

TO: BOARD OF DIRECTORS  
FROM: MICHAEL S. LEBRUN *MSL*  
GENERAL MANAGER  
DATE: MARCH 22, 2013



## PRESENTATIONS AND REPORTS

The following presentations and reports are scheduled:

- C-1) PRESENT RESOLUTION OF APPRECIATION TO SUPPLEMENTAL WATER ALTERNATIVES EVALUATION COMMITTEE MEMBERS  
Present Resolution recognizing outstanding community service
- C-2) REPORT ON MARCH 13, 2013 REGULAR MEETING CLOSED SESSION  
Announcement of actions, if any, taken in Closed Session
- C-3) UTILITIES SUPERINTENDENT  
RE: Summary of recent activities.
- C-4) DIRECTORS' ANNOUNCEMENTS OF DISTRICT & COMMUNITY INTEREST AND REPORTS ON ATTENDANCE AT PUBLIC MEETINGS, TRAINING PROGRAMS, CONFERENCES, AND SEMINARS.  
Receive Announcements and Reports from Directors
- C-5) RECEIVE PUBLIC COMMENT ON PRESENTATIONS AND REPORTS PRESENTED UNDER ITEM C AND BY MOTION RECEIVE AND FILE PRESENTATIONS AND REPORTS

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**PRESENT RESOLUTION OF APPRECIATION TO SUPPLEMENTAL WATER ALTERNATIVES EVALUATION COMMITTEE MEMBERS**

**ITEM**

Recognize and commend the volunteer citizens who comprised the voting membership of the Supplemental Water Alternatives Evaluation Committee [RECOMMEND RECOGNIZE COMMITTEE MEMBERS]

**BACKGROUND**

Your Board formed the Supplemental Water Alternative Evaluation Committee (“Committee” or “Evaluation Committee”) on June 27, 2012 and established a set of bylaws to guide the Committee. The Committee was tasked with conducting an evaluation and ranking of alternatives for delivering supplemental water to the District.

The District received fifteen applications for membership on the Evaluation Committee. A nine-member Nomination Committee comprised of appointees of 4<sup>th</sup> District Supervisor Paul Teixeira, your Board, Woodlands Mutual Water Company, Golden State Water Company, and Rural Water Company, reviewed the applicants and made a recommendation for Committee membership to your Board.

On August 14, 2012, your Board approved the Nomination Committee recommendation. The original Committee membership included:

VOTING MEMBERS	SEAT
Craig Armstrong	Finance
Dan Garson	Citizen at Large
Dennis Graue	Engineering
Kathie Matsuyama	Environmental
Robert Miller	Engineering
Dave Watson	Finance
Dan Woodson	Environmental

On November 6, 2012, Craig Armstrong was elected to your Board of Directors and was required to resign his Committee membership in accordance with Committee bylaws.

The voting members of the Committee subsequently nominated Sam Saltoun to fill Mr. Armstrong’s vacant seat. Mr. Saltoun was among the original applicants for committee membership and actively participated in committee meetings prior to his appointment.

In addition to the seven voting seats, the Evaluation Committee included two non-voting support positions, the committee chair and vice chair. The chair and vice chair seats were assigned by your Board and are as follows:

<b>NON-VOTING MEMBERS</b>	<b>SEAT</b>
Michael Nunley, MKN & Associates	Chair
Peter Sevcik, District Director of Engineering and Operations	Vice Chair

Between September 2012 and March 2013, the Committee convened thirteen public meetings and met in sub-committees of three or fewer members nearly eighty times. Each volunteer member of the Committee invested hundreds of hours on individual research, sub-committee, and committee participation.

On February 27, 2013, the Committee presented a final ranking of supplemental water alternatives and a comprehensive report documenting the process and basis for their ranking. The Committee evaluated twenty-nine variations for delivery of supplemental water to the Nipomo Mesa using eighteen separate performance criteria.

The Committee ranked building an intertie pipeline between the City of Santa Maria and the District as the top alternative for delivering a supplemental source of water to the Nipomo Mesa.

Further, the Committee developed a set of water resource management recommendations to be considered by the District, other parties to the groundwater adjudication, and by all those who depend on the health of Nipomo Mesa groundwater. These recommendations are as follows:

- 1. Press for a complete aquifer management study and development of a unified model covering the full extent of Santa Maria groundwater basin.**
- 2. Pursue additional regional partnerships.**
- 3. Provide better public education and outreach.**
- 4. Consider solutions that may provide less supplemental water individually, but together can help meet the Nipomo Mesa region's needs.**
- 5. Encourage individual well owners, and agricultural and industrial water users – the non-stipulated parties within the NMMA – to be part of any solution.**
- 6. Incorporate water conservation in any project or program.**
- 7. Pursue opportunities to minimize the impact of water rate adjustments on all users, and particularly on low-income customers.**

This Committee's comprehensive and timely review of alternatives for supplementing Nipomo Mesa groundwater resources is of great benefit and importance to the more than 30,000 persons who rely on groundwater underlying the mesa.

### **RECOMMENDATION**

Staff recommends that your Board present the Resolution of commendation (see Attachment A. to Item D-3 in this Agenda packet) and recognize the outstanding service of these Committee members.

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**MARCH 13, 2013 REGULAR MEETING  
CLOSED SESSION REPORT**

**ITEM**

Announcement of actions, if any, taken during Closed Session at previous Board Meeting [NO ACTION REQUESTED]

**BACKGROUND**

The March 13, 2013 Regular Meeting Closed Session included:

1. CONFERENCE WITH DISTRICT LEGAL COUNSEL RE: PENDING LITIGATION PURSUANT TO GC §54956.9 SMVWCD VS. NCSD (SANTA CLARA COUNTY CASE NO. CV 770214, SIXTH APPELLATE COURT CASE NO. H032750 AND ALL CONSOLIDATED CASES).
2. CONFERENCE WITH LEGAL COUNSEL RE: PENDING LITIGATION PURSUANT TO GC SECTION 54956.9, WHITLOW/NCSD (CASE # E20112E1116-00-APS FILED WITH THE DEPARTMENT OF FAIR HOUSING AND EMPLOYMENT)
3. CONFERENCE WITH LEGAL COUNSEL PURSUANT TO GOVT. CODE §54956.9(b):  
Anticipated litigation - 1 case
4. CONFERENCE WITH LEGAL COUNSEL RE: PENDING LITIGATION PURSUANT TO GC SECTION 54956.9; NCSD VS. COUNTY SLO, ET AL. (CASE #CV090010)

District Counsel will report on closed session action taken, if any.

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## SUPERINTENDENT SUMMARY REPORT

### ITEM

NCSD Utility Superintendent Tina Grietens will report on Monthly operations. [NO ACTION REQUESTED]

### RECOMMENDATION

Staff recommends that your Honorable Board receive the report and ask questions as appropriate.

### ATTACHMENTS

- A. February 2013 Utility Division Update

MARCH 27, 2013

ITEM C-3

ATTACHMENT A

# NIPOMO COMMUNITY



# SERVICES DISTRICT

## BOARD MEMBERS

JAMES HARRISON, PRESIDENT  
LARRY VIERHEILIG, VICE PRESIDENT  
DAN GADDIS, DIRECTOR  
BOB BLAIR, DIRECTOR  
CRAIG ARMSTRONG, DIRECTOR

## STAFF

MICHAEL S. LEBRUN, P.E. GENERAL MANAGER  
LISA BOGNUDA, ASSISTANT GENERAL MANAGER  
PETER SEVCIK, P.E., DIRECTOR OF ENG. & OPS.  
TINA GRIETENS, UTILITY SUPERINTENDENT  
JON SEITZ, GENERAL COUNSEL

*Serving the Community since 1965*

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(805) 929-1133 FAX (805) 929-1932 Website address: NCSD.CA.GOV

TO: MICHAEL S. LEBRUN, P.E., GENERAL MANAGER

FROM: TINA GRIETENS, UTILITY SUPERINTENDENT *TG*

DATE: MARCH 21, 2012

SUBJECT: UTILITY DIVISION UPDATE – FEBRUARY 2013

### Southland Wastewater Treatment Facility

<u>TOTAL EFFLUENT TREATED</u>	<u>AVERAGE DAILY FLOW TREATED</u>
18.003 Million Gallons	0.643 Million Gallons
55.27 Acre Feet	1.97 Acre Feet

- Effluent suspended solids in compliance with 91% removal efficiency
- Effluent biochemical oxygen demand (BOD) requirements for monthly average (60mg/L) and daily maximum (100mg/L), requirements exceeded, with 69% removal efficiency
- Collection System sampling in attempt to locate source of high influent BOD and TSS

### Blacklake Wastewater Reclamation Facility

<u>TOTAL EFFLUENT TREATED</u>	<u>AVERAGE DAILY FLOW TREATED</u>
1.670 Million Gallons	0.059 Million Gallons
5.13 Acre Feet	0.183 Acre Feet

- Blacklake Quarterly Effluent sodium concentration of 160 mg/L exceeded sodium requirement of 130 mg/L

### Water Distribution System and Wells

<u>TOTAL MONTHLY PRODUCTION</u>	<u>AVERAGE DAILY PRODUCTION</u>
44.42 Million Gallons	1.59 Million Gallons
136.36 Acre Feet	4.87 acre Feet

- Knollwood Well pump & motor replaced

## Maintenance Program

<u>Maintenance Measure</u>	<u>Goal</u>	<u>Feb Totals</u>	<u>Annual Totals</u>
Water meter replacement	35 per month; 420/yr or 10% of total	38 meters replaced	74/420=18%
Sewer line jetting	143,586 feet/year	3,174 feet jetted	4,240/143,586 = 3%
Service and inspect fire hydrants	55 per month; 660 /yr	115 Hydrants in Jan/Feb	115/660 = 17%

- Daily maintenance and operations of wells, lift stations and wastewater facilities
- Five angle meter valves replaced, two water leaks repaired

## Compliance

- Monthly Distribution System Coliform Monitoring Summary for February to California Department of Public Health (CDPH)
- Monthly and Quarterly Wastewater Monitoring Report for the Blacklake Wastewater Reclamation Facility to California Regional Water Quality Control Board (CRWQCB) for January 2013
- Monthly and Semi-Annual Wastewater Monitoring Report for the Southland Wastewater Treatment Facility to California Regional Water Quality Control Board (CRWQCB) for January 2013
- Completed Monthly No-Spill Certification for California Integrated Water Quality System (CIWQS)

## Training

- All Staff Quarterly safety training 2/14
- Operations Staff Lockout/Tag-out, Electrical Safety and Confined Space training 2/22
- Operations Weekly Tailgate Safety training and ongoing online safety

## Personnel

- Recruitment for Wastewater Supervisor in progress

## Meetings

- Operations & Engineering transition meeting with District Engineer: 2/19
- Operations & Engineering transition meeting with General Manager: 2/20
- Management Staff Coordination meetings: 2/14; 2/28
- Weekly operations planning meetings
- Personnel Committee meeting attendance by Superintendent: 2/7
- Board meeting presentation by Superintendent: 2/27