

NIPOMO COMMUNITY SERVICES DISTRICT

MONDAY, MARCH 16, 2015

2:00 P.M.

SPECIAL MEETING MINUTES

FINANCE AND AUDIT COMMITTEE

1. CALL TO ORDER, FLAG SALUTE AND ROLL CALL

Chairman Gaddis called the meeting to order at 2:00 p.m. Chairman Gaddis and Director Armstrong were in attendance along with Staff members Michael LeBrun and Lisa Bognuda. No public was in attendance.

2. REVIEW INFORMATION FOR INCLUSION IN THE DRAFT 2015-2016 FISCAL YEAR BUDGET

Michael LeBrun and Lisa Bognuda, gave an overview of the item and answered questions from the Committee.

The Committee directed Staff to proceed with preparing the draft FY 2015-2016 budget.

3. REVIEW EMPLOYEE COST OF LIVING ADJUSTMENT (COLA)

Michael LeBrun, General Manager, gave an overview of the item and answered questions from the Committee.

The Committee directed Staff to include the COLA in the 2015-2016 budget development.

4. REVIEW PURCHASING POLICY

Michael LeBrun and Lisa Bognuda gave an overview of the item and answered questions from the Committee

The Committee directed Staff to continue to work on suggested changes to the policy.

5. REVIEW REQUEST FOR PROPOSALS FOR FUND ACCOUNTING AND UTILITY BILLING SOFTWARE

Michael LeBrun and Lisa Bognuda, gave an overview of the item and answered questions from the Committee.

The Committee directed Staff to proceed with initiating contract negotiations with Tyler Technologies.

6. SET NEXT MEETING DATE

The Committee set the next meeting for Friday, April 17, 2015 at 2:00 p.m.

7. ADJOURN

The meeting was adjourned at 3:20 p.m.