


TO: BOARD OF DIRECTORS
FROM: MARIO IGLESIAS 
GENERAL MANAGER
DATE: NOVEMBER 4, 2016

**AGENDA ITEM
C
NOVEMBER 9, 2016**

PRESENTATIONS AND REPORTS

The following presentations and reports are scheduled:

- C-1) DIRECTORS' ANNOUNCEMENTS OF DISTRICT & COMMUNITY INTEREST AND REPORTS ON ATTENDANCE AT PUBLIC MEETINGS, TRAINING PROGRAMS, CONFERENCES, AND SEMINARS.
Receive Announcements and Reports from Directors
- C-2) RECEIVE PUBLIC COMMENT ON PRESENTATIONS AND REPORTS PRESENTED UNDER ITEM C AND BY MOTION RECEIVE AND FILE PRESENTATIONS AND REPORTS

TO: BOARD OF DIRECTORS

FROM: MARIO IGLESIAS
GENERAL MANAGER 

DATE: NOVEMBER 4, 2016

AGENDA ITEM

D

NOVEMBER 9, 2016

CONSENT AGENDA

The following items are considered routine and non-controversial by staff and may be approved by one motion if no member of the Board wishes an item removed. If discussion is desired, the item may be removed from the Consent Agenda by a Board member and will be considered separately at the conclusion of the Administrative Items. Individual items on the Consent Agenda are approved by the same vote that approves the Consent Agenda, unless an item is pulled for separate consideration. The recommendations for each item are noted in bracket. Members of the public may comment on the Consent Agenda items.

**Questions or clarification may be made by the Board members
without removal from the Consent Agenda.**

D-1) WARRANTS [RECOMMEND APPROVAL]

D-2) APPROVE OCTOBER 26, REGULAR BOARD MEETING MINUTES
[RECOMMEND APPROVAL]

TO: BOARD OF DIRECTOR

REVIEWED: MARIO IGLESIAS
GENERAL MANAGER

FROM: LISA BOGNUDA 
FINANCE DIRECTOR

DATE: NOVEMBER 4, 2016

AGENDA ITEM
D-1
NOVEMBER 9, 2016

HAND WRITTEN CHECKS

None

VOIDS – NONE

TOTAL COMPUTER CHECKS
\$378,722.36

COMPUTER GENERATED CHECKS – SEE ATTACHED



Nipomo Community Services District

Item D-1 Warrants November 9, 2016
By Payment Number

Payment Dates 11/09/2016 - 11/09/2016

| Vendor Name | Description (Payable) | Payable Number | Payment Date | Amount |
|--------------------------------|--------------------------------|----------------|--------------|--------------------------------------|
| Payment: 1836 | | | | |
| 1st Enterprise Bank | Retention payment #6 | 6 | 11/09/2016 | 12,464.49 |
| | | | | Payment 1836 Total: 12,464.49 |
| Payment: 1837 | | | | |
| Abalone Coast Analytical, Inc. | Lab tests | 2969 | 11/09/2016 | 4,720.75 |
| | | | | Payment 1837 Total: 4,720.75 |
| Payment: 1838 | | | | |
| Alexander's Contract Services, | Meter reading | 201610280871 | 11/09/2016 | 3,433.36 |
| | | | | Payment 1838 Total: 3,433.36 |
| Payment: 1839 | | | | |
| American Industrial Supply | 2" ball valve, pipe nipple | 0298997 | 11/09/2016 | 312.46 |
| | | | | Payment 1839 Total: 312.46 |
| Payment: 1840 | | | | |
| AmeriPride | Uniforms | 1501745865 | 11/09/2016 | 286.86 |
| AmeriPride | Uniforms | 1501750919 | 11/09/2016 | 575.88 |
| | | | | Payment 1840 Total: 862.74 |
| Payment: 1841 | | | | |
| AT&T | Telephone | 8770585 | 11/09/2016 | 212.98 |
| AT&T | Telephone | 8770583 | 11/09/2016 | 27.01 |
| AT&T | Telephone | 8770584 | 11/09/2016 | 161.16 |
| | | | | Payment 1841 Total: 401.15 |
| Payment: 1842 | | | | |
| Bentley Systems, Inc. | WaterGEMS/SewerGEMS sub | 47786789 | 11/09/2016 | 1,834.00 |
| | | | | Payment 1842 Total: 1,834.00 |
| Payment: 1843 | | | | |
| Big Brand Tire & Service | Vehicle repair/maintenance | 264497 | 11/09/2016 | 40.57 |
| | | | | Payment 1843 Total: 40.57 |
| Payment: 1844 | | | | |
| Brenntag Pacific, Inc. | Sodium hypochlorite | 672151 | 11/09/2016 | 1,366.55 |
| | | | | Payment 1844 Total: 1,366.55 |
| Payment: 1845 | | | | |
| Cal-Coast Machinery, Inc. | Key | 355984 | 11/09/2016 | 15.80 |
| | | | | Payment 1845 Total: 15.80 |
| Payment: 1846 | | | | |
| Camacho, Miguel | Travel reimbursement - certifi | OCT2016 | 11/09/2016 | 313.80 |
| | | | | Payment 1846 Total: 313.80 |
| Payment: 1847 | | | | |
| Central Coast Fence | Fence installation | 77902 | 11/09/2016 | 685.00 |
| | | | | Payment 1847 Total: 685.00 |
| Payment: 1848 | | | | |
| Charter Communications | Internet - Shop and/or Office | NOV2016A | 11/09/2016 | 225.00 |
| Charter Communications | Internet - Shop and/or Office | NOV2016B | 11/09/2016 | 225.00 |
| | | | | Payment 1848 Total: 450.00 |
| Payment: 1849 | | | | |
| Corix Water Products (US) Inc | Valve boxes, lids, concrete mi | 17613029611 | 11/09/2016 | 457.91 |
| Corix Water Products (US) Inc | Joint fittings | 17613028656 | 11/09/2016 | 70.39 |
| Corix Water Products (US) Inc | Concrete grade ring | 17613029227 | 11/09/2016 | 188.13 |
| Corix Water Products (US) Inc | Pipe, flange gasket | 17613028904 | 11/09/2016 | 226.32 |
| | | | | Payment 1849 Total: 942.75 |

Item D-1 Warrants November 9, 2016

Payment Dates: 11/09/2016 - 11/09/2016

| Vendor Name | Description (Payable) | Payable Number | Payment Date | Amount |
|-------------------------------|-------------------------------|----------------|--------------|----------------------------|
| Payment: 1850 | | | | |
| Culver Company | Conservation materials | 52313 | 11/09/2016 | 441.69 |
| | | | | Payment 1850 Total: |
| | | | | <u>441.69</u> |
| Payment: 1851 | | | | |
| Department of Consumer Aff | License renewal - Bognuda | NOV2016 | 11/09/2016 | 120.00 |
| | | | | Payment 1851 Total: |
| | | | | <u>120.00</u> |
| Payment: 1852 | | | | |
| Electricraft, Inc. | Service and repair - Knollwoo | 10024 | 11/09/2016 | 476.00 |
| | | | | Payment 1852 Total: |
| | | | | <u>476.00</u> |
| Payment: 1853 | | | | |
| Ferguson Enterprises, Inc. | 2" riser ring, composite manh | 3911290 | 11/09/2016 | 2,120.19 |
| | | | | Payment 1853 Total: |
| | | | | <u>2,120.19</u> |
| Payment: 1854 | | | | |
| FGL Environmental | Lab tests | 683108 | 11/09/2016 | 55.00 |
| FGL Environmental | Lab tests | 683095 | 11/09/2016 | 83.00 |
| FGL Environmental | Lab tests | 683104 | 11/09/2016 | 501.00 |
| | | | | Payment 1854 Total: |
| | | | | <u>639.00</u> |
| Payment: 1855 | | | | |
| Fisher Pump & Well Service, I | Service and repair - Knollwoo | 4635 | 11/09/2016 | 4,135.00 |
| | | | | Payment 1855 Total: |
| | | | | <u>4,135.00</u> |
| Payment: 1856 | | | | |
| Frontier Communications | BL phone | NOV2016 | 11/09/2016 | 52.97 |
| | | | | Payment 1856 Total: |
| | | | | <u>52.97</u> |
| Payment: 1857 | | | | |
| Gaddis, Dan Allen | Travel/mileage reimburseme | OCT2016 | 11/09/2016 | 33.86 |
| | | | | Payment 1857 Total: |
| | | | | <u>33.86</u> |
| Payment: 1858 | | | | |
| Great Western Alarm and Co | Alarm monitoring service | 161002062101 | 11/09/2016 | 67.00 |
| Great Western Alarm and Co | Alarm monitoring service | 161002107101 | 11/09/2016 | 67.00 |
| Great Western Alarm and Co | Alarm monitoring service | 161000640101 | 11/09/2016 | 35.00 |
| | | | | Payment 1858 Total: |
| | | | | <u>169.00</u> |
| Payment: 1859 | | | | |
| Home Depot Credit Services D | Tools and supplies | OCT2016 | 11/09/2016 | 440.38 |
| | | | | Payment 1859 Total: |
| | | | | <u>440.38</u> |
| Payment: 1860 | | | | |
| Kaye, Eugene | Settlement | NOV2016 | 11/09/2016 | 920.65 |
| | | | | Payment 1860 Total: |
| | | | | <u>920.65</u> |
| Payment: 1861 | | | | |
| Koehler Plumbing, Inc. | Backflow test- LMD | 8268 | 11/09/2016 | 75.00 |
| | | | | Payment 1861 Total: |
| | | | | <u>75.00</u> |
| Payment: 1862 | | | | |
| Landmark Landscape Compan | LMD | 68544 | 11/09/2016 | 550.00 |
| | | | | Payment 1862 Total: |
| | | | | <u>550.00</u> |
| Payment: 1863 | | | | |
| Lee Central Coast Newspaper | Conservation ads | OCT2016 | 11/09/2016 | 1,170.00 |
| | | | | Payment 1863 Total: |
| | | | | <u>1,170.00</u> |
| Payment: 1864 | | | | |
| Mainline Utility Company | Video sewer inspection | 5048 | 11/09/2016 | 22,000.03 |
| | | | | Payment 1864 Total: |
| | | | | <u>22,000.03</u> |
| Payment: 1865 | | | | |
| Newman, Russ | Certification renewal reimbur | NOV2016 | 11/09/2016 | 88.00 |
| | | | | Payment 1865 Total: |
| | | | | <u>88.00</u> |
| Payment: 1866 | | | | |
| Newton Geo-Hyrdrology Cons | Litigation support | OCT2016 | 11/09/2016 | 7,770.73 |
| | | | | Payment 1866 Total: |
| | | | | <u>7,770.73</u> |

Item D-1 Warrants November 9, 2016

Payment Dates: 11/09/2016 - 11/09/2016

| Vendor Name | Description (Payable) | Payable Number | Payment Date | Amount |
|-------------------------------|----------------------------------|----------------|--------------|-------------------|
| Payment: 1867 | | | | |
| Nipomo Chamber of Commer | Membership dues | NOV2016 | 11/09/2016 | 125.00 |
| Nipomo Chamber of Commer | Conservation ads | 2063 | 11/09/2016 | 180.00 |
| Nipomo Chamber of Commer | Chamber cleanup grant disbu | 1610 | 11/09/2016 | 165.00 |
| Nipomo Chamber of Commer | Chamber cleanup grant disbu | 63424 | 11/09/2016 | 2,079.00 |
| Payment 1867 Total: | | | | 2,549.00 |
| Payment: 1868 | | | | |
| Nunley & Associates, Inc. | Dana Adobe PCIA | 2740 | 11/09/2016 | 490.00 |
| Nunley & Associates, Inc. | Branch Street Waterline Impr | 2759 | 11/09/2016 | 255.00 |
| Nunley & Associates, Inc. | Blacklake WRF | 2760 | 11/09/2016 | 420.00 |
| Nunley & Associates, Inc. | Flow monitoring | 2710 | 11/09/2016 | 240.00 |
| Nunley & Associates, Inc. | SWP Phase 1 O&M Manual | 2766 | 11/09/2016 | 3,496.25 |
| Nunley & Associates, Inc. | Nipomo Oaks PCIA | 2738 | 11/09/2016 | 640.00 |
| Nunley & Associates, Inc. | Joshua Road Pump Station | 2711 | 11/09/2016 | 1,512.50 |
| Payment 1868 Total: | | | | 7,053.75 |
| Payment: 1869 | | | | |
| Office Depot | Office supplies | 873552092002 | 11/09/2016 | 105.61 |
| Office Depot | Office supplies | 873552092001 | 11/09/2016 | 644.68 |
| Payment 1869 Total: | | | | 750.29 |
| Payment: 1870 | | | | |
| Pacific Hydrotech Corporation | Progress payment request #6 | 6 | 11/09/2016 | 236,825.24 |
| Payment 1870 Total: | | | | 236,825.24 |
| Payment: 1871 | | | | |
| Precision Janitorial | Janitorial services | 277 | 11/09/2016 | 700.00 |
| Payment 1871 Total: | | | | 700.00 |
| Payment: 1872 | | | | |
| R. Baker, Inc. | Repair on West Bennett | 09-16-8282 | 11/09/2016 | 17,656.35 |
| Payment 1872 Total: | | | | 17,656.35 |
| Payment: 1873 | | | | |
| Rogers, Anderson, Malody & | Prograss billing for audit FY 20 | 52685 | 11/09/2016 | 4,000.00 |
| Payment 1873 Total: | | | | 4,000.00 |
| Payment: 1874 | | | | |
| Schneider Electric USA, Inc. | Annual SCADA service and su | 38985659-01 | 11/09/2016 | 7,107.90 |
| Payment 1874 Total: | | | | 7,107.90 |
| Payment: 1875 | | | | |
| SGS Guadalupe | Calcium ammonium nitrate | 780107387 | 11/09/2016 | 840.16 |
| Payment 1875 Total: | | | | 840.16 |
| Payment: 1876 | | | | |
| SLO County Environmental He | Blacklake sewer - HAZMAT pe | 0107087 | 11/09/2016 | 327.00 |
| SLO County Environmental He | Sundale - HAZMAT permit | 0107472 | 11/09/2016 | 327.00 |
| Payment 1876 Total: | | | | 654.00 |
| Payment: 1877 | | | | |
| SLO County Tax Collector | Property taxes | NOV2016A | 11/09/2016 | 7.00 |
| SLO County Tax Collector | Property taxes | NOV2016B | 11/09/2016 | 1,234.38 |
| Payment 1877 Total: | | | | 1,241.38 |
| Payment: 1878 | | | | |
| SoCalGas | Heat - shop/office | OCT2016 | 11/09/2016 | 17.63 |
| Payment 1878 Total: | | | | 17.63 |
| Payment: 1879 | | | | |
| Streator Pipe & Supply | 1/2" PVC ball check valve | 1375017.001 | 11/09/2016 | 104.68 |
| Payment 1879 Total: | | | | 104.68 |
| Payment: 1880 | | | | |
| Tesco Controls, Inc. | SCADA programming and inte | 60636 | 11/09/2016 | 12,470.30 |
| Payment 1880 Total: | | | | 12,470.30 |

Item D-1 Warrants November 9, 2016

Payment Dates: 11/09/2016 - 11/09/2016

| Vendor Name | Description (Payable) | Payable Number | Payment Date | Amount |
|------------------------------|-------------------------------|----------------|--------------|------------------|
| Payment: 1881 | | | | |
| The UPS Store #6031 | Package handling | 6226 | 11/09/2016 | 24.65 |
| Payment 1881 Total: | | | | <u>24.65</u> |
| Payment: 1882 | | | | |
| Tyler Business Forms | Office supplies | 268420 | 11/09/2016 | 140.98 |
| Payment 1882 Total: | | | | <u>140.98</u> |
| Payment: 1883 | | | | |
| Tyler Technologies, Inc. | Annual software maintenance | 025-171394 | 11/09/2016 | 10,464.25 |
| Payment 1883 Total: | | | | <u>10,464.25</u> |
| Payment: 1884 | | | | |
| US Bank National Association | Board meeting supplies | OCT2016A | 11/09/2016 | 50.57 |
| US Bank National Association | Membership renewal - Iglesia | OCT2016F | 11/09/2016 | 172.00 |
| US Bank National Association | Computer expense | OCT2016E | 11/09/2016 | 745.00 |
| US Bank National Association | Travel/Meals | OCT2016C | 11/09/2016 | 211.76 |
| US Bank National Association | Treatment certification revie | OCT2016G | 11/09/2016 | 250.00 |
| US Bank National Association | Operating supplies | OCT2016D | 11/09/2016 | 869.08 |
| US Bank National Association | Office supplies | OCT2016B | 11/09/2016 | 128.72 |
| Payment 1884 Total: | | | | <u>2,427.13</u> |
| Payment: 1885 | | | | |
| USA BlueBook | Oxygen standards, refuse hoo | 092818 | 11/09/2016 | 353.15 |
| USA BlueBook | Service kit for pump, ammoni | 096455 | 11/09/2016 | 645.31 |
| Payment 1885 Total: | | | | <u>998.46</u> |
| Payment: 1886 | | | | |
| Verizon Wireless | Cell service | 9774176026 | 11/09/2016 | 419.57 |
| Payment 1886 Total: | | | | <u>419.57</u> |
| Payment: 1887 | | | | |
| Waste Connections | Waste collection - Office | 5441985 | 11/09/2016 | 40.18 |
| Waste Connections | Waste collection - Southland | 5443558 | 11/09/2016 | 185.06 |
| Waste Connections | Waste collection - Olde Town | 5443091 | 11/09/2016 | 213.08 |
| Payment 1887 Total: | | | | <u>438.32</u> |
| Payment: 1888 | | | | |
| Your People Professionals | Employment agency deposit | NOV2016 | 11/09/2016 | 1,700.00 |
| Payment 1888 Total: | | | | <u>1,700.00</u> |

TO: BOARD OF DIRECTORS
FROM: MARIO IGLESIAS
GENERAL MANAGER
DATE: NOVEMBER 3, 2016

**AGENDA ITEM
D-2
NOVEMBER 9, 2016**

**APPROVE OCTOBER 26, 2016
REGULAR BOARD MEETING MINUTES**

ITEM

Approve action minutes from previous Board meetings. [RECOMMEND APPROVE MINUTES]

BACKGROUND

The draft minutes are a written record of the previous Board Meeting action.

RECOMMENDATION

Approve Minutes

ATTACHMENT

- A. October 26, 2016 draft Regular Board Meeting Minutes

November 9, 2016

ITEM D-2

ATTACHMENT A

NIPOMO COMMUNITY SERVICES DISTRICT

Serving the Community Since 1965

DRAFT REGULAR MINUTES

OCTOBER 26, 2016 AT 9:00 A.M.

JON S. SEITZ BOARD ROOM 148 SOUTH WILSON STREET, NIPOMO, CA

BOARD of DIRECTORS

CRAIG ARMSTRONG, PRESIDENT
DAN ALLEN GADDIS, VICE PRESIDENT
BOB BLAIR, DIRECTOR
ED EBY, DIRECTOR
DAN WOODSON, DIRECTOR

PRINCIPAL STAFF

MARIO IGLESIAS, GENERAL MANAGER
LISA BOGNUDA, FINANCE DIRECTOR
MICHAEL W. SEITZ, GENERAL COUNSEL
PETER SEVCIK, DIRECTOR OF ENG. & OPS.
JESSICA MATSON, BOARD CLERK

Mission Statement: The Nipomo Community Services District's mission is to provide its customers with reliable, quality, and cost-effective services now and in the future.

00:00:00 A. CALL TO ORDER AND FLAG SALUTE

President Armstrong called the Regular Meeting of October 26, 2016 to order at 9:00 a.m. and led the flag salute.

00:00:40 B. ROLL CALL AND PUBLIC COMMENT FOR ITEMS NOT ON AGENDA

At Roll Call, all Directors were present.

The following members of the public spoke:

David Masheyekan, NCSD Customer and Developer, commented on a remodel of his business, Rexall Drugs, and would like to be added to a future Agenda to discuss an Intent-to-Serve application. Director Armstrong directed staff to contact Mr. Masheyekan for placement of his issue on a future Board Agenda.

Jan Sanderwood, NCSD customer and Real Estate Agent, commented on the Board's declaration of Stage IV water shortage conditions and the consequences that could come should they enforce Stage IV actions. Ms. Sanderwood also commented that she would like the Board to consider a variance for the Masheyekan project.

Noel Heal, NCSD Customer, commented that he would like to see the tier breakdown back on the utility bill. Mario Iglesias, General Manager, responded that the District is working towards resolving this issue.

Courtney Taylor, Land Use Consultant for Mr. Masheyekan, thanked the Board for considering the project on a future Agenda.

Eileen Getsoff, NCSD Customer, commented on potential Stage IV water shortage actions. Ms. Getsoff also asked about current project statuses throughout Nipomo. Mr. Iglesias and Director Armstrong responded regarding Board review of water shortage conditions at a January meeting.

00:15:17 C. PRESENTATIONS AND REPORTS

C-1) ADVANCED METERING INFRASTRUCTURE PRESENTATION

Mario Iglesias, General Manager, reviewed the report as presented in the Board Packet and introduced the presenters from Sensus Metering and WaterSmart.

Bill Boyd, Sensus Metering, gave a presentation on their automatic meter reading (AMI) system and its benefits to the District and customers. Mr. Boyd answered questions from the Board.

SUBJECT TO BOARD APPROVAL

Nipomo Community Services District
REGULAR MEETING
MINUTES

Director Blair asked if District staff will be responsible for changing out current meters to the new meters. Mr. Iglesias confirmed that District staff would be responsible for the change-outs.

Brett Foreman, WaterSmart Software, distributed copies of the presentation (available for review at the District office) and gave a presentation on AMI software and a demonstration of the customer portal. Mr. Foreman answered questions from the Board.

01:10:19

C-2) DIRECTOR OF ENGINEERING AND OPERATIONS SUMMARY OF ACTIVITIES – MONTHLY REPORT; JOSHUA ROAD PUMP STATION CONSTRUCTION

Peter Sevcik, Director of Engineering and Operations, reviewed the report as presented in the Board Packet. Mr. Sevcik reported that the Project is half way through the contract and on schedule for completion in January.

Mr. Sevcik answered questions from the Board.

Director Woodson requested a full copy of the September progress report.

01:14:22

C-3) DIRECTORS' ANNOUNCEMENTS OF DISTRICT & COMMUNITY INTEREST AND REPORTS ON ATTENDANCE AT PUBLIC MEETINGS, TRAINING PROGRAMS, CONFERENCES, AND SEMINARS.

Receive Announcements and Reports from Directors

Director Eby

- ◇ October 5, Attended a presentation on water depth and quality measuring techniques.
- ◇ October 10-13, Attended the California Special District Association (CSDA) annual conference where he attended a tour of the Carlsbad Desalination Plant, and breakout sessions on the Public Records Act and website compliance.
- ◇ October 20, Attended the Local Area Formation Commission (LAFCO) meeting where they allowed formation of the Shandon San Juan Water District and are initiating the 218 vote for funding.
- ◇ October 21, Attended a tour of the Joshua Road Pump Station Reservoir.
- ◇ October 21, Attended the Nipomo Mesa Management Area (NMMA) Technical Group meeting.
- ◇ October 26-28, Will be attending the California LAFCO conference in Santa Barbara.

Director Gaddis

- ◇ October 5, Attended a presentation on water depth and quality measuring techniques at the SLO Veterans' Memorial Building.
- ◇ October 5, Attended the Water Resources Advisory Council (WRAC) meeting.
- ◇ October 17, Attended the Finance & Audit Committee meeting.
- ◇ October 21, Attended a tour of the Joshua Road Pump Station Reservoir.
- ◇ October 10-13, Attended the CSDA annual conference where he attended a tour of the desalination plant and breakout sessions regarding executive recruitment, stormwater management, the Brown Act, Public Records Act, and use of drones.

Director Blair

- ◇ October 10-13, Attended the CSDA annual conference where he attended many of the tours and sessions as the other Directors.

Nipomo Community Services District
REGULAR MEETING
MINUTES

Director Woodson

- ◇ October 10-13, Attended the CSDA annual conference where he attended many of the tours and sessions as the other Directors. He also enjoyed visiting the many vendors at the conference.
- ◇ October 21, Attended a tour of the Joshua Road Pump Station Reservoir.
- ◇ October 24, Attended the South County Advisory Council (SCAC) meeting.

C-4) RECEIVE PUBLIC COMMENT ON PRESENTATIONS AND REPORTS PRESENTED UNDER ITEM C AND BY MOTION RECEIVE and FILE PRESENTATIONS AND REPORTS

There were no public comments.

*Upon the motion of Director Dan Allen Gaddis and seconded, the Board unanimously approved to receive and file the presentations and reports as submitted.
Vote 5-0.*

| YES VOTES | NO VOTES | ABSENT |
|--|----------|--------|
| Directors Gaddis, Eby, Blair, Woodson, and Armstrong | None | None |

01:30:00 D. CONSENT AGENDA

- D-1) WARRANTS
- D-2) APPROVE SEPTEMBER 28, REGULAR BOARD MEETING MINUTES
- D-3) REVIEW INVESTMENT POLICY THIRD QUARTER REPORT
- D-4) AUTHORIZE STAFF TO CIRCULATE REQUEST FOR PROPOSAL FOR NIPOMO PALMS LIFT STATION REHABILITATION PROJECT

Director Armstrong pulled Item D-2 for separate consideration.

There were no public comments.

ITEMS D-1, D-3, and D-4

*Upon the motion of Director Ed Eby and seconded, the Board unanimously approved the Items.
Vote 5-0.*

| YES VOTES | NO VOTES | ABSENT |
|---|----------|--------|
| Directors Eby, Gaddis, Blair, Woodson and Armstrong | None | None |

ITEM D-2

*Upon the motion of Director Ed Eby and seconded, the Board approved the Item. Director Blair was not qualified to vote.
Vote 4-0.*

| YES VOTES | NO VOTES | ABSENT |
|--|----------|--------|
| Directors Eby, Armstrong, Woodson and Gaddis | None | None |

E. ADMINISTRATIVE ITEMS

01:31:08

E-1) AWARD CONTRACT FOR WATER RATE STUDY

Mario Iglesias, General Manager, reviewed the report as presented in the Board Packet. Mr. Iglesias answered questions from the Board.

There were no public comments.

Upon the motion of Director Dan Woodson and seconded, the Board unanimously agreed to award the Water Rate Study Contract to Tuckfield and Associates in the amount of \$57,792. Vote 5-0.

| YES VOTES | NO VOTES | ABSENT |
|---|----------|--------|
| Directors Woodson, Eby, Blair, Gaddis and Armstrong | None | None |

01:40:29

E-2) AUTHORIZE PUMP #3 CHANGE ORDER FOR JOSHUA ROAD PUMP STATION RESERVOIR

Peter Sevcik, Director of Engineering and Operations, reviewed the report as presented in the Board Packet. Mr. Sevcik answered questions from the Board.

There were no public comments.

Upon the motion of Director Dan Woodson and seconded, the Board unanimously approved a Change Order with Pacific Hydrotech Corporation in the amount of \$234,196. Vote 5-0.

| YES VOTES | NO VOTES | ABSENT |
|---|----------|--------|
| Directors Woodson, Gaddis, Eby, Blair and Armstrong | None | None |

RESOLUTION NO. 2016-1427

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE NIPOMO COMMUNITY SERVICES DISTRICT AUTHORIZING A CHANGE ORDER TO PACIFIC HYDROTECH CORPORATION IN THE AMOUNT OF \$234,196 FOR THE SUPPLEMENTAL WATER PROJECT JOSHUA ROAD PUMP STATION RESERVOIR AND AMENDING FY 2016/17 BUDGET

01:46:46

E-3) REVIEW SOCIAL MEDIA POLICY

Mario Iglesias, General Manager, reviewed the report as presented in the Board Packet. Mr. Iglesias and Jessica Matson, Public Information Director, answered questions from the Board.

Director Eby commented that he was concerned about the District having social media at first, but is pleased with how staff handle the account and the benefit to the community.

Director Armstrong directed staff to place a review of the policy on the Board Agenda as Needed. An annual review is not required.

01:49:32

F. GENERAL MANAGER'S REPORT

Mario Iglesias, General Manager, reviewed the report as presented in the Board packet. Mr. Iglesias answered questions from the Board.

Mr. Iglesias also reported the following:

- The District's groundwater pumping is reaching its current targets.

Director Eby asked if the District will be receiving well readings soon. Mr. Iglesias responded that the Board should hear a presentation from the Geohydrologist in December. There were no public comments.

G. COMMITTEE REPORTS

None.

01:55:04 H. DIRECTORS' REQUESTS TO STAFF AND SUPPLEMENTAL REPORTS

Director Armstrong

- Requested a list of active Intent-to-Serve (ITS) Letters before the January 11th meeting.

01:55:33 I. CLOSED SESSION ANNOUNCEMENTS

1. CONFERENCE WITH DISTRICT LEGAL COUNSEL RE: PENDING LITIGATION PURSUANT TO GC §54956.9
 - a) SMVWCD VS. NCSD (SANTA CLARA COUNTY CASE NO. CV 770214, SIXTH APPELLATE COURT CASE NO. H032750 AND ALL CONSOLIDATED CASES).
2. CONDUCT STEP 2 OF THE ANNUAL PERFORMANCE REVIEW OF DISTRICT LEGAL COUNSEL PURSUANT TO GOVERNMENT CODE SECTION 54957
3. INSTRUCTION TO NEGOTIATORS MARIO IGLESIAS, MIKE SEITZ AND LILLIAN JEWELL PURSUANT TO GOVERNMENT CODE SECTION 54956.8 FOR PURCHASE OF EASEMENT INTEREST IN APN 093-291-046 (OWNER: LOS PRIMOS PROPERTIES, LLC, NEGOTIATOR: VINCE MARTINEZ)
4. CONFERENCE WITH LEGAL COUNSEL: LIABILITY CLAIM PURSUANT TO SECTION 54956.92:
Claim: Eugene Kaye
Agency: NCSD

J. PUBLIC COMMENT ON CLOSED SESSION ITEMS

There were no public comments.

K. ADJOURN TO CLOSED SESSION

President Armstrong adjourned to closed session at 11:06 a.m.

L. OPEN SESSION ANNOUNCEMENT OF ACTIONS, IF ANY, TAKEN IN CLOSED SESSION

The Board came back into Open Session at 12:10 PM.

Mike Seitz, District Legal Counsel, announced that the Board discussed Item I.1(a), heard a report, but took no reportable action.

SUBJECT TO BOARD APPROVAL

Nipomo Community Services District
REGULAR MEETING
MINUTES

Mr. Seitz reported that the Board discussed and concluded the District Legal Counsel annual performance evaluation.

Mr. Seitz reported that the Board discussed Item 3, was advised by legal counsel that the item will be placed on existing litigation since no proposal has been received from the property owner. Counsel is now in the process of filing a lawsuit.

Mr. Seitz also reported that the Board discussed Item 4, and with a 5-0 vote, approved the claimant's liability claim in the amount of \$920.00.

ADJOURN

President Armstrong adjourned the meeting at 12:12 PM.

| MEETING SUMMARY | HOURS & MINUTES |
|-----------------|--------------------|
| Regular Meeting | 2 hours 8 minutes |
| Closed Session | 1 hour 4 minutes |
| TOTAL HOURS | 3 hours 12 minutes |

Respectfully submitted,

Mario Iglesias, General Manager and Secretary to the Board

Date