

NIPOMO COMMUNITY SERVICES DISTRICT

MONDAY, JULY 2, 2012

10:00 A.M.

SPECIAL MEETING NOTICE & AGENDA **WATER RESOURCES POLICY COMMITTEE**

COMMITTEE MEMBERS

ED EBY, CHAIRMAN
MIKE WINN, MEMBER

PRINCIPAL STAFF

MICHAEL S. LEBRUN, GENERAL MANAGER
LISA BOGNUDA, ASST GM/FINANCE DIRECTOR
JON SEITZ, GENERAL COUNSEL
PETER SEVCIK, DISTRICT ENGINEER

MEETING LOCATION - District Board Room
148 S. Wilson Street, Nipomo, California

1. **CALL TO ORDER, FLAG SALUTE AND ROLL CALL**
2. **REVIEW COMMITTEE PURPOSE, GOALS, AND PROCESS**

RECOMMENDATION: Discuss Committee purpose and goals. Review the process the Committee intends to follow to reach decision point on supplemental water

3. **FORMATION OF SUPPLEMENTAL WATER ALTERNATIVES EVALUATION COMMITTEE (SWAEC)**

- Review adopted Bylaws,
- Review draft Committee member qualifications
- Review draft Committee member application
- Update on recruitment of Committee Chair
- Next steps

RECOMMENDATION: Consider material and the formation of SWAEC. Forward recommendation, if any, to Board of Directors.

4. **STATUS REPORT ON SUPPLEMENTAL WATER PROJECT (SANTA MARIA INTERTIE PIPELINE) PHASING TECHNICAL FEASIBILITY STUDY**

RECOMMENDATION: Receive report from staff and provide staff direction.

5. **SET NEXT WATER RESOURCES POLICY COMMITTEE MEETING**
6. **ADJOURN**

TO: WATER RESOURCES POLICY
COMMITTEE

FROM: MICHAEL S. LEBRUN *MSL*
GENERAL MANAGER

DATE: JUNE 28, 2012



REVIEW COMMITTEE PURPOSE GOALS AND PROCESS

ITEM

Review and discuss the purpose, goals, and process of Water Resources Policy Committee.
[CONSIDER INFORMATION AND DIRECT STAFF]

BACKGROUND

At its May 23, 2012, Regular Meeting the Nipomo Community Services District Board of Directors voted to form the Water Resources Policy Committee. President Harrison appointed Director Eby as Chairperson and Director Winn as member.

The Committee is evaluating District options for obtaining supplemental water following the unsuccessful ballot measure to fund construction of an intertie pipeline that would deliver water from the City of Santa Maria to the Nipomo Mesa Water Conservation Area (NMWCA).

The Committee is evaluating how best to:

- Meet the State Superior Court mandate for providing a physical water resources solution to the Nipomo Mesa Management Area;
- Deliver upwards of 2,500 acre-feet of supplemental water to the Nipomo Mesa Water Conservation Area annually;
- Deliver supplemental water as soon as possible to address ongoing resource depletion; and,
- Deliver most affordable and cost efficient solution.

The Committee is developing a number of paths forward. The Committee is seeking input from all interested parties (public at large, agencies, and businesses). Paths forward currently include:

- Engineering a reduced configuration of intertie pipeline to deliver supplemental water from the City of Santa Maria
- Updating analysis of available supplemental water project options

RECOMMENDATION

Discuss Committee purpose, goals, and process and provide staff direction.

TO: WATER RESOURCES POLICY
COMMITTEE

FROM: MICHAEL S. LEBRUN *MSL*
GENERAL MANAGER

DATE: JUNE 28, 2012



FORMATION OF A SUPPLEMENTAL WATER ALTERNATIVES EVALUATION COMMITTEE

ITEM

Review adopted bylaws, consider member qualifications and committee application. [REVIEW MATERIALS AND FORWARD RECOMMENDATION, IF ANY, TO BOARD OF DIRECTORS]

BACKGROUND

At its May 23, 2012, Regular Meeting the Nipomo Community Services District Board of Directors voted to form the Water Resources Policy Committee. President Harrison appointed Director Eby as Chairperson and Director Winn and member.

The Committee is evaluating District options for obtaining supplemental water following the unsuccessful ballot measure to fund construction of an intertie pipeline that would deliver water from the City of Santa Maria to the Nipomo Mesa Water Conservation Area (NMWCA).

On June 27, 2012, the NCS D Board of Directors approved formation of a Supplemental Water Alternatives Evaluation Committee (SWAEC) and approved Bylaws for the SWAEC (attached).

The Policy Committee will consider draft SWAEC membership qualification and application. Staff will update the Policy Committee on recruitment of a chairperson for the SWAEC.

Set a tentative schedule for the citizens' committee work and develop a recommendation for the District Board of Directors.

RECOMMENDATION

Review materials and forward a recommendation, if any, to the Board of Directors.

ATTACHMENT

- Supplemental Water Alternatives Analysis Committee approved Bylaws

Bylaws

Supplemental Water Alternatives Evaluation Committee (SWAEC)

(APPROVED BY NCSB Board of Directors ON JUNE 27, 2012) *MSL*

1. Name

The name of this organization shall be the “**Supplemental Water Alternatives Evaluation Committee**” (SWAEC), hereafter referred to as the Committee.

2. Purpose and Authority

a. On June 27, 2012, the NCSB Board of Directors authorized formation of the Committee to analyze alternatives to providing Supplemental Water to the Nipomo Mesa region.

b. The purpose of the Committee is to provide the NCSB Board of Directors a thorough, accurate, and objective analysis of means to provide supplemental water to the Nipomo Mesa region.

c. The Committee exists under the authority of the NCSB Board of Directors. The Committee and its members are not empowered to commit the NCSB to any action, participation, or financial involvement. The Committee is not authorized to take any legal action on behalf of the NCSB, or to legally bind the NCSB in any way.

3. Areas of Responsibility

a. The Committee shall be responsible for performing analysis and evaluation for the Board of Directors, using the following process and sequence:

i. The Committee shall develop a list of viable supplemental water alternatives that includes as a minimum:

- AECOM-designed 3,000 AFY Santa Maria pipeline
- AECOM-revised TBD AFY Santa Maria pipeline
- Interconnection with Central Coast Water Authority (CCWA) pipeline
- Seawater desalination
- Other alternative water supply/alternative treatment (including recycled water)

ii. The Committee shall assign the analysis and evaluation of each alternative to specific and identified Committee members.

iii. The Committee will develop a matrix of Pro's and Con's for each alternative, measured against the CONSTRAINTS and their ability to meet the SUPPLEMENTAL WATER GOALS:

CONSTRAINTS:

As constraints, the Committee will consider:

- 2005 Stipulation and 2008 Court Order
- Annual delivered water volume and flow variation (availability)
- Cost
- Schedule
- Reliability of supply
- Effluent disposal requirements (if any)
- Environmental regulations and required approvals
- Permitting requirements of the California Coastal Commission, CA Department of Fish and Game, US Department of Fish and Game, Army Corps of Engineers, Environmental Protection Agency, Central Coast Regional Water Quality Control Board, County Planning, Building, and Public Utilities requirements in San Luis Obispo and Santa Barbara Counties.

SUPPLEMENTAL WATER GOALS:

- Deliver an uninterrupted supply of 3000 AFY of imported potable water to the Nipomo Mesa region, with the capability to increase the delivery to 6,200 AFY at minimum cost increase
- Provide initial water deliveries of +/- 1000 AFY by June 2015
- Lowest construction, system operation and maintenance, and delivered water cost
- Provide compliance with the 2008 Court Order

iv. The Committee will develop a numerical ranking for each alternative with reference to the CONSTRAINTS and their ability to meet the SUPPLEMENTAL WATER GOALS.

b. The Committee and its members shall conduct its meetings and discussions with respect to the diversity of opinions, to its members, and to all individuals from the public and other organizations.

c. The committee will seek technical input from the community and recognized authorities. The following documents will be used as the primary reference authorities in the analyses:

- 2010 Santa Maria Urban Water Management Plan
- 2010 NCSD Urban Water Management Plan
- 2010 CCWA Urban Water Management Plan
- 2007 Boyle Alternatives Analysis
- 2011 NMMA TG Annual Report

- 2009 NCS D Supplemental Water Project EIR
- 2005 Stipulation
- 2008 Court Order

Other published technical analyses may be used if the SWAEC finds them to be rigorously accurate.

4. Membership

a. Membership on the SWAEC is by appointment of the NCS D Board of Directors based on the recommendation of the Nomination Committee. The Nomination Committee will consist of:

- One member appointed by the SLO County Fourth District Supervisor
- One member appointed by the management of Rural Water Company
- One member appointed by the management of Golden State Water Company
- Two members appointed by the management of the Woodlands Mutual Water Company
- Four members appointed by the NCS D Board of Directors

b. Applications for the voting members of the SWAEC will be submitted via the NCS D Water Resources Policy Committee.

c. The Nomination Committee will review applications submitted and forward nominations for the seven voting seats to the NCS D Board of Directors for approval.

d. The SWAEC will have seven voting members, one Chairperson, and one Vice Chairperson as follows:

- Committee Chair/Facilitator (non-voting, except to break a tie)
- Vice Chair (NCS D District Engineer, non-voting)
- Two Engineering/Water Management members
- Two Financial members
- Two Environmental members
- One Citizen-at-Large member

e. No NCS D Board member will serve on the Committee.

f. The term of membership shall be for the duration of the Committee, beginning on the effective date that members are appointed by the NCS D Board of Directors, and shall continue through the sunset date (TBD) of the Committee.

g. No member may assign or transfer their membership on the Committee.

h. Committee members shall serve without compensation except that provided in their current employment.

5. Officers

- a. The Committee Chair shall be nominated by the NCS D General Manager and ratified by the NCS D Board of Directors. The Committee Vice Chair shall be the NCS D District Engineer. The Secretary to the Committee is to be determined.
- b. It shall be the duty of the Chair to:
 - Preside over the meetings
 - Prepare the agenda for the Committee meetings
 - Call special meetings as necessary
 - Coordinate communication and issue all reports
- c. It shall be the duty of the Vice Chair to:
 - Preside over meetings in the absence of the Chair
 - Assist the Chair in any of the Chair's duties as the Chair shall require
 - Provide technical advice as to the compatibility of the alternatives with the NCS D water supply system
- d. It shall be the duty of the Secretary to take notes and provide meeting minutes. Meeting minutes will be posted on the NCS D website (ncsd.ca.gov) after they are approved by the Committee.
- e. It shall be the duty of all the voting members to actively participate in the alternatives analysis and contribute opinions and findings in the interim and final reports and presentations.
- f. Any member may resign their position at any time by submitting a written letter of resignation to the Chair.
- g. Any member who misses three consecutive meetings will be subject to removal from the Committee at the discretion of the Chair.

6. Standard Meetings

- a. Meetings shall be held on a schedule established by the Committee. The frequency of the meetings will be determined by the Committee. Meetings shall be noticed and held in a manner consistent with applicable law, including the Brown Act, California Government Code Sections 54950 et seq.
- b. A majority of the voting members shall constitute a quorum.
- c. Special meetings may be called by the Chair with notification posted to the NCS D website and NCS D's automatic e-mail notification system at least 24 hours before the scheduled time of the special meeting.

- d. All regular and special meetings will be open to the public, and a portion of each meeting will be reserved for public comment on issues within the purview of the Committee.
- e. Any finding by the Committee will require a majority vote of the voting Committee members.
- f. Draft minutes of each meeting shall be posted by the NCSD on its website and replaced only if, on subsequent approval, the Committee makes changes.

7. Reports

- a. The Committee will provide written reports and oral presentations to the NCSD Board of Directors.
- b. As a minimum, the Committee will report:
 - The minutes of each Committee meeting within two weeks of each meeting.
 - The description of alternatives to be analyzed under 3.a.i. TO-BE-DETERMINED weeks after Committee formation.
 - Identification of the Committee members assigned to each evaluation four weeks after Committee formation
 - A rough draft of the Pro's and Con's of each alternative
 - A final draft of the Pro's and Con's of each alternative
 - A relative numerical ranking of each alternative as the final work product.

TO: WATER RESOURCES POLICY
COMMITTEE

FROM: MICHAEL S. LEBRUN *MSL*
GENERAL MANAGER

DATE: JUNE 28, 2012

AGENDA ITEM

4

JULY 2, 2012

**STATUS REPORT: SUPPLEMENTAL WATER PROJECT (INTERTIE
PIPELINE) PHASING TECHNICAL FEASIBILITY STUDY**

ITEM

Receive update on technical feasibility study of phasing the Santa Maria intertie supplemental water project [RECEIVE REPORT FROM STAFF AND PROVIDE STAFF DIRECTION]

BACKGROUND

On June 13, 2012, NCSD Board of Directors approved a contract for AECOM to provide a phasing technical feasibility analysis of the proposed supplemental water intertie pipeline between the City of Santa Maria and NCSD.

The analysis includes identification of potential phasing scenarios, performing hydraulic modeling to analyze the scenarios, and reviewing the existing pump station design based on the modeled scenarios. The effort is scheduled to take eight weeks with results documented in a technical memorandum for consideration by your Committee and the Board of Directors.

A draft report is scheduled for review by your committee on July 23, 2012.

Staff will provide an update on the project progress.

RECOMMENDATION

Receive staff update, ask questions, and provide staff direction.

TO: WATER RESOURCES POLICY
COMMITTEE

FROM: MICHAEL S. LEBRUN *MSL*
GENERAL MANAGER

DATE: JUNE 28, 2012



SET NEXT MEETING DATE AND TIME

ITEM

Discuss the time and date for the next meeting of the Water Resources Policy Committee

[RECOMMEND SET TIME AND DATE OF NEXT COMMITTEE MEETING]

BACKGROUND

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The Committee is evaluating District options for obtaining supplemental water following the unsuccessful ballot measure to fund construction of an intertie pipeline that would deliver water from the City of Santa Maria to the Nipomo Mesa Water Conservation Area (NMWCA).

Committee members will discuss next meeting date.

RECOMMENDATION

Consider information, public comment, and provide staff direction.