

TO: BOARD OF DIRECTORS

FROM: MICHAEL S. LEBRUN *MSL*
GENERAL MANAGER

DATE: APRIL 17, 2015

AGENDA ITEM

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APRIL 22, 2015

GENERAL MANAGER'S REPORT

ITEM

Standing report to your Honorable Board -- *Period covered by this report is April 3, 2015 through April 17, 2015.*

DISTRICT BUSINESS

Administrative

- Nipomo area groundwater is in a *potentially severe* water shortage condition as defined by the court appointed group that monitors basin health. The District is in Stage II (2) shortage conditions as defined by our Water Shortage Response and Management Plan.
- In April, the County will measure levels in over 200 water wells across the Mesa. The District will receive the data by mid-May and convey it to the Technical Group for analysis and development of the Key Wells Index for 2015. The Index has hovered just above severe criterion since 2013. If the Index drops into severe criterion, it would trigger a Stage III Water Shortage condition for the District. Stage III would result in suspension of accepting application for new water service and require a 30% reduction in groundwater production.
- The District uses an active education and outreach program and escalating block water pricing to encourage water conservation. District water rates are set such that water in the highest block cost 300% more than in the lowest. By design, these escalating prices *reward* conservation and *penalize* water waste. The District's approach to conservation has proven to be both effective and frugal.
- Construction of the District's supplemental water pipeline is progressing on schedule. Initial water deliveries are expected in July 2015. The District is preparing for a change over in water disinfection practices that will be undertaken as part of bringing in the new supply.
- Drought conditions prevail throughout our County, region, and State. The Nipomo area received less than ½-inch of rain during the past two-weeks and the likelihood of significant rains before next fall/winter is very low. Both of the County-maintained local rain gauges have measured less than 50% of their long term average this winter. This marks the third year of significantly below average rainfall for our area.
- On April 15, staff submitted the March drought report to State Water Resources Control Board (Attachment A). The requirement for the District to submit these monthly Drought reports stems from previous Governor Executive Drought Orders and initiated last fall. The reporting requirements continue to expand. Unfortunately, the required 'per-capita' data is not comparable to CA Department of Water Resources Urban Water Management Planning process that is the basis for the Governor's "20 by 2020" conservation program.

- The District is encouraging community residents to provide reports of any observed water waste. Staff will follow up on each report received and provide written notice to customers when warranted.
- The County Air Pollution Control District recognized Director of Engineering and Operations, Peter Sevcik, and Assistant Engineer “for exceptional compliance to all conditions and completion of all requirements listed in the Air Pollution Control District Permit” (Attachment B)
- On April 13, 2015, the State Water Resources Control Board officially notified the District of the requirement to obtain new regulatory coverage under the recently adopted Statewide General NPDES (National Pollutant Discharge Elimination System) Permit. The program is intended to protect surface water bodies from discharges of potable water. The permit will cost \$500 annually and require administrative time to collect data and make regular reports. The District must apply for the program by September 1, 2015. (Attachment C)

Safety Program

No accidents, incidents, or injuries to report.

Public Outreach

The following Public Outreach Program materials are provided as Attachment D:

- A summary of outreach and education activities
- Press release log and press release
- District related news coverage
- District website and social media traffic summary

Supplemental Water Accounting

Available Supplemental Water	500 AFY
Supplemental Water Reserved (Will Serve Letter Issued)	-5.8 AFY
Subtotal Net Available Supplemental Water	494.2 AFY
Supplemental Water Assigned (Intent-to-Serve Issued)	-161.0 AFY
Total Remaining Supplemental Water	333.2 AFY

Connection Report (see Table on next Page)

No new water or sewer connections have been added this year. Over the past ten years, the District has averaged approximately 35 water and 39 sewer connections annually.

Nipomo Community Services District Water and Sewer Connections	END OF MONTH CONNECTION REPORT							
	AUG-14	SEPT-14	OCT-14	Nov-14	DEC-14	JAN-15	FEB-15	MAR-15
Water Connections (Total)	4321	4322	4322	4324	4325	4325	4325	4325
Sewer Connections (Total)	3112	3112	3112	3112	3112	3112	3112	3112
Meters turned off (Non-payment)	25	15	22	13	41	13	24	13
Meters off (Vacant)	45	42	41	40	41	44	39	42
Sewer Connections off (Vacant)	16	13	13	12	13	15	11	14
New Water Connections	2	1	0	2	1	0	0	0
New Sewer Connection	1	0	0	0	0	0	0	0
Galaxy & PSHH at Orchard and Division Sewer Connections billed to the County	464	464	464	468	468	468	468	468

Fire Hydrant Metered Use

The District provides limited water sales via metered fire hydrant for construction and other in-District requests and local county projects. Project specific hydrant meters are set upon request and a hydrant located adjacent to the District office is outfitted with a meter for common use.

During the month of March, five project specific hydrants were in service. A combined total of 701 units of water was sold with 685 units going to DKAL Construction in support of supplemental water construction. Additionally, 16 units of water were utilized at the common hydrant meter for County projects, including street sweeping.

Other Items and News of Interest

The following are included as attachments to this Report:

- SLO County LAFCO Agenda and proposed 2015/2016 budget. LAFCO is proposing a 4.3% increase in fees to local agencies. This increase has been reflected in the District's 2015-2016 draft budget.

Meetings

Meetings Attended (telephonically or in person):

- April 6, Rate Consultant
- April 7, LMD Landscaper
- April 7, Special Water Counsel
- April 7, GSWC
- April 8, Regular Board Meeting
- April 9, Statewide Drought Webinar
- April 9, Media Staff
- April 10, Dr. Brad Newton
- April 10, SLO County Public Works Director

- *April 13, NMMA Technical Group*
- *April 13, Media Interview*
- *April 13, Pismo Beach Recycled Water Plan presentation*
- *April 14, GSWC*
- *April 14, Management Coordination*
- *April 15, Blacklake HOA Representative*
- *April 15, Public Information Director*
- *April 15, Finance and Audit Committee*
- *April 15, Board Officers*
- *April 16, ASCE Luncheon at Southland WWTP*
- *April 17, NCMA/NMMA/SLO County PW*

Meetings Scheduled:

- *April 20, Sewer Rate Consultant*
- *April 22, Regular Board Meeting*
- *April 28, Landscape Conversion presentation at Blacklake*
- *May 1, GSWC*
- *May 4, Board Officers*
- *May 6, Regional Water Management Group*

RECOMMENDATION

Staff seeks direction and input from your Honorable Board

ATTACHMENTS

- A. March Drought Report
- B. APCD Certificates of Recognition
- C. SWRCB Permit Notification
- D. Outreach Program Summary
- E. SLO LAFCO Agenda

April 22, 2015

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ATTACHMENT A

Michael LeBrun

From: SWRCB Office Research, Planning & Performance <drinc@waterboards.ca.gov>
Sent: Wednesday, April 15, 2015 9:10 AM
To: Michael LeBrun
Subject: Monitoring Report Acknowledgement for 0315

Hello Michael LeBrun,

Thank you for your Monitoring Report. Below is the information you have submitted for the month of 0315. If this information is incorrect, please re-submit your report for the month with the corrected information. We use your most recently submitted monthly report in our calculations.

Reporter	Michael LeBrun
Urban Water Supplier/Number	Nipomo Community Services District 406
Reporting Month	0315
Stage/Mandatory	2 Yes
Days Outside Irrigation	2
Complaints	8
Follow-ups	8
Warnings	2
Penalties	0
Enforcement Actions	Last billing cycle a \$3,000 bill was issued to a customer who had a serious leak (a.k.a. wasted water) - tiered rate structures create significant fines and deterrent to water waste.
Total Potable Water Production	57373241 G
2013 Same Month Monthly Production	60444010 G
Residential Use Percentage	84 %
Non-revenue Water	G
Qualification	4-block escalating rates with 10% per year increases past three and next two years. Additional 35% hike in July 2015 for new water source. Rate hikes have resulted in steady drop in per capita. Last billing cycle a \$3,000 bill was issued to a customer who had a serious leak - tiered billing creates its own fines. \$17M pipeline project scheduled for completion in July. Will bring community its FIRST supplement to groundwater. Estimate of residential use based on 2013 billing data. GPCD calculation is NOT comparable to our 2010 UWMP calculation and "20 by 2020" goal (different approach)
Population	12512

Office of Research, Planning & Performance



April 22, 2015

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ATTACHMENT B



Air Pollution Control District
San Luis Obispo County

Certificate of Permit Compliance

Date of Inspection: March 9, 2015

Name of Facility: Nipomo Community Services District

Certificate To: Peter Sevcik

Permit: 1816-1, 1815-1, 1512-2, 1044-2, 907-3, 906-3, 905-3

For exceptional compliance to all conditions and completion of all requirements listed in the Air Pollution Control District Permit.



A handwritten signature in cursive script, appearing to read "Amy Peltier".

Air Pollution Control Officer

March 27, 2015

Date

A handwritten signature in cursive script, appearing to read "Tim Fuhs".

Air Quality Specialist

March 27, 2015

Date



Air Pollution Control District
San Luis Obispo County

Certificate of Permit Compliance

Date of Inspection: March 9, 2015

Name of Facility: Nipomo Community Services District

Certificate To: Jessica Garcia

Permit: 1816-1, 1815-1, 1512-2, 1044-2, 907-3, 906-3, 905-3

For exceptional compliance to all conditions and completion of all requirements listed in the Air Pollution Control District Permit.



A handwritten signature in black ink, appearing to read "Tim Fuhs".

Air Pollution Control Officer

March 27, 2015

Date

A handwritten signature in black ink, appearing to read "Tim Fuhs".

Air Quality Specialist

March 27, 2015

Date

April 22, 2015

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ATTACHMENT C



EDMUND G. BROWN JR.
GOVERNOR



MATTHEW RODRIGUEZ
SECRETARY FOR
ENVIRONMENTAL PROTECTION

State Water Resources Control Board

April 13, 2015

MICHAEL LEBRUN
P.O. Box 326
NIPOMO, CA 93444

NOTIFICATION OF STATEWIDE CLEAN WATER ACT REQUIREMENTS FOR COMMUNITY DRINKING WATER SYSTEM DISCHARGES TO WATERS OF THE UNITED STATES

Dear Water Purveyor:

Throughout California, water purveyors ensure safe drinking water to the public through compliance with the Safe Drinking Water Act and California Health and Safety Code. To comply with these federal and state regulations, system operators must intentionally release water from the system; such releases of water enter surface waters or storm drains that discharge to surface waters. Section 402 of the Clean Water Act requires anyone discharging to surface waters of the United States to have regulatory coverage under a National Pollutant Discharge Elimination System (NPDES) permit.

On November 18, 2014, the State Water Resources Control Board (State Water Board) adopted a Statewide General NPDES Permit for planned and emergency Drinking Water System Discharges to Waters of the United States (Statewide General Permit). It is the State Water Board's intent to provide consistent regulatory coverage throughout California for low threat-type discharges from community drinking water systems to waters of the United States in compliance with the Clean Water Act. It is also the Board's intent to provide regulatory coverage for emergency discharges due to system failures. To provide regulatory consistency, the new Statewide General Permit supersedes existing regulatory coverage a water purveyor may currently hold through a non-storm water NPDES permit issued by a Regional Water Quality Control Board, with certain exceptions described below.

The new Statewide General Permit requires all water purveyors that own and/or operate community drinking water systems with 1,000 connections or more, and all water community drinking water wholesalers to submit one of the following items to the State Water Board by **September 1, 2015**:

- A complete application package for regulatory coverage, **or**
- A Notice of Non-applicability per the criteria listed on page 5 of the permit.

The permit and all additional information are posted on our website at http://www.waterboards.ca.gov/water_issues/programs/npdes/docs/drinkingwater/final_statewide_wqo2014_0194_dwq.pdf. Additional details are provided in this letter.

FELICIA MARCUS, CHAIR | THOMAS HOWARD, EXECUTIVE DIRECTOR

1001 I Street, Sacramento, CA 95814 | Mailing Address: P.O. Box 100, Sacramento, Ca 95812-0100 | www.waterboards.ca.gov

A complete application package consists of the following:

- A. A completed Notice of Intent form (Attachment B1 of the Statewide General Permit) for each community water system;
- B. A simplistic site map that identifies the general characteristics of the water purveyor's system, including service area boundaries, general location of water system and groundwater wells, and identification of the portion of the community water system that discharges within a 300-foot conveyance distance from the receiving water(s) and/or within a 300-foot radius of the receiving water(s);
- C. An application package fee per the following table¹:

Service Connections	Application Fee Only	Application & Annual Fee
15-999	\$100	
1,000-9,999		\$500
10,000+		\$2,062
Transmission Only		\$2,062

- D. Brief summary of the water purveyor's evaluation of existing or potential reuse or beneficial use of the discharged water, or the reason(s) that the discharge water cannot be reused or placed for beneficial use other than discharging to surface water;
- E. Names of major surface water bodies and downstream water bodies that receive the system discharges; and
- F. Supplemental information for water purveyors discharging to specific water bodies in the Los Angeles and San Diego Regions that have established total maximum daily loads, as adopted per the Regional Water Quality Control Board basin plan.

A Notice of Non-applicability (Attachment B2 of the Statewide General Permit) shall be submitted if the water purveyor meets any of the following criteria:

- A. The water purveyor discharges solely to a municipal separate storm sewer system (MS4) and has an established local agreement with the MS4 permittee and approval from the local Regional Water Board to maintain regulatory coverage under the MS4 NPDES permit;
- B. The water purveyor is an MS4 NPDES permittee or a co-permittee named on a State Water Board or a Regional Water Board issued MS4 NPDES permit that also authorizes discharges from drinking water systems, and all drinking water system discharges solely discharge into its own MS4 system;
- C. The water purveyor's discharge is regulated under an existing individual site-specific NPDES permit issued by the Regional Water Board because the quality of the water is outside the scope of the Statewide General Permit;
- D. All discharges from the drinking water system do not discharge to a water of the United States.; or

¹ 2014 – 2015 fee schedule per Title 23, Division 3. Chapter 9. Article 1. Section 2200 of the California Code of Regulations, see http://www.waterboards.ca.gov/resources/fees/docs/fy1415_npdес_fees.pdf.

E. The discharge is exempt from the legal requirement to obtain an NPDES permit under federal law.

State Water Board staff is conducting informational workshops to assist water purveyors in preparing a complete application package and/or Notice of Non-applicability. State Water Board staff, working together with Regional Water Board staff, will properly transition water purveyor's with existing Regional Water Board permit coverage to the Statewide General Permit upon submittal of a complete application or applicable Notice of Non-applicability.

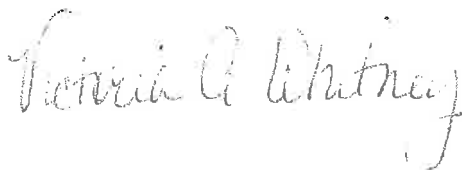
All the required information shall be submitted to the following address by a post-marked date no later than **September 1, 2015**:

STATE WATER RESOURCES CONTROL BOARD
DIVISION OF WATER QUALITY,
NPDES UNIT-DRINKING WATER SYSTEMS PERMIT
1001 I STREET, 15TH FLOOR
SACRAMENTO, CA 95814

State Water Board is eager to assist water purveyors in complying with the new statewide permitting requirements. If you have any questions, or would like information regarding a permit implementation workshop in your area, please contact one of the following Division of Water Quality staff:

Mr. Renan Jauregui at (916) 341-5505 or Renan.Jauregui@waterboards.ca.gov
Mr. Victor Lopez at (916) 323-5511 or Victor.Lopez@waterboards.ca.gov, or
Mr. Russell Norman at (916) 323-5598 or Russell.Norman@waterboards.ca.gov.

Sincerely,



Victoria A. Whitney, Deputy Director
Division of Water Quality

cc: Pascal Mues
NPDES Permits Office
U.S. Environmental Protection Agency, Region 9, WTR-5
75 Hawthorne Street
San Francisco, CA 94105

Regional Water Quality Control Board Executive Officers

April 22, 2015

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ATTACHMENT D

**NCS D Outreach Summary
April 2015**

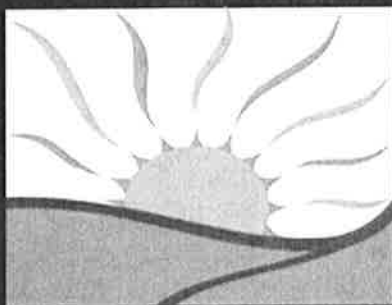
Date Started	Outreach	Description	Status	Date Completed
2/28/2014	Brochure	Creation of "Detecting Leaks" insert for "Water Meter" brochure	In Progress	
6/5/2014	Emergency Information	Pre-written emergency communications for local news, website, online outlets	In Progress	
7/10/2014	Emergency Communication Plan	Development of District's Emergency Communications Plan	In Progress	
10/9/2014	Spanish Brochure	Translation of "13 Ways to Conserve Water at Home" brochure	In Progress	
3/31/2015	Supplemental Water Delivery	Update of Project FAQs	In Progress	
4/1/2015	Ad	District ad in 2015-2016 Nipomo Directory	In Progress	
4/1/2015	Supplemental Water Delivery	Scheduling of Info Sessions	In Progress	
4/3/2015	District Newsletter	2015 2nd quarter newsletter for May distribution	In Progress	
3/6/2015	Website Updates	Home page; minutes; calendar; community announcements; construction reports; compensation report; Supplemental Water Project page; etc	Complete; Ongoing	4/2/2015
3/6/2015	Social Media	Content posting	Complete; Ongoing	4/2/2015
4/6/2015	Chamber Email Blast	Conservation Tip for Chamber of Commerce weekly email update	Complete	4/6/2015
4/7/2015	Promotion	Letter of recognition and "gold star" for customers conserving water.	Complete; Ongoing	4/7/2015
4/6/2015	Brochure	Purchase of additional Easy Waterwise Landscaping magazine from Sunset Magazine	Complete	4/9/2015
4/2/2015	Press Release	A Call For Action: Increased Conservation is Everyone's Responsibility	Complete	4/9/2015

**NCSO Outreach Summary
April 2015**

Date Started	Outreach	Description	Status	Date Completed
4/6/2015	Drought Messaging	Development of process for customers to report water waste and District's response; publish via press release.	Complete	4/9/2015
4/13/2015	Ad	Clean-up Week 1/4 page ad in 4/17 Adobe	Complete	4/13/2015
4/13/2015	Chamber Email Blast	Conservation Tip for Chamber of Commerce weekly email update	Complete	4/13/2015
4/13/2015	Press	Tour of NSWP Pump House with SM Times	Complete	4/13/2015
3/26/2015	Supplemental Water Delivery	Interview with City of SM regarding water quality messaging	Complete	4/14/2015
4/10/2015	Workshop	Meeting with master landscaper in preparation for Blacklake waterwise landscaping workshop 4/28	Complete	4/15/2015
4/3/2015	Website Updates	Home page; minutes; community announcements; etc	Complete; Ongoing	4/16/2015
4/3/2015	Social Media	Content posting	Complete; Ongoing	4/16/2015
3/18/2015	Drought Messaging	Development of District's messaging in response to State restrictions; publish information	Complete; Ongoing	4/17/2015
4/9/2015	Drought Messaging	FAQ One-Sheet	Complete	4/17/2015
4/16/2015	Drought Messaging	Development of summer "brown out" campaign	In Progress	
4/17/2015	Manager's Column	Article 26 for Manager's Column in Adobe Press, pub date 5/1	In Progress	

Jessica Matson

From: Nipomo Chamber of Commerce <info@nipomochamber.org>
Sent: Monday, April 06, 2015 3:42 PM
To: Jessica Matson
Subject: Monday News, April 6, 2015



Nipomo
CHAMBER OF
COMMERCE



Richard Malvarose
Chamber President
Nipomo Properties

Monday News

April 6, 2015

Nipomo Chamber of Commerce

***April 9th Mixer
Healing Touch Day Spa***

***5:00-7:00pm
180 Mary Ave.
Nipomo***

Our monthly Business Mixers provide two hours of power networking for Chamber members. Building relationships and making business connections at these networking events are key strategies for small business success. Come enjoy food, beverages and door prizes.

Chamber Hours

Monday through Friday
9 am to 5 pm

239 W. Tefft St.
Nipomo, CA 93444

Office: 805.929.1583

Fax: 805.929.5835

info@nipomochamber.org

For Info Contact:

Amber Wilson
Executive Director
amber@nipomochamber.org

Platinum Sponsor

Rabobank

Nipomo

**President's Circle
Sponsors**

**Community Health
Centers**

Nipomo Recreation

*Nipomo Chamber of Commerce
11:30am
239 W. Tefft St.
Nipomo*

OTNA's Non Profit Group of Nipomo residents, business owners and ranchers are dedicated to maintaining and improving the area known as Olde Towne Nipomo



Does Your Landscape Have a DRINKING PROBLEM?

REDUCE YOUR USE!

For tips go to our website: www.ncsd.ca.gov

Nipomo Community Services District

  /NipomoCSD



Now Accepting Auction

NIPOMO COMMUNITY

BOARD MEMBERS

CRAIG ARMSTRONG, PRESIDENT
DAN GADDIS, VICE PRESIDENT
BOB BLAIR, DIRECTOR
ED EBY, DIRECTOR
DAN WOODSON, DIRECTOR



SERVICES DISTRICT

STAFF

MICHAEL S. LEBRUN, GENERAL MANAGER
LISA BOGNUDA, FINANCE DIRECTOR
PETER SEVCIK, P.E., DIRECTOR OF ENG. & OPS.
MICHAEL W. SEITZ, GENERAL COUNSEL

Celebrating 50 Years of Service to the Community, 1965 - 2015

148 SOUTH WILSON STREET POST OFFICE BOX 326 NIPOMO, CA 93444 - 0326
(805) 929-1133 FAX (805) 929-1932 Website address: ncsd.ca.gov

April 16, 2015

Address 1
Address 2
Address 3

SUBJECT: THANK YOU FOR CONSERVING

Dear Mr./Mrs. XXX:(1 line space after salutation)

Thank you for your recent contact with the District regarding conservation measures at your home.

As you know, water conservation is paramount to preserving our local resources and maintaining a healthy community.

After reviewing your account history, it is clear you have reduced your water usage. Your efforts have been recognized and, as a small token of our appreciation, we have enclosed a "gold star" magnet only given to water savers such as yourself.

Thank you again for your efforts.

Sincerely,

NIPOMO COMMUNITY SERVICES DISTRICT

Michael S. LeBrun
General Manager

Enclosure(s):
"Water Saver" Magnet

Clean~Up Week

April 20 – 24, 2015

Rules & Regulations

CLEAN-UP WEEK

A community service provided **free** to single family residential customers of South County Sanitary Service.

ON THE CURB

Place your Clean-Up Week garbage on the curb no later than 6:00am on your regular garbage collection day. Don't block your waste wheelers, we still run automated trucks.

CONTAINER NOTES

Clean-Up Week garbage may be placed in standard trash cans or tied into bundles.

MORE CONTAINER NOTES

Standard trash containers will be emptied and left on the curb. Boxes and plastic bags will be taken away with your garbage. If you want your non-standard containers left behind, **please mark or place a note on them.**

CONTAINER SIZE

Containers or bundles of garbage must weigh 75 pounds or less and must measure four feet or less in overall length. **No hazardous materials will be taken.**

Garbage, greenwaste, & recycling combined for 12 cans, bags, or bundles **plus your waste wheelers.** Excess garbage will be left on the curb.

TWELVE standard trash cans (32 gallons each) **OR** the equivalent in bags, boxes, or bundles. Each not to exceed 75 pounds and four feet in length

BULKY ITEMS (PLEASE CALL FIRST)

The following special prices are valid only during Clean-Up Week **Items must be on the curb to qualify for these special prices. You must call one week before your collection day.**

\$10 EACH -LIMIT TWO OF EACH. OVERLY LARGE ITEMS REQUIRING TWO MEN TO HANDLE WILL HAVE ADDITIONAL COST BY QUOTE ONLY
Televisions • Water Heaters • Couches • Washers • Dryers • Small Appliances • Chairs • Box Springs • Mattresses • Refrigerators • Overstuffed Chairs • Metal Items
Passenger Car Tires (maximum of 4)

TO ARRANGE FOR PICKUP OF BULKY ITEMS (NOT FREE)

you must first call 489-4246

Bulky items will not be picked up unless you call 489-4246

**DON'T PUT OUT YOUR TRASH
UNTIL YOUR COLLECTION DAY**



WASTE CONNECTIONS INC.
Connect with the Future®



Waste Connections
in partnership with NCSD



Nipona
 CHURCH OF CHRISTIANITY
 OF AMERICA

THE CHAT April 2015

The mission of the Nipona Church of Christianity is to promote the civil, economic, agricultural, educational, & social welfare of Nipona.



Nipona Church President
Richard Malvarosa

richardmalvarosa@niponachurch.org

Nipona Church of Christianity

Front:

Info@niponachurch.org

200 W. Tenth St.
 Nipona, CA 91111
 909.924.1565
 Fax: 909.924.1415

Andy Wilson
Narrative Director

INDEX: THE CHAT

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PRESIDENT'S MESSAGE

OUR COMMUNITY

It would be hard to list every thought, Nipona has some amazing people who help make our work a great place to live. Over the weekend the Nipona YPW hosted a YPW President and the support provided by members of our community was an awesome sight. The YPW had very members that were actually able to participate for a variety of reasons that I wasn't aware of. A few people called and help was on the way. The YPW and I would like to thank the following people:

- Teresa Corder for the outstanding cookies
- Andy and Kay Stover for text and hotel/wedding station support
- Helen and Don Miller for being my/our spiritual/generator support
- Tom and Deb Casner for all of their help
- Lisa and Mike Stover for letting us borrow the pj's of the last minute
- Paul Stover for the BSB support
- Larry Thompson for helping me through each day
- Andy Wilson for real love and knowledge and support
- Ellen and Brent Peterson for all the help with ticket sales

Most if not all of these individuals are known to you because they are at least about every location taking place in Nipona. They don't ask for money or recognition but because they love their community.

Respectfully,
 Richard Malvarosa

Platinum Sponsor



President's Circle



Major Sponsors

Coast Hills





FOR IMMEDIATE RELEASE

Date: April 8, 2015
 Contact: Richard G. Gorman, District Manager
 Regional Community Services District
 1400 N. Wilshire Dr., Phoenix, AZ 85015
 Phone: (602) 975-1100 • Email: richard.gorman@rcsd.net



A Call for Action: Responding Responsibly to Community's Responsibility

The District is taking the public into full account of the regional drought drought and Governor Jerry Brown's recent Executive Order.

Community groups and the state water resources needed based on the water system to respond drought response. In an April 1, public notice order, Governor Brown ordered agencies to conserve 15%. The state water board reported "if the drought continues through next spring and we do not conserve more, the consequences could be even more catastrophic than they already are."

At its April 8th regular board meeting, the District board of directors discussed the District's water resource response & management. They agreed that measures to the price that will ensure compliance with the Governor's Executive Order.

The District is taking proactive measures by bringing in a supplemental source of water. But though a future will need to be made by off on such conservation is needed to protect local resources. Local agencies working to do more where the most savings can occur. Additionally, the public is encouraged to contact the District if they are water users. District staff will follow up on all requests to help customers save water and help identify opportunities.

To report a concern, contact the District at richard.gorman@rcsd.net or (602) 975-1100. Anonymous reports are welcome, but a property address, the date of phone the concern was reported and a contact will be needed to allow the follow up by the District.

The public is encouraged to review the executive order and a summary of the responses on the District's website at www.rcsd.net. Copies are also available at the District office located at 1400 N. Wilshire Dr., Phoenix.



Nipomo Community Services District

FAQs and NCSD's Response to State-Ordered Drought Restrictions

1. What types of water use are prohibited for all Californians?

The 2015 emergency conservation regulation prohibits:

- Using potable water to wash sidewalks and driveways;
- Allowing runoff when irrigating with potable water;
- Using hoses with no shutoff nozzles to wash cars;
- Using potable water in decorative water features that do not recirculate the water;
- **New:** Irrigating landscape more than two days per week; and
- **New:** Irrigating outdoors during and within 48 hours following measureable rainfall

2. Are businesses required to conserve water as well?

Yes, the prohibitions above apply to businesses and residents. In addition, the 2015 emergency conservation regulation also focuses on the restaurant and hospitality sector:

- **New:** Restaurants are prohibited from serving water to their customers unless the customer requests it; and
- **New:** Hotels and motels must offer their guests the option to not have their linens and towels laundered daily, and prominently display this option in each guest room.

3. How is the District responding to the Governor's Order?

In addition to bringing in a supplemental water source from Santa Maria, the District is taking action to address the water shortage and further align our efforts with the Governor's Orders and emergency drought regulation.

Currently, the District is implementing the following measures through its Water Shortage Response and Management Plan:

- Four-tier escalating water rates. The more water used, the more a customer pays. Rates in Tier 4 are 300% higher than Tier 1;
- Urging residents to:
 - Fix all plumbing and irrigation leaks immediately.
 - Irrigate after 8PM and before 9AM.
 - Irrigate landscapes no more than 2 days per week.
 - Minimum to no irrigation in winter months.
 - Check all irrigation systems monthly.
 - Not allow excessive run off.
 - Recirculate water in ornamental water features (fountains).
 - Cover swimming pools and spas.
 - Not use water to wash down exterior surfaces (e.g. driveway, deck, home).



Nipomo Community Services District

4. What rebates does the District offer?

The District currently offers a \$75 rebate for high-efficiency clothes washers.

The District does not currently offer a “cash for grass” program. As the State discusses possible funds for such a program and passes this information down to the District, it will be shared with customers. Keep checking the District’s website for any updates.

5. What can I do to conserve water?

The largest consumption of water is in outdoor landscaping. Most customers can save significant amounts of water and money by simply watering landscape more efficiently (e.g. reduce over watering and over-spray).

Check for and repair any leaks. Leaks often go undetected and can result in large water waste and high bills.

Visit the District’s website at www.ncsd.ca.gov or visit the office for more information and tips.

6. What about converting our landscape?

Converting your landscape to drought-tolerant plants can result in some significant savings. Taking out 1,000 sq. ft. of landscaping can save a customer approximately \$130/year on their water bill.

Spring and summer is the time to **PLAN** for conversions to be implemented in the fall.

Visit www.slowaterwiselandscaping.com for garden tours, plant lists, watering schedules and more. Additionally, the District has some literature available free to the public at the office.

7. How can I report water waste?

The public is encouraged to contact the District if they see water waste. District staff will follow up on all reports to help customers save water and save money whenever possible.

To report a concern, contact the District at info@ncsd.ca.gov or (805) 929-1133. Anonymous reports are welcome, however a property address/location of where the excessive water use is occurring will be needed to allow for follow up by the District.

8. Contact and Resources

- If you have any questions, feel free to contact the District at info@ncsd.ca.gov or call 929-1133
- For a summary of drought regulation and conservation tips, visit the District’s website at www.ncsd.ca.gov
- For more information regarding the Executive Order and regulations, visit the State Water Resources Control Board’s website at <http://www.swrcb.ca.gov/>. Select the link for Emergency Water Conservation Regulations
- To learn more about converting your landscape, visit www.slowaterwiselandscaping.com

FOR IMMEDIATE RELEASE

Date: April 8, 2015
Contact: Michael S. LeBrun, General Manager
Nipomo Community Services District
148 S. Wilson St., Nipomo, CA 93444
Phone: (805) 929-1133 – Email: mlebrun@ncsd.ca.gov



A Call For Action: Increased Conservation is Everyone's Responsibility

The District is asking the public for help in light of the current historic drought and Governor Jerry Brown's recent Executive Order.

Governor Brown and the State Water Resources Control Board have taken action to increase drought response. In an April 1, 2015 Executive Order, Governor Brown ordered everyone to conserve 25%. The State Water Board reported "If the drought continues through next winter and we do not conserve more, the consequences could be even more catastrophic than they already are."

At its April 8th Regular Board Meeting, NCSD's Board of Directors discussed the District's Water Shortage Response & Management Plan and directed revisions to the plan that will ensure continued compliance with the Governor's Executive Order.

The District is taking proactive measures by bringing in a supplemental source of water, but tough choices will need to be made by all as more conservation is needed to protect local resources. Landscape watering is an area where the most savings can occur. Additionally, the public is encouraged to contact the District if they see water waste. District staff will follow up on all reports to help customers save water and save money whenever possible.

To report a concern, contact the District at info@ncsd.ca.gov or (805) 929-1133. Anonymous reports are welcome, however a property address/location of where the excessive water use is occurring will be needed to allow for follow up by the District.

The public is encouraged to review the Executive Order and a summary of the regulations on the District's website at www.ncsd.ca.gov. Copies are also available at the District office located at 148 S Wilson St, Nipomo.

###

Established in 1965 to meet the health and sanitation needs of the local community, Nipomo Community Services is pleased to provide a wide variety of services throughout its district including the provision of water, sewer, and waste management services as well as lighting and drainage in limited areas. The mission of Nipomo Community Services District is to provide its customers with reliable, quality, and cost-effective services now and in the future.



.com

Water providers grapple with water cutbacks



APRIL 08, 2015 9:00 PM • KYLE HARDING
KHARDING@LEECENTRALCOASTNEWS.COM

Following an executive order by Gov. Jerry Brown last week mandating a 25-percent reduction in urban water use, the State Water Resources Control Board is calling on water providers to cut back on use by up to 35 percent.

The board released a preliminary recommendation Tuesday that separates water suppliers into four tiers, calling on reductions of 10, 20, 25 and 35 percent.

Santa Maria Director of Utilities Shad Springer said that the state is asking for water suppliers to provide their input on the plan by Monday.

Santa Maria — which used 131.5 gallons of water per person per day in September — falls into Tier 3, meaning the state is asking the city to reduce its water use by 25 percent.

"We're kind of evaluating what this means for the city of Santa Maria as a water provider," Springer said.

His staff will be evaluating the city's largest water users and looking into new water conservation incentives.

Between June 2014 and February 2015, Santa Maria reduced its water use by 3 percent from June 2013 to February 2014.

However, Springer said that the city has reduced its water use by about 20 percent in the last 10 years. He said that the average per person per day use is approximately 118 gallons year-round.

The city of Lompoc is in Tier 2 and assigned a 20-percent conservation goal. In September, the city reported using 70.5 gallons per person per day.

"What you probably realize is that a large percentage of the water use of our community is from outdoors," Lompoc Mayor Bob Lingl said.

To combat this, Lingl discussed the possibility of designating certain days out of the week as days the public may water their lawns, for example. Lingl said regulating this could help conserve water.

Lingl also said that he's interested in stricter voluntary compliance and that if that doesn't work,

a penalty phase may be introduced where the city raises rates. That route is, however, not the preferred option, Lingl said.

The only supplier in North Santa Barbara County in Tier 4 is Golden State Water Company Orcutt, which used 210.1 gallons per person per day in September and reduced its use by 12 percent from June to February compared to the prior year. Tier 4 providers must cut back water use by 35 percent.

Guadalupe — with only 1,900 water customers — is too small to be considered an urban water supplier, City Administrator Andrew Carter said.

"There will be rules coming for what they call small water providers," Carter said.

Carter said that the Apio plant uses 40 percent of the Guadalupe's water. With Apio and Simplot Soilbuilders taken out of the equation, he estimated the city's water use at less than 80 gallons per person per day during the 2014 calendar year.

Like Guadalupe, water purveyors in drought-stricken Santa Ynez Valley were not named among the 411 agencies listed in the State Water Resource Control Board's preliminary recommendation.

While most small cities are still calculating the number of gallons per capita customers are using daily, which in some cities is as high as 584, officials in Solvang said they are estimating residents will have to cut back their use by about 25 percent.

"Solvang's going to have to do our part to contribute to achieving the statewide 25-percent potable urban water use reduction," Solvang Public Works Director Matt van der Linden said.

Solvang customers used about 1,500 acre-feet of water in 2013, or nearly 489 million gallons.

Despite the governor's executive order, the city is not yet considering declaring a Stage Three drought declaration, which would prohibit all irrigation. Instead, the city is considering revising its Stage Two drought regulations while reinstating low-flow toilet and drought-tolerant landscaping rebate programs, van der Linden said.

As cities continue restricting water deliveries to residential customers, some are debating whether agricultural customers should be restricted from growing certain water-guzzling crops.

In Santa Ynez Valley, farmers make up half of the 2,500 customers served by the Santa Ynez River Water Conservation District, Improvement District No. 1. Board trustees and staff members are struggling with how to deal with the proposed cutbacks, trustee Harlan Burchardi said.

Board members instituted a voluntary 20-percent reduction in water use last year but have not yet discussed making those reductions mandatory after Brown's executive order.

"I don't think we have an additional 20 percent to cut," Burchardi said.

In South San Luis Obispo County, the city of Grover Beach is the only water purveyor in Tier 1, with a conservation goal of 10 percent. The city reported using 52.7 gallons per person per day in September 2014.

The city of Arroyo Grande and Nipomo Community Services District are both in Tier 3, each assigned a 25-percent conservation goal.

In September, Arroyo Grande reported using 125.7 gallons per person per day, while NCSD reported using 156 gallons per person per day.

Among the South County purveyors, only the city of Pismo Beach is in Tier 4 — the highest — and faces a conservation goal of 35 percent.

The city reported using 175.1 gallons per person per day in September.

Nipomo water rates to increase in July with arrival of Santa Maria water

By Kaytlyn Leslie

kleslie@thetribunenews.com April 9, 2015

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Nipomo Community Services District board President James Harrison introduces Assemblyman Katcho Achadjian in October 2013 as the board celebrated the first phase of water pipeline construction from Santa Maria to Nipomo.

DAVID MIDDLECAMP — dmiddlecamp@thetribunenews.com Buy Photo

Supplemental water from the long-awaited Santa Maria pipeline is set to begin flowing into Nipomo on July 1, and customers can expect a corresponding jump in their water bills as the Nipomo Community Services District begins to charge its next tier of conservation rates.

District manager Michael LeBrun said the district will begin testing the pipeline in June, and the first of the supplemental water will be delivered to customers soon after. The pipeline is being built in phases with about 650 acre-feet of water delivered annually in the first phase and 3,000 acre-feet per year at build-out.

Customers' water bills will jump by about 30 percent when water starts flowing in July, LeBrun said.

In November 2014, the district approved tiered conservation rates for all of its customers to help pay for the \$17.5 million pipeline project, which gives Nipomo a second source of water beyond its reliance on the groundwater basin.

The pipeline is the first project to bring new water into San Luis Obispo County in 20 years and the first developed water to be brought into Nipomo ever, LeBrun said.

"It is past the time when any community should be comfortable relying on a single water source," he said. "Look at Los Osos and Cambria; both are reliant on a single source of water, and they are in a world of hurt right now. This is an exciting time to be in Nipomo as a part of this project."

Under the new water rate structure, a household that uses an average amount of water — about 36 units, or 27,000 gallons, every two months — will see its water bill increase from \$119.37 to \$160.43. That does not include sewage costs.

A second round of water rate increases will go into effect Nov. 1.

Customers who use more water under the new rate structure will be penalized with higher costs, while customers using less water will pay less, LeBrun said. This essentially rewards people for greater water conservation, he said.

Water conservation is a hot-button issue throughout the state, in light of Gov. Jerry Brown's call for an overall 25 percent mandatory cut to water usage and even more conservation in some communities. Nipomo was identified as one of the areas that needed to reduce its water use by 25 percent over 2013.

Conservation is a double-edged sword for the district, however, LeBrun said, especially in light of Nipomo's large-scale capital pipeline project.

The district structured its latest water rate schedule to pay for the pipeline while still taking into account a 30 percent drop in water use over the span of the California drought.

If Nipomo customers conserve more than the district projected, it would reduce the district's revenue and put the build-out of the pipeline project in danger. If that happens, the Community Services District would have to consider greater water rate increases to pay for the pipeline project's completion.

"It's kind of a lead balloon," LeBrun said. "You say, 'You guys did a great job conserving, now we're going to increase your water bill.' It's a volatile situation. But at the end of the day, the customers are going to pay, no matter what."

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Water Issues And Drought

4:55 PM FRI APRIL 10, 2015

Water rates set to jump significantly as Nipomo hooks up to Santa Maria water

By [RANDOL WHITE](#) ([/PEOPLE/RANDOL-WHITE](#))

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1:11

Customers of the Nipomo Community Services District (NCSD) will be paying more for water in the coming months as the District hooks up to an additional water source.

Michael LeBrun is the District's General Manager and says rates will jump by about 30 percent in July when the water starts flowing.

The new pipeline will bring water in from Santa Maria to help diversify Nipomo's options. Currently, the area's sole source is groundwater.

LeBrun says the project has been in the works for decades and is gaining in local support amidst the current drought.

"The people in Santa Maria are facing drought as well and they're wondering [about the project], but I think generally understanding they've got a healthy basin and this is something they're city has been planning... for a number of years," said LeBrun.

Santa Maria uses a combination of State Water and ground water.

LeBrun said the plan is that during wet years, Nipomo can depend more on the Santa Maria connection, allowing the water basin directly under Nipomo to recharge.

The NCSD is also currently working to update its conservation plan to address Governor Brown's recent demand for a 25 percent reduction in water use.

TAGS: [Nipomo](#) ([/term/nipomo](#)), [NCSD](#) ([/term/ncsd](#)), [Santa Maria](#) ([/term/santa-maria](#)), [groundwater](#) ([/term/groundwater](#)), [drought](#) ([/term/drought](#))

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Installation of a portion of the Nipomo pipeline in November, 2015.

Credit Nipomo Community Services District

Drought pushes residents, cities to seek water-saving strategies

Local rebates given for lawn removal, efficient appliances, rainwater systems

BY DAVID SNEED AND CYNTHIA LAMBERT

dsneed@thetribunenews.com, clambert@thetribunenews.com April 11, 2015

Cambria resident Bill Seavey has turned conserving water into a science.

He has installed a rainwater harvesting system on both his home and vacation rental to catch and store more than 2,000 gallons of rain to water his landscaping. Typical of many Cambrians, he takes a bucket into the shower with him to collect water that can be used to flush toilets.

He even uses bottled water when he brushes his teeth to save a couple of extra gallons. All of these efforts have paid off. Seavey keeps water usage to less than 50 gallons per person per day.

He's become such an expert on water conservation that he has given three workshops in recent years to teach Cambrians how to minimize their water usage. He estimates that some 100 people have attended the workshops.

"We are the super water-conservers here in Cambria," he said. "Lots of people want to help but I think many people in the state do not understand the severity of our water crisis."

Many communities in San Luis Obispo County haven't come close to saving as much water as Seavey and his fellow Cambria residents.

Data released by state water regulators this week shows that Cambria residents used 40 gallons of water per person per day last September.

By comparison, water use that month ranged from 52 gallons per person per day in Grover Beach to 154.6 gallons per person per day in Atascadero to 175 gallons per person a day in Pismo Beach – the highest usage in the county.

As San Luis Obispo County suffers through its fourth year of exceptional drought, the state is requiring residents cut back on water use. State water regulators earlier this week proposed mandatory cuts of 10 percent to 35 percent compared to 2013.

Communities that have already achieved their proposed cut wouldn't have to cut further. Cambria



Bill Seavey of Cambria with one of his rainwater catchment systems that he built himself. The pipe he is holding is connected to the house's rain gutter and swivels so it can fill up any of these 32 gallon garbage cans. JOE JOHNSTON — jjohnston@thetribunenews.com | Buy Photo



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and Grover Beach, for example, have already cut water use well over their proposed 10 percent reduction.

But Cambrians still need to continue to conserve because the town has been on the front lines of California's drought crisis. It nearly ran out of water last fall.

An emergency water-reclamation plant that processes groundwater, brackish water and treated effluent went on line in January on a trial basis, but that has only averted the immediate crisis. Cambrians are acutely aware that strict conservation remains their new normal. "Everybody has to keep helping out," said George Kostyrko, director of the state water board's Office of Public Affairs. "Basically, Cambrians have been real leaders about how to make good judicious choices about using precious water. Other communities can learn from your examples."

He added: "Other communities need to stop watering outdoors."

Small water agencies with fewer than 3,000 water connections, such as water suppliers in Los Osos and other unincorporated communities in the county, will have to work toward a 25 percent reduction in water use, according to Gov. Jerry Brown's recent order.

The proposed cuts still have to be approved by the state water board.

City rebate programs

So what can residents do to conserve water and avoid potential fines if water conservation goals aren't met?

The most important step: Take advantage of retrofit and rebate programs. Most cities have programs to pay individual households to become more water efficient.

The most common rebate programs pay residents to replace grass with drought-tolerant plants; replace older, less-efficient washing machines and toilets; and install rainwater harvesting systems.

"We have a very active rebate program," said Bob Perrault, public works director for the city of Grover Beach. "All total, we have spent approximately \$60,000 thus far in this fiscal year and expect to spend an additional \$35,000 before the end of the year."

Arroyo Grande plans to spend more than \$1.5 million over the next five years on water conservation efforts. Most of the money — \$410,000 — will be spent on a public education program.

That city and Pismo Beach recently partnered on a "Think H2O" campaign that offers rebate programs and water-saving tips for residents.

The Nipomo Community Services District offers a \$50 rebate for installing a high-efficiency washing machine.

District General Manager Michael LeBrun said the district doesn't have many rebate programs or issue fines for water conservation violations because doing so actually increases costs to the district.

Instead, the district is doing water-savings outreach to customers while relying on tiered water rates that penalize high water users, to encourage conservation.

Unlike its neighbors, San Luis Obispo doesn't offer rebate programs. The city offered a slew of incentive programs from 1990 to 2009, utilities services manager Ron Munds said.

"We did all of that for so many years that the city made the decision that now it was up to residents to do their share," Munds said.

San Luis Obispo's water rate structure also penalizes higher water users, and the city limits outdoor watering to three days a week, he said.

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"It surprises me when I see green lawns around town," he said.

Ripping out lawns

Several local officials across the county said targeting outdoor irrigation is key to reducing water use. Many cities have programs that pay homeowners to remove water-thirsty grass.

For some residents, that means changing long-held views that a home needs a lush green lawn, and recognizing that drought-tolerant plants can provide a pleasing landscape.

"People think it's just rock and cactus, which it's not," Paso Robles Water Resources Manager Christopher Alakel said.

The Nipomo district is working with the homeowners association in Blacklake Golf Resort — which has fined people in the past for not having a green lawn — to encourage drought-tolerant landscaping, LeBrun said.

Arroyo Grande estimates that 60 percent of its water is used to irrigate turf-grass areas. Gabriel Frank, owner of Gardens by Gabriel Inc., which specializes in water-wise landscapes, said he's seen more people converting their yards in the past two years. But calls to his business have spiked since Brown's announcement of mandatory water cuts on April 1.

"People are tearing out lawns left and right," Frank said. "It's provided that extra stimulus to people who were holding onto lawns for years and they just didn't know what to do."

Frank said he hasn't watered a demonstration garden at his home since Halloween. "If you choose Mediterranean-adaptive plants, in the winter you don't need to water," he said.

Such plants come from the four other Mediterranean regions of the world that share California's dry climate: Chile, Australia, South Africa and the Mediterranean basin, said Todd Davidson, general manager of Sage Ecological Landscapes & Nursery in Los Osos. Keep in mind, he said, that drought-resistant plants will need some water to become established.

Davidson and Frank estimated the cost to replace a lawn at \$7,000 to \$15,000, depending on the size. That includes lawn removal, planting, mulching, labor and irrigation. A motivated homeowner might be able to do the job on their own for a few thousand dollars, Frank said.

"It's like an investment, like solar," Frank added. "You pay upfront but your maintenance costs will be much lower in the long haul, your water costs will be lower and your ecological footprint will be much lower."

Still, not all homeowners have been won over. His company has installed two lawns this year, he said.

Fining water wasters

Because the drought is so severe and cities are facing such ambitious water conservation goals, some cities have implemented fines to property owners who waste water or fail to meet conservation goals.

In Grover Beach, an average of 25 customers per month or about 1 percent of total customers are penalized for failing to conserve the mandatory 10 percent. This penalty amounts to 100 percent of the water charge for the first offense and 200 percent for the second offense, Perrault said.

Arroyo Grande is considering a similar penalty program, although the details are still being worked out, said Geoff English, public works director.

"We have not issued any citations or fined any water-restriction violators, however we have issued multiple warning notices," he said. "We are tracking the issuance of warning notices and will be issuing fines in the future for repeat offenders."

Paso Robles has issued fines since 2009 to customers who fail to follow the city's mandatory water

4/13/2015

Drought pushes residents, cities to seek water-saving strategies | Local News | San Luis Obispo

measures, which include restricting outdoor watering to three days a week.

The warnings and fines peaked in 2009, with 1,080 warnings and 25 fines totaling \$2,800. Hundreds of warnings were issued but no fines were given in 2013; only two fines totaling \$200 were issued last year.

Two notices are given before fines are issued, Alakel said.

"Most of our customers are doing a pretty good job, but we have some pretty big water users too and those people have the money and ... they'll pay the fines," he said.

"I don't know if you're going to reach everyone with penalties and pricing but you hope there's enough peer pressure out there to eventually convince these people to change their ways."

Tribune staff writer Kaylyn Leslie and Cambrian staff writer Kathe Tanner contributed to this report.

Ordinance to regulate groundwater exports is approved by supervisors

BY CYNTHIA LAMBERT

clambert@thetribunenews.com April 14, 2015

Anyone wanting to export groundwater out of a basin or across San Luis Obispo County lines will now have to obtain a permit, which would only be issued if moving the water would not harm local supplies.

The San Luis Obispo County Board of Supervisors voted unanimously Tuesday to approve an ordinance regulating groundwater exports, joining at least 20 other counties across California to do so.

"To me, this is a groundwater protection ordinance," Supervisor Debbie Arnold said. "I wish we would have changed the title to reflect that."

The regulations pertain to 22 individual water basins in the county, said Mark Hutchinson, deputy director of public works. The basins range from the small San Carpoforo Valley basin, located on the coast near the Monterey County line, to the sprawling Paso Robles basin, which underlies most of the North County and extends into Monterey County.

"Right now we're in such a situation that there's no water to export," Supervisor Frank Mecham said. "I think what we're trying to do ... is how do we be more proactive about the future of this county? I think this is the right thing to do."

In San Luis Obispo County, 57 percent of all domestic water supply needs are met by the use of groundwater, according to the approved ordinance.

Supervisors have been discussing a groundwater exportation ordinance since January 2014, when they asked staff to explore the issue.

An export permit would only be approved if the public works director finds that moving the water would not have any adverse impacts to groundwater resources, such as causing aquifer levels to drop, disrupting the flow of neighboring wells or resulting in seawater intrusion.

The public works director's decision could be appealed to the Board of Supervisors. Hutchinson estimated that a straightforward project could cost an applicant \$20,000 to \$25,000, with a more complex project, especially if an environmental impact report is required, easily exceeding \$100,000.

County staff made several changes to the ordinance based on comments at a March meeting, including removing an exemption for the county or its flood control and water conservation district. Both would now have to obtain a permit before exporting any groundwater.

A renewal process was also added to the ordinance, since a permit could be valid only for up to a year.

Of a dozen speakers at the board's Tuesday meeting, nearly all supported the ordinance.

"We need an export ordinance because of the possibility of water leaving our community," said Greg Grewal of Creston. "The water will leave there if there isn't something to preclude that from happening."

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Sue Luft, chairwoman of the Paso Basin Advisory Committee; Joy Fitzhugh, legislative analyst with the San Luis Obispo County Farm Bureau; and Susan Harvey, president of North County Watch; also spoke in support.

"Our organization has consistently been against any export of water," said Jerry Reaugh, chair of the Paso Robles Agricultural Alliance for Groundwater Solutions. "We appreciate the county's work to tighten this ordinance and make exportation of water as difficult as possible."

Concerns came from the opposite end of the county, however: Ed Eby, a board member of the Nipomo Community Services District, asked supervisors to leave the South County out of the ordinance.

The Nipomo district, which relies on groundwater as its sole source of water, is in the process of building a pipeline from Santa Maria to bring additional water to the community. He cautioned supervisors about approving regulations that could send the wrong message to neighboring cities and counties.

"We don't want to see Santa Barbara County reciprocate with its own export provision," Eby said. "I ask you not to risk the water supply of Nipomo with an ordinance that could be provocative to other counties."

Supervisors were assured by the County Counsel's Office that the ordinance would not interfere with Nipomo's project.

Reach Cynthia Lambert at 781-7929. Stay updated by following @CLambertSLO on Twitter.

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12/29/14 - 1/4/15	163	116	324	1.99	0:01:37	58.28%	52.15%	Wed 12/31	Low due to holiday
1/5/15 - 1/11/15	303	211	604	1.99	0:01:31	56.77%	50.17%	Mon 1/5	
1/12/15 - 1/18/15	234	165	458	1.96	0:01:32	51.28%	50.85%	Tue 1/13	
1/19/15 - 1/25/15	249	190	450	1.81	0:01:40	58.23%	53.82%	Fri 1/23	
1/26/15 - 2/1/15	253	190	518	2.05	0:01:42	51.78%	56.92%	Wed 1/28	
2/2/15 - 2/8/15	296	213	599	2.02	0:01:36	59.46%	46.96%	Mon 2/2	
2/9/15 - 2/15/15	255	184	493	1.93	0:01:12	54.51%	52.55%	Mon 2/9	
2/16/15 - 2/22/15	316	225	595	1.88	0:01:34	57.28%	49.05%	Tue 2/17	
2/23/15 - 3/1/15	251	182	525	2.09	0:01:53	48.61%	49.80%	Tue 2/24	
3/2/15 - 3/8/15	250	180	469	1.88	0:01:08	53.60%	46.40%	Tue 3/3	
3/9/15 - 3/15/15	245	184	496	2.02	0:01:11	51.02%	53.47%	Mon 3/9	
3/16/15 - 3/22/15	236	185	455	1.93	0:01:39	60.59%	58.90%	Mon 3/16	
3/23/15 - 3/29/15	250	190	666	2.66	0:02:31	53.20%	58.40%	Mon 3/23	
3/30/15 - 4/5/15	318	245	642	2.02	0:01:20	53.77%	58.49%	Fri 4/3	Governor's drought regulation
4/6/15 - 4/12/15	358	266	780	2.18	0:01:38	52.79%	53.63%	Mon 4/6	Governor's drought regulation; press release

2015 Social Media Summary

FACEBOOK

Week	New Users	Comment Likes	Comment Shares	User Posts	*Content Views	Most Popular Post
2014	19					
12/5/14 - 1/8/15	4	2	0	0	NA	
1/9/15 - 2/5/15	2	4	0	0	NA	
2/6/15 - 2/19/15	2	2	0	0	NA	
2/20/15 - 3/5/15	3	4	0	0	NA	
3/6/15 - 4/2/15	2	6	0	0	NA	Funny video, serious issue. What are your water priorities? #CADrought #savewater #everydropcounts (157 views)
4/3/15 - 4/16/15	4	2	0	2	494	Hopefully we receive the forecasted rain tomorrow. If we do, make sure to turn off your irrigation! Governor Brown's recent order calls for no watering for 48 hours after rain. #CADrought #savewater (144 views)

*data will be available after 30 users

TWITTER

Week	New Followers	Re-tweets (shared)	Mentions/Favorites (comments)	Link Visits (visits to links)	Content Views (Impressions)	Most Popular Post
2014	30					
12/5/14 - 1/8/15 (28 day period)	7	4	0	8	1,100	Options for disposing of your tree... http://fb.me/1o4KKY5dO (97 views) We hope you are yours had a great Christmas! As a reminder, the office is closed today and will reopen Monday at 8 AM. (84 views)

2015 Social Media Summary

Week	New Users	Comment Likes	Comment Shares	User Posts	*Content Views	Most Popular Post
1/9/15 - 2/5/15 (28 day period)	5	5	6	6	980	Your Monday tip has to do with MULCH! #savewatersavemoney #everydropcounts (68 views) A lot of works goes into making sure your water is safe. Here's a fun video of people drinking sewage water for... http://fb.me/7mORQQiUd (148 views)
2/6/15 - 2/19/15 (14 day period)						We'll take the rain but the storms did not provide us enough to ease drought symptoms. In January, District... http://fb.me/3ADhXucdM (35 views)
2/20/15 - 3/5/15 (14 day period)	3	0	0	5	699	Ever wondered who your District's staff are? The friendly faces of NCSD (picture of staff) (31 views)
3/6/15 - 3/19/15 (14 day period)	3	0	0	4	555	Fix A Leak Week: Videos on how to check your home for leaks! #FixaLeak #everydropcounts #savewatersavemoney http://fb.me/6uttTDQnC (82 views)
3/20/15 - 4/2/15 (14 day period)	2	1	3	4	708	Defensible space tips from CAL FIRE. #calfire #springcleaning http://fb.me/3gZitywPR (99 views)
4/3/15 - 4/16/15 (14 day period)	9	2	2	5	705	Saving water is increasingly important. Share what you are doing to conserve. #CADrought #EveryDropCounts #savewater http://fb.me/3YFdOISC (182 views)

April 22, 2015

F

ATTACHMENT E



SAN LUIS OBISPO LAFCO

Local Agency Formation Commission

Amended Meeting Agenda

April 16, 2015 at 9:00 a.m.

MISSION STATEMENT

The Local Agency Formation Commission is committed to serving the residents of San Luis Obispo County and the State of California by discouraging urban sprawl and encouraging the orderly formation and development of local agencies based on local conditions and circumstances.

COMMISSIONERS

Tom Murray, Chair, Public
Frank Mecham, Vice-Chair, County
Roberta Fonzi, City
Marshall Ochylski, Special District

Muril Clift, Special District
Bruce Gibson, County
Ed Waage, City

ALTERNATES

David Brooks, Public
Robert Enns, Special District
Adam Hill, County
Jamie L. Irons, City

Meeting Location

Board of Supervisors Chambers
County Government Center
1055 Monterey Street
San Luis Obispo, California

Contact Information

David Church, AICP, Executive Officer
Phone: (805) 781-5795
Fax: (805) 788-2072
www.slolafo.com

MEETING AGENDA-Revised 4/14/15

Adding Item C-1: Closed Session

Pledge of Allegiance

Call to Order/Roll Call

Approval of the Minutes: March 19, 2015

Non-Agenda Public Comment Period

This is the period where persons may speak on items that are not on the regular agenda. All persons wishing to speak on agenda items or during this non-agenda public comment portion of the meeting are asked to fill out a "request to speak form" and provide it to the Commission Clerk prior to the beginning of that item. Each speaker will be limited to a three-minute presentation. During public hearings, applicants or their representatives will be given the opportunity to speak first after the staff report is given and questions of the Commission have been addressed.

Consent Matters:

- A-1:** LAFCO Budget 3rd Quarter Financial Status Report for Fiscal Year 2014/15 (Recommend Receive and File with the County Auditor's Office)
- A-2:** Contract Amendment-San Luis Obispo LAFCO Executive Officer (Recommend Approval)

Regular Matters:

- B-1:** Annexation #78 to the City of San Luis Obispo-Farmhouse Lane (Recommend Approval)
- B-2:** Legislative Update - CALAFCO Requests for Opposition and Support of Legislation (Recommend Receive and Provide Direction to Staff)
- B-3:** LAFCO Proposed Budget for Fiscal Year 2015/16 (Recommend Approval)

Added Item

Closed Session:

- C-1:** The Commission will meet in closed session pursuant to Government Code Section 54956.9(b)(1) to confer with LAFCO Counsel regarding litigation in the matter of the Los Robles Del Mar Annexation #15 to the City of Pismo Beach

Commissioner Comments:

Legal Counsel Comments:

Executive Officer Comments:

Adjournment:

Submitted Proposals:

- Broad Street Annexation (Farmhouse Lane) to the City of San Luis Obispo-Active
- California Valley CSD Activation of Parks and Recreation Powers-On Hold



LAFCO - San Luis Obispo - Local Agency Formation Commission
SLO LAFCO - Serving the Area of San Luis Obispo County

TO: MEMBERS, FORMATION COMMISSION

FROM: DAVID CHURCH, AICP, EXECUTIVE OFFICER

DATE: APRIL 16, 2015

**SUBJECT: CONSIDERATION OF THE PROPOSED FISCAL YEAR
2015-16 SAN LUIS OBISPO LAFCO BUDGET**

COMMISSIONERS
Chairman
TOM MURRAY
Public Member

Vice-Chairman
FRANK MECHAM
County Member

MURIL CLIFT
Special District Member

ROBERTA FONZI
City Member

BRUCE GIBSON
County Member

FRANK MECHAM
County Member

MARSHALL OCHYLSKI
Special District Member

EDWARD WAAGE
City Member

ALTERNATES

DAVID BROOKS
Public Member

ROBERT ENNS
Special District Member

ADAM HILL
County Member

JAMIE L. IRONS
City Member

STAFF

DAVID CHURCH
Executive Officer

RAYMOND A. BIERING
Legal Counsel

MIKE PRATER
Analyst

DONNA J. BLOYD
Commission Clerk

Recommendation: It is respectfully recommended that the Commission approve by resolution the proposed Fiscal Year 2015-16 LAFCO Budget, as set forth in Exhibit A.

Introduction. The Cortese-Knox-Hertzberg Act calls for the proposed budget to be adopted by May 1, 2015 with the final budget approved by June 15. The funding formula for LAFCO's Budget is established in the Cortese-Knox-Hertzberg Act. LAFCO's budget is funded primarily by the County, Cities and Independent Special Districts, with each group paying one-third of the LAFCO adopted budget. The City and District shares are pro-rated based on general revenues reported to the State Controller's Office by the jurisdictions. The County pays a full one-third of the LAFCO budget.

Background. The LAFCO operating budget is comprised of: salaries and benefits/taxes, services and supplies, and revenues. Day-to-day management of the budget is based on "bottom-line" principles that allow for variation within line item accounts as long as the overall balance remains within the approved budgeted levels. The LAFCO Executive Officer serves as the budget administrator and prepares, submits, distributes, and executes the LAFCO budget consistent with State law. The Executive Officer provides the Commission with quarterly budget reports and a final report at the end of the fiscal year. These reports are submitted to the County Auditor for review.

Exhibits

- A: FY 2015-16 Proposed Budget
- B: LAFCO Work Plan
- C: Draft Resolution

The County Auditor's Office provides LAFCO with financial management services on a contractual basis. General Accounting services include the use of the County's centralized accounting system and the validation, processing, and recording of financial transactions submitted by LAFCO. LAFCO has access to the general ledger, revenue, expenditure, and budget status reports as needed. Services also include processing, recording, tracking and mailing of expenditures. The Auditor also provides Accounting Support services including budget monitoring, responding to routine inquiries, and replying to bank confirmations.

Summary

The proposed Fiscal Year 2015-16 budget for the Local Agency Formation Commission (LAFCO) of San Luis Obispo is found in Exhibit A. Exhibit B contains the LAFCO work program approved by the Commission in January 2015. The Draft Resolution approving the budget is found in Exhibit C. The goal of the FY 2015/16 Budget is to provide a financial plan for the San Luis Obispo LAFCO to accomplish its mission of implementing the Cortese-Knox-Hertzberg Act and San Luis Obispo LAFCO's Work Program.

This year's proposed budget is \$551,440; an increase of \$23,602. This is a 4.5% increase over last year's budget. Salaries and Benefits/Taxes are proposed to be increased by 5.7%. Salaries are proposed to increase by 6.6% and benefits and taxes by 4.5%. Merit and CPI increases are proposed for the Executive Officer, Analyst and Clerk positions.

The County, Cities, and Independent Special Districts fund one-third each of the LAFCO budget. The charges to agencies are projected to increase by 4.3%. This includes using a projected \$20,000 in reserves/fund balance to decrease the charges to agencies. The Cities and Special Districts shares are pro-rated based on revenues as reported annually to the State Controller. The County pays a full one-third of the budget. Revenues from applications are projected to increase by \$2,500 or 20.8% compared to last year. These revenues could increase or decrease depending on the applications submitted to LAFCO next year.

Reserves and Fund Balance are once again proposed to be used to help reduce the amount charged to local agencies. Using reserves/fund balance to offset expenses in the amount proposed (\$20,000) is reasonable because reserves are projected to be 26% at the end of this fiscal year. It appears that the use reserves in this fiscal year (FY 14/15) will not be needed as budgeted. This is due to two factors: 1) overall expenditures are anticipated to be below budgeted amounts, and 2) revenues from application fees were stable. LAFCO should not accrue reserves beyond what is reasonable; however, LAFCO should be prepared for unexpected expenses such as lawsuits, special studies and other unanticipated costs. The LAFCO Budget Procedure for reserves is to maintain at least 15% of the operating budget in reserves.

Budget Details

Salaries, Benefits and Taxes. Salaries are budgeted to increase by 6.6% in fiscal year 15/16. This includes a merit increase for each position and Consumer Price Index (CPI) increase of 1.3%. The CPI is based on the average of the Los Angeles (0.1%) and San Francisco (2.5%) consumer price index (CPI). The Commission evaluates the performance of the Executive Officer annually. The Executive Officer evaluates the performance of LAFCO employees each year. Merit increases are based on comparing the salaries of similar positions in other counties and job performance of LAFCO employees. Based on the performance evaluation in March 2015, the Executive Officer is budgeted for a merit increase of 3% plus a 1.3% CPI increase. The proposed budget includes a 10% merit and CPI increase for the Analyst to move to a Senior Analyst position and a 7% merit and CPI increase for the Clerk position. Benefit and payroll tax expenses are estimated to increase 4.5% based the proposed salary increase. FICA,

Medicare, State Disability Insurance, and Federal Unemployment Tax are calculated based on a percentage of salaries. Decreases to SDI and FUTA are projected based on a review of actual expenses in prior years.

Pension Costs. Pension expenditures are calculated based on salaries and the rates established by the San Luis Obispo County Pension Trust. Any future increases in pension rates are split (50-50) by LAFCO and the employees. San Luis Obispo County Pension Trust anticipates a possible pension rate increase of 1% for next year. LAFCO will fund 0.5% of this increase and the employees shall fund 0.5% of the anticipated rise in the rate. This is built into this year's budget. The Pension Obligation Bond (POB) was originally issued by the County to help cover unfunded pension costs. The POB was refinanced by the SLO Pension Trust to avoid increases in the variable interest rates. This year the rate for the POB remains unchanged at 6.03%. The POB payment increases commensurate with an increase in salaries. Please note that the Pension Costs represented in the attached Budget were prepared by LAFCO Staff and reviewed for accuracy by the SLO County Pension Trust Staff.

Services and Supplies. Recommended Services and Supplies show a slight increase of 0.3%. The Services and Supplies category contains a number of line items that are fixed costs such as the County Auditor, legal services, insurance (workers compensation and general liability), phones and rent. The County Auditor increased its costs this year by 3%. The Special District Risk Management Association has estimated that workers' compensation coverage is to increase by 1% to \$983. For the sixth consecutive year SDRMA will not be increasing Property and Liability Program rates. The current lease for the LAFCO office has not increased over the last five years. Per the lease agreement, rent could be increased this year based on the average Los Angeles and San Francisco CPIs. The landlord has not exercised this provision over the last five years; however, we continued to plan for that possibility in the budget.

The proposed budget includes the replacement of one computer that currently uses the Windows XP operating system. Travel costs are proposed to remain unchanged next year. This covers expenses for the Annual Conference in Sacramento, CA and travel by the Executive Officer to CALAFCO activities. Some of these expenses will be offset by the stipend received by the Executive Officer from CALAFCO for serving as the Deputy Executive Officer. Expenses for legal counsel remain unchanged and have not changed over the past several years. The Commissioner/Consultant line item covers Commissioner per diem and any other professional services or special studies that may be necessary during the year and remains unchanged.

Revenues. Revenues from application fees are estimated to increase by \$2,500. If submitted, the processing of the Water District application could increase revenues from processing fees. The revenues for this proposal would be accrued in this fiscal year 14/15 and in the next fiscal year; 15/16. Other applications could also be submitted. Interest earned on revenues is anticipated to decrease to \$500 in next year's budget. This is caused by low interest rates on funds held in account with the County. Transfers or reserves would be considered if necessary in the fourth quarter of the fiscal year.

Reserves and Fund Balance. In April 2008, the Commission adopted a reserve/fund balance guideline of maintaining a 15% contingency or reserve. At the beginning of this fiscal year (FY 2014/15) LAFCO had a 26% reserve/fund balance that amounted to \$137,445. The current budget (FY 14/15) projected using \$20,000 in reserves and fund balance to fund the budget; however it appears that a positive fund balance of \$4,395 may remain at the end of the year. If this anticipated positive fund balance is realized, there will be no need to use reserves/fund balance. This would be due largely to savings achieved throughout the year in the benefits (unused EO deferred compensation match) and services and supplies categories. This assumes no unexpected expenses or revenues in the last quarter of this fiscal year. The proposed FY 2015/16 Budget calls for using \$20,000 of reserves/fund balance to offset expenses and help reduce the agency shares. If the reserves and fund balance are not allocated for next year's budget the agency shares would be increasing by 8.2% instead of the proposed 4.2%. If the \$20,000 reserves are used next fiscal year, the allocation would reduce the projected reserves down to \$121,840, or 22.1% of the proposed budget.

Agency Shares. Charges to each of the funding agencies (County, Cities and Special Districts) are proposed to increase by 4.3%. The one-third agency share in this year's budget is proposed at \$172,313. This is an increase of \$7,034.08 per each funding category. These shares are allocated to the Cities and Special Districts based on their total revenues as reported to the State Controller. The County Auditor uses the most recent Cities and Special Districts Annual Report prepared by the State Controller to allocate the charges to each of the agencies in the County.

Distribution. As required by Government Code Section 56381, the Commission's proposed Fiscal Year 2015/16 budget has been transmitted to the Board of Supervisors, each City Manager, and each Independent Special District. The Budget has also been sent to the County Administrative and Auditor's Offices.

EXHIBIT A
FY 2015/16 PROPOSED BUDGET

Exhibit A
San Luis Obispo Local Agency Formation Commission
Proposed Budget - Fiscal Year 2015-2016

Proposed - April 16, 2015

EXPENDITURES SUMMARY	Current Year	Expense YTD	Proj. Yr End	Proposed 15-16	Inc/Dec	% Inc/Dec
Salaries	233,907	170,634	233,907	249,269	15,362	6.6%
Benefits and Taxes	176,109	123,318	163,210	184,035	7,925	4.5%
Services and Supplies	117,822	86,335	108,878	118,136	315	0.3%
Total Expenses	527,837.75	380,287.64	505,994.59	551,439.99	23,602.24	4.5%

EXPENDITURES DETAIL	Current Year	Expense YTD	Proj. Yr End	Proposed 15-16	Inc/Dec	% Inc/Dec
Salaries and Benefits						
Salaries	233,907	170,634	233,907	249,269	15,362	6.6%
Benefits and Taxes	176,109	123,318	163,210	184,035	7,925	4.5%
Subtotal Salaries & Benefits	410,016.16	293,952.55	397,117.00	433,303.55	23,287.39	5.7%
Variable Costs (%):						
FICA -Employer Match	14,837	10,722	14,837	15,789	952	6.4%
Medicare - Employer Match	3,470	2,543	3,470	3,693	223	6.4%
Retirement-Employer Contribution ¹⁾	60,442	44,094	60,442	65,713	5,272	8.7%
Retirement-Employer for Employee	30,384	22,167	30,384	32,300	1,916	6.3%
Retirement - Employee Contribution ²⁾	3,872	2,737	3,872	5,511	1,639	42.3%
Pension Obligation Bond Payment	16,127	11,702	16,127	17,139	1,012	6.3%
SDI/SUI-Employer Contribution	3,064	630	800	2,500	-564	-18.4%
Fed Unemploy Tax-Employer Cont	936	126	250	300	-636	-67.9%
Fixed Costs (\$):						
Health Plan/Café Cash	35,100	27,958	35,100	35,100	0	0.0%
Life Insurance	750	0	200	500	-250	-33.3%
Def Comp - EO Employer Match	11,000	400	1,600	11,000	0	0.0%
Total Benefits	176,109.33	120,340.98	163,210.00	184,034.52	7,925.19	4.5%

¹⁾ Includes 1/2 of anticipated 1% increase. ²⁾ Includes 1/2 of anticipated 1% increase. Paid by employee; not included in LAFCO Budget.

Services and Supplies	Current Year	Expense YTD	Proj. Yr End	Proposed 15-16	Inc/Dec	% Inc/Dec
Food	1,000	863	900	1,000	0	0.0%
Maintenance - Equipment	500	0	250	500	0	0.0%
Maintenance - Software	500	0	300	500	0	0.0%
CALAFCO/Other Memberships	4,200	4,206	4,206	4,300	100	2.4%
Office Supplies	2,500	1,938	2,500	2,700	200	8.0%
Commissioner/Consultant Exp	10,000	7,296	9,000	10,000	0	0.0%
Publication/Legal Notices	1,000	785	1,200	1,000	0	0.0%
Rent	38,000	30,565	36,700	38,000	0	0.0%
Small Equipment	400	0	250	400	0	0.0%
Large Equipment	2,000	119	1,500	2,000	0	0.0%
Computer Software	500	618	700	500	0	0.0%
Employee Mileage	400	0	200	400	0	0.0%
Commissioner Mileage	2,000	1,175	1,800	1,800	-200	-10.0%
Airfare/Public Transportation	500	0	0	500	0	0.0%
Accommodations/Travel	5,000	2,054	3,000	5,000	0	0.0%
Auto Allowance	5,400	3,946	5,400	5,400	0	0.0%
Training/Conf Registration	4,500	1,885	2,000	4,500	0	0.0%
Utilities	3,250	1,476	3,100	3,250	0	0.0%
Car/Vehicle Rentals	800	738	900	800	0	0.0%
Postage	1,200	3,068	3,200	1,200	0	0.0%
Custodian	910	745	910	910	0	0.0%
Copying	800	0	300	800	0	0.0%
ITD-SAP/Board Chambers	850	441	850	850	0	0.0%
Phones	1,450	851	1,450	1,450	0	0.0%
County Auditor	7,162	7,162	7,162	7,376	215	3.0%
Insurance	8,000	6,091	7,300	8,000	0	0.0%
Legal Counsel/Other Co Billings	15,000	10,312	13,800	15,000	0	0.0%
Subtotal Services & Supplies	117,821.59	86,335.09	108,877.59	118,136.44	314.85	0.3%

Total Expenses	527,837.75	380,287.64	505,994.59	551,439.99	23,602.24	4.5%
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Exhibit A
San Luis Obispo Local Agency Formation Commission
Proposed Budget - Fiscal Year 2015-2016
page 2

REVENUES

REVENUE DETAIL	Current Year	Realized YTD	Proj. Yr End	Proposed 15-16	Inc/Dec	% Inc./Dec.
Interest	500	677	700	500	0	0.0%
Environmental Fees	2,000	1,000	2,000	3,000	1,000	50.0%
Sphere of Influence Fee	1,000	0	0	1,000	0	0.0%
LAFCO Processing Fees	8,500	11,852	11,852	10,000	1,500	17.6%
Other Revenue/Grants/Insurance reimb.	0	0	0	0	0	
Sub-Total w/out Agency Charges	12,000	13,530	14,552	14,500	2,500	20.8%
LAFCO Charge to Agencies	495,838	495,838	495,838	516,940	21,102	4.3%
Total Revenue ¹⁾	527,837.75	509,367.44	510,390.09	551,439.99	23,602.24	4.5%
1) Includes estimated Transfer of Reserves to Fund Balance						
Transfer of Reserves to Fund Bal. (If needed)	20,000.00	0.00	4,395.50	20,000.00	0.00	0.0%

RESERVES and FUND BALANCE	Beginning Res./FB FY 14/15	% of Budget	Proj. Year End Fund Balance	Projected Year End Reserves FY 14/15	Estimated Res./FB FY 15/16	% of Budget
Reserves	137,445.00	26.0%	137,445.00	141,840.50	121,840.50	22.1%
Transfer in 4th Qtr-If needed FY 13/14			4,395.50	20,000.00		
Total	137,445.00	26.0%	141,840.50	121,840.50		

CHARGES TO AGENCIES

Agency Share	FY 2014-15	FY 2015-16	Inc/Dec	% Inc/Dec
Cities	165,279.25	172,313.33	7,034.08	4.3%
County	165,279.25	172,313.33	7,034.08	4.3%
Special Districts	165,279.25	172,313.33	7,034.08	4.3%
Total	495,837.75	516,939.99	21,102.24	4.3%

ACCOUNTS RECEIVABLE - LRDM

	FY-2014/15
Legal Costs owed to LAFCO	10,782.50
LAFCO Staff Costs	14,775.00
Total	25,557.50

EXHIBIT B
LAFCO WORK PLAN



SAN LUIS OBISPO LAFCO

WORK PLAN - JANUARY 2015

This document is the Work Plan for San Luis Obispo LAFCO in 2015. LAFCO's overarching legislative goals include the following:

- **Encourage Orderly Growth and Development.** LAFCO considers proposals for the formation of new local governmental agencies including Cities and Special Districts. LAFCO is also responsible for considering annexations and detachments for agencies. LAFCO also determines the Sphere of Influence, which is a plan for the probable physical boundary of a City or Special District.
- **Promoting Efficient Provision of Public Services.** LAFCO reviews proposals based on a variety of factors including: a plan for services submitted by the agency, resource and infrastructure capacity, and the need for services.
- **Preserve Agricultural Land Resources.** LAFCO considers the impact that a proposal may have on existing agricultural lands with focus on prime agricultural lands. San Luis Obispo LAFCO has adopted specific policies regarding the preservation of agricultural resources.
- **Discourage Urban Sprawl.** Urban sprawl can best be described as irregular and disorganized growth occurring without apparent design or plan. By discouraging sprawl, LAFCO limits the misuse of land resources and promotes a more efficient system of services by local governmental agencies.

Goals in 2015

1. Serve the Commission and the public by providing accurate, clear and well-organized information for decision making.
2. Serve the Cities, County and Special Districts by providing information about LAFCO's purpose and the processes LAFCO is authorized to complete.
3. Process proposals in an efficient manner; consistent with the Cortese-Knox-Hertzberg Act, CEQA and other state laws.
4. Implement the Sphere of Influence/Municipal Service Review Update Work Plan, while working on applications and other topics at the same time.
5. Provide the Commission with regular status reports regarding upcoming proposals, Sphere of Influence Updates, Legislative Activities, and the Budget.
6. Participate in CALAFCO events to improve and enhance the Commission and Staff's expertise.
7. Inform the Commission and Public regarding the formation of Paso Robles Basin Water District.

POTENTIAL ANNEXATIONS

Several Cities may have annexation proposals on the horizon. Annexations to Special Districts are more difficult to predict. The Memorandum of Agreements between the Cities and County help set the path for these annexations by providing the provisions for development of an area. Annexation Proposals that may be on the horizon include:

- Farmhouse Lane Annexation to the City of San Luis Obispo
- Robert Hall-Vina Robles, City of Paso Robles
- Chevron Tank Farm, City of San Luis Obispo
- Eagle Ranch, City of Atascadero

It is uncertain if these will be submitted next year, but planning and environmental work is being completed on each of these proposals. LAFCO Staff continues to monitor each project and provide comments at the appropriate times.

OTHER PROPOSALS

- Formation of Paso Robles Basin Water District - The County will consider whether to submit an application to form a District to manage the Paso Robles groundwater basin. LAFCO has provided information to agencies and the public about how this process works and what are the next steps. An information guide has been prepared to help understand and clarify the formation process. Study Sessions have been completed.
- Fiero Lane Outside User Agreement-This proposal would allow properties in the Fiero Lane area in the City's Sphere of Influence to be served by the City and eventually lead to an annexation.

FOLLOW-UP ON APPROVED PROPOSALS

Several proposals were approved in 2014 and follow-up actions are being completed:

- **The Heights to the City of Arroyo Grande**-Complete the condition compliance phase of the approval including map resubmittal and open space easement approval by the City.
- **Creekside Ranch Annexation**-Complete the condition compliance phase by submitting and an easement that covers the areas indicated in the approval.
- **Dissolution of County Service Area 17**-Completion of the Protest Hearing Process. A protest hearing is scheduled for February 4, 2015.

SPHERE OF INFLUENCE/MUNICIPAL SERVICE REVIEW UPDATE

The Sphere of Influence (SOI) is a boundary that identifies areas a jurisdiction might serve over the next 20 years. The Municipal Service Review (MSR) provides information about a jurisdiction's ability to serve a particular area. The MSR is an informational document that summarizes the existing service situation of a jurisdiction. The Service Review compiles information that is provided by the jurisdiction to LAFCO.

Other information from the County Planning Department, State Controller's Office, County Auditor's Office, and other agencies is also used to prepare the SOI and MSR. LAFCO Staff reviews, summarizes and evaluates the various studies and data and prepares a Draft Sphere of Influence Update and Municipal Service Review. A Municipal Service Review is prepared in accordance with Section 56430 of the California Government Code. This code section was updated in 2012 to include seven factors instead of the previous six factors. The Service Review contains written determinations that address the following seven factors. Information and written determinations regarding each of the factors is provided in the Service Review and include:

1. Growth and Population projections for the affected area.
2. Location and characteristics of any disadvantaged unincorporated communities
3. Present and planned capacity of public facilities and adequacy of public services, including infrastructure needs or deficiencies
4. Financial ability of agencies to provide services
5. Status of, and opportunity for, shared facilities
6. Accountability for community service needs including governmental structure and operational efficiencies
7. Any other matter related to effective or efficient service delivery, as required by commission policy

LAFCO compiles a variety of information in preparing a Service Review. Also, administrative and organizational information is collected and evaluated. In order to complete a review LAFCO relies on Audit Reports submitted to the County Auditor Controller's Office pursuant to state law, original formation filing documents, State Controllers Special Districts Annual Financial Reports, the General Plan, Capital Improvement Plans, various studies and information from various websites.

CITIES

The 2014 Work Plan focused on those Cities which have passed, or are approaching the five-year requirement for update. In 2015, Staff recommends beginning the update process for the Cities of Morro Bay and San Luis Obispo. Several cities are considering development plans that may lead to future annexations. Below are the cities and the five-year update schedule:

Jurisdiction	Completion Date	Update 5-Year Date	Status/Action
Pismo Beach	October 2011	October 2016	SOI/MSR/MOA Updated in 2011
Atascadero	Sept. 2011	September 2016	SOI/MSR/MOA Updated in 2011
Arroyo Grande	November 2012	February 2017	SOI/MSR/MOA Updated in 2012
Grover Beach	November 2012	February 2017	SOI/MSR Updated in 2012
Paso Robles	February 2013	September 2018	SOI/MSR Updated in 2013
San Luis Obispo	January 2006	January 2011	<i>Start update in 2015</i>
Morro Bay	October 2007	October 2012	<i>Start update in 2015</i>

Memorandum of Agreement (MOA). The MOA was developed between a City and County to improve communication and coordination in planning for future growth and development. Each City, with the exception of Grover Beach, has an MOA with the County. The Memoranda of Agreement between the City and County is reviewed and amended to reflect any changes to the Sphere of Influence and provisions that are agreed to by the County and City.

The second versions of the MOAs contain more detail about what type of development might be expected in the SOI. This helps clarify expectations and provides guidelines that help guide future projects in the SOI. The MOA has also been used to specify a particular planning process or policies for areas. Also the second versions address other issues such as water resources and agricultural/open space preservation.

DISTRICTS

The 2014 Work Plan focused on those Districts which have passed, or are approaching the five-year requirement for update. Staff recommends the schedule for updating the SOIs and MSR for the Districts be followed as shown in the table below.

COMMUNITY SERVICES DISTRICTS

Jurisdiction	Completion Date	Update 5-Year Due	Status/Action
Oceano	November 2012	Nov 2017	SOI/MSR Updated in 2012
Nipomo	May 2010	May 2015	SOI/MSR Updated in 2010
Templeton	November 2013	Nov 2018	SOI/MSR Updated in 2013
San Miguel	November 2013	Nov 2018	SOI/MSR Updated in 2013
Heritage Ranch	November 2013	Nov 2018	SOI/MSR Updated in 2013
Avila Beach	August 2014	Aug 2019	SOI/MSR Updated in 2014
Cambria	August 2014	Aug 2019	SOI/MSR Updated in 2014
Los Osos	August 2014	Aug 2019	SOI/MSR Updated in 2014
San Simeon	August 2014	Aug 2019	SOI/MSR Updated in 2014
Cal Valley (R-S)	Dec 2007	Dec 2012	<i>Start update in 2015</i>
Independence Ranch (R)	Dec 2007	Dec 2012	<i>Start update in 2015</i>
Linne (R)	Dec 2007	Dec 2012	<i>Start update in 2015</i>
Creston Hills Ranch (R)	Dec 2007	Dec 2012	<i>Start update in 2015</i>
Squire Cyn (R)	Dec 2007	Dec 2012	<i>Start update in 2015</i>
Ground Squirrel Hollow (R)	Dec 2007	Dec 2012	<i>Start update in 2015</i>

(R) These Districts provide only Road Maintenance Services.

(R-S) California Valley provides Road Maintenance and Solid Waste Services.

Other Special Districts

There are numerous other Special Districts that are providing services to County residents and visitors. The Special Districts found below provide a variety of services including; soils management, Fire Protection, Harbor and Marine, and Healthcare and Sanitary. Each of these districts have independent Board of Directors.

Jurisdiction	Completion Date	Update 5-Year Due Date	Status/Action
Coastal San Luis RCD	Nov 2014	Nov 2019	SOI/MSR Updated in 2014
Upper Salinas/Las Tablas RCD	Nov 2014	Nov 2019	SOI/MSR Updated in 2014
Cayucos Fire	Dec 2007	Dec 2012	Public Review Draft 2014 In Process
Santa Margarita Fire	Nov 2014	Nov 2019	SOI/MSR Updated in 2014
So. County Sanitation	Nov 2012	Nov 2017	Completed
Garden Farms Co. Water District	Nov 2014	Nov 2019	SOI/MSR Updated in 2014
Cayucos Sanitary	Dec 2007	Dec 2012	Public Review Draft 2014 In Process
Cambria Healthcare	Aug 2014	Aug 2019	SOI/MSR Updated in 2014
Port San Luis Harbor District	Nov 2014	Nov 2019	SOI/MSR Updated in 2014

County Service Areas (CSA)

These special districts are governed by the County Board of Supervisors. The SOI and MSR Update will be completed for all CSAs as part of one document. This is an efficient way to update these Spheres of Influence and Municipal Services Reviews and allows for the compilation of data from the County at one time. It is anticipated to complete by end of the year 2016.

Jurisdiction	Completion Date	Update Due	Status/Action
COUNTY SERVICE AREAS			
CSA 1 – and Nipomo Lighting District	Oct 2007	Oct 2012	Start update in 2016
CSA 7 - Oak Shores	Oct 2007	Oct 2012	Start update in 2016
CSA 9 - Los Osos	Oct 2007	Oct 2012	Start update in 2016
CSA 10 - Cayucos	Oct 2007	Oct 2012	Start update in 2016
CSA 12 - Lopez Water	Oct 2007	Oct 2012	Start update in 2016
CSA 16 - Shandon	Oct 2007	Oct 2012	Start update in 2016
CSA 18 - Country Club	Oct 2007	Oct 2012	Start update in 2016
CSA 21 - Countywide	Oct 2007	Oct 2012	Start update in 2016
CSA 22 - Airport	Oct 2007	Oct 2012	Start update in 2016
CSA 23-Santa Margarita	Oct 2007	Oct 2012	Start update in 2016

MAPPING PROGRAM

LAFCO Staff (Mike Prater) continues to implement and improve LAFCO's Geographic Information Systems (GIS) mapping program. This program produces a number of important deliverables including the updated Service Areas and Spheres of Influence for all Cities, Special Districts, and County Service Areas in the County. Recently, LAFCO has been recognized by other agencies as the central keeper of boundary data. LAFCO is responsible for maintaining the boundaries for jurisdictions in the throughout the County. The Directory of Local Agencies contains maps and service information regarding these agencies and is updated every two years. The History of Annexations is an online inventory of all annexations. This inventory includes a summary map and the Certificate of Completion and Resolution. Maps are created for each annexation and Sphere of Influence Update considered by LAFCO. Mapping is a key piece of LAFCO's service capability. LAFCO Staff also participates in the Countywide GIS Committee and is helping to distribute GIS data to other jurisdictions.

CALAFCO ACTIVITIES

CALAFCO is LAFCO's statewide organization that provides educational opportunities, follows and facilitates the discussion of issues on a statewide basis. The SLO LAFCO EO serves as a Deputy Executive Officer for the CALAFCO Board of Directors and is also on the Legislative Committee. Last year he coordinated the CALAFCO University courses and this next year he will be the Program Chair for the CALAFCO annual conference. Staff and Commissioners have been involved in the continuing education process by participating in the annual CALAFCO Conference and attending the Staff Workshop.

EXHIBIT C
DRAFT RESOLUTION

**IN THE LOCAL AGENCY FORMATION COMMISSION
COUNTY OF SAN LUIS OBISPO, STATE OF CALIFORNIA**

Date:

PRESENT:

ABSENT:

RESOLUTION NO. 2015-__

**RESOLUTION ADOPTING THE FISCAL YEAR 2015-16
LAFCO PROPOSED AND FINAL BUDGET**

The following resolution is now offered and read:

WHEREAS, the Executive Officer has given the notices required by law and forwarded copies of his report to officers, persons and public agencies prescribed by law; and

WHEREAS, the matter was set for public hearing at 9:00 a.m. on Thursday, April 16, 2015, and the public hearing was duly conducted and the proposed LAFCO Budget for Fiscal Year 2015-2016 was considered on Thursday, April 16, 2015; and

WHEREAS, at said hearing, this Commission heard and received all oral and written protests, objections and evidence which were made, presented, or filed, and all persons present were given the opportunity to hear and be heard in respect to any matter relating to said proposed budget; and

WHEREAS, the Commission considered the Proposed Budget prior to May 1, 2015 and approved it as the Final Budget for Fiscal Year 2015-2016 prior to June 15, 2015;

NOW, THEREFORE, BE IT RESOLVED AND ORDERED by the Local Agency Formation Commission of the County of San Luis Obispo, State of California, as follows:

1. That the recitals set forth hereinabove are true, correct, and valid.

2. That pursuant to Government Code Section 56381(a), the Commission hereby adopts a Final Budget for Fiscal Year 2015-16 in the amount of \$551,440 as set forth in Exhibit A. The amount charged to the Cities, Special Districts and County, after deducting fees from applications and reserves/fund balance is \$516,939. This amount will be charged to the Funding Agencies based on the formula and procedure contained in the Cortese-Knox-Hertzberg Act and as implemented by the County Auditor.
3. That the Executive Officer of this Commission is authorized to mail copies of the Final Budget in the manner provided by law.

Upon a motion of Commissioner _____, seconded by Commissioner _____,
and on the following roll call vote:

AYES:

NAYS:

ABSTAIN:

Tom Murray, Chairperson Date
Local Agency Formation Commission

ATTEST:

David Church Date
LAFCO Executive Officer

APPROVED AS TO FORM AND LEGAL EFFECT:

Raymond A. Biering Date
LAFCO Legal Counsel