## NIPOMO COMMUNITY SERVICES DISTRICT

Serving the Community since 1965

# REGULAR MEETING OF THE BOARD OF DIRECTORS AGENDA

## **NOVEMBER 9, 2016 AT 9:00 A.M.**

JON S. SEITZ BOARD ROOM 148 SOUTH WILSON STREET, NIPOMO, CA

BOARD of DIRECTORS
CRAIG ARMSTRONG, PRESIDENT

DAN GADDIS, VICE PRESIDENT BOB BLAIR, DIRECTOR ED EBY, DIRECTOR DAN WOODSON, DIRECTOR **PRINCIPAL STAFF** 

MARIO IGLESIAS, GENERAL MANAGER LISA BOGNUDA, FINANCE DIRECTOR MICHAEL W. SEITZ, GENERAL COUNSEL PETER SEVCIK, DIRECTOR OF ENG. & OPS. JESSICA MATSON, BOARD CLERK

Mission Statement:

Provide our customers with reliable, quality, and cost-effective services now and in the future.

### NOTE:

- All comments concerning any item on the agenda are to be directed to the Board President.
- Consistent with the Americans with Disabilities Act and California Government Code §54954.2 requests for disability related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires the modification or accommodation in order to participate at the below referenced public meeting by contacting the District General Manager at 805-929-1133.
- District-prepared staff reports and documents are generally posted on the District's website {NCSD.CA.GOV} on the same date the agenda is posted.
- Any writing or document pertaining to an open session item on this agenda which is
  distributed to the Board of Directors after the posting of this agenda will be available for
  public inspection at the time the subject writing or document is distributed. The writing or
  document will be available for public review at the District Secretary's Office, 148 S. Wilson
  Street, Nipomo, CA, during normal business hours, and may be posted on the District's
  web site at <a href="http://www.ncsd.ca.gov">http://www.ncsd.ca.gov</a>.
- Items may be taken out of order. The Board typically breaks for lunch at approximately 12 noon and conducts Closed Session at that time, reconvening to public session at approximately 1:00 p. m.
- Please silence all cell phones during the meeting, as a courtesy to others.

A. CALL TO ORDER AND FLAG SALUTE NEXT RESOLUTION 2016-1428 NEXT ORDINANCE 2016-124

B. ROLL CALL, AND PUBLIC COMMENT FOR ITEMS NOT ON AGENDA
Any member of the public may address the Board relating to any matter within the Board's jurisdiction but not on the Board's agenda. **Public Comment is limited to three (3)** 

- C. PRESENTATIONS AND REPORTS
  - C-1) DIRECTORS' ANNOUNCEMENTS OF DISTRICT & COMMUNITY INTEREST AND REPORTS ON ATTENDANCE AT PUBLIC MEETINGS, TRAINING PROGRAMS, CONFERENCES, AND SEMINARS.

Receive Announcements and Reports from Directors

minutes or otherwise at the discretion of the President.

C-2) RECEIVE PUBLIC COMMENT ON PRESENTATIONS AND REPORTS PRESENTED UNDER ITEM C AND BY MOTION RECEIVE AND FILE PRESENTATIONS AND REPORTS

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- D. CONSENT AGENDA The following items are considered routine and non-controversial by staff and may be approved by one motion if no member of the Board wishes an item removed. If discussion is desired, the item may be removed from the Consent Agenda by a Board member and will be considered separately at the conclusion of the Administrative Items. Questions or clarification may be made by the Board members without removal from the Consent Agenda. Individual items on the Consent Agenda are approved by the same vote that approves the Consent Agenda, unless an item is pulled for separate consideration. The recommendations for each item are noted in bracket. Members of the public may comment on the Consent Agenda items.
  - D-1) WARRANTS [RECOMMEND APPROVAL]
  - D-2) APPROVE OCTOBER 26, REGULAR BOARD MEETING MINUTES [RECOMMEND APPROVAL]

#### E. ADMINISTRATIVE ITEMS

- E-1) AWARD CONSTRUCTION CONTRACT FOR BLACKLAKE WATER RECLAMATION FACILITY HEADWORKS REHABILITATION PROJECT TO CUSHMAN CONTRACTING CORPORATION [RECOMMEND BY MOTION AND ROLL CALL VOTE ADOPT RESOLUTION AWARDING CONTRACT TO CUSHMAN CONTRACTING CORPORATION IN AMOUNT OF \$185,865, AUTHORIZE STAFF TO EXECUTE CONTRACT, AUTHORIZE CHANGE ORDER CONSTRUCTION CONTINGENCY IN THE AMOUNT OF \$20,000, AND AMEND FY 2016/17 BUDGET]
- E-2) AWARD CONSTRUCTION INSPECTION CONTRACT FOR BLACKLAKE WATER RECLAMATION FACILITY HEADWORKS REHABILITATION PROJECT TO MNS ENGINEERS INC. [RECOMMEND BY MOTION AND ROLL CALL VOTE ADOPT RESOLUTION TO AUTHORIZE TASK ORDER WITH MNS ENGINEERS, INC. IN THE AMOUNT OF \$27,324 AND AUTHORIZE STAFF TO EXECUTE TASK ORDER]
- E-3) CONDUCT PUBLIC HEARING FOR VARIANCE REQUEST TO PROVIDE ADDITIONAL WATER AND SEWER SERVICE AT APN 092-577-008 [RECOMMEND CONDUCT PUBLIC HEARING, CONSIDER INFORMATION PRESENTED, AND MAKE A DETERMINATION BASED ON THE FINDINGS TO EITHER GRANT OR DENY THE APPLICANT A VARIANCE FROM THE NIPOMO COMMUNICTY SERVICES DISTRICT'S WATER SHORTAGE RESPONSE AND MANAGEMENT PLAN THAT, CURRENTLY UNDER STAGE IV CONDITIONS DISALLOWS NEW WATER SERVICE CONNECTIONS]
- E-4) ACCEPT FINANCIAL AUDIT REPORT FOR FISCAL YEAR 2015-2016 [RECOMMEND ACCEPT AND DIRECT STAFF TO FILE 2015-2016 AUDIT REPORT]
- E-5) ANNUAL REVIEW OF CASH RESERVES IN ACCORDANCE WITH RESERVE POLICY [RECOMMEND RECEIVE REPORT]
- E-6) AUTHORIZE CONTRACT FOR KNOLLWOOD WELL REPAIR [RECOMMEND BY MOTION AND ROLL CALL VOTE APPROVE RESOLUTION AUTHORIZING STAFF TO EXECUTE CONTRACT IN THE AMOUNT OF \$38,184 WITH FISHER PUMP AND WELL SERVICE INC. AND AUTHORIZING CHANGE ORDER CONTINGENCY IN THE AMOUNT OF \$5000]
- E-7) CALIFORNIA STATE DISABILITY INSURANCE FILING RESOLUTION OF APPROVAL [RECOMMEND REVIEW APPLICATION AND APPROVE RESOLUTION]

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- F. GENERAL MANAGER'S REPORT
- G. COMMITTEE REPORTS
- H. DIRECTORS' REQUESTS TO STAFF AND SUPPLEMENTAL REPORTS
- I. CLOSED SESSION ANNOUNCEMENTS
  - 1. CONFERENCE WITH DISTRICT LEGAL COUNSEL RE: PENDING LITIGATION PURSUANT TO GC §54956.9
    - a) SMVWCD VS. NCSD (SANTA CLARA COUNTY CASE NO. CV 770214, SIXTH APPELLATE COURT CASE NO. H032750 AND ALL CONSOLIDATED CASES).
  - 2. INSTRUCTION TO NEGOTIATORS MARIO IGLESIAS, MIKE SEITZ AND LILLIAN JEWELL PURSUANT TO GOVERNMENT CODE SECTION 54956.8 FOR PURCHASE OF EASEMENT INTEREST IN APN 093-291-046 (OWNER: LOS PRIMOS PROPERTIES, LLC, NEGOTIATOR: VINCE MARTINEZ)
- J. PUBLIC COMMENT ON CLOSED SESSION ITEMS
- K. ADJOURN TO CLOSED SESSION
- L. OPEN SESSION ANNOUNCEMENT OF ACTIONS, IF ANY, TAKEN IN CLOSED SESSION

**ADJOURN** 

Next Regular Board Meeting is Wednesday, December 14, 2016, 9AM