.....:	2362.59	.00	2362.59		
024458	06/10/15	USB01	US BANK (VISA)	625.70	.00	625.70	MAY2015A	EDUCATION/TRAINING
				17.50	.00	17.50	MAY2015B	MEALS
				1683.35	.00	1683.35	MAY2015C	OFFICE SUPPLIES
				10.17	.00	10.17	MAY2015D	COMPUTER EXPENSE
				281.93	.00	281.93	MAY2015E	OPERATING SUPPLIES
			Check Total.....:	2618.65	.00	2618.65		
024459	06/10/15	VER01	VERIZON	52.09	.00	52.09	MAY2015	TELEPHONE
024460	06/10/15	VER03	VERIZON WIRELESS	385.19	.00	385.19	974616352	TELEPHONE
024461	06/10/15	XYL01	XYLEM WATER SOLUTIONS U.S	36290.93	.00	36290.93	400505841	DIESEL PUMP
				1646.31	.00	1646.31	400507285	PUMP ACCESSORIES
			Check Total.....:	37937.24	.00	37937.24		
024462	06/10/15	YOU01	YOUR PEOPLE PROFESSIONALS	1600.00	.00	1600.00	B50605	EMPLOYMENT AGENCY DEPOSIT
024463	06/10/15	\A008	ARB INC.,	479.85	.00	479.85	000B50601	MQ CUSTOMER REFUND
024464	06/10/15	\C011	COASTAL COMMUNITY BUILDER	460.12	.00	460.12	000B50601	MQ CUSTOMER REFUND
024465	06/10/15	\G014	GEASLEN, DEBBIE	20.47	.00	20.47	000B50601	MQ CUSTOMER REFUND
024466	06/10/15	\H011	HALSELL BUILDERS,	460.39	.00	460.39	000B50601	MQ CUSTOMER REFUND
024467	06/10/15	\K006	KCI ENVIRONMENTAL,	461.19	.00	461.19	000B50601	MQ CUSTOMER REFUND

TO: BOARD OF DIRECTORS  
FROM: MICHAEL S. LEBRUN *MSL*  
GENERAL MANAGER  
DATE: JUNE 5, 2015

**AGENDA ITEM**  
**D-2**  
**JUNE 10, 2015**

**APPROVE MAY 27, 2015 REGULAR BOARD MEETING MINUTES**

**ITEM**

Approve action minutes from previous Board meetings. [RECOMMEND APPROVE MINUTES]

**BACKGROUND**

The draft minutes are a written record of the previous Board Meeting action.

**RECOMMENDATION**

Approve Minutes

**ATTACHMENT**

- A. May 27, 2015, draft Regular Board Meeting Minutes

June 10, 2015

D-2

ATTACHMENT A



# NIPOMO COMMUNITY SERVICES DISTRICT

*Serving the Community Since 1965*

## DRAFT REGULAR MINUTES

**MAY 27, 2015, AT 9:00 A.M.**

JON S. SEITZ BOARD ROOM 148 SOUTH WILSON STREET, NIPOMO, CA

### **BOARD of DIRECTORS**

CRAIG ARMSTRONG, **PRESIDENT**  
DAN GADDIS, **VICE PRESIDENT**  
BOB BLAIR, **DIRECTOR**  
ED EBY, **DIRECTOR**  
DAN WOODSON, **DIRECTOR**

### **PRINCIPAL STAFF**

MICHAEL S. LEBRUN, **GENERAL MANAGER**  
LISA BOGNUDA, **FINANCE DIRECTOR**  
MICHAEL W. SEITZ, **GENERAL COUNSEL**  
PETER SEVCIK, **DIRECTOR OF ENG. & OPS.**  
JESSICA MATSON, **BOARD CLERK**

Mission Statement: The Nipomo Community Services District's mission is to provide its customers with reliable, quality, and cost-effective services now and in the future.

00:00:00

#### A. CALL TO ORDER AND FLAG SALUTE

*President Armstrong called the Regular Meeting of May 27, 2015 to order at 9:00 a.m. and led the flag salute.*

00:00:40

#### B. ROLL CALL AND PUBLIC COMMENT FOR ITEMS NOT ON AGENDA

*At Roll Call, all Directors were present.*

*There were no public comments.*

00:00:43

#### C. PRESENTATIONS AND REPORTS

##### C-1) DIRECTOR OF ENGINEERING AND OPERATIONS Summary of recent activities

*Peter Sevcik, Director of Engineering & Operations, reviewed the report as presented in the Board Packet. Mr. Sevcik also reported that the Supplemental Water Project was in the final stages of construction and scheduled to go online in July. Mr. Sevcik answered questions from the Board.*

*There were no public comments.*

00:07:37

##### C-2) REPORT ON MAY 12, 2015 REGULAR MEETING AND MAY 21, 2015 SPECIAL MEETING CLOSED SESSIONS

Announcement of actions, if any, taken in Closed Session

*Mike Seitz, District Legal Counsel, announced that the Board discussed Item I.1(a) from the May 12, 2015 Regular Meeting (Conference with District Legal Counsel re: pending litigation pursuant to GC §54956.9 SMVWCD VS. NCSD) in closed session, but took no reportable action.*

*Mr. Seitz reported that the Board discussed Item I.2 (Navarro v. NCSD) in closed session, voted 5-0 to reject the claim, directed staff to provide notice of rejection to the claimants and directed that the defense of the claims be tendered to D-KAL.*

*Mr. Seitz announced that the Board discussed Item 4(a) from the May 21, 2015 Special Meeting (Conference with District Legal Counsel re: pending litigation pursuant to GC §54956.9 SMVWCD VS. NCSD) in closed session, gave direction, but took no reportable action.*

SUBJECT TO BOARD APPROVAL

00:08:40

C-3) DIRECTORS' ANNOUNCEMENTS OF DISTRICT & COMMUNITY INTEREST AND REPORTS ON ATTENDANCE AT PUBLIC MEETINGS, TRAINING PROGRAMS, CONFERENCES, AND SEMINARS.

Receive Announcements and Reports from Directors

Director Woodson

- ◇ May 18, Attended the South County Advisory Council (SCAC) meeting where they discussed the District's letter to the County regarding water conservation measures, and voted unanimously to support the letter and send to the County.

Director Blair

- ◇ May 19-20, Attended the California Special District Association's (CSDA) Legislative Days in Sacramento where they discussed several bills up for consideration. Director Blair also reported that he met with Assemblyman Katcho Achadjian.

Director Gaddis

- ◇ May 18, Attended Nipomo Mesa Management Area's (NMMA) meeting.
- ◇ May 21, Attended NCSD Special Meeting declaring Stage III Water Shortage.

Director Eby

- ◇ May 12, Attended the Blacklake Management Association's meeting where they discussed the Rossi development project.
- ◇ May 19, Attended a presentation by Rossi regarding the project at Blacklake which will go before the County Board of Supervisors in August.
- ◇ The next NMMA meeting will be on June 16<sup>th</sup>.

00:15:23

C-4) RECEIVE PUBLIC COMMENT ON PRESENTATIONS AND REPORTS PRESENTED UNDER ITEM C AND BY MOTION RECEIVE and FILE PRESENTATIONS AND REPORTS

*There were no public comments.*

*Upon the motion of Director Bob Blair and seconded, the Board unanimously approved to receive and file the presentations and reports as submitted.*

*Vote 5-0.*

YES VOTES	NO VOTES	ABSENT
Directors Blair, Gaddis, Eby, Woodson, and Armstrong	None	None

00:16:13

D. CONSENT AGENDA

D-1) WARRANTS

D-2) APPROVE MINUTES OF PREVIOUS BOARD MEETINGS

- MAY 12, 2015 REGULAR MEETING

D-3) APPROVE MINUTES OF PREVIOUS BOARD MEETINGS

- MAY 21, 2015 SPECIAL MEETING

*Director Eby requested clarification on warrants. Michael LeBrun, General Manager, responded.*

*There were no public comments.*

**ITEMS D-1 and D-2**

*Upon the motion of Director Dan Gaddis and seconded, the Board unanimously approved Items D-1 and D-2.*

*Vote 5-0.*

YES VOTES	NO VOTES	ABSENT
<i>Directors Gaddis, Eby, Blair, Woodson and Armstrong</i>	<i>None</i>	<i>None</i>

**ITEM D-3**

*Upon the motion of Director Craig Armstrong and seconded, the Board unanimously approved the minutes from the May 21, 2015 Special Meeting. (Director Blair was not qualified to vote.)*

*Vote 4-0.*

YES VOTES	NO VOTES	ABSENT
<i>Directors Armstrong, Gaddis, Eby, and Woodson</i>	<i>None</i>	<i>None</i>

**E. ADMINISTRATIVE ITEMS**

00:18:21

**E-1) SEWER SERVICE REQUEST FOR 1141 DIVISION STREET 17-LOT RESIDENTIAL SUBDIVISION (APN 092-181-035)**

*Michael LeBrun, General Manager, reviewed the report as presented in the Board packet.*

*The following members of the public spoke:*

*Tom Girard, Pro Real Estate, handed materials to the Board (available for review at the District office) and commented on the conditions of the Intent-to-Serve and associated fees due. Mr. LeBrun responded. Mr. Girard answered questions from the Board.*

*Andy Mangano, MFI Limited, asked about existing hook-ups to the sewer system and fees paid. Mr. LeBrun responded.*

*Sharon Tanner, Nipomo resident and owner of APN 092-181-035, commented on the parcel and fees she believes have been paid.*

*Mike Seitz, District Legal Counsel, commented that the burden is on the applicant to provide proof of payment.*

*President Armstrong suggested the applicant go to the County to research the parcel and any payments made.*

*Andy Mangano, MFI Limited, asked about the ability to purchase water from the District. Mr. Seitz commented that this parcel is in Golden State Water company's boundary and Agreements are not yet in place.*

Upon the motion of Director Craig Armstrong and seconded, the Board unanimously approved the Intent-to-Serve Letter with conditions.  
 Vote 5-0.

YES VOTES	NO VOTES	ABSENT
Directors Armstrong, Blair, Eby, Woodson, and Gaddis	None	None

E-2) SERVICE REQUEST – TRACT 2558, 15-LOT RESIDENTIAL DEVELOPMENT

01:00:05

Peter Sevcik, Director of Engineering & Operations, reviewed the report as presented in the Board packet. Mr. Sevcik answered questions from the Board.

The following members of the public spoke:  
George Newman, developer, commented on the location of the lot.

Upon the motion of Director Craig Armstrong and seconded, the Board unanimously approved the Intent-to-Serve Letter with conditions.  
 Vote 5-0.

YES VOTES	NO VOTES	ABSENT
Directors Armstrong, Blair, Eby, Woodson, Gaddis	None	None

E-3) SERVICE REQUEST – APN 091-073-021 AND 091-073-022 4-LOT RESIDENTIAL DEVELOPMENT

01:05:30

Peter Sevcik, Director of Engineering & Operations, reviewed the report as presented in the Board packet. Mr. Sevcik answered questions from the Board.

There were no public comments.

Upon the motion of Director Bob Blair and seconded, the Board unanimously approved the Intent-to-Serve Letter with conditions.  
 Vote 5-0.

YES VOTES	NO VOTES	ABSENT
Directors Blair, Eby, Woodson, Gaddis, and Armstrong	None	None

F. GENERAL MANAGER'S REPORT

01:08:13

Michael LeBrun, General Manager, reviewed the report as presented in the Board packet. Mr. LeBrun also reported the following:

- He had a discussion with 4<sup>th</sup> District Supervisor Lynn Compton's legislative aid, Jocelyn Brennan regarding the District's water shortage.
- Pending applications for service will be reflected in the Supplemental Water Accounting table in future Manager's Reports.
- The District plans to conduct another water rate study in 18 months.
- The California Special District Association (CSDA) annual conference is in September and is open to all Board members.

Mr. LeBrun answered questions from the Board.

There were no public comments.

Nipomo Community Services District  
REGULAR MEETING  
MINUTES

G. COMMITTEE REPORTS

*None.*

01:21:53

H. DIRECTORS' REQUESTS TO STAFF AND SUPPLEMENTAL REPORTS

*There were no requests.*

01:22:32

I. CLOSED SESSION ANNOUNCEMENTS

1. CONFERENCE WITH DISTRICT LEGAL COUNSEL RE: PENDING LITIGATION PURSUANT TO GC §54956.9

- a) SMVWCD VS. NCSD (SANTA CLARA COUNTY CASE NO. CV 770214, SIXTH APPELLATE COURT CASE NO. H032750 AND ALL CONSOLIDATED CASES).

01:22:43

J. PUBLIC COMMENT ON CLOSED SESSION ITEMS

*There were no public comments.*

K. ADJOURN TO CLOSED SESSION

*President Armstrong adjourned to closed session at 10:23 a.m.*

L. OPEN SESSION

ANNOUNCEMENT OF ACTIONS, IF ANY, TAKEN IN CLOSED SESSION

*The Board came back into Open Session at 10:42 a.m.*

*Mike Seitz, District Legal Counsel, announced that the Board discussed Item 1(a) but took no reportable action.*

ADJOURN

*President Armstrong adjourned the meeting at 10:43 a.m.*

MEETING SUMMARY	HOURS & MINUTES
Regular Meeting	1 hour 24 minutes
Closed Session	19 minutes
TOTAL HOURS	1 hour 43 minutes

Respectfully submitted,

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Michael S. LeBrun, General Manager and Secretary to the Board

\_\_\_\_\_  
Date