

TO: BOARD OF DIRECTORS  
FROM: MICHAEL S. LEBRUN *MSL*  
GENERAL MANAGER  
DATE: AUGUST 3, 2012



**PRESENTATIONS AND REPORTS**

- C-1) REPORT ON JULY 25, 2012 REGULAR MEETING CLOSED SESSION  
Announcement of Actions, if any, taken in Closed Session
- C-2) NCSD DISTRICT ENGINEER PETER SEVCIK  
Update Report re: Recent Activities
- C-3) DIRECTORS' ANNOUNCEMENTS OF DISTRICT & COMMUNITY INTEREST AND  
REPORTS ON ATTENDANCE AT PUBLIC MEETINGS, TRAINING PROGRAMS,  
CONFERENCES, AND SEMINARS.  
Receive Announcements and Reports from Directors
- C-4) RECEIVE PUBLIC COMMENT ON PRESENTATIONS AND REPORTS  
PRESENTED UNDER ITEM C AND BY MOTION RECEIVE AND file  
PRESENTATIONS AND reports

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**JULY 25, 2012 REGULAR MEETING  
CLOSED SESSION REPORT**

**ITEM**

Announcement of Actions, if any, Taken during Closed Session at previous Regular Meeting [NO ACTION REQUESTED].

**BACKGROUND**

The July 25, 2012 Regular Meeting Closed Session included:

- I. CLOSED SESSION ANNOUNCEMENTS
  - 1. CONFERENCE WITH DISTRICT LEGAL COUNSEL RE: PENDING LITIGATION PURSUANT TO GC §54956.9 SMVWCD VS. NCSD (SANTA CLARA COUNTY CASE NO. CV 770214, SIXTH APPELLATE COURT CASE NO. H032750 AND ALL CONSOLIDATED CASES).
  - 2. CONFERENCE WITH LEGAL COUNSEL RE: PENDING LITIGATION PURSUANT TO GC SECTION 54956.9, WHITLOW/NCSD (CASE # E20112E1116-00-APS FILED WITH THE DEPARTMENT OF FAIR HOUSING AND EMPLOYMENT)

Staff will report on closed session action taken, if any.

TO: BOARD OF DIRECTORS

FROM: MICHAEL S. LEBRUN *msl*  
GENERAL MANAGER

DATE: AUGUST 3, 2012

**AGENDA ITEM**

**C-2**

**AUGUST 8, 2012**

## **NCSD DISTRICT ENGINEER ACTIVITIES UPDATE**

### **ITEM**

District Engineer Update on Recent Activities [NO ACTION REQUESTED].

### **BACKGROUND**

District Engineer Peter Sevcik will review the attached activities summary.

### **RECOMMENDATION**

Staff recommends that your Honorable Board receive the written update.

### **ATTACHMENT**

- District Engineer Activities Summary



# NIPOMO COMMUNITY SERVICES DISTRICT

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## MEMORANDUM

TO: MICHAEL S. LEBRUN, P.E., GENERAL MANAGER  
 FROM: PETER V. SEVCIK, P.E., DISTRICT ENGINEER  
 DATE: AUGUST 2, 2012  
 RE: DISTRICT ENGINEER ACTIVITIES UPDATE

### PROJECTS IN CONSTRUCTION

- **Southland WWTF Phase 1 Improvement Project**
  - SCOPE OF WORK - Phase 1 improvements to the treatment plant include a new influent metering station, influent pump station, influent screening system, grit removal system, Biolac® extended-aeration system and two final clarifiers as well as gravity belt thickener and lined drying beds for biosolids handling
  - STATUS
    - Notice to Proceed Issued July 30
    - Construction initiated July 30
    - Initial clearing and grubbing underway
    - Submittal review in progress
    - Scheduled Completion May 2014

Item	Description	Contract Amount
1	Design – AECOM	\$1,525,120
2	Construction Management – MNS	\$1,276,560
3	Construction Management Contingency	\$65,000
	<b>Subtotal</b>	<b>\$2,866,680</b>
4	Construction Contract – Cushman	\$10,224,900
5	Construction Contingency	\$500,000
	<b>Subtotal</b>	<b>\$10,724,900</b>
6	EIR and Permitting	\$115,370
	<b>Estimated Total Project Cost</b>	<b>\$13,706,950</b>
<b>Construction Contract Cost Summary</b>		
6	Contract	\$10,224,900.00
7	Change Orders	\$0.00
8	Revised Contract	\$10,224,900.00
9	Completed to Date	\$0.00

- **SCADA Upgrade Project**

- SCOPE OF WORK – New SCADA system servers, SCADA software, SCADA software configuration, reconfiguration of all existing remote site control panels, and re-programming of all existing Programmable Logic Controllers (PLC) at all existing remote site control panels
- BUDGETED PROJECT COST \$350,648
- STATUS
  - Submittal review process ongoing
  - Scheduled completion November 2012

Item	Description	Contract Amount
1	Implementation Services	\$318,648
2	Change Order	\$24,794
3	Revised Contract Amount	\$343,442
4	Remaining Contingency	\$7206
<b>Estimated Total Project Cost</b>		<b>\$350,648</b>

- **Willow Road Waterline Extension Phase 2 Project**

- SCOPE OF WORK – 3,115 lineal feet of 12-inch diameter waterline and associated ancillary facilities concurrent with County Willow Road Project
- BUDGETED PROJECT COST \$540,000
- STATUS – Waterline construction 98% complete. Completion pending installation of final asphalt lift.

Item	Description	Contract Amount
1	Design and Construction Management	\$151,890
2	Construction Deposit to County	\$257,892
3	Construction Contingency	\$25,800
<b>Estimated Total Project Cost</b>		<b>\$435,582</b>

**CONSTRUCTION PROJECTS COMPLETED - CLOSE OUT PENDING**

- **Willow Road Waterline Extension Phase 1 Project**

- SCOPE OF WORK – 1,260 lineal feet of 14-inch diameter and 6,280 lineal feet of 12-inch diameter waterline and associated ancillary facilities
- Concurrent with County Willow Road Phase 1 Roadway Project
- BUDGETED PROJECT COST \$1,300,000
- ESTIMATED TOTAL PROJECT COST \$928,905
- STATUS – Final accounting from San Luis Obispo County under review

## PROJECTS IN DESIGN AND PLANNING STAGES

- **Supplemental Water Project**
  - SCOPE OF WORK – 2,600 lineal feet 24-inch diameter HDD bore, 16,000 lineal feet of 12-inch diameter waterline, 210 lineal feet freeway crossing jack and bore, 4,000 lineal feet of 18-inch diameter waterline, 2,480 lineal feet of 24-inch waterline, 300 lineal feet levee crossing jack and bore, 2,000 gallon per minute pump station, 500,000 gallon tank, and 4 wellhead chloramination systems
  - STATUS
    - Phasing technical feasibility study completed
    - Phase 1 Budget and Schedule tentatively scheduled for Board consideration 9/12/2012
    - AECOM task order for completion of Phase 1 design tentatively scheduled for Board consideration 9/12/2012
- **Water and Sewer Master Plan Implementation**
  - Blacklake Well #4 Pump Replacement Project
    - Final design in progress

## OTHER PROJECTS AND PROGRAMS

- **Safety Program**
  - Conducted monthly safety meeting for District operations employees on July 23
  - Continued to coordinate on-line safety training for all District Employees
- **Development Oversight**
  - Maria Vista Estates – Sequoia Financial and Rialto Capital
    - Assisting new owners with developing plan to complete project

## MEETINGS

- 7/2 – Water Resources Policy Committee
- 7/3 – General Manager Coordination
- 7/5 – GIS Consultant
- 7/6 – Maria Vista Estates Sewer Encasement Verification
- 7/9 – Conference call with SLO County Planning
- 7/12 – Cabinet
- 7/17 – General Manager Coordination
- 7/17 – Southland WWTF Phase 1 Improvement Project Preconstruction Meeting
- 7/20 – Cannon, Blacklake Well 4 Pump Replacement Project
- 7/20 – CSDA, SLO County Chapter
- 7/23 – Water Resources Policy Committee
- 7/26 – Cabinet
- 7/27 – NMMA Technical Group
- 7/31 – General Manager Coordination Meeting