

TO: BOARD OF DIRECTORS

FROM: MARIO IGLESIAS
GENERAL MANAGER



DATE: APRIL 22, 2022

AGENDA ITEM

C

APRIL 27, 2022

PRESENTATIONS AND REPORTS

The following presentations and reports are scheduled:

- C-1) ENGINEER'S QUARTERLY REPORT TO THE BOARD

- C-2) DIRECTORS' ANNOUNCEMENTS OF DISTRICT AND COMMUNITY INTEREST AND REPORTS ON ATTENDANCE AT PUBLIC MEETINGS, TRAINING PROGRAMS, CONFERENCES AND SEMINARS.
Receive Announcements and Reports from Directors

- C-3) RECEIVE PUBLIC COMMENT ON PRESENTATIONS AND REPORTS PRESENTED UNDER ITEM C AND BY MOTION RECEIVE AND FILE PRESENTATIONS AND REPORTS

TO: BOARD OF DIRECTORS

FROM: MARIO IGLESIAS
GENERAL MANAGER



DATE: April 22, 2022

AGENDA ITEM

C-1

APRIL 27, 2022

QUARTERLY DISTRICT ENGINEER'S REPORT TO THE BOARD

ITEM

Engineering and Operations update for January through March 2022.

BACKGROUND

Director of Engineering and Operations, Peter Sevcik will overview his update (Attachment A) and discuss District projects for the January through March 2022 period.

RECOMMENDATION

Staff recommends that your Honorable Board receive the update.

ATTACHMENTS

- A. Engineering and Operations Update for January through March 2022.

APRIL 27, 2022

ITEM C-1

ATTACHMENT A

Engineering and Operations Update – January 2022 to March 2022

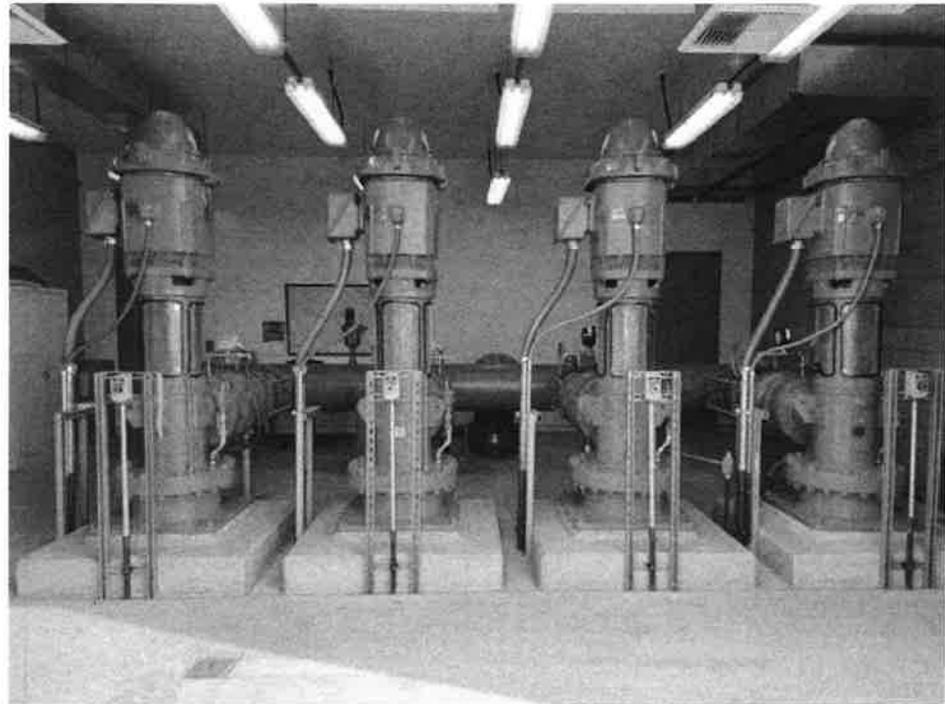


Peter V. Sevcik, P.E.
Director of Engineering and Operations
Nipomo Community Services District
April 27, 2022

Project Completed

Supplemental Water Project Joshua Road Pump Station Pump #1-4 Improvements

- Original contract cost - \$385,149
- Final Contract Cost – \$397,627
- Completed 3/2022
- 523 days to complete



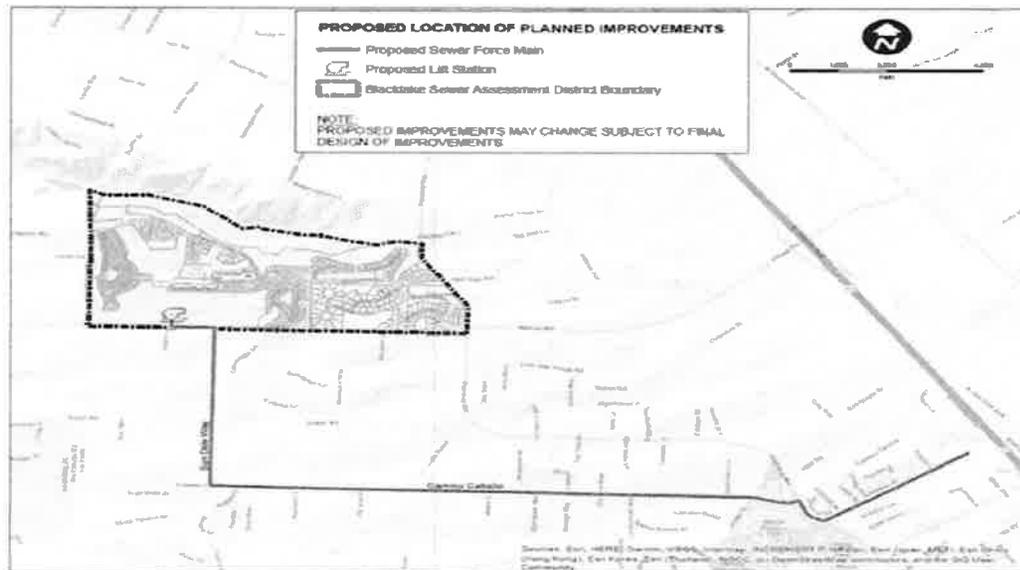
Projects in Construction

Nipomo Palms Lift Station Replacement

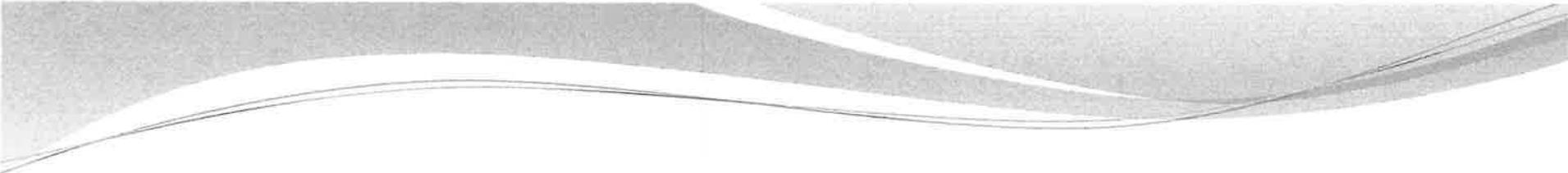
- Contract cost – \$918,368
- Notice to Proceed Issued – 5/17/2021
- Revised project completion date – 9/2022
- Pump delivery delayed
- Construction in progress



Blacklake Sewer System Consolidation Project



- Construction of lift station and force main to pump wastewater to Southland Wastewater Treatment Facility
- Decommission existing Blacklake Water Reclamation Facility



Blacklake Sewer System Consolidation Project

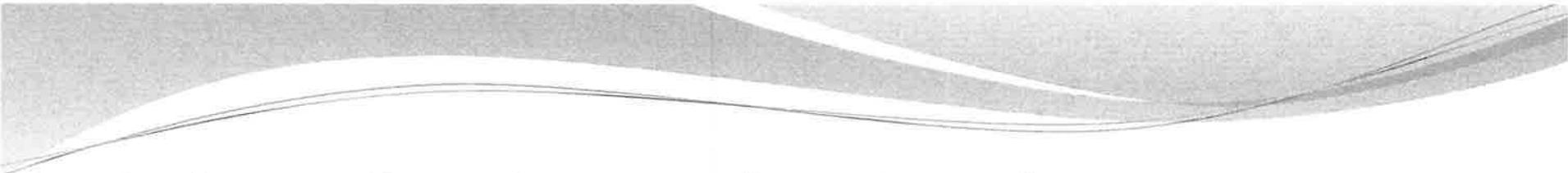
Major Task Status

- Southland WWTF and Blacklake WRF permitting in progress
 - Admin Draft Report of Waste Discharge completed for both facilities
- Lift station and force main design
 - Lift station and force main split into two bid packages
 - 95% force main design completed
- CEQA
 - Admin Draft Mitigated Negative Declaration (MND) pending
 - California Red Legged Frog Habitat Conservation Plan (HCP) in progress



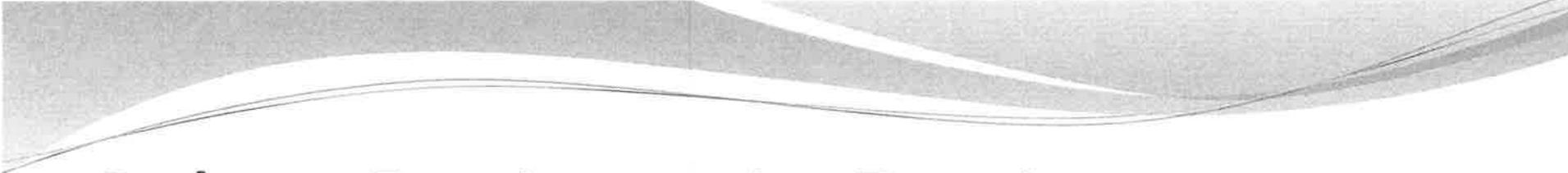
Blacklake Sewer System Consolidation Project

Schedule milestones	Original	New
• Design completion –	12/2021	12/2022
• Permitting completion –	12/2021	12/2022
• Board authorization to bid –	1/2022	1/2023
• Board construction contract award –	5/2022	5/2023
• Construction completion date –	3/2024	3/2025



Other Projects in Design

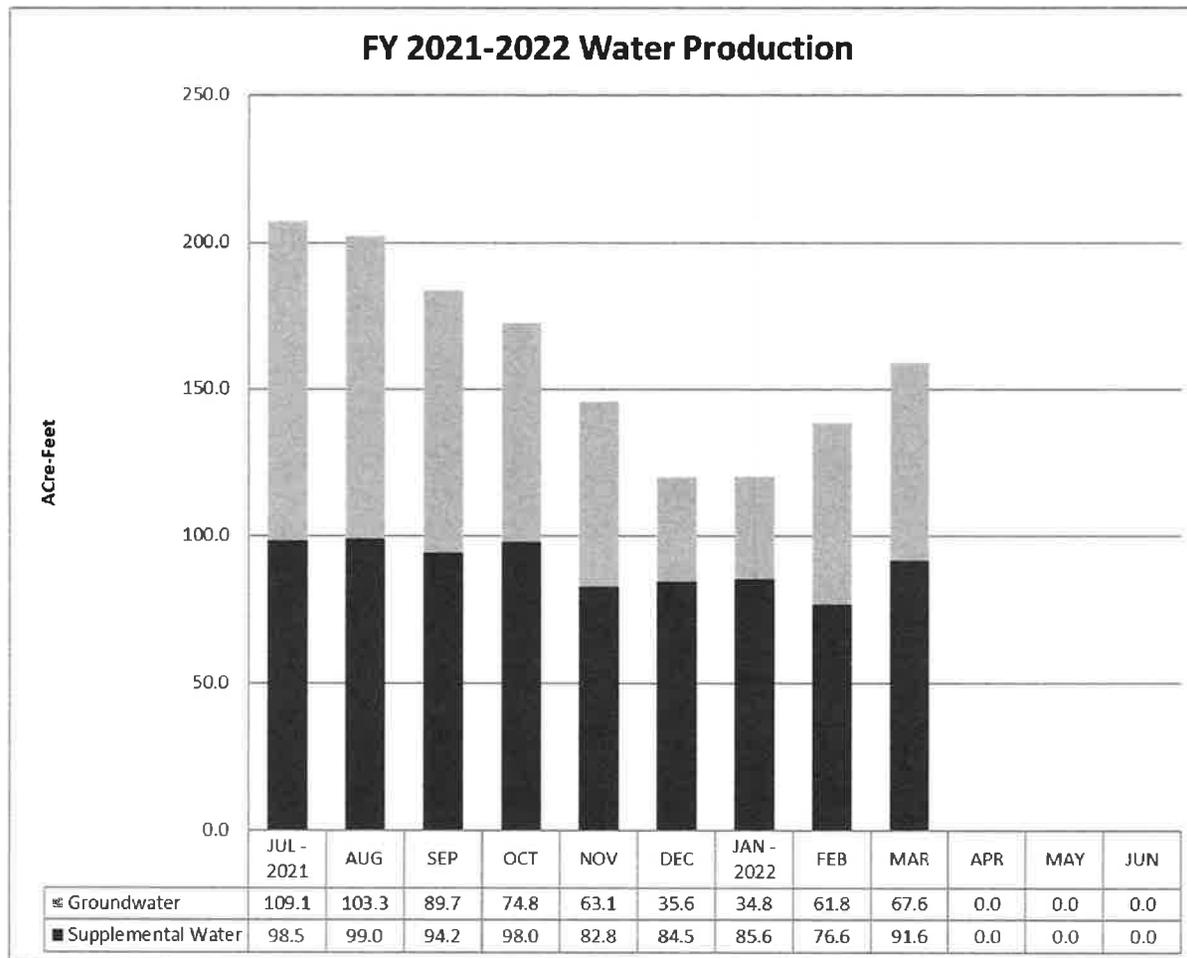
- Branch Street Watermain Replacement
 - Bidding of project pending
- Eureka Well #2 Pump and Controls
 - 100% design pending
- Woodgreen Lift Station
 - 90% design in progress



Other Projects in Design

- District Office Generator
 - Bidding of project pending
- Foothill Tank Land Acquisition
 - Preparation of Mitigated Negative Declaration (MND) in progress
- Supplemental Water Project Interconnects
 - Design on hold

Operations – Water System



Supplemental Water	810.7 AF
Groundwater	639.7 AF
FY 21-22 Total Production To Date	1450.4 AF



Operations – Water System

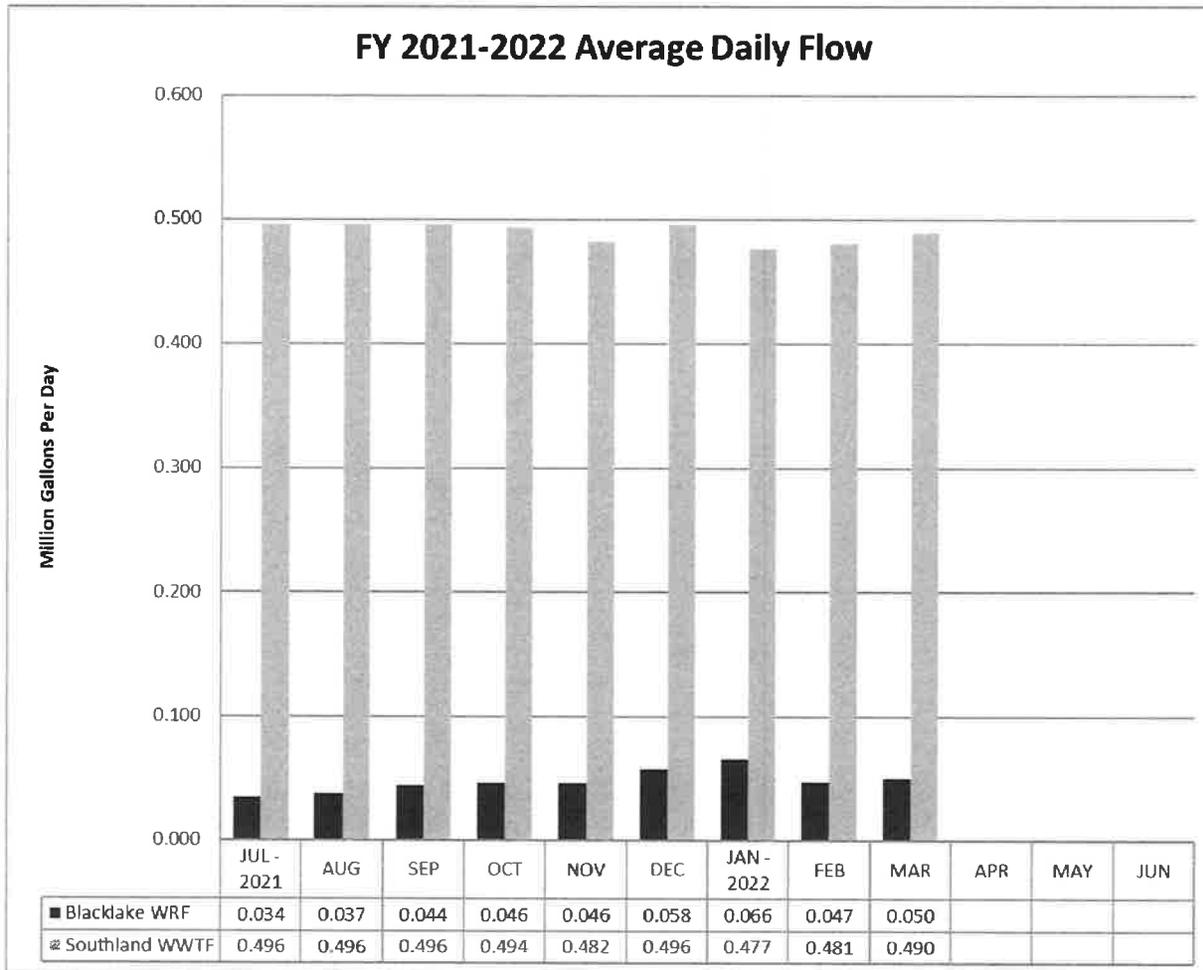
- **Regulatory**

- State Water Resources Control Board Division of Drinking Water
 - Submitted routine monthly coliform, quarterly raw water coliform, quarterly nitrate, quarterly disinfection byproducts

- **Other Water Operations**

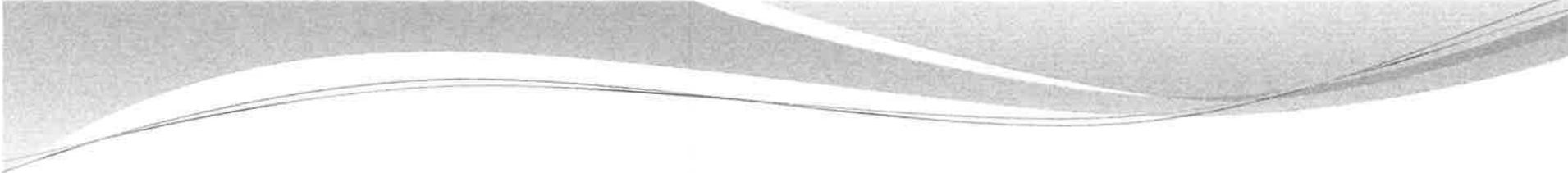
- Developed conceptual plan for monitoring Sundale nitrate for State approval
- Installed pressure monitoring station in Summit Station portion of water system
- Supporting construction of developer installed water system improvements

Operations – Wastewater



Blacklake WRF	12.3 MG
Southland WWTF	134.2 MG

FY 21-22 Total Wastewater Flow Treated To Date **146.5 MG or 450 AF**



Operations – Wastewater System

- **Regulatory**

- State Water Resources Control Board
 - Routine monthly and quarterly reports submitted

- **Other Wastewater Operations**

- Installed new SCADA radio tower at Southland WWTF
- Installed rebuilt pump at Nipomo Palms lift station
- Received rebuilt stage for Southland WWTF blower



Engineering and Operations

Questions

TO: BOARD OF DIRECTORS

FROM: MARIO IGLESIAS
GENERAL MANAGER



DATE: APRIL 22, 2022

AGENDA ITEM

D

APRIL 27, 2022

CONSENT AGENDA

The following items are considered routine and non-controversial by staff and may be approved by one motion if no member of the Board wishes an item removed. If discussion is desired, the item may be removed from the Consent Agenda by a Board member and will be considered separately at the conclusion of the Administrative Items. Individual items on the Consent Agenda are approved by the same vote that approves the Consent Agenda, unless an item is pulled for separate consideration. The recommendations for each item are noted in bracket. Members of the public may comment on the Consent Agenda items.

**Questions or clarification may be made by the Board members
without removal from the Consent Agenda**

- D-1) WARRANTS [RECOMMEND APPROVAL]
- D-2) APPROVE APRIL 13, 2022, REGULAR BOARD MEETING MINUTES
[RECOMMEND APPROVE MINUTES]
- D-3) INVESTMENT POLICY – FIRST QUARTER REPORT [RECOMMEND ACCEPT AND
FILE REPORT]

TO: BOARD OF DIRECTORS

REVIEWED: MARIO IGLESIAS
GENERAL MANAGER



FROM: LISA BOGNUDA
FINANCE DIRECTOR

DATE: APRIL 22, 2022

AGENDA ITEM
D-1(A)
APRIL 27, 2022

WARRANTS

COMPUTER CHECKS GENERATED – SEE ATTACHED	\$753,687.13
HAND WRITTEN CHECKS	NONE
VOIDED CHECKS #8272	\$1,428.12

Item D-1(A) Warrants APRIL 27, 2022

Nipomo Community Services District

By Payment Number

Payment Dates 04/27/2022 - 04/27/2022

Vendor Name	Description (Payable)	Payable Number	Payment Date	Amount
Payment: 8326				
Abalone Coast Analytical, Inc.	Lab tests	5638	04/27/2022	8,234.30
				Payment 8326 Total: <u>8,234.30</u>
Payment: 8327				
Advantage Answering Plus, Inc.	Answering service	000024-674-731	04/27/2022	216.00
				Payment 8327 Total: <u>216.00</u>
Payment: 8328				
American Industrial Supply	Operating Supplies	0368754-IN	04/27/2022	57.14
				Payment 8328 Total: <u>57.14</u>
Payment: 8329				
Brenntag Pacific, Inc.	Sodium Hypochlorite	BPI231738	04/27/2022	834.34
Brenntag Pacific, Inc.	Sodium Hypochlorite	BPI231737	04/27/2022	490.43
				Payment 8329 Total: <u>1,324.77</u>
Payment: 8330				
Brough Construction Inc.	Nipomo Palms Lift Station	5	04/27/2022	53,386.23
				Payment 8330 Total: <u>53,386.23</u>
Payment: 8331				
Burdine Printing	Blacklake Street Lighting Ballot	45617	04/27/2022	260.52
				Payment 8331 Total: <u>260.52</u>
Payment: 8332				
Cannon Corporation	Eureka Well Completion	80053	04/27/2022	7,536.25
Cannon Corporation	Palms Lift Station Support	80151	04/27/2022	2,996.50
				Payment 8332 Total: <u>10,532.75</u>
Payment: 8333				
Carahsoft	Water/Sewer GEMS	IN1145489	04/27/2022	2,348.75
				Payment 8333 Total: <u>2,348.75</u>
Payment: 8334				
Carquest Auto Parts	Vehicle repair/maintenance	7315-624764	04/27/2022	13.66
Carquest Auto Parts	Vehicle repair/maintenance	7314-1303936	04/27/2022	194.95
				Payment 8334 Total: <u>208.61</u>
Payment: 8335				
City of Santa Maria	Purchase Water 1-1-22 to 3-31-	87641	04/27/2022	564,408.01
				Payment 8335 Total: <u>564,408.01</u>
Payment: 8336				
Coastal Rolloff	Rolloff Service	7650480U150	04/27/2022	511.38
				Payment 8336 Total: <u>511.38</u>
Payment: 8337				
Diversified Communication	Installation of Tower at	23633636	04/27/2022	13,620.00
				Payment 8337 Total: <u>13,620.00</u>
Payment: 8338				
EMCOR Services Mesa Energy	HVAC Preventative Maintenance	962005764	04/27/2022	1,365.00
				Payment 8338 Total: <u>1,365.00</u>
Payment: 8339				
Engel & Gray, Inc.	Biosolids collection	23X00010	04/27/2022	5,762.82
				Payment 8339 Total: <u>5,762.82</u>
Payment: 8340				
Excel Personnel Services, Inc.	Employment agency	3940662	04/27/2022	527.00
Excel Personnel Services, Inc.	Employment agency	3936318	04/27/2022	527.00
				Payment 8340 Total: <u>1,054.00</u>

Item D-1(A) Warrants APRIL 27, 2022

Payment Dates: 04/27/2022 - 04/27/2022

Vendor Name	Description (Payable)	Payable Number	Payment Date	Amount
Payment: 8341				
Executive Janitorial	Janitorial services	83581	04/27/2022	780.00
Payment 8341 Total:				780.00
Payment: 8342				
Famcon Pipe and Supply, Inc.	Ball valves and angle stops	S100076611.001	04/27/2022	1,078.80
Famcon Pipe and Supply, Inc.	Operating Supplies	S100068787.003	04/27/2022	295.80
Payment 8342 Total:				1,374.60
Payment: 8343				
FGL Environmental	Lab tests	280027A	04/27/2022	58.00
FGL Environmental	Lab tests	280030A	04/27/2022	88.00
Payment 8343 Total:				146.00
Payment: 8344				
Frontier Communications	Telephone	APRIL2022	04/27/2022	58.75
Payment 8344 Total:				58.75
Payment: 8345				
Gibbs International Truck	Vehicle repair/maintenance	55347	04/27/2022	1,654.77
Payment 8345 Total:				1,654.77
Payment: 8346				
Iconix Waterworks (US) Inc.	Operating Supplies	U2212016319	04/27/2022	240.09
Payment 8346 Total:				240.09
Payment: 8347				
Iglesias, Mario	Cell phone reimbursement	APRIL2022	04/27/2022	65.00
Payment 8347 Total:				65.00
Payment: 8348				
Integrated Industrial Supply, Inc.	Gloves	83559	04/27/2022	189.77
Integrated Industrial Supply, Inc.	Operating supplies	83501	04/27/2022	67.61
Integrated Industrial Supply, Inc.	Bushings and adapters	83560	04/27/2022	843.09
Payment 8348 Total:				1,100.47
Payment: 8349				
Mission Uniform Service	Uniforms	516814645	04/27/2022	180.88
Mission Uniform Service	Uniforms	516772087	04/27/2022	183.70
Mission Uniform Service	Uniforms	516857115	04/27/2022	182.11
Payment 8349 Total:				546.69
Payment: 8350				
MNS Engineers, Inc.	Construction Management-	80151	04/27/2022	13,235.00
Payment 8350 Total:				13,235.00
Payment: 8351				
Municipal Maintenance	Swivel hose	0168951-IN	04/27/2022	202.62
Municipal Maintenance	Valves and pipes	0169138-IN	04/27/2022	357.27
Municipal Maintenance	Rotary joints and ball valves	0168940-IN	04/27/2022	2,035.61
Payment 8351 Total:				2,595.50
Payment: 8352				
NexTraq	GPS subscription	AT1451868	04/27/2022	27.95
NexTraq	GPS subscription	HWI079088	04/27/2022	20.00
Payment 8352 Total:				47.95
Payment: 8353				
Nunley & Associates, Inc.	Dana Reserve	10379	04/27/2022	6,725.91
Payment 8353 Total:				6,725.91
Payment: 8354				
Nu-Tech Pest Management	Pest Control	0164861	04/27/2022	75.00
Nu-Tech Pest Management	Pest Control	0164854	04/27/2022	265.00
Payment 8354 Total:				340.00
Payment: 8355				
Office Depot	Office supplies	237532124001	04/27/2022	122.03
Office Depot	Office supplies	235184302001	04/27/2022	0.73
Office Depot	Office supplies	235235163001	04/27/2022	12.87

Item D-1(A) Warrants APRIL 27, 2022

Payment Dates: 04/27/2022 - 04/27/2022

Vendor Name	Description (Payable)	Payable Number	Payment Date	Amount
				Payment 8355 Total: <u>135.63</u>
Payment: 8356				
PC Mechanical, Inc	Service	23823	04/27/2022	1,278.04
				Payment 8356 Total: <u>1,278.04</u>
Payment: 8357				
PG&E	Electricity	APRIL2022	04/27/2022	52,605.49
				Payment 8357 Total: <u>52,605.49</u>
Payment: 8358				
Polydyne, Inc.	Clarifloc	1630657	04/27/2022	824.23
				Payment 8358 Total: <u>824.23</u>
Payment: 8359				
Ray Morgan Company	B&W/Color copies	3681712	04/27/2022	147.15
Ray Morgan Company	B&W/Color copies	3681713	04/27/2022	330.66
				Payment 8359 Total: <u>477.81</u>
Payment: 8360				
Simplot Grower Solutions	CAN 17	780150012	04/27/2022	894.60
				Payment 8360 Total: <u>894.60</u>
Payment: 8361				
SoCalGas	Heat - shop/office	APRIL 2022A	04/27/2022	49.52
				Payment 8361 Total: <u>49.52</u>
Payment: 8362				
Tribune	Annual Subscription	SLO77779716	04/27/2022	648.62
				Payment 8362 Total: <u>648.62</u>
Payment: 8363				
Tyler Technologies, Inc.	Billing software conversion	025-375361	04/27/2022	390.00
				Payment 8363 Total: <u>390.00</u>
Payment: 8364				
USA Bluebook	Connector	940088	04/27/2022	112.64
USA Bluebook	Ball valve	948946	04/27/2022	857.29
USA Bluebook	Connector	935111	04/27/2022	93.67
USA Bluebook	CHEMKEY	948905	04/27/2022	534.65
USA Bluebook	Valve flange	932043	04/27/2022	494.12
USA Bluebook	Bubbler air compressor	938999	04/27/2022	891.26
USA Bluebook	Valve flange	946468	04/27/2022	767.25
				Payment 8364 Total: <u>3,750.88</u>
Payment: 8365				
Villanueva, Elizabeth	CWEA Conference - Villanueva	CWEA Conf 2022	04/27/2022	431.30
				Payment 8365 Total: <u>431.30</u>

TO: BOARD OF DIRECTORS

REVIEWED: MARIO IGLESIAS
GENERAL MANAGER 

FROM: LISA BOGNUDA
FINANCE DIRECTOR

DATE: APRIL 22, 2022

AGENDA ITEM
D-1(B)
APRIL 27, 2022

WARRANTS – BLACKLAKE ASSESSMENT DISTRICT 2020-1

COMPUTER CHECKS GENERATED – SEE ATTACHED	\$23,776.50
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Item D-1(B) Warrants APRIL 27, 2022

Nipomo Community Services District

By Payment Number

Payment Dates 04/27/2022 - 04/27/2022

Vendor Name	Description (Payable)	Payable Number	Payment Date	Amount
Payment: 52				
Cannon Corporation	BL Sewer Consolidation Project	79985	04/27/2022	18,194.25
			Payment 52 Total:	<u>18,194.25</u>
Payment: 53				
SWCA, Inc.	BL Consolidation CEQA	143359	04/27/2022	5,582.25
			Payment 53 Total:	<u>5,582.25</u>

TO: BOARD OF DIRECTORS

FROM: MARIO IGLESIAS
GENERAL MANAGER



DATE: APRIL 22, 2022

AGENDA ITEM

D-2

APRIL 27, 2022

**APPROVE APRIL 13, 2022
REGULAR BOARD MEETING MINUTES**

ITEM

Approve action minutes from previous Board meetings. [RECOMMEND APPROVE MINUTES]

BACKGROUND

The draft minutes are a written record of the previous Board Meeting action.

RECOMMENDATION

Approve Minutes

ATTACHMENT

- A. April 13, 2022 draft Regular Board Meeting Minutes

APRIL 27, 2022

ITEM D-2

ATTACHMENT A

NIPOMO COMMUNITY SERVICES DISTRICT

Serving the Community since 1965

DRAFT REGULAR MINUTES

APRIL 13, 2022 AT 9:00 A.M.

JON S. SEITZ BOARD ROOM 148 SOUTH WILSON STREET, NIPOMO, CA

BOARD of DIRECTORS

ED EBY, PRESIDENT
RICHARD MALVAROSE, VICE PRESIDENT
DAN ALLEN GADDIS, DIRECTOR
DAN WOODSON, DIRECTOR
CRAIG ARMSTRONG, DIRECTOR

PRINCIPAL STAFF

MARIO IGLESIAS, GENERAL MANAGER
LISA BOGNUDA, FINANCE DIRECTOR
PETER SEVCIK, DIRECTOR OF ENG. & OPS.
CRAIG STEELE, GENERAL COUNSEL

Mission Statement:

Provide our customers with reliable, quality, and cost-effective services now and in the future.

A. CALL TO ORDER AND FLAG SALUTE

President Eby called the Regular Meeting of April 13, 2022, to order at 9:00 a.m. and led the flag salute.

B. ROLL CALL AND PUBLIC COMMENT FOR ITEMS NOT ON AGENDA

At Roll Call, all Directors were present.

There were no public comments.

C. PRESENTATIONS AND REPORTS

C-1) DIRECTORS' ANNOUNCEMENTS OF DISTRICT AND COMMUNITY INTEREST AND REPORTS ON ATTENDANCE AT PUBLIC MEETINGS, TRAINING PROGRAMS, CONFERENCES AND SEMINARS.

Receive Announcements and Reports from Directors

Director Woodson

- March 28, attended SCAC meeting*

Director Eby

- April 1, attended Board Officers' meeting*
- April 5, attended BLMA meeting*

C-2) RECEIVE PUBLIC COMMENT ON PRESENTATIONS AND REPORTS PRESENTED UNDER ITEM C AND BY MOTION RECEIVE AND FILE PRESENTATIONS AND REPORTS

There were no public comments.

Upon the motion of Director Armstrong and seconded, the Board approved receiving and filing presentations and reports.

Vote 5-0.

YES VOTES	NO VOTES	ABSENT
<i>Directors Woodson, Armstrong, Gaddis, Malvarose, and Eby</i>	<i>None</i>	<i>None</i>

SUBJECT TO BOARD APPROVAL

D. CONSENT AGENDA

- D-1) WARRANTS [RECOMMEND APPROVAL]
- D-2) APPROVE MARCH 23, 2022, REGULAR BOARD MEETING MINUTES [RECOMMEND APPROVE MINUTES]
- D-3) INITIATE PROCEEDINGS FOR ANNUAL LEVY OF ASSESSMENTS FOR STREET LANDSCAPE MAINTENANCE DISTRICT NO. 1 [RECOMMEND ADOPT RESOLUTION]

Staff answered questions regarding the warrants.

There were no public comments.

Upon the motion of Director Woodson and seconded, the Board approved the Consent Agenda. Director Malvarose abstained from item D-1 due to a conflict of interest relating to his employer.

Vote 4-1-0 on D-1.

Vote 5-0-0 on D-2 and D-3.

	YES VOTES	ABSTAIN	ABSENT
D-1	Directors Woodson, Armstrong, Gaddis, Eby	Malvarose	None
D-2 to D-3	Directors Woodson, Armstrong, Gaddis, Malvarose, and Eby	None	None

RESOLUTION NO. 2021-1617
 A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
 NIPOMO COMMUNITY SERVICES DISTRICT INITIATING
 PROCEEDINGS FOR ANNUAL LEVY OF ASSESSMENTS FOR
 THE STREET LANDSCAPE MAINTENANCE DISTRICT NO. 1
 FOR FISCAL YEAR 2022-2023 PURSUANT TO THE PROVISIONS
 OF PART 2 OF DIVISION 15 OF THE CALIFORNIA STREETS
 AND HIGHWAYS CODE

E. ADMINISTRATIVE ITEMS

- E-1) ADOPT RESOLUTIONS RELATING TO BLACKLAKE STREET LIGHTING MAINTENANCE ASSESSMENT DISTRICT NO. 2022-1 [RECOMMEND ADOPT RESOLUTIONS]

1. RESOLUTION OF THE BOARD OF DIRECTORS OF THE NIPOMO COMMUNITY SERVICES DISTRICT INITIATING PROCEEDINGS FOR FORMATION OF THE NIPOMO COMMUNITY SERVICES DISTRICT BLACKLAKE STREET LIGHTING MAINTENANCE ASSESSMENT DISTRICT NO. 2022-1 PURSUANT TO THE PROVISIONS OF PART 2 OF DIVISION 15 OF THE CALIFORNIA STREETS AND HIGHWAYS CODE AND AS PROVIDED BY ARTICLE XIII D OF THE CALIFORNIA CONSTITUTION AND FOR THE LEVY AND COLLECTION OF ASSESSMENTS WITHIN SAID DISTRICT FOR FISCAL YEAR 2022-23
2. RESOLUTION OF THE BOARD OF DIRECTORS OF THE NIPOMO COMMUNITY SERVICES DISTRICT DECLARING ITS INTENTION TO ORDER THE FORMATION OF THE NIPOMO COMMUNITY SERVICES DISTRICT BLACKLAKE STREET LIGHTING MAINTENANCE ASSESSMENT DISTRICT NO. 2022-1 AND TO LEVY AND COLLECT ASSESSMENTS WITHIN SUCH DISTRICT FOR FISCAL YEAR 2022-23 PURSUANT TO THE SUBJECT TO BOARD APPROVAL

**Nipomo Community Services District
DRAFT REGULAR MEETING
MINUTES**

PROVISIONS OF PART 2 OF DIVISION 15 OF THE CALIFORNIA STREETS AND HIGHWAYS CODE AND AS PROVIDED BY ARTICLE XIII D OF THE CALIFORNIA CONSTITUTION AND APPOINTING A TIME AND A PLACE FOR HEARING PROTESTS

3. RESOLUTION OF THE BOARD OF DIRECTORS OF THE NIPOMO COMMUNITY SERVICES DISTRICT APPROVING AN ENGINEER'S REPORT FOR FISCAL YEAR 2022-2023 IN CONNECTION WITH THE PROPOSED NIPOMO COMMUNITY SERVICES DISTRICT BLACKLAKE STREET LIGHTING MAINTENANCE ASSESSMENT DISTRICT NO. 2022-1

Craig Steele, District Legal Counsel, presented the item and answered questions from the Board.

District staff answered questions from the Board.

Jess McGraw, NCSD Resident, commended District Staff on their efforts regarding the Blacklake Village Street Lighting Assessment District 2022-1.

Upon the motion of Director Armstrong and seconded, the Board unanimously approved the Resolution.

Vote 5-0.

YES VOTES	NO VOTES	ABSENT
<i>Directors Armstrong, Woodson, Gaddis, Malvarose, and Eby</i>	<i>None</i>	<i>None</i>

RESOLUTION NO. 2022-1618
A RESOLUTION OF THE BOARD OF DIRECTORS OF THE NIPOMO COMMUNITY SERVICES DISTRICT INITIATING PROCEEDINGS FOR FORMATION OF THE NIPOMO COMMUNITY SERVICES DISTRICT BLACKLAKE STREET LIGHTING MAINTENANCE ASSESSMENT DISTRICT NO. 2022-1 PURSUANT TO THE PROVISIONS OF PART 2 OF DIVISION 15 OF THE CALIFORNIA STREETS AND HIGHWAYS CODE AND AS PROVIDED BY ARTICLE XIII D OF THE CALIFORNIA CONSTITUTION AND FOR THE LEVY AND COLLECTION OF ASSESSMENTS WITHIN SAID DISTRICT FOR FISCAL YEAR 2022-23

Upon the motion of Director Armstrong and seconded, the Board unanimously approved the Resolution.

Vote 5-0.

YES VOTES	NO VOTES	ABSENT
<i>Directors Armstrong, Woodson, Gaddis, Malvarose, and Eby</i>	<i>None</i>	<i>None</i>

RESOLUTION NO. 2022-1619
A RESOLUTION OF THE BOARD OF DIRECTORS OF THE NIPOMO COMMUNITY SERVICES DISTRICT DECLARING ITS INTENTION TO ORDER THE FORMATION OF THE NIPOMO COMMUNITY SERVICES DISTRICT BLACKLAKE STREET LIGHTING MAINTENANCE ASSESSMENT DISTRICT NO. 2022-1 AND TO LEVY AND COLLECT ASSESSMENTS WITHIN SUCH DISTRICT FOR FISCAL YEAR 2022-23 PURSUANT TO THE PROVISIONS OF PART 2 OF DIVISION 15 OF THE CALIFORNIA STREETS AND HIGHWAYS CODE AND AS PROVIDED BY ARTICLE XIII D OF THE CALIFORNIA CONSTITUTION AND APPOINTING A TIME AND A PLACE FOR HEARING PROTESTS

Upon the motion of Director Gaddis and seconded, the Board unanimously approved the Resolution.

Vote 5-0.

YES VOTES	NO VOTES	ABSENT
<i>Directors Gaddis, Woodson, Armstrong, Malvarose, and Eby</i>	<i>None</i>	<i>None</i>

RESOLUTION NO. 2022-1620
A RESOLUTION OF THE BOARD OF DIRECTORS OF THE NIPOMO COMMUNITY SERVICES DISTRICT APPROVING AN ENGINEER'S REPORT FOR FISCAL YEAR 2022-2023 IN CONNECTION WITH THE PROPOSED NIPOMO

SUBJECT TO BOARD APPROVAL

Nipomo Community Services District
DRAFT REGULAR MEETING
MINUTES

COMMUNITY SERVICES DISTRICT BLACKLAKE STREET LIGHTING
MAINTENANCE ASSESSMENT DISTRICT NO. 2022-1

- E-2) CONSIDER COOPERATIVE AGREEMENT WITH SAN LUIS OBISPO COUNTY FOR UTILITY ADJUSTMENTS FOR SOUTH COUNTY ROAD OVERLAY PROJECT [RECOMMEND AUTHORIZE STAFF TO EXECUTE AGREEMENT]

Peter Sevcik, Director of Engineering and Operations, presented the item and answered questions from the Board.

There were no public comments.

Upon the motion of Director Armstrong and seconded, the Board approved District staff to execute the agreement.

Vote 5-0.

YES VOTES	NO VOTES	ABSENT
Directors Armstrong, Woodson, Gaddis, Malvarose, and Eby	None	None

F. GENERAL MANAGER’S REPORT

None.

G. COMMITTEE REPORTS

None.

H. DIRECTORS’ REQUESTS TO STAFF AND SUPPLEMENTAL REPORTS

Director Gaddis requested more information on the Achievement House and Nipomo Recreation contracts.

I. CLOSED SESSION ANNOUNCEMENTS

1. CONFERENCE WITH DISTRICT LEGAL COUNSEL RE: PENDING LITIGATION PURSUANT TO GC §54956.9

- a. SMVWCD V. NCSD (SANTA CLARA COUNTY CASE NO. CV 770214, SIXTH APPELLATE COURT CASE NO. H032750, AND ALL CONSOLIDATED CASES

Craig Steele, District Legal Counsel, announced the Board discussed item 1 in closed session and there were no reportable actions.

ADJOURN MEETING

President Eby adjourned the meeting at 11:00 a.m.

MEETING SUMMARY	HOURS & MINUTES
Regular Meeting	0 hour 39 minutes
Closed Session	1 hour 21 minutes
TOTAL HOURS	2 hour 00 minutes

Respectfully submitted,

Mario Iglesias, General Manager and Secretary to the Board Date
SUBJECT TO BOARD APPROVAL

TO: BOARD OF DIRECTORS

FROM: MARIO IGLESIAS
GENERAL MANAGER



AGENDA ITEM

D-3

APRIL 27, 2022

DATE: APRIL 22, 2022

INVESTMENT POLICY – FIRST QUARTER REPORT

ITEM

Review Investment Policy Quarterly Report [RECOMMEND ACCEPT AND FILE REPORT]

BACKGROUND

The District's Investment Policy requires the Treasurer/Finance Officer file a quarterly report that identifies the District's investments and their compliance with the policy. The quarterly report (attached) is considered by the Board of Directors and is filed with the District's auditor.

As District Treasurer/Finance Officer, I am pleased to inform the Board of Directors that the District is in compliance with the Investment Policy and that the objectives of safety, liquidity, and yield have been met. The District has the ability to meet cash flow requirements for the next six months.

STRATEGIC PLAN

Goal 4. FINANCE. Maintain conservative, long-term financial management to minimize rate impacts on customers while meeting program financial needs.

RECOMMENDATION

After Board consideration and public comment, it is recommended that your Honorable Board accept the quarterly report and direct staff to file the Report with District Auditor.

ATTACHMENTS

- A. Quarterly Investment Report

APRIL 27, 2022

ITEM D-3

ATTACHMENT A

ATTACHMENT A

NIPOMO COMMUNITY SERVICES DISTRICT

INVESTMENT POLICY-QUARTERLY REPORT 3/31/22

Investment	Institution	Amount of Deposit 3/31/22	Rate of Interest as of 3/31/22	Quarterly Interest Earned or Accrued 3/31/22	Amount of Deposit 3/31/21	Rate of Interest as of 3/31/21	Quarterly Interest Earned or Accrued 3/31/21
Public Checking (1)	Mechanics Bank	\$482,828.96	n/a	n/a	\$391,399.20	n/a	n/a
Pooled Money Investment	Local Agency Investment Fund (LAIF)	\$18,264,426.06	0.32%	\$13,887.22	\$17,545,632.97	0.44%	\$19,269.29
Savings-NSWP Funded Replace (2)	Five Star	\$1,388,717.62	0.27%	\$801.19	\$1,178,588.68	0.41%	\$1,360.19
Savings-Improvement Bonds(3)	Mechanics Bank	\$3,089.09	0.02%	\$0.15	\$1,576.48	0.02%	\$0.19
Savings-Performance Bonds(3)	Five Star	\$19,136.26	0.27%	\$11.23	\$19,087.19	0.41%	\$22.47
Savings-Performance Bonds (3)	Five Star	\$107,644.81	0.27%	\$63.16	\$107,368.81	0.41%	\$126.39
Savings-Performance Bonds (3)	Five Star	\$27,654.03	0.27%	\$3.79	n/a	n/a	n/a
Checking-BL A/D 93-1 (4)	Five Star	\$453,585.39	0.27%	\$276.56	\$760,876.98	0.41%	\$1,002.06
Savings-BL A/D 93-1 (4)	Five Star	\$956,886.71	0.27%	\$561.49	\$954,433.26	0.41%	\$1,123.49
Savings-BL Tax Roll (4)	Five Star	\$2,500.01	0.15%	\$0.01	n/a	n/a	n/a

- (1) Analyzed Account
- (2) Nipomo Supplemental Water (NSWP) Funded Replacement Fund
- (3) Held in Trust – to be returned to developer upon completion of projects
- (4) Held in Trust – Blacklake Assessment District 2020-1
- n/a Not applicable