

TO: BOARD OF DIRECTORS

FROM: MARIO IGLESIAS  
GENERAL MANAGER



DATE: APRIL 7, 2016

## AGENDA ITEM

### C

APRIL 13, 2016

## PRESENTATIONS AND REPORTS

The following presentations and reports are scheduled:

- C-1) REPORT ON PREVIOUS MEETING CLOSED SESSION  
Announcement of actions, if any, taken during Closed Session at previous Board Meeting
- C-2) DIRECTORS' ANNOUNCEMENTS OF DISTRICT & COMMUNITY INTEREST AND REPORTS ON ATTENDANCE AT PUBLIC MEETINGS, TRAINING PROGRAMS, CONFERENCES, AND SEMINARS.  
Receive Announcements and Reports from Directors
- C-3) RECEIVE PUBLIC COMMENT ON PRESENTATIONS AND REPORTS PRESENTED UNDER ITEM C AND BY MOTION RECEIVE AND FILE PRESENTATIONS AND REPORTS

TO: BOARD OF DIRECTORS

FROM: MARIO IGLESIAS   
GENERAL MANAGER

DATE: APRIL 7, 2016

**AGENDA ITEM**  
**C-1**  
**APRIL 13, 2016**

**CLOSED SESSION REPORT**

**ITEM**

Announcement of actions, if any, taken during Closed Session at previous Board Meetings [NO ACTION REQUESTED]

**BACKGROUND**

The March 9, 2016 Regular Meeting Closed Session included:

1. CONFERENCE WITH DISTRICT LEGAL COUNSEL RE: PENDING LITIGATION PURSUANT TO GC §54956.9
  - a) SMVWCD VS. NCSD (SANTA CLARA COUNTY CASE NO. CV 770214, SIXTH APPELLATE COURT CASE NO. H032750 AND ALL CONSOLIDATED CASES).
  - b) HEAL VS. NCSD (SAN LUIS OBISPO COUNTY CASE NO CV 15-0539)
2. INSTRUCTION TO NEGOTIATORS MARIO IGLESIAS, MIKE SEITZ AND LILLIAN JEWELL PURSUANT TO GOVERNMENT CODE SECTION 54956.8 FOR PURCHASE OF EASEMENT INTEREST IN APN 093-291-046 (OWNER: LOS PRIMOS PROPERTIES, LLC, NEGOTIATOR: VINCE MARTINEZ)

Staff will report on closed session action taken, if any.

TO: BOARD OF DIRECTORS

FROM: MARIO IGLESIAS  
GENERAL MANAGER

DATE: APRIL 7, 2016

**AGENDA ITEM**

**D**

**APRIL 13, 2016**

## **CONSENT AGENDA**

The following items are considered routine and non-controversial by staff and may be approved by one motion if no member of the Board wishes an item removed. If discussion is desired, the item may be removed from the Consent Agenda by a Board member and will be considered separately at the conclusion of the Administrative Items. Individual items on the Consent Agenda are approved by the same vote that approves the Consent Agenda, unless an item is pulled for separate consideration. The recommendations for each item are noted in bracket. Members of the public may comment on the Consent Agenda items.

**Questions or clarification may be made by the Board members  
without removal from the Consent Agenda.**

- D-1) WARRANTS [RECOMMEND APPROVAL]
- D-2) APPROVE MARCH 9 REGULAR BOARD MEETING MINUTES [RECOMMEND APPROVAL]
- D-3) INITIATING PROCEEDINGS FOR ANNUAL LEVY OF ASSESSMENTS FOR STREET LANDSCAPE MAINTENANCE DISTRICT NO. 1 [RECOMMEND ADOPT RESOLUTION]
- D-4) ACCEPT OFFER OF WATER AND SEWER IMPROVEMENTS AND EASEMENTS FOR TRACT 2494 [RECOMMEND ADOPT RESOLUTION ACCEPTING OFFER OF IMPROVEMENTS AND EASEMENTS]

TO: BOARD OF DIRECTOR

REVIEWED: MARIO IGLESIAS  
GENERAL MANAGER



FROM: LISA BOGNUDA  
FINANCE DIRECTOR



DATE: APRIL 8, 2016

**AGENDA ITEM  
D-1  
APRIL 13, 2016**

**TOTAL COMPUTER CHECKS**  
\$315,621.13

**HAND WRITTEN CHECKS**

03-16-16      20474      SLO COUNTY CLERK-RECORDER      LIEN RELEASES      \$30.00

VOIDS – 1050-1054

**COMPUTER GENERATED CHECKS – SEE ATTACHED**



Nipomo Community Services District

# Check Report

By Check Number

Date Range: 03/23/2016 - 04/13/2016

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<b>Bank Code: APBNK-AP Bank</b>						
0040	American Industrial Supply	03/23/2016	Regular	0.00	38.18	1055
<u>0291334</u>	Invoice	03/23/2016	Washers, couplings, nipples	0.00	38.18	
0012	AmeriPride	03/23/2016	Regular	0.00	670.22	1056
<u>1501572421</u>	Invoice	03/23/2016	Uniforms	0.00	219.32	
<u>1501582408</u>	Invoice	03/23/2016	Uniforms	0.00	243.69	
<u>1501587490</u>	Invoice	03/23/2016	Uniforms	0.00	207.21	
0001	AT&T	03/23/2016	Regular	0.00	174.43	1057
<u>1263683009</u>	Invoice	03/23/2016	Telephone	0.00	0.91	
<u>7789591</u>	Invoice	03/23/2016	Telephone	0.00	173.52	
0136	Automation Direct.com, Inc.	03/23/2016	Regular	0.00	1,144.61	1058
<u>6804856</u>	Invoice	03/23/2016	Analog input module	0.00	1,144.61	
0133	BR Services	03/23/2016	Regular	0.00	177.00	1059
<u>2433</u>	Invoice	03/23/2016	Gate maintenance	0.00	177.00	
0013	Brenntag Pacific, Inc.	03/23/2016	Regular	0.00	1,859.22	1060
<u>604017</u>	Invoice	03/23/2016	Sodium Hypochlorite	0.00	655.90	
<u>604018</u>	Invoice	03/23/2016	Sodium Hypochlorite	0.00	601.66	
<u>604019</u>	Invoice	03/23/2016	Sodium Hypochlorite	0.00	601.66	
0134	Bunyon Bros. Tree Service	03/23/2016	Regular	0.00	2,500.00	1061
<u>13417</u>	Invoice	03/23/2016	Tree removal, chip & haul debris	0.00	2,500.00	
0044	California Electric Supply	03/23/2016	Regular	0.00	47.99	1062
<u>7826-641066</u>	Invoice	03/23/2016	Cap screws, spring nut	0.00	16.81	
<u>7826-641660</u>	Invoice	03/23/2016	Lightbulbs	0.00	31.18	
0087	California Water Environment Association	03/23/2016	Regular	0.00	164.00	1063
<u>Maldonado2016</u>	Invoice	03/23/2016	CWEA membership renewal	0.00	164.00	
0087	California Water Environment Association	03/23/2016	Regular	0.00	164.00	1064
<u>German2016</u>	Invoice	03/23/2016	CWEA membership renewal	0.00	164.00	
0087	California Water Environment Association	03/23/2016	Regular	0.00	164.00	1065
<u>Brewer2016</u>	Invoice	03/23/2016	CWEA membership renewal	0.00	164.00	
0087	California Water Environment Association	03/23/2016	Regular	0.00	81.00	1066
<u>Brown2016</u>	Invoice	03/23/2016	Collections Grade 1 renewal	0.00	81.00	
0046	Carquest Auto Parts	03/23/2016	Regular	0.00	4.53	1067
<u>7314-830856</u>	Invoice	03/23/2016	Headlight bulb	0.00	4.53	
0016	Clever Ducks	03/23/2016	Regular	0.00	3,931.67	1068
<u>21506</u>	Invoice	03/23/2016	Docking station	0.00	171.72	
<u>21593</u>	Invoice	03/23/2016	Computer Expense	0.00	1,224.95	
<u>21608</u>	Invoice	03/23/2016	Computer Expense	0.00	2,535.00	
0017	Corbin Willits Sys's Inc.	03/23/2016	Regular	0.00	755.83	1069
<u>603151</u>	Invoice	03/22/2016	Computer expense	0.00	755.83	
0048	Corix Water Products (US) Inc.	03/23/2016	Regular	0.00	171.15	1070
<u>17613005373</u>	Invoice	03/23/2016	Oil, manhole cushion	0.00	171.15	
0018	Crystal Springs	03/23/2016	Regular	0.00	22.65	1071

Check Report

Date Range: 03/23/2016 - 04/13/2016

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<u>030216</u>	Invoice	03/23/2016	Distilled water	0.00	22.65	
0094	Department of Motor Vehicles	03/23/2016	Regular	0.00	25.00	1072
<u>SUL250-2016</u>	Invoice	03/23/2016	Equipment registration	0.00	25.00	
0050	Electricraft, Inc.	03/23/2016	Regular	0.00	1,661.00	1073
<u>9360</u>	Invoice	03/23/2016	Service and repair at Black Lake Well #4	0.00	1,661.00	
0020	Far West Express	03/23/2016	Regular	0.00	25.00	1074
<u>022916</u>	Invoice	03/23/2016	Delivery service	0.00	25.00	
0052	Farm Supply Company	03/23/2016	Regular	0.00	1,647.74	1075
<u>32887</u>	Invoice	03/23/2016	Quikpro	0.00	108.24	
<u>33097</u>	Invoice	03/23/2016	Male adapters, nipples, batteris	0.00	101.33	
<u>33098</u>	Invoice	03/23/2016	Copper sulfate	0.00	1,402.92	
<u>33530</u>	Invoice	03/23/2016	Camlocks, bushings	0.00	35.25	
0021	FGL Environmental	03/23/2016	Regular	0.00	417.70	1076
<u>680076</u>	Invoice	03/23/2016	Lab tests	0.00	417.70	
0119	Francisco Maldonado	03/23/2016	Regular	0.00	150.00	1077
<u>03142016</u>	Invoice	03/23/2016	Uniforms - Boot reimbursement	0.00	150.00	
0022	GLM Landscape Management	03/23/2016	Regular	0.00	360.00	1078
<u>022916</u>	Invoice	03/23/2016	Landscape maintenance	0.00	360.00	
0135	Greenvale Tree Co.	03/23/2016	Regular	0.00	785.00	1079
<u>7637</u>	Invoice	03/23/2016	Tree pruning	0.00	785.00	
0054	Hach Company	03/23/2016	Regular	0.00	5,721.88	1080
<u>9826890</u>	Invoice	03/23/2016	CHEMKEYS	0.00	2,154.45	
<u>9828944</u>	Invoice	03/23/2016	CHEMKEYS	0.00	1,477.34	
<u>9828946</u>	Invoice	03/23/2016	CHEMKEYS	0.00	2,090.09	
0056	Home Depot Credit Services Dept.	03/23/2016	Regular	0.00	2,144.93	1081
<u>022116</u>	Invoice	03/23/2016	Storage sheds, shelves, tie-downs	0.00	2,144.93	
0059	Lee Central Coast Newspapers	03/23/2016	Regular	0.00	187.19	1082
<u>030116</u>	Invoice	03/23/2016	Subscription renewal	0.00	187.19	
0116	Mario Iglesias	03/23/2016	Regular	0.00	362.69	1083
<u>MAR2016B</u>	Invoice	03/23/2016	Moving expenses reimbursement	0.00	362.69	
0116	Mario Iglesias	03/23/2016	Regular	0.00	65.00	1084
<u>MAR2016</u>	Invoice	03/23/2016	Cell phone reimbursement	0.00	65.00	
0025	Miner's Ace Hardware	03/23/2016	Regular	0.00	232.70	1085
<u>022916</u>	Invoice	03/23/2016	Supplies	0.00	232.70	
0026	More Office Solutions	03/23/2016	Regular	0.00	46.51	1086
<u>1173752</u>	Invoice	03/23/2016	Color/B&W copies	0.00	46.51	
0060	Mullahey Ford	03/23/2016	Regular	0.00	1,338.81	1087
<u>022916</u>	Invoice	03/23/2016	Vehicle repairs	0.00	1,338.81	
0062	Municipal Maintenance Equipment	03/23/2016	Regular	0.00	1,033.53	1088
<u>0108455</u>	Invoice	03/23/2016	Filters	0.00	1,033.53	
0005	Nipomo Community Services District	03/23/2016	Regular	0.00	1,601.76	1089
<u>MAR2016A</u>	Invoice	03/23/2016	SWWTP water	0.00	1,510.12	
<u>MAR2016B</u>	Invoice	03/23/2016	LMD	0.00	91.64	
0063	Office Depot	03/23/2016	Regular	0.00	501.17	1090
<u>827660114001</u>	Invoice	03/23/2016	Office supplies	0.00	136.71	
<u>827660295001</u>	Invoice	03/23/2016	Office supplies	0.00	9.94	
<u>827660296001</u>	Invoice	03/23/2016	Office supplies	0.00	75.73	

Check Report

Date Range: 03/23/2016 - 04/13/2016

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Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<u>828001870001</u>	Invoice	03/23/2016	Office supplies	0.00	9.35	
<u>828100456001</u>	Credit Memo	03/23/2016	Office supplies	0.00	-9.35	
<u>8303830343001</u>	Invoice	03/23/2016	Office supplies	0.00	278.79	
0029	Poor Richard's Press	03/23/2016	Regular	0.00	2,419.69	1091
<u>270000A</u>	Invoice	03/23/2016	Postage for late notices	0.00	86.82	
<u>270000B</u>	Invoice	03/23/2016	Mail late notices	0.00	93.11	
<u>270001A</u>	Invoice	03/23/2016	Mail bills	0.00	509.05	
<u>270001B</u>	Invoice	03/23/2016	Postage for bills	0.00	1,358.49	
<u>270053</u>	Invoice	03/23/2016	Signs	0.00	372.22	
0117	Scott German	03/23/2016	Regular	0.00	496.42	1092
<u>03182016</u>	Invoice	03/23/2016	Travel reimbursement - Training	0.00	496.42	
0137	SLO County IWMA	03/23/2016	Regular	0.00	40.00	1093
<u>4166</u>	Invoice	03/23/2016	Recyclable collection fee	0.00	40.00	
0035	Terminix Commercial	03/23/2016	Regular	0.00	46.00	1094
<u>353290350</u>	Invoice	03/23/2016	Pest control	0.00	46.00	
0075	The Tribune	03/23/2016	Regular	0.00	192.40	1095
<u>041216</u>	Invoice	03/23/2016	Subscription	0.00	192.40	
0036	Tyler Technologies, Inc.	03/23/2016	Regular	0.00	5,937.50	1096
<u>025-149484</u>	Invoice	03/23/2016	Tyler implementation	0.00	3,500.00	
<u>025-151003</u>	Invoice	03/23/2016	Tyler implementation	0.00	2,437.50	
0077	USA BlueBook	03/23/2016	Regular	0.00	1,125.48	1097
<u>884754</u>	Invoice	03/23/2016	High security Master locks	0.00	182.88	
<u>886005</u>	Invoice	03/23/2016	Manhole cover gasket, filters, nitrite, nitr	0.00	453.89	
<u>887350</u>	Invoice	03/23/2016	Extension pole, dipper, chlorine standard	0.00	488.71	
0008	Verizon Wireless	03/23/2016	Regular	0.00	417.48	1098
<u>9760985672</u>	Invoice	03/23/2016	Cell service	0.00	417.48	
0006	Waste Connections	03/23/2016	Regular	0.00	185.06	1099
<u>5183474</u>	Invoice	03/23/2016	Waste collection - Southland	0.00	185.06	
0003	PG&E	04/04/2016	Regular	0.00	30,816.71	1100
<u>03-28-16</u>	Invoice	04/04/2016	Electricity	0.00	30,816.71	
0009	Abalone Coast Analytical, Inc.	04/13/2016	Regular	0.00	5,908.80	1101
<u>2784</u>	Invoice	04/13/2016	Lab tests	0.00	5,908.80	
0010	Advantage Answering Plus, Inc.	04/13/2016	Regular	0.00	130.00	1102
<u>741403252016</u>	Invoice	04/13/2016	Answering service	0.00	130.00	
0140	AECOM USA Inc.	04/13/2016	Regular	0.00	6,654.21	1103
<u>37675043</u>	Invoice	04/13/2016	Southland WWTF upgrade	0.00	1,996.65	
<u>37709590</u>	Invoice	04/13/2016	Southland WWTF upgrade	0.00	1,069.26	
<u>37716629</u>	Invoice	04/13/2016	Supplemental Water Project Phase 2A	0.00	1,973.70	
<u>37717545</u>	Invoice	04/13/2016	Supplemental Water Project Phase 1	0.00	1,614.60	
0011	Alexander's Contract Services, Inc.	04/13/2016	Regular	0.00	2,474.99	1104
<u>201603290872</u>	Invoice	04/13/2016	Meter reading	0.00	2,474.99	
0012	AmeriPride	04/13/2016	Regular	0.00	253.07	1105
<u>1501593068</u>	Invoice	04/13/2016	Uniforms	0.00	253.07	
0001	AT&T	04/13/2016	Regular	0.00	392.21	1106
<u>7848819</u>	Invoice	04/13/2016	Telephone	0.00	25.42	
<u>7848820</u>	Invoice	04/13/2016	Telephone	0.00	158.53	
<u>7848821</u>	Invoice	04/13/2016	Telephone	0.00	208.26	
0141	Best, Best, & Krieger	04/13/2016	Regular	0.00	306.80	1107

Check Report

Date Range: 03/23/2016 - 04/13/2016

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<u>768439</u>	Invoice	04/13/2016	Legal services	0.00	306.80	
0013	Brenntag Pacific, Inc.	04/13/2016	Regular	0.00	2,793.70	1108
<u>609539</u>	Invoice	04/13/2016	Sodium Hypochlorite	0.00	759.02	
<u>610415</u>	Invoice	04/13/2016	Sodium Hypochlorite, Ammonium Sulfate	0.00	2,034.68	
0134	Bunyon Bros. Tree Service	04/13/2016	Regular	0.00	1,850.00	1109
<u>13468</u>	Invoice	04/13/2016	Tree removal, chip and haul debris	0.00	1,850.00	
0044	California Electric Supply	04/13/2016	Regular	0.00	235.68	1110
<u>7826-642800</u>	Invoice	04/13/2016	Conduit clamp, hole channel	0.00	30.89	
<u>7826-642819</u>	Invoice	04/13/2016	Hour meter	0.00	204.79	
0157	Cannon Corporation	04/13/2016	Regular	0.00	519.33	1111
<u>60822</u>	Invoice	04/13/2016	Nipomo Palms lift station rehab	0.00	198.83	
<u>60823</u>	Invoice	04/13/2016	Nipomo Woodgreen lift station rehab	0.00	320.50	
0158	Channing Bete Company	04/13/2016	Regular	0.00	512.06	1112
<u>53115594</u>	Invoice	04/13/2016	Conservation brochures	0.00	512.06	
0002	Charter Communications	04/13/2016	Regular	0.00	450.00	1113
<u>APR2016A</u>	Invoice	04/13/2016	Internet - Shop and/or Office	0.00	225.00	
<u>APR2016B</u>	Invoice	04/13/2016	Internet - Shop and/or Office	0.00	225.00	
0016	Clever Ducks	04/13/2016	Regular	0.00	451.13	1114
<u>21647</u>	Invoice	04/13/2016	Computer expense - Network card chang	0.00	339.13	
<u>21704</u>	Invoice	04/13/2016	Computer expense - Docking station	0.00	112.00	
0047	Coastal Rolloff	04/13/2016	Regular	0.00	912.49	1115
<u>5216844</u>	Invoice	04/13/2016	Rolloff bin - 509 Southland	0.00	912.49	
0048	Corix Water Products (US) Inc.	04/13/2016	Regular	0.00	3,265.80	1116
<u>17613006213</u>	Invoice	04/13/2016	Gaskets, plug valve, reducer	0.00	2,091.95	
<u>17613006214</u>	Invoice	04/13/2016	Pneumatic test balls	0.00	563.30	
<u>17613006823</u>	Invoice	04/13/2016	Hydrant bolts, gaskets	0.00	610.55	
0159	Dan Allen Gaddis	04/13/2016	Regular	0.00	37.86	1117
<u>MAR2016</u>	Invoice	04/13/2016	Travel reimbursement	0.00	37.86	
0020	Far West Express	04/13/2016	Regular	0.00	24.00	1118
<u>033116</u>	Invoice	04/13/2016	Delivery service	0.00	24.00	
0052	Farm Supply Company	04/13/2016	Regular	0.00	113.13	1119
<u>34378</u>	Invoice	04/13/2016	Cat litter, hydrated lime, nozzles, hose sh	0.00	113.13	
0021	FGL Environmental	04/13/2016	Regular	0.00	983.91	1120
<u>680109</u>	Invoice	04/13/2016	Lab tests	0.00	417.70	
<u>680565</u>	Invoice	04/13/2016	Lab tests	0.00	432.56	
<u>680566</u>	Invoice	04/13/2016	Lab tests	0.00	133.65	
0099	GardenSoft	04/13/2016	Regular	0.00	349.04	1121
<u>4757</u>	Invoice	04/13/2016	Computer expense - Waterwise website u	0.00	349.04	
0022	GLM Landscape Management	04/13/2016	Regular	0.00	1,706.00	1122
<u>MAR2016</u>	Invoice	04/13/2016	Landscape maintenance	0.00	1,706.00	
0023	Great Western Alarm and Communications, Inc	04/13/2016	Regular	0.00	254.00	1123
<u>160300640101</u>	Invoice	04/13/2016	Alarm monitoring service	0.00	35.00	
<u>160301620201</u>	Invoice	04/13/2016	Alarm monitoring service	0.00	85.00	
<u>160302062101</u>	Invoice	04/13/2016	Alarm monitoring service	0.00	67.00	
<u>160302107101</u>	Invoice	04/13/2016	Alarm monitoring service	0.00	67.00	
0144	Hamner, Jewell & Associates	04/13/2016	Regular	0.00	705.98	1124
<u>8022</u>	Invoice	04/13/2016	Waterline Intertie	0.00	705.98	
0057	Integrated Industrial Supply, Inc.	04/13/2016	Regular	0.00	351.46	1125



Check Report

Date Range: 03/23/2016 - 04/13/2016

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
37656	Invoice	04/13/2016	Pipe wrap tape, shock absorber packs	0.00	351.46	
0120	Kenneth Brown	04/13/2016	Regular	0.00	150.00	1126
<u>MAR2016</u>	Invoice	04/13/2016	Uniforms - Boot Reimbursement	0.00	150.00	
0024	Landmark Landscape Company Inc	04/13/2016	Regular	0.00	214.00	1127
<u>67230</u>	Invoice	04/13/2016	Landscape Maintenance	0.00	214.00	
0059	Lee Central Coast Newspapers	04/13/2016	Regular	0.00	1,170.00	1128
<u>MAR2016</u>	Invoice	04/13/2016	Conservation ads	0.00	1,170.00	
0139	Michael K. Nunley & Associates, Inc.	04/13/2016	Regular	0.00	10,419.92	1129
<u>1696</u>	Invoice	04/13/2016	PCIA work-545 Grande	0.00	337.50	
<u>1833</u>	Invoice	04/13/2016	GIS Maintenance Project	0.00	345.00	
<u>1848</u>	Invoice	04/13/2016	BL Sewer Master Plan	0.00	669.20	
<u>1850</u>	Invoice	04/13/2016	Branch St. Waterline Improvements	0.00	585.00	
<u>1919</u>	Invoice	04/13/2016	PCIA work-Tract 2734	0.00	1,419.68	
<u>1920</u>	Invoice	04/13/2016	PCIA work-Tract 2494	0.00	1,566.25	
<u>1938</u>	Invoice	04/13/2016	SWP Hydraulic Modeling	0.00	908.75	
<u>1966</u>	Invoice	04/13/2016	SWP Phase 1 Operations O&M Manual	0.00	1,175.00	
<u>1967</u>	Invoice	04/13/2016	2015 UWMP	0.00	3,413.54	
0160	MNS Engineers, Inc.	04/13/2016	Regular	0.00	31,759.54	1130
<u>66573</u>	Invoice	04/13/2016	Supplemental Water Project	0.00	11,943.36	
<u>66712</u>	Invoice	04/13/2016	Supplemental Water Project	0.00	19,816.18	
0026	More Office Solutions	04/13/2016	Regular	0.00	225.76	1131
<u>1180355</u>	Invoice	04/13/2016	Color/B&W copies	0.00	225.76	
0143	Newton Geo-Hydrology Consulting Services, LI	04/13/2016	Regular	0.00	7,123.23	1132
<u>MAR2016</u>	Invoice	04/13/2016	Litigation support	0.00	7,123.23	
0027	NexTraq	04/13/2016	Regular	0.00	399.50	1133
<u>1268001</u>	Invoice	04/13/2016	GPS subscription	0.00	399.50	
0108	Nipomo Chamber of Commerce	04/13/2016	Regular	0.00	2,754.70	1134
<u>1601</u>	Invoice	04/13/2016	Chamber Clean-Up Grant disbursement	0.00	165.00	
<u>1603</u>	Invoice	04/13/2016	Chamber Clean-Up Grant disbursement	0.00	165.00	
<u>1950</u>	Invoice	04/13/2016	Quarterly advertising	0.00	360.00	
<u>62786</u>	Invoice	04/13/2016	Chamber Clean-Up Grant disbursement	0.00	2,064.70	
0028	Nu-Tech Pest Management	04/13/2016	Regular	0.00	340.00	1135
<u>0118151</u>	Invoice	04/13/2016	Pest control	0.00	265.00	
<u>0118152</u>	Invoice	04/13/2016	Rodent control	0.00	75.00	
0161	Perry Ford Lincoln	04/13/2016	Regular	0.00	21,730.05	1136
<u>MAR2016</u>	Invoice	04/13/2016	2016 F250	0.00	21,730.05	
0064	Perry's Electric Motors & Controls, Inc.	04/13/2016	Regular	0.00	4,142.26	1137
<u>19186</u>	Invoice	04/13/2016	Pump repair, parts and labor	0.00	4,142.26	
0162	PMC Engineering, Inc.	04/13/2016	Regular	0.00	4,126.47	1138
<u>089221</u>	Invoice	04/13/2016	Vented cables	0.00	4,126.47	
0163	Ponton Industries, Inc.	04/13/2016	Regular	0.00	244.59	1139
<u>16772-20549</u>	Invoice	04/13/2016	Battery	0.00	244.59	
0030	Precision Janitorial	04/13/2016	Regular	0.00	700.00	1140
<u>270</u>	Invoice	04/13/2016	Janitorial services	0.00	700.00	
0068	Quinn Company	04/13/2016	Regular	0.00	378.91	1141
<u>7372101</u>	Invoice	04/13/2016	Supplies for hydrant repair	0.00	133.46	
<u>910038507</u>	Invoice	04/13/2016	Ready mixed concrete	0.00	245.45	
0164	R. Baker, Inc.	04/13/2016	Regular	0.00	40,107.01	1142

Check Report

Date Range: 03/23/2016 - 04/13/2016

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<u>01-16-8101</u>	Invoice	04/13/2016	New water service - Tefft at Gardenia	0.00	18,118.86	
<u>01-16-8102</u>	Invoice	04/13/2016	Leak repair - Woodgreen	0.00	18,428.08	
<u>12-15-8078</u>	Invoice	04/13/2016	Water leak repair - Tefft Street	0.00	3,560.07	
0165	Reeder, Gilman & Associates	04/13/2016	Regular	0.00	1,000.00	1143
<u>1253</u>	Invoice	04/13/2016	Appraisal update	0.00	1,000.00	
0032	Richards, Watson & Gershon	04/13/2016	Regular	0.00	12,697.94	1144
<u>206008</u>	Invoice	04/13/2016	Water rights adjudication	0.00	12,697.94	
0033	Shipsey & Seitz, Inc.	04/13/2016	Regular	0.00	17,602.50	1145
<u>FEB2016</u>	Invoice	04/13/2016	Legal services through 02/29/16	0.00	17,602.50	
0070	SLO County Environmental Health	04/13/2016	Regular	0.00	1,548.90	1146
<u>0103016</u>	Invoice	04/13/2016	Backflow program	0.00	1,548.90	
0004	SoCalGas	04/13/2016	Regular	0.00	28.60	1147
<u>APR2016A</u>	Invoice	04/13/2016	Heat - Shop	0.00	3.31	
<u>APR2016B</u>	Invoice	04/13/2016	Heat - shop/office	0.00	25.29	
0114	South County Sanitary Services, Inc.	04/13/2016	Regular	0.00	362.05	1148
<u>APR2016</u>	Invoice	04/13/2016	Solid waste tax liens	0.00	362.05	
0166	State Water Resources Control Board - SRF	04/13/2016	Regular	0.00	34,868.35	1149
<u>APR2016</u>	Invoice	04/13/2016	SRF debt service	0.00	34,868.35	
0072	Statewide Traffic Safety & Signs	04/13/2016	Regular	0.00	44.51	1150
<u>03003213</u>	Invoice	04/13/2016	Blue marking paint	0.00	44.51	
0167	Streator Pipe & Supply	04/13/2016	Regular	0.00	16.45	1151
<u>1356157.001</u>	Invoice	04/13/2016	1/2" Sch. 80 PVC pipe	0.00	16.45	
0076	The UPS Store #6031	04/13/2016	Regular	0.00	101.57	1152
<u>5586</u>	Invoice	04/13/2016	Package delivery	0.00	101.57	
0168	Tony Lipka	04/13/2016	Regular	0.00	2,500.00	1153
<u>NIPO-1601</u>	Invoice	04/13/2016	Safety training	0.00	2,500.00	
0036	Tyler Technologies, Inc.	04/13/2016	Regular	0.00	7,058.34	1154
<u>025-151334</u>	Invoice	04/13/2016	Tyler implementation	0.00	1,625.00	
<u>025-151761</u>	Invoice	04/13/2016	Tyler implementation	0.00	5,433.34	
0037	Underground Service Alert of Northern Californ	04/13/2016	Regular	0.00	156.00	1155
<u>16030029</u>	Invoice	04/13/2016	Dues/Subscription	0.00	156.00	
0038	US Bank National Association	04/13/2016	Regular	0.00	766.87	1156
<u>MAR2016A</u>	Invoice	04/13/2016	Conservation ads	0.00	39.00	
<u>MAR2016B</u>	Invoice	04/13/2016	Office supplies	0.00	157.88	
<u>MAR2016C</u>	Invoice	04/13/2016	Water distribution exam review - German	0.00	350.00	
<u>MAR2016D</u>	Invoice	04/13/2016	Outreach event	0.00	80.00	
<u>MAR2016E</u>	Invoice	04/13/2016	Travel/Mileage	0.00	62.23	
<u>MAR2016F</u>	Invoice	04/13/2016	Operating supplies	0.00	77.76	
0077	USA BlueBook	04/13/2016	Regular	0.00	750.92	1157
<u>892407</u>	Invoice	04/13/2016	PVC ball valve, chlorine standard specs ch	0.00	227.60	
<u>897636</u>	Invoice	04/13/2016	Bib overalls	0.00	225.04	
<u>904086</u>	Invoice	04/13/2016	CorePRO sampler	0.00	146.79	
<u>907862</u>	Invoice	04/13/2016	Zero oxygen standards	0.00	151.49	
0007	Verizon	04/13/2016	Regular	0.00	53.67	1158
<u>MAR2016</u>	Invoice	04/13/2016	BL phone	0.00	53.67	
0008	Verizon Wireless	04/13/2016	Regular	0.00	415.65	1159
<u>MAR2016</u>	Invoice	04/13/2016	Cell service	0.00	415.65	
0169	Wallace Group	04/13/2016	Regular	0.00	2,001.07	1160

Check Report

Date Range: 03/23/2016 - 04/13/2016

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<u>41059</u>	Invoice	04/13/2016	FOG Control Program	0.00	2,001.07	
0006	Waste Connections	04/13/2016	Regular	0.00	438.32	1161
<u>5214972</u>	Invoice	04/13/2016	Waste collection - office	0.00	40.18	
<u>5216092</u>	Invoice	04/13/2016	Waste collection - Olde Towne	0.00	213.08	
<u>5216576</u>	Invoice	04/13/2016	Waste collection - Southland	0.00	185.06	
0147	Water Systems Consulting, Inc.	04/13/2016	Regular	0.00	608.00	1162
<u>1823</u>	Invoice	04/13/2016	BMP implementation, CUWCC activities s	0.00	608.00	
0039	Your People Professionals	04/13/2016	Regular	0.00	2,100.00	1163
<u>APR2016</u>	Invoice	04/13/2016	Employment agency deposit	0.00	2,100.00	
7008	Carol & Donald Theleman	04/13/2016	Regular	0.00	75.00	1164
<u>APR2016</u>	Invoice	04/13/2016	Washer rebate	0.00	75.00	
7010	Donna Wolfe	04/13/2016	Regular	0.00	75.00	1165
<u>APR2016</u>	Invoice	04/13/2016	Washer rebate	0.00	75.00	
7002	Greg Burton	04/13/2016	Regular	0.00	75.00	1166
<u>APR2016</u>	Invoice	04/13/2016	Washer rebate	0.00	75.00	
7007	Hernan & Jennifer Rodriguez	04/13/2016	Regular	0.00	75.00	1167
<u>APR2016</u>	Invoice	04/13/2016	Washer rebate	0.00	75.00	
7000	James and Barbara Benevedo	04/13/2016	Regular	0.00	75.00	1168
<u>APR2016</u>	Invoice	04/13/2016	Washer rebate	0.00	75.00	
7005	Jim Houghton	04/13/2016	Regular	0.00	75.00	1169
<u>APR2016</u>	Invoice	04/13/2016	Washer rebate	0.00	75.00	
7003	Linda Donahue	04/13/2016	Regular	0.00	75.00	1170
<u>APR2016</u>	Invoice	04/13/2016	Washer rebate	0.00	75.00	
7006	Rae Mobraaten	04/13/2016	Regular	0.00	75.00	1171
<u>APR2016</u>	Invoice	04/13/2016	Washer rebate	0.00	75.00	
7001	Robert Bolton/Maggie Bolton	04/13/2016	Regular	0.00	75.00	1172
<u>APR2016</u>	Invoice	04/13/2016	Washer rebate	0.00	75.00	
7009	Ruben or Roberta Vasquez	04/13/2016	Regular	0.00	75.00	1173
<u>APR2016</u>	Invoice	04/13/2016	Washer rebate	0.00	75.00	
7004	Thomas E. Goff	04/13/2016	Regular	0.00	75.00	1174
<u>APR2016</u>	Invoice	04/13/2016	Washer rebate	0.00	75.00	

TO: BOARD OF DIRECTORS  
FROM: MARIO IGLESIAS  
GENERAL MANAGER  
DATE: APRIL 7, 2016

**AGENDA ITEM  
D-2  
APRIL 13, 2016**

**APPROVE MARCH 9, 2016  
REGULAR BOARD MEETING MINUTES**

**ITEM**

Approve action minutes from previous Board meetings. [RECOMMEND APPROVE MINUTES]

**BACKGROUND**

The draft minutes are a written record of the previous Board Meeting action.

**RECOMMENDATION**

Approve Minutes

**ATTACHMENT**

- A. March 9, 2016 draft Regular Board Meeting Minutes

April 13, 2016

ITEM D-2

ATTACHMENT A

# NIPOMO COMMUNITY SERVICES DISTRICT

*Serving the Community Since 1965*

## DRAFT REGULAR MINUTES

**MARCH 9, 2016 AT 9:00 A.M.**

JON S. SEITZ BOARD ROOM 148 SOUTH WILSON STREET, NIPOMO, CA

### **BOARD of DIRECTORS**

CRAIG ARMSTRONG, PRESIDENT  
DAN ALLEN GADDIS, VICE PRESIDENT  
BOB BLAIR, DIRECTOR  
ED EBY, DIRECTOR  
DAN WOODSON, DIRECTOR

### **PRINCIPAL STAFF**

MARIO IGLESIAS, GENERAL MANAGER  
LISA BOGNUDA, FINANCE DIRECTOR  
MICHAEL W. SEITZ, GENERAL COUNSEL  
PETER SEVCIK, DIRECTOR OF ENG. & OPS.  
JESSICA MATSON, BOARD CLERK

Mission Statement: The Nipomo Community Services District's mission is to provide its customers with reliable, quality, and cost-effective services now and in the future.

**00:00:00** A. CALL TO ORDER AND FLAG SALUTE

*President Armstrong called the Regular Meeting of March 9, 2016 to order at 9:00 a.m. and led the flag salute.*

**00:00:33** B. ROLL CALL AND PUBLIC COMMENT FOR ITEMS NOT ON AGENDA

*At Roll Call, all Directors were present.*

*The following members of the public spoke:*

*Larry Vierheilig, NCS D Customer, announced that the annual orchid show will take place April 2-3 at the South County Regional Center in Arroyo Grande.*

**00:04:30** C. PRESENTATIONS AND REPORTS

C-1) REPORT ON PREVIOUS MEETING CLOSED SESSION

Announcement of actions, if any, taken during Closed Session at previous Board Meeting

*Mike Seitz, District Legal Counsel, announced that the Board discussed Item 1.1(a) from the February 24, 2016 Regular Meeting (Conference with District Legal Counsel re: pending litigation pursuant to GC §54956.9 SMVWCD VS. NCS D) in closed session, heard a report from Special Counsel, gave some direction, but took no reportable action.*

*Mr. Seitz reported that the Board discussed Item 1.1(b), and 2, heard a report but took no reportable action.*

**00:05:10** C-2) DIRECTORS' ANNOUNCEMENTS OF DISTRICT & COMMUNITY INTEREST AND REPORTS ON ATTENDANCE AT PUBLIC MEETINGS, TRAINING PROGRAMS, CONFERENCES, AND SEMINARS.

Receive Announcements and Reports from Directors

Director Gaddis

- ◇ *March 2, Attended the Regional Water Management Group (RWMG) meeting where they discussed Prop1 M.O.U. funding for the San Luis Obispo County Regional area.*
- ◇ *March 2, Attended the Water Resources Advisory Council (WRAC) meeting.*

Director Eby

- ◇ *Commented on the recent vote regarding the Paso Robles Groundwater District.*

Director Armstrong

- ◇ *March 2, Attended the Water Resources Advisory Council (WRAC) meeting.*

SUBJECT TO BOARD APPROVAL

Nipomo Community Services District  
REGULAR MEETING  
MINUTES

C-3) RECEIVE PUBLIC COMMENT ON PRESENTATIONS AND REPORTS PRESENTED UNDER ITEM C AND BY MOTION RECEIVE and FILE PRESENTATIONS AND REPORTS

*There were no public comments.*

*Upon the motion of Director Ed Eby and seconded, the Board unanimously approved to receive and file the presentations and reports as submitted.*

*Vote 5-0.*

YES VOTES	NO VOTES	ABSENT
<i>Directors Eby, Gaddis, Blair, Woodson, and Armstrong</i>	<i>None</i>	<i>None</i>

00:12:05

D. CONSENT AGENDA

D-1) WARRANTS

D-2) APPROVE MINUTES OF PREVIOUS BOARD MEETINGS

- FEBRUARY 24, 2016 REGULAR MEETING

*There were no public comments.*

*Directors Eby and Gaddis asked questions regarding the warrants. Mario Iglesias, General Manager, and Peter Sevcik, Director of Engineering & Operations, responded.*

*Upon the motion of Director Ed Eby and seconded, the Board unanimously approved the Consent Items.*

*Vote 5-0.*

YES VOTES	NO VOTES	ABSENT
<i>Directors Eby, Blair, Woodson, Gaddis, and Armstrong</i>	<i>None</i>	<i>None</i>

00:14:56

E. ADMINISTRATIVE ITEMS

E-1) AWARD CONSTRUCTION CONTRACT FOR SUPPLEMENTAL WATER PROJECT JOSHUA ROAD PUMP STATION RESERVOIR TO PACIFIC HYDROTECH CORPORATION

*Mario Iglesias, General Manager, introduced Items E-1, E-2, and E-3.*

*Peter Sevcik, Director of Engineering & Operations, reviewed the report as presented in the Board Packet. Mr. Sevcik answered questions from the Board.*

*Director Gaddis requested staff provide a brief summary of Pacific Hydrotech Corporation. Mr. Sevcik responded.*

*Director Woodson requested staff provide project drawings to the Board. There were no public comments.*

Nipomo Community Services District  
REGULAR MEETING  
MINUTES

00:27:42

Upon the motion of Director Craig Armstrong and seconded, the Board unanimously adopted the Resolution awarding the contract to Pacific Hydrotech Corporation in the amount of \$2,463,375, authorized staff to execute contract, authorized a Change Order Construction Contingency in the amount of \$250,000, and amend FY 2015/16 Budget. Vote 5-0.

YES VOTES	NO VOTES	ABSENT
Directors Armstrong, Eby, Blair, Woodson, and Gaddis	None	None

**RESOLUTION NO. 2016-1404**  
A RESOLUTION OF THE BOARD OF DIRECTORS OF THE NIPOMO COMMUNITY SERVICES DISTRICT  
AWARDING THE BID FOR THE CONSTRUCTION OF SUPPLEMENTAL WATER PROJECT JOSHUA ROAD PUMP  
STATION RESERVOIR TO PACIFIC HYDROTECH CORPORATION IN THE AMOUNT OF \$2,463,375 AND AUTHORIZING  
CONSTRUCTION CONTINGENCY OF \$250,000

00:17:28

- E-2) AUTHORIZE TASK ORDER WITH MNS ENGINEERS INC. FOR CONSTRUCTION MANAGEMENT SERVICES FOR SUPPLEMENTAL WATER PROJECT JOSHUA ROAD PUMP STATION RESERVOIR

*Peter Sevcik, Director of Engineering & Operations, reviewed the report as presented in the Board Packet. Mr. Sevcik answered questions from the Board.*

*There were no public comments.*

00:28:03

Upon the motion of Director Ed Eby and seconded, the Board unanimously adopted the Resolution authorizing a Task Order with MNS Engineers, Inc. in the amount of \$466,932 and authorized staff to execute Task Order. Vote 5-0.

YES VOTES	NO VOTES	ABSENT
Directors Eby, Gaddis, Blair, Woodson, and Armstrong	None	None

**RESOLUTION NO. 2016-1405**  
A RESOLUTION OF THE BOARD OF DIRECTORS OF THE NIPOMO COMMUNITY SERVICES DISTRICT  
AUTHORIZING TASK ORDER FOR SUPPLEMENTAL WATER PROJECT JOSHUA ROAD PUMP STATION RESERVOIR  
CONSTRUCTION MANAGEMENT SERVICES WITH MNS ENGINEERS, INC. IN THE AMOUNT OF \$466,932

00:17:57

- E-3) AUTHORIZE TASK ORDER WITH AECOM FOR ENGINEERING SERVICES DURING CONSTRUCTION FOR SUPPLEMENTAL WATER PROJECT JOSHUA ROAD PUMP STATION RESERVOIR

*Peter Sevcik, Director of Engineering & Operations, reviewed the report as presented in the Board Packet. Mr. Sevcik answered questions from the Board.*

*There were no public comments.*

00:28:28

Upon the motion of Director Ed Eby and seconded, the Board unanimously adopted the Resolution authorizing a Task Order with AECOM in the amount of \$133,985 and authorized staff to execute Task Order. Vote 5-0.

YES VOTES	NO VOTES	ABSENT
Directors Eby, Gaddis, Blair, Woodson, and Armstrong	None	None

SUBJECT TO BOARD APPROVAL



*RESOLUTION NO. 2016-1406  
A RESOLUTION OF THE BOARD OF DIRECTORS OF THE NIPOMO COMMUNITY SERVICES DISTRICT  
AUTHORIZING TASK ORDER FOR SUPPLEMENTAL WATER PROJECT JOSHUA ROAD PUMP STATION RESERVOIR  
ENGINEERING SERVICES DURING CONSTRUCTION WITH AECOM IN THE AMOUNT OF \$133,985*

00:28:41

**F. GENERAL MANAGER'S REPORT**

*Mario Iglesias, General Manager, reviewed the report as presented in the Board packet. Mr. Iglesias also reported the following:*

- *Reformatted the Manager's Report; asked the Board for input.*
- *The California Special District Association (CSDA) is looking for Board members; May 20<sup>th</sup> is the application deadline.*
- *The District will be receiving a decreased insurance rate and a longevity credit from the Special District Risk Management Authority (SDRMA).*
- *The District will also be receiving a credit for no Worker's Compensation claims.*
- *SLO County Department of Planning & Building new water requirements and Ordinance 3307.*
- *SB 555, Water Loss Management reports.*

*Mr. Iglesias answered questions from the Board.*

*Director Gaddis asked information regarding the next Nipomo Mesa Management Area (NMMA) Technical Group meeting. Mr. Iglesias replied that the meeting will take place on March 18<sup>th</sup> at NCSD. Director Gaddis and Eby will attend.*

*Mike Seitz, District Legal Counsel, commented on County Ordinance 3307. Director Armstrong directed Mr. Seitz to send a letter to the County regarding the District's position on the Ordinance.*

*There were no public comments.*

00:40:40

**G. COMMITTEE REPORTS**

*Director Gaddis reported the March 7<sup>th</sup> Finance & Audit Committee reviewed FY 16-17 Budget documents and gave staff direction.*

00:41:05

**H. DIRECTORS' REQUESTS TO STAFF AND SUPPLEMENTAL REPORTS**

*Director Eby*

- *Requested staff prepare a report on whether it makes sense for the District to convert to automatic water meters.*

*Director Woodson*

- *Requested site visits during the Supplemental Water Project Joshua Road Pump Station Reservoir construction. Peter Sevcik, Director of Engineering & Operations, will coordinate.*

00:48:24

**I. CLOSED SESSION ANNOUNCEMENTS**

**1. CONFERENCE WITH DISTRICT LEGAL COUNSEL RE: PENDING LITIGATION PURSUANT TO GC §54956.9**

- a) SMVWCD VS. NCSD (SANTA CLARA COUNTY CASE NO. CV 770214, SIXTH APPELLATE COURT CASE NO. H032750 AND ALL CONSOLIDATED CASES).
- b) HEAL VS. NCSD (SAN LUIS OBISPO COUNTY CASE NO CV 15-0539)

SUBJECT TO BOARD APPROVAL

Nipomo Community Services District  
REGULAR MEETING  
MINUTES

00:48:40

J. PUBLIC COMMENT ON CLOSED SESSION ITEMS

*There were no public comments.*

K. ADJOURN TO CLOSED SESSION

*President Armstrong adjourned to closed session at 9:48 a.m.*

L. OPEN SESSION  
ANNOUNCEMENT OF ACTIONS, IF ANY, TAKEN IN CLOSED SESSION

*The Board came back into Open Session at 10:04 a.m.*

*Mike Seitz, District Legal Counsel, announced that the Board discussed Item I.1(a) and 1(b), heard a report, but took no reportable action.*

ADJOURN

*President Armstrong adjourned the meeting at 10:05 a.m.*

MEETING SUMMARY	HOURS & MINUTES
Regular Meeting	49 minutes
Closed Session	16 minutes
TOTAL HOURS	1 hour 5 minutes

Respectfully submitted,

\_\_\_\_\_  
Mario Iglesias, General Manager and Secretary to the Board

\_\_\_\_\_  
Date

TO: BOARD OF DIRECTORS

FROM: MARIO IGLESIAS  
GENERAL MANAGER



DATE: APRIL 8, 2016

## AGENDA ITEM

### D-3

APRIL 13, 2016

## INITIATING PROCEEDINGS FOR ANNUAL LEVY OF ASSESSMENTS FOR STREET LANDSCAPE MAINTENANCE DISTRICT NO. 1

### ITEM

Resolution initiating proceedings for annual levy of Street Landscape Maintenance District No. 1  
[RECOMMEND ADOPT RESOLUTION]

### BACKGROUND

In 2003, the Board of Directors formed Street Landscape Maintenance District No. 1 to provide the street landscape maintenance for Tract 2409 (Sculpture Homes located on Vista Verde and Ida Street). The Street Landscape Maintenance District formed under Government Code Section 61601.20 and the Landscaping and Lighting Act of 1972.

Annually, the District follows the procedures outlined in the Government Code and Prop. 218 to levy the assessment on each of the 28 property owners served by the Landscape Management District. In order to proceed, the attached Resolution should be adopted to initiate the proceedings and appoint Director of Engineering and Operations, Peter Sevcik as the Assessment Engineer.

### RECOMMENDATION

Staff recommends adoption of Resolution 2016-LMD initiation

### ATTACHMENT

- A. Resolution 2016-LMD Initiation

April 13, 2016

ITEM D-3

ATTACHMENT A

**NIPOMO COMMUNITY SERVICES DISTRICT  
RESOLUTION NO. 2016-XXXX**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
NIPOMO COMMUNITY SERVICES DISTRICT INITIATING PROCEEDINGS FOR ANNUAL  
LEVY OF ASSESSMENTS FOR THE STREET LANDSCAPE MAINTENANCE DISTRICT NO. 1  
FOR FISCAL YEAR 2016-2017 PURSUANT TO THE PROVISIONS OF PART 2 OF  
DIVISION 15 OF THE CALIFORNIA STREETS AND HIGHWAYS CODE**

**WHEREAS**, the Nipomo Community Services District Board of Directors ("NCS D") has, by previous Petition and Resolution, formed the Nipomo Community Services District Street Landscape Maintenance District No. 1 (hereinafter referred to as "Street Landscape Maintenance District No. 1") pursuant to the provisions of Government Code §61601.20 and the Landscaping and Lighting Act of 1972 (hereinafter referred to as the "Act") that provides for the levy and collection of assessments by the County of San Luis Obispo for the Nipomo Community Services District to pay for the installation, planting and maintenance of landscaping within public streets, right of ways or easements within the Nipomo Community Services District; and

**WHEREAS**, Street Landscape Maintenance District No. 1 and the associated assessments are in compliance with the provisions of California Constitution Article XIID; and

**WHEREAS**, the NCS D has appointed Peter Sevcik, a registered engineer, as assessment engineer for the purpose of assisting with the Annual Levy of the Street Landscape Maintenance District No. 1 and to prepare and file a report in accordance with the Act.

**NOW, THEREFORE BE IT RESOLVED, DETERMINED, AND ORDERED** by the Board of Directors of the Nipomo Community Services District for the Nipomo Street Landscape Maintenance District No. 1, as follows:

**SECTION 1:** The NCS D hereby initiates proceedings for annual levy of assessments for Street Landscape Maintenance District No. 1 for Fiscal Year 2016-2017 pursuant to the provisions of the Act.

**SECTION 2:** The improvements within Street Landscape Maintenance District No. 1 include: trees, shrubs, grass, other ornamental vegetation, and appurtenant facilities, including irrigation system within the Street Landscape Maintenance District No. 1. The Board of Directors does not anticipate new improvements or substantial changes in existing improvements.

**SECTION 3: Engineer's Annual Levy Report:** The NCS D Board of Directors hereby orders that Peter Sevcik, District Director of Engineering and Operations and a registered professional engineer in CA, prepare the Engineer's Annual Levy Report concerning the levy of assessments for Street Landscape Maintenance District No. 1 in accordance with *Chapter 3, Section 22622* of the Act.

Upon the motion of Director \_\_\_\_\_, seconded by Director \_\_\_\_\_, and on the following roll call vote, to wit:

AYES:  
NOES:  
ABSENT:  
CONFLICTS:

the foregoing resolution is hereby adopted this 13<sup>th</sup> day of April 2016.

\_\_\_\_\_  
**CRAIG ARMSTRONG**  
President, Board of Directors

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
**MARIO IGLESIAS**  
General Manager and Secretary to the Board

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**MICHAEL W. SEITZ**  
District Legal Counsel