

TO: BOARD OF DIRECTORS

FROM: MARIO IGLESIAS  
GENERAL MANAGER



DATE: June 8, 2018



## **PRESENTATIONS AND REPORTS**

The following presentations and reports are scheduled:

- C-1) DIRECTORS' ANNOUNCEMENTS OF DISTRICT & COMMUNITY INTEREST AND REPORTS ON ATTENDANCE AT PUBLIC MEETINGS, TRAINING PROGRAMS, CONFERENCES, AND SEMINARS.  
Receive Announcements and Reports from Directors
  
- C-2) RECEIVE PUBLIC COMMENT ON PRESENTATIONS AND REPORTS PRESENTED UNDER ITEM C AND BY MOTION RECEIVE AND FILE PRESENTATIONS AND REPORTS.

TO: BOARD OF DIRECTORS

FROM: MARIO IGLESIAS  
GENERAL MANAGER



DATE: June 8, 2018

**AGENDA ITEM**

**D**

**JUNE 13, 2018**

## **CONSENT AGENDA**

The following items are considered routine and non-controversial by staff and may be approved by one motion if no member of the Board wishes an item removed. If discussion is desired, the item may be removed from the Consent Agenda by a Board member and will be considered separately at the conclusion of the Administrative Items. Individual items on the Consent Agenda are approved by the same vote that approves the Consent Agenda, unless an item is pulled for separate consideration. The recommendations for each item are noted in bracket. Members of the public may comment on the Consent Agenda items.

**Questions or clarification may be made by the Board members  
without removal from the Consent Agenda.**

- D-1) WARRANTS [RECOMMEND APPROVAL]
- D-2) APPROVE MAY 23, 2018, REGULAR BOARD MEETING MINUTES  
[RECOMMEND APPROVE MINUTES]
- D-3) APPROVE RESOLUTION AUTHORIZING THE OPENING OF AN ACCOUNT AT  
FIVE STAR BANK [RECOMMEND APPROVAL]
- D-4) REQUEST CONSOLIDATION OF DISTRICT BOARD ELECTION WITH FALL  
GENERAL ELECTION [RECOMMEND ADOPT RESOLUTION]
- D-5) DECLARE WATER STORAGE TANK SURPLUS AND AUTHORIZE ITS SALE  
[RECOMMEND DECLARE WATER STORAGE TANK SURPLUS AND AUTHORIZE  
ITS SALE]

TO: BOARD OF DIRECTORS

REVIEWED: MARIO IGLESIAS  
GENERAL MANAGER

FROM: LISA BOGNUDA  
FINANCE DIRECTOR

DATE: JUNE 8, 2018

**AGENDA ITEM**  
**D-1**  
**JUNE 13, 2018**

## WARRANTS

HANDWRITTEN CHECKS  
NONE

VOIDS – NONE

TOTAL COMPUTER CHECKS  
\$179,198.23

**COMPUTER GENERATED CHECKS – SEE ATTACHED**



Nipomo Community Services District

Item D-1 Warrants JUNE 13, 2018

By Payment Number

Payment Dates 05/30/2018 - 05/30/2018

Vendor Name	Description (Payable)	Payable Number	Payment Date	Amount
<b>Payment: 3784</b>				
Advanced Flow Measurement	2018 Compliance checks-SW	3280	05/30/2018	1,000.00
<b>Payment 3784 Total:</b>				<b>1,000.00</b>
<b>Payment: 3785</b>				
Alexander's Contract Services,	Meter reading	201805290872	05/30/2018	2,526.16
<b>Payment 3785 Total:</b>				<b>2,526.16</b>
<b>Payment: 3786</b>				
American Water Works Associ	Standards update	7001566957	05/30/2018	767.00
<b>Payment 3786 Total:</b>				<b>767.00</b>
<b>Payment: 3787</b>				
AmeriPride	Uniforms	1502137533	05/30/2018	207.10
AmeriPride	Uniforms	1502132689	05/30/2018	202.98
AmeriPride	Uniforms	1502142422	05/30/2018	216.61
AmeriPride	Uniforms	1502127852	05/30/2018	212.35
AmeriPride	Uniforms	1502147293	05/30/2018	204.71
AmeriPride	Uniforms	1502152120	05/30/2018	201.27
<b>Payment 3787 Total:</b>				<b>1,245.02</b>
<b>Payment: 3788</b>				
AT&T	Telephone	11385405	05/30/2018	25.99
AT&T	Telephone	11385407	05/30/2018	214.31
AT&T	Telephone	11385406	05/30/2018	161.78
<b>Payment 3788 Total:</b>				<b>402.08</b>
<b>Payment: 3789</b>				
Ayala, Sandro	Uniform - Boot reimbursemen	MAY2018B	05/30/2018	150.00
<b>Payment 3789 Total:</b>				<b>150.00</b>
<b>Payment: 3790</b>				
Burdine Printing	Nipomo Clean-Up postcards/p	36389	05/30/2018	2,020.67
<b>Payment 3790 Total:</b>				<b>2,020.67</b>
<b>Payment: 3791</b>				
California Water Environment	Membership renewal	Calleja2018	05/30/2018	270.00
<b>Payment 3791 Total:</b>				<b>270.00</b>
<b>Payment: 3792</b>				
Calleja, Derek	Uniform - Boot reimbursemen	May2018	05/30/2018	150.00
<b>Payment 3792 Total:</b>				<b>150.00</b>
<b>Payment: 3793</b>				
Charter Communications	Internet - Shop and/or Office	JUN2018B	05/30/2018	214.97
Charter Communications	Internet - Shop and/or Office	JUN2018A	05/30/2018	204.97
<b>Payment 3793 Total:</b>				<b>419.94</b>
<b>Payment: 3794</b>				
Environmental Resource Asso	Lab tests	867100	05/30/2018	126.06
<b>Payment 3794 Total:</b>				<b>126.06</b>
<b>Payment: 3795</b>				
Excel Personnel Services, Inc.	Temporary help	2526135	05/30/2018	434.00
<b>Payment 3795 Total:</b>				<b>434.00</b>
<b>Payment: 3796</b>				
FGL Environmental	Lab test	880409A	05/30/2018	87.00
<b>Payment 3796 Total:</b>				<b>87.00</b>
<b>Payment: 3797</b>				
Five Cities Chem-Dry	Carpet cleaning	19633	05/30/2018	310.80
<b>Payment 3797 Total:</b>				<b>310.80</b>

Item D-1 Warrants JUNE 13, 2018

Payment Dates: 05/30/2018 - 05/30/2018

Vendor Name	Description (Payable)	Payable Number	Payment Date	Amount
<b>Payment: 3798</b>				
Frontier Communications	BL phone	JUN2018	05/30/2018	53.11
<b>Payment 3798 Total:</b>				<u>53.11</u>
<b>Payment: 3799</b>				
GLM Landscape Management	Landscape maintenance	MAY2018	05/30/2018	569.90
<b>Payment 3799 Total:</b>				<u>569.90</u>
<b>Payment: 3800</b>				
Great Western Alarm and Co	Alarm monitoring service	180502107101	05/30/2018	67.00
Great Western Alarm and Co	Alarm monitoring service	180500640101	05/30/2018	35.00
Great Western Alarm and Co	Alarm monitoring service	180502062101	05/30/2018	67.00
<b>Payment 3800 Total:</b>				<u>169.00</u>
<b>Payment: 3801</b>				
NexTraq	GPS subscription	01366397	05/30/2018	479.40
<b>Payment 3801 Total:</b>				<u>479.40</u>
<b>Payment: 3802</b>				
Nu-Tech Pest Management	Pest control	0135235	05/30/2018	75.00
Nu-Tech Pest Management	Rodent control	0135234	05/30/2018	265.00
<b>Payment 3802 Total:</b>				<u>340.00</u>
<b>Payment: 3803</b>				
Office Depot	Office supplies	140192185001	05/30/2018	82.58
Office Depot	Office supplies	140209124001	05/30/2018	345.33
Office Depot	Office supplies	140187662001	05/30/2018	153.83
Office Depot	Office supplies	138736403001	05/30/2018	137.26
<b>Payment 3803 Total:</b>				<u>719.00</u>
<b>Payment: 3804</b>				
PG&E	Electricity	MAY2018	05/30/2018	44,813.64
<b>Payment 3804 Total:</b>				<u>44,813.64</u>
<b>Payment: 3805</b>				
Quinn Company	Service and repair - tractor	WO030041399	05/30/2018	2,465.03
Quinn Company	Annual service - JRPS #1	WON30002444	05/30/2018	1,300.00
Quinn Company	Annual service - Yard Mobile	WON30002447	05/30/2018	641.04
Quinn Company	Annual service - Tefft L/S#2	WON30002446	05/30/2018	950.00
Quinn Company	Annual service-SWWTP#3	WON30002445	05/30/2018	1,300.00
<b>Payment 3805 Total:</b>				<u>6,656.07</u>
<b>Payment: 3806</b>				
Santa Maria Sun, LLC	Conservation ads	280397	05/30/2018	396.00
<b>Payment 3806 Total:</b>				<u>396.00</u>
<b>Payment: 3807</b>				
SoCalGas	Heat - shop/office	MAY2018A	05/30/2018	22.81
SoCalGas	Heat - shop/office	MAY2018B	05/30/2018	15.14
<b>Payment 3807 Total:</b>				<u>37.95</u>
<b>Payment: 3808</b>				
State Water Resources Contro	T-1 examination application	Ayala2018A	05/30/2018	50.00
<b>Payment 3808 Total:</b>				<u>50.00</u>
<b>Payment: 3809</b>				
State Water Resources Contro	D-1 examination application	Ayala2018B	05/30/2018	50.00
<b>Payment 3809 Total:</b>				<u>50.00</u>
<b>Payment: 3810</b>				
Wastewater Technology Train	Review class	Brewer2018	05/30/2018	650.00
<b>Payment 3810 Total:</b>				<u>650.00</u>



Nipomo Community Services District

Item D-1 Warrants JUNE 13, 2018  
By Payment Number

Payment Dates 06/13/2018 - 06/13/2018

Vendor Name	Description (Payable)	Payable Number	Payment Date	Amount
<b>Payment: 3811</b>				
Abalone Coast Analytical, Inc.	Lab tests	4160	06/13/2018	6,547.25
<b>Payment 3811 Total:</b>				<b>6,547.25</b>
<b>Payment: 3812</b>				
Advantage Answering Plus, In	Answering service	11-447-181	06/13/2018	189.69
<b>Payment 3812 Total:</b>				<b>189.69</b>
<b>Payment: 3813</b>				
AmeriPride	Uniforms	1502156886	06/13/2018	333.15
AmeriPride	Uniforms	1502161862	06/13/2018	525.54
<b>Payment 3813 Total:</b>				<b>858.69</b>
<b>Payment: 3814</b>				
Bee Safe Lock & Key	Service call, deadbolts	106137	06/13/2018	742.88
<b>Payment 3814 Total:</b>				<b>742.88</b>
<b>Payment: 3815</b>				
Blair, Robert	Travel & mileage reimbursem	MAY2018B	06/13/2018	966.99
<b>Payment 3815 Total:</b>				<b>966.99</b>
<b>Payment: 3816</b>				
Brenntag Pacific, Inc.	Sodium hypochlorite	842945	06/13/2018	360.86
Brenntag Pacific, Inc.	Sodium hypochlorite	842943	06/13/2018	672.67
Brenntag Pacific, Inc.	Sodium hypochlorite	841085	06/13/2018	162.14
Brenntag Pacific, Inc.	Sodium hypochlorite	842944	06/13/2018	866.05
Brenntag Pacific, Inc.	Sodium hypochlorite	842947	06/13/2018	225.54
Brenntag Pacific, Inc.	Sodium hypochlorite	841084	06/13/2018	835.30
Brenntag Pacific, Inc.	Sodium hypochlorite	842946	06/13/2018	360.86
<b>Payment 3816 Total:</b>				<b>3,483.42</b>
<b>Payment: 3817</b>				
Burdine Printing	Nipomo Cleanup postcards re	36450	06/13/2018	1,331.65
<b>Payment 3817 Total:</b>				<b>1,331.65</b>
<b>Payment: 3818</b>				
California Electric Supply	Starter, contactor	7826-737146	06/13/2018	1,100.39
California Electric Supply	Starter, contactor, relay	7826-736482	06/13/2018	1,115.61
<b>Payment 3818 Total:</b>				<b>2,216.00</b>
<b>Payment: 3819</b>				
CalPERS	Quarterly OPEB contribution	MAY2018	06/13/2018	21,842.50
<b>Payment 3819 Total:</b>				<b>21,842.50</b>
<b>Payment: 3820</b>				
Cannon Corporation	Woodgreen LS rehab	66126	06/13/2018	3,179.08
Cannon Corporation	Eureka Well replacement proj	66200	06/13/2018	11,323.00
Cannon Corporation	Nipomo Palms LS rehab	66087	06/13/2018	1,433.05
<b>Payment 3820 Total:</b>				<b>15,935.13</b>
<b>Payment: 3821</b>				
Clever Ducks	Computer expense	25216	06/13/2018	3,416.49
Clever Ducks	Printer	25296	06/13/2018	264.60
<b>Payment 3821 Total:</b>				<b>3,681.09</b>
<b>Payment: 3822</b>				
Crystal Springs	Distilled water	MAY2018	06/13/2018	30.96
<b>Payment 3822 Total:</b>				<b>30.96</b>
<b>Payment: 3823</b>				
Demsey, Filiger & Associates,	GASB 75 Valuation	PO2227	06/13/2018	1,500.00
<b>Payment 3823 Total:</b>				<b>1,500.00</b>

## Item D-1 Warrants JUNE 13, 2018

Payment Dates: 06/13/2018 - 06/13/2018

Vendor Name	Description (Payable)	Payable Number	Payment Date	Amount
<b>Payment: 3824</b>				
Electricraft, Inc.	Maria Vista LS pump motor re	12088	06/13/2018	1,404.00
Electricraft, Inc.	Lift station repairs	15266	06/13/2018	1,850.00
Electricraft, Inc.	Lift station repairs	15267	06/13/2018	500.00
<b>Payment 3824 Total:</b>				<b>3,754.00</b>
<b>Payment: 3825</b>				
Espinoza, Candyce	Washer rebate	JUNE2018	06/13/2018	75.00
<b>Payment 3825 Total:</b>				<b>75.00</b>
<b>Payment: 3826</b>				
Excel Personnel Services, Inc.	Temporary help	2531126	06/13/2018	434.00
<b>Payment 3826 Total:</b>				<b>434.00</b>
<b>Payment: 3827</b>				
Farm Supply Company	Round-up	54194	06/13/2018	172.78
<b>Payment 3827 Total:</b>				<b>172.78</b>
<b>Payment: 3828</b>				
FGL Environmental	Lab tests	881020	06/13/2018	305.00
FGL Environmental	Lab tests	881016	06/13/2018	494.00
<b>Payment 3828 Total:</b>				<b>799.00</b>
<b>Payment: 3829</b>				
Home Depot Credit Services D	Utiliy blades, wrench, hex set,	MAY2018	06/13/2018	737.73
<b>Payment 3829 Total:</b>				<b>737.73</b>
<b>Payment: 3830</b>				
Hopkins Technical Products, I	Prominent spare parts kit	3618300572	06/13/2018	3,646.53
<b>Payment 3830 Total:</b>				<b>3,646.53</b>
<b>Payment: 3831</b>				
JB Dewar, Inc.	Pump oil	189205	06/13/2018	1,027.96
<b>Payment 3831 Total:</b>				<b>1,027.96</b>
<b>Payment: 3832</b>				
Joranda Marketing	Janitorial services	77575	06/13/2018	1,454.28
<b>Payment 3832 Total:</b>				<b>1,454.28</b>
<b>Payment: 3833</b>				
Lee Central Coast Newspapers	Employment ads	MAY2018	06/13/2018	492.00
<b>Payment 3833 Total:</b>				<b>492.00</b>
<b>Payment: 3834</b>				
Maldonado, Francisco	CSM-3 exam application	MAY2018	06/13/2018	195.00
<b>Payment 3834 Total:</b>				<b>195.00</b>
<b>Payment: 3835</b>				
Miner's Ace Hardware	Supplies	MAY2018	06/13/2018	611.97
<b>Payment 3835 Total:</b>				<b>611.97</b>
<b>Payment: 3836</b>				
Newton Geo-Hydrology Cons	General consultation through	MAY2018A	06/13/2018	3,048.28
Newton Geo-Hydrology Cons	Litigation support through 05-	MAY2018B	06/13/2018	5,360.78
<b>Payment 3836 Total:</b>				<b>8,409.06</b>
<b>Payment: 3837</b>				
NexTraq	GPS subscription	SV019802	06/13/2018	150.00
<b>Payment 3837 Total:</b>				<b>150.00</b>
<b>Payment: 3838</b>				
Richards, Watson & Gershon	Legal services through 04-30-	MAY2018	06/13/2018	15,608.08
<b>Payment 3838 Total:</b>				<b>15,608.08</b>
<b>Payment: 3839</b>				
Richards, Watson & Gershon	Water rights adjudication	216903	06/13/2018	12,674.14
<b>Payment 3839 Total:</b>				<b>12,674.14</b>
<b>Payment: 3840</b>				
Santa Maria Sun, LLC	Conservation ads	280738	06/13/2018	396.00
<b>Payment 3840 Total:</b>				<b>396.00</b>

Item D-1 Warrants JUNE 13, 2018

Payment Dates: 06/13/2018 - 06/13/2018

Vendor Name	Description (Payable)	Payable Number	Payment Date	Amount
<b>Payment: 3841</b>				
SLO County Environmental He	Backflow program	IN0114820	06/13/2018	1,349.03
<b>Payment 3841 Total:</b>				<b>1,349.03</b>
<b>Payment: 3842</b>				
Terminix Commercial	Pest control	375803773	06/13/2018	50.00
<b>Payment 3842 Total:</b>				<b>50.00</b>
<b>Payment: 3843</b>				
US Bank National Association	Travel and meals	MAY2018B	06/13/2018	51.44
US Bank National Association	Storage unit	MAY2018C	06/13/2018	149.00
US Bank National Association	Board meeting supplies	MAY2018A	06/13/2018	77.53
US Bank National Association	Computer expense - domain r	MAY2018D	06/13/2018	26.34
US Bank National Association	CSDA-SLO chapter meeting	MAY2018F	06/13/2018	80.00
US Bank National Association	Leach rock	MAY2018G	06/13/2018	116.37
US Bank National Association	Cross-connection certification	MAY2018E	06/13/2018	80.00
<b>Payment 3843 Total:</b>				<b>580.68</b>
<b>Payment: 3844</b>				
Verizon Wireless	Cell service	9807779526	06/13/2018	2,437.12
<b>Payment 3844 Total:</b>				<b>2,437.12</b>
<b>Payment: 3845</b>				
Waste Connections	Waste collection - Olde Towne	6082458	06/13/2018	218.69
Waste Connections	Waste collection - Office	6081434	06/13/2018	41.23
Waste Connections	Waste collection - Southland	6082877	06/13/2018	189.90
<b>Payment 3845 Total:</b>				<b>449.82</b>
<b>Payment: 3846</b>				
Wilkinson, Greg	Washer rebates	JUNE2018	06/13/2018	75.00
<b>Payment 3846 Total:</b>				<b>75.00</b>



TO: BOARD OF DIRECTORS  
FROM: MARIO IGLESIAS  
GENERAL MANAGER  
DATE: JUNE 8, 2018

**AGENDA ITEM**  
**D-2**  
**JUNE 13, 2018**

**APPROVE MAY 23, 2018  
REGULAR BOARD MEETING MINUTES**

**ITEM**

Approve action minutes from previous Board meetings. [RECOMMEND APPROVE MINUTES]

**BACKGROUND**

The draft minutes are a written record of the previous Board Meeting action.

**RECOMMENDATION**

Approve Minutes

**ATTACHMENT**

- A. May 23, 2018 draft Regular Board Meeting Minutes

JUNE 13, 2018

ITEM D-2

ATTACHMENT A

# NIPOMO COMMUNITY SERVICES DISTRICT

*Serving the Community Since 1965*

## DRAFT REGULAR MINUTES

**MAY 23, 2018 AT 9:00 A.M.**

JON S. SEITZ BOARD ROOM 148 SOUTH WILSON STREET, NIPOMO, CA

### BOARD of DIRECTORS

ED EBY, **PRESIDENT**  
DAN ALLEN GADDIS, **VICE PRESIDENT**  
BOB BLAIR, **DIRECTOR**  
CRAIG ARMSTRONG, **DIRECTOR**  
DAN WOODSON, **DIRECTOR**

### PRINCIPAL STAFF

MARIO IGLESIAS, **GENERAL MANAGER**  
LISA BOGNUDA, **FINANCE DIRECTOR**  
WHITNEY MCDONALD, **GENERAL COUNSEL**  
PETER SEVCIK, **DIRECTOR OF ENG. & OPS.**

Mission Statement: The Nipomo Community Services District's mission is to provide its customers with reliable, quality, and cost-effective services now and in the future.

00:00:00

#### A. CALL TO ORDER AND FLAG SALUTE

*President Eby called the Regular Meeting of May 23, 2018 to order at 9:00 a.m. and led the flag salute.*

#### B. ROLL CALL AND PUBLIC COMMENT FOR ITEMS NOT ON AGENDA

*At Roll Call, Director Eby, Gaddis, Armstrong and Woodson were present. Director Blair was absent due to attending the CSDA Legislative Days.*

*There was no public comment.*

#### C. PRESENTATIONS AND REPORTS

##### C-1) DIRECTORS' ANNOUNCEMENTS OF DISTRICT & COMMUNITY INTEREST AND REPORTS ON ATTENDANCE AT PUBLIC MEETINGS, TRAINING PROGRAMS, CONFERENCES, AND SEMINARS.

###### Director Woodson

- *May 29, will attend SCAC meeting*

###### Director Gaddis

- *May 10, attended the Park and Recreation meeting.*
- *May 16, attended Board Officers meeting.*
- *May 20, attended the Dana Adobe Open House.*

###### Director Eby

- *May 10, attended the Traffic Circulation Committee meeting.*
- *May 10, attended the Park and Recreation meeting.*
- *May 15, attended the demonstration of the City of Pismo Beach recycling system.*
- *May 16, attended Board Officers meeting.*
- *May 17, attended LAFCO meeting.*
- *May 17, attended NMMA Technical Group meeting.*
- *May 20, attended the Dana Adobe Ribbon Cutting Ceremony and Open House.*

##### C-2) RECEIVE PUBLIC COMMENT ON PRESENTATIONS AND REPORTS PRESENTED UNDER ITEM C AND BY MOTION RECEIVE and FILE PRESENTATIONS AND REPORTS

*There were no public comments.*

SUBJECT TO BOARD APPROVAL

**Nipomo Community Services District  
DRAFT REGULAR MEETING  
MINUTES**

*Upon the motion of Director Gaddis and seconded, the Board unanimously approved to receive and file the presentations and reports as submitted.  
Vote 4-0.*

<b>YES VOTES</b>	<b>NO VOTES</b>	<b>ABSENT</b>
<i>Directors Gaddis, Woodson, Armstrong, and Eby</i>	<i>None</i>	<i>Blair</i>

**D. CONSENT AGENDA**

- D-1) WARRANTS [RECOMMEND APPROVAL]
- D-2) APPROVE MAY 9, 2018, REGULAR BOARD MEETING MINUTES [RECOMMEND APPROVE MINUTES]
- D-3) ACCEPT OFFER OF WATER IMPROVEMENTS FOR DANA ADOBE VISITOR CENTER PROJECT 671 SOUTH OAKGLEN AVENUE, NIPOMO [RECOMMEND ADOPT RESOLUTION ACCEPTING OFFER OF IMPROVEMENTS]
- D-4) APPROVAL OF THE ENGINEER'S LEVY REPORT AND DECLARATION OF INTENTION TO LEVY ANNUAL ASSESSMENTS FOR STREET LANDSCAPE MAINTENANCE DISTRICT NO. 1 FOR FISCAL YEAR 2018-2019 [RECOMMEND ADOPT RESOLUTION]

Director Gaddis requested Item D-3 be pulled for separate consideration.

There were no public comments.

*Upon the motion of Director Armstrong and seconded, the Board unanimously approved the Items D-1, D-2 and D-4.  
Vote 4-0.*

<b>YES VOTES</b>	<b>NO VOTES</b>	<b>ABSENT</b>
<i>Directors Armstrong, Woodson, Gaddis, Eby</i>	<i>None</i>	<i>Blair</i>

**RESOLUTION 2018-1474**  
**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE NIPOMO COMMUNITY SERVICES DISTRICT APPROVING THE ENGINEER'S LEVY REPORT, DECLARING ITS INTENTION TO LEVY ANNUAL ASSESSMENT FOR STREET LANDSCAPE MAINTENANCE IDSTRIC NO. 1 FOR FISCAL YEAR 2018-2019 AND SETTING A PUBLIC HEARING THEREON**

- D-3) ACCEPT OFFER OF WATER IMPROVEMENTS FOR DANA ADOBE VISITOR CENTER PROJECT 671 SOUTH OAKGLEN AVENUE, NIPOMO [RECOMMEND ADOPT RESOLUTION ACCEPTING OFFER OF IMPROVEMENTS]

Peter Sevcik, Director of Engineering and Operations, stated the outstanding items outlined in the Staff Report as of May 18, 2018 have been submitted to the District and all conditions have been met for acceptance.

There were no public comments.

*Upon the motion of Director Gaddis and seconded, the Board unanimously approved the Item D-3.  
Vote 4-0.*

**SUBJECT TO BOARD APPROVAL**

**Nipomo Community Services District  
DRAFT REGULAR MEETING  
MINUTES**

YES VOTES	NO VOTES	ABSENT
Directors Gaddis, Woodson, Armstrong, Eby	None	Blair

**RESOLUTION 2018-1475**  
**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE**  
**NIPOMO COMMUNITY SERVICES DISTRICT ACCEPTING WATERLINE**  
**IMPROVEMENTS FOR DANA ADOBE VISITOR CENTER PROJECT**

**E. ADMINISTRATIVE ITEMS**

E-1)(A) REVIEW DRAFT BUDGET FOR FISCAL YEAR 2018-2019 [RECOMMEND CONSIDER DRAFT BUDGET AND SCHEDULE FOR ADOPTION ON JUNE 13, 2018]

Lisa Bognuda, Finance Director, presented the report and answered questions from the Board.

There were no public comments.

*Upon the motion of Director Armstrong and seconded, the Board unanimously approved Staff recommendation to set the Public Hearing to consider the adoption of the FY 2018-2019 Budget on Wednesday, June 13, 2018 at 9:00 a.m.  
Vote 4-0.*

YES VOTES	NO VOTES	ABSENT
Directors Armstrong, Gaddis, Gaddis, Eby	None	Blair

E-1)(B) REVIEW THE DRAFT BUDGET FOR FISCAL YEAR 2018-2019 FOR THE NIPOMO SUPPLEMENTAL WATER PROJECT (NSWP) [RECOMMEND CONSIDER DRAFT BUDGET AND SCHEDULE FOR ADOPTION ON JUNE 13, 2018]

Lisa Bognuda, Finance Director, presented the report and answered questions from the Board.

There were no public comments.

*Upon the motion of Director Gaddis and seconded, the Board unanimously approved Staff recommendation to set the Public Hearing to consider the adoption of the FY 2018-2019 NSWP Budget on Wednesday, June 13, 2018 at 9:00 a.m.  
Vote 4-0.*

YES VOTES	NO VOTES	ABSENT
Directors Gaddis, Woodson, Armstrong, Eby	None	Blair

**F. MANAGER'S REPORT**

*Mario Iglesias, General Manager, presented the report as presented in the Board packet.*

*There were no public comments.*

G. COMMITTEE REPORTS

*There were no committee reports.*

H. DIRECTORS' REQUEST TO STAFF AND SUPPLEMENTAL REPORTS

*Director Armstrong requested that Mike Eisner's request for NCSD to participate in Bottle Filling Stations for the local schools be placed on the agenda for consideration.*

*There were no public comments.*

I. CLOSED SESSION

00:31:15

1. CONFERENCE WITH DISTRICT LEGAL COUNSEL RE: PENDING LITIGATION PURSUANT TO GC §54956.9
  - a) SMVWCD V. NCSD (SANTA CLARA COUNTY CASE NO. CV 770214, SIXTH APPELLATE COURT CASE NO. H032750 AND A LITIGATION PURSUANT TO GC §54956.9 ALL CONSOLIDATED CASES)
2. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION  
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: Number of potential cases,
3. STEP TWO OF A TWO STEP ANNUAL PERFORMANCE REVIEW PROCESS OF DISTRICT LEGAL COUNSEL PURSUANT TO GOVERNMENT CODE SECTION §54957

J PUBLIC COMMENT ON CLOSED SESSION ITEMS

*There were no public comments.*

K. ADJOURN TO CLOSED SESSION

*President Eby adjourned to Closed Session at 9:32 a.m.*

L. OPEN SESSION

ANNOUNCEMENT OF ACTIONS, IF ANY, TAKEN IN CLOSED SESSION

*Mario Iglesias, General Manager, announced that the Board discussed Item 1(a), but took no reportable action. Item 2, the Board of Directors unanimously approved authorizing the General Manager to execute the Settlement Agreement with the Air Pollution Control District and make it available to the public for inspection upon request.*

There were no public comments.

ADJOURN

*President Eby adjourned the meeting at 11:50 a.m.*

**Nipomo Community Services District  
DRAFT REGULAR MEETING  
MINUTES**

MEETING SUMMARY	HOURS & MINUTES
Regular Meeting	0 hour 32 minutes
Closed Session	2 hour 18 minutes
TOTAL HOURS	2 hour 50 minutes

Respectfully submitted,

\_\_\_\_\_  
Mario Iglesias, General Manager and Secretary to the Board

\_\_\_\_\_  
Date

TO: BOARD OF DIRECTORS

FROM: MARIO E. IGLESIAS  
GENERAL MANAGER 

DATE: JUNE 8, 2018

**AGENDA ITEM**  
**D-3**  
**JUNE 13, 2018**

## **APPROVE RESOLUTION AUTHORIZING THE OPENING OF AN ACCOUNT AT FIVE STAR BANK**

### **ITEM**

Approve Resolution authorizing the opening of an account at Five Star Bank [RECOMMEND APPROVAL]

### **BACKGROUND**

Jerry Legg, Senior Vice President-Government Banking Manager of Five Star Bank, has contacted the District regarding their governmental banking services (Attachment A).

Rabobank is currently paying 0.20% interest on money market accounts. Five Star Bank is offering to match the Local Agency Investment Fund (LAIF) rate on any accounts opened by the District. As of May 7, 2018, Five Star Bank's collateralized public money market account was at 1.661%.

In addition to higher interest rates, Five Star Bank also states the following:

1. Funds are collateralized as per state law, GC 53652.
2. Five Star Bank won't charge any fees whatsoever – no wire fees, no maintenance fees, etc. (LAIF deducts an Administrative Fee from the District's quarterly apportionment before they credit the District's account. Rabobank charges wire fees to send money to LAIF or pull money out of LAIF).
3. Five Star Bank will pay interest on the 1<sup>st</sup> of each month. The District's money compounds each month; three times before LAIF pays the District once. (LAIF pays the District on the 15<sup>th</sup> of the month following quarter-end).
4. Five Star Bank can provide financing for the District and the community. Five Star Bank uses funds on deposit to lend back into the community to spur growth and create jobs. (LAIF uses funds to buy more investments around the world).
5. Five Star Bank will match the most recently published LAIF rate. Currently, that is 1.661%. For the month of May, the rate is tracking around 1.74%.

The District has three money market accounts open at Rabobank and one investment account open with the LAIF.

If approved, Staff is proposing to close two money market accounts at Rabobank and open two accounts at Five Star Bank. Staff will utilize these two accounts to evaluate Five Star Bank's customer service and the District's overall satisfaction.

### **FISCAL IMPACT**

Additional interest income will be earned.

### **RECOMMENDATION**

Staff recommends that the Board by motion and roll call vote approve Resolution 2018-XXXX.

### **ATTACHMENTS**

- A. Five Star Bank information
- B. Resolution 2018-xxxx



JUNE 13, 2018

ITEM D-3

ATTACHMENT A



## Background of Five Star Bank

Five Star Bank was founded in 1999 by a group of local entrepreneurs seeking specialized banking services with an emphasis on commercial real estate and small business. Over the years, our area of expertise has expanded to include government banking, agriculture, small business lending, commercial real estate, construction, emerging business, faith-based community, non-profit, SBA lending and technology & manufacturing.

Today, Five Star Bank is among the top performing banks in the nation for banks of our size (\$1 billion in assets). Five Star Bank consistently achieves high performance ratings from bank rating agencies and industry associations. Bauer Financial rates Five Star Bank “5 Stars” (out of 5 possible), while The Findley Report rates Five Star Bank as a “Super Premier Performer” (their top rating category.) The Independent Community Bankers Association ranks Five Star Bank among the top 25 independent banks in the nation among our peer group (\$500 million to \$1 billion asset size) and we are proud to be the only bank in our northern California peer group to be so acknowledged. On the latest quarterly report from IDC Financial Publishing (December 31, 2017), Five Star Bank scored a 295 out of a possible 300 points (Superior).

Five Star Bank, a locally owned and based community bank, delivers expedient decision-making by professionals with regional expertise. We believe in purpose-driven banking and helping our customers to focus on their business while we handle the financial details. We’re far more than community business bankers – we’re deeply rooted champions of local economic development and stewards of community. Our Board of Directors and Executive Team are active participants with numerous local economic development organizations, non-profits, educational institutions, professional associations, and more. The commitment to community runs from the top down at Five Star Bank. Our Board of Directors is heavily involved in a variety of philanthropic endeavors throughout our region. Our Board members include: Larry Allbaugh, James Beckwith, Michael Campbell, Crystal Coleman Philip Joffe, David Lucchetti, David Nickum, Frank Ramos and Michael Stodden. James Beckwith serves as President & CEO and our executive team includes: EVP and Chief Operations Officer/Chief Financial Officer - Krista Snelling; Chief Credit Officer - Jack Dalton; and Chief Regulatory Officer - Mike Lee.

With 88 total employees, we operate six branches in the Sacramento Valley:

**Rocklin** – Corporate Headquarters, Processing Location  
6810 Five Star Blvd., Suite 100  
Rocklin, CA 95677

**Sacramento** – Executive Offices  
2400 Del Paso Road, Suite 100  
Sacramento, CA 95834

**Elk Grove**

9355 E. Stockton Blvd., Suite 160  
Elk Grove, CA 95624

**Rancho Cordova** - Loan Operations & SBA Department

3100 Zinfandel Drive, Suite 100  
Rancho Cordova, CA 95670

**Chico**

1370 E. Lassen Avenue, Suite 100  
Chico, CA 95973

**Redding**

358 Hartnell Avenue, Suite B  
Redding, CA 96002

The official headquarters is in Rocklin, though our Executive offices are in Sacramento. Our Rancho Cordova office houses our rapidly growing SBA Department (12 employees!) as well as our loan administration department.

The Government Banking unit is headed by Jerry Legg who works in our Rancho Cordova office. Our Governmental client service philosophy is simple – we want to help our clients to do more and increase their efficiency, while earning more interest income and paying less in fees. We are partners with our clients. Given Mr. Legg's experience managing the Daily Cash Desk at the State Treasurer's Office, he knows first-hand what it's like to work at a public entity. Staffing and resources are in short supply. Employees are often required to wear many hats simultaneously and still asked to meet deadlines flawlessly, all the while, protecting the public's money and being good fiduciaries. That's where Five Star Bank can help. Through automation and use of easy-to-use systems, Nipomo CSD's staff will be able to reduce the time it takes to complete daily tasks. Add to that the responsiveness of Five Star Bank's staff, and the District will gain efficiency!

**Jerry Legg, CTP – Nipomo CSD's Relationship Manager**

**SVP/ Government Banking Manager**

**(916) 640-1512 direct**

**[jlegg@fivestarbanc.com](mailto:jlegg@fivestarbanc.com)**

Jerry joined Five Star Bank in 2016 as SVP/Government Banking Manager. He has over 23 years' experience in public finance including three years at the State Department of Finance, eight years managing at the State Treasurer's Office and over 11 years managing government banking departments at banks. He has worked with over 270 entities statewide from the State Treasurer's Office to numerous counties, cities, school districts, water districts and special districts, managing deposits in excess of \$1.7 billion. He has earned the designation of a Certified Treasury Professional (CTP); one of only fifteen bankers in Northern California to do so. He is a member of the California Society of Municipal Finance Officers (CSMFO), the California Special Districts Association (CSDA) where he also serves on the Fiscal Committee, and a former member of the California Association of County Treasurers and Tax Collectors (CACTTC). Jerry graduated from Rutgers University with a Bachelor's Degree in Agribusiness Management. He will serve as the Relationship Manager for the Nipomo CSD.



3100 Zinfandel Drive, Suite 100

Rancho Cordova, CA 95670

Five Star Bank is offering a Public Investment Money Market Account (PIMMA) that matches the most recently published monthly rate at LAIF (Local Agency Investment Fund). **The current rate is 1.661%.**

- Funds are **collateralized** as per state law, GC 53652.
- As a money market account, funds are **restricted to 6 withdrawals per month**. Excessive withdrawals may incur fees. After 3 violations within 12 months, the account will be converted to a checking account as per Regulation D.
- Interest is compounded daily and will be paid **Monthly** on balances on the 1st business day of the month. Accounts must remain open as of the last day of the month to receive interest for the prior period. Accounts closed prior to the last day of the month will forfeit the accrued interest for that month.
- Account must maintain an average collected balance of \$25,000 to avoid a \$15 monthly maintenance fee. Maximum deposit amount is \$50 million.

As with all deposit accounts, the account restrictions and/or rates are subject to change at the discretion of the bank. Rates are effective as of May 7, 2018.

Jerry Legg, CTP

SVP – Government Banking Manager

**Five Star Bank**

3100 Zinfandel Drive, Suite 100

Rancho Cordova, CA 95670

Direct - (916) 640-1512

Cell – (916) 471-9977

Fax – (916) 851-5458

[jlegg@fivestarbanc.com](mailto:jlegg@fivestarbanc.com)



JUNE 13, 2018

ITEM D-3

ATTACHMENT B

**NIPOMO COMMUNITY SERVICES DISTRICT  
RESOLUTION NO. 2018-XXXX**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
NIPOMO COMMUNITY SERVICES DISTRICT  
AUTHORIZING THE OPENING OF AN ACCOUNT  
AT FIVE STAR BANK**

**WHEREAS**, the Nipomo Community Services District (herein "District") Board of Directors (herein "Board") is a local governmental agency formed and authorized to provide services within its jurisdiction, pursuant to Section 61000 et seq. of the California Government Code; and

**WHEREAS**, on June 13, 2018, the Board of Directors approved the opening of an account at Five Star Bank with funds held in savings accounts at Rabobank;

**NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED** by the Board of Directors of the Nipomo Community Services District, as follows:

1. The Nipomo Community Services District Board of Directors authorizes the following:
  - a) Creation of an account at Five Star Bank;
  - b) The transfer of funds from savings accounts at Rabobank to Five Star Bank;
  - c) The General Manager is authorized to execute the Contract for Deposit of Monies.
2. The following persons and their successors are authorized to sign on the account:

Ed Eby, President	Dan A. Gaddis, Vice President
Bob Blair, Director	Craig Armstrong, Director
Dan Woodson, Director	Mario Iglesias, General Manager
Lisa Bognuda, Finance Director	

Upon motion by Director \_\_\_\_, seconded by Director \_\_\_\_, and on the following roll call vote, to wit:

AYES:

NOES:

ABSTAIN:

the foregoing resolution is hereby passed and adopted this 13<sup>th</sup> day of June, 2018.

\_\_\_\_\_  
**ED EBY**

President of the Board

ATTEST:

APPROVED AS TO FORM AND LEGAL EFFECT:

\_\_\_\_\_  
**MARIO IGLESIAS**

General Manager and  
Secretary to the Board

\_\_\_\_\_  
**WHITNEY G. McDONALD**

District Legal Counsel

TO: BOARD OF DIRECTORS  
FROM: MARIO E. IGLESIAS  
GENERAL MANAGER  
DATE: JUNE 8, 2018

**AGENDA ITEM**  
**D-4**  
**JUNE 13, 2018**

## **REQUEST CONSOLIDATION OF DISTRICT BOARD ELECTION WITH FALL GENERAL ELECTION**

### **ITEM**

Request Consolidation of District Board Election with Fall General Election [RECOMMEND ADOPT RESOLUTION]

### **BACKGROUND**

On May 23, 2018, the Office of the County Clerk-Recorder contacted the District and requested the District:

1. File a Notice of Offices to be Filled;
2. Provide a map of District Boundary; and
3. Provide a Resolution requesting consolidation with the November 6, 2018 General Election.

The draft Resolution provides for the election of the District's Board of Directors to be included on the ballot with the County-wide General Election.

The Notice and Map are due back to the County by July 5, 2018. The Resolution must be adopted and provided to the County Clerk Recorder no later than August 10, 2018.

### **RECOMMENDATION**

Adopt attached Resolution approving consolidation of Board election with General Election and direct staff to submit all election related material to the County Clerk Recorder no later than July 5, 2018.

### **ATTACHMENTS**

- A. Draft Resolution
- B. Copy of Notice and Map
- C. Special District Calendar of Events for the November 6, 2018 Consolidated General Election

JUNE 13, 2018

ITEM D-4

ATTACHMENT A



**NIPOMO COMMUNITY SERVICES DISTRICT  
RESOLUTION NO. 2018-XXXX**

**A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE NIPOMO COMMUNITY SERVICES DISTRICT  
REQUESTING THE BOARD OF SUPERVISORS OF  
THE COUNTY OF SAN LUIS OBISPO CONSOLIDATE THE  
DISTRICT ELECTION, WITH THE STATEWIDE GENERAL ELECTION  
TO BE HELD ON NOVEMBER 6, 2018 PURSUANT TO  
SECTION 10403 OF THE ELECTION CODE**

**WHEREAS**, the Board of Directors of the Nipomo Community Services District has called a District Election to be held on November 6, 2018, for the purpose of the election of three members of the Board of Directors for full terms of four years, and

**WHEREAS**, pursuant to Section 10555 of the Elections Code, said election may be consolidated with other elections to be held on the same day pursuant to Chapter 3, Part 3, Division 10 of the Elections Code (commencing with Section 10400); and

**WHEREAS**, Section 13307 of the Elections Code of the State of California provides that the governing body of the local agency adopt regulations pertaining to the materials prepared by any candidate for election, including the costs of the candidate's statement; and

**WHEREAS**, the Board of Directors of the Nipomo Community Services District desires to request the San Luis Obispo County Board of Supervisors to consolidate the District's General Election with the Statewide General Election to be held on the same date.

**NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE NIPOMO COMMUNITY SERVICES DISTRICT DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:**

Section 1. That pursuant to the requirements of Section 10403 of the Election Code, the Board of Supervisors of the County of San Luis Obispo is hereby requested to consent and agree to consolidate the District's General Election with the Statewide General Election to be held on Tuesday, November 6, 2018, for the purpose of the election of two members to the Nipomo Community Services District Board of Directors.

- A. This request is made pursuant to Section 10555 and 10400, et seq of the Election Code.
- B. That the County Election Department is authorized to canvas the returns of the District election.
- C. That the District recognizes that additional costs will be incurred by the County by reasons of this consolidation and agrees to reimburse the County for the additional costs.
- D. The Board of Supervisors is requested to issue instructions to the County Elections Department to take any and all steps necessary for the holding of the consolidated election.

Section 2. The Notice to County Election Official attached hereto as Exhibit "A" provides that the candidate will pay for the printing and handling of the Statement of Qualifications is hereby approved and adopted.

NIPOMO COMMUNITY SERVICES DISTRICT  
RESOLUTION NO. 2018-XXXX

A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE NIPOMO COMMUNITY SERVICES DISTRICT  
REQUESTING THE BOARD OF SUPERVISORS OF  
THE COUNTY OF SAN LUIS OBISPO CONSOLIDATE THE  
DISTRICT ELECTION, WITH THE STATEWIDE GENERAL ELECTION  
TO BE HELD ON NOVEMBER 6, 2018 PURSUANT TO  
SECTION 10403 OF THE ELECTION CODE

Section 3. The Secretary to the Board is hereby directed to file a certified copy of this Resolution, with attachments, with the Board of Supervisors and the County Elections Department of the County of San Luis Obispo.

Upon motion of Director \_\_\_\_\_, seconded by Director \_\_\_\_\_, on the following roll call vote, to wit:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

the foregoing resolution is hereby passed and adopted this 13<sup>th</sup> day of June 2018.

\_\_\_\_\_  
**ED EBY**

President, Board of Directors

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
**MARIO E. IGLESIAS**

Secretary to the Board

\_\_\_\_\_  
**WHITNEY G. MCDONALD**

District Legal Counsel

JUNE 13, 2018

ITEM D-4

ATTACHMENT B

**NOTICE TO COUNTY ELECTIONS OFFICIAL  
ELECTIVE OFFICES TO BE FILLED  
MAP OF DISTRICT BOUNDARIES  
PAYMENT OF CANDIDATE STATEMENT OF  
QUALIFICATIONS**

Elections Code §10509 & 10522

Nipomo Community Services Distr.  
Name of District

TO THE COUNTY ELECTIONS OFFICIAL OF SAN LUIS OBISPO COUNTY:

1. Notice is hereby given that the elective offices of the district to be filled at the Consolidated General Election on November 6, 2018, are as follows:

NUMBER OF DIRECTORS TO BE ELECTED	TERM OF OFFICE
<u>3</u>	Four Year Term
<u>0</u>	Two Year Term

2. The qualifications of a nominee and of an elective office of the District are as follows:

SHALL BE A REGISTERED ELECTOR RESIDING IN THE DISTRICT

3. Pursuant to Elections Code §10522, a map showing the boundaries of the district is attached.

Have the boundaries changed since 2016?

YES \_\_\_\_\_ NO X

4. Please indicate whether the DISTRICT or the CANDIDATE will pay for the printing and handling of the Statement of Qualifications, per Elections Code §13307

DISTRICT \_\_\_\_\_ CANDIDATE X

Signed: Mario Iglesias

Dated: 5-24-18

Print Name and Title: Mario Iglesias - General Manager

# NIPOMO COMMUNITY SERVICES DISTRICT



Legend  
□ NCSD Boundary



June 17, 2008

JUNE 13, 2018

ITEM D-4

ATTACHMENT C

**SPECIAL DISTRICT CALENDAR OF EVENTS**  
**NOVEMBER 6, 2018, CONSOLIDATED GENERAL ELECTION**

DATE/DEADLINE	EVENT
<b>July 5, 2018*</b> E-125 days EC §10509, 10522	<b>District Secretary</b> completes and delivers to the County Elections Official, the Notice of Elective Offices to be filled, along with the map of the district's boundaries.
<b>JULY 9 - AUG 8, 2018</b> E-120-90 Days EC Code §12112  EC §12113	<b>County Elections Official</b> shall publish the Notice of Election for each district containing: <ol style="list-style-type: none"> <li>1. The date of the election</li> <li>2. The office for which candidates may file</li> <li>3. The qualifications for office</li> <li>4. Location where candidates may file for office and the deadlines</li> <li>5. Statement regarding appointments EC §10515</li> </ol> In addition, the County Election Official, shall, by a general press release, set forth the offices to be filled and a telephone number to call for information.  <b>County Elections Official</b> shall deliver a copy of all published notices to the District Secretary for posting in the district office.
<b>JULY 16 - AUG 10, 2018</b> E-113-88 Days EC §10510, 10603  HNC §6053  EC §10515	<b>Nomination Period</b> - Candidates file declaration of candidacy forms and other related nomination documents with the County Elections Official. No person may file papers for more than one district office at the same election.  Candidates for Harbor Commissioner must file nomination papers signed by 25 to 50 registered voters within the District.  <b>Insufficient Nominees</b> - if by the close of nominations for a given office, there are insufficient or no nominees, and a petition requesting an election has not been filed, the district will not hold an election. Those candidates who filed Declarations of Candidacy will be appointed in-lieu of election by the Board of Supervisors. Upon recommendation of the District, the Board of Supervisors will make appointments where no candidates filed the requisite papers.
<b>AUG 10, 2018</b> E-88 Days  EC §10403, 10603b	<b>Last day</b> for districts to file their resolutions requesting consolidation of their election with the November 6, 2018, General Election with the County Elections Official.  <b>Last day</b> for a candidate to withdraw their Declaration of Candidacy.
<b>AUG 11 - AUG 15, 2018</b> E-87-83 Days EC §10604	<b>Extended Filing Period-</b> If an incumbent officer does not file a declaration of candidacy by August 10th, any person <b>other than the incumbent</b> , may file between these dates. The extension is not applicable if there is no incumbent to be elected.
<b>AUG 13, 2018</b> E-85 Days EC §13307	<b>Last Day</b> for a candidate to withdraw their Statement of Qualifications. Once filed, the statement cannot be changed, only withdrawn. If the office has a filing extension, the last day to withdraw the statement of qualifications is August 15th.
<b>DEC 7, 2018</b> EC §10554	<b>Term of Office begins.</b> Prior to taking office, each elective officer shall take the official Oath of Office.
<b>JAN 7, 2018</b> HNC §6050, 6055, 6056	<b>Term of Office for Harbor Commissioners</b> begins at noon. Prior to taking office, each commissioner shall take the official oath and execute any bond required by the principal act.

\* Denotes a date that falls on a County holiday or weekend. Deadline extends until the next business day.  
 EC = Election Code      HNC = Harbors and Navigation Code      (E-) = Election Day Minus

TO: BOARD OF DIRECTOR

From: MARIO IGLESIAS  
GENERAL MANAGER

DATE: JUNE 1, 2018

**AGENDA ITEM**  
**D-5**  
**JUNE 13, 2018**

## **DECLARE WATER STORAGE TANK SURPLUS AND AUTHORIZE ITS SALE**

### **ITEM**

Consider request to declare the water storage tank at Blacklake surplus and authorize disposal by sale [RECOMMEND DECLARE WATER STORAGE TANK SURPLUS AND AUTHORIZE STAFF TO DISPOSE OF BY SALE].

### **BACKGROUND**

Government agencies that wish to dispose of obsolete equipment and other items need to declare that these items are surplus by the governing board prior to disposition of these items. The District's water storage tank at Blacklake is no longer needed or of practical use and staff requests that the Board declare it surplus and authorize disposal by sale.

The Blacklake water tank was acquired by the District from San Luis Obispo County in 1992. The steel tank is approximately 20 feet in height with a radius of 30 feet with a capacity of approximately 450,000 gallons. The tank was taken out of service when the District merged the Blacklake and Town Water Divisions in 2008 and hydraulically submerged the tank. The water tank is an obsolete element of the distribution system and serves no purpose, nor are there plans for future use of the facility.

### **FISCAL IMPACT**

Development of the staff report required budgeted staff time. Proceeds from the sale will be credited to the Water Fund.

### **STRATEGIC PLAN**

Goal 2. FACILITIES THAT ARE RELIABLE, ENVIRONMENTALLY SENSIBLE AND EFFICIENT. Plan, provide for and maintain District facilities and other physical assets to achieve reliable, environmentally sensible, and efficient District operations.

Goal 5. OPERATIONS. Maintain a proactive program to ensure readiness of systems and cost-effectiveness of operations.

### **RECOMMENDATION**

Staff recommends that the Board declare the water tank at Blacklake as surplus and authorize staff to dispose of by sale.

### **ATTACHMENTS**

None



TO: BOARD OF DIRECTORS

REVIEWED: MARIO IGLESIAS  
GENERAL MANAGER

FROM: LISA BOGNUDA  
FINANCE DIRECTOR

DATE: JUNE 8, 2018

**AGENDA ITEM  
E-1  
JUNE 13, 2018**

## **AUTHORIZE RECORDATION OF TAX LIENS FOR PROPERTIES IN ARREARS IN PAYMENT OF SOLID WASTE FEES**

### **ITEM**

Public Hearing – Authorize recordation of tax liens for properties in arrears in payment of solid waste fees. [RECOMMEND CONDUCT HEARING, AMEND GENERAL MANAGER'S REPORT IF NECESSARY, AND BY MOTION AND ROLL CALL VOTE ADOPT RESOLUTION APPROVING GENERAL MANAGER'S REPORT AND AUTHORIZING RECORDATION OF LIENS]

### **BACKGROUND**

On August 10, 2005, the District adopted Ordinance No. 2005-104. This Ordinance made trash collection within the District mandatory. In addition, the Ordinance incorporated the procedures of Section 61621.2 of the Government Code (now Government Code Section 61115(3)(b)) for the collection of delinquent solid waste charges on the tax rolls. Section 7.09.020(A) of the District Code provides:

Upon receipt of the information identified in Section 7.09.010 of this chapter, the District will implement the collection procedures identified in Section 61621.2 of the Government Code for accounts that have accrued a delinquency during the last twelve months.

District Staff has coordinated with South County Sanitary to follow the required procedures.

1. On or about March 18, 2018, South County Sanitary sent certified letters to each delinquent account giving a 45-day notice to pay pursuant to District Code Section 7.09.010. The letter also stated that non-payment may result in the Nipomo Community Services District placing a lien on owner's property and collection of the amount owing with general taxes.
2. On May 1, 2018, South County Sanitary provided the District with the listing of delinquent accounts.
3. On May 2, 2018, Nipomo Community Services District sent a Notice of Public Hearing to each delinquent property owner.
4. On May 30, 2018 and June 6, 2018, the Notice of Public Hearing was published in the Santa Maria Times.
5. Property Owners that have paid by June 7, 2018, have been removed from the listing in Exhibit A, Unpaid Solid Waste Collection Charges.

Now is the time and place for the public hearing for the Board to confirm the report for collection of the charges on the 2018-2019 tax roll and to give opportunity for filing objections and for the presentation of testimony or other evidence concerning said report.

**RECOMMENDATION**

Conduct a public hearing, consider testimony, amend Exhibit A if necessary, and by motion and roll call vote, adopt Resolution 2018-XXXX Solid Waste including Exhibit "A" authorizing recordation of solid waste collection liens.

**ATTACHMENTS**

- A. Resolution 2018-XXXX Solid Waste

JUNE 13, 2018

ITEM E-1

ATTACHMENT A

**NIPOMO COMMUNITY SERVICES DISTRICT  
RESOLUTION NO. 2018-XXXX**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF  
THE NIPOMO COMMUNITY SERVICES DISTRICT  
CONFIRMING REPORT OF DISTRICT GENERAL MANAGER  
AND ORDERING THE COLLECTION OF UNPAID  
SOLID WASTE COLLECTION CHARGES ON THE TAX ROLL**

**WHEREAS**, the Nipomo Community Services District ("District") makes the following findings of fact:

A. The District is duly authorized to provide its residents with solid waste collection services ("Solid Waste Collection Services").

B. On August 10, 2005, the District duly adopted Ordinance No. 2005-104 that incorporates the procedures of Section 61621.2 of the Government Code (now Government Code §61115(b)) for the collection of delinquent solid waste charges on the tax rolls. Section 7.09.020 (A) of the District Code provides:

A. Upon receipt of the information identified in Section 7.09.010 of this chapter, the District will implement the collection procedures identified in Section 61115(b) of the Government Code for accounts that have accrued a delinquency during the last twelve months.

C. The Franchisee who provides Solid Waste Collection Services, has provided notice to delinquent service accounts pursuant to District Code §7.09.010.

D. The District General Manager has prepared and filed a report ("Report") that describes each affected parcel of real property and the amount of charges and delinquencies for each affected parcel for the year. Said Report is attached hereto as Exhibit "A" and incorporated herein by this reference.

E. The District General Manager, pursuant to Section 6066 of the Government Code, has published notice of the filing of the Report and of the time and place of a public hearing on the report, and has caused notice in writing to be mailed to the owner of each affected parcel as shown on the last equalized Assessment Roll available on the date the Report was prepared, at the address shown on the Assessment Roll or as known to the General Manager.

F. On June 13, 2018, a public hearing was held before the District Board at which time all interested persons were given the opportunity to object or protest the Report, or any portions thereof.

**NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED** by the Board of Directors of the Nipomo Community Services District as follows:

1. Each of the above findings is true and correct and incorporated herein by this reference.

2. That the Report (Exhibit "A"), as submitted and revised, by the Board of Directors, is hereby confirmed and adopted.

NIPOMO COMMUNITY SERVICES DISTRICT  
RESOLUTION NO. 2018-XXXX

A RESOLUTION OF THE BOARD OF DIRECTORS OF  
THE NIPOMO COMMUNITY SERVICES DISTRICT  
CONFIRMING REPORT OF DISTRICT GENERAL MANAGER  
AND ORDERING THE COLLECTION OF UNPAID  
SOLID WASTE COLLECTION CHARGES ON THE TAX ROLL

3. The charges as described in the Report, as revised, shall constitute a lien on the parcel of real property for which said charges are delinquent and unpaid.

4. On or before August 15, 2018, the District General Manager shall file with the County Auditor a copy of this Resolution and Report showing the unpaid charges as required by Section 61115 (b) of the Government Code.

5. Pursuant to Government Code §61115 (b), the County Auditor shall enter the amount of charges and penalties against each of the affected parcel of real property as they appear on the current Assessment Roll. The County Tax Collector shall include the amount of the charges on the tax bills for each affected parcel of real property and collect the charges in the same manner as property taxes.

Upon motion of Director \_\_\_\_, seconded by Director \_\_\_\_, and on the following roll call vote, to wit:

**AYES:**  
**NOES:**  
**ABSENT:**  
**CONFLICT:**

the foregoing Resolution is hereby passed and adopted this 13<sup>th</sup> day of June 2018.

\_\_\_\_\_  
**ED EBY**  
President of the Board

ATTEST:

APPROVED AS TO FORM AND LEGAL  
EFFECT:

\_\_\_\_\_  
**MARIO IGLESIAS**  
General Manager and Secretary to the Board

\_\_\_\_\_  
**WHITNEY G. McDONALD**  
District Legal Counsel

NIPOMO COMMUNITY SERVICES DISTRICT  
RESOLUTION NO.2018-XXXX

A RESOLUTION OF THE BOARD OF DIRECTORS OF  
THE NIPOMO COMMUNITY SERVICES DISTRICT  
CONFIRMING REPORT OF DISTRICT GENERAL MANAGER  
AND ORDERING THE COLLECTION OF UNPAID  
SOLID WASTE COLLECTION CHARGES ON THE TAX ROLL

**EXHIBIT "A"**  
**UNPAID SOLID WASTE COLLECTION CHARGES**

	Property Owner	Service Address	Assessor Parcel Number	Total
1	FOX, VICTORIA	112 E BENNETT ST	090-084-023	370.60
2	HERNANDEZ, ALMA	189 JEROME CT	092-575-005	238.04
3	HEIRS OF CELIA GONZALES	499 S OAKGLEN AVE	092-282-003	258.74
4	PADILLA, LUIS ALBERTO & MARIA	372 N MALLAGH ST	090-364-010	258.74
5	BREMNER, TERRY	648 BARBERRY WAY	091-413-016	258.74
6	CARPER, CLIFTON W	189 E TEFFT ST	090-382-017	258.74
7	EVERT, MIKE	254 TREVINO DR	091-372-016	258.74
8	GONZALES, JOHN	542 MACAW CT	092-383-009	258.74
9	VOGELSANG, CHARLES S	210 E TEFFT ST	090-372-019	190.20
			<b>TOTAL</b>	<b>\$2,351.28</b>

TO: BOARD OF DIRECTORS

REVIEWED: MARIO IGLESIAS  
GENERAL MANAGER

FROM: LISA BOGNUDA  
FINANCE DIRECTOR

DATE: JUNE 8, 2018

**AGENDA ITEM  
E-2  
JUNE 13, 2018**

**AUTHORIZE COLLECTION OF FISCAL YEAR 2018-2019  
BLACKLAKE STREET LIGHTING DISTRICT ASSESSMENTS**

**ITEM**

Public Hearing and authorize collection of FY 2018-2019 Blacklake Street Lighting District Assessments. [RECOMMEND CONDUCT HEARING, AMEND ASSESSMENT REPORT IF NECESSARY AND BY MOTION AND ROLL CALL VOTE ADOPT RESOLUTION APPROVING ASSESSMENT REPORT AND AUTHORIZING COLLECTION OF ASSESSMENTS]

**BACKGROUND**

The District has provided street lighting services to Blacklake Village since annexing the area in 1992. Upon annexation, the District took over the developer-petitioned assessment district formed by the County. In order to maintain the street lighting, an annual assessment is levied on each parcel for the service rendered. The proposed annual assessment for 2018-2019 fiscal year is \$50.00, which is the approved maximum assessment of \$50.00<sup>1</sup> per parcel. Note, San Luis Obispo County adds \$2.00 per parcel handling fee for processing the property tax collection, making the total proposed annual assessment billed to each parcel owner \$52.00.

History of per parcel assessment:

Year	Charge	County Fee	Total
1992-93	\$48.00	\$2.00	\$50.00
1993-94	\$50.00	\$2.00	\$52.00
1994-95	\$48.00	\$2.00	\$50.00
1995-96	\$40.00	\$2.00	\$42.00
1996-97 to 2012-13	\$34.00	\$2.00	\$36.00
2013-14 to 2016-17	\$44.00	\$2.00	\$46.00
2017-18	\$44.00	\$2.00	\$46.00

The Blacklake Street Lighting Fund budget for 2018-2019 is as follows:

<b><u>REVENUES</u></b>	
Street lighting assessment proceeds	\$27,850
<b><u>EXPENDITURES</u></b>	
Insurance	\$500
Public and Legal Notices	\$2,300
Electricity	\$28,700
Administrative Fee	\$500

<sup>1</sup> Not including County administrative fee.

Total expenditures	\$28,870
Net Operating Surplus/(Deficit)	(\$4,150)
Interest earnings	\$300
Net Results from Operations	(\$3,850)
Reasonable Reserves	
Estimated cash balance 7/1/18	\$21,400
Net Results from Operations	(3,850)
Estimated cash balance 7/1/19	\$17,550
Cash Reserve Goal	\$30,000

Exhibit A to the attached proposed Resolution is the Annual Engineer's Report that provides a listing of Assessor Parcel Numbers and street addresses with the proposed FY 2018-2019 street lighting assessments.

The Notice of Public Hearing was published in the Santa Maria Times, on May 30 and June 6, 2018, in accordance with Section 6066 of the Government Code.

Now is the time and place for the public hearing for the Board to confirm the report for collection of the assessments on the 2018-2019 tax roll and to give opportunity for filing objections and for the presentation of testimony or other evidence concerning said report. The attached Resolution is presented for the Board's review, approval and adoption.

**RECOMMENDATION**

Conduct a public hearing, consider testimony, amend Exhibit A if necessary, and by motion and roll call vote, adopt Resolution No. 2018-XXXX authorizing collection of Blacklake Street Lighting assessments for fiscal year 2018-2019.

**ATTACHMENT**

- A. Resolution 2018-XXXX Blacklake Street Lighting with Exhibit A – Annual Engineer's Report



JUNE 13, 2018

ITEM E-2

ATTACHMENT A

**NIPOMO COMMUNITY SERVICES DISTRICT  
RESOLUTION NO. 2018-XXXX**

**A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE NIPOMO COMMUNITY SERVICES DISTRICT  
PROVIDING FOR THE COLLECTION OF STREET LIGHT CHARGES ON  
THE SAN LUIS OBISPO COUNTY TAX ROLLS FOR MAINTENANCE AND  
OPERATION OF EXISTING PUBLIC STREET LIGHTS IN THE  
BLACKLAKE VILLAGE**

**WHEREAS**, the Nipomo Community Services District ("NCS D") is a community services district organized under California Law under Govt. Code § 61000 et. seq.; and

**WHEREAS**, pursuant to Govt. Code § 61100(g) NCS D has the power to acquire, construct, improve, maintain and operate street lighting and landscaping on public property, public rights-of-way and public easements; and

**WHEREAS**, on October 15, 1992, Local Area Formation Commission for the County of San Luis Obispo ("LAFCO") approved Resolution No. 92-19, entitled "A RESOLUTION MAKING DETERMINATION APPROVING THE REORGANIZATION INVOLVING DETACHMENT OF TERRITORY FROM COUNTY SERVICE AREA NO. 1-G AND ANNEXATION NO. 7 (BLACKLAKE GOLF COURSE AND COUNTRY CLUB) TO THE NIPOMO COMMUNITY SERVICES DISTRICT ("Resolution 92-19"); and

**WHEREAS**, Condition 3A of Resolution 92-19 provides that the NCS D will provide all three services then provided by County Service Area No. 1-G ("CSA No. 1-G"): water, sewer, and street lighting; and

**WHEREAS**, Condition 3F of Resolution 92-19 provides that NCS D shall succeed to all rights, duties and obligations of CSA No. 1-G with respect to the enforcement of performance or payment of any outstanding contracts and obligations of CSA No. 1-G; and

**WHEREAS**, Condition 3H of Resolution 92-19 authorizes the NCS D to continue to levy, fix and collect any special, extraordinary or additional taxes, assessments, service charges and rates which were levied, fixed and/or collected by CSA No. 1-G; and

**WHEREAS**, on July 28, 1992, the Board of Supervisors of the County of San Luis Obispo ("County") adopted Resolution No. 92-349 ("Resolution 92-349"), establishing the annual service charge for CSA No. 1-G at \$48 per parcel and providing that said service charge shall appear on the tax bill of each parcel within the CSA and collected at the same time and in the same manner as ad valorem taxes; and

**WHEREAS**, public notice of this public hearing on the collection of the annual charge has been given in accordance with Section 6066 of the Government Code as specified under Resolution 92-349; and

**WHEREAS**, the General Manager has prepared and filed written reports specifying each parcel (attached as Exhibit "A") receiving extended service and the amount of the annual charge for that service; and

**WHEREAS**, based on the General Manager's Report, the Staff Report and public testimony, the Board makes all the following findings:

NIPOMO COMMUNITY SERVICES DISTRICT  
RESOLUTION NO. 2018-XXXX

A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE NIPOMO COMMUNITY SERVICES DISTRICT  
PROVIDING FOR THE COLLECTION OF STREET LIGHT CHARGES ON  
THE SAN LUIS OBISPO COUNTY TAX ROLLS FOR MAINTENANCE AND  
OPERATION OF EXISTING PUBLIC STREET LIGHTS IN THE  
BLACKLAKE VILLAGE

- A. That the proposed charges do not exceed the reasonable costs of providing the services,
- B. That CSA No. 1-G was formed pursuant to a petition signed by the owners within the Blacklake Specific Plan; and
- C. The written report does not recommend an increase in the annual charge above the amount of the approved maximum charge approved by the County in 1992.

**WHEREAS**, based on the above findings, the charges for fiscal year 2018-2019 are exempt from the procedures and approval processes of Proposition 218; and

**WHEREAS**, this is the time and place for the public hearing for the Board to confirm the reports for collection of service charges on the 2018-2019 tax bills as specified in the General Manager's Report and staff reports and to give opportunity for filing objections and for presentation of testimony or other evidence concerning said reports; and

**WHEREAS**, it is in the public interest that the owners of property in said Blacklake Development pay the cost of said service therein; and

**WHEREAS**, Resolutions 92-19 and 92-349 provide for the manner of collection of the service charges and provides that those charges shall be collected on the County tax rolls.

**NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED** by the Board of Directors of the Nipomo Community Services District as follows:

- Section 1. That the recitals set forth are true, correct and valid.
- Section 2. The Board of Directors of NCS D fixes the street lighting charge at \$50.00 and recognizes a SLO County Administrative charge of \$2.00 for a total charge of \$52.00 per year, which charge does not exceed the approved maximum annual charge of \$50.00 per parcel.
- Section 3. That said service charge is directly proportionate to the benefit to each parcel from the services rendered.
- Section 4. That the charges as confirmed shall appear as separate items on the tax bill of each parcel of real property listed in said General Manager's and staff report, and such charges shall be collected at the same time and in the same manner as ordinary ad valorem taxes are collected, and are subject to the same penalties and the same procedures and sale in case of delinquency as provided for such taxes.
- Section 5. The Tax Collector of the San Luis Obispo County is hereby authorized to collect the street lighting charges on the property tax bill.
- Section 6. This resolution is adopted by a majority of all members of the Board of Directors of the District.

NIPOMO COMMUNITY SERVICES DISTRICT  
RESOLUTION NO. 2018-XXXX

A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE NIPOMO COMMUNITY SERVICES DISTRICT  
PROVIDING FOR THE COLLECTION OF STREET LIGHT CHARGES ON  
THE SAN LUIS OBISPO COUNTY TAX ROLLS FOR MAINTENANCE AND  
OPERATION OF EXISTING PUBLIC STREET LIGHTS IN THE  
BLACKLAKE VILLAGE

On the motion Director \_\_\_\_, seconded by Director \_\_\_\_ and on the following roll call vote, to wit:

**AYES:**  
**NOES:**  
**ABSENT:**  
**ABSTAIN:**

the foregoing resolution is hereby passed and adopted this 13th day of June 2018.

\_\_\_\_\_  
**ED EBY**  
President of the Board

ATTEST:

APPROVED AS TO FORM AND LEGAL  
EFFECT:

\_\_\_\_\_  
**MARIO IGLESIAS**  
General Manager and Secretary to the Board

\_\_\_\_\_  
**WHITNEY G. McDONALD**  
District Legal Counsel

**NIPOMO COMMUNITY SERVICES DISTRICT  
RESOLUTION NO. 2018-XXXX**

**A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE NIPOMO COMMUNITY SERVICES DISTRICT  
PROVIDING FOR THE COLLECTION OF STREET LIGHT CHARGES ON  
THE SAN LUIS OBISPO COUNTY TAX ROLLS FOR MAINTENANCE AND  
OPERATION OF EXISTING PUBLIC STREET LIGHTS IN THE  
BLACKLAKE VILLAGE**

**EXHIBIT A**

**FY 2018-2019**

**ANNUAL ENGINEER'S REPORT**

**BLACKLAKE VILLAGE STREET LIGHTING**

**ASSESSMENT DISTRICT**

**Nipomo Community Services District  
County of San Luis Obispo  
State of California**

**FINAL**

**JUNE 13, 2018**

**Prepared By:**

**Nipomo Community Services District**

**FY 2018-2019**

**BLACKLAKE VILLAGE STREET LIGHTING  
ASSESSMENT DISTRICT**

The undersigned respectfully submits the enclosed Engineer's Report on the 13<sup>TH</sup> day of June, 2018.

By: \_\_\_\_\_  
Peter V. Sevcik, P.E.  
Director of Engineering and Operations  
RCE 60411, Expires 06-30-18

I HEREBY CERTIFY that the enclosed Engineer's Report, together with the Assessment and Assessment Diagram thereto attached, was approved and confirmed by the Board of Directors of the Nipomo Community Services District on the 13<sup>TH</sup> day of June, 2018.

By: \_\_\_\_\_  
Secretary of the Nipomo Community Services  
District

I HEREBY CERTIFY that the enclosed Engineer's Report, together with the Assessment and Assessment Diagram thereto attached, was filed with the County Auditor of the County of San Luis Obispo on the \_\_\_\_ day of \_\_\_\_\_, 2018.

By: \_\_\_\_\_  
Secretary of the Nipomo Community Services  
District

**FY 2018-2019 ANNUAL ENGINEER'S REPORT**  
**BLACKLAKE VILLAGE STREET LIGHTING ASSESSMENT DISTRICT**  
**ANNUAL ASSESSMENT**

The Director of Engineering & Operations of the Nipomo Community Services District, (“NCSD”) makes this annual Engineer’s Report for the Blacklake Village Street Lighting Assessment District for Fiscal Year 2018-2019.

Background

NCSD has provided street lighting services to Blacklake Village from the time NCSD took over a developer-petitioned assessment district formed by the County. In order to maintain the street lighting, an annual assessment is levied on each parcel for the service rendered. The approved maximum annual assessment is \$50.00<sup>1</sup> per parcel.

The chart below shows the history of per parcel annual assessment:

<u>Fiscal Years</u>	<u>Charge</u>	<u>County Fee</u>	<u>Total</u>
1992-93	\$48.00	\$2.00	\$50.00
1993-94	\$50.00	\$2.00	\$52.00
1994-95	\$48.00	\$2.00	\$50.00
1995-96	\$40.00	\$2.00	\$42.00
1996-97 through 2012-13	\$34.00	\$2.00	\$36.00
2013-2014	\$44.00	\$2.00	\$46.00
2014-2015	\$44.00	\$2.00	\$46.00
2015-2016	\$44.00	\$2.00	\$46.00
2016-2017	\$44.00	\$2.00	\$46.00
2017-2018	\$44.00	\$2.00	\$46.00

An Engineer’s Report is prepared in order to determine a budget and levy and collect assessments for the following fiscal year. No changes to the boundaries or annexations have occurred within the past fiscal year. The proposed annual assessment for 2018-2019 fiscal year will increase from \$44.00 to \$50.00, which is the approved maximum assessment of \$50.00.<sup>1</sup> Note San Luis Obispo County adds \$2.00 per parcel handling fee for processing the property tax collection, making the total proposed annual assessment billed to each parcel owner \$46.00.

The proposed total FY 2018-2019 budget of \$32,000 will be funded from the annual assessments and cash reserves.

*Effects of Proposition 218 (Right to Vote on Taxes Act)* - The Blacklake Village Street Lighting Assessment District is exempt from the procedural requirements of Article XIID of the California Constitution by virtue of Government Code Section 53753.5(b)(1) which exempts assessments for

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<sup>1</sup> Not including County administrative fee.

the maintenance expenses of streets. Maintenance expenses are defined to include the cost of electrical current. In as much as lights are an integral part of the street, the cost of maintenance of the lights is exempt. The Assessment District is also exempt by virtue of Government Code Section 53753.5(b)(2) which exempts assessments imposed pursuant to a petition signed by the persons owning all of the parcels subject to the assessment at the time the assessment is initially imposed. Any subsequent assessment methodology change to increase the assessment, or increase to the assessment beyond the adopted assessment formula or range of assessments, shall be subject to the procedures and approval process set forth in Section 4 of Article XIID of the California Constitution.

#### FY 2018-2019 Engineer's Report Format

This FY 2018-2019 Engineer's Report consists of five (5) Parts as follows:

PART A - Work to be Performed (Page 3) - This portion of the Engineer's Report describes the work to be done, including any plans and specifications that may be needed for the installation of streetlight improvements. If plans and specifications exist, they are filed with the Secretary. Although separately bound, the plans and specifications are part of this Engineer's Report and are included in it by reference.

PART B - Budget Cost Estimate (Page 4) - Budget cost estimates associated with the operations and maintenance of the described Blacklake Village streetlight improvements. In addition to an overall budget summary, a detailed FY 2018-2019 Budget and Summary of Fund Balance sheet are provided.

PART C - Method of Apportionment of Assessment (Page 5) - A statement of the method used by the Engineer to determine the proposed amount to be assessed against each parcel within the Assessment District.

PART D - Assessment Roll (Pages 6-20) - A spreadsheet listing of FY 2018-2019 assessments on each benefited parcel of land within the Assessment District. The FY 2018-2019 assessment amount is the estimated cost each parcel (Assessor Parcel Number or APN) will contribute towards the operation and maintenance of the Blacklake Village streetlight system within the Assessment District for FY 2018-2019, along with the addresses of each APN, as shown on the last equalized assessment roll for taxes.

PART E - Assessment Diagram (Page 22) - The Assessment Diagram (map) showing all of the parcels of real property within the Assessment District.



## **PART A**

### **FY 2018-2019 WORK TO BE PERFORMED**

The Assessment District is proposing to operate and maintain the Blacklake Village streetlight system located in the public rights-of-way. Maintenance may include replacement of damaged facilities and other allowable items for the life of the Assessment District. Since the Assessment District proposes to operate and maintain street lighting facilities (not to construct new lights), no plans and specifications are associated with FY 2018-2019 Engineer's Report.

## PART B

### FY 2018-2019 BUDGET COST ESTIMATE SUMMARY

Part B includes the detailed budget for FY 2018-2019 for all the costs associated with the operation and maintenance of the streetlight system and a summary of the fund balance for the Assessment District. The total budget summary for FY 2018-2019 for the Blacklake Village Street Lighting Assessment District is as follows:

The total proposed FY 2018-2019 budget is \$32,000. The total estimated revenue generated from the proposed FY 2018-2019 assessments is \$27,850. The proposed FY 2018-2019 assessment to levy and collect is \$50.00 per parcel.

	<u>Budget 2017-2018</u>	<u>Est Actual 2017-2018</u>	<u>Budget 2018-2019</u>
<b>REVENUES</b>			
Street lighting assessment proceeds	\$24,508	\$24,508	\$27,850
<b>EXPENDITURES</b>			
Insurance	500	500	500
Prop 218 Initiation and Proceedings	0	0	1,800
Public & Legal Notice	150	150	500
Administration	500	500	500
Electricity	<u>27,720</u>	<u>27,900</u>	<u>28,700</u>
Total expenditures	<u>(28,870)</u>	<u>(29,050)</u>	<u>(32,000)</u>
Net Operating Surplus (Deficit)	(4,362)	(4,542)	(4,150)
Plus Interest earnings	<u>200</u>	<u>160</u>	<u>300</u>
Net surplus (deficit) from operations	<u>(4,162)</u>	<u>(\$4,382)</u>	<u>(3,850)</u>
<u>Reasonable reserve</u>			
Estimated cash balance 7/1	\$26,000	\$26,000	\$21,400
Net surplus (deficit) from operations	<u>(4,162)</u>	<u>(4,382)</u>	<u>(3,850)</u>
Estimated cash balance 6/30	<u>\$21,838</u>	<u>\$21,618</u>	<u>\$17,550</u>
Cash Reserve Goal <sup>1</sup>	<u>\$30,000</u>	<u>\$30,000</u>	<u>\$30,000</u>
Assessment Revenues	\$24,508	\$24,508	\$27,850
Number of Parcels	557	557	557
Assessment per Parcel	\$44	44	\$50
County Charge	<u>2</u>	<u>2</u>	<u>2</u>
Total Assessment per parcel	\$46	\$46	\$52

<sup>1</sup> In accordance with the Reserve Policy adopted by the Nipomo Community Services District Board in 2012, the target fund balance reserve for Blacklake Village Street Lighting Assessment District is \$30,000. Reserve is for anticipated increases in energy costs, system maintenance and system repair/replacement.

## **PART C**

### **METHOD OF APPORTIONMENT OF ASSESSMENT FOR FY 2018-2019**

The following is a brief description of the manner that the annual assessment has been apportioned (spread) to each parcel in the Blacklake Village Lighting Assessment District:

The method of spread utilized equates all parcels within the Blacklake Village Area to an Equivalent Single Family Dwelling (ESD) unit use, or portion thereof. There are 555 single family dwelling parcels within the District, each with one unit of benefit and 2 commercial/other parcels within the District, each with one unit of benefit. Each and every property receives a special benefit from the street lights being maintained and energized nightly; by increased driving safety within the District limits, by increased pedestrian safety when traveling at night and by increased personal property safety from the presence of lit areas.

Once the total number of ESD units is determined for the entire Assessment District, the total number of use units shall be divided into the Blacklake Village street lighting maintenance budget for FY 2018-2019 (see Part B). This will result in the proposed annual assessment per ESD unit for the upcoming fiscal year. The annual assessment per use unit shall be multiplied by the total ESD units established for each parcel, or portion thereof, (being one unit for each single family dwelling parcel and one unit for each commercial/other) to determine the proposed total annual assessment for each parcel within the Assessment District (see Part D).

No charges shall be imposed upon a federal, state or local government agency property that does not receive a benefit from street lights, upon a parcel without a dwelling used exclusively for greenbelt or open space, or upon the common area of any planned unit development. By virtue of the fact that this existing Lighting District is exempt from the operation of Proposition 218, Article XIID, Section 5(a), public agency property that was not assessed in previous years shall not require any action to be included in the Assessment District as long as the assessment is not increased. Future increases of assessments would be cause to assess the public properties that would be included in a re-spread of the District. In addition, whenever a railroad, gas, water, or electric utility right-of-way or electric line right-of-way is included within the assessment district, the railroad, gas, water, or electric utility right-of-way or electric line right-of-way shall be subject to charges within the assessment district only if, and to the extent that, it is found that it will benefit from the provision of street lights, and the railroad, gas, water, or electric utility right-of-way or electric line right-of-way shall be subject to the same penalties, and the same procedures and sale, in case of delinquency as other properties within the Assessment District.

**PART D**

**FY 2018-2019 ASSESSMENT ROLL**

As described in Part B the proposed total assessment revenues for FY 2018-2019 for the Blacklake Village Lighting Assessment District are \$27,850. A total of 557 parcels (or equivalent single family dwelling units and commercial/other) at \$50.00 per parcel plus \$2 for County parcel handling fee, for a total amount of \$52.00, are estimated for FY 2018-2019. The individual assessment for each parcel is listed in the following pages. The lines and dimensions of each parcel are shown on the map in the office of the NCSD and the County of San Luis Obispo. The addresses of each of the property owners as shown on the County of San Luis Obispo Assessor's Tax Assessment Roll have been keyed to the special assessment number (Assessor Parcel Number) as shown on the FY 2018-2019 Assessment Roll.

	Parcel Number	SERVICE ADDRESS	ASSESSMENT
1	91243001	645 BLACK RIDGE LN	\$50.00
2	91243002	635 BLACK RIDGE LN	\$50.00
3	91243003	625 BLACK RIDGE LN	\$50.00
4	91243004	615 BLACK RIDGE LN	\$50.00
5	91243005	605 BLACK RIDGE LN	\$50.00
6	91243006	600 BLACK RIDGE LN	\$50.00
7	91243007	610 BLACK RIDGE LN	\$50.00
8	91243008	620 BLACK RIDGE LN	\$50.00
9	91243009	630 BLACK RIDGE LN	\$50.00
10	91243010	640 BLACK RIDGE LN	\$50.00
11	91243013	606 SHELTER RIDGE	\$50.00
12	91243014	1120 REDBERRY PLACE	\$50.00
13	91243015	1130 REDBERRY PLACE	\$50.00
14	91243016	1140 REDBERRY PLACE	\$50.00
15	91243017	1150 REDBERRY PLACE	\$50.00
16	91243018	1160 REDBERRY PLACE	\$50.00
17	91243019	1070 REDBERRY PLACE	\$50.00
18	91243020	1180 REDBERRY PLACE	\$50.00
19	91243021	1190 REDBERRY PLACE	\$50.00
20	91243022	680 SHELTER RIDGE	\$50.00
21	91243023	660 SHELTER RIDGE	\$50.00
22	91243024	650 SHELTER RIDGE	\$50.00
23	91243025	644 SHELTER RIDGE	\$50.00
24	91243026	640 SHELTER RIDGE	\$50.00
25	91243027	638 SHELTER RIDGE	\$50.00
26	91243028	626 SHELTER RIDGE	\$50.00
27	91243029	616 SHELTER RIDGE	\$50.00
28	91243030	605 SHELTER RIDGE	\$50.00

**PART D**

**FY 2018-2019 ASSESSMENT ROLL**

29	91243031	611	SHELTER RIDGE	\$50.00
30	91243032	617	SHELTER RIDGE	\$50.00
31	91243033	625	SHELTER RIDGE	\$50.00
32	91243034	629	SHELTER RIDGE	\$50.00
33	91243035	635	SHELTER RIDGE	\$50.00
34	91243036	641	SHELTER RIDGE	\$50.00
35	91243037	649	SHELTER RIDGE	\$50.00
36	91243038	655	SHELTER RIDGE	\$50.00
37	91243039	661	SHELTER RIDGE	\$50.00
38	91243040	665	SHELTER RIDGE	\$50.00
39	91243041	673	SHELTER RIDGE	\$50.00
40	91243042	679	SHELTER RIDGE	\$50.00
41	91243043	685	SHELTER RIDGE	\$50.00
42	91244001	650	BLACK RIDGE LN	\$50.00
43	91244002	660	BLACK RIDGE LN	\$50.00
44	91244003	670	BLACK RIDGE LN	\$50.00
45	91244004	680	BLACK RIDGE LN	\$50.00
46	91244005	690	BLACK RIDGE LN	\$50.00
47	91244006	695	BLACK RIDGE LN	\$50.00
48	91244007	685	BLACK RIDGE LN	\$50.00
49	91244008	675	BLACK RIDGE LN	\$50.00
50	91244009	665	BLACK RIDGE LN	\$50.00
51	91244010	655	BLACK RIDGE LN	\$50.00
52	91244011	660	SOUTHRIDGE LN	\$50.00
53	91244012	670	SOUTHRIDGE LN	\$50.00
54	91244013	680	SOUTHRIDGE LN	\$50.00
55	91244014	690	SOUTHRIDGE LN	\$50.00
56	91244015	695	SOUTHRIDGE LN	\$50.00
57	91244016	1111	MIDDLE RIDGE	\$50.00
58	91244017	675	SOUTHRIDGE LN	\$50.00
59	91244018	665	SOUTHRIDGE LN	\$50.00
60	91244019	655	SOUTHRIDGE LN	\$50.00
61	91244022	695	MISTY GLEN PL	\$50.00
62	91244023	687	MISTY GLEN PL	\$50.00
63	91244024	679	MISTY GLEN PL	\$50.00
64	91244025	671	MISTY GLEN PL	\$50.00
65	91244026	663	MISTY GLEN PL	\$50.00
66	91244027	655	MISTY GLEN PL	\$50.00
67	91244028	650	MISTY GLEN PL	\$50.00

**PART D**

**FY 2018-2019 ASSESSMENT ROLL**

68	91244029	660	MISTY GLEN PL	\$50.00
69	91244030	670	MISTY GLEN PL	\$50.00
70	91244031	676	MISTY GLEN PL	\$50.00
71	91246001	1025	SUNDAY DR	\$50.00
72	91246003	608	MISTY GLEN PL	\$50.00
73	91246004	612	MISTY GLEN PL	\$50.00
74	91246005	1020	SUNDAY DR	\$50.00
75	91246006	1014	SUNDAY DR	\$50.00
76	91246007	616	MISTY GLEN PL	\$50.00
77	91246008	1015	SUNDAY DR	\$50.00
78	91246009	1011	SUNDAY DR	\$50.00
79	91246010	630	MISTY GLEN PL	\$50.00
80	91246011	640	MISTY GLEN PL	\$50.00
81	91246012	635	MISTY GLEN PL	\$50.00
82	91246013	625	MISTY GLEN PL	\$50.00
83	91246014	1009	SUNDAY DR	\$50.00
84	91246015	1005	SUNDAY DR	\$50.00
85	91246017	1006	SUNDAY DR	\$50.00
86	91246018	615	MISTY GLEN PL	\$50.00
87	91246019	611	MISTY GLEN PL	\$50.00
88	91246020	605	MISTY GLEN PL	\$50.00
89	91246025	1050	WILLOW RD	\$50.00
90	91246026	1030	SUNDAY DR	\$50.00
91	91246029	1001	SUNDAY DR	\$50.00
92	91410001	559	WOODGREEN WAY	\$50.00
93	91410002	555	WOODGREEN WAY	\$50.00
94	91410003	551	WOODGREEN WAY	\$50.00
95	91410004	547	WOODGREEN WAY	\$50.00
96	91410005	543	WOODGREEN WAY	\$50.00
97	91410006	539	WOODGREEN WAY	\$50.00
98	91410007	535	WOODGREEN WAY	\$50.00
99	91410008	531	WOODGREEN WAY	\$50.00
100	91410009	527	WOODGREEN WAY	\$50.00
101	91410010	523	WOODGREEN WAY	\$50.00
102	91410011	519	WOODGREEN WAY	\$50.00
103	91410012	515	WOODGREEN WAY	\$50.00
104	91410013	511	WOODGREEN WAY	\$50.00
105	91410014	507	WOODGREEN WAY	\$50.00
106	91410015	487	MISTY VIEW WAY	\$50.00

**PART D**

**FY 2018-2019 ASSESSMENT ROLL**

107	91410016	524	WOODGREEN WAY	\$50.00
108	91410017	528	WOODGREEN WAY	\$50.00
109	91410018	532	WOODGREEN WAY	\$50.00
110	91410019	536	WOODGREEN WAY	\$50.00
111	91410020	540	WOODGREEN WAY	\$50.00
112	91410021	542	WOODGREEN WAY	\$50.00
113	91410022	548	WOODGREEN WAY	\$50.00
114	91410023	550	WOODGREEN WAY	\$50.00
115	91410024	554	WOODGREEN WAY	\$50.00
116	91410025	558	WOODGREEN WAY	\$50.00
117	91410026	560	WOODGREEN WAY	\$50.00
118	91410027	561	MISTY VIEW WAY	\$50.00
119	91410028	557	MISTY VIEW WAY	\$50.00
120	91410029	549	MISTY VIEW WAY	\$50.00
121	91410030	545	MISTY VIEW WAY	\$50.00
122	91410031	537	MISTY VIEW WAY	\$50.00
123	91410032	535	MISTY VIEW WAY	\$50.00
124	91410033	529	MISTY VIEW WAY	\$50.00
125	91410034	525	MISTY VIEW WAY	\$50.00
126	91410035	519	MISTY VIEW WAY	\$50.00
127	91410036	515	MISTY VIEW WAY	\$50.00
128	91410037	511	MISTY VIEW WAY	\$50.00
129	91410038	491	MISTY VIEW WAY	\$50.00
130	91410039	486	MISTY VIEW WAY	\$50.00
131	91410040	490	MISTY VIEW WAY	\$50.00
132	91410041	494	MISTY VIEW WAY	\$50.00
133	91410042	498	MISTY VIEW WAY	\$50.00
134	91410043	502	MISTY VIEW WAY	\$50.00
135	91410044	506	MISTY VIEW WAY	\$50.00
136	91410045	510	MISTY VIEW WAY	\$50.00
137	91410046	514	MISTY VIEW WAY	\$50.00
138	91410047	518	MISTY VIEW WAY	\$50.00
139	91410048	522	MISTY VIEW WAY	\$50.00
140	91410049	526	MISTY VIEW WAY	\$50.00
141	91410050	530	MISTY VIEW WAY	\$50.00
142	91410051	534	MISTY VIEW WAY	\$50.00
143	91410052	538	MISTY VIEW WAY	\$50.00
144	91410053	542	MISTY VIEW WAY	\$50.00
145	91410054	546	MISTY VIEW WAY	\$50.00

**PART D**

**FY 2018-2019 ASSESSMENT ROLL**

146	91410055	550 MISTY VIEW WAY	\$50.00
147	91410058	554 MISTY VIEW WAY	\$50.00
148	91411006	1490 GOLF COURSE LN	\$50.00
149	91412001	1337 BLACK SAGE CIR	\$50.00
150	91412002	1343 BLACK SAGE CIR	\$50.00
151	91412003	1347 BLACK SAGE CIR	\$50.00
152	91412004	1353 BLACK SAGE CIR	\$50.00
153	91412005	1357 BLACK SAGE CIR	\$50.00
154	91412006	1363 BLACK SAGE CIR	\$50.00
155	91412007	1367 BLACK SAGE CIR	\$50.00
156	91412008	1373 BLACK SAGE CIR	\$50.00
157	91412009	1377 BLACK SAGE CIR	\$50.00
158	91412010	1379 BLACK SAGE CIR	\$50.00
159	91412011	1383 BLACK SAGE CIR	\$50.00
160	91412012	1387 BLACK SAGE CIR	\$50.00
161	91412013	1393 BLACK SAGE CIR	\$50.00
162	91412014	1397 BLACK SAGE CIR	\$50.00
163	91412015	1392 BLACK SAGE CIR	\$50.00
164	91412016	1378 BLACK SAGE CIR	\$50.00
165	91412017	1374 BLACK SAGE CIR	\$50.00
166	91412018	1370 BLACK SAGE CIR	\$50.00
167	91412019	1354 BLACK SAGE CIR	\$50.00
168	91412020	1348 BLACK SAGE CIR	\$50.00
169	91412021	1344 BLACK SAGE CIR	\$50.00
170	91413001	637 BARBERRY WAY	\$50.00
171	91413002	635 BARBERRY WAY	\$50.00
172	91413003	631 BARBERRY WAY	\$50.00
173	91413004	627 BARBERRY WAY	\$50.00
174	91413005	623 BARBERRY WAY	\$50.00
175	91413006	619 BARBERRY WAY	\$50.00
176	91413007	615 BARBERRY WAY	\$50.00
177	91413008	613 BARBERRY WAY	\$50.00
178	91413009	609 BARBERRY WAY	\$50.00
179	91413010	612 BARBERRY WAY	\$50.00
180	91413011	618 BARBERRY WAY	\$50.00
181	91413012	624 BARBERRY WAY	\$50.00
182	91413013	630 BARBERRY WAY	\$50.00
183	91413014	636 BARBERRY WAY	\$50.00
184	91413015	642 BARBERRY WAY	\$50.00



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**FY 2018-2019 ASSESSMENT ROLL**

185	91413016	648 BARBERRY WAY	\$50.00
186	91413017	654 BARBERRY WAY	\$50.00
187	91413018	1263 BLACK SAGE CIR	\$50.00
188	91413019	1265 BLACK SAGE CIR	\$50.00
189	91413020	1267 BLACK SAGE CIR	\$50.00
190	91413021	1271 BLACK SAGE CIR	\$50.00
191	91413022	1277 BLACK SAGE CIR	\$50.00
192	91413023	605 BARBERRY WAY	\$50.00
193	91413024	1285 BLACK SAGE CIR	\$50.00
194	91413025	1293 BLACK SAGE CIR	\$50.00
195	91413026	1297 BLACK SAGE CIR	\$50.00
196	91413027	1303 BLACK SAGE CIR	\$50.00
197	91413028	1307 BLACK SAGE CIR	\$50.00
198	91413029	1313 BLACK SAGE CIR	\$50.00
199	91413030	1317 BLACK SAGE CIR	\$50.00
200	91413031	1323 BLACK SAGE CIR	\$50.00
201	91413032	1327 BLACK SAGE CIR	\$50.00
202	91413033	1333 BLACK SAGE CIR	\$50.00
203	91413034	1338 BLACK SAGE CIR	\$50.00
204	91413035	1334 BLACK SAGE CIR	\$50.00
205	91413036	1326 BLACK SAGE CIR	\$50.00
206	91413037	1298 BLACK SAGE CIR	\$50.00
207	91413038	1294 BLACK SAGE CIR	\$50.00
208	91413039	1292 BLACK SAGE CIR	\$50.00
209	91413040	1286 BLACK SAGE CIR	\$50.00
210	91413041	1280 BLACK SAGE CIR	\$50.00
211	91413042	1278 BLACK SAGE CIR	\$50.00
212	91413043	1276 BLACK SAGE CIR	\$50.00
213	91413044	1270 BLACK SAGE CIR	\$50.00
214	91413045	1268 BLACK SAGE CIR	\$50.00
215	91413046	1264 BLACK SAGE CIR	\$50.00
216	91414001	1258 BLACK SAGE CIR	\$50.00
217	91414002	1254 BLACK SAGE CIR	\$50.00
218	91414003	1250 BLACK SAGE CIR	\$50.00
219	91414004	1248 BLACK SAGE CIR	\$50.00
220	91414005	1244 BLACK SAGE CIR	\$50.00
221	91414006	1240 BLACK SAGE CIR	\$50.00
222	91414007	1238 BLACK SAGE CIR	\$50.00
223	91414008	1234 BLACK SAGE CIR	\$50.00

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**FY 2018-2019 ASSESSMENT ROLL**

224	91414009	1230	BLACK SAGE CIR	\$50.00
225	91414010	1228	BLACK SAGE CIR	\$50.00
226	91414011	1224	BLACK SAGE CIR	\$50.00
227	91414012	1220	BLACK SAGE CIR	\$50.00
228	91414013	1216	BLACK SAGE CIR	\$50.00
229	91414014	1212	BLACK SAGE CIR	\$50.00
230	91414015	681	BARBERRY WAY	\$50.00
231	91414016	675	BARBERRY WAY	\$50.00
232	91414017	667	BARBERRY WAY	\$50.00
233	91414018	645	BARBERRY WAY	\$50.00
234	91414019	643	BARBERRY WAY	\$50.00
235	91414020	641	BARBERRY WAY	\$50.00
236	91414021	639	BARBERRY WAY	\$50.00
237	91414022	660	BARBERRY WAY	\$50.00
238	91414023	666	BARBERRY WAY	\$50.00
239	91414024	672	BARBERRY WAY	\$50.00
240	91414025	678	BARBERRY WAY	\$50.00
241	91414026	684	BARBERRY WAY	\$50.00
242	91414027	1247	BLACK SAGE CIR	\$50.00
243	91414028	1249	BLACK SAGE CIR	\$50.00
244	91414029	1255	BLACK SAGE CIR	\$50.00
245	91414030	1259	BLACK SAGE CIR	\$50.00
246	91415002	1405	GOLF COURSE LN	\$50.00
247	91415003	1407	GOLF COURSE LN	\$50.00
248	91415004	1409	GOLF COURSE LN	\$50.00
249	91415005	1413	GOLF COURSE LN	\$50.00
250	91415006	1415	GOLF COURSE LN	\$50.00
251	91415007	1417	GOLF COURSE LN	\$50.00
252	91415008	1419	GOLF COURSE LN	\$50.00
253	91415009	1423	GOLF COURSE LN	\$50.00
254	91415010	1425	GOLF COURSE LN	\$50.00
255	91415011	1427	GOLF COURSE LN	\$50.00
256	91415012	1429	GOLF COURSE LN	\$50.00
257	91415013	1433	GOLF COURSE LN	\$50.00
258	91415014	1435	GOLF COURSE LN	\$50.00
259	91415015	1437	GOLF COURSE LN	\$50.00
260	91415016	1439	GOLF COURSE LN	\$50.00
261	91415017	1453	GOLF COURSE LN	\$50.00
262	91415018	1455	GOLF COURSE LN	\$50.00

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**FY 2018-2019 ASSESSMENT ROLL**

263	91415019	1457 GOLF COURSE LN	\$50.00
264	91415020	1459 GOLF COURSE LN	\$50.00
265	91415021	1463 GOLF COURSE LN	\$50.00
266	91415022	1465 GOLF COURSE LN	\$50.00
267	91415023	1467 GOLF COURSE LN	\$50.00
268	91415024	1469 GOLF COURSE LN	\$50.00
269	91415025	1473 GOLF COURSE LN	\$50.00
270	91415026	1475 GOLF COURSE LN	\$50.00
271	91415027	1477 GOLF COURSE LN	\$50.00
272	91415028	1479 GOLF COURSE LN	\$50.00
273	91415029	1483 GOLF COURSE LN	\$50.00
274	91415030	1485 GOLF COURSE LN	\$50.00
275	91415031	1487 GOLF COURSE LN	\$50.00
276	91415032	1489 GOLF COURSE LN	\$50.00
277	91415033	1403 GOLF COURSE LN	\$50.00
278	91416001	1398 TOURNEY HILL L	\$50.00
279	91416002	1396 TOURNEY HILL L	\$50.00
280	91416003	1394 TOURNEY HILL L	\$50.00
281	91416004	1392 TOURNEY HILL L	\$50.00
282	91416005	1390 TOURNEY HILL L	\$50.00
283	91416006	1388 TOURNEY HILL L	\$50.00
284	91416007	1386 TOURNEY HILL L	\$50.00
285	91416008	1384 TOURNEY HILL L	\$50.00
286	91416009	1382 TOURNEY HILL L	\$50.00
287	91416010	1380 TOURNEY HILL L	\$50.00
288	91416011	1378 TOURNEY HILL L	\$50.00
289	91416012	1376 TOURNEY HILL L	\$50.00
290	91416013	1374 TOURNEY HILL L	\$50.00
291	91416014	1372 TOURNEY HILL L	\$50.00
292	91416015	1370 TOURNEY HILL L	\$50.00
293	91416016	1368 TOURNEY HILL L	\$50.00
294	91416017	1366 TOURNEY HILL L	\$50.00
295	91416018	1364 TOURNEY HILL L	\$50.00
296	91416019	1362 TOURNEY HILL L	\$50.00
297	91416020	1360 TOURNEY HILL L	\$50.00
298	91416021	1358 TOURNEY HILL L	\$50.00
299	91416022	1356 TOURNEY HILL L	\$50.00
300	91416023	1354 TOURNEY HILL L	\$50.00
301	91416024	1352 TOURNEY HILL L	\$50.00

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**FY 2018-2019 ASSESSMENT ROLL**

302	91416025	1342	TOURNEY HILL L	\$50.00
303	91416026	1340	TOURNEY HILL L	\$50.00
304	91416027	1338	TOURNEY HILL L	\$50.00
305	91416028	1336	TOURNEY HILL L	\$50.00
306	91416029	1334	TOURNEY HILL L	\$50.00
307	91416030	1332	TOURNEY HILL L	\$50.00
308	91416031	1330	TOURNEY HILL L	\$50.00
309	91416032	1328	TOURNEY HILL L	\$50.00
310	91416033	1350	TOURNEY HILL L	\$50.00
311	91416034	1348	TOURNEY HILL L	\$50.00
312	91416035	1346	TOURNEY HILL L	\$50.00
313	91416036	1344	TOURNEY HILL L	\$50.00
314	91419001	622	RIVIERA CIRCLE	\$50.00
315	91419002	626	RIVIERA CIRCLE	\$50.00
316	91419003	630	RIVIERA CIRCLE	\$50.00
317	91419004	634	RIVIERA CIRCLE	\$50.00
318	91419005	638	RIVIERA CIRCLE	\$50.00
319	91419006	642	RIVIERA CIRCLE	\$50.00
320	91419007	646	RIVIERA CIRCLE	\$50.00
321	91419008	650	RIVIERA CIRCLE	\$50.00
322	91419009	654	RIVIERA CIRCLE	\$50.00
323	91419010	658	RIVIERA CIRCLE	\$50.00
324	91419011	648	WOODGREEN WAY	\$50.00
325	91419012	654	WOODGREEN WAY	\$50.00
326	91419013	658	WOODGREEN WAY	\$50.00
327	91419014	662	WOODGREEN WAY	\$50.00
328	91419015	668	WOODGREEN WAY	\$50.00
329	91419016	674	WOODGREEN WAY	\$50.00
330	91419017	678	WOODGREEN WAY	\$50.00
331	91419018	682	WOODGREEN WAY	\$50.00
332	91419020	689	WOODGREEN WAY	\$50.00
333	91419021	685	WOODGREEN WAY	\$50.00
334	91419022	681	WOODGREEN WAY	\$50.00
335	91419023	677	WOODGREEN WAY	\$50.00
336	91419028	649	WOODGREEN WAY	\$50.00
337	91419029	645	WOODGREEN WAY	\$50.00
338	91419030	641	WOODGREEN WAY	\$50.00
339	91419031	637	WOODGREEN WAY	\$50.00
340	91419032	629	WOODGREEN WAY	\$50.00

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**FY 2018-2019 ASSESSMENT ROLL**

341	91419033	625	WOODGREEN WAY	\$50.00
342	91419034	619	RIVIERA CIRCLE	\$50.00
343	91419035	623	RIVIERA CIRCLE	\$50.00
344	91419036	633	RIVIERA CIRCLE	\$50.00
345	91419037	637	RIVIERA CIRCLE	\$50.00
346	91419038	645	RIVIERA CIRCLE	\$50.00
347	91419039	649	RIVIERA CIRCLE	\$50.00
348	91419040	653	RIVIERA CIRCLE	\$50.00
349	91419041	657	RIVIERA CIRCLE	\$50.00
350	91419042	634	WOODGREEN WAY	\$50.00
351	91419043	630	WOODGREEN WAY	\$50.00
352	91419055	669	WOODGREEN WAY	\$50.00
353	91419056	653	WOODGREEN WAY	\$50.00
354	91419057	657	WOODGREEN WAY	\$50.00
355	91419058	673	WOODGREEN WAY	\$50.00
356	91419060	690	WOODGREEN WAY	\$50.00
357	91440001	1290	ST ANDREWS WAY	\$50.00
358	91440002	1286	ST ANDREWS WAY	\$50.00
359	91440003	1284	ST ANDREWS WAY	\$50.00
360	91440004	1280	ST ANDREWS WAY	\$50.00
361	91440005	1276	ST ANDREWS WAY	\$50.00
362	91440006	1272	ST ANDREWS WAY	\$50.00
363	91440007	1268	ST ANDREWS WAY	\$50.00
364	91440008	1264	ST ANDREWS WAY	\$50.00
365	91440009	1260	ST ANDREWS WAY	\$50.00
366	91440010	1256	ST ANDREWS WAY	\$50.00
367	91440011	1252	ST ANDREWS WAY	\$50.00
368	91440012	1248	ST ANDREWS WAY	\$50.00
369	91440013	1244	ST ANDREWS WAY	\$50.00
370	91441001	496	COLONIAL PLACE	\$50.00
371	91441002	490	COLONIAL PLACE	\$50.00
372	91441003	465	TEE COURT	\$50.00
373	91441004	445	TEE COURT	\$50.00
374	91441005	420	TEE COURT	\$50.00
375	91441006	440	TEE COURT	\$50.00
376	91441007	460	TEE COURT	\$50.00
377	91441008	480	COLONIAL PLACE	\$50.00
378	91441009	470	COLONIAL PLACE	\$50.00
379	91441010	460	COLONIAL PLACE	\$50.00

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**FY 2018-2019 ASSESSMENT ROLL**

380	91441011	450	COLONIAL PLACE	\$50.00
381	91441014	420	COLONIAL PLACE	\$50.00
382	91441015	495	COLONIAL PLACE	\$50.00
383	91441016	485	COLONIAL PLACE	\$50.00
384	91441017	475	COLONIAL PLACE	\$50.00
385	91441018	465	COLONIAL PLACE	\$50.00
386	91441019	455	COLONIAL PLACE	\$50.00
387	91441020	445	COLONIAL PLACE	\$50.00
388	91441022	425	COLONIAL PLACE	\$50.00
389	91441023	415	COLONIAL PLACE	\$50.00
390	91441024	410	COLONIAL PLACE	\$50.00
391	91441027	440	COLONIAL PLACE	\$50.00
392	91441028	430	COLONIAL PLACE	\$50.00
393	91441029	435	COLONIAL PLACE	\$50.00
394	91442001	1196	OAKMONT PLACE	\$50.00
395	91442002	1190	OAKMONT PLACE	\$50.00
396	91442003	1184	OAKMONT PLACE	\$50.00
397	91442004	1178	OAKMONT PLACE	\$50.00
398	91442005	1172	OAKMONT PLACE	\$50.00
399	91442006	1166	OAKMONT PLACE	\$50.00
400	91442007	1160	OAKMONT PLACE	\$50.00
401	91442008	1154	OAKMONT PLACE	\$50.00
402	91442009	1148	OAKMONT PLACE	\$50.00
403	91442010	1142	OAKMONT PLACE	\$50.00
404	91442011	1136	OAKMONT PLACE	\$50.00
405	91442012	1130	OAKMONT PLACE	\$50.00
406	91442013	1124	OAKMONT PLACE	\$50.00
407	91442014	1118	OAKMONT PLACE	\$50.00
408	91442015	1112	OAKMONT PLACE	\$50.00
409	91442016	1106	OAKMONT PLACE	\$50.00
410	91442017	1105	OAKMONT PLACE	\$50.00
411	91442018	1115	OAKMONT PLACE	\$50.00
412	91442019	1125	OAKMONT PLACE	\$50.00
413	91442020	1135	OAKMONT PLACE	\$50.00
414	91442021	1155	OAKMONT PLACE	\$50.00
415	91442022	1141	OAKMONT PLACE	\$50.00
416	91442023	1145	OAKMONT PLACE	\$50.00
417	91442024	460	LINKS DRIVE	\$50.00
418	91442025	470	LINKS DRIVE	\$50.00

**PART D**

**FY 2018-2019 ASSESSMENT ROLL**

419	91442026	480 LINKS DRIVE	\$50.00
420	91442027	490 LINKS DRIVE	\$50.00
421	91443001	1090 REDBERRY PLACE	\$50.00
422	91443002	1080 REDBERRY PLACE	\$50.00
423	91443003	1050 REDBERRY PLACE	\$50.00
424	91443004	1040 REDBERRY PLACE	\$50.00
425	91443005	1020 REDBERRY PLACE	\$50.00
426	91443006	1010 REDBERRY PLACE	\$50.00
427	91443007	1035 REDBERRY PLACE	\$50.00
428	91443008	1022 WAILEA WAY	\$50.00
429	91443009	1012 WAILEA WAY	\$50.00
430	91443010	1002 WAILEA WAY	\$50.00
431	91443011	1001 WAILEA WAY	\$50.00
432	91443012	1011 WAILEA WAY	\$50.00
433	91443013	1021 WAILEA WAY	\$50.00
434	91443014	1031 WAILEA WAY	\$50.00
435	91443015	1041 WAILEA WAY	\$50.00
436	91443016	1051 WAILEA WAY	\$50.00
437	91444001	595 WOODGREEN WAY	\$50.00
438	91444002	591 WOODGREEN WAY	\$50.00
439	91444003	587 WOODGREEN WAY	\$50.00
440	91444004	583 WOODGREEN WAY	\$50.00
441	91444005	579 WOODGREEN WAY	\$50.00
442	91444006	575 WOODGREEN WAY	\$50.00
443	91444007	571 WOODGREEN WAY	\$50.00
444	91444008	567 WOODGREEN WAY	\$50.00
445	91444009	563 WOODGREEN WAY	\$50.00
446	91444011	556 RIVIERA CIRCLE	\$50.00
447	91444012	560 RIVIERA CIRCLE	\$50.00
448	91444013	564 RIVIERA CIRCLE	\$50.00
449	91444014	568 RIVIERA CIRCLE	\$50.00
450	91444015	572 RIVIERA CIRCLE	\$50.00
451	91444016	576 RIVIERA CIRCLE	\$50.00
452	91444017	580 RIVIERA CIRCLE	\$50.00
453	91444018	584 RIVIERA CIRCLE	\$50.00
454	91444019	588 RIVIERA CIRCLE	\$50.00
455	91444020	1533 CHAMPIONS LANE	\$50.00
456	91444021	1529 CHAMPIONS LANE	\$50.00
457	91444022	1523 CHAMPIONS LANE	\$50.00

**PART D**

**FY 2018-2019 ASSESSMENT ROLL**

458	91444023	1517 CHAMPIONS LANE	\$50.00
459	91444024	1511 CHAMPIONS LANE	\$50.00
460	91444025	1505 CHAMPIONS LANE	\$50.00
461	91444026	1506 CHAMPIONS LANE	\$50.00
462	91444027	1512 CHAMPIONS LANE	\$50.00
463	91444028	1518 CHAMPIONS LANE	\$50.00
464	91444029	1524 CHAMPIONS LANE	\$50.00
465	91444030	1530 CHAMPIONS LANE	\$50.00
466	91444031	1536 CHAMPIONS LANE	\$50.00
467	91444033	621 WOODGREEN WAY	\$50.00
468	91444034	617 WOODGREEN WAY	\$50.00
469	91444035	613 WOODGREEN WAY	\$50.00
470	91444036	609 WOODGREEN WAY	\$50.00
471	91444037	605 WOODGREEN WAY	\$50.00
472	91444038	622 MASTERS CIRCLE	\$50.00
473	91444039	618 MASTERS CIRCLE	\$50.00
474	91444040	614 MASTERS CIRCLE	\$50.00
475	91444041	610 MASTERS CIRCLE	\$50.00
476	91444042	606 MASTERS CIRCLE	\$50.00
477	91444043	602 MASTERS CIRCLE	\$50.00
478	91444044	596 MASTERS CIRCLE	\$50.00
479	91444045	592 MASTERS CIRCLE	\$50.00
480	91444046	588 MASTERS CIRCLE	\$50.00
481	91444047	584 MASTERS CIRCLE	\$50.00
482	91444048	580 MASTERS CIRCLE	\$50.00
483	91444049	576 MASTERS CIRCLE	\$50.00
484	91444050	572 MASTERS CIRCLE	\$50.00
485	91444051	568 MASTERS CIRCLE	\$50.00
486	91444052	564 MASTERS CIRCLE	\$50.00
487	91444053	545 RIVIERA CIRCLE	\$50.00
488	91444054	549 RIVIERA CIRCLE	\$50.00
489	91444055	553 RIVIERA CIRCLE	\$50.00
490	91444056	557 RIVIERA CIRCLE	\$50.00
491	91444057	561 RIVIERA CIRCLE	\$50.00
492	91444058	565 RIVIERA CIRCLE	\$50.00
493	91444059	571 RIVIERA CIRCLE	\$50.00
494	91444060	579 RIVIERA CIRCLE	\$50.00
495	91444061	587 RIVIERA CIRCLE	\$50.00
496	91444062	605 RIVIERA CIRCLE	\$50.00



**PART D**

**FY 2018-2019 ASSESSMENT ROLL**

497	91444063	611 RIVIERA CIRCLE	\$50.00
498	91444064	615 RIVIERA CIRCLE	\$50.00
499	91444067	618 WOODGREEN WAY	\$50.00
500	91444068	622 WOODGREEN WAY	\$50.00
501	91445001	510 JONES LANE	\$50.00
502	91445002	520 JONES LANE	\$50.00
503	91445003	530 JONES LANE	\$50.00
504	91445004	1620 SARAZEN COURT	\$50.00
505	91445005	1630 SARAZEN COURT	\$50.00
506	91445006	1635 SARAZEN COURT	\$50.00
507	91445007	1625 SARAZEN COURT	\$50.00
508	91445008	550 JONES LANE	\$50.00
509	91445009	560 JONES LANE	\$50.00
510	91445010	1585 HOGAN COURT	\$50.00
511	91445011	1575 HOGAN COURT	\$50.00
512	91445012	1565 HOGAN COURT	\$50.00
513	91445013	1555 HOGAN COURT	\$50.00
514	91445014	1545 HOGAN COURT	\$50.00
515	91445015	1535 HOGAN COURT	\$50.00
516	91445016	1525 HOGAN COURT	\$50.00
517	91445017	1515 HOGAN COURT	\$50.00
518	91445018	1510 HOGAN COURT	\$50.00
519	91445019	1520 HOGAN COURT	\$50.00
520	91445020	535 SNEAD LANE	\$50.00
521	91445021	525 SNEAD LANE	\$50.00
522	91445022	515 SNEAD LANE	\$50.00
523	91445023	510 SNEAD LANE	\$50.00
524	91445024	520 SNEAD LANE	\$50.00
525	91445025	530 SNEAD LANE	\$50.00
526	91445026	540 SNEAD LANE	\$50.00
527	91445027	555 JONES LANE	\$50.00
528	91445028	545 JONES LANE	\$50.00
529	91445029	535 JONES LANE	\$50.00
530	91445030	525 JONES LANE	\$50.00
531	91445031	515 JONES LANE	\$50.00
532	91446001	510 VARDON COURT	\$50.00
533	91446002	520 VARDON COURT	\$50.00
534	91446003	530 VARDON COURT	\$50.00
535	91446004	540 VARDON COURT	\$50.00

**PART D**

**FY 2018-2019 ASSESSMENT ROLL**

536	91446005	550 VARDON COURT	\$50.00
537	91446006	560 VARDON COURT	\$50.00
538	91446007	570 VARDON COURT	\$50.00
539	91446008	580 VARDON COURT	\$50.00
540	91446009	590 VARDON COURT	\$50.00
541	91446010	595 VARDON COURT	\$50.00
542	91446011	529 BYRON LANE	\$50.00
543	91446012	525 BYRON LANE	\$50.00
544	91446013	515 BYRON LANE	\$50.00
545	91446014	505 BYRON LANE	\$50.00
546	91446015	510 BYRON LANE	\$50.00
547	91446016	520 BYRON LANE	\$50.00
548	91446017	530 BYRON LANE	\$50.00
549	91446018	540 BYRON LANE	\$50.00
550	91446019	525 VARDON COURT	\$50.00
551	91446020	515 VARDON COURT	\$50.00
552	91446021	510 KATHRYN COURT	\$50.00
553	91446022	520 KATHRYN COURT	\$50.00
554	91446023	530 KATHRYN COURT	\$50.00
555	91446024	535 KATHRYN COURT	\$50.00
556	91446025	525 KATHRYN COURT	\$50.00
557	91446026	515 KATHRYN COURT	\$50.00

<b>TOTAL</b>	<b>\$28,850.00</b>
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**PART E**

**FY 2018-2019 ASSESSMENT DIAGRAM**

Attached is the Assessment Diagram (Map) for the Assessment District. Please note that the lines and dimensions of each parcel, as well as the distinctive assessment number, are shown on the Assessor's Maps available at the NCSD and the County of San Luis Obispo Assessor's Office.

