BOARD OF DIRECTORS

FROM:

DATE:

MICHAEL S. LEBRUN MANAGER

MARCH 6, 2015

AGENDA ITEM C MARCH 11, 2015

PRESENTATIONS AND REPORTS

The following presentations and reports are scheduled:

- C-1) REPORT ON FEBRUARY 25, 2015 REGULAR MEETING CLOSED SESSION Announcement of actions, if any, taken in Closed Session
- C-2) DIRECTORS' ANNOUNCEMENTS OF DISTRICT & COMMUNITY INTEREST AND REPORTS ON ATTENDANCE AT PUBLIC MEETINGS, TRAINING PROGRAMS, CONFERENCES, AND SEMINARS.

 Receive Announcements and Reports from Directors
- C-3) RECEIVE PUBLIC COMMENT ON PRESENTATIONS AND REPORTS PRESENTED UNDER ITEM C AND BY MOTION RECEIVE AND FILE PRESENTATIONS AND REPORTS

BOARD OF DIRECTORS

FROM:

MICHAEL S. LEBRUN N97

GENERAL MANAGER

DATE:

MARCH 6, 2015

C-1
MARCH 11, 2015

CLOSED SESSION REPORT

ITEM

Announcement of actions, if any, taken during Closed Session at previous Board Meetings [NO ACTION REQUESTED]

BACKGROUND

The February 25, 2015 Regular Meeting Closed Session included:

- 1. CONFERENCE WITH DISTRICT LEGAL COUNSEL RE: PENDING LITIGATION PURSUANT TO GC §54956.9
 - a) SMVWCD VS. NCSD (SANTA CLARA COUNTY CASE NO. CV 770214, SIXTH APPELLATE COURT CASE NO. H032750 AND ALL CONSOLIDATED CASES).

Staff will report on closed session action taken, if any.

BOARD OF DIRECTORS

FROM:

MICHAEL S. LEBRUN WMC GENERAL MANAGER

DATE:

MARCH 6, 2015

AGENDA ITEM

D

MARCH 11, 2015

CONSENT AGENDA

The following items are considered routine and non-controversial by staff and may be approved by one motion if no member of the Board wishes an item removed. If discussion is desired, the item may be removed from the Consent Agenda by a Board member and will be considered separately at the conclusion of the Administrative Items. Individual items on the Consent Agenda are approved by the same vote that approves the Consent Agenda, unless an item is pulled for separate consideration. The recommendations for each item are noted in bracket. Members of the public may comment on the Consent Agenda items.

Questions or clarification may be made by the Board members without removal from the Consent Agenda.

- D-1) WARRANTS [RECOMMEND APPROVAL]
- D-2) APPROVE FEBRUARY 25, 2015 REGULAR BOARD MEETING MINUTES [RECOMMEND APPROVAL]

BOARD OF DIRECTORS

FROM:

MICHAEL S. LEBRUN MSC **GENERAL MANAGER**

DATE:

MARCH 6, 2015

AGENDA ITEM D-1

MARCH 11, 2015

TOTAL COMPUTER CHECKS

\$613,672.14

HAND WRITTEN CHECKS

02-25-15 20371 CHP 02-25-15 20372 CHP 02-25-15 20373 **PGE** ACCIDENT REPORT ACCIDENT REPORT **ELECTRICITY**

\$10.00 \$10.00 \$39,896.62

VOIDS - NONE

COMPUTER GENERATED CHECKS

<u>co</u>	MPUIER	GENI	ERATED CHECKS					
24021 24021 24021 24022 24023	02/27/15 MI 02/27/15 MI 02/27/15 MI 02/27/15 MI 02/27/15 PE	D01 RAE D01 RAE D01 RAE D02 RAE R01 PER	BOBANK-PAYROLL TAX DEPOS B5 BOBANK-PAYROLL TAX DEPOS 1E5 BOBANK-PAYROLL TAX DEPOS 2E5 BOBANK-PIRECT DEPOSIT B5 BS RETIREMENT B5	00223 02/23/ 00223 02/23/ 00223 02/23/ 00223 02/23/ 00223 02/23/	15 STATE INCO 15 FEDERAL IN 15 FICA 15 MEDICARE (15 NET PAY 15 PERS PAYRO 15 457 DEFERR	COME TAX FICA) LL REMITTANCE	02-15 02-15 02-15 02-15 02-15 02-15 02-15	1583.72 1583.72 5074.39 62.00 1307.10 6443.49 33661.34 33661.34 10796.06 10796.06 2580.00 2580.00
024025	03/11/15	ABA01	ABALONE COAST BACTERIOLOG	4369.40	.00	4369.40	2444	LAB TESTS
024026	03/11/15	ADV01	ADVANTAGE ANSWERING PLUS	137.91	.00	137.91	741402	ANSWERING SERVICE
024027	03/11/15	ALX01	ALEXANDER'S CONTRACT SERV	3386.99	.00	3386.99	FEB 2015	METER READING
024028	03/11/15	AME03	AMERI PRIDE	191.13 191.97	.00	191.13 191.97	315853 321323	UNIFORMS UNIFORMS
			Check Total:	383.10	.00	383.10		
024029	03/11/15	BIG01	BIG BRAND TIRE & SERVICE	25.95	.00	25.95	238089	OIL CHANGE-2007 FORD ESCA
024030	03/11/15	BRE02	BRENNTAG PACIFIC INC.	252.43 288.59 297.65 261.47	.00 .00 .00	252.43 288.59 297.65 261.47	498078 498079 500182 500183	SODIUM HYPOCHLORITE SODIUM HYPOCHLORITE SODIUM HYPOCHLORITE SODIUM HYPOCHLORITE
			Check Total:	1100.14	.00	1100.14		
024031	03/11/15	BRS01	BR SERVICES	177.00	.00	177.00	2138	GATE MAINTENANCE
024032	03/11/15	CAL03	CALIFORNIA ELECTRIC SUPPL	35.18 18.94	.00	9.74 35.18 18.94	596680 597544 597546	LAMPS AMBER LEDS LIGHTBULBS
			Check Total:	63.86	.00	63.86		
024033	03/11/15	CAL14	CALIFORNA WATER	84.00	.00	84.00	368471	GRADE 2 RENEWAL-BREWER
024034	03/11/15	CAL16	CALPERS	28600.00	.00	28600.00	MAR 2015	QTRLY OPEB CONTRIBUTION
024035	03/11/15	CHA02	CHARTER COMMUNICATIONS	225.00 225.00	.00	225.00 225.00	MAR2015A MAR2015B	INTERNET-SHOP INTERNET-OFFICE
			Check Total:	450.00	.00	450.00		
024036	03/11/15	CLE06	CNSSLO INC	1080.00 270.00	.00	1080.00 270.00	19618 19645	FIREWALL UPGRADE INSTALLATION OF PRINTERS
			Check Total:	1350.00	.00	1350.00		
024037	03/11/15	COR01	CORBIN WILLITS SYSTEMS	750.83	.00	750.83	502151	MONTHLY COMPUTER SUPPORT
024038	03/11/15	COR04	CORIX WATER PRODUCTS (US)	499.88	.00	499.88	003581	ADAPTERS, CLAMPS, BUSHING
024039	03/11/15	DKA01	D-KAL ENGINEERING, INC.	141188.05	.00	141188.05	5	PROGRESS PAYMENT #5
024040	03/11/15	ENG01	ENGINEERING NEWS-RECORD	79.95	.00	79.95	B50306	SUBSCRIPTION RENEWAL
024041	03/11/15	FAR02	FAR WEST EXPRESS	24.00	.00	24.00	FEB2015A	DELIVERY
024042	03/11/15	FER01	FERGUSON ENTERPRISES INC	251.99	.00	251.99	1652966	COUPLERS
024043	03/11/15	FGL01	FGL ENVIRONMENTAL	729.86	.00	729.86	484579A	LAB TESTS
024044	03/11/15	GIB01	GIBBS INTERNATIONAL	171.98	.00	171.98	118954N	BACKHOE PARTS
024045	03/11/15	GIL01	GLM, INC.	360.00	.00	360.00	FEB2015	LANDSCAPE MAINTENANCE-OFF
024046	03/11/15	GRA01	GRANDFLOW, INC.	217.15	.00	217.15	130852	CHECK PRINTING
024047	03/11/15	GWA01	GWA INC	37.00 87.00 55.00	.00	37.00 87.00 55.00	062101 107101 150200	ALARM SERVICE ALARM SERVICE ALARM SERVICE
			Check Total:	179.00	.00	179.00		

BOARD OF DIRECTORS

FROM:

MICHAEL S. LEBRUN GENERAL MANAGER

DATE:

MARCH 6, 2015

AGENDA ITEM D-1 MARCH 11, 2015 PAGE TWO

024048	03/11/15	HDS01	HD SUPPLY WATERWORKS, LTD	15695.00	.00	15695.00	587656	HYDRANTS
024049	03/11/15	INT02	INTEGRATED INDUSTRIAL SUP	514.93	.00	514.93	29995	BATTERIES, TIMER, CLAMP
024050	03/11/15	LAN02	LANDMARK LANDSCAPE CO INC	214.00	.00	214.00	64177	LANDSCAPE MAINTENANCE DIS
024051	03/11/15	LEE02	LEE CENTRAL COAST NEWSPAP	332.36 1120.00	.00	332.36 1120.00	49746 50364	ADVERTISING ORDINANCE PUBLICATION
			Check Total:	1452.36	.00	1452.36		
024052	03/11/15	LIP01	TONY LIPKA	2500.00	.00	2500.00	NIP1501	SAFETY TRAINING SERVICES
024053	03/11/15	MAT01	MATSON, JESSICA	16.56	.00	16.56	FEB2015	MILEAGE REIMBURSEMENT
024054	03/11/15	MIN02	MINER'S ACE HARDWARE	493.37	.00	493.37	FEB2015	SUPPLIES
024055	03/11/15	MUN03	MUNICIPAL MAINTENANCE EQU	630.12 711.20	.00	630.12 711.20	098226 098340	VAC-CON REPAIR/MAINTENANC PARTS
			Check Total:	1341.32	.00	1341.32		
024056	03/11/15	NEW05	NEWTON GEO-HYDROLOGY CONS	8048.23	.00	8048.23	FEB2015	LITIGATION SUPPORT
024057	03/11/15	NEX03	NEXTRAQ	408.50	.00	408.50	125326	GPS SERVICE
024058	03/11/15	NIP05	NIPOMO CHAMBER OF COMMERC	165.00	.00	165.00	1502	CHAMBER CLEAN UP GRANT
024059	03/11/15	NUN01	NUNLEY, MICHAEL K. & ASSO	836.40 4892.50 1710.00 330.00	.00 .00 .00	836.40 4892.50 1710.00 330.00	601 604 606 617	TEFFT STREET LIFT STATION POTABLE WATER STORAGE TAN BLACKLAKE WWTF REPAIR/REH GIS MAINTENANCE PROJECT
			Check Total	7768.90	.00	7768.90		
024060	03/11/15	NUT01	NU TECH PEST MGMT	265.00 75.00	.00	265.00 75.00	110262 110264	RODENT CONTROL RODENT CONTROL
			Check Total:	340.00	.00	340.00		
024061	03/11/15	OFF01	OFFICE DEPOT	70.71 161.70 212.41	.00 .00	70.71 161.70 212.41	212001 464001 939001	OFFICE SUPPLIES OFFICE SUPPLIES OFFICE SUPPLIES
			Check Total:	444.82	.00	444.82		
024062	03/11/15	P0001	POOR RICHARD'S PRESS	1057.05 1161.16	.00	1057.05 1161.16	264528 264528B	NEWSLETTER MAILING POSTAGE FOR NEWSLETTER MA
			Check Total:	2218.21	.00	2218.21		
024063	03/11/15	PRE01	PRECISION JANITORIAL	650.00	.00	650.00	257	JANITORIAL SERVICES
024064	03/11/15	RIC01	RICHARDS, WATSON, GERSHON	617.50	.00	617.50	200252	WATER RIGHTS ADJUDICATION
024065	03/11/15	SHI01	SHIPSEY & SEITZ, INC	10264.50 5994.50	.00	10264.50 5994.50	FEB2015 JAN2015	LEGAL SERVICES THROUGH 02 LEGAL SERVICES THROUGH 01
			Check Total:	16259.00	.00	16259.00		
024066	03/11/15	SOU01	SOUTH COUNTY SANITARY	43.98 193.70 5538.06 190.06	.00	43.98 193.70 5538.06 190.06	4788129 4789294 4789617 4789822	OFFICE WASTE COLLECTION OLD TOWNE WASTE COLLECTIO FEBRUARY ONE TIME 50% DIS SOUTHLAND WWTF
			Check Total:	5965.80	.00	5965.80		
024067	03/11/15	SPI01	SPIESS CONSTRUCTION CO.	289285,29	.00	289285.29	13	PROGRESS PAYMENT #13
024068	03/11/15	SPI02	RABOBANK	15225.54	.00	15225.54	13	RETENTION PAYMENT #13
024069	03/11/15	THE01	THE GAS COMPANY	16.86 30.22	.00	16.86 30.22	FEB2015A FEB2015B	HEAT-SHOP HEAT-OFFICE
			Check Total:	47.08	.00	47.08		
024070	03/11/15	TUC01	TUCKFIELD & ASSOCIATES	1282.50	.00	1282.50	0391	PURVEYOR OPTIONS
024071	03/11/15	UND01	UNDERGROUND SERVICE ALERT	121.50	.00	121.50	15020025	UNDERGROUND SERVICE ALERT
024072	03/11/15	USA01	USA BLUEBOOK	1131.18 480.59	.00	1131.18 480.59	568921 574168	CABLE LAB SUPPLIES
			Check Total:	1611.77	.00	1611.77		

BOARD OF DIRECTORS

FROM:

MICHAEL S. LEBRUN GENERAL MANAGER

DATE:

MARCH 6, 2015

AGENDA ITEM
D-1
MARCH 11, 2015
PAGE THREE

024073	03/11/15	USB01	US BANK (VISA)	485.20 281.70 290.00 92.53 82.68	.00	485.20 281.70 290.00 92.53 82.68	FEB2015 FEB2015C FEB2015C FEB2015D FEB2015E	TRAVEL SUPPLIES-ANNIVERSARY COMPUTER EXPENSES SUPPLIES-ANNIVERSARY OPERATING SUPPLIES
			Check Total:	1232.11	.00	1232.11		
024074	03/11/15	VERQ1	VERTZON	57.20	.00	57.20	B50306	TELEPHONE
024075	03/11/15	VOE01	VOELKER, TYLER	50.00	.00	50.00	B50306	EXAM REIMBURSEMENT

BOARD OF DIRECTORS

FROM:

MICHAEL S. LEBRUN

GENERAL MANAGER

DATE:

MARCH 6, 2015

AGENDA ITEM D-2 MARCH 11, 2015

APPROVE MINUTES OF PREVIOUS BOARD MEETINGS

ITEM

Approve action minutes from previous Board meetings. [RECOMMENDED APPROVE MINUTES]

BACKGROUND

The draft minutes are a written record of the previous Board Meeting action.

RECOMMENDATION

Approve minutes as part of Consent Agenda.

<u>ATTACHMENT</u>

A. February 25, 2015, draft Regular Board Meeting Minutes

March 11, 2015

D-2

ATTACHMENT A

NIPOMO COMMUNITY SERVICES DISTRICT

Serving the Community Since 1965

DRAFT REGULAR MINUTES

FEBRUARY 25, 2015, AT 9:00 A.M.

JON S. SEITZ BOARD ROOM 148 SOUTH WILSON STREET, NIPOMO, CA

BOARD of DIRECTORS
CRAIG ARMSTRONG, PRESIDENT
DAN GADDIS, VICE PRESIDENT
BOB BLAIR, DIRECTOR
ED EBY, DIRECTOR

DAN WOODSON, DIRECTOR

PRINCIPAL STAFF
MICHAEL S. LEBRUN, GENERAL MANAGER
LISA BOGNUDA, FINANCE DIRECTOR
MICHAEL W. SEITZ, GENERAL COUNSEL
PETER SEVCIK, DIRECTOR OF ENG. & OPS.
JESSICA MATSON, BOARD CLERK

Mission Statement: The Nipomo Community Services District's mission is to provide its customers with reliable, quality, and cost-effective services now and in the future.

00:00:00 A. CALL TO ORDER AND FLAG SALUTE

President Armstrong called the Regular Meeting of February 25, 2015 to order at 9:00 a.m. and led the flag salute.

00:00:35 B. ROLL CALL AND PUBLIC COMMENT FOR ITEMS NOT ON AGENDA

At Roll Call, all Directors were present.

There were no public comments.

00:00:45 C. PRESENTATIONS AND REPORTS

C-1) DISTRICT DIRECTOR OF ENGINEERING AND OPERATIONS SUMMARY OF ACTIVITIES

Peter Sevcik, Director of Engineering and Operations, reviewed the report as presented in the Board packet. Mr. Sevcik answered questions from the Board.

C-2) REPORT ON FEBRUARY 11, 2015 REGULAR MEETING CLOSED SESSION Announcement of actions, if any, taken in Closed Session

Mike Seitz, District Legal Counsel, announced that the Board discussed Item I.1(a) from the February 11, 2015 Regular Meeting (Conference with District Legal Counsel re: pending litigation pursuant to GC §54956.9 SMVWCD VS. NCSD) in closed session, but took no reportable action.

C-3) DIRECTORS' ANNOUNCEMENTS OF DISTRICT & COMMUNITY INTEREST AND REPORTS ON ATTENDANCE AT PUBLIC MEETINGS, TRAINING PROGRAMS, CONFERENCES, AND SEMINARS.

Receive Announcements and Reports from Directors

Director Woodson

♦ February 23, Attended South County Advisory Committee meeting.

Director Blair

February 23, Attended South County Advisory Committee meeting.

00:06:32

00:06:53

00:08:15

C-4) RECEIVE PUBLIC COMMENT ON PRESENTATIONS AND REPORTS PRESENTED UNDER ITEM C AND BY MOTION RECEIVE and FILE PRESENTATIONS AND REPORTS

There were no public comments.

Upon the motion of Director Robert Blair and seconded, the Board unanimously approved to receive and file the presentations and reports as submitted. Vote 5-0.

YES VOTES	NO VOTES	ABSENT
Directors Blair, Gaddis, Eby, Woodson, and Armstrong	None	None

00:08:43

D. CONSENT AGENDA

- D-1) WARRANTS
- D-2) APPROVE MINUTES OF PREVIOUS BOARD MEETINGS
 - FEBRUARY 11, 2015 REGULAR MEETING
- D-3) REVISE DISTRICT CASH RESERVE POLICY

President Armstrong requested to pull Item D-2 for separate consideration.

ITEMS D-1 and D-3

There were no public comments.

Upon the motion of Director Ed Eby and seconded, the Board unanimously approved Items D-1 and D-3. Vote 5-0.

YES VOTES	NO VOTES	ABSENT
Directors Eby, Blair, Woodson, Gaddis and Armstrong	None	None

RESOLUTION NO. 2015-1365

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE NIPOMO COMMUNITY SERVICES DISTRICT AMENDING THE CASH RESERVE POLICY FOR THE DISTRICT

ITEM D-2

There were no public comments.

Upon the motion of Director Craig Armstrong and seconded, the Board unanimously approved the minutes from the February 11, 2015 Regular Meeting. (Directors Gaddis and Blair were not qualified to vote.)

Vote 3-0.

YES VOTES	NO VOTES	ABSENT
Directors Eby, Woodson, and Armstrong	None	None

00:10:31 E. ADMINISTRATIVE ITEMS

00:20:40

E-1) INTRODUCE ORDINANCE TO REPEAL DISTRICT CODE SECTIONS 3.05.10 THROUGH 3.05.060 AND 3.05.080 THROUGH 3.05.170 WATER ALLOCATION POLICY

Michael LeBrun, General Manager, reviewed the report as presented in the Board packet and introduced the proposed Ordinance.

The following members of the public spoke:

<u>Wally Crooks</u>, NCSD Customer, asked the Board about the Supplemental Water Project's water allocation and accounting. Michael LeBrun, General Manager, answered Mr. Crooks's question.

Upon the motion of Director Craig Armstrong and seconded, the Board unanimously authorized staff to read the proposed Ordinance by title only.

Vote 5-0.

YES VOTES	NO VOTES	ABSENT
Directors Armstrong, Blair, Eby, Woodson, and Gaddis	None	None

Upon the motion of Director Ed Eby and seconded, the Board unanimously set March 11, 2015 as the hearing date for adoption of the proposed Ordinance. Vote 5-0.

YES VOTES	NO VOTES	ABSENT
Directors Eby, Blair, Woodson, Gaddis, and Armstrong	None	None

E-2) AECOM SCOPE AMENDMENT # 9 FOR THE SOUTHLAND WASTEWATER TREATMENT FACILITY PHASE 1 IMPROVEMENT

Peter Sevcik, Director of Engineering & Operations, reviewed the report as presented in the Board packet. Mr. Sevcik answered questions from the Board.

There were no public comments.

Upon the motion of Director Dan A. Gaddis and seconded, the Board unanimously adopted the Resolution approving a scope amendment with AECOM in the amount of \$40,170 and authorized staff to execute a Task Order.

Vote 5-0.

YES VOTES	NO VOTES	ABSENT
Directors Gaddis, Woodson, Blair, Eby, and Armstrong	None	None

RESOLUTION NO. 2015-1366
AUTHORIZING A TASK ORDER WITH AECOM FOR SCOPE AMENDMENT #9 FOR ENGINEERING SERVICES FOR SOUTHLAND WASTEWATER TREATMENT FACILITY PHASE 1 IMPROVEMENT PROJECT IN THE AMOUNT OF \$40,170

00:25:55

E-3) CONSIDER PROPOSED BY-LAW CHANGES

Michael LeBrun, General Manager, presented the work that had been completed on the By-Laws since the last meeting. Mr. LeBrun commented on making changes to the title of the Board By-Laws and requested other proposed edits.

Mike Seitz, District Legal Counsel, reviewed the proposed By-Law changes and addressed questions regarding Brown Act compliance.

Directors suggested changes to the Board By-Laws.

There were no public comments.

Upon the motion of Director Craig Armstrong and seconded, the Board unanimously adopted the Resolution with changes as amended.

Vote 5-0.

YES VOTES	NO VOTES	ABSENT
Directors Armstrong, Gaddis, Blair, Eby, and Woodson	None	None

RESOLUTION NO. 2015-1367

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE NIPOMO COMMUNITY SERVICES DISTRICT ADOPTING AMENDED BOARD BY-LAWS AND POLICIES

00:37:55

E-4) SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY BOARD NOMINATIONS

Board President Craig Armstrong presented the nomination opportunity for the Special District Risk Management Authority.

The Board discussed and did not make any nominations.

00:38:58

F. GENERAL MANAGER'S REPORT

Michael LeBrun, General Manager, reviewed the report as presented in the Board packet. Mr. LeBrun also reported the following:

- An updated chart regarding accumulated rainfall in California
- The California Special District Association's Legislative Days will be May19th-20th
- Possible tours in San Luis Obispo, Cambria, Morro Bay, and Paso Robles
- The District will have a presence at St. Joseph Catholic Church's festival on March 22nd
- Mr. LeBrun will be attending a meeting on March 3rd with the County and representatives from the northern cities area to discuss area groundwater adjudication

Mr. LeBrun answered questions from the Board.

Director Gaddis recommended that staff comment regarding a regional desalination plant at the next Regional Water Management Group meeting.

There were no public comments.

01:06:54

G. COMMITTEE REPORTS

01:07:29

There were no comments on the committee meeting minutes included in the Board Packet.

H. DIRECTORS' REQUESTS TO STAFF AND SUPPLEMENTAL REPORTS

There were no requests.

01:07:51

- I. CLOSED SESSION ANNOUNCEMENTS
 - 1. CONFERENCE WITH DISTRICT LEGAL COUNSEL RE: PENDING LITIGATION PURSUANT TO GC §54956.9
 - a) SMVWCD VS. NCSD (SANTA CLARA COUNTY CASE NO. CV 770214, SIXTH APPELLATE COURT CASE NO. H032750 AND ALL CONSOLIDATED CASES).

01:08:06

J. PUBLIC COMMENT ON CLOSED SESSION ITEMS

There were no public comments.

01:09:01

K. ADJOURN TO CLOSED SESSION

President Armstrong adjourned to closed session at 10:09 a.m.

L. OPEN SESSION

ANNOUNCEMENT OF ACTIONS, IF ANY, TAKEN IN CLOSED SESSION

The Board came back into Open Session at 11:30 a.m.

Mike Seitz, District Legal Counsel, announced that the Board discussed Item 1(a), but took no reportable action.

ADJOURN

President Armstrong adjourned the meeting at 11:31 a.m.

MEETING SUMMARY	HOURS & MINUTES
Regular Meeting	1 hour 10 minutes
Closed Session	1 hour 21 minutes
TOTAL HOURS	2 hours 31 minutes