

NIPOMO COMMUNITY SERVICES DISTRICT

Serving the Community Since 1965

REGULAR MINUTES

JANUARY 11, 2017 AT 9:00 A.M.

JON S. SEITZ BOARD ROOM 148 SOUTH WILSON STREET, NIPOMO, CA

BOARD of DIRECTORS

DAN ALLEN GADDIS, **PRESIDENT**
ED EBY, **VICE PRESIDENT**
BOB BLAIR, **DIRECTOR**
CRAIG ARMSTRONG, **DIRECTOR**
DAN WOODSON, **DIRECTOR**

PRINCIPAL STAFF

MARIO IGLESIAS, **GENERAL MANAGER**
LISA BOGNUDA, **FINANCE DIRECTOR**
MICHAEL W. SEITZ, **GENERAL COUNSEL**
PETER SEVCIK, **DIRECTOR OF ENG. & OPS.**
JESSICA MATSON, **BOARD CLERK**

Mission Statement: The Nipomo Community Services District's mission is to provide its customers with reliable, quality, and cost-effective services now and in the future.

00:00:00 A. CALL TO ORDER AND FLAG SALUTE

President Gaddis called the Regular Meeting of January 11, 2017 to order at 9:00 a.m. and led the flag salute.

00:01:30 B. SWEAR IN AND SEAT NEW DIRECTORS, ROLL CALL AND PUBLIC COMMENT FOR ITEMS NOT ON AGENDA

Mario Iglesias, General Manager, administered the Oath of Office to Bob Blair and Craig Armstrong.

At Roll Call, all Directors were present.

There were no public comments.

00:02:38 C. PRESENTATIONS AND REPORTS

C-1) CONSERVATION POSTER CONTEST AWARDS

Jessica Matson, Public Information Director, thanked the teachers and administrators for participating in Science Discovery's conservation education program.

President Gaddis presented awards to participants of the District's conservation poster contest.

3rd and 4th grade students and teachers from Dorothea Lange Elementary, Dana Elementary and Nipomo Elementary were recognized.

5th and 6th grade students and teachers from Nipomo Elementary and Dana Elementary were recognized.

There were no public comments.

President Gaddis announced there would be a 10 minute recess. The meeting resumed at 9:25 AM.

00:06:49

C-2) DIRECTOR OF ENGINEERING AND OPERATIONS SUMMARY OF ACTIVITIES – MONTHLY REPORT; JOSHUA ROAD PUMP STATION CONSTRUCTION

Peter Sevcik, Director of Engineering & Operations, reviewed the report as presented in the Board Packet. Mr. Sevcik announced that an additional week has been added to the project completion timeline due to rain. The project is scheduled to be completed at the end of April 2017.

Mr. Sevcik answered questions from the Board.

There were no public comments.

00:18:36

C-3) GENERAL MANAGER’S 2ND WATER SERVICES REVIEW – STATUS OF ACTIVE INTENT-TO-SERVE LETTERS

Mario Iglesias, General Manager, gave a follow-up presentation on the status of active Intent-to-Serve letters (ITS).

Mr. Iglesias reported that the District’s reduction in groundwater pumping is currently at 49.4% with a goal of 50%.

Director Eby asked if the District would reach its 50% target if January saw a 57% pumping reduction similar to November and December. Mr. Iglesias responded.

Director Blair asked about the review process and possible Board action. Mr. Iglesias clarified that the Board is scheduled to make a decision regarding possible Stage IV actions at its January 25, 2017 Regular Meeting.

There were no public comments.

00:28:35

C-4) DIRECTORS’ ANNOUNCEMENTS OF DISTRICT & COMMUNITY INTEREST AND REPORTS ON ATTENDANCE AT PUBLIC MEETINGS, TRAINING PROGRAMS, CONFERENCES, AND SEMINARS.

Receive Announcements and Reports from Directors

Director Armstrong

- *January 4, Attended the Water Resources Advisory Council (WRAC) meeting.*

Director Eby

- *December 15, Attended Local Area Formation Committee (LAFCO) meeting where they approved sending their vote for a new water district to the County Clerk’s office.*
- *December 19, Attended a meeting with Supervisor Compton and County Public Works Director, Wade Horton, regarding area water resources.*
- *December 29, Attended the NCSD Board Officer meeting.*

Director Gaddis

- *December 19, Attended a meeting with Supervisor Compton and County Public Works Director, Wade Horton, regarding area water resources.*
- *January 4, Attended the Water Resources Advisory Council (WRAC) meeting.*

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C-5) RECEIVE PUBLIC COMMENT ON PRESENTATIONS AND REPORTS PRESENTED UNDER ITEM C AND BY MOTION RECEIVE and FILE PRESENTATIONS AND REPORTS

There were no public comments.

*Upon the motion of Director Craig Armstrong and seconded, the Board unanimously approved to receive and file the presentations and reports as submitted.
Vote 5-0.*

YES VOTES	NO VOTES	ABSENT
Directors Armstrong, Eby, Blair, Woodson, and Gaddis	None	None

00:30:24 D. CONSENT AGENDA

D-1) WARRANTS

D-2) APPROVE DECEMBER 14, REGULAR BOARD MEETING MINUTES

D-3) APPROVE REQUEST FOR QUALIFICATIONS AND PROPOSAL FOR DISTRICT GENERAL COUNSEL AND DISSEMINATE

Director Armstrong requested clarification on Item D-3. Mario Iglesias, General Manager, responded.

There were no public comments.

ITEMS D-1 AND D-3

*Upon the motion of Director Ed Eby and seconded, the Board unanimously approved Items D-1 and D-3.
Vote 5-0.*

YES VOTES	NO VOTES	ABSENT
Directors Eby, Armstrong, Blair, Woodson and Gaddis	None	None

ITEM D-2

*Upon the motion of Director Ed Eby and seconded, the Board approved Item D-2.
Vote 4-0. Director Gaddis was not qualified to vote.*

YES VOTES	NO VOTES	ABSENT
Directors Eby, Armstrong, Blair, and Woodson	None	None

00:31:38 E. ADMINISTRATIVE ITEMS

E-1) RATIFY 2017 BOARD COMMITTEE ASSIGNMENTS

Mario Iglesias, General Manager, reviewed the report as presented in the Board Packet.

There were no public comments.

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*Upon the motion of Director Craig Armstrong and seconded, the Board unanimously approved the 2017 Board Committee Assignments.
 Vote 5-0.*

YES VOTES	NO VOTES	ABSENT
Directors Armstrong, Eby, Blair, Woodson and Gaddis	None	None

00:33:44

E-2) ANNUAL REVIEW OF SUPPLEMENTAL WATER ACCOUNTING

Mario Iglesias, General Manager, reviewed the report as presented in the Board Packet.

There were no public comments.

00:36:05

E-3) ANNUAL REVIEW OF DISTRICT DEBT MANAGEMENT, CASH RESERVE AND INVESTMENT POLICY

Mario Iglesias, General Manager, reviewed the report as presented in the Board Packet.

Director Armstrong requested that the debt policy and stabilization funds be reviewed in a Finance & Audit Committee meeting.

President Gaddis directed staff to place the item on a future Finance & Audit Committee meeting agenda.

There were no public comments.

00:39:04

E-4) APPROVE BUDGET AMENDMENT FOR DESIGN SERVICES WITH MICHAEL K NUNLEY & ASSOCIATES FOR BRANCH STREET WATERLINE REPLACEMENT PROJECT

Peter Sevcik, Director of Engineering & Operations, reviewed the report as presented in the Board Packet and mentioned that the design amendment would be to develop individual plans for 15 properties.

Director Blair asked about the work on customers' properties. Mr. Sevcik responded that, based on a survey of all property owners in the affected area, the District will work directly with a contractor at the District's expense.

Director Eby asked if the work will end at the meter. Mr. Sevcik responded that the work will include laterals up to the house.

Director Eby asked if the old lines would be removed. Mr. Sevcik responded that it is safer to abandon the old lines in place.

Mario Iglesias, General Manager, clarified that going through the design process will eliminate liability to the District.

Director Woodson asked if the project would increase water pressure to the houses. Mr. Sevcik responded that pressure is not an issue in the area and the project would only increase fire flow.

There were no public comments.

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Upon the motion of Director Bob Blair and seconded, the Board unanimously approved the budget amendment with MKN in the amount of \$14,854.
Vote 5-0.

YES VOTES	NO VOTES	ABSENT
Directors Blair, Eby, Armstrong, Woodson and Gaddis	None	None

00:47:38 F. MANAGER'S REPORT

Mario Iglesias, General Manager, reviewed the report as presented in the Board packet. Mr. Iglesias answered questions from the Board.

Mr. Iglesias also reported the following:

- The District once again achieved a 57% reduction in groundwater pumping during December. The year-to-date average is 49.4%. With the current weather patterns, the District should exceed the 50% reduction goal in January.

Director Gaddis commented that he would like to attend the Nipomo Mesa Management Area (NMMA) Technical Group's meeting on January 23rd. Director Eby would also like to attend.

There were no public comments.

G. COMMITTEE REPORTS

None.

00:51:16 H. DIRECTORS' REQUESTS TO STAFF AND SUPPLEMENTAL REPORTS

Director Eby

- Commented on a conflict to the Board meeting schedule due to the 2017 California Special District Association (CSDA) Annual Conference. President Gaddis directed staff to coordinate with the Board.

ADJOURN

President Gaddis adjourned the meeting at 10:05 AM.

MEETING SUMMARY	HOURS & MINUTES
Regular Meeting	55 minutes
Closed Session	0 minutes
TOTAL HOURS	55 minutes

Respectfully submitted,


Mario Iglesias, General Manager and Secretary to the Board

1-25-2017
Date