


TO: BOARD OF DIRECTORS
FROM: MARIO IGLESIAS
GENERAL MANAGER 
DATE: MAY 19, 2017

**AGENDA ITEM
C
MAY 24, 2017**

PRESENTATIONS AND REPORTS

The following presentations and reports are scheduled:

- C-1) ECONOMIC FEASIBILITY OF UTILIZING RECYCLED SOUTHLAND WASTEWATER PLANT TREATED WATER FOR IRRIGATION, STREET SWEEPING, CONSTRUCTION, AND OTHER NON-POTABLE USES
- C-2) DIRECTORS' ANNOUNCEMENTS OF DISTRICT & COMMUNITY INTEREST AND REPORTS ON ATTENDANCE AT PUBLIC MEETINGS, TRAINING PROGRAMS, CONFERENCES, AND SEMINARS.
Receive Announcements and Reports from Directors
- C-3) RECEIVE PUBLIC COMMENT ON PRESENTATIONS AND REPORTS PRESENTED UNDER ITEM C AND BY MOTION RECEIVE AND FILE PRESENTATIONS AND REPORTS.

TO: BOARD OF DIRECTORS

FROM: MARIO E. IGLESIAS
GENERAL MANAGER



DATE: May 19, 2017

AGENDA ITEM

C-1

MAY 24, 2017

**ECONOMIC FEASIBILITY OF UTILIZING RECYCLED SOUTHLAND
WASTEWATER PLANT TREATED WATER FOR IRRIGATION, STREET
SWEEPING, CONSTRUCTION, AND OTHER NON-POTABLE USES**

ITEM

Review economic feasibility of utilizing recycled Southland wastewater plant treated water for irrigation, street sweeping, construction, and other non-potable uses [RECEIVE AND FILE].

BACKGROUND

Director of Engineering and Operations, Peter Sevcik, will provide an overview of costs and benefits of providing the community with a limited use of recycled water from the District's Southland Wastewater Treatment Plant.

RECOMMENDATION

Staff recommends that your Honorable Board receive the presentation.

ATTACHMENTS

Presentation slides will be disseminated at Board Meeting.

TO: BOARD OF DIRECTORS

FROM: MARIO IGLESIAS
GENERAL MANAGER



DATE: MAY 19, 2017

AGENDA ITEM

D

MAY 24, 2017

CONSENT AGENDA

The following items are considered routine and non-controversial by staff and may be approved by one motion if no member of the Board wishes an item removed. If discussion is desired, the item may be removed from the Consent Agenda by a Board member and will be considered separately at the conclusion of the Administrative Items. Individual items on the Consent Agenda are approved by the same vote that approves the Consent Agenda, unless an item is pulled for separate consideration. The recommendations for each item are noted in bracket. Members of the public may comment on the Consent Agenda items.

**Questions or clarification may be made by the Board members
without removal from the Consent Agenda.**

- D-1) WARRANTS [RECOMMEND APPROVAL]
- D-2) APPROVE MAY 10, 2017, REGULAR BOARD MEETING MINUTES
[RECOMMEND APPROVAL]
- D-3) BLACKLAKE WATER RECLAMATION FACILITY HEADWORKS REHABILITATION
PROJECT ACCEPTANCE [RECOMMEND ACCEPT PROJECT AND DIRECT
STAFF TO FILE NOTICE OF COMPLETION]

TO: BOARD OF DIRECTOR

REVIEWED: MARIO IGLESIAS
GENERAL MANAGER

FROM: LISA BOGNUDA
FINANCE DIRECTOR

DATE: MAY 19, 2017

**AGENDA ITEM
D-1
MAY 24, 2017**

HAND WRITTEN CHECKS

05-03-17	20475	STATE OF CALIFORNIA
05-15-17	20476	SLO COUNTY CLERK-RECORDER
05-24-17	20477	PACIFIC HYDROTECH CORP
05-24-17	2466	DEBLAUW BUILDERS
VOIDS – NONE		

TOTAL COMPUTER CHECKS

	\$684,253.79
DEPOSIT FUNDS-EASEMENT	\$35,000.00
LIEN RELEASE	\$22.00
FIRE HYDRANT DEPOSIT REFUND	\$2,000.00
FIRE HYDRANT DEPOSIT REFUND	\$1,624.40

COMPUTER GENERATED CHECKS – SEE ATTACHED



Nipomo Community Services District

Item D-1 Warrants MAY 24, 2017

By Payment Number

Payment Dates 05/24/2017 - 05/24/2017

Vendor Name	Description (Payable)	Payable Number	Payment Date	Amount
Payment: 2467				
1st Enterprise Bank	Retention payment #12	12	05/24/2017	13,301.13
				Payment 2467 Total: 13,301.13
Payment: 2468				
Aerzen USA Corporation	Oil analysis kit	17-001371	05/24/2017	187.75
				Payment 2468 Total: 187.75
Payment: 2469				
Allweather Landscape Mainte	Landscape Maintenance Distri	29666	05/24/2017	325.00
				Payment 2469 Total: 325.00
Payment: 2470				
American Industrial Supply	Nylon sling, bits, bushings	0306316	05/24/2017	158.00
				Payment 2470 Total: 158.00
Payment: 2471				
American Water Works Assoc	Subscription renewal	7001393252	05/24/2017	767.00
				Payment 2471 Total: 767.00
Payment: 2472				
AmeriPride	Uniforms	1501895837	05/24/2017	218.41
AmeriPride	Uniforms	1501890597	05/24/2017	222.42
				Payment 2472 Total: 440.83
Payment: 2473				
Aslanidis, Kim	PCIA deposit refund	MAY2017	05/24/2017	1,720.16
				Payment 2473 Total: 1,720.16
Payment: 2474				
AT&T	Telephone	9658417	05/24/2017	171.91
				Payment 2474 Total: 171.91
Payment: 2475				
AVCO Fire Extinguisher Co.	Annual fire extinguisher main	2072881	05/24/2017	69.99
				Payment 2475 Total: 69.99
Payment: 2476				
Brenntag Pacific, Inc.	Sodium hypochlorite	724271	05/24/2017	159.93
Brenntag Pacific, Inc.	Sodium hypochlorite	724270	05/24/2017	845.55
Brenntag Pacific, Inc.	Sodium hypochlorite	725386	05/24/2017	1,612.14
				Payment 2476 Total: 2,617.62
Payment: 2477				
Burdine Printing	Mail bills	33175A	05/24/2017	300.88
Burdine Printing	Newsletter mailing	32453A	05/24/2017	1,376.91
Burdine Printing	Postage for bills	33175B	05/24/2017	1,256.62
Burdine Printing	Postage for late notices	32555B	05/24/2017	93.38
Burdine Printing	Postage for newsletter	32453B	05/24/2017	1,337.16
Burdine Printing	Mail late notices	32555A	05/24/2017	87.48
				Payment 2477 Total: 4,452.43
Payment: 2478				
California Electric Supply	Duct tape, plastic tape, straps	7826-691401	05/24/2017	80.35
				Payment 2478 Total: 80.35
Payment: 2479				
Cannon Corporation	Southland Metal Building	63350	05/24/2017	308.00
Cannon Corporation	Nipomo Palms Lift Station reh	63411	05/24/2017	23,092.45
				Payment 2479 Total: 23,400.45

Item D-1 Warrants MAY 24, 2017

Payment Dates: 05/24/2017 - 05/24/2017

Vendor Name	Description (Payable)	Payable Number	Payment Date	Amount
Payment: 2480				
City of Santa Maria	Landfill use - April	73137	05/24/2017	10,508.00
Payment 2480 Total:				10,508.00
Payment: 2481				
Clever Ducks	Computer expense	23488	05/24/2017	2,535.00
Clever Ducks	Computer expense	23380	05/24/2017	270.00
Payment 2481 Total:				2,805.00
Payment: 2482				
Corix Water Products (US) Inc	Galvanized bushings, air test	17713010038	05/24/2017	33.39
Payment 2482 Total:				33.39
Payment: 2483				
Cushman Contracting Corpora	Progress payment #2	2	05/24/2017	138,968.63
Payment 2483 Total:				138,968.63
Payment: 2484				
Engel & Gray, Inc.	Biosolids collection	18920	05/24/2017	115.00
Engel & Gray, Inc.	Biosolids collection	18884	05/24/2017	115.00
Engel & Gray, Inc.	Biosolids collection	19021	05/24/2017	115.00
Engel & Gray, Inc.	Biosolids collection	19019	05/24/2017	240.00
Engel & Gray, Inc.	Biosolids collection	18899	05/24/2017	115.00
Payment 2484 Total:				700.00
Payment: 2485				
Environmental Systems Resea	ArcGIS software	93286476	05/24/2017	2,072.50
Payment 2485 Total:				2,072.50
Payment: 2486				
FGL Environmental	Lab tests	780212	05/24/2017	821.00
Payment 2486 Total:				821.00
Payment: 2487				
Frontier Communications	BL phone	MAY2017	05/24/2017	52.48
Payment 2487 Total:				52.48
Payment: 2488				
Hach Company	CHEMKEYS	10435461	05/24/2017	3,071.12
Payment 2488 Total:				3,071.12
Payment: 2489				
HD Supply Waterworks, Ltd.	Misc. pipe fittings	157697	05/24/2017	1,840.22
HD Supply Waterworks, Ltd.	Misc. holesaws and bits, adap	119605	05/24/2017	1,637.54
HD Supply Waterworks, Ltd.	Corp stops, ball valves, misc p	H119469	05/24/2017	5,134.88
HD Supply Waterworks, Ltd.	Hydrant gaskets, bolt kits, wa	119559	05/24/2017	112.00
Payment 2489 Total:				8,724.64
Payment: 2490				
Iglesias, Mario	Cell phone reimbursement	MAY2017	05/24/2017	65.00
Payment 2490 Total:				65.00
Payment: 2491				
Integrated Industrial Supply, I	Latex gloves	45433	05/24/2017	232.73
Integrated Industrial Supply, I	Polyethylene tubing	45669	05/24/2017	45.11
Payment 2491 Total:				277.84
Payment: 2492				
Kaman Industrial Technologie	V-belt	468430	05/24/2017	431.32
Payment 2492 Total:				431.32
Payment: 2493				
MGE Underground	Nipomo Palms Lift Station pot	20112	05/24/2017	6,072.00
Payment 2493 Total:				6,072.00
Payment: 2494				
MNS Engineers, Inc.	Blacklake headworks rehab pr	68529	05/24/2017	1,472.25
MNS Engineers, Inc.	JRPS Reservoir improvements	68528	05/24/2017	47,574.07
Payment 2494 Total:				49,046.32

Item D-1 Warrants MAY 24, 2017


Payment Dates: 05/24/2017 - 05/24/2017

Vendor Name	Description (Payable)	Payable Number	Payment Date	Amount
Payment: 2495				
More Office Solutions	B&W/Color copies	1593080	05/24/2017	116.62
Payment 2495 Total:				116.62
Payment: 2496				
Mullahey Ford	Vehicle repair/maintenance	APR2017	05/24/2017	396.39
Payment 2496 Total:				396.39
Payment: 2497				
NexTraq	GPS subscription	01287605	05/24/2017	399.50
Payment 2497 Total:				399.50
Payment: 2498				
Nipomo Community Services	Water - LMD	MAY2017B	05/24/2017	176.71
Nipomo Community Services	Water - Southland	MAY2017A	05/24/2017	260.79
Payment 2498 Total:				437.50
Payment: 2499				
Nunley & Associates, Inc.	Flow Monitoring	3269	05/24/2017	120.00
Nunley & Associates, Inc.	GIS Services	3273	05/24/2017	4,980.00
Nunley & Associates, Inc.	Branch Street Waterline Impr	3276	05/24/2017	5,165.75
Nunley & Associates, Inc.	JRPS Construction Managemen	3270	05/24/2017	250.00
Nunley & Associates, Inc.	Hydraulic Analysis for Standpi	3332	05/24/2017	1,751.18
Nunley & Associates, Inc.	Nipomo Oaks PCIA	3315	05/24/2017	270.00
Nunley & Associates, Inc.	GSWC Cypress Ridge Hydraul	3333	05/24/2017	3,097.50
Nunley & Associates, Inc.	Blacklake WRF HW Rehab CPS	3277	05/24/2017	1,530.00
Payment 2499 Total:				17,164.43
Payment: 2500				
Nu-Tech Pest Management	Pest control	0127039	05/24/2017	265.00
Nu-Tech Pest Management	Rodent control	127040	05/24/2017	75.00
Payment 2500 Total:				340.00
Payment: 2501				
Pacific Hydrotech Corporation	Progress payment #12	12	05/24/2017	252,721.38
Payment 2501 Total:				252,721.38
Payment: 2502				
PG&E	Electricity	MAY2017	05/24/2017	46,115.61
Payment 2502 Total:				46,115.61
Payment: 2503				
Pollard Water	Dechlorination tablets	0075183	05/24/2017	1,194.16
Payment 2503 Total:				1,194.16
Payment: 2504				
Ruiz, Ernest	Washer rebate	MAY2017	05/24/2017	75.00
Payment 2504 Total:				75.00
Payment: 2505				
South County Sanitary Service	Solid waste tax liens	MAY2017	05/24/2017	802.47
Payment 2505 Total:				802.47
Payment: 2506				
Special District Risk Managem	Property/Liability Program	56084	05/24/2017	50.00
Payment 2506 Total:				50.00
Payment: 2507				
St. Joseph's Church	PCIA Deposit Refund	MAY2017	05/24/2017	40.73
Payment 2507 Total:				40.73
Payment: 2508				
State Water Resources Contr	SRF Debt Service Contract No.	MAY2017	05/24/2017	42,180.25
Payment 2508 Total:				42,180.25
Payment: 2509				
Tesco Controls, Inc.	Analyzer panels	61956	05/24/2017	29,115.00
Tesco Controls, Inc.	Flowmetering station upgrad	61955	05/24/2017	6,500.00
Tesco Controls, Inc.	Annual SCADA maintenance	0101306	05/24/2017	-4,500.00

Item D-1 Warrants MAY 24, 2017

Payment Dates: 05/24/2017 - 05/24/2017

Vendor Name	Description (Payable)	Payable Number	Payment Date	(None)	Amount
Tesco Controls, Inc.	Annual SCADA system mainte	61894	05/24/2017		4,500.00
Payment 2509 Total:					<u>35,615.00</u>
Payment: 2510					
USA Bluebook	PVC fittings, buffer solution, a	244057	05/24/2017		502.84
USA Bluebook	40-gallon and 20-gallon dual c	250491	05/24/2017		5,978.88
Payment 2510 Total:					<u>6,481.72</u>
Payment: 2511					
Wallace Group	FOG control progam	43711	05/24/2017		1,914.79
Payment 2511 Total:					<u>1,914.79</u>
Payment: 2512					
Xylem Water Solutions USA, I	Submersible Flygt pump	3556956188	05/24/2017		6,866.38
Payment 2512 Total:					<u>6,866.38</u>

TO: BOARD OF DIRECTORS
FROM: MARIO IGLESIAS 
GENERAL MANAGER
DATE: MAY 19, 2017

AGENDA ITEM
D-2
MAY 24, 2017

**APPROVE MAY 10, 2017
REGULAR BOARD MEETING MINUTES**

ITEM

Approve action minutes from previous Board meetings. [RECOMMEND APPROVE MINUTES]

BACKGROUND

The draft minutes are a written record of the previous Board Meeting action.

RECOMMENDATION

Approve Minutes

ATTACHMENT

- A. May 10, 2017 draft Regular Board Meeting Minutes

May 24, 2017

ITEM D-2

ATTACHMENT A

NIPOMO COMMUNITY SERVICES DISTRICT

Serving the Community Since 1965

DRAFT REGULAR MINUTES

MAY 10, 2017 AT 9:00 A.M.

JON S. SEITZ BOARD ROOM 148 SOUTH WILSON STREET, NIPOMO, CA

BOARD of DIRECTORS

DAN ALLEN GADDIS, **PRESIDENT**
ED EBY, **VICE PRESIDENT**
BOB BLAIR, **DIRECTOR**
CRAIG ARMSTRONG, **DIRECTOR**
DAN WOODSON, **DIRECTOR**

PRINCIPAL STAFF

MARIO IGLESIAS, **GENERAL MANAGER**
LISA BOGNUDA, **FINANCE DIRECTOR**
WHITNEY MCDONALD, **GENERAL COUNSEL**
PETER SEVCIK, **DIRECTOR OF ENG. & OPS.**
JESSICA MATSON, **BOARD CLERK**

Mission Statement: The Nipomo Community Services District's mission is to provide its customers with reliable, quality, and cost-effective services now and in the future.

00:00:00 A. CALL TO ORDER AND FLAG SALUTE

Vice President Eby called the Regular Meeting of May 10, 2017 to order at 9:00 a.m. and led the flag salute.

00:00:57 B. ROLL CALL AND PUBLIC COMMENT FOR ITEMS NOT ON AGENDA

At Roll Call, all Directors were present except Director Gaddis.

There were no public comments.

Vice President Eby announced the Board would hear Item E-1 next.

00:01:12 E-1) PUBLIC HEARING – NOTICE OF VIOLATION OF DISTRICT SEWER USE REGULATIONS, CONSIDER AN ORDER TO TERMINATE WATER SERVICE AT 1050 WILLOW ROAD – WILLOW MARKET

Mario Iglesias, General Manager, introduced the Item and District Legal Counsel, Whitney McDonald. Ms. McDonald explained the Hearing process.

Mr. Iglesias reviewed the report as presented in the Board Packet.

Peter Sevcik, Director of Engineering and Operations, explained the violations. Mr. Sevcik answered questions from the Board.

Mr. Iglesias commented that he received two correspondences from neighbors in the area and provided them for the Board and public in attendance (available for review at the District office). Ms. McDonald commented that some confidential information has been redacted from the documents.

VICE PRESIDENT EBY OPENED THE PUBLIC HEARING

The following members of the public spoke:

Joe White, Manager at Willow Market, commented on working with the District and attempting to address the violations. Mr. White stated that the Market is now pumping monthly to help alleviate the odor. Mr. White also commented that the Market worked with an engineer in February 2016 to develop improvement plans and have been considering options before preparing a proposal. They have reached out to Clay Septic for guidance and are working on a schedule for improvements.

The Board discussed. Mr. White answered questions from the Board.

SUBJECT TO BOARD APPROVAL

**Nipomo Community Services District
REGULAR MEETING
MINUTES**

Clay Barks, Clay Septic & Jetting, commented on the Market's waste process and clarified there is no septic tank on the property. Mr. Barks discussed various options to address the violations. Mr. Barks answered questions from the Board.

Ken Pacofsky, Blacklake resident, commented on the odor and the Market's processes stating that the real problem has not been addressed. Mr. Pacofsky asked staff and the Board if they knew what the issue was and how to have it resolved. Director Eby responded that solutions need to be reviewed by the District's Engineer.

VICE PRESIDENT EBY CLOSED THE PUBLIC HEARING

The Board discussed.

Mr. Iglesias summarized the discussion and commented that Staff is working with Willow Market's manager. Mr. Iglesias reviewed the Staff's recommendation and stated the District's priority is to protect customers and the system and the Board should apply necessary pressures so the problem is resolved.

Upon the motion of Director Ed Eby and seconded, the Board agreed that Willow Market is to mitigate the issue by July 24, 2017, the Board will take action at the July 26, 2017 Regular Board Meeting, if necessary, and directed Staff to report progress of the project at all Regular Board meetings up to the July 26, 2017 meeting.
Vote 4-0.

YES VOTES	NO VOTES	ABSENT
Directors Eby, Woodson, Blair, and Armstrong	None	Director Gaddis

Director Eby clarified the steps ahead to the public in attendance and directed Staff to send a follow-up letter to the Willow Market.

Vice President Eby announced the Board would return to Item C-1.

C. PRESENTATIONS AND REPORTS

C-1) DIRECTORS' ANNOUNCEMENTS OF DISTRICT & COMMUNITY INTEREST AND REPORTS ON ATTENDANCE AT PUBLIC MEETINGS, TRAINING PROGRAMS, CONFERENCES, AND SEMINARS.

Receive Announcements and Reports from Directors

Director Woodson

- May 3, Attended the Facilities/Water Resources Committee meeting.

Director Armstrong

- Attended the Water Resources Advisory Council (WRAC) meeting where Director Eby notified the group that the District is working with the County regarding Groundwater Sustainability Agency (GSA) matters.

Director Eby

- April 28, Attended a planning session for the Joshua Road Pump Station Reservoir Ribbon Cutting ceremony.
- May 1, Attended the District Board Officer's meeting.
- May 3, Attended the Facilities/Water Resources Committee meeting

SUBJECT TO BOARD APPROVAL

00:38:46

00:52:03

**Nipomo Community Services District
REGULAR MEETING
MINUTES**

- *May 3, Attended the WRAC meeting.*
- *May 5, Attended the Blacklake Facilities Group meeting where the Blacklake Sewer Master Plan was presented.*

C-2) RECEIVE PUBLIC COMMENT ON PRESENTATIONS AND REPORTS PRESENTED UNDER ITEM C AND BY MOTION RECEIVE and FILE PRESENTATIONS AND REPORTS

There were no public comments.

*Upon the motion of Director Craig Armstrong and seconded, the Board unanimously approved to receive and file the presentations and reports as submitted.
Vote 4-0.*

YES VOTES	NO VOTES	ABSENT
<i>Directors Armstrong, Eby, Woodson, and Blair</i>	<i>None</i>	<i>Director Gaddis</i>

00:55:16

D. CONSENT AGENDA

D-1) WARRANTS

D-2) APPROVE APRIL 26, REGULAR BOARD MEETING MINUTES

D-3) APPROVAL OF THE ENGINEER'S LEVY REPORT AND DECLARATION OF INTENTION TO LEVY ANNUAL ASSESSMENTS FOR STREET LANDSCAPE MAINTENANCE DISTRICT NO. 1 FOR FISCAL YEAR 2017-2018

D-4) ACCEPT THIRD QUARTER FISCAL YEAR 2017 QUARTERLY FINANCIAL REPORT

Director Armstrong requested clarification on the Consumer Price Index (CPI) in Item D-3. Mario Iglesias, General Manager, and Peter Sevcik, Director of Engineering and Operations, responded.

Whitney McDonald, District Legal Counsel, clarified that the CPI process is built into the Landscape Maintenance District formation and would require a process to change.

There were no public comments.

*Upon the motion of Director Craig Armstrong and seconded, the Board unanimously approved the Consent Agenda.
Vote 4-0.*

YES VOTES	NO VOTES	ABSENT
<i>Directors Armstrong, Woodson, Blair and Eby</i>	<i>None</i>	<i>Director Gaddis</i>

**RESOLUTION 2017-1441
A RESOLUTION OF THE BOARD OF DIRECTORS OF THE NIPOMO COMMUNITY SERVICES DISTRICT APPROVING THE ANNUAL ENGINEER'S LEVY REPORT, DECLARING ITS INTENTION TO LEVY ANNUAL ASSESSMENTS FOR THE STREET LANDSCAPE AND MAINTENANCE DISTRICT NO. 1 FOR FISCAL YEAR 2017-2018, AND SETTING A PUBLIC HEARING THEREON**

E. ADMINISTRATIVE ITEMS

ITEM E-1 WAS HEARD EARLIER IN THE MEETING

SUBJECT TO BOARD APPROVAL

00:57:36

E-2) REVIEW DWR BULLETIN 118 AND SANTA MARIA BASIN FRINGE AREAS WITHIN THE NIPOMO CSD BOUNDARIES AND CONSIDER ACTIONS TO SUPPORT SLO COUNTY'S BOUNDARY MODIFICATION APPLICATION

Mario Iglesias, General Manager, reviewed the report as presented in the Board Packet. Mr. Iglesias introduced Dick Tzou with County Water Services.

Mr. Tzou distributed the Sustainable Groundwater Management Act (SGMA) Basin Boundary Modification presentation as well as a "Guiding Principles/Road Map" document (available for review at the District office). Mr. Tzou reviewed the document and gave a presentation on the County's plan. He also stated that the County's priority is a characterization study to evaluate boundaries. The deadline to submit a modification request to the Department of Water Resources (DWR) is March 31, 2018. Mr. Tzou commented that the County will hold community outreach events throughout next six months and that June 26th is the kick-off meeting.

The Board discussed. Mr. Tzou answered questions from the Board and District Legal Counsel.

Director Eby commented that the District wants to have input in the modification of boundaries and that they should be shrunk to the adjudicated boundary. Mr. Tzou responded that the County is forming an advisory committee for this process.

The following members of the public spoke:

Jim Harrison, NCSO customer, commented on the fringe area stating that it should only include areas not being served with water.

The Board directed the General Manager to coordinate communication between the County and the Board.

01:26:50

F. MANAGER'S REPORT

Mario Iglesias, General Manager, reviewed the report as presented in the Board packet. Mr. Iglesias also reported the following:

- *The District is still reducing pumping by over 50%.*
- *The County Planning Commission is looking at Monarch Dunes development plans at their meeting on May 11th at 9 AM.*
- *The County Board of Supervisors is conducting a public hearing on the Growth Management Ordinance on May 16th at 9 AM.*
- *Distributed the District's 2017 Water Rate Study schedule (available for review at the District office) and commented on upcoming outreach events.*
- *The California Special District's Association (CSDA) Chapter meeting is on July 27th at 3:30 PM in Paso Robles.*
- *The District signed a letter of interest for the County's Office of Emergency Services (OES) Hazard Mitigation Plan.*
- *The County Board of Supervisors will be discussing the Nipomo asphalt overlay project at its May 16th meeting.*

Mr. Iglesias answered questions from the Board.

Director Eby requested the September 27th date be removed from the Rate Study schedule due to the CSDA Annual Conference and requested staff bring a recommendation for the 218 process and rate adoption to the next Board meeting.

There were no public comments.

01:36:35

G. COMMITTEE REPORTS

Director Eby reviewed the Facilities/Water Resources Committee meeting minutes as presented in the Board Packet and commented that the same presentation was given at the Blacklake Facilities Group meeting on May 5th. Rehabilitation of a lift station and the Blacklake treatment plant was discussed as well as connecting Blacklake's treatment plant to the Town Sewer system. Director Eby commented that no decision was made and the next step is to work with Blacklake regarding the option of connecting to Town Sewer.

Director Armstrong requested that the Master Plan model include financing if borrowing funds to abandon the Blacklake treatment plant is an option.

Mario Iglesias, General Manager, commented on the Plan and that an implementation strategy would come later. Whitney McDonald, District Legal Counsel, commented on the function of a Master Plan and the County's environmental review process.

01:54:09

H. DIRECTORS' REQUESTS TO STAFF AND SUPPLEMENTAL REPORTS

Director Woodson

- *Gave an update on the Tefft interchange project.*

Director Blair

- *Asked if there are any issues the Board or staff would like brought up when he speaks to Legislators next week at CSDA's Legislative Days.*

Director Eby

- *Requested staff report Willow Market's project progress at each Board meeting up to July 26, 2017.*
- *Requested the Blacklake Sewer Master Plan be agendized for an upcoming Board meeting.*

01:57:48

I. CLOSED SESSION ANNOUNCEMENTS

1. CONFERENCE WITH DISTRICT LEGAL COUNSEL RE: PENDING LITIGATION PURSUANT TO GC §54956.9
 - a) SMVWCD VS. NCSO (SANTA CLARA COUNTY CASE NO. CV 770214, SIXTH APPELLATE COURT CASE NO. H032750 AND ALL CONSOLIDATED CASES).
 - b) BENING VS. NCSO SAN LUIS OBISPO COUNTY CASE NO 14CV0069
 - c) NCSO VS. LOS PRIMOS PROPERTIES LLC, SAN LUIS OBISPO COUNTY CASE NO. 16CV0512
2. CONTINUE STEP 2 OF 2 – ANNUAL PERFORMANCE REVIEW OF DISTRICT GENERAL MANAGER PURSUANT TO GOVERNMENT CODE SECTION 54957

Nipomo Community Services District
REGULAR MEETING
MINUTES

J. PUBLIC COMMENT ON CLOSED SESSION ITEMS

There were no public comments.

K. ADJOURN TO CLOSED SESSION

Vice President Eby adjourned to closed session at 11:04 a.m.

L. OPEN SESSION

ANNOUNCEMENT OF ACTIONS, IF ANY, TAKEN IN CLOSED SESSION

The Board came back into Open Session at 12:00 p.m.

Whitney McDonald, District Legal Counsel, announced that the Board discussed Item I.1(a), 1(b), 1(c), and Item I.2, but took no reportable action.

ADJOURN


Vice President Eby adjourned the meeting at 12:01 p.m.

MEETING SUMMARY	HOURS & MINUTES
Regular Meeting	2 hour 5 minutes
Closed Session	56 minutes
TOTAL HOURS	3 hours 1 minute

Respectfully submitted,

Mario Iglesias, General Manager and Secretary to the Board

Date

TO: BOARD OF DIRECTORS
REVIEWED: MARIO IGLESIAS
GENERAL MANAGER 
FROM: PETER V. SEVCIK, P.E.
DIRECTOR OF
ENGINEERING & OPERATIONS
DATE: MAY 17, 2017

**AGENDA ITEM
D-3
MAY 24, 2017**

**BLACKLAKE WATER RECLAMATION FACILITY
HEADWORKS REHABILITATION PROJECT ACCEPTANCE**

ITEM

Accept Work Performed by Cushman Contracting Corporation for Blacklake Water Reclamation Facility Headworks Rehabilitation Project and Authorize Staff to File Notice of Completion [RECOMMEND, BY MOTION AND ROLL CALL VOTE, ACCEPT PROJECT AND DIRECT STAFF TO FILE NOTICE OF COMPLETION].

BACKGROUND

On November 9, 2016, the Board awarded a construction contract for the Blacklake Water Reclamation Facility Headworks Rehabilitation Project to Cushman Contracting Corporation. Construction began in March 2017. The approved contract amount was \$185,865 and the Board also authorized a construction contingency of \$20,000. Change Orders in the total amount of \$6,662.47 were issued during the construction of the project from the construction contingency authorized by the Board. The final contract amount was \$192,527.47. Construction has been completed and all inspections have been completed.

FISCAL IMPACT

Funding for the project was budgeted in FY 2016-2017 Funded Replacement Blacklake Sewer Fund #830.

Construction Contract Cost Summary	
Original Contract Amount – Cushman Contracting Corporation	\$185,865
Change Orders	\$6,662.47
Revised Contract Amount	\$192,527.47

STRATEGIC PLAN

Goal 2. FACILITIES THAT ARE RELIABLE, ENVIRONMENTALLY SENSIBLE AND EFFICIENT. Plan, provide for and maintain District facilities and other physical assets to achieve reliable, environmentally sensible, and efficient District operations.

RECOMMENDATION

Staff recommends that the Board, by motion and roll call vote, accept the project and authorize the General Manager to file a Notice of Completion for the project.

ATTACHMENTS

None