

TO: BOARD OF DIRECTORS
FROM: MARIO IGLESIAS
GENERAL MANAGER
DATE: SEPTEMBER 22, 2016

**AGENDA ITEM
C
SEPTEMBER 28, 2016**

PRESENTATIONS AND REPORTS

The following presentations and reports are scheduled:

- C-1) DIRECTORS' ANNOUNCEMENTS OF DISTRICT & COMMUNITY INTEREST AND REPORTS ON ATTENDANCE AT PUBLIC MEETINGS, TRAINING PROGRAMS, CONFERENCES, AND SEMINARS.
Receive Announcements and Reports from Directors
- C-2) RECEIVE PUBLIC COMMENT ON PRESENTATIONS AND REPORTS PRESENTED UNDER ITEM C AND BY MOTION RECEIVE AND FILE PRESENTATIONS AND REPORTS

TO: BOARD OF DIRECTORS
FROM: MARIO IGLESIAS
GENERAL MANAGER
DATE: SEPTEMBER 22, 2016



CONSENT AGENDA

The following items are considered routine and non-controversial by staff and may be approved by one motion if no member of the Board wishes an item removed. If discussion is desired, the item may be removed from the Consent Agenda by a Board member and will be considered separately at the conclusion of the Administrative Items. Individual items on the Consent Agenda are approved by the same vote that approves the Consent Agenda, unless an item is pulled for separate consideration. The recommendations for each item are noted in bracket. Members of the public may comment on the Consent Agenda items.

**Questions or clarification may be made by the Board members
without removal from the Consent Agenda.**

- D-1) WARRANTS [RECOMMEND APPROVAL]
- D-2) APPROVE SEPTEMBER 14, REGULAR BOARD MEETING MINUTES
[RECOMMEND APPROVAL]

TO: BOARD OF DIRECTOR

REVIEWED: MARIO IGLESIAS
GENERAL MANAGER



FROM: LISA BOGNUDA
FINANCE DIRECTOR



DATE: SEPTEMBER 23, 2016

AGENDA ITEM
D-1
SEPTEMBER 28, 2016

TOTAL COMPUTER CHECKS
\$310,560.63

HAND WRITTEN CHECKS

None

VOIDS – NONE

COMPUTER GENERATED CHECKS – SEE ATTACHED



Nipomo Community Services District

Item D-1 Warrants September 28, 2016
By Payment Number

Payment Dates 09/28/2016 - 09/28/2016

Vendor Name	Description (Payable)	Payable Number	Payment Date	Amount
Payment: 1672				
AECOM USA Inc.	Supplemental Water Project	37768940	09/28/2016	1,228.50
AECOM USA Inc.	Joshua Road Pump Station Re	37770516	09/28/2016	3,233.25
AECOM USA Inc.	Supplemental Water Project	37808105	09/28/2016	2,262.60
AECOM USA Inc.	Joshua Road Pump Station Re	37810461	09/28/2016	3,670.65
Payment 1672 Total:				10,395.00
Payment: 1673				
Alexander's Contract Services,	Meter reading	100934	09/28/2016	600.00
Payment 1673 Total:				600.00
Payment: 1674				
American Society of Civil Engi	Membership renewal - Sevcik	Sevcik2016	09/28/2016	295.00
Payment 1674 Total:				295.00
Payment: 1675				
AmeriPride	Uniforms	1501725735	09/28/2016	206.93
AmeriPride	Uniforms	1501720618	09/28/2016	191.83
AmeriPride	Uniforms	1501715491	09/28/2016	227.18
Payment 1675 Total:				625.94
Payment: 1676				
ASAP Reprographics	Blacklake WRF Headworks bid	181074	09/28/2016	253.58
Payment 1676 Total:				253.58
Payment: 1677				
AT&T	Telephone	8574824	09/28/2016	173.52
Payment 1677 Total:				173.52
Payment: 1678				
AVCO Fire Extinguisher Co.	Annual maintenance - fire ext	10471	09/28/2016	432.25
Payment 1678 Total:				432.25
Payment: 1679				
Barbara Schader	Washer rebate	Sept2016	09/28/2016	75.00
Payment 1679 Total:				75.00
Payment: 1680				
Baumgarten, Michael	Distribution D-2 certification r	Sept2016C	09/28/2016	60.00
Payment 1680 Total:				60.00
Payment: 1681				
Big Brand Tire & Service	Vehicle repair/maintenance	262807	09/28/2016	37.01
Payment 1681 Total:				37.01
Payment: 1682				
Brenntag Pacific, Inc.	Sodium Hypochlorite	657631	09/28/2016	1,604.93
Brenntag Pacific, Inc.	Sodium Hypochlorite	660657	09/28/2016	652.23
Brenntag Pacific, Inc.	Sodium Hypochlorite	660656	09/28/2016	154.93
Brenntag Pacific, Inc.	Sodium Hypochlorite	657235	09/28/2016	1,167.64
Payment 1682 Total:				3,579.73
Payment: 1683				
Burdine Printing	Mail bills	31058A	09/28/2016	224.82
Burdine Printing	Postage for bills	31058B	09/28/2016	1,270.57
Burdine Printing	Doorhangers	31057	09/28/2016	234.64
Payment 1683 Total:				1,730.03
Payment: 1684				
California Rural Water Associa	Treatment certification revie	Camacho2016	09/28/2016	250.00
Payment 1684 Total:				250.00

Item D-1 Warrants September 28, 2016

Payment Dates: 09/28/2016 - 09/28/2016

Vendor Name	Description (Payable)	Payable Number	Payment Date	Amount
Payment: 1685				
Carol Tsang	Washer rebate	Sept2016	09/28/2016	75.00
				Payment 1685 Total: 75.00
Payment: 1686				
Clever Ducks	Monthly maintenance/suppor	22389	09/28/2016	2,535.00
				Payment 1686 Total: 2,535.00
Payment: 1687				
Corix Water Products (US) Inc	Brass ball valve, nipples	17613025611	09/28/2016	202.18
Corix Water Products (US) Inc	Concrete grade ring	17613025035	09/28/2016	188.13
				Payment 1687 Total: 390.31
Payment: 1688				
DeBlauw, Richard and Carolyn	Refund-reconciliation of fees/	INV0001751	09/28/2016	41,916.97
				Payment 1688 Total: 41,916.97
Payment: 1689				
DeBlauw, Richard and Carolyn	90% Bond Release	90% Bond	09/28/2016	141,300.00
				Payment 1689 Total: 141,300.00
Payment: 1690				
Douglass Truck Bodies, Inc.	Pendant control assembly for	44011	09/28/2016	1,476.68
				Payment 1690 Total: 1,476.68
Payment: 1691				
Engel & Gray, Inc.	Biosolids collection	77535	09/28/2016	2,842.48
				Payment 1691 Total: 2,842.48
Payment: 1692				
Ferguson Enterprises, Inc.	O-ring, stem actuator	3741232	09/28/2016	139.28
				Payment 1692 Total: 139.28
Payment: 1693				
Gaddis, Dan Allen	Travel and mileage reimburse	Sept2016	09/28/2016	34.86
				Payment 1693 Total: 34.86
Payment: 1694				
Halliday Products, Inc.	Replacement slam lock kit	44226	09/28/2016	80.86
				Payment 1694 Total: 80.86
Payment: 1695				
Hamner, Jewell & Associates	Waterline Intertie	8290	09/28/2016	628.75
				Payment 1695 Total: 628.75
Payment: 1696				
Heacock Trailers & Truck Acce	Truck accessories	48627	09/28/2016	302.40
				Payment 1696 Total: 302.40
Payment: 1697				
Iglesias, Mario	Cell phone reimbursement	Sept2016	09/28/2016	65.00
				Payment 1697 Total: 65.00
Payment: 1698				
Integrated Industrial Supply, I	Black latex gloves	40999	09/28/2016	109.65
				Payment 1698 Total: 109.65
Payment: 1699				
Jelmer Dorreboom	Washer rebate	Sept2016	09/28/2016	75.00
				Payment 1699 Total: 75.00
Payment: 1700				
Jose Dominguez and Rita Zara	Washer rebate	Sept2016	09/28/2016	75.00
				Payment 1700 Total: 75.00
Payment: 1701				
Leo Smith	Washer rebate	Sept2016	09/28/2016	75.00
				Payment 1701 Total: 75.00

Item D-1 Warrants September 28, 2016

Payment Dates: 09/28/2016 - 09/28/2016

Vendor Name	Description (Payable)	Payable Number	Payment Date	Amount
Payment: 1702				
Mildred Bruno	Washer rebate	Sept2016	09/28/2016	75.00
Payment 1702 Total:				<u>75.00</u>
Payment: 1703				
More Office Solutions	Color/B&W copies	1347012	09/28/2016	43.52
More Office Solutions	Color/B&W copies	1345395	09/28/2016	79.55
Payment 1703 Total:				<u>123.07</u>
Payment: 1704				
Nipomo Chamber of Commer	Chamber clean-up grant disbu	63330	09/28/2016	2,128.50
Payment 1704 Total:				<u>2,128.50</u>
Payment: 1705				
Nipomo Community Services	SWWTP	Sept2016B	09/28/2016	1,845.11
Nipomo Community Services	Landscape Maintenance Distri	Sept2016	09/28/2016	524.31
Payment 1705 Total:				<u>2,369.42</u>
Payment: 1706				
Nu-Tech Pest Management	Rodent control	0122002	09/28/2016	75.00
Nu-Tech Pest Management	Pest control	0122001	09/28/2016	265.00
Payment 1706 Total:				<u>340.00</u>
Payment: 1707				
PG&E	Electricity	SEPT2016	09/28/2016	54,478.02
Payment 1707 Total:				<u>54,478.02</u>
Payment: 1708				
Polydyne, Inc.	Clarifloc	1077502	09/28/2016	570.83
Payment 1708 Total:				<u>570.83</u>
Payment: 1709				
Portable Johns, Inc	Portable restrooms for Creek	205658	09/28/2016	95.86
Payment 1709 Total:				<u>95.86</u>
Payment: 1710				
Quinn Company	Concrete readymix	PC910041050	09/28/2016	237.94
Payment 1710 Total:				<u>237.94</u>
Payment: 1711				
Richards, Watson & Gershon	Water Rights Adjudication	208393	09/28/2016	15,850.12
Payment 1711 Total:				<u>15,850.12</u>
Payment: 1712				
SGS Guadalupe	Calcium ammonium nitrate	780106219	09/28/2016	807.86
Payment 1712 Total:				<u>807.86</u>
Payment: 1713				
Shipsey & Seitz, Inc.	Legal services through 08-31-	Aug2016	09/28/2016	15,330.70
Payment 1713 Total:				<u>15,330.70</u>
Payment: 1714				
SLO County Environmental He	Backflow program	0103960	09/28/2016	1,421.60
Payment 1714 Total:				<u>1,421.60</u>
Payment: 1715				
SoCalGas	Heat - shop/office	SEPT2016	09/28/2016	16.85
SoCalGas	Heat - shop/office	Sept2016B	09/28/2016	19.09
Payment 1715 Total:				<u>35.94</u>
Payment: 1716				
Staples	Office supplies	1642425651	09/28/2016	77.58
Payment 1716 Total:				<u>77.58</u>
Payment: 1717				
The Tribune	Public notice	Aug2016	09/28/2016	212.96
Payment 1717 Total:				<u>212.96</u>
Payment: 1718				
Timothy Ford	Washer rebate	Sept2016	09/28/2016	75.00
Payment 1718 Total:				<u>75.00</u>

Item D-1 Warrants September 28, 2016

Payment Dates: 09/28/2016 - 09/28/2016

Vendor Name	Description (Payable)	Payable Number	Payment Date	Amount
Payment: 1719				
Tyler Technologies, Inc.	Utility Billing training	025-166757	09/28/2016	137.50
Payment 1719 Total:				<u>137.50</u>
Payment: 1720				
USA BlueBook	Lab supplies	056609	09/28/2016	397.74
Payment 1720 Total:				<u>397.74</u>
Payment: 1721				
Wallace Group	FOG Control Program	42226	09/28/2016	2,370.69
Payment 1721 Total:				<u>2,370.69</u>
Payment: 1722				
Xylem Water Solutions USA, I	100' 2" guide rail for Flygt pu	3556919984	09/28/2016	2,795.00
Payment 1722 Total:				<u>2,795.00</u>

TO: BOARD OF DIRECTORS
FROM: MARIO IGLESIAS
GENERAL MANAGER
DATE: SEPTEMBER 22, 2016



AGENDA ITEM
D-2
SEPTEMBER 28, 2016

**APPROVE SEPTEMBER 14, 2016
REGULAR BOARD MEETING MINUTES**

ITEM

Approve action minutes from previous Board meetings. [RECOMMEND APPROVE MINUTES]

BACKGROUND

The draft minutes are a written record of the previous Board Meeting action.

RECOMMENDATION

Approve Minutes

ATTACHMENT

- A. September 14, 2016 draft Regular Board Meeting Minutes

September 28, 2016

ITEM D-2

ATTACHMENT A

NIPOMO COMMUNITY SERVICES DISTRICT

Serving the Community Since 1965

DRAFT REGULAR MINUTES

SEPTEMBER 14, 2016 AT 9:00 A.M.

JON S. SEITZ BOARD ROOM 148 SOUTH WILSON STREET, NIPOMO, CA

BOARD of DIRECTORS

CRAIG ARMSTRONG, **PRESIDENT**
DAN ALLEN GADDIS, **VICE PRESIDENT**
BOB BLAIR, **DIRECTOR**
ED EBY, **DIRECTOR**
DAN WOODSON, **DIRECTOR**

PRINCIPAL STAFF

MARIO IGLESIAS, **GENERAL MANAGER**
LISA BOGNUDA, **FINANCE DIRECTOR**
MICHAEL W. SEITZ, **GENERAL COUNSEL**
PETER SEVCIK, **DIRECTOR OF ENG. & OPS.**
JESSICA MATSON, **BOARD CLERK**

Mission Statement: The Nipomo Community Services District's mission is to provide its customers with reliable, quality, and cost-effective services now and in the future.
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00:00:00 A. CALL TO ORDER AND FLAG SALUTE

President Armstrong called the Regular Meeting of September 14, 2016 to order at 9:00 a.m. and led the flag salute.

00:00:34 B. ROLL CALL AND PUBLIC COMMENT FOR ITEMS NOT ON AGENDA

At Roll Call, all Directors were present.

There were no public comments.

President Armstrong announced that Item E-1 would be heard next.

00:00:42 E-1) CONSIDER GRANT REQUEST FROM NIPOMO CHAMBER OF COMMERCE IN THE AMOUNT OF \$1,980 FOR SOLID WASTE REMOVAL

Mario Iglesias, General Manager, reviewed the report as presented in the Board Packet and introduced Richard Malvarose from the Chamber.

Richard Malvarose, Chamber member, presented the proposal and answered questions from the Board. Mr. Malvarose also commented that the Chamber submitted an application to Cal Trans for the addition of NCSD's logo to the Adopt-a-Highway sign on Hwy 101.

There were no public comments.

Upon the motion of Director Dan Woodson and seconded, the Board unanimously approved the grant request and directed staff to execute a Grant Agreement for a not to exceed amount of \$2,000.

Vote 5-0.

YES VOTES	NO VOTES	ABSENT
Directors Woodson, Gaddis, Blair, Eby, and Armstrong	None	None

President Armstrong announced that the Board would return to Item C-1.

00:05:54

C. PRESENTATIONS AND REPORTS

C-1) SAN LUIS OBISPO COUNTY SELF-HELP LOCAL TRANSPORTATION INVESTMENT PLAN

Mario Iglesias, General Manager, introduced Rob De Carli, SLO Counsel of Governments Executive Director.

Mr. De Carli distributed a flyer to the Board (available for review at the District office) and gave a presentation regarding SLO County's Transportation Investment Plan. Mr. De Carli answered questions from the Board.

Mr. De Carli commented that the issue will show up as Measure J on November's ballot and needs a 2/3 vote in order to move forward.

There were no public comments.

00:40:30

C-2) DIRECTOR OF ENGINEERING AND OPERATIONS SUMMARY OF ACTIVITIES – JOSHUA ROAD PUMP STATION CONSTRUCTION

Peter Sevcik, Director of Engineering and Operations, reviewed the report as presented in the Board Packet. Mr. Sevcik answered questions from the Board.

There were no public comments.

00:43:03

C-3) DIRECTORS' ANNOUNCEMENTS OF DISTRICT & COMMUNITY INTEREST AND REPORTS ON ATTENDANCE AT PUBLIC MEETINGS, TRAINING PROGRAMS, CONFERENCES, AND SEMINARS.

Receive Announcements and Reports from Directors

Director Woodson

- ◇ *Announced that the County would be completing a road overlay project on Tefft Street in 2017 and the District should prepare manholes.*
- ◇ *September 12, Attended the South County Advisory Council (SCAC) Land Use meeting*

Director Gaddis

- ◇ *September 6, Attended the District Officer's meeting.*
- ◇ *September 7, Attended the Regional Water Management Group (RWMG) meeting.*

Director Eby

- ◇ *August 24, Attended the Dana Adobe groundbreaking ceremony.*
- ◇ *September 7, Attended the Nipomo Rotary Club meeting where District General Manager, Mario Iglesias, gave a presentation on the Supplemental Water Project.*
- ◇ *September 8, Attended the Department of Water Resources (DWR) Drought Seminar in San Luis Obispo.*
- ◇ *Announced that the next Local Area Formation Commission (LAFCO) meeting is September 15th and they will be discussing the new water district is North County.*

- C-4) RECEIVE PUBLIC COMMENT ON PRESENTATIONS AND REPORTS PRESENTED UNDER ITEM C AND BY MOTION RECEIVE and FILE PRESENTATIONS AND REPORTS

There were no public comments.

Upon the motion of Director Bob Blair and seconded, the Board unanimously approved to receive and file the presentations and reports as submitted.

Vote 5-0.

YES VOTES	NO VOTES	ABSENT
Directors Blair, Gaddis, Eby, Woodson, and Armstrong	None	None

00:47:48

D. CONSENT AGENDA

- D-1) WARRANTS
- D-2) APPROVE AUGUST 10, REGULAR BOARD MEETING MINUTES
- D-3) AUTHORIZE TASK ORDER WITH TESCO CONTROLS, INC. FOR SUPERVISORY CONTROL AND DATA ACQUISITION SYSTEM MAINTENANCE AND SUPPORT
- D-4) ACCEPT OFFER OF WATER AND SEWER IMPROVEMENTS AND EASEMENTS FOR TRACT 2734
- D-5) BLACKLAKE WASTEWATER RECLAMATION FACILITY HEADWORKS REHABILITATION PROJECT AUTHORIZATION TO BID

Director Gaddis requested clarification on warrants. Mario Iglesias, General Manager, responded. Director Gaddis commented that staff may want to go to bid for IT Services and requested more information on the maintenance portion of the Tyler Technologies contract.

Director Armstrong requested clarification on the Blacklake Headworks Project and whether staff had worked with the Blacklake Facilities Group. Mr. Iglesias responded that staff has and will continue to coordinate with the Group.

There were no public comments.

Upon the motion of Director Dan Allen Gaddis and seconded, the Board unanimously approved the Consent Items.

Vote 5-0.

YES VOTES	NO VOTES	ABSENT
Directors Gaddis, Blair, Eby, Woodson, Armstrong	None	None

RESOLUTION NO. 2016-1424

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE NIPOMO COMMUNITY SERVICES DISTRICT AUTHORIZING A TASK ORDER FOR SUPERVISORY CONTROL AND DATA ACQUISITION SYSTEM MAINTENANCE AND SUPPORT WITH TESCO CONTROLS INC.

RESOLUTION NO. 2016-1425

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE NIPOMO COMMUNITY SERVICES DISTRICT ACCEPTING WATER AND SEWER IMPROVEMENTS AND EASEMENTS FOR TRACT 2734

E. ADMINISTRATIVE ITEMS

ITEM E-1 WAS HEARD EARLIER IN THE MEETING

E-2) AUTHORIZE REQUEST FOR WATER FUND RATE STUDY

00:53:39

Mario Iglesias, General Manager, reviewed the report as presented in the Board Packet. Mr. Iglesias answered questions from the Board.

Director Eby asked how the Capistrano court case regarding tier rates affects the District. Mike Seitz, District Legal Counsel, commented that rates have to be tied to cost of service and believes the District is in compliance.

Director Gaddis commented that the District should continue to use Tuckfield & Associates due to his experience with the District and the Supplemental Water Project.

Director Woodson asked for clarification on the requirement to go to bid. Mr. Seitz commented that the District is not required to go to bid for this service.

Director Blair commented that the District should go to bid to evaluate other proposals.

There were no public comments.

Upon the motion of Director Dan Allen Gaddis and seconded, the Board agreed to send the Request for Proposal (RFP) to Tuckfield & Associates only.

Vote 4-1.

YES VOTES	NO VOTES	ABSENT
Directors Gaddis, Eby, Woodson, and Armstrong	Director Blair	None

E-3) SUPPLEMENTAL WATER PROJECT FUTURE PHASING

01:07:18

Mike Nunley, MKN & Associates, gave a presentation on future phasing for the Supplemental Water Project.

The Board discussed the Project. Mr. Nunley and Peter Sevcik, Director of Engineering & Operations, answered questions from the Board.

Mr. Nunley pointed out that the phasing plan will see a cost reduction of \$3.5Million from the original Project estimate.

Mario Iglesias, General Manager, commented that staff will come back before the Board with a funding plan for the final phases of the Project.

F. GENERAL MANAGER'S REPORT

01:31:04

Mario Iglesias, General Manager, reviewed the report and tables as presented in the Board packet. Mr. Iglesias answered questions from the Board.

Mr. Iglesias also reported the following:

- *In August the District saw a groundwater pumping reduction of 48%*

SUBJECT TO BOARD APPROVAL

- Creek Cleanup Day is Saturday, September 17th
- South County Sanitary's Fall Cleanup Week is September 19th – 23rd
- Peter Sevcik, Director of Engineering & Operations, will be hosting a tour of the Supplemental Water Project Joshua Road Pump Station Reservoir for the American Society of Civil Engineers (ASCE) on September 15th
- He will be attending the Sustainable Groundwater Management Act (SGMA) meeting in Arroyo Grande on September 14th

Director Eby asked if other Nipomo purveyors are reducing their pumping by 50%. Mr. Iglesias responded that the purveyors are promoting conservation through outreach and he is meeting with them September 15th.

There were no public comments.

G. COMMITTEE REPORTS

None.

H. DIRECTORS' REQUESTS TO STAFF AND SUPPLEMENTAL REPORTS

01:44:41

Director Blair

- Will be absent for the September 28th Regular Board meeting

Director Gaddis

- Will make a request in Closed Session for following meeting Closed Sessions

Director Eby

- Asked if the October 12th meeting will be cancelled since members of the Board will be attending the California Special Districts Association (CSDA) conference

Director Armstrong

- Recommended that the October 12th Regular Board meeting be cancelled
- Recommended Board members submit any questions on Agenda items to the General Manager prior to the Board meeting so he can gather information and reply to the questions during the meeting

01:47:12

I. CLOSED SESSION ANNOUNCEMENTS

1. CONFERENCE WITH DISTRICT LEGAL COUNSEL RE: PENDING LITIGATION PURSUANT TO GC §54956.9

- a) SMWCD VS. NCSD (SANTA CLARA COUNTY CASE NO. CV 770214, SIXTH APPELLATE COURT CASE NO. H032750 AND ALL CONSOLIDATED CASES).
2. Complete 6-MONTH PERFORMANCE REVIEW OF DISTRICT GENERAL MANAGER PURSUANT TO GOVERNMENT CODE SECTION 54957
 3. INSTRUCTION TO NEGOTIATORS MARIO IGLESIAS, MIKE SEITZ AND LILLIAN JEWELL PURSUANT TO GOVERNMENT CODE SECTION 54956.8 FOR PURCHASE OF EASEMENT INTEREST IN APN 093-291-046 (OWNER: LOS PRIMOS PROPERTIES, LLC, NEGOTIATOR: VINCE MARTINEZ)

SUBJECT TO BOARD APPROVAL

Nipomo Community Services District
REGULAR MEETING
MINUTES

J. PUBLIC COMMENT ON CLOSED SESSION ITEMS

There were no public comments.

K. ADJOURN TO CLOSED SESSION

President Armstrong adjourned to closed session at 10:48 a.m.

L. OPEN SESSION

ANNOUNCEMENT OF ACTIONS, IF ANY, TAKEN IN CLOSED SESSION

The Board came back into Open Session at 11:40 a.m.

Mike Seitz, District Legal Counsel, announced that the Board discussed Item I.1(a), heard a report, but took no reportable action.

Mr. Seitz reported that the Board discussed and concluded the General Manager evaluation giving an overall evaluation of 1.25 on a scale of 1 to 5 with a score of 1.0 being "Outstanding" and a score of 5.0 being "Unsatisfactory".

Mr. Seitz also reported that the Board discussed Item 3, gave direction, but took no reportable action.

ADJOURN

President Armstrong adjourned the meeting at 11:42 a.m.

MEETING SUMMARY	HOURS & MINUTES
Regular Meeting	1 hour 50 minutes
Closed Session	52 minutes
TOTAL HOURS	2 hours 42 minutes

Respectfully submitted,

Mario Iglesias, General Manager and Secretary to the Board

Date