

TO: BOARD OF DIRECTORS

FROM: MARIO IGLESIAS
GENERAL MANAGER

DATE: JANUARY 21, 2016

AGENDA ITEM

C

JANUARY 27, 2016

PRESENTATIONS AND REPORTS

The following presentations and reports are scheduled:

- C-1) REPORT ON PREVIOUS MEETING CLOSED SESSION
Announcement of actions, if any, taken during Closed Session at previous Board Meeting
- C-2) DIRECTORS' ANNOUNCEMENTS OF DISTRICT & COMMUNITY INTEREST AND REPORTS ON ATTENDANCE AT PUBLIC MEETINGS, TRAINING PROGRAMS, CONFERENCES, AND SEMINARS.
Receive Announcements and Reports from Directors
- C-3) RECEIVE PUBLIC COMMENT ON PRESENTATIONS AND REPORTS PRESENTED UNDER ITEM C AND BY MOTION RECEIVE AND FILE PRESENTATIONS AND REPORTS

TO: BOARD OF DIRECTORS

FROM: MARIO IGLESIAS
GENERAL MANAGER

DATE: JANUARY 21, 2016

AGENDA ITEM
C-1
JANUARY 27, 2016

CLOSED SESSION REPORT

ITEM

Announcement of actions, if any, taken during Closed Session at previous Board Meetings [NO ACTION REQUESTED]

BACKGROUND

The January 13, 2016 Regular Meeting Closed Session included:

1. CONFERENCE WITH DISTRICT LEGAL COUNSEL RE: PENDING LITIGATION PURSUANT TO GC §54956.9
 - a) SMVWCD VS. NCSD (SANTA CLARA COUNTY CASE NO. CV 770214, SIXTH APPELLATE COURT CASE NO. H032750 AND ALL CONSOLIDATED CASES).
 - b) HEAL VS. NCSD (SAN LUIS OBISPO COUNTY CASE NO CV 15-0539)

Staff will report on closed session action taken, if any.

TO: BOARD OF DIRECTORS

FROM: MARIO IGLESIAS
GENERAL MANAGER

DATE: JANUARY 21, 2016

AGENDA ITEM

D

JANUARY 27, 2016

CONSENT AGENDA

The following items are considered routine and non-controversial by staff and may be approved by one motion if no member of the Board wishes an item removed. If discussion is desired, the item may be removed from the Consent Agenda by a Board member and will be considered separately at the conclusion of the Administrative Items. Individual items on the Consent Agenda are approved by the same vote that approves the Consent Agenda, unless an item is pulled for separate consideration. The recommendations for each item are noted in bracket. Members of the public may comment on the Consent Agenda items.

**Questions or clarification may be made by the Board members
without removal from the Consent Agenda.**

- D-1) WARRANTS [RECOMMEND APPROVAL]
- D-2) APPROVE JANUARY 13, REGULAR BOARD MEETING MINUTES [RECOMMEND APPROVAL]
- D-3) FOURTH QUARTER INVESTMENT REPORT [RECOMMEND RECEIVE REPORT]
- D-4) APPROVE RESOLUTION OF APPRECIATION FOR OUTGOING GENERAL MANAGER MICHAEL S. LEBRUN [RECOMMEND APPROVE RESOLUTION]

TO: BOARD OF DIRECTOR

REVIEWED: MARIO IGLESIAS
GENERAL MANAGER

FROM: LISA BOGNUDA *LSB*
FINANCE DIRECTOR

DATE: JANUARY 22, 2016



PAGE ONE

HAND WRITTEN CHECKS

01-27-16 20462 CWEA
01-27-16 20463 CWEA

TOTAL COMPUTER CHECKS

\$373,411.27
CERTIFICATION RENEWAL-BREWER \$86.00
MEMBERSHIP RENEWAL-BROWN \$164.00

VOIDS - NONE

COMPUTER GENERATED CHECKS

25252	01/15/16	EMP01	EMPLOYMENT DEVELOP DEPT	1690.80	.00	1690.80	B60111	STATE INCOME TAX
25253	01/15/16	MID01	RABOBANK-PAYROLL TAX DEPO	5353.86 1327.08	.00 .00	5353.86 1327.08	B60111 1B60111	FEDERAL INCOME TAX MEDICARE (FICA)
			Check Total.....:	6680.94	.00	6680.94		
25254	01/15/16	MID02	RABOBANK-DIRECT DEPOSIT	34486.30	.00	34486.30	B60111	NET PAY
25255	01/15/16	PER01	PERS RETIREMENT	8186.88	.00	8186.88	B60111	PERS PAYROLL REMITTANCE
25256	01/15/16	STA01	CALPERS 457 DEFERRED COMP	2000.00	.00	2000.00	B60111	457 DEFERRED COMP
025257	01/27/16	AEC01	AECOM USA INC	6080.40	.00	6080.40	37679749	SUPPLEMENTAL WATER PHASE
025258	01/27/16	ALL01	ALLIANCE OCCUPATIONAL MED	145.00	.00	145.00	667347	PREEMPLOYMENT PHYSICAL-IG
025259	01/27/16	AME02	AMERICAN INDUSTRIAL SUPPL	78.31	.00	78.31	288683	ANCHORS, WASHERS, WRENCH
025260	01/27/16	AME03	AMERI PRIDE	221.07 201.96	.00 .00	221.07 201.96	501541411 501546756	UNIFORMS UNIFORMS
			Check Total.....:	423.03	.00	423.03		
025261	01/27/16	BES01	BEST BEST & KRIEGER	1689.00	.00	1689.00	763824	LEGAL SERVICES
025262	01/27/16	BRE02	BRENTAG PACIFIC INC.	496.11	.00	496.11	589780	FERROUS CHLORIDE
025263	01/27/16	CAL03	CALIFORNIA ELECTRIC SUPPL	188.13	.00	188.13	631225	GLOVES
025264	01/27/16	CAL08	CALIFORNIA RURAL WATER A	250.00	.00	250.00	B60120	D2 CERTIFICATION REVIV -
025265	01/27/16	CAL23	CAL-COAST MACHINERY, INC.	917.99	.00	917.99	298060	SIDE DOOR/WINDOW KIT
025266	01/27/16	CIT02	CITY OF SANTA MARIA	249791.21	.00	249791.21	68650	WATER PURCHASED 10/1/15-1
025267	01/27/16	CLE06	CNSSLO INC	2535.00	.00	2535.00	21322	MONTHLY COMPUTER SUPPORT
025268	01/27/16	COR04	CORIX WATER PRODUCTS (US)	657.91	.00	657.91	613000469	CHECK VALVE
025269	01/27/16	DEW01	J B DEWAR INC	141.09	.00	141.09	131597	OIL
025270	01/27/16	FGL01	FGL ENVIRONMENTAL	374.80	.00	374.80	582757	LAB TESTS
025271	01/27/16	FOR01	FORMS 2020	1060.22 554.36 1641.28	.00 .00 .00	1060.22 554.36 1641.28	1428 1429 1430	#10 WINDOW ENVELOPES #10 REGULAR ENVELOPES #9 REPLY ENVELOPES
			Check Total.....:	3255.86	.00	3255.86		
025272	01/27/16	GWA01	GWA INC	50.00	.00	50.00	100640201	ADD USER - IGLESIAS
025273	01/27/16	HAM02	HAMNER JEWELL & ASSOCIATE	56.48	.00	56.48	7854	WATERLINE INTERTIE
025274	01/27/16	IGL01	MARIO IGLESIAS	74.00 44.10	.00 .00	74.00 44.10	JAN2016A JAN2016B	LIVESCAN REIMBURSEMENT PRORATED CELL PHONE REIMB
			Check Total.....:	118.10	.00	118.10		
025275	01/27/16	IRO01	IRON MOUNTAIN RECORDS MGT	31.50	.00	31.50	MEA3751	ONSITE SHREDDING
025276	01/27/16	JUS01	JUSTIFACTS CREDENTIAL	199.15	.00	199.15	240586	BACKGROUND CHECK
025277	01/27/16	LEB02	LeBRUN, MICHAEL	65.00	.00	65.00	B60120	CELL PHONE REIMBURSEMENT
025278	01/27/16	MIN02	MINER'S ACE HARDWARE	617.33	.00	617.33	DEC2015	SUPPLIES

**AGENDA ITEM D-1 Warrants
JANUARY 27, 2016**

025279	01/27/16	MOR02	MORE OFFICE SOLUTIONS	675.56	.00	675.56	1113074	COPIER MAINTENANCE
				12.19	.00	12.19	1117763	B&W/COLOR COPIES
				243.20	.00	243.20	1118749	B&W/COLOR COPIES
			Check Total.....:	930.95	.00	930.95		
025280	01/27/16	MUL01	MULLAHEY FORD	795.01	.00	795.01	95855	VEHICLE REPAIR AND MAINTENANCE
				1721.00	.00	1721.00	95920	VEHICLE REPAIR AND MAINTENANCE
			Check Total.....:	2516.01	.00	2516.01		
025281	01/27/16	NIP08	NIPOMO CSD	2050.66	.00	2050.66	JAN2016A	SOUTHLAND WWTP
				281.56	.00	281.56	JAN2016B	LMD
			Check Total.....:	2332.22	.00	2332.22		
025282	01/27/16	NUN01	NUNLEY, MICHAEL K. & ASSO	1350.00	.00	1350.00	1657	TRACT 2734 PCIA
025283	01/27/16	OFF01	OFFICE DEPOT	32.21	.00	32.21	816852860	OFFICE SUPPLIES
				566.58	.00	566.58	847312001	OFFICE SUPPLIES
			Check Total.....:	598.79	.00	598.79		
025284	01/27/16	PGE01	P G & E	29117.78	.00	29117.78	011516	ELECTRICITY
025285	01/27/16	POO01	POOR RICHARD'S PRESS	97.96	.00	97.96	269052A	MAILING LATE NOTICES
				113.01	.00	113.01	269052B	POSTAGE FOR LATE NOTICES
				508.86	.00	508.86	269054A	MAILING BILLS
				1358.00	.00	1358.00	269054B	POSTAGE FOR BILLS
			Check Total.....:	2077.83	.00	2077.83		
025286	01/27/16	SHI01	SHIPSEY & SEITZ, INC	10331.50	.00	10331.50	108195	LEGAL SERVICES
025287	01/27/16	SPE01	SPECIAL DISTRICT RISK	698.19	.00	698.19	52584	PROPERTY/LIABILITY PROGRAM
025288	01/27/16	STA05	STATE WATER RESOURCES CB	440.00	.00	440.00	B60121	GRADE 04 EXAM - NEWMAN
025289	01/27/16	TYL01	TYLER TECHNOLOGIES, INC.	968.75	.00	968.75	144036	TYLER IMPLEMENTATION
025290	01/27/16	USA01	USA BLUEBOOK	384.73	.00	384.73	837611	LAB SUPPLIES
				341.45	.00	341.45	839314	MONOCHLOR POWDER PILLOWS
			Check Total.....:	726.18	.00	726.18		
025291	01/27/16	WSC01	WSC	116.75	.00	116.75	1716	BMP IMPLEMENTATION/CUWCC

TO: BOARD OF DIRECTORS

FROM: MARIO IGLESIAS
GENERAL MANAGER

DATE: JANUARY 21, 2016

AGENDA ITEM
D-2
JANUARY 27, 2016

**APPROVE JANUARY 13, 2016
REGULAR BOARD MEETING MINUTES**

ITEM

Approve action minutes from previous Board meetings. [RECOMMEND APPROVE MINUTES]

BACKGROUND

The draft minutes are a written record of the previous Board Meeting action.

RECOMMENDATION

Approve Minutes

ATTACHMENT

- A. January 13, 2016 draft Regular Board Meeting Minutes

January 27, 2016

ITEM D-2

ATTACHMENT A

NIPOMO COMMUNITY SERVICES DISTRICT

Serving the Community Since 1965

DRAFT REGULAR MINUTES

JANUARY 13, 2016 AT 9:00 A.M.

JON S. SEITZ BOARD ROOM 148 SOUTH WILSON STREET, NIPOMO, CA

BOARD of DIRECTORS

CRAIG ARMSTRONG, **PRESIDENT**
DAN ALLEN GADDIS, **VICE PRESIDENT**
BOB BLAIR, **DIRECTOR**
ED EBY, **DIRECTOR**
DAN WOODSON, **DIRECTOR**

PRINCIPAL STAFF

MARIO IGLESIAS, **GENERAL MANAGER**
LISA BOGNUDA, **FINANCE DIRECTOR**
MICHAEL W. SEITZ, **GENERAL COUNSEL**
PETER SEVCIK, **DIRECTOR OF ENG. & OPS.**
JESSICA MATSON, **BOARD CLERK**

Mission Statement: The Nipomo Community Services District's mission is to provide its customers with reliable, quality, and cost-effective services now and in the future.

00:00:00 A. CALL TO ORDER AND FLAG SALUTE

President Armstrong called the Regular Meeting of January 13, 2016 to order at 9:00 a.m. and led the flag salute.

00:00:34 B. ROLL CALL AND PUBLIC COMMENT FOR ITEMS NOT ON AGENDA

At Roll Call, all Directors were present.

President Armstrong welcomed new District General Manager, Mario Iglesias.

There were no public comments.

00:00:44 C. PRESENTATIONS AND REPORTS

C-1) CONSERVATION POSTER CONTEST AWARDS

Jessica Matson, Public Information Director, reviewed the report as presented in the Board Packet.

President Armstrong presented awards to participants of the District's conservation poster contest.

3rd and 4th grade students and teachers from Dorothea Lange Elementary and Nipomo Elementary were recognized.

5th and 6th grade students and teachers from Nipomo Elementary and Dana Elementary were recognized.

President Armstrong announced that Item E-1 would be heard next.

00:07:10 E-1) CONSIDER GRANT REQUEST FROM NIPOMO CHAMBER OF COMMERCE IN THE AMOUNT OF \$35,000 FOR SOLID WASTE REMOVAL IN NIPOMO COMMUNITY COMMON AREAS

Mario Iglesias, General Manager, reviewed the report as presented in the Board Packet and introduced Nipomo Chamber of Commerce Executive Director, Amber Wilson. Ms. Wilson answered questions from the Board.

There were no public comments.

SUBJECT TO BOARD APPROVAL

Upon the motion of Director Bob Blair and seconded, the Board unanimously awarded the Nipomo Chamber of Commerce a grant in the amount of \$35,000 for solid waste removal. Vote 5-0.

YES VOTES	NO VOTES	ABSENT
Directors Blair, Gaddis, Eby, Woodson, and Armstrong	None	None

President Armstrong announced that the Board would return to Item C-2.

00:12:45

C-2) REPORT ON PREVIOUS MEETING CLOSED SESSION

Announcement of actions, if any, taken during Closed Session at previous Board Meeting

Mike Seitz, District Legal Counsel, announced that the Board discussed Item 1.1(a) from the December 9, 2015 Regular Meeting (Conference with District Legal Counsel re: pending litigation pursuant to GC §54956.9 SMVWCD VS. NCSD) in closed session, heard a report but took no reportable action.

Mr. Seitz reported that the Board discussed Item 1.1(b) (HEAL VS. NCSD), heard a report but took no reportable action.

Mr. Seitz also announced that the Board discussed Item 2, interviewed two candidates, and selected a new District General Manager.

00:13:38

C-3) DIRECTORS' ANNOUNCEMENTS OF DISTRICT & COMMUNITY INTEREST AND REPORTS ON ATTENDANCE AT PUBLIC MEETINGS, TRAINING PROGRAMS, CONFERENCES, AND SEMINARS.

Receive Announcements and Reports from Directors

Director Eby

- ◇ *January 8, Attended the Blacklake Town Hall meeting with Supervisor Compton where they gave an update on the Rossi project.*
- ◇ *January 12, Attended the Board of Supervisors meeting where the Rossi project was discussed and the Supervisors accepted his application for processing.*
- ◇ *December 12, Attended the NMMA (Nipomo Mesa Management Area) meeting. The next meeting will be held on January 22nd at NCSD.*

Director Gaddis

- ◇ *December 18, Attended the Special Meeting where they approved the General Manager contract.*
- ◇ *January 4, Attended the NCSD Board Officer meeting.*
- ◇ *January 6, Attended the SLO RWMG (Regional Water Management Group) meeting where they discussed pending IRWM (Integrated Regional Waste Management) projects. The next meeting will take place on February 3rd.*

C-4) RECEIVE PUBLIC COMMENT ON PRESENTATIONS AND REPORTS PRESENTED UNDER ITEM C AND BY MOTION RECEIVE and FILE PRESENTATIONS AND REPORTS

There were no public comments.

*Upon the motion of Director Ed Eby and seconded, the Board unanimously approved to
 SUBJECT TO BOARD APPROVAL*

**Nipomo Community Services District
REGULAR MEETING
MINUTES**

*receive and file the presentations and reports as submitted.
Vote 5-0.*

YES VOTES	NO VOTES	ABSENT
Directors Eby, Gaddis, Blair, Woodson, and Armstrong	None	None

00:20:11

D. CONSENT AGENDA

- D-1) WARRANTS
- D-2) APPROVE MINUTES OF PREVIOUS BOARD MEETINGS
 - DECEMBER 9, 2015 REGULAR MEETING
- D-3) APPROVE MINUTES OF PREVIOUS BOARD MEETINGS
 - DECEMBER 18, 2015 SPECIAL MEETING
- D-4) APPROVE CONTRACT APPOINTING MARIO IGLESIAS AS DISTRICT GENERAL MANAGER

There were no public comments.

*Upon the motion of Director Dan Allen Gaddis and seconded, the Board unanimously approved the Consent Items.
Vote 5-0.*

YES VOTES	NO VOTES	ABSENT
Directors Gaddis, Eby, Blair, Woodson, and Armstrong	None	None

00:20:47

E. ADMINISTRATIVE ITEMS

ITEM E-1 WAS HEARD EARLIER IN THE MEETING

President Armstrong announced that Item E-4 would be heard next.

- E-4) LOCAL AREA FORMATION COMMISSION SPECIAL DISTRICT SEAT NOMINATION AND BALLOTING

Mario Iglesias, General Manager, reviewed the report as presented in the Board packet.

President Armstrong nominated Director Ed Eby for the LAFCO (Local Area Formation Committee) special district seat.

The Board recommended President Craig Armstrong as the Voting Delegate to attend the Annual Meeting on February 19th.

There were no public comments.

Upon the motion of Director Craig Armstrong and seconded, the Board unanimously

SUBJECT TO BOARD APPROVAL

Nipomo Community Services District
REGULAR MEETING
MINUTES

nominated Director Ed Eby for the LAFCO special district seat and designated Director Craig Armstrong as the Voting Delegate.

Vote 5-0.

YES VOTES	NO VOTES	ABSENT
<i>Directors Armstrong, Gaddis, Eby, Blair, and Woodson</i>	<i>None</i>	<i>None</i>

E-5) RATIFY 2016 BOARD COMMITTEE ASSIGNMENTS

Mario Iglesias, General Manager, reviewed the report as presented in the Board packet.

President Armstrong commented that all assignments are the same as in 2015.

There were no public comments.

Upon the motion of Director Ed Eby and seconded, the Board unanimously approved the 2016 Board Committee Assignments.

Vote 5-0.

YES VOTES	NO VOTES	ABSENT
<i>Directors Eby, Gaddis, Blair, Woodson, and Armstrong</i>	<i>None</i>	<i>None</i>

E-6) RESOLUTION DETERMINING NEED FOR EXCEPTION TO THE CALPERS 180-DAY WAIT PERIOD PURSUANT TO GOVERNMENT CODE SECTIONS 7522.56 AND 21224

Mario Iglesias, General Manager, reviewed the report as presented in the Board packet.

There were no public comments.

Upon the motion of Director Dan Allen Gaddis and seconded, the Board unanimously approved the Resolution.

Vote 5-0.

YES VOTES	NO VOTES	ABSENT
<i>Directors Gaddis, Eby, Blair, Woodson, and Armstrong</i>	<i>None</i>	<i>None</i>

RESOLUTION NO. 2016-1399
A RESOLUTION OF THE BOARD OF DIRECTORS OF THE NIPOMO COMMUNITY SERVICES DISTRICT
APPROVING AN EXCEPTION TO THE CALPERS 180-DAY WAIT PERIOD PURSUANT TO GOVERNMENT CODE
SECTIONS 7522.56 AND 21224

F. GENERAL MANAGER'S REPORT

Mario Iglesias, General Manager, introduced former General Manager and Project Assistant, Michael LeBrun.

Mr. LeBrun reviewed the report as presented in the Board packet. Mr. LeBrun also reported the following:

- District overall pumping decreased by 33% in December.*
- There was a minor vehicle accident and damages are expected to be repaired in-house.*
- A summary of the 2015 Public Information Program is in the Board Packet.*

Mr. LeBrun answered questions from the Board.

SUBJECT TO BOARD APPROVAL

There were no public comments.

President Armstrong announced that the Board would return to Item E-3.

00:37:38

E-3) APPROVE NEWTON GEO-HYDROLOGY 2016 CONSULTING SERVICES CONTRACT SCOPE AND BUDGET

Mario Iglesias, General Manager, reviewed the report as presented in the Board packet.

Michael LeBrun, Project Assistant and former General Manager, answered questions from the Board.

There were no public comments.

Upon the motion of Director Dan Allen Gaddis and seconded, the Board unanimously approved the Scope and \$90,000 budget for Newton Geo-Hydrology Consulting Services. Vote 5-0.

YES VOTES	NO VOTES	ABSENT
Directors Gaddis, Eby, Blair, Woodson, and Armstrong	None	None

G. COMMITTEE REPORTS

None.

00:41:31

H. DIRECTORS' REQUESTS TO STAFF AND SUPPLEMENTAL REPORTS

Director Eby

- Requested that the Board re-visit the Intent-to-Serve (ITS) Policy at its next Regular Meeting including:
 - How the District will handle expiration dates on ITS letters
 - If the District will make an exception to the ITS moratorium if an applicant's project could save water
 - What the action should be for ITS letters that have already expired

President Armstrong announced that the Board would return to Item E-2 at 10:00 AM.

00:47:00

E-2) RECEIVE FALL 2015 GROUNDWATER INDEX REPORT BY BRAD NEWTON, PH.D, PG

Mario Iglesias, General Manager, introduced Dr. Brad Newton of Newton Geo-Hydrology Consulting Services.

Dr. Newton gave a presentation of the Fall Groundwater Index Report for the Nipomo Mesa area and answered questions from the Board.

There were no public comments.

**Nipomo Community Services District
REGULAR MEETING
MINUTES**

*Upon the motion of Director Bob Blair and seconded, the Board unanimously agreed to receive and file the Report.
Vote 5-0.*

YES VOTES	NO VOTES	ABSENT
<i>Directors Blair, Gaddis, Eby, Woodson, and Armstrong</i>	<i>None</i>	<i>None</i>

President Armstrong announced that the Board would return to Item I.

01:49:57

I. CLOSED SESSION ANNOUNCEMENTS

1. CONFERENCE WITH DISTRICT LEGAL COUNSEL AND SPECIAL COUNSEL
RE: PENDING LITIGATION PURSUANT TO GC §54956.9

- a) SMVWCD VS. NCSO (SANTA CLARA COUNTY CASE NO. CV 770214, SIXTH APPELLATE COURT CASE NO. H032750 AND ALL CONSOLIDATED CASES).
- b) HEAL VS. NCSO (SAN LUIS OBISPO COUNTY CASE NO CV 15-0539)

J. PUBLIC COMMENT ON CLOSED SESSION ITEMS

There were no public comments.

K. ADJOURN TO CLOSED SESSION

President Armstrong adjourned to closed session at 11:10 a.m.

L. OPEN SESSION
ANNOUNCEMENT OF ACTIONS, IF ANY, TAKEN IN CLOSED SESSION

The Board came back into Open Session at 11:40 a.m.

Mike Seitz, District Legal Counsel, announced that the Board discussed Item I.1(a) and 1(b), heard a report, but took no reportable action.

ADJOURN

President Armstrong adjourned the meeting at 11:41 a.m.

MEETING SUMMARY	HOURS & MINUTES
Regular Meeting	2 hours 11 minutes
Closed Session	30 minutes
TOTAL HOURS	2 hour 41 minutes

Respectfully submitted,

Mario Iglesias, General Manager and Secretary to the Board

Date

TO: BOARD OF DIRECTORS
 REVIEWED: MARIO IGLESIAS *MI*
 GENERAL MANAGER
 FROM: LISA BOGNUDA *LSB*
 FINANCE DIRECTOR

**AGENDA ITEM
 D-3
 JANUARY 27, 2016**

DATE: JANUARY 22, 2016

INVESTMENT POLICY – FOURTH QUARTER REPORT

ITEM

Review Investment Policy Fourth Quarter Report [RECOMMEND ACCEPT]

BACKGROUND

The District's Investment Policy requires the Finance Officer file a quarterly report that identifies the District's investments and their compliance with the policy. The quarterly report is considered by the Board of Directors and is filed with the District's auditor.

As District Finance Officer and Treasurer, I am pleased to inform the Board of Directors that the District is in compliance with the 2015 Investment Policy and that the objectives of safety, liquidity, and yield have been met. The District has the ability to meet cash flow requirements for the next six months.

INVESTMENT POLICY-FOURTH QUARTER REPORT 12/31/15

Investment	Institution	Amount of Deposit 12/31/15	Rate of Interest as of 12/31/15	Quarterly Interest Earned or Accrued 12/31/15	Amount of Deposit 12/31/14	Rate of Interest as of 12/31/14	Quarterly Interest Earned or Accrued 12/31/14
Public Checking	Rabobank	\$87,875.02	0.00%	\$0.00	\$111,978.37	0.00%	\$0.00
Savings-Improvement Bonds	Rabobank	\$208,016.16	0.20%	\$104.83	\$173,086.75	0.26%	\$113.59
Savings-Performance Bonds	Rabobank	\$201,289.28	0.20%	\$101.44	\$200,866.47	0.26%	\$131.82
Savings-NMWCA Fees (1)	Rabobank	\$518,408.20	0.20%	\$254.94	\$348,482.96	0.26%	\$50.41
Pooled Money Investment	Local Agency Investment Fund (LAIF)	\$16,479,879.80	0.37%	\$15,001.41	\$20,578,049.43	0.25%	\$12,854.26

(1) Account opened 12/11/14

RECOMMENDATION

After Board consideration and public comment, it is recommended that your Honorable Board accept the quarterly report by motion and minute order and direct staff to file the Report with District Auditor.

ATTACHMENTS

None

TO: BOARD OF DIRECTORS
REVIEWED: MARIO IGLESIAS
GENERAL MANAGER
FROM: LISA BOGNUDA
FINANCE DIRECTOR
DATE: JANUARY 22, 2016

**AGENDA ITEM
D-4
JANUARY 27, 2016**

**APPROVE RESOLUTION OF APPRECIATION FOR
OUTGOING GENERAL MANAGER MICHAEL S. LEBRUN**

ITEM

Approve Resolution of Appreciation for outgoing General Manager Michael S. LeBrun. [Recommend Approve Resolution]

BACKGROUND

Michael S. LeBrun served the District as General Manager from September 2004 to May 2006, Interim General Manager in 2009 and 2010, and as General Manager from June 2011 to January 2016.

Michael willingly returned two times to serve as Interim General Manager when the District was in great need of leadership and guidance. As General Manager, Michael was able to lead the District to achieve many accomplishments. One of Michael's most notable accomplishments and one that will have a lasting legacy for the people of Nipomo is the Supplemental Water Project. Against all odds, Michael displayed determination and intellect as he led the District's efforts to achieve a reliable and sustainable water supply for the Nipomo Mesa.

Michael's knowledge, leadership, and dedication have made Nipomo Community Services District the most respected CSD in the County.

Michael will be greatly missed by the Board, Staff and community. We wish him well in his future endeavors.

FISCAL IMPACT

None

RECOMMENDATION

Staff recommends that the Board approve the Resolution

ATTACHMENTS

- A. Resolution 2016-XXXX

January 27, 2016

ITEM D-4

ATTACHMENT A

**NIPOMO COMMUNITY SERVICES DISTRICT
RESOLUTION 2016-XXXX**

**A RESOLUTION OF THE NIPOMO COMMUNITY SERVICES DISTRICT
COMMENDING MICHAEL S. LEBRUN FOR HIS
DEDICATED SERVICE TO THE NIPOMO COMMUNITY SERVICES DISTRICT
AND THE COMMUNITY OF NIPOMO**

WHEREAS, Michael S. LeBrun served the Nipomo Community Services District as General Manager from September 2004 to May 2006, Interim General Manager in 2009 and 2010, and General Manager from June 2011 to January 2016; and

WHEREAS, Mr. LeBrun has diligently served the District for over seven years and has made significant improvements in all aspects of the District's operations; and

WHEREAS, the Nipomo Community Services District recognizes Mr. LeBrun's numerous accomplishments during his tenure including:

Completing a \$17.5 million project to import supplemental water from the City of Santa Maria to the Nipomo mesa

Completing a \$13 million project to upgrade the Southland Wastewater Treatment Facility

Managing two \$9 million bond offerings to finance major district projects

Completing a Water Shortage Response and Management Plan which led to an over 30% reduction in district water use

Receiving the Government Finance Officers Association Award for Financial Reporting Achievement for the two most recent fiscal years

Receiving the Special District Leadership Foundation Transparency Certificate of Excellence in 2013, 2014, and 2015

Initiating a comprehensive public outreach program involving local and social media

Maintaining effective working relationships with county and regulatory agencies and local community leaders

WHEREAS, Mr. LeBrun embodies the best qualities of public administration with his intelligence, enthusiasm and professionalism; and

WHEREAS, Mr. LeBrun has consistently served as an outstanding representative of the Nipomo Community Services District and has significantly improved the District's public image.

NOW, THEREFORE, BE IT RESOLVED AND DETERMINED that the Board of Directors of the Nipomo Community Services District expresses great appreciation and lasting gratitude to Michael S. LeBrun and wishes him great success in his future endeavors.

The Board unanimously adopted the foregoing resolution on January 27, 2016.

Craig Armstrong, President

Ed Eby, Director

Dan A. Gaddis, Vice President

Dan Woodson, Director

Bob Blair, Director

