

TO: BOARD OF DIRECTORS  
FROM: MICHAEL S. LEBRUN *MSL*  
GENERAL MANAGER  
DATE: AUGUST 8, 2012



## **CONSIDER STAFF RECOMMENDATION FOR SUPPLEMENTAL WATER ALTERNATIVES EVALUATION COMMITTEE CHAIR**

### **ITEM**

Consider staff recommendation for filling Chair position on Supplemental Water Alternatives Evaluation Committee [RECOMMEND CONSIDER STAFF NOMINATION AND DIRECT STAFF TO EXECUTE A PROFESSIONAL ENGINEERING AGREEMENT WITH MICHAEL K. NUNLEY & ASSOCIATES WITH A NOT TO EXCEED VALUE OF \$25,000].

### **BACKGROUND**

On June 27, 2012, your Board approved Bylaws for a citizens' committee, the Supplemental Water Alternatives Evaluation Committee (Evaluation Committee), which will conduct an evaluation of alternatives for delivering supplemental water to the Nipomo Mesa Water Conservation Area (NMWCA).

In accordance with the Bylaws, the Evaluation Committee will have seven (7) voting members, a non-voting Chair, and Vice Chair. The voting members will fill defined roles (e.g. Finance, Water Resources Engineering, Environmental, Citizen at Large) and be nominated to the committee by a Nomination Committee that reviews and considers applications for the voting seats.

The Evaluation Committee Vice Chair is defined to be the District Engineer. The Bylaws call for the District General Manager to nominate a person to fill the Chair position.

The non-voting Chair and Vice Chair seats are intended to provide technical assistance and leadership to the citizens appointed to the seven (7) voting seats.

Staff contacted three professional consultants that are familiar with water resources in the NMWCA and possess extensive experience in committee leadership. Two of these persons were interested and submitted written proposals to provide services.

Staff contacted numerous references for each individual and worked in concert with your Board's Water Resources Policy Committee to discuss the matter with each proposer.

Staff considered the individuals experience, familiarity with Santa Maria Valley Groundwater Basin and Central Coast Water Authority (State Water Pipeline), ability to develop project cost updates, and proposers contract value.

### **FISCAL IMPACT**

Both proposers acknowledged the fact that the time required to guide the Committee to meeting its goals will be greatly influenced by member's availability. For this reason, both proposers relied on hourly rate schedules and 'typical' scenarios to estimate a Not to Exceed contract. The Chair will be compensated for all time needed to prepare for, attend, and document the

Committee meetings. This will include preparing agendas, drafting meeting minutes, providing monthly updates to your Board, gathering and disseminating reference materials, calling and presiding over Committee meetings, coordinating sub-committee efforts, coordinating communications, and driving deadlines for the deliverables of the Committee.

**STRATEGIC PLAN**

Strategic Plan Goal 1.2 – Secure New Water Supplies

**RECOMMENDATION**

After careful consideration of both the well-qualified proposers, staff nominates Michael K. Nunley of Michael K. Nunley & Associates to Chair the Supplemental Water Alternatives Evaluation Committee, and recommends your Board direct staff to enter a standard District Professional Services Agreement with Michael K. Nunley & Associates and authorize staff to issue a Task Order Agreement with Michael K. Nunley & Associates for a not to exceed amount of \$25,000.

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**AGENDA ITEM  
E-2  
AUGUST 8, 2012**

**UPDATE ON SUPPLEMENTAL WATER ALTERNATIVES EVALUATION  
COMMITTEE SELECTION PROCESS**

**ITEM**

Receive an update from staff on progress developing a recommendation for membership on the Supplemental Water Alternatives Evaluation Committee (Evaluation Committee) [RECOMMEND CONSIDER INFORMATION AND PROVIDE STAFF DIRECTION REGARDING EVALUATION COMMITTEE MEMBER SELECTION]

**BACKGROUND**

On June 27, 2012, your Board approved Bylaws for a citizens' committee, the Supplemental Water Alternatives Evaluation Committee (Evaluation Committee), which will conduct an evaluation of alternatives for delivering supplemental water to the Nipomo Mesa Water Conservation Area (NMWCA).

In accordance with the Bylaws, the Evaluation Committee will have seven (7) voting members, a non-voting Chair, and Vice Chair. The voting members will fill defined roles (e.g. Finance, Water Resources Engineering, Environmental, and Citizen at Large) and be nominated to the committee by a Nomination Committee that reviews and considers applications for the voting seats.

The Nomination Committee is a nine-member committee appointed by public officials and local water purveyors. See Nomination Committee Roster below:

<b>Person</b>	<b>Affiliation/Appointee</b>
Bob Blair	4 <sup>th</sup> District Supervisor
Ken Peterson	GSWC
Bob McGill	NCSD
Michael LeBrun	NCSD
Dan Hall	NCSD
Mike Winn	NCSD
Frank Brommenschenkel	RWC
Preston Holdner	WMWC
Jim Laloggia	WMWC

The Nomination Committee held its first meeting on Tuesday July 31<sup>st</sup> in the District Board Room. Meeting minutes are included under Item G. in today's agenda.

As of today's date, there are twelve (12) applicants for the seven (7) voting seats on the Evaluation Committee. The application period closes at the close of business on Friday August

3. Applications will be forwarded to the Nomination Committee and posted on the District's website no later than Tuesday August 7.

The Nomination Committee is scheduled to meet next on Friday August 10, 2012, 8 AM, in District Board Room. The Committee will discuss applications for Evaluation Committee Membership and develop a recommendation for your Board's consideration. The Nomination Committee will schedule additional meetings if required.

The Nomination Committee will nominate persons to each seat and provide alternates for each seat as the number of applications allow. In accordance with the Bylaws, the Evaluation Committee's seven voting members will be responsible for nominating a replacement for any seat vacated. The nomination of the Evaluation Committee requires ratification by the Board of Directors. During the process for replacing vacated seats, the Evaluation Committee is expected to continue its efforts.

**FISCAL IMPACT**

Budgeted District staff time is being dedicated to the Nominating Committee (General Manager) and Evaluation Committee (District Engineer fills seat of non-voting Vice Chair).

**STRATEGIC PLAN**

Strategic Plan Goal 1.2 – Secure New Water Supplies

**RECOMMENDATION**

Consider information and provide direction to staff.

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**AGENDA ITEM  
E-3  
AUGUST 8, 2012**

## **UPDATE ON SUPPLEMENTAL WATER PROJECT (SANTA MARIA INTERTIE PIPELINE) PHASING STUDY**

### **ITEM**

Receive an update from staff on progress developing schedule and budget for phasing the construction of an intertie pipeline with City of Santa Maria to provide supplemental water to the Nipomo Mesa [RECOMMEND CONSIDER INFORMATION AND PROVIDE DIRECTION TO STAFF]

### **BACKGROUND**

At the May 29, 2012 Water Resources Policy Committee Meeting, the Committee directed staff to explore modifications to the Supplemental Water Project that could reduce pipeline flow rate and allow for phased construction to reduce the initial capital cost of the project. At the June 13, 2012 Board meeting, the Board authorized AECOM to prepare a phasing technical feasibility study for the Supplemental Water Project as requested by the Committee. The scope of work included identification of potential phasing scenarios, performing hydraulic modeling to analyze the scenarios, and reviewing the existing pump station design based on the modeled scenarios.

On July 27, your Board received a presentation on project phasing and found a phased project approach to be feasible. As a result, your Board directed staff to:

- develop a schedule and budget for the project
- assess availability of District funds to construct a phased pipeline project
- meet with the City of Santa Maria to discuss a phased delivery of supplemental water
- meet with Mesa area purveyors and other potential project partners

Staff is working to carry out Board direction and will provide an update of most current status at the meeting.

### **FISCAL IMPACT**

Budgeted District staff time.

### **STRATEGIC PLAN**

Strategic Plan Goal 1.2 – Secure New Water Supplies

### **RECOMMENDATION**

Consider information and provide direction to staff.