

TO: BOARD OF DIRECTORS
FROM: MICHAEL S. LEBRUN *MSL*
GENERAL MANAGER
DATE: DECEMBER 4, 2015



COMMITTEE REPORTS

ITEM

Review and discuss Committee meeting minutes.

BACKGROUND

The following committee meetings were held for which meeting minutes are being provided:

- November 24, 2015 Finance and Audit Committee Meeting Minutes

RECOMMENDATION

It is recommended that your Honorable Board discuss the meeting minutes as appropriate.

ATTACHMENTS

- A. Finance and Audit Committee Meeting Minutes

December 9, 2015

ITEM G

ATTACHMENT A

NIPOMO COMMUNITY SERVICES DISTRICT

TUESDAY, NOVEMBER 24, 2015
2:30 P.M.

SPECIAL MEETING MINUTES

FINANCE AND AUDIT COMMITTEE

1. CALL TO ORDER, FLAG SALUTE AND ROLL CALL

Chairman Gaddis called the meeting to order at 2:30 p.m. Chairman Gaddis and Director Armstrong were in attendance along with Staff members Michael LeBrun and Lisa Bognuda. One member of the public was in attendance.

2. REVIEW THE DRAFT AUDIT REPORT FOR FISCAL YEAR ENDED JUNE 30, 2015

Michael LeBrun introduced the item and Bob Crosby, Certified Public Accountant of Crosby Company made a presentation. The Committee asked questions and suggested corrections to the draft report. Director Armstrong requested a Management Letter from Mr. Cosby.

There was no public comment.

Upon motion of Director Armstrong and seconded, the Committee unanimously agreed to direct Staff to make the suggested changes and forward the Audit Report to the Board of Directors for acceptance on December 9, 2015.

3. ADJOURN

The meeting was adjourned at 3:10 p.m.