NIPOMO COMMUNITY SERVICES DISTRICT

Serving the Community since 1965

REGULAR MEETING OF THE BOARD OF DIRECTORS AGENDA

SEPTEMBER 13, 2017 AT 9:00 A.M.

JON S. SEITZ BOARD ROOM

148 SOUTH WILSON STREET, NIPOMO, CA

BOARD of DIRECTORS DAN ALLEN GADDIS, PRESIDENT ED EBY, VICE PRESIDENT BOB BLAIR, DIRECTOR CRAIG ARMSTRONG, **DIRECTOR** DAN WOODSON, **DIRECTOR**

PRINCIPAL STAFF MARIO IGLESIAS, GENERAL MANAGER LISA BOGNUDA, FINANCE DIRECTOR WHITNEY MCDONALD, GENERAL COUNSEL PETER SEVCIK, DIRECTOR OF ENG. & OPS. JESSICA MATSON, BOARD CLERK

Mission Statement:

Provide our customers with reliable, quality, and cost-effective services now and in the future.

NOTE:

- All comments concerning any item on the agenda are to be directed to the Board President.
- Consistent with the Americans with Disabilities Act and California Government Code §54954.2 requests for disability related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires the modification or accommodation in order to participate at the below referenced public meeting by contacting the District General Manager at 805-929-1133.
- District-prepared staff reports and documents are generally posted on the District's website {NCSD.CA.GOV} on the same date the agenda is posted.
- Any writing or document pertaining to an open session item on this agenda which is distributed to the Board of Directors after the posting of this agenda will be available for public inspection at the time the subject writing or document is distributed. The writing or document will be available for public review at the District Secretary's Office, 148 S. Wilson Street, Nipomo, CA, during normal business hours, and may be posted on the District's web site at http://www.ncsd.ca.gov.
- Items may be taken out of order. The Board typically breaks for lunch at approximately 12 noon and conducts Closed Session at that time, reconvening to public session at approximately 1:00 p. m.
- Please silence all cell phones during the meeting, as a courtesy to others.

A. CALL TO ORDER AND FLAG SALUTE

NEXT RESOLUTION

2017-1458

NEXT ORDINANCE

2017-124

B. ROLL CALL, AND PUBLIC COMMENT FOR ITEMS NOT ON AGENDA

Any member of the public may address the Board relating to any matter within the Board's jurisdiction but not on the Board's agenda. Public Comment is limited to three (3) minutes or otherwise at the discretion of the President.

- C. PRESENTATIONS AND REPORTS
 - C-1) DIRECTORS' ANNOUNCEMENTS OF DISTRICT & COMMUNITY INTEREST AND REPORTS ON ATTENDANCE AT PUBLIC MEETINGS, TRAINING PROGRAMS, CONFERENCES AND SEMINARS.

Receive Announcements and Reports from Directors

C-2) RECEIVE PUBLIC COMMENT ON PRESENTATIONS AND REPORTS PRESENTED UNDER ITEM C AND BY MOTION RECEIVE AND FILE PRESENTATIONS AND **REPORTS**

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- D. CONSENT AGENDA The following items are considered routine and non-controversial by staff and may be approved by one motion if no member of the Board wishes an item removed. If discussion is desired, the item may be removed from the Consent Agenda by a Board member and will be considered separately at the conclusion of the Administrative Items. Questions or clarification may be made by the Board members without removal from the Consent Agenda. Individual items on the Consent Agenda are approved by the same vote that approves the Consent Agenda, unless an item is pulled for separate consideration. The recommendations for each item are noted in bracket. Members of the public may comment on the Consent Agenda items.
 - D-1) WARRANTS [RECOMMEND APPROVAL]
 - D-2) APPROVE AUGUST 23, 2017, REGULAR BOARD MEETING MINUTES [RECOMMEND APPROVAL]
 - D-3) APPROVE AUGUST 30, 2017, SPECIAL BOARD MEETING MINUTES [RECOMMEND APPROVAL]
 - D-4) ACCEPT SUPPLEMENTAL WATER PROJECT JOSHUA ROAD PUMP STATION RESERVOIR [RECOMMEND ACCEPT]

E. ADMINISTRATIVE ITEMS

- E-1) CONSIDER OPTERRA ENERGY SERVICES PROPOSAL TO CONDUCT AN ENERGY SAVINGS PROGRAM DEVELOPMENT PLAN [RECOMMEND AUTHORIZING GENERAL MANAGER TO SIGN A PROGRAM DEVELOPMENT AGREEMENT WITH OPTERRA ENERGY SERVICES FOR \$29,853 TO COMPLETE A PROGRAM DEVELOPMENT PLAN]
- E-2) CONSIDER AUTHORIZING TASK ORDER FOR ENGINEERING SERVICES FOR WOODGREEN LIFT STATION REHABILITATION PROJECT IN THE AMOUNT OF \$86,420 WITH CANNON CORPORATION [RECOMMEND ADOPT RESOLUTION AUTHORIZING TASK ORDER WITH CANNON CORPORATION IN THE AMOUNT OF \$86,420]
- E-3) CONSIDER AUTHORIZING FUNDS COLLECTED UNDER SAN LUIS OBISPO COUNTY ORDINANCE 3160 BE DEDICATED TO THE NIPOMO SUPPLEMENTAL WATER PROJECT [RECOMMEND AUTHORIZE ALL FUNDS COLLECTED UNDER 3160, APPROXIMATELY \$520,000, BE DEDICATE TO THE NIPOMO SUPPLEMENTAL WATER PROJECT ("NSWP") DIRECT STAFF TO MOVE THESE FUNDS INTO THE DISTRICT'S NSWP FUND 500]
- E-4) CONSIDER AUTHORIZING TASK ORDER FOR CONCEPT DESIGN ENGINEERING SERVICES FOR THE SUPPLEMENTAL WATER PROJECT GOLDEN STATE WATER COMPANY AND WOODLANDS MUTUAL WATER COMPANY INTERCONNECTS IN THE AMOUNT OF \$118,453 WITH MKN & ASSOCIATES [RECOMMEND ADOPT RESOLUTION AUTHORIZING TASK ORDER WITH MKN & ASSOCIATES IN THE AMOUNT OF \$118,453]
- E-5) AUTHORIZE BUDGET ADJUSTMENT OF \$8,000 TO THE LANDSCAPE MAINTENANCE DISTRICT #1 FUND FOR THE PURPOSE OF REMOVING TURF AND REPLANTING WITH DROUGHT TOLERANT LANDSCAPE [RECOMMEND AUTHORIZING BUDGET ADJUSTMENT OF \$8,000 TO LANDSCAPE MAINTENANCE DISTRICT #1]

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- F. GENERAL MANAGER'S REPORT
- G. COMMITTEE REPORTS
- H. DIRECTORS' REQUESTS TO STAFF AND SUPPLEMENTAL REPORTS
- I. CLOSED SESSION ANNOUNCEMENTS
 - 1. CONFERENCE WITH DISTRICT LEGAL COUNSEL RE: PENDING LITIGATION PURSUANT TO GC §54956.9
 - a) SMVWCD V. NCSD (SANTA CLARA COUNTY CASE NO. CV 770214, SIXTH APPELLATE COURT CASE NO. H032750 AND ALL CONSOLIDATED CASES).
 - b) NCSD V. LOS PRIMOS PROPERTIES LLC, SAN LUIS OBISPO COUNTY CASE NO. 16CV0512
- J. PUBLIC COMMENT ON CLOSED SESSION ITEMS
- K. ADJOURN TO CLOSED SESSION
- L. OPEN SESSION
 ANNOUNCEMENT OF ACTIONS, IF ANY, TAKEN IN CLOSED SESSION

ADJOURN MEETING

No Regular Board Meeting on September 27, 2017 due to Summer Recess

Next Regular Board Meeting is Wednesday, October 11, 2017, 9AM