

TO: BOARD OF DIRECTORS
FROM: MARIO IGLESIAS
GENERAL MANAGER
DATE: NOVEMBER 20, 2018



AGENDA ITEM
C
NOVEMBER 28, 2018

PRESENTATIONS AND REPORTS

The following presentations and reports are scheduled:

- C-1) DISCUSSION OF SENATE BILL 998 REGARDING DISCONTINUATION OF RESIDENTIAL WATER SERVICE [RECOMMEND RECEIVE, DISCUSS, AND FILE REPORT]
- C-2) DIRECTORS' ANNOUNCEMENTS OF DISTRICT AND COMMUNITY INTEREST AND REPORTS ON ATTENDANCE AT PUBLIC MEETINGS, TRAINING PROGRAMS, CONFERENCES AND SEMINARS.
Receive Announcements and Reports from Directors
- C-3) RECEIVE PUBLIC COMMENT ON PRESENTATIONS AND REPORTS PRESENTED UNDER ITEM C AND BY MOTION RECEIVE AND FILE PRESENTATIONS AND REPORTS

TO: BOARD OF DIRECTORS
FROM: WHITNEY G. MCDONALD
DISTRICT COUNSEL

REVIEWED BY: MARIO E. IGLESIAS
GENERAL MANAGER

DATE: NOVEMBER 21, 2018

AGENDA ITEM
C-1
NOVEMBER 28, 2018

DISCUSSION OF SENATE BILL 998 REGARDING DISCONTINUATION OF RESIDENTIAL WATER SERVICE

ITEM

Discussion of Senate Bill 998 regarding discontinuation of residential water service
[RECOMMEND RECEIVE, DISCUSS AND FILE REPORT]

BACKGROUND

On September 28, 2018, the Governor signed Senate Bill 998 ("SB 998") into law, which adds the "Water Shutoff Protection Act" to the Health and Safety Code (Section 116900, et seq.). SB 998 imposes new obligations on urban and community water systems such as the District concerning discontinuation of residential water service. Under the terms of SB 998, the District must comply with these new requirements by February 1, 2020.

Service Discontinuation Policies:

SB 998 requires urban and community water systems such as the District to adopt written water service discontinuation policies and to make them available on the District's website. Such policies, and all other notices required by the legislation, must be made available in certain other languages, i.e. Spanish, Chinese, Tagalog, Vietnamese, and Korean. The policies shall include the following information:

- A plan for deferred or reduced payments;
- Alternative payment schedules;
- A formal mechanism for a customer to contest or appeal a bill; and
- A telephone number for a customer to contact to discuss options for averting discontinuation of service.

Procedure for Discontinuation of Residential Water Service:

SB 998 imposes procedural requirements related to the discontinuation of residential service. Before shutting off water service, the urban and community water system must:

1. Contact the customer via telephone or written notice at least 7 business days prior to discontinuation. SB 998 requires certain information to be provided to the customer and to occupants of the residential property, including information on alternative payment options and appeal procedures. In the event that the water system is unable to make contact with the customer or an adult occupying the residence by telephone or mailed notice, the water system must make a good faith effort to visit the residence and leave the discontinuation notice and discontinuation policy in a conspicuous location at the residence.
2. If the water system provides individually metered residential service to occupants of a detached single-family dwelling, a multi-unit residential structure, a mobile home

park, or permanent residential structure in a labor camp as defined in Section 17008, and if the owner or manager of the residence is the customer of record, the water system must provide notice to the occupants that service will be terminated at least 10 days prior to the termination. The written notice shall further inform the occupants that, under certain circumstances, they have the right to become customers without being required to pay any amount which may be due on the delinquent account.

3. Delay discontinuation if an adult at the residence appeals the water bill.
4. Report the number of annual discontinuations of residential service for inability to pay on the water system's website and to the State Water Resources Control Board.

Restrictions on Discontinuing Services and Alternative Payment Arrangements

Under SB 998, discontinuation of water service is prohibited until a payment has been delinquent for at least 60 days.

In addition, a water system may not discontinue services if all of the following conditions have been met:

1. The customer (or tenant of the customer) submits a certification of a primary care provider that discontinuation of residential service would be threatening to, or pose a serious threat to the health and safety of, a resident of the premises where service is provided;
2. The customer demonstrates that he or she is financially unable to pay for service within the water system's normal billing cycle. The customer shall be deemed financially unable to pay if the customer declares that their household income is less than 200 percent of the federal poverty level, or if any member of the customer's household is a recipient of CalWORKs, CalFresh, general assistance, Medi-Cal, Supplemental Security Income/State Supplementary Payment Program, or California Special Supplemental Nutrition Program for Women, Infants, and Children; AND
3. The customer is willing to enter into an alternative arrangement for payment with respect to all delinquent charges, consistent with the water system's policy.

In such cases, the water system shall offer the customer one or more of the following options for repayment, designed to require repayment within 12 months:

- Amortization of the unpaid balance;
- Participation in an alternative payment schedule;
- A partial or full reduction of the unpaid balance financed without additional charges to other ratepayers; or
- Temporary deferral of payment

In the event that a customer defaults on their alternative arrangement under this section, the water system must again refrain from discontinuing service until payment for either the delinquent charges or new charges is at least 60 days delinquent. The water system must then post a final notice of intent to disconnect in a prominent and conspicuous location on the property at least 5 days before discontinuing service.

Reconnection:

In the event that service is disconnected, the water system must provide information on how to restore service.

For customers with a household income below 200% of the federal poverty line (established if any member of the household is a current recipient of CalWORKs, CalFresh, general assistance, Medi-Cal, Supplemental Security Income/State Supplementary Payment Program, or California Special Supplemental Nutrition Program for Women, Infants, and Children, or if the customer declares that the household's annual income is less than 200% of the federal poverty level) the water system shall:

- Set a reconnection service fee no more than \$50 for service during normal operating hours and no more than \$150 during nonoperational hours. These amounts are subject to an annual adjustment pursuant to the Consumer Price Index, however, the fee shall not exceed the actual cost of reconnection if it is less; and
- Waive interest charges on delinquent bills once every 12 months.

Changes to District Codes and Policies

SB 998 provides that it is additive to existing laws that impose similar requirements. For the District, Government Code section 60370, et seq., already imposes certain limitations and obligations concerning disconnection of residential water service, and the District has incorporated these requirements into Chapter 3.03 of the District Code. Because SB 998 adds a number of new requirements to the water service disconnection process, District Code Chapter 3.03 will need to be amended. In addition, the District will need to prepare and adopt a new policy for discontinuation of service in compliance with Health and Safety Code section 116906. These steps will need to be completed by February 1, 2020. Staff will prepare the necessary documents and return them to your Board for review and adoption prior to the deadline.

FISCAL IMPACT

Compliance with SB 998 may cause delays in the collection of delinquent charges, may increase administrative costs associated with the service disconnection process, and may reduce revenue from some customers who meet the requirements of the statute.

STRATEGIC PLAN

Goal 6. GOVERNANCE AND ADMINISTRATION. Conduct District activities in an efficient, equitable and cost-effective manner.

6.A. ACTIVITIES FOR COMPLETION

A.1. Periodically review, update and reaffirm District policies and procedures.

RECOMMENDATION

Staff recommends that your Honorable Board receive and file the presentation.

ATTACHMENTS

A. SB 998

NOVEMBER 28, 2018

ITEM C-1

ATTACHMENT A



California

LEGISLATIVE INFORMATION

[Home](#)[Bill Information](#)[California Law](#)[Publications](#)[Other Resources](#)[My Subscriptions](#)[My Favorites](#)**SB-998 Discontinuation of residential water service: urban and community water systems.** (2017-2018)

SHARE THIS:



Date Published: 09/28/2018 09:00 PM

Senate Bill No. 998**CHAPTER 891**

An act to add Chapter 6 (commencing with Section 116900) to Part 12 of Division 104 of the Health and Safety Code, relating to water.

[Approved by Governor September 28, 2018. Filed with Secretary of State September 28, 2018.]

LEGISLATIVE COUNSEL'S DIGEST

SB 998, Dodd. Discontinuation of residential water service: urban and community water systems.

Existing law, the California Safe Drinking Water Act, requires the State Water Resources Control Board to administer provisions relating to the regulation of drinking water to protect public health. Existing law declares it to be the established policy of the state that every human being has the right to safe, clean, affordable, and accessible water adequate for human consumption, cooking, and sanitary purposes.

Under existing law, the Public Utilities Commission has regulatory authority over public utilities, including water corporations. Existing law requires certain notice to be given before a water corporation, public utility district, municipal utility district, or a municipally owned or operated public utility furnishing water may terminate residential service for nonpayment of a delinquent account, as prescribed.

This bill would require an urban and community water system, defined as a public water system that supplies water to more than 200 service connections, to have a written policy on discontinuation of water service to certain types of residences for nonpayment available in prescribed languages. The bill would require the policy to include certain components, be available on the system's Internet Web site, and be provided to customers in writing, upon request. The bill would provide for enforcement of these provisions, including making a violation of these provisions punishable by a civil penalty issued by the board in an amount not to exceed \$1,000 for each day in which the violation occurs, and would require the enforcement moneys collected by the board to be deposited in the Safe Drinking Water Account. The bill would prohibit an urban and community water system from discontinuing residential service for nonpayment until a payment by a customer has been delinquent for at least 60 days. The bill would require an urban and community water system to contact the customer named on the account and provide the customer with the urban and community water system's policy on discontinuation of residential service for nonpayment no less than 7 business days before discontinuation of residential service, as prescribed.

This bill would prohibit residential service from being discontinued under specified circumstances. The bill would require an urban and community water system that discontinues residential service to provide the customer with information on how to restore service. The bill would require an urban and community water system to waive interest charges on delinquent bills for, and would limit the amount of a reconnection of service fee imposed on, a residential customer who demonstrates, as prescribed, to the urban and community water system household income below 200% of the federal poverty line. The bill would require an urban and community water system that furnishes individually metered residential service to residential occupants of a detached single-family dwelling, a

multiunit structure, mobilehome park, or permanent residential structure in a labor camp, and that the owner, manager, or operator of the dwelling, structure, or park is the customer of record, to make every good faith effort to inform the residential occupants by written notice that service will be terminated and that the residential occupants have the right to become customers, as specified. The bill would require an urban and community water system to report the number of annual discontinuations of residential service for inability to pay on its Internet Web site and to the board, and the bill would require the board to post on its Internet Web site the information reported. The bill would require an urban water supplier, as defined, or an urban and community water system regulated by the commission, to comply with the bill's provisions on and after February 1, 2020, and any other urban and community water system to comply with the bill's provisions on and after April 1, 2020. The bill would provide that the provisions of the bill are in addition to the provisions in existing law duplicative of the bill and that where the provisions are inconsistent, the provisions described in the bill apply.

Vote: majority Appropriation: no Fiscal Committee: yes Local Program: no

THE PEOPLE OF THE STATE OF CALIFORNIA DO ENACT AS FOLLOWS:

SECTION 1. The Legislature finds and declares as follows:

(a) All Californians have the right to safe, accessible, and affordable water as declared by Section 106.3 of the Water Code.

(b) It is the intent of the Legislature to minimize the number of Californians who lose access to water service due to inability to pay.

(c) Water service discontinuations threaten human health and well-being, and have disproportionate impact on infants, children, the elderly, low-income families, communities of color, people for whom English is a second language, physically disabled persons, and persons with life-threatening medical conditions.

(d) When there is a delinquent bill, all Californians, regardless of whether they pay a water bill directly, should be treated fairly, and fair treatment includes the ability to contest a bill, seek alternative payment schedules, and demonstrate medical need and severe economic hardship.

(e) The loss of water service causes tremendous hardship and undue stress, including increased health risks to vulnerable populations.

(f) It is the intent of the Legislature that this act provide additional procedural protections and expand upon the procedural safeguards contained in the Public Utilities Code and Government Code as of January 1, 2018, relating to utility service disconnections.

SEC. 2. Chapter 6 (commencing with Section 116900) is added to Part 12 of Division 104 of the Health and Safety Code, to read:

CHAPTER 6. Discontinuation of Residential Water Service

116900. This chapter shall be known, and may be cited, as the Water Shutoff Protection Act.

116902. For the purposes of this chapter, the following definitions apply:

(a) "Board" means the State Water Resources Control Board.

(b) "Public water system" has the same meaning as defined in Section 116275.

(c) "Residential service" means water service to a residential connection that includes single-family residences, multifamily residences, mobilehomes, including, but not limited to, mobilehomes in mobilehome parks, or farmworker housing.

(d) "Urban and community water system" means a public water system that supplies water to more than 200 service connections.

(e) "Urban water supplier" has the same meaning as defined in Section 10617 of the Water Code.

116904. (a) An urban water supplier not regulated by the Public Utilities Commission shall comply with this chapter on and after February 1, 2020.

(b) An urban and community water system regulated by the Public Utilities Commission shall comply with this

chapter on and after February 1, 2020. The urban and community water system regulated by the Public Utilities Commission shall file advice letters with the commission to conform with this chapter.

(c) An urban and community water system not described in subdivision (a) or (b) shall comply with this chapter on and after April 1, 2020.

116906. (a) An urban and community water system shall have a written policy on discontinuation of residential service for nonpayment available in English, the languages listed in Section 1632 of the Civil Code, and any other language spoken by at least 10 percent of the people residing in its service area. The policy shall include all of the following:

- (1) A plan for deferred or reduced payments.
- (2) Alternative payment schedules.
- (3) A formal mechanism for a customer to contest or appeal a bill.
- (4) A telephone number for a customer to contact to discuss options for averting discontinuation of residential service for nonpayment.

(b) The policy shall be available on the urban and community water system's Internet Web site, if an Internet Web site exists. If an Internet Web site does not exist, the urban and community water system shall provide the policy to customers in writing, upon request.

(c) (1) The board may enforce the requirements of this section pursuant to Sections 116577, 116650, and 116655. The provisions of Section 116585 and Article 10 (commencing with Section 116700) of Chapter 4 apply to enforcement undertaken for a violation of this section.

(2) All moneys collected pursuant to this subdivision shall be deposited in the Safe Drinking Water Account established pursuant to Section 116590.

116908. (a) (1) (A) An urban and community water system shall not discontinue residential service for nonpayment until a payment by a customer has been delinquent for at least 60 days. No less than seven business days before discontinuation of residential service for nonpayment, an urban and community water system shall contact the customer named on the account by telephone or written notice.

(B) When the urban and community water system contacts the customer named on the account by telephone pursuant to subparagraph (A), it shall offer to provide in writing to the customer the urban and community water system's policy on discontinuation of residential service for nonpayment. An urban and community water system shall offer to discuss options to avert discontinuation of residential service for nonpayment, including, but not limited to, alternative payment schedules, deferred payments, minimum payments, procedures for requesting amortization of the unpaid balance, and petition for bill review and appeal.

(C) When the urban and community water system contacts the customer named on the account by written notice pursuant to subparagraph (A), the written notice of payment delinquency and impending discontinuation shall be mailed to the customer of the residence to which the residential service is provided. If the customer's address is not the address of the property to which residential service is provided, the notice also shall be sent to the address of the property to which residential service is provided, addressed to "Occupant." The notice shall include, but is not limited to, all of the following information in a clear and legible format:

- (i) The customer's name and address.
- (ii) The amount of the delinquency.
- (iii) The date by which payment or arrangement for payment is required in order to avoid discontinuation of residential service.
- (iv) A description of the process to apply for an extension of time to pay the delinquent charges.
- (v) A description of the procedure to petition for bill review and appeal.
- (vi) A description of the procedure by which the customer may request a deferred, reduced, or alternative payment schedule, including an amortization of the delinquent residential service charges, consistent with the written policies provided pursuant to subdivision (a) of Section 116906.

(2) If the urban and community water system is unable to make contact with the customer or an adult occupying

the residence by telephone, and written notice is returned through the mail as undeliverable, the urban and community water system shall make a good faith effort to visit the residence and leave, or make other arrangements for placement in a conspicuous place of, a notice of imminent discontinuation of residential service for nonpayment and the urban and community water system's policy for discontinuation of residential service for nonpayment.

(b) If an adult at the residence appeals the water bill to the urban and community water system or any other administrative or legal body to which such an appeal may be lawfully taken, the urban and community water system shall not discontinue residential service while the appeal is pending.

116910. (a) An urban and community water system shall not discontinue residential service for nonpayment if all of the following conditions are met:

(1) The customer, or a tenant of the customer, submits to the urban and community water system the certification of a primary care provider, as that term is defined in subparagraph (A) of paragraph (1) of subdivision (b) of Section 14088 of the Welfare and Institutions Code, that discontinuation of residential service will be life threatening to, or pose a serious threat to the health and safety of, a resident of the premises where residential service is provided.

(2) The customer demonstrates that he or she is financially unable to pay for residential service within the urban and community water system's normal billing cycle. The customer shall be deemed financially unable to pay for residential service within the urban and community water system's normal billing cycle if any member of the customer's household is a current recipient of CalWORKs, CalFresh, general assistance, Medi-Cal, Supplemental Security Income/State Supplementary Payment Program, or California Special Supplemental Nutrition Program for Women, Infants, and Children, or the customer declares that the household's annual income is less than 200 percent of the federal poverty level.

(3) The customer is willing to enter into an amortization agreement, alternative payment schedule, or a plan for deferred or reduced payment, consistent with the written policies provided pursuant to subdivision (a) of Section 116906, with respect to all delinquent charges.

(b) (1) If the conditions listed in subdivision (a) are met, the urban and community water system shall offer the customer one or more of the following options:

(A) Amortization of the unpaid balance.

(B) Participation in an alternative payment schedule.

(C) A partial or full reduction of the unpaid balance financed without additional charges to other ratepayers.

(D) Temporary deferral of payment.

(2) The urban and community water system may choose which of the payment options described in paragraph (1) the customer undertakes and may set the parameters of that payment option. Ordinarily, the repayment option offered should result in repayment of any remaining outstanding balance within 12 months. An urban and community water system may grant a longer repayment period if it finds the longer period is necessary to avoid undue hardship to the customer based on the circumstances of the individual case.

(3) Residential service may be discontinued no sooner than 5 business days after the urban and community water system posts a final notice of intent to disconnect service in a prominent and conspicuous location at the property under either of the following circumstances:

(A) The customer fails to comply with an amortization agreement, an alternative payment schedule, or a deferral or reduction in payment plan for delinquent charges for 60 days or more.

(B) While undertaking an amortization agreement, an alternative payment schedule, or a deferral or reduction in payment plan for delinquent charges, the customer does not pay his or her current residential service charges for 60 days or more.

116912. An urban and community water system that discontinues residential service for nonpayment shall provide the customer with information on how to restore residential service.

116914. (a) For a residential customer who demonstrates to an urban and community water system household income below 200 percent of the federal poverty line, the urban and community water system shall do both of the

following:

(1) Set a reconnection of service fee for reconnection during normal operating hours at fifty dollars (\$50), but not to exceed the actual cost of reconnection if it is less. Reconnection fees shall be subject to an annual adjustment for changes in the Consumer Price Index beginning January 1, 2021. For the reconnection of residential service during nonoperational hours, an urban and community water system shall set a reconnection of service fee at one hundred fifty dollars (\$150), but not to exceed the actual cost of reconnection if it is less. Reconnection fees shall be subject to an annual adjustment for changes in the Consumer Price Index beginning January 1, 2021.

(2) Waive interest charges on delinquent bills once every 12 months.

(b) An urban and community water system shall deem a residential customer to have a household income below 200 percent of the federal poverty line if any member of the household is a current recipient of CalWORKs, CalFresh, general assistance, Medi-Cal, Supplemental Security Income/State Supplementary Payment Program, or California Special Supplemental Nutrition Program for Women, Infants, and Children, or the customer declares that the household's annual income is less than 200 percent of the federal poverty level.

116916. (a) This section applies if there is a landlord-tenant relationship between the residential occupants and the owner, manager, or operator of the dwelling.

(b) If an urban and community water system furnishes individually metered residential service to residential occupants of a detached single-family dwelling, a multiunit residential structure, mobilehome park, or permanent residential structure in a labor camp as defined in Section 17008, and the owner, manager, or operator of the dwelling, structure, or park is the customer of record, the urban and community water system shall make every good faith effort to inform the residential occupants, by means of written notice, when the account is in arrears that service will be terminated at least 10 days prior to the termination. The written notice shall further inform the residential occupants that they have the right to become customers, to whom the service will then be billed, without being required to pay any amount which may be due on the delinquent account.

(c) The urban and community water system is not required to make service available to the residential occupants unless each residential occupant agrees to the terms and conditions of service and meets the requirements of law and the urban and community water system's rules and tariffs. However, if one or more of the residential occupants are willing and able to assume responsibility for the subsequent charges to the account to the satisfaction of the urban and community water system, or if there is a physical means legally available to the urban and community water system of selectively terminating service to those residential occupants who have not met the requirements of the urban and community water system's rules and tariffs, the urban and community water system shall make service available to those residential occupants who have met those requirements.

(d) If prior service for a period of time is a condition for establishing credit with the urban and community water system, residence and proof of prompt payment of rent or other credit obligation acceptable to the urban and community water system for that period of time is a satisfactory equivalent.

(e) Any residential occupant who becomes a customer of the urban and community water system pursuant to this section whose periodic payments, such as rental payments, include charges for residential water service, where those charges are not separately stated, may deduct from the periodic payment each payment period all reasonable charges paid to the urban and community water system for those services during the preceding payment period.

(f) In the case of a detached single-family dwelling, the urban and community water system may do any of the following:

(1) Give notice of termination at least seven days prior to the proposed termination.

(2) In order for the amount due on the delinquent account to be waived, require an occupant who becomes a customer to verify that the delinquent account customer of record is or was the landlord, manager, or agent of the dwelling. Verification may include, but is not limited to, a lease or rental agreement, rent receipts, a government document indicating that the occupant is renting the property, or information disclosed pursuant to Section 1962 of the Civil Code.

116918. An urban and community water system shall report the number of annual discontinuations of residential service for inability to pay on the urban and community water system's Internet Web site, if an Internet Web site exists, and to the board. The board shall post on its Internet Web site the information reported.

116920. (a) The Attorney General, at the request of the board or upon his or her own motion, may bring an action in state court to restrain by temporary or permanent injunction the use of any method, act, or practice declared in this chapter to be unlawful.

(b) For an urban and community water system regulated by the Public Utilities Commission, the commission may bring an action in state court to restrain by temporary or permanent injunction the use by an urban and community water system regulated by the commission of any method, act, or practice declared in this chapter to be unlawful.

116922. All written notices required under this chapter shall be provided in English, the languages listed in Section 1632 of the Civil Code, and any other language spoken by 10 percent or more of the customers in the urban and community water system's service area.

116924. Where provisions of existing law are duplicative of this chapter, compliance with one shall be deemed compliance with the other. Where those provisions are inconsistent, the provisions of this chapter shall apply. Nothing in this chapter shall be construed to limit or restrict the procedural safeguards against the disconnection of residential water service existing as of December 31, 2018.

116926. This chapter does not apply to the termination of a service connection by an urban and community water system due to an unauthorized action of a customer.

TO: BOARD OF DIRECTORS
FROM: MARIO IGLESIAS
GENERAL MANAGER
DATE: NOVEMBER 9, 2018



CONSENT AGENDA

The following items are considered routine and non-controversial by staff and may be approved by one motion if no member of the Board wishes an item removed. If discussion is desired, the item may be removed from the Consent Agenda by a Board member and will be considered separately at the conclusion of the Administrative Items. Individual items on the Consent Agenda are approved by the same vote that approves the Consent Agenda, unless an item is pulled for separate consideration. The recommendations for each item are noted in bracket. Members of the public may comment on the Consent Agenda items.

**Questions or clarification may be made by the Board members
without removal from the Consent Agenda.**

- D-1) WARRANTS
[RECOMMEND APPROVAL]
- D-2) APPROVE NOVEMBER 14, 2018 REGULAR BOARD MEETING MINUTES
[RECOMMEND APPROVE MINUTES]
- D-3) AWARD CONSTRUCTION CONTRAT FOR SOUTHLAND WASTEWATER
TREATMENT FACILITY SLUDGE DRYING BED COVER PROJECT TO SPIESS
CONSTRUCTION CO., INC.
[RECOMMEND, BY MOTION AND ROLL CALL VOTE, ADOPT RESOLUTION
AWARDING CONTRACT TO SPIESS CONSTRUCTION CO., INC. IN THE
AMOUNT OF \$121,900, AUTHORIZE STAFF TO EXECUTE CONTRACT,
AUTHORIZE CHANGE ORDER CONSTRUCTION CONTINGENCY IN THE
AMOUNT OF \$6,100 AND APPROVE BUDGET ADJUSTMENT]
- D-4) ADOPT RESOLUTION AMENDING SECTION 3010 AND SECTION 3020 OF
THE NCSD EMPLOYEE HANDBOOK [RECOMMEND BY MOTION AND ROLL
CALL VOTE ADOPT RESOLUTION AMENDING THE EMPLOYEE HANDBOOK]

TO: BOARD OF DIRECTORS

REVIEWED: MARIO IGLESIAS
GENERAL MANAGER



FROM: LISA BOGNUDA
FINANCE DIRECTOR



DATE: NOVEMBER 21, 2018

AGENDA ITEM
D-1
NOVEMBER 28, 2018

WARRANTS

WARRANTS WILL BE DISTRIBUTED ON TUESDAY, NOVEMBER 27, 2018

TO: BOARD OF DIRECTORS
FROM: MARIO IGLESIAS
GENERAL MANAGER
DATE: NOVEMBER 20, 2018



AGENDA ITEM
D-2
NOVEMBER 28, 2018

**APPROVE NOVEMBER 14, 2018
REGULAR BOARD MEETING MINUTES**

ITEM

Approve action minutes from previous Board meetings. [RECOMMEND APPROVE MINUTES]

BACKGROUND

The draft minutes are a written record of the previous Board Meeting action.

RECOMMENDATION

Approve Minutes

ATTACHMENT

- A. November 14, 2018 draft Regular Board Meeting Minutes

NOVEMBER 28, 2018

ITEM D-2

ATTACHMENT A

NIPOMO COMMUNITY SERVICES DISTRICT

Serving the Community Since 1965

DRAFT REGULAR MINUTES

NOVEMBER 14, 2018 AT 9:00 A.M.

JON S. SEITZ BOARD ROOM 148 SOUTH WILSON STREET, NIPOMO, CA

BOARD of DIRECTORS

ED EBY, **PRESIDENT**
DAN ALLEN GADDIS, **VICE PRESIDENT**
BOB BLAIR, **DIRECTOR**
CRAIG ARMSTRONG, **DIRECTOR**
DAN WOODSON, **DIRECTOR**

PRINCIPAL STAFF

MARIO IGLESIAS, **GENERAL MANAGER**
LISA BOGNUDA, **FINANCE DIRECTOR**
WHITNEY MCDONALD, **GENERAL COUNSEL**
PETER SEVCIK, **DIRECTOR OF ENG. & OPS.**

Mission Statement: The Nipomo Community Services District's mission is to provide its customers with reliable, quality, and cost-effective services now and in the future.
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A. CALL TO ORDER AND FLAG SALUTE

President Eby called the Regular Meeting of November 14, 2018, to order at 9:00 a.m. and led the flag salute.

B. ROLL CALL AND PUBLIC COMMENT FOR ITEMS NOT ON AGENDA

At Roll Call, all Directors were present.

C. PRESENTATIONS AND REPORTS

C-1) FLUME COMPANY METER LEAK DETECTION AND USAGE PRESENTATION [RECOMMEND RECEIVE AND FILE PRESENTATION]

Joe Fazio, Vice President Business Development of Flumetech, presented his meter leak detection product and answered questions from the Board. President Eby's home was used as a meter beta test site and he presented his findings on the use of the product.

There were no public comments.

C-2) DIRECTORS' ANNOUNCEMENTS OF DISTRICT & COMMUNITY INTEREST AND REPORTS ON ATTENDANCE AT PUBLIC MEETINGS, TRAINING PROGRAMS, CONFERENCES, AND SEMINARS.

Director Gaddis.

- *November 5, attended Board Officer's meeting.*
- *November 7, attended IRWM meeting.*
- *November 8, attended meeting to hear update on Rossi project.*

Director Armstrong

- *November 7, attended WRAC meeting.*

Director Eby

- *November 2, attended NMMA Technical group meeting.*
- *November 5, attended Board Officer's meeting.*
- *November 7, attended WRAC meeting.*
- *November 8, attended meeting to hear update on Rossi project.*
- *November 8, attended Ad Hoc meeting.*

SUBJECT TO BOARD APPROVAL

**Nipomo Community Services District
DRAFT REGULAR MEETING
MINUTES**

C-3) RECEIVE PUBLIC COMMENT ON PRESENTATIONS AND REPORTS PRESENTED UNDER ITEM C AND BY MOTION RECEIVE AND FILE PRESENTATIONS AND REPORTS

There was no public comment.

*Upon the motion of Director Blair and seconded, the Board unanimously approved to receive and file the presentations and reports as submitted.
Vote 5-0.*

YES VOTES	NO VOTES	ABSENT
Directors Blair, Gaddis, Woodson, Armstrong and Eby	None	None

D. CONSENT AGENDA

D-1) WARRANTS [RECOMMEND APPROVAL]

D-2) APPROVE OCTOBER 24, 2018, REGULAR BOARD MEETING MINUTES [RECOMMEND APPROVE MINUTES]

There were no public comments.

*Upon the motion of Director Gaddis and seconded, the Board unanimously approved the Consent Agenda.
Vote 5-0.*

YES VOTES	NO VOTES	ABSENT
Directors Gaddis, Blair, Woodson, Armstrong and Eby	None	None

E. ADMINISTRATIVE ITEMS

E-1) APPROVE FINAL DRAFT OF THE BLACKLACK SEWER RATE STUDY REPORT AND DIRECT STAFF TO INITIATE A PROP 218 PROCESS TO INCLUDE SETTING THE PUBLIC HEARING FOR JANUARY 23, 2019 [RECOMMEND APPROVE REPORT, DIRECT STAFF TO INITIATE PROP 218 PROCESS AND SET JANUARY 23, 2019 FOR PUBLIC HEARING]

Alison Lechowicz, Lechowicz and Tseng Municipal Consultants (L&T), presented the final Blacklake Sewer Rate Study Report and answered questions from the Board

Ken Pacofsky, Blacklake resident, commented on the Blacklake Oversight Committee's consideration of sending out a letter to the residents.

*Upon the motion of Director Armstrong and seconded, the Board unanimously approved the final Blacklake Sewer Rate study dated November 14, 2018, and directed Staff to give an update at the next Board Meeting regarding the mailing of the Prop 218 notice and setting the Public Hearing date.
Vote 5-0.*

YES VOTES	NO VOTES	ABSENT
Directors Armstrong, Blair, Woodson, Gaddis and Eby	None	None

The Board took a ten minute break.

E-2) ADOPT ORDINANCE ADDING CHAPTER 2.43 TO THE NIPOMO COMMUNITY SERVICES DISTRICT CODE REGARDING THE CALIFORNIA UNIFORM PUBLIC CONSTRUCTION COST ACCOUNTING ACT AND ADOPT RESOLUTION ELECTING TO BECOME SUBJECT TO THE CALIFORNIA UNIFORM PUBLIC CONSTRUCTION COST ACCOUNTING ACT (CUPCCA)

RECOMMEND:

- (1) SECOND READING: READ FULL TITLE, WAIVE FURTHER READING OF THE ORDINANCE, ADOPT ORDINANCE, AND DIRECT DISTRICT COUNSEL AND STAFF TO PREPARE AND PUBLISH SUMMARY OF ORDINANCE PER GOVERNMENT CODE SECTION 25124.
- (2) ADOPT RESOLUTION ELECTING TO BECOME SUBJECT TO THE CALIFORNIA UNIFORM PUBLIC CONSTRUCTION COST ACCOUNTING ACT PROCEDURES

Whitney McDonald, District Legal Counsel, presented the item and answered questions from the Board. Peter Sevcik, Director of Engineering and Operations, stated his future quarterly reports to the Board of Directors will include notification when the CUPCCA has been used by the District.

There was no public comment.

Upon motion of Director Armstrong and seconded, the Board unanimously adopted AN ORDINANCE OF BOARD OF DIRECTORS OF THE NIUPOMO COMMUNITY SERVICES DISTRICT ADDING CHAPTER 2.43 TO THE NIPOMO COMMUNITY SERVICES DISTRICT CODE REGARDING THE CALIFORNIA UNIFORM PUBLIC CONSTRUCTION COST ACCOUNT ACT, waived further reading of the ordinance, and directed District counsel and staff to prepare and publish the ordinance in accordance with Government Code Section 25124.

Vote 5-0.

YES VOTES	NO VOTES	ABSENT
<i>Directors Armstrong, Blair, Woodson, Gaddis and Eby</i>	<i>None</i>	<i>None</i>

**ORDINANCE NO. 2018-127
 AN ORDINANCE OF BOARD OF THE DIRECTORS OF THE NIPOMO COMMUNITY SERVICES DISTRICT ADDING CHAPTER 2.43 TO THE NIPOMO COMMUNITY SERVICES DISTRICT CODE REGARDING THE CALIFORNIA UNIFORM PUBLIC CONSTRUCTION COST ACCOUNTING ACT**

Upon the motion of Director Armstrong and seconded, the Board unanimously adopted Resolution 2018-1490.

Vote 5-0.

YES VOTES	NO VOTES	ABSENT
<i>Directors Armstrong, Blair, Woodson, Gaddis and Eby</i>	<i>None</i>	<i>None</i>

**RESOLUTION NO. 2018-1490
 A RESOLUTION OF THE BOARD OF DIRECTORS OF THE NIPOMO COMMUNITY SERVICES DISTRICT ELECTING TO BECOME SUBJECT TO THE CALIFORNIA UNIFORM PUBLIC CONSTRUCTION COST ACCOUNTING ACT PROCEDURES**

Nipomo Community Services District
DRAFT REGULAR MEETING
MINUTES

- E-3) AUTHORIZE TASK ORDER FOR SUPPLEMENTAL WATER PROJECT JOSHUA ROAD PUMP STATION PUMP #4 IMPROVEMENTS INSTRUMENTATION AND SUPERVISORY CONTROL AND DATA ACQUISITION SYSTEM INTEGRATION [RECOMMEND BY MOTION AND ROLL CALL VOTE ADOPT RESOLUTION AUTHORIZING STAFF TO EXECUTE TASK ORDER IN THE AMOUNT OF \$49,750 WITH TESCO CONTROLS, INC.]

Peter Sevcik, Director of Engineering and Operations, presented the report and answered questions from the Board.

There was no public comment.

*Upon the motion of Director Gaddis and seconded, the Board unanimously adopted Resolution 2018-1491.
Vote 5-0.*

YES VOTES	NO VOTES	ABSENT
<i>Directors Gaddis, Armstrong, Woodson, Blair and Eby</i>	<i>None</i>	<i>None</i>

RESOLUTION 2018-1491
A RESOLUTION OF THE BOARD OF DIRECTORS OF THE NIPOMO COMMUNITY SERVICES DISTRICT AUTHORIZING A TASK ORDER FOR SUPPLEMENTAL WATER PROJECT JOSHUA ROAD PUMP STATION PUMP #4 IMPROVEMENTS INSTRUMENTATION AND SUPERVISORY CONTROL AND DATA ACQUISITION SYSTEM INTEGRATION WITH TESCO CONTROLS INC.

- E-4) ADOPT POLICY GOVERNING THE USE OF FRANCHISE FEES GENERATED FROM THE SOLID WASTE FRANCHISE AGREEMENT BETWEEN THE NIPOMO COMMUNITY SERVICES DISTRICT AND SOUTH COUNTY SANITARY SERVICES [RECOMMEND BY MOTION AND ROLL CALL VOTE ADOPT RESOLUTION THAT ADOPTS THE POLICY GOVERNING THE USE OF FRANCHISE FEES]

Mario Iglesias, General Manager, presented the report.

There were no public comments

*Upon the motion of Director Armstrong and seconded, the Board unanimously adopted Resolution 2018-1492.
Vote 5-0.*

YES VOTES	NO VOTES	ABSENT
<i>Directors</i>	<i>None</i>	<i>None</i>

RESOLUTION 2018-1492
A RESOLUTION OF THE BOARD OF DIRECTORS OF THE NIPOMO COMMUNITY SERVICES DISTRICT ADOPTING POLICY GOVERNING THE USE OF FRANCHISE FEES GENERATED FROM THE NIPOMO COMMUNITY SERVICES DISTRICT'S SOLID WASTE COLLECTION FRANCHISE AGREEMENT

- E-5) REVIEW AND DISCUSS UPCOMING 2019 BOARD OFFICER ELECTION. [RECOMMEND DISCUSS UPCOMING BOARD OFFICER ELECTIONS AND DIRECT STAFF]

Mario Iglesias, General Manager, presented the item and answered questions from the Board.

SUBJECT TO BOARD APPROVAL

President Eby, presented the item and suggested, at a minimum, that Board Members make it known their desire or willingness to serve as Board Officers prior to the last meeting of the calendar year. This would allow (1) board Members time to consider candidates prior to casting their vote should a vote be necessary, and (2) determine if there is interest or a lack of interest by any Board Member to serve in this capacity.

Director Blair stated he is not interested in serving in a Board Officer position but stated he would support President Eby to serve as President for another term.
Director Woodson stated he is not interested in serving as a Board Officer.
Director Armstrong stated he not interested in serving as a Board Officer.
Director Gaddis stated he is interested in serving as a Board Officer.
President Eby stated he is interested in serving as a Board Officer.

There was no public comment

F. MANAGER'S REPORT

Mario Iglesias, General Manager, presented the report as presented in the Board packet.

There were no public comments.

G. COMMITTEE REPORTS

Mario Iglesias, General Manager, reported on the Ad Hoc Committee work completed to date. The purpose of the Ad Hoc Committee was to evaluate the effectiveness of the District's Water Shortage Response and Management Plan ("WSRMP") in protecting the health of groundwater basin. Three recommendations will be put forward for Board consideration:

1. Amend the District's Water Conservation Ordinance to address the shortfalls built into the District's WSRMP.
2. Pass a resolution that repeals the District's WSRMP and replaces it with a WSRMP consistent with the Nipomo Mesa Management Area's plan.
3. Form an Ad Hoc Committee to evaluate the District Water Resource Policy and update Resolution 2015-1371 now that supplemental water is being imported.

Olga Arrendondo, District customer, stated customers are utilizing drought tolerant landscaping to lower water bills.

H. DIRECTORS' REQUEST TO STAFF AND SUPPLEMENTAL REPORTS

None

I. CLOSED SESSION ANNOUNCEMENTS

1. CONFERENCE WITH DISTRICT LEGAL COUNSEL RE: PENDING LITIGATION PURSUANT TO GC §54956.9
 - a) SMVWCD V. NCSD (SANTA CLARA COUNTY CASE NO. CV 770214, SIXTH APPELLATE COURT CASE NO. H032750 AND A LITIGATION

SUBJECT TO BOARD APPROVAL

Nipomo Community Services District
DRAFT REGULAR MEETING
MINUTES

PURSUANT TO GC §54956.9 ALL CONSOLIDATED CASES)

b) SMART, ET AL. V. NCSO (SAN LUIS OBISPO COUNTY SUPERIOR COURT, CASE NO. 18LC-0908)

2. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Gov. Code 54956.8)

Property: [APN 091-301-038]

Agency negotiator: Mario Iglesias

Negotiating parties: Sprint PCS Assets

Under negotiation: Price, terms of payment, or both

J. PUBLIC COMMENT ON CLOSED SESSION ITEMS

There was no public comment.

K. ADJOURN TO CLOSED SESSION

President Eby adjourned to Closed Session at 11:20 a.m.

L. OPEN SESSION

ANNOUNCEMENT OF ACTIONS, IF ANY, TAKEN IN CLOSED SESSION

Whitney McDonald, District Legal Counsel, announced that the Board discussed Items 1(a) and 1(b) and 2. The Board took no reportable action.

There were no public comments.

ADJOURN

President Eby adjourned the meeting at 11:54 a.m.

MEETING SUMMARY	HOURS & MINUTES
Regular Meeting	2 hours 20 minutes
Closed Session	0 hours 34 minutes
TOTAL HOURS	2 hours 54 minutes

Respectfully submitted,

Mario Iglesias, General Manager and Secretary to the Board

Date

TO: BOARD OF DIRECTORS
REVIEWED: MARIO IGLESIAS
GENERAL MANAGER
FROM: PETER V. SEVCIK, P.E.
DIRECTOR OF
ENGINEERING & OPERATIONS
DATE: NOVEMBER 16, 2018



**AGENDA ITEM
D-3
NOVEMBER 28, 2018**

**AWARD CONSTRUCTION CONTRACT FOR SOUTHLAND
WASTEWATER TREATMENT FACILITY SLUDGE DRYING BED COVER
PROJECT TO SPIESS CONSTRUCTION CO., INC.**

ITEM

Award construction contract for Southland Wastewater Treatment Facility Sludge Drying Bed Cover Project to Spiess Construction Co., Inc. [RECOMMEND, BY MOTION AND ROLL CALL VOTE, ADOPT RESOLUTION AWARDED CONTRACT TO SPIESS CONSTRUCTION CO., INC. IN THE AMOUNT OF \$121,900, AUTHORIZE STAFF TO EXECUTE CONTRACT, AUTHORIZE CHANGE ORDER CONSTRUCTION CONTINGENCY IN THE AMOUNT OF \$6,100 AND APPROVE BUDGET ADJUSTMENT].

BACKGROUND

In March 2018, the San Luis Obispo County Air Pollution Control District (“APCD”) issued a Notice of Violation to the District in regards to nuisance odors leaving the boundaries of the Southland Wastewater Treatment Facility (WWTF). The APCD and Nipomo Community Services District (“District”) reached a mutual settlement agreement in May 2018 that included installation of up to three covers over sludge drying beds at the Southland WWTF as an interim measure to provide wet weather sludge storage.

The Board authorized staff to bid the Southland WWTF Drying Bed Cover Project at the October 10, 2018 Board meeting. On November 15, 2018, bids for the Project were opened from two (2) contractors as listed below:

Contractor	Total Bid Price
Spiess Construction Co., Inc.	\$121,900
Whitaker Construction Group, Inc.	\$176,100

The apparent low bidder was Spiess Construction Co., Inc. with a bid of \$121,900. Staff reviewed the bid and determined that the bid is responsive and the bidder is responsible. The engineer’s estimate for construction of the project was \$100,000.

SCHEDULE

The tentative schedule is as follows:

- Contract Award – November 2018
- Construction – January 2019 to March 2019

FISCAL IMPACT

Funding in the amount of \$100,000, Fund #710, Wastewater Capital Improvement, is available for the project in the FY 2018-2019 amended budget. Total project costs are estimated as follows:

Construction	\$ 121,900
Construction Contingency	\$ 6,100
Construction Management and Inspection	\$ 15,000
Total	\$ 143,000

Thus, a transfer from Fund #710, Wastewater Capital Improvement Reserves in the amount of \$43,000, is required to provide adequate funding for the project.

STRATEGIC PLAN

Goal 2. FACILITIES THAT ARE RELIABLE, ENVIRONMENTALLY SENSIBLE AND EFFICIENT. Plan, provide for and maintain District facilities and other physical assets to achieve reliable, environmentally sensible, and efficient District operations.

Goal 5. OPERATIONS. Maintain a proactive program to ensure readiness of systems and cost-effectiveness of operations.

RECOMMENDATION

Staff recommends that the Board, by motion and roll call vote, adopt Resolution 2018-XXXX Southland WWTF Drying Bed Cover Project Bid Award to:

1. Award the bid for the Southland WWTF Drying Bed Cover Project to Spiess Construction Co., Inc. in the amount of \$121,900 and authorize the General Manager to execute the construction agreement.
2. Authorize the General Manager to issue Change Orders for construction of the project with an aggregate total amount not to exceed \$6,100.
3. Transfer \$43,000 from Fund #710, Wastewater Capital Improvement Reserves, to provide additional funding for the project in the FY 2018-2019 Budget.

ATTACHMENTS

- A. Resolution 2018-XXXX Southland WWTF Drying Bed Cover Project Bid Award

NOVEMBER 28, 2018

ITEM D-3

ATTACHMENT A

**NIPOMO COMMUNITY SERVICES DISTRICT
RESOLUTION NO. 2018-XXXX**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
NIPOMO COMMUNITY SERVICES DISTRICT AWARDING THE BID FOR THE
CONSTRUCTION OF SOUTHLAND WWTF DRYING BED COVER PROJECT TO
SPIESS CONSTRUCTION CO., INC. IN THE AMOUNT OF \$121,900,
AUTHORIZING CONSTRUCTION CONTINGENCY OF \$6,100,
AND AMENDING FY 2018/2019 BUDGET**

WHEREAS, the District's upgraded Southland Wastewater Treatment Facility (WWTF) generates biosolids as part of the wastewater treatment process; and

WHEREAS, in March 2018, the San Luis Obispo County Air Pollution Control District ("APCD") issued a Notice of Violation to the District in regards to nuisance odors leaving the boundaries of the Southland WWTF; and

WHEREAS, the APCD and the District reached a mutual settlement agreement in May 2018 that included installation of up to three covers over sludge drying beds at the Southland WWTF as an interim measure to provide wet weather sludge storage; and

WHEREAS, the design drawings and technical specifications for the sludge bed cover project, dated October 2018, were developed by District staff and MKN Associates; and

WHEREAS, the Board authorized staff to solicit bids for the project on October 10, 2018; and

WHEREAS, based on the staff report, staff presentation and public comment, the Board makes the following findings:

1. The project was advertised for bids in accordance with State of California Public Contracts Code requirements.
2. The District received two (2) bids for the project.
3. Staff has reviewed the project bids and has determined that Spiess Construction Co., Inc., the apparent low bidder, submitted a responsive bid and is a responsible bidder.

**NOW THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED BY THE
NIPOMO COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS AS FOLLOWS:**

1. The bid for the Southland WWTF Drying Bed Cover Project is hereby awarded to the lowest responsive and responsible bidder, Spiess Construction Co., Inc., in the amount of \$121,900, and the General Manager is authorized to execute the construction agreement.
2. The General Manager is authorized to issue Change Orders for construction of project with an aggregate total amount not to exceed \$6,100.
3. The Board authorizes transfer of \$43,000 from Fund #710, Wastewater Capital Improvement Reserves, to provide additional funding for the project in the FY 2018-2019 Budget.
4. The above recitals and findings are incorporated herein by this reference.

On the motion of Director _____, seconded by Director _____, and on the following roll call vote, to wit:

**NIPOMO COMMUNITY SERVICES DISTRICT
RESOLUTION NO. 2018-XXXX**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
NIPOMO COMMUNITY SERVICES DISTRICT AWARDING THE BID FOR THE
CONSTRUCTION OF SOUTHLAND WWTF DRYING BED COVER PROJECT TO
SPIESS CONSTRUCTION CO., INC. IN THE AMOUNT OF \$121,900,
AUTHORIZING CONSTRUCTION CONTINGENCY OF \$6100,
AND AMENDING FY 2018/2019 BUDGET**

**AYES:
NOES:
ABSENT:
CONFLICTS:**

The foregoing resolution is hereby adopted this 28th day of November 2018.

ED EBY
President, Board of Directors

ATTEST:

APPROVED AS TO FORM AND
LEGAL EFFECT:

MARIO IGLESIAS
General Manager and
Secretary to the Board

WHITNEY G. McDONALD
District Legal Counsel

TO: BOARD OF DIRECTORS

FROM: MARIO IGLESIAS
GENERAL MANAGER

DATE: NOVEMBER 21, 2018

AGENDA ITEM

D-4

NOVEMBER 28, 2018

**ADOPT RESOLUTION AMENDING SECTION 3010 AND
SECTION 3020 OF THE NCSD EMPLOYEE HANDBOOK**

ITEM

Adopt Resolution amending Section 3010 and Section 3020 of the NCSD Employee Handbook. [RECOMMEND BY MOTION AND ROLL CALL VOTE ADOPT RESOLUTION AMENDING THE EMPLOYEE HANDBOOK]

BACKGROUND

On May 28, 2014, the Board of Directors adopted the Employee Handbook by Resolution. It has been 4.5 years since its adoption. Staff and District Legal Counsel are currently reviewing the Employee Handbook in its entirety and will be bringing forth suggested changes to the Administration Committee for consideration and review early next year. District employees will be given the opportunity to review and comment on the suggested changes prior to consideration by the full Board of Directors.

Staff is proposing the following amendments prior to the full review of the Employee Handbook outlined above so the changes could be implemented with the first pay period of 2019. The proposed amendments do not change the pay date and employees will continue to be paid bi-weekly every other Friday with no interruption.

SECTION 3010 – PAY PERIODS/PAY DAYS (Attachment B)

Begin on Saturday at 12:01 a.m. and ends two weeks thereafter on Friday at midnight

Change to:

Begin on Monday at 12:01 a.m. and ends two weeks thereafter on Sunday at midnight

SECTION 3020 (A) – HOURS OF WORK (Attachment C)

The work-week shall consist of seven consecutive days from Saturday at 12:01 a.m. through Friday at midnight

Change to:

The work-week shall consist of seven consecutive days from Monday at 12:01 a.m. through Sunday at midnight.

The proposed amendments change the definition of the pay period from Saturday through Friday to Monday through Sunday. In defining the pay period in this manner, employees scheduled to work weekends are paid in the pay-period they worked. With the current pay-

period schedule, employees working weekends are paid for their time the following pay-period, so a total of three weeks after performing their work.

FINANCIAL IMPACT

None

STRATEGIC PLAN

Goal 3 PERSONNEL AND ORGANIZATION. Maintain a qualified, long-term and productive workforce to assure an effective organization.

RECOMMENDATION

It is recommended that your Honorable Board by motion and roll call vote, adopt the resolution that amends the Employee Handbook.

ATTACHMENTS

- A. Resolution 2018-XXXX Amending Employee Handbook
- B. Section 3010 – Pay Periods/pay Dates (red-lined)
- C. Section 3020 – Hours of Work (red-lined)

NOVEMBER 28, 2018

ITEM D-4

ATTACHMENT A

**NIPOMO COMMUNITY SERVICES DISTRICT
RESOLUTION NO. 2018-XXXX**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
NIPOMO COMMUNITY SERVICES DISTRICT
AMENDING SECTION 3010 AND 3020 OF THE EMPLOYEE HANDBOOK**

WHEREAS, the Board of Directors of Nipomo Community Services District (herein "District") previously adopted the Employee Handbook on May 28, 2014, and

WHEREAS, staff desires to amend the Pay Period and Work Week to be aligned with the Standby (On Call) Schedule. The Pay date shall remain the same, employees will continue to be paid bi-weekly every other Friday, and

WHEREAS, the proposed amendments have been presented to District staff and there are no objections, and

NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED by the Board of Directors of the Nipomo Community Services District, as follows:

1. Amended Section 3010 – Pay Periods/Pay Dates and Section 3020 – Hours of Work of the Employee Handbook, attached hereto as Exhibit "A", is hereby adopted.
2. This Resolution and the amendment to the Employee Handbook adopted herein, shall take effect the first pay period of 2019.

Upon motion by Director____, seconded by Director _____ on the following roll call vote, to wit:

AYES:
NOES:
ABSENT:
CONFLICTS:

the foregoing resolution is hereby passed and adopted this 28th day of November, 2018.

ED EBY
President of the Board

ATTEST:

APPROVED AS TO FORM:

MARIO E. IGLESIAS
General Manager and Secretary to the Board

WHITNEY G. McDONALD
District Legal Counsel

NOVEMBER 28, 2018

ITEM D-4

ATTACHMENT B

3010 - PAY PERIODS / PAYDAYS

The salaries and wages of all District employees shall be paid bi-weekly every other Friday. The two-week pay period begins on ~~Saturday~~ Monday at 12:01 a.m. and ends two weeks thereafter on ~~Friday~~ Sunday at midnight. In the event a payday falls on one of the holidays listed, the immediately previous working day shall become the payday. Upon request, District employees can be paid via direct deposit into a personal bank account.

NOVEMBER 28, 2018

ITEM D-4

ATTACHMENT C

3020 - HOURS OF WORK

This policy shall apply to all non-exempt employees.

- A. **Workweek:** The work-week shall consist of seven (7) consecutive days ~~from 12:01 o'clock a.m. Saturday through midnight Friday.~~ Monday at 12:01 a.m. through Sunday at midnight.
- B. **Workday Hours:** The regular hours of work each day shall be consecutive except for interruptions for meal periods. The regular working day is generally 8:00 a.m. until 4:30 p.m. Employees shall be at their assigned work location, ready to start work at 8:00 a.m. Employees who are required to wear uniforms shall be in uniform at their designated jobsite at 8:00 a.m. Employees are required to record their work time (including start of shift, meal breaks, and end of shift). Hours worked can be rounded to the nearest 1/10th of an hour.
- C. **Meal Periods and Rest Breaks:** Employees are provided with a half-hour (30 minutes) break for lunch, a mid-morning break of fifteen (15), minutes and a mid-afternoon break of fifteen (15) minutes. Break time must be used on a daily basis. Time allocated to breaks may not be accumulated or used to come in late, leave early, or add to a meal period. All fifteen (15) minute breaks must be taken on the job site or other assigned work location, as that time is compensable.
- D. **Alternate Schedules:** The General Manager, or his/her designee, may authorize flexible work schedules with different starting and ending times, provided it does not interfere with the regular workload of the District. The General Manager, or his/her designee, can also require employees to vary their workday hours when needed for operational or other business purposes.
- E. **Clean-up:** In addition to the 30 minute break for lunch, five (5) minutes of paid time will be allowed at the commencement of the meal period for employees to clean up (such as washing hands). At the end of the workday, ten minutes of paid time is allowed to operations staff to clean up and change out of required uniform (this will begin no sooner than 4:20 p.m. based on a regular work day schedule concluding at 4:30 p.m.).
- F. **Tardiness:** If an employee cannot report for work at the scheduled start time, then that employee is required to notify his/her immediate supervisor before his or her scheduled start time. Tardiness shall be cause for disciplinary action.

TO: BOARD OF DIRECTORS

REVIEWED: MARIO IGLESIAS
GENERAL MANAGER



FROM: LISA BOGNUDA
FINANCE DIRECTOR



DATE: NOVEMBER 21, 2018

AGENDA ITEM
E-1
NOVEMBER 28, 2018

FINANCIAL AUDIT REPORT FOR FISCAL YEAR 2017-2018

ITEM

Review financial Audit Report for Fiscal Year 2017-2018 [RECOMMEND BY MOTION AND ROLL CALL VOTE ACCEPT AND DIRECT STAFF TO FILE 2017-2018 AUDIT REPORT]

BACKGROUND

The District is required by law to have an independent audit performed annually on its financial statements. Rogers, Anderson, Malody & Scott, LLP (RAMS) conducted the annual audit for the fiscal year ending June 30, 2018, in accordance with Generally Accepted Accounting Principles.

The audit report has been completed in the Comprehensive Annual Financial Report (CAFR) format. The completed audit will be submitted to the Government Finance Officers Association (GFOA) for review and consideration for a Certificate of Achievement for Excellence in Financial Reporting. The District's audit report received this prestigious recognition of accounting excellence the past five consecutive years.

The Finance and Audit Committee (Director Gaddis and Director Armstrong), reviewed the draft report and suggested minor edits to Mr. Terry Shea, CPA.

Mr. Shea will present the attached audit report to your Honorable Board and will answer any questions you may have regarding the audit.

RECOMMENDATION

Upon completion of the presentation and public comments, a motion would be in order to accept and file the Audit Report for Fiscal Year 2017-2018.

ATTACHMENT

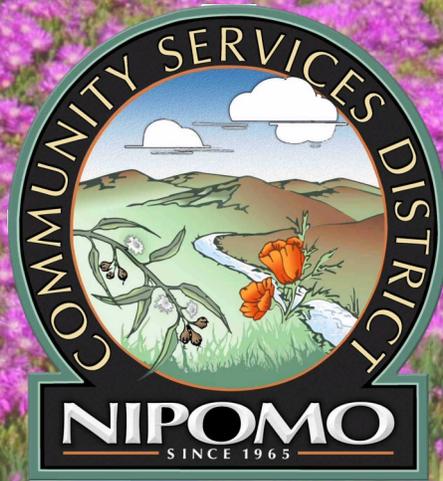
- A. Audit Report for Fiscal Year 2017-2018
- B. SAS 114 Letter
- C. Report on Internal Control over Financial Reporting on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards

NOVEMBER 28, 2018

ITEM E-1

ATTACHMENT A

NIPOMO COMMUNITY SERVICES DISTRICT



Comprehensive Annual Financial Report Fiscal Year Ended June 30, 2018

MISSION STATEMENT

The Nipomo Community Services District's mission is to
provide our customers with reliable, quality,
and cost-effective services now and in the future.

Comprehensive Annual Financial Report

Fiscal Year Ended June 30, 2018

NIPOMO COMMUNITY SERVICES DISTRICT

148 South Wilson Street
Nipomo, California 93444

(805) 929-1133

www.ncsd.ca.gov

Prepared by:

The Finance and Administration Department
Lisa S. Bognuda, Finance Director

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Nipomo Community Services District

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Nipomo Community Services District

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INTRODUCTORY SECTION

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NIPOMO COMMUNITY

BOARD MEMBERS

ED EBY, **PRESIDENT**
DAN ALLEN GADDIS, **VICE PRESIDENT**
BOB BLAIR, **DIRECTOR**
CRAIG ARMSTRONG, **DIRECTOR**
DAN WOODSON, **DIRECTOR**



SERVICES DISTRICT

STAFF

MARIO IGLESIAS, **GENERAL MANAGER**
LISA BOGNUDA, **FINANCE DIRECTOR**
PETER SEVCIK, P.E., **DIRECTOR OF ENG. & OPS.**
WHITNEY MCDONALD, **GENERAL COUNSEL**

Serving the Community since 1965

148 SOUTH WILSON STREET POST OFFICE BOX 326 NIPOMO, CA 93444 - 0326
(805) 929-1133 FAX (805) 929-1932 Website address: ncsd.ca.gov

November 14, 2018

To the Board of Directors and Citizens of the Nipomo Community Services District:

We are pleased to present the Nipomo Community Services District's (hereinafter referred to as "the District") Comprehensive Annual Financial Report (CAFR) for the year ended June 30, 2018. The purpose of this report is to provide the Board of Directors, customers, investors, the public and other interested parties with reliable financial information about the District.

Management assumes full responsibility for the completeness and reliability of the information contained in this report, based upon a comprehensive framework of internal control that has been established for this purpose. Because the cost of internal control should not exceed anticipated benefits, the objective is to provide reasonable, rather than absolute, assurance that the financial statements are free of any material misstatements.

Rogers, Anderson, Malody & Scott, LLP, Certified Public Accountants, have issued an unmodified ("clean") opinion on the Nipomo Community Services District's financial statements for the year ended June 30, 2018. The independent auditor's report is located at the front of the financial section of this report.

Management's discussion and analysis (MD&A) immediately follows the independent auditor's report and provides a narrative introduction, overview, and analysis of the basic financial statements. The MD&A complements this letter of transmittal and should be read in conjunction with it.

Profile of the District

Nipomo Community Services District was organized January 28, 1965 under the provisions of the California Community Services District Law (Sections 61000 et seq. of the Government Code of the State of California) for purposes of supplying water for domestic, irrigation, sanitation, industrial, commercial, recreation and fire suppression use. The District is located off of Highway 101 on the central coast of California between San Francisco and Los Angeles, in San Luis Obispo County. The District includes approximately 4,450 acres of land comprising seven square miles. The District's service area includes portions of the unincorporated area of Nipomo and currently serves a population of approximately 13,500. The District provides water service to approximately 4,400 customer accounts and provides sewer service to approximately 3,600 customer accounts under two separate wastewater systems, the Town Sewer Division and the Blacklake Sewer Division.

The District has operated under the Board of Director-General Manager form of government since its inception. Policy-making and legislative authority are vested in a governing board (Board) consisting of five members elected on a non-partisan basis by qualified voters in the District to four-year terms. Board members serve overlapping four-year terms. The Board employs the General Manager who is responsible for carrying out the policies of the Board, for overseeing the day-to-day operations of the District and the hiring of all District employees.

Under law, community services districts may perform a variety of municipal services if authorized to do so by the residents thereof. The District provides water, sewer, solid waste, limited street lighting, limited street landscape maintenance and limited drainage and general administrative services.

The District's Board annually adopts a budget prior to the new fiscal year. The budget authorizes and provides the basis for reporting, control of financial operations and accountability for the District's enterprise operations and capital projects. Quarterly financial reports are also presented to the Board.

Economic Conditions

On July 2, 2015, the District began purchasing supplemental water from the City of Santa Maria ("City") pursuant to the May 7, 2013, Wholesale Water Supply Agreement ("Agreement"). The Agreement has a term end date of June 30, 2085, at which time parties can elect to extend the Agreement. The terms of the Agreement between the District and the City are subject to the contract renewal between the City and the Central Coast Water Authority of which the City is a member.

During fiscal year 2017-2018, the District paid a volumetric charge of \$1,649.18 per acre-foot (AF) on imported water plus a volumetric operational cost of \$167.97 per AF. For fiscal year 2017-2018, the District purchased 945.00 AF of water from the City. Of the 945 AF, the District sold 157.44 AF (16.66%) of the supplemental water to Woodlands Mutual Water Company and 157.44 AF (16.66%) to Golden State Water. The District retained the balance of 630.12 AF (66.68%) for use by District customers.

The cost of supplemental water is built into the District's water rates. All District customers pay a fixed water charge based on the water meter size and a volumetric charge based on the number of units used.

Relevant Financial Policies – Drought Response

In 2014, the Board of Directors adopted a Water Shortage Management and Response Plan (WSMRP). The WSMRP defines water conservation response measures to be implemented under certain water shortage conditions. On May 19, 2015, the Board of Directors declared a Stage III water shortage condition. Stage III water shortage conditions restrict the District from accepting new applications for water service, but they do not restrict service to those applicants previously in the application process prior to the Stage III declaration.

On June 23, 2016, a group of scientists overseeing the health of the Nipomo Mesa groundwater basin, (the Nipomo Mesa Management Area Technical Group (NMMA)) announced the Spring 2016 Key Well Index was in Severe Water Condition. In accordance with the WSMRP, the Board of Directors declared a Stage IV water shortage condition. In Stage IV, the District must reduce its groundwater pumping by fifty percent (50%). The District reached this objective through community water conservation efforts and use of the available imported supplemental water supply.

In spite of above average rainfall in 2017, the Spring 2017 Key Well Index remained in Severe Criterion.

For the third consecutive year, the NMMA announced on June 28, 2018 the Spring 2018 Key Well Index remains in Severe Criterion. Stage IV restrictions remain in effect and the District continues to restrict new water service to those applicants previously in the application process prior to the Stage III declaration.

Major Initiatives

Beginning July 1, 2017 through June 30, 2018, the District purchased 945 acre-feet of water from the City thereby exceeding the required take or pay volume of water for the year. The District is obligated to take or pay for 2,500 AFY beginning July 1, 2025. To reach this level of commitment, the District will need to complete the Supplemental Water Project (SWP). The final phase of the project is estimated to cost \$6.4 million. Funding for the final phase of the SWP will be secured by July 2023 and is planned to be met with grants, new connection fees, and existing customer charges.

The Board of Directors adopted a new uniform rate structure that went into effect on December 1, 2017. The water rates were developed based on cost of service principles and industry methods that result in fair and equitable rates for the users of water. The water rate structure changed from a four-tier inclining rate structure to a uniform rate structure for all customer classes. The adopted rates also provide for a Pass-Through Adjustment pursuant to Section 53757 of the California Government Code which allows the District to pass-through any increase in the cost of purchased supplemental water at any time that such costs are increased to the District during the five-year period from December 1, 2017 to December 1, 2022.

Awards and Acknowledgements

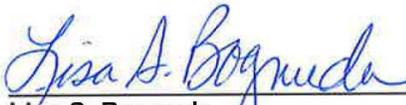
The Government Finance Officers Association of the United States and Canada (GFOA) awarded a *Certificate of Excellence in Financial Reporting* to Nipomo Community Services District for its comprehensive annual financial report for the fiscal year ended June 30, 2017. This was the fifth consecutive year that the District achieved this prestigious award. In order to be awarded a Certificate of Achievement, the District must publish an easily readable and efficiently organized comprehensive annual financial report. This report must satisfy both generally accepted accounting principles and applicable legal requirements.

A Certificate of Achievement is valid for a period of one year only. We believe that our current comprehensive annual financial report continues to meet the Certificate of Achievement Program's requirements and we are submitting it to the GFOA to determine its eligibility for another certificate.

Preparation of this report was accomplished by the combined efforts of District staff. We appreciate the dedicated efforts and professionalism that our staff members bring to the District. We would also like to thank the members of the Board of Directors for their continued support in the planning and implementation of the Nipomo Community Services District's fiscal policies.

Respectfully submitted,


Mario Iglesias
General Manager and
Secretary to the Board of Directors


Lisa S. Bognuda
Assistant General Manager and
Finance Director



Government Finance Officers Association

**Certificate of
Achievement
for Excellence
in Financial
Reporting**

Presented to

**Nipomo Community Services District
California**

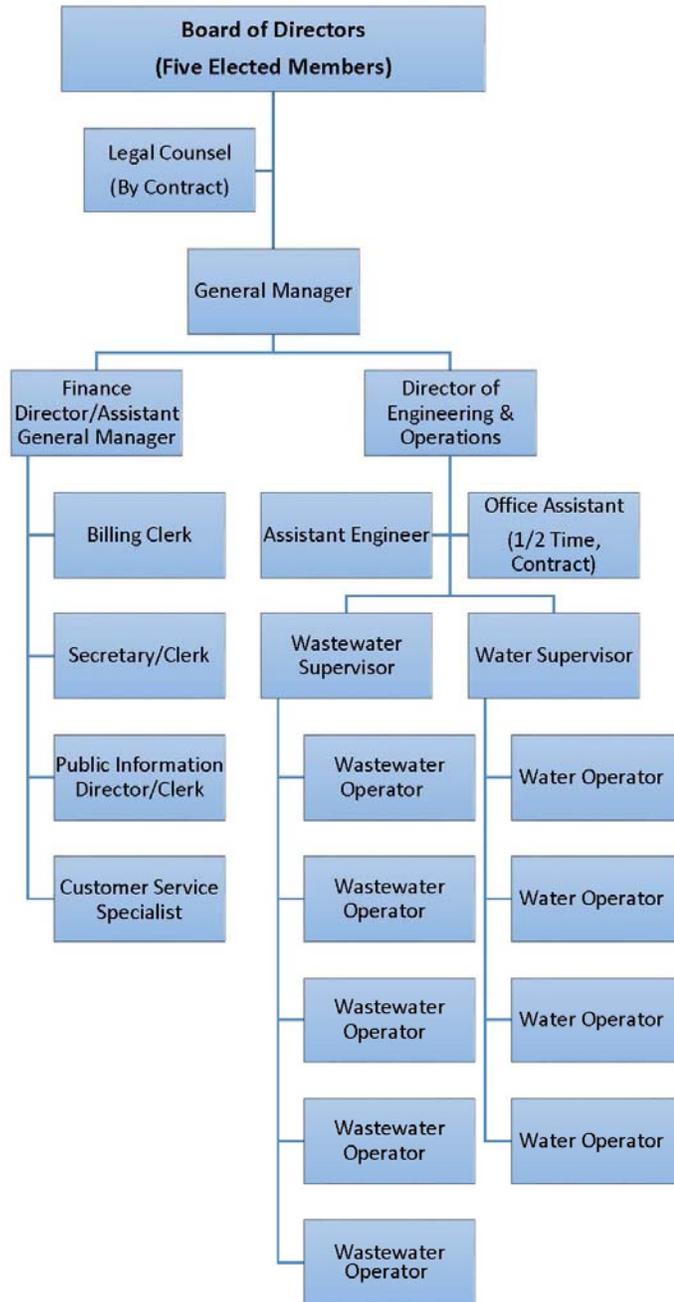
For its Comprehensive Annual
Financial Report
for the Fiscal Year Ended

June 30, 2017

Christopher P. Morill

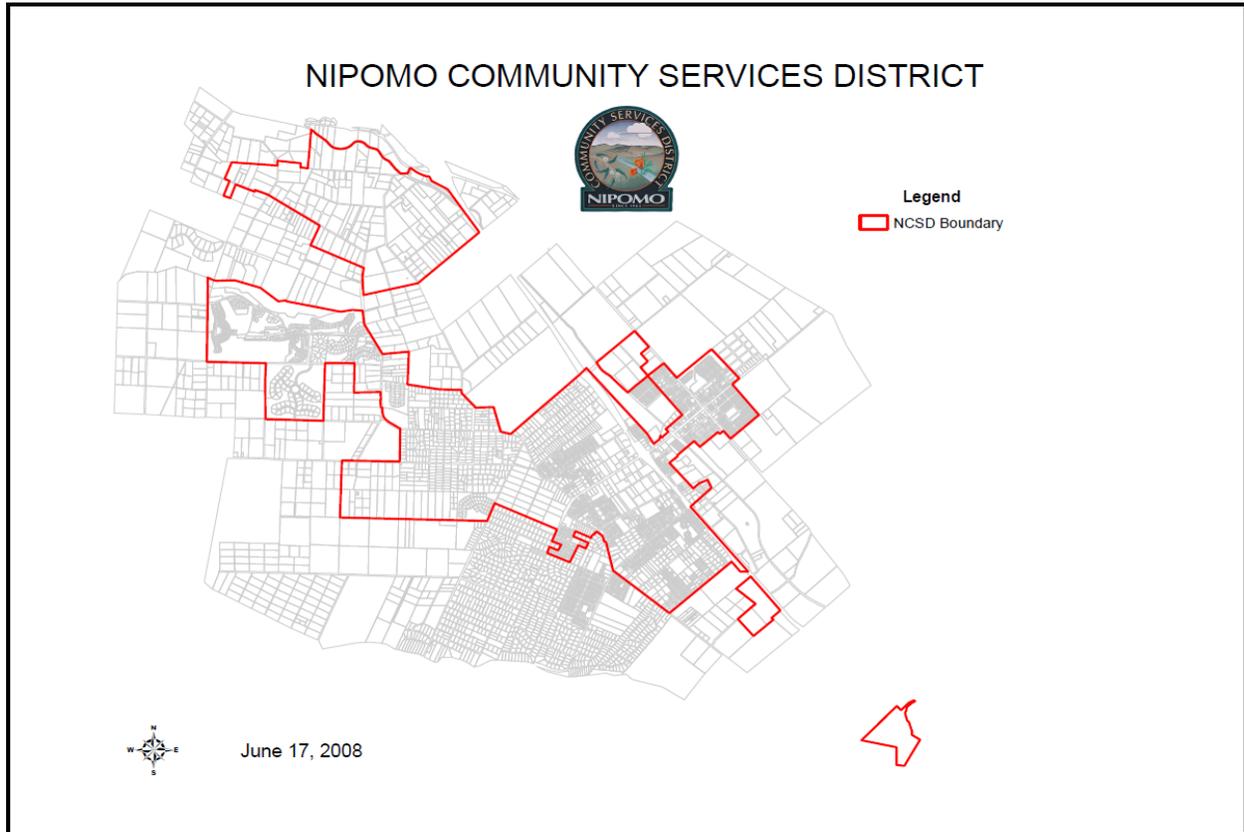
Executive Director/CEO

NIPOMO COMMUNITY SERVICES DISTRICT
 ORGANIZATIONAL STRUCTURE
 2017-2018



NIPOMO COMMUNITY SERVICES DISTRICT

MAP OF SERVICE AREA



NIPOMO COMMUNITY SERVICES DISTRICT

DISTRICT OFFICERS

BOARD OF DIRECTORS

<u>Name</u>	<u>Title</u>	<u>Current Term</u>
Ed Edby	President	12/18 - 12/22
Dan Allen Gaddis	Vice President	12/18 - 12/22
Bob Blair	Director	12/16 - 12/20
Craig Armstrong	Director	12/16 - 12/20
Dan Woodson	Director	12/18 - 12/22

MANAGEMENT

Mario Iglesias

General Manager and
Secretary to the Board of Directors

Lisa Bognuda

Assistant General Manager
and Finance Director

Peter Sevcik, P.E.

Director of Engineering and Operations

LEGAL COUNSEL

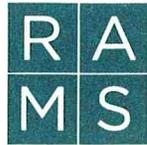
Whitney G. McDonald

Richards Watson and Gershon

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FINANCIAL SECTION

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ROGERS, ANDERSON, MALODY & SCOTT, LLP
CERTIFIED PUBLIC ACCOUNTANTS, SINCE 1948

735 E. Carnegie Dr. Suite 100
San Bernardino, CA 92408
909 889 0871 T
909 889 5361 F
ramscpa.net

INDEPENDENT AUDITOR'S REPORT

PARTNERS

Brenda L. Odle, CPA, MST
Terry P. Shea, CPA
Kirk A. Franks, CPA
Scott W. Manno, CPA, CGMA
Leena Shanbhag, CPA, MST, CGMA
Bradferd A. Welebir, CPA, MBA, CGMA
Jay H. Zercher, CPA (Partner Emeritus)
Phillip H. Waller, CPA (Partner Emeritus)

MANAGERS / STAFF

Jenny Liu, CPA, MST
Seong-Hyea Lee, CPA, MBA
Charles De Simoni, CPA
Gardenya Duran, CPA
Brianna Schultz, CPA
Lisa Dongxue Guo, CPA, MSA
Samuel Singery, CPA
Jing Wu, CPA

Board of Directors
Nipomo Community Services District

Report on the Financial Statements

We have audited the accompanying financial statements of the Nipomo Community Services District (District), as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to preparation and fair presentation of financial statements that are free from material misstatements, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on the basic financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the State Controller's *Minimum Audit Requirements for California Special Districts*, as well as accounting systems prescribed by the State Controller's Office and State regulations governing special districts. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the basic financial statements are free of material misstatement.



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Quality Center

Employee Benefit Plan
Audit Quality Center

California Society of
Certified Public Accountants

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the District's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Opinion

In our opinion, the basic financial statements referred to above present fairly, in all material respects, the financial position of the District, as of June 30, 2018, and the respective changes in financial position and cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America and the State Controller's *Minimum Audit Requirements for California Special Districts*, as well as accounting systems prescribed by the State Controller's Office and State regulations governing special districts.

Emphasis of a Matter

Change in Accounting Principle

As discussed in Note 1 of the financial statements, the District adopted the provisions of GASB Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions* (OPEB). Our opinion is not modified with respect to this matter. The cumulative effects of applying the provisions of GASB Statement No. 75 have been reported as a restatement of beginning net position for the year ended June 30, 2018 in accordance with the Statement.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis, schedule of the District's proportionate share of the plan's net pension liability and related ratios as of the measurement date, the schedule of pension plan contributions, the schedule of changes in the net OPEB liability and related ratios and the schedule of OPEB contributions, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the GASB, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming an opinion on the basic financial statements that collectively comprise the District's basic financial statements. The introductory section, combining financial schedules, and statistical section are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining financial schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining financial schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The introductory and statistical sections have not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on them.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated November 14, 2018, on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to solely describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.

Rogers, Anderson, Malody & Scott, LLP.

San Bernardino, California
November 14, 2018

Nipomo Community Services District

Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2018

The following Management's Discussion and Analysis (MD&A) of activities and financial performance of the Nipomo Community Services District (District) provides an introduction to the financial statements of the District for the fiscal year ended June 30, 2018. We encourage readers to consider the information presented here in conjunction with the basic financial statements and related notes, which follow this section.

Financial Highlights

- The District's Net Position increased 3.8% to \$68.3 million.
- During the year the District's operating revenues increased 16%, while operating expenses increased 11%. The increase in revenues is a result of a water rate increase and increased water sales during the fiscal year and a Town wastewater rate increase that went into effect January 1, 2018. The increase in expenses is a result of purchasing additional supplemental water, increased cost of the supplemental water and the increased costs of the operations and maintenance of the water and wastewater facilities.
- Other revenue-purveyors of \$868,147 is attributable to Contracts Receivable from Woodlands Mutual Water Company and Golden State Water Company pursuant to the Supplemental Water Management and Groundwater Replenishment Agreement dated October 16, 2015. Other revenue-Nipomo Mesa Water Conservation Area (NMWCA) fees of \$520,189 was collected by the District from 2010 to 2015 on behalf of the County of San Luis Obispo. These fees were dedicated to the Nipomo Supplemental Water Project by Board action on September 13, 2017.

Required Financial Statements

The Financial Statements of the District report information utilizing the full accrual basis of accounting. The Financial Statements conform to accounting principles, which are generally accepted in the United States of America and consist of three interrelated statements designed to provide the reader with relevant, understandable data on the District's financial condition and operating results. They are 1) the Statement of Net Position, 2) the Statement of Revenues, Expenses and Changes in Net Position, and 3) the Statement of Cash Flows.

The *Statement of Net Position* includes information on the District's assets, deferred outflows of resources, liabilities, and deferred inflows of resources, which provide information about the nature and amounts of investments in resources (assets), the obligations to District creditors (liabilities), and is one way to measure financial health or financial position. Over time, increases or decreases in the District's net position may serve as a useful indicator of whether its financial health is improving or deteriorating. However, other nonfinancial factors such as changes in economic conditions, population growth, and new or changed government legislation must also be considered.

The *Statement of Revenues, Expenses and Changes in Net Position* identifies the District's revenues and expenses for the fiscal year ended June 30, 2018. This statement provides information on the District's operations over the past fiscal year and can be used to determine whether the District has recovered all of its actual and projected costs through user fees and other charges.

Nipomo Community Services District

Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2018

The *Statement of Cash Flows* provides information on the District's cash receipts, cash payments, and changes in cash resulting from operations, investments and financing activities. From the Statement of Cash Flows, the reader can obtain information on the source and use of cash and the change in the cash balance since the prior fiscal year.

Financial Analysis of the District

One of the most important questions asked about the District's finances is, "Is the District, as a whole, better off or worse off as a result of this year's activities?" The Statement of Net Position and the Statement of Revenues, Expenses and Changes in Net Position report information about the District in a way that helps answer this question. These statements include all assets and liabilities using the accrual basis of accounting, which is similar to the accounting used by most private sector companies. All of the current year's revenues and expenses are taken into account regardless of when the cash is received or paid. These two statements report the District's net position and changes in net position. You can think of the District's net position - the difference between assets and deferred outflows of resources and liabilities and deferred inflows of resources - as one way to measure the District's financial health, or financial position. Over time, increases or decreases in the District's net position are one indicator of whether its financial health is improving or deteriorating. However, one will need to consider other nonfinancial factors such as changes in economic conditions, population growth, zoning, and new and changed government legislation.

Notes to the Basic Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the basic financial statements. The notes to the basic financial statements can be found on pages 16 through 47.

Nipomo Community Services District

Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2018

TABLE 1
Condensed Statements of Net Position

	<u>2018</u>	<u>2017</u>	<u>Current Year Increase/ (Decrease)</u>
Assets			
Current and other assets	\$ 26,404,122	\$ 24,298,289	\$ 2,105,833
Capital assets, net	<u>65,212,650</u>	<u>65,786,960</u>	<u>(574,310)</u>
Total Assets	<u>91,616,772</u>	<u>90,085,249</u>	<u>1,531,523</u>
Deferred Outflows	<u>851,014</u>	<u>748,064</u>	<u>102,950</u>
Liabilities			
Current liabilities	1,638,841	2,300,124	(661,283)
Noncurrent liabilities	<u>22,387,836</u>	<u>22,622,900</u>	<u>(235,064)</u>
Total Liabilities	<u>24,026,677</u>	<u>24,923,024</u>	<u>(896,347)</u>
Deferred Inflows	<u>97,955</u>	<u>85,191</u>	<u>12,764</u>
Net Position (restated)			
Net investment in capital	44,662,685	44,744,193	(81,508)
Restricted	12,079,117	10,241,070	1,838,047
Unrestricted	<u>11,601,352</u>	<u>10,839,835</u>	<u>761,517</u>
Total Net Position	<u>\$ 68,343,154</u>	<u>\$ 65,825,098</u>	<u>\$ 2,518,056</u>

The District's net position at fiscal year June 30, 2018 increased \$2,518,056 (2%) when compared to fiscal year end June 30, 2017. The largest contributing factor to this increase is the increase in cash due to increased water sales and increases in water and wastewater rates.

Nipomo Community Services District

**Management's Discussion and Analysis
For the Fiscal Year Ended June 30, 2018**

TABLE 2
Condensed Statements of Revenues, Expenses and Changes in Net Position

	2018	2017	Current Year Increase/ (Decrease)
Operating revenues			
Charges for services	\$ 8,065,191	\$ 7,316,038	\$ 749,153
Other operating revenue	351,872	357,922	(6,050)
Total operating revenues	8,417,063	7,673,960	743,103
Operating expenses			
Water	4,870,271	4,641,027	229,244
Sewer	2,278,059	2,100,397	177,662
Other	1,091,689	775,299	316,390
Total operating expenses	8,240,019	7,516,723	723,296
Non-operating revenues and expenses			
Interest income	659,215	494,905	164,310
Property taxes and rental income	701,526	660,948	40,578
Loss on disposal of capital assets	-	(13,587)	13,587
Interest expense	(858,416)	(871,484)	13,068
Other revenue - purveyors	868,147	438,728	429,419
Other revenue - NMWCA fees	520,189	-	520,189
Total non-operating revenues (expenses)	1,890,661	709,510	1,181,151
Income before contributions	2,067,705	866,747	1,200,958
Capital contributions	450,351	530,563	(80,212)
Change in net position	2,518,056	1,397,310	1,120,746
Net position - beginning as restated	65,825,098	64,427,788	1,397,310
Net position - ending	\$ 68,343,154	\$ 65,825,098	\$ 2,518,056

Nipomo Community Services District

Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2018

Total operating revenues increased \$743,103 (5%). Water sales increased \$635,000 and Town Division sewer revenues increased \$73,665.

Total operating expenses increased \$723,296 (5%). The increase in expenses is primarily attributable to the purchase of 966 acre feet of supplemental water compared to 860 acre feet purchased in the previous fiscal year. In addition, overall operations and maintenance costs have increased.

District non-operating revenues increased \$1,181,151. The rise in interest rates resulted in an increase in interest income of \$164,310. Revenue from Woodlands Mutual Water Company and Golden State Water Company pursuant to the Supplemental Water Management and Groundwater Replenishment Agreement dated October 16, 2015 increased \$429,410. Finally, the Nipomo Mesa Water Conservation Area (NMWCA) fees of \$520,189 collected by the District from 2010 to 2015 on behalf of the County of San Luis Obispo were dedicated to the Nipomo Supplemental Water Project by Board action on September 13, 2017.

TABLE 3 **Capital Assets**

More information about the District's Capital assets is presented in Note 5 of the Notes to Basic Financial Statements.

	<u>2018</u>	<u>2017</u>	<u>Current Year Increase/ (Decrease)</u>
Non-depreciable assets	\$ 1,624,787	\$ 4,682,590	\$ (3,057,803)
Depreciable assets	84,824,067	80,403,210	4,420,857
Accumulated depreciation	<u>(21,236,204)</u>	<u>(19,298,840)</u>	<u>(1,937,364)</u>
Total capital assets, net	<u>\$ 65,212,650</u>	<u>\$ 65,786,960</u>	<u>\$ (574,310)</u>

The decrease in non-depreciable assets reflects the transfer of the cost of completed projects from construction work in progress to depreciable assets.

Total capital assets, net decreased as a result of increase in accumulated depreciation of depreciable assets.

Nipomo Community Services District

Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2018

TABLE 4
Long Term Debt

	<u>2018</u>	<u>2017</u>	<u>Current Year Increase/ (Decrease)</u>
Certificates of Participation Series 2013	\$ 8,894,569	\$ 9,025,952	\$ (131,383)
Refunding Revenue Bonds Series 2013A	2,596,190	2,718,062	(121,872)
Certificates of Participation Series 2012	8,939,978	9,102,477	(162,499)
State Revolving Fund Loan (1999)	84,360	126,540	(42,180)
State Revolving Fund Loan (1998)	34,868	69,736	(34,868)
Total long-term debt	<u>\$ 20,549,965</u>	<u>\$ 21,042,767</u>	<u>\$ (492,802)</u>

Standard & Poor's Rating Service reviewed the Certificates of Participation Series 2013 and Refunding Revenue Bonds Series 2013A in August 2018 and raised the underlying rating from "A" to "AA-".

Standard & Poor's Rating Service reviewed the Certificates of Participation Series 2012 in October 2015 and downgraded the credit rating from "AA" to "AA-".

The Standard & Poor's rationales are available for review upon request.

Additional information on long-term debt is presented in Note 7 of the Notes to Basic Financial Statements.

Economic Factors and Next Year's Budgets and Rates

The District is governed by provisions of the California Special District Code that require rate-based revenues must cover the cost of Operations, Maintenance and Repairs (OM&R) and capital improvement projects. The District is not subject to general economic conditions such as increases or reductions in property tax values or other types of revenues, such as sales taxes, that vary with economic conditions. Accordingly, the District sets its rates to its users to cover the costs of OM&R, capital improvement projects, plus any increments for known or anticipated changes in enterprise costs.

On May 7, 2013, the District entered into a Wholesale Water Supply Agreement that provides a mechanism through which the District will purchase supplemental water from the City of Santa Maria. The District is obligated to purchase minimum quantities of water each year regardless of the District's ability to accept and deliver said water. The District's current infrastructure will need to be expanded within the next five years to meet the minimum delivery volumes required by the agreement. The District is currently required to purchase 800 acre feet per year and will be required to purchase 1,000 acre feet by fiscal year 2020-2021 (year ten of the contract). In year eleven (fiscal year 2025-2026), the minimum delivery requirement will reach 2,500 acre feet, the highest level in the purchase agreement. The cost is projected to be \$6.25 million.

Nipomo Community Services District

Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2018

A court judgment issued in connection with litigation regarding the Santa Maria groundwater basin requires Golden State Water Company, Rural Water Company (subsequently purchased by Golden State Water in 2015), and Woodlands Mutual Water Company to pay their respective shares of the costs of the supplemental water being purchased from Santa Maria and the infrastructure improvements required for the delivery of the supplemental water to the NMMA. The Nipomo Supplemental Water Project Supplemental Water Management and Groundwater Replenishment Agreement was executed on October 16, 2015. This agreement obligates those three companies to pay 33.32% of the supplemental water costs and related project capital costs beginning as of July 2, 2015.

Water consumption increased 13% in fiscal year 2017-2018 compared to the previous fiscal year. The water enterprise's financial position has improved as a result of the increase in consumption combined with the water rate increase that went into effect December 1, 2017. The next scheduled water rate increase is December 1, 2018.

The Town Division wastewater is in its third year of a five year rate schedule. The next rate increase will go into effect January 1, 2019. The Blacklake Sewer Division has not had a rate increase since January 1, 2013.

The Blacklake Sewer Division Master Plan has been completed and the wastewater rate study is expected to be completed in November 2018. The Proposition 218 proceedings are expected to be completed in January 2019, and if successful, new wastewater rates will be effective April 1, 2019.

Regionalization of the Blacklake Town Sewer with the Town Sewer Division is currently under review by the District. As information is available, it will be shared with the community for their input.

Requests for Information

This financial report is designed to provide the District's elected officials, customers, investors, creditors and other interested parties with an overview of the District's financial condition, as well as insight into current fiscal practices and management. Should the reader have questions regarding the information included in this report or wish to request additional financial information, please contact the District's Finance Department at 148 South Wilson Street, Nipomo, CA 93444 or (805) 929-1133.

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Nipomo Community Services District

Statement of Net Position Proprietary Funds June 30, 2018

ASSETS

Current assets:

Cash and cash equivalents	\$ 16,756,673
Accounts receivable	477,027
Unbilled utilities receivable	1,025,000
Accrued interest receivable	183,024
Accrued franchise fees	13,100
Due from County	11,475
Contract receivable, current portion	101,819
Total current assets	<u>18,568,118</u>

Noncurrent assets:

Restricted cash - funded replacement	539,534
Cash with fiscal agent	602,423
Deposits and other assets	64,858
Contract receivable, less current portion	6,629,189
Capital assets:	
Capital assets, not being depreciated	1,624,787
Depreciable capital assets, net	<u>63,587,863</u>
Total noncurrent assets	<u>73,048,654</u>
Total assets	<u>91,616,772</u>

DEFERRED OUTFLOWS OF RESOURCES

OPEB related	87,370
Pension related	<u>763,644</u>
Total deferred outflows of resources	<u>851,014</u>

LIABILITIES

Current liabilities:

Accounts payable	502,731
Deposits	322,676
Accrued liabilities	316,386
Current portion of long-term debt	<u>497,048</u>
Total current liabilities	<u>1,638,841</u>

Noncurrent liabilities:

Net OPEB liability	648,238
Net pension liability	1,686,681
Long-term debt, less current portion	<u>20,052,917</u>
Total noncurrent liabilities	<u>22,387,836</u>
Total liabilities	<u>24,026,677</u>

DEFERRED INFLOWS OF RESOURCES

OPEB related	40,084
Pension related	<u>57,871</u>
Total deferred inflows of resources	<u>97,955</u>

NET POSITION

Net investment in capital assets	44,662,685
Restricted for system expansion, replacement and debt service	12,079,117
Unrestricted	<u>11,601,352</u>
Total net position	<u>\$ 68,343,154</u>

The accompanying notes are an integral part of these financial statements.

Nipomo Community Services District

Statement of Revenues, Expenses and Changes in Net Position Proprietary Funds For the Year Ended June 30, 2018

Operating revenues

Charges for services	\$ 7,488,481
Charges for services-purveyors	519,284
Charges for services-purveyor reimbursements	57,426
Other operating revenue	351,872
Total operating revenues	<u>8,417,063</u>

Operating expenses

Purchased water	1,039,190
Purchased water related expenses	101,263
Purchased water- purveyors	519,284
Personnel	2,316,183
Contractual services	397,665
Utilities	555,494
Repairs and maintenance	223,680
Other supplies and expenses	1,065,409
Insurance	84,487
Depreciation	1,937,364
Total operating expenses	<u>8,240,019</u>

Operating income 177,044

Non-operating revenues (expenses)

Interest income	659,215
Property taxes	660,920
Cell site rental income	40,606
Interest expense	(858,416)
Other revenue - purveyors	868,147
Other revenue - NMWCA fees	520,189
Total non-operating revenues (expenses)	<u>1,890,661</u>

Income before contributions 2,067,705

Capital contributions 450,351

Change in net position 2,518,056

Total net position - beginning, as restated 65,825,098

Total net position - ending \$ 68,343,154

The accompanying notes are an integral part of these financial statements.

Nipomo Community Services District

Statement of Cash Flows Proprietary Funds For the Year Ended June 30, 2018

CASH FLOWS FROM OPERATING ACTIVITIES

Cash received from operating revenue	\$ 7,779,274
Payments to suppliers	(4,094,459)
Payments to employees	(2,149,566)
Net cash provided by operating activities	<u>1,535,249</u>

CASH FLOWS FROM NON-CAPITAL FINANCING ACTIVITIES

Property tax revenues	660,352
Cell site rental income	40,606
Nipomo Mesa Water Conservation Area (NMWCA) fees	520,189
Net cash provided by non-capital financing activities	<u>1,221,147</u>

CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES

Capital contributions	124,634
Acquisition of capital assets	(1,037,337)
Principal received on contract receivable	188,336
Interest received on contract receivable	335,601
Principal paid on capital debt	(487,048)
Interest paid on capital debt	(866,924)
Net cash used by capital and related financing activities	<u>(1,742,738)</u>

CASH FLOWS FROM INVESTING ACTIVITIES

Interest income	<u>270,606</u>
Net cash provided by investing activities	<u>270,606</u>

Net increase in cash and cash equivalents 1,284,264

Cash and cash equivalents - beginning 16,614,366

Cash and cash equivalents - ending \$ 17,898,630

Reconciliation to the Statement of Net Position:

Current assets:	
Cash and cash equivalents	\$ 16,756,673
Noncurrent assets:	
Restricted cash - funded replacement	539,534
Cash with fiscal agent	602,423
	<u>\$ 17,898,630</u>

The accompanying notes are an integral part of these financial statements.

Nipomo Community Services District

Statement of Cash Flows, (Continued) Proprietary Funds For the Year Ended June 30, 2018

Reconciliation of operating income to net cash provided by operating activities:

Operating income	\$ 177,044
Adjustments to reconcile operating income to net cash provided by operating activities:	
Depreciation	1,937,364
Changes in assets and liabilities:	
Accounts receivable	(46,963)
Unbilled utilities receivable	(47,000)
Accrued franchise fees	1,356
Deposits and other assets	4,425
Net OPEB asset	189,261
Deferred outflows of resources OPEB	(87,370)
Deferred outflows of resources pension	(15,580)
Accounts payable	(112,412)
Deposits	(545,182)
Accrued liabilities	(10,935)
Net OPEB liability	(127,240)
Net pension liability	205,717
Deferred inflows of resources OPEB	40,084
Deferred inflows of resources pension	(27,320)
Net cash provided by operating activities	<u>\$ 1,535,249</u>
 Noncash investing, capital, and financing activities:	
Capital assets acquired through capital contributions	<u>\$ 325,717</u>

The accompanying notes are an integral part of these financial statements.

Nipomo Community Services District

Notes to the Basic Financial Statements For the Year Ended June 30, 2018

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Organization

The Nipomo Community Services District (District) is a multi-purpose special district and was formed on January 28, 1965 and began operations in November 1966. The District is a political subdivision of the State of California and operates under a Board of Directors - General Manager form of government. The District provides water, sewer, street lighting, solid waste, street landscape maintenance, drainage and general administrative services.

The District complies with U.S. Generally Accepted Accounting Principles (GAAP) and all relevant U.S. Governmental Accounting Standards Board (GASB) pronouncements. These technical pronouncements establish criteria for determining the organization's activities and functions that are included in the financial statements of a governmental unit.

Reporting Entity

For financial reporting purposes, the District would include in this report all funds of all agencies and boards that are controlled by, or dependent upon, the District's legislative body. The criteria of control is determined on the basis of financial accountability, imposition of will, and financial benefit or burden.

The Nipomo Community Services District Public Facilities Corporation is a component unit of the District. This Corporation was formed in 2003 to issue Revenues Certificates of Participation (COP's). COP's were issued in 2003, 2012 and 2013. The financial activity of the corporation is blended into the financial statements of the District.

The District is a member of the Special District Authority Risk Management Joint Powers Agency, which was organized for the purpose of providing general liability, automobile, errors and omissions, and property loss insurance coverage to special districts. This organization is financed through premium charges to each member. This organization does not meet the aforementioned reporting entity criteria and therefore is not included in the accompanying financial statements.

Proprietary Fund Financial Statements

The accounts of the District are organized into proprietary/enterprise funds. Enterprise funds use the economic resources measurement focus. The accounting objectives are a determination of net income, financial position, and cash flows. All assets, deferred outflows of resources and liabilities, deferred inflows of resources associated with an enterprise fund's activities are included on the statement of net position.

Nipomo Community Services District

Notes to the Basic Financial Statements For the Year Ended June 30, 2018

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (continued)

Basis of Accounting

The enterprise funds of the District are accounted for using the accrual basis of accounting. Revenues, including user fees and service charges, are recognized when earned, and expenses are recognized when incurred.

Budgets and Budgetary Accounting

An annual budget is adopted by the Board of Directors at the start of each fiscal year. Any changes or revisions to that budget throughout the year must be approved by the Board of Directors.

Estimates

The preparation of financial statements in conformity with U.S. Generally Accepted Accounting Principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Operating Revenues and Expenses

Operating revenues, such as charges for services (water and wastewater fees), result from exchange transactions associated with the principal activities of the District. Exchange transactions are those in which each party receives and gives up essentially equal values. Non-operating revenues, such as property taxes and investment income, result from non-exchange transactions or ancillary activities in which the District gives (receives) value without directly receiving (giving) equal value in exchange.

Operating expenses include the cost of sales and services, administrative expenses and depreciation on capital assets. All expenses not meeting this definition are reported as non-operating expenses.

Cash and Cash Equivalents

For purposes of the statements of cash flows, the District considers all highly liquid investments with a maturity of three months or less when purchased to be cash equivalents.

Nipomo Community Services District

Notes to the Basic Financial Statements For the Year Ended June 30, 2018

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (continued)

Accounts Receivable

Water and sewer charges are billed bi-monthly for all residential and commercial customers. Property liens are placed when customer account receivables are deemed uncollectible by the District. The District did not experience any significant bad debt losses and therefore no provision has been made for doubtful accounts. Accounts receivable is shown at full value.

Capital Assets

All capital assets are valued at historical cost or estimated historical cost if actual costs are not available. Other donated capital assets are valued at their acquisition value on the date received. The capitalization threshold for all capital assets is \$5,000. Depreciation has been provided over the estimated useful life of the asset using the straight-line method. The estimated useful lives are as follows:

Wastewater Treatment Plant and Collection System	50 years
Water Supply/Distribution System	20-50 years
Buildings/Blowers	20 years
General Plant Machinery and Equipment	5-10 years

Compensated Absences

Depending on the length of continuous service, a range of 10-20 vacation and 12 days of sick leave per year may be accumulated by each employee. The District accrues a liability for compensated absences which meet the following criteria:

1. The District's obligation relating to employee's rights to receive compensation for future absences is attributable to employee's services already rendered.
2. The obligation relates to rights that vest or accumulate.
3. Payment of the compensation is probable.
4. The amount can be reasonably estimated.

In accordance with the above criteria, the District has accrued a liability for vacation and sick pay which has been earned but not taken by District employees.

Nipomo Community Services District

Notes to the Basic Financial Statements For the Year Ended June 30, 2018

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (continued)

Pensions

For purposes of measuring the net pension liability and deferred outflows/inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Agency's California Public Employees' Retirement System (CalPERS) plans (Plans) and addition to/deduction from the Plans' fiduciary net position have been determined on the same basis as they are reported by CalPERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

Generally accepted accounting principles require that the reported results must pertain to liability and asset information within certain defined timeframes. For this report, the following timeframes are used:

- Valuation Dates: June 30, 2016
- Measurement Dates: June 30, 2017
- Measurement Periods: July 1, 2016 to June 30, 2017

Other Postemployment Benefits (OPEB)

For purposes of measuring the net OPEB liability, deferred outflows of resources and deferred inflows of resources related to OPEB, and OPEB expense, information about the fiduciary net position of the District's plan (OPEB Plan) and additions to/deductions from the OPEB Plan's fiduciary net position have been determined on the same basis. For this purpose, benefit payments are reported at fair value.

Generally accepted accounting principles require that the reported results must pertain to liability and asset information within certain defined timeframes. For this report, the following timeframes are used:

- Valuation Date: June 30, 2016
- Measurement Date: June 30, 2017
- Measurement Period: July 1, 2016 to June 30, 2017

Capital Contributions

Capital contributions are recorded when cash for capacity fees or capital assets is received from developers, customers, or other governmental entities, and the purpose is for other than operating expenses.

Property Taxes

The County of San Luis Obispo bills and collects property taxes for the District. The County charges the District for these services. Tax revenues are recognized by the District in the year received.

Nipomo Community Services District

Notes to the Basic Financial Statements For the Year Ended June 30, 2018

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (continued)

Special Assessment Debt

In July 1994, the District issued Assessment District No. 93-1 bonds in the amount of \$1,752,938. The bonds are not secured by the general taxing power of the District. The bonds are secured by the unpaid assessment on each parcel of land. The District is not obligated in any manner. The balance outstanding at June 30, 2018 is \$144,750.

Reclassification

The District has reclassified certain prior year information to conform with current year presentation, with no effect on net position.

NOTE 2: CASH AND CASH EQUIVALENTS

Cash and cash equivalents as of June 30, 2018, are classified as follows:

Current assets:	
Cash and cash equivalents	\$ 16,756,673
Noncurrent assets:	
Restricted cash - funded replacement	539,534
Cash with fiscal agent	<u>602,423</u>
Total cash and cash equivalents	<u>\$ 17,898,630</u>

Cash and cash equivalents at June 30, 2018, consist of the following:

Cash on hand	\$ 400
Bank deposits	828,750
Deposits with bond trustees	602,423
Local Agency Investment Fund (LAIF)	16,574,477
Less: Cash held in Trust in pooled funds	<u>(107,420)</u>
Total cash and cash equivalents	<u>\$ 17,898,630</u>

Nipomo Community Services District

Notes to the Basic Financial Statements For the Year Ended June 30, 2018

NOTE 3: INVESTMENTS

Investments Authorized by the District's Investment Policy

The District is authorized to invest in the following institutions:

1. County pooled funds (California Government Code Section 61730)
2. The Local Agency Investment Fund (LAIF) created by the California State Treasury (California Government Code Section 16429.1)
3. One or more FDIC insured banks and/or savings and loan associations that are designated as District depositories by resolution of the Board of Directors (California Government Code Section 61737.02)
4. Such other financial institutions or securities that may be designated by the Board of Directors from time to time in compliance with California and Federal law.

The District's investment policy contains specific provisions intended to limit the District's exposure to interest rate risk, credit risk, and concentration of credit risk.

Investments Authorized by Debt Agreements

Investments of debt proceeds held by a bond trustee are governed by provisions of the debt agreements, rather than the general provisions of the California Government Code or the District's investment policy. The table below identifies certain provisions of these debt agreements that address interest rate risk, credit risk, and concentration of credit risk.

<u>Authorized Investment Type</u>	<u>Maximum Maturity</u>
Money Market Mutual Funds	N/A

Disclosure Relating to Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates may adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. The weighted average maturity of the investments contained in the LAIF investment pool is approximately 6 months.

Information about the sensitivity of the fair values of the District's investments to market interest rate fluctuations is provided by the following table that shows the maturity date of each investment:

		<u>Maturity Date</u>
Local Agency Investment Fund	<u>\$ 16,574,477</u>	6 months average maturity

Nipomo Community Services District

Notes to the Basic Financial Statements For the Year Ended June 30, 2018

NOTE 3: INVESTMENTS, (continued)

Investment in State Investment Pool

The District is a voluntary participant in the Local Agency Investment Fund (LAIF) that is regulated by California Government Code Section 16429.1 under the oversight of the Treasurer of the State of California. The fair value of the District's investment in this pool is reported in the accompanying financial statements at amounts based upon the entity's pro-rata share of the fair value provided by LAIF for the entire LAIF portfolio (in relation to the amortized cost of that portfolio). The balance available for withdrawal is based on the accounting records maintained by LAIF, which are recorded on an amortized costs basis.

Credit Risk

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. LAIF does not have a rating provided by a nationally recognized statistical rating organization.

Custodial Credit Risk

Custodial credit risk for deposits is the risk that in the event of the failure of a depository financial institution, a government will not be able to recover its deposits or will not be able to recover collateral securities that are in the possession of an outside party. The California Government Code and the District's investment policy do not contain legal or policy requirements that would limit the exposure to custodial credit risk for deposits, other than the following provision for deposits: The California Government Code requires that a financial institution secure deposits made by the state or local governmental units by pledging securities in an undivided collateral pool held by a depository regulated under state law (unless so waived by the governmental unit).

The market value of the pledged securities in the collateral pool must equal at least 110% of the total amount deposited by the public agencies. California law also allows financial institutions to secure District deposits by pledging first trust deed mortgages notes having a value of 150% of the secured public deposits. The District may waive collateral requirements for deposits which are fully insured up to \$250,000 by the Federal Deposit Insurance Corporation (FDIC).

As of June 30, 2018, \$727,814 of the District's deposits with financial institutions, were in excess of the Federal Deposit Insurance Corporation (FDIC) limits.

The custodial risk for investments is the risk that, in the event of the failure of the counterparty (e.g., broker-dealer) to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party. The California Government Code and the District's investment policy do not contain legal or policy requirements that would limit the exposure to custodial credit risk for investments. With respect to investments, custodial credit risk generally applies only to direct investments in marketable securities. Custodial credit risk does not apply to local government's indirect investment in securities through the use of mutual funds or government investment pools (such as LAIF).

Nipomo Community Services District

Notes to the Basic Financial Statements For the Year Ended June 30, 2018

NOTE 3: INVESTMENTS, (continued)

Concentration of Risk

The District's investment policy does not contain various limitations on the amounts that can be invested in any one governmental agency or non-governmental issuer beyond that as stipulated by the California Government Code. As of June 30, 2018 the District's deposit portfolio with government agencies, LAIF, was 100%.

Fair Value Measurements

GASB Statement No. 72, *Fair Value Measurements and Application*, establishes a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. This hierarchy consists of three broad levels: Level 1 inputs consist of quoted prices (unadjusted) for identical assets and liabilities in active markets that a government can access at the measurement date, Level 2 inputs that are observable for an asset or liability, either directly or indirectly, and Level 3 inputs have the lowest priority and consist of unobservable inputs for an asset or liability.

The District's investment in the Local Agency Investment Fund of \$16,574,477 is not subject to GASB 72.

Nipomo Community Services District

Notes to the Basic Financial Statements For the Year Ended June 30, 2018

NOTE 4: CONTRACT RECEIVABLE

On October 16, 2015, the Supplemental Water Management and Groundwater Replenishment Agreement (the Agreement) was made between the Nipomo Community Services District, Rural Water Company, the Woodland Mutual Water Company of San Luis Obispo County and Golden State Water Company, effective July 1, 2015. The Parties, along with hundreds of other individuals and entities are parties to a certain legal proceedings entitled Santa Maria Valley Water Conservation District v. City of Santa Maria, et al., Superior Court of the State of California, County of Santa Clara, Consolidated Cases CV770214 (Santa Maria Litigation), regarding the respective rights of the litigants to groundwater resources in the Santa Maria Ground Water Basin. After lengthy proceedings, the court entered into an amended judgment on April 17, 2014 which provides for the long-term management of the Basin water resources. The Judgment requires NCSW to ultimately purchase and transmit a minimum of 2,500 acre-feet of Nipomo Supplemental Water each year. The District is further required to employ its best efforts to timely implement the Nipomo Supplemental Water Project. The Judgment further provides that once the Nipomo Supplemental Water is capable of being delivered, the Parties to the Agreement are to purchase designated portions of the Nipomo Supplemental Water each year to offset ground water pumping in the Nipomo Mesa Management Area.

The District has entered into a Wholesale Water Supply Agreement with the City of Santa Maria dated May 7, 2013. The District and City of Santa Maria's agreement provides a mechanism through which the District may purchase Nipomo Supplemental Water for sale and distribution in the Nipomo Supplemental Water Project, consistent with obligations in the Judgment. The District has completed construction of the first stage of the Nipomo Supplemental Water Project and the District began taking delivery of Nipomo Supplemental Water as of July 1, 2015.

On or about June 25, 2015, the California Public Utilities Commission approved Golden State Water Company's acquisition of Rural Water Company. The Golden State Water Company assumed the entirety of Rural Water Company's benefits and obligations under such Agreement. The purpose of the Agreement is to enable the Parties to meet their respective obligations under the Judgment, provide payment to NCSW for each Party's allocation of costs, and for the distribution and use of Nipomo Supplemental Water. Per the Agreement, the District is to operate the Nipomo Supplemental Water Agreement as an enterprise fund, separating all costs associated to Nipomo Supplemental Water Project within and only to that fund. The amortization period for capital costs is 30 years beginning July 1, 2015. Interest will be charged monthly on the remaining unamortized balance as of the prior month end. As of June 30, 2018, the Contract Receivable associated with the Agreement is \$6,731,008.

Nipomo Community Services District

Notes to the Basic Financial Statements For the Year Ended June 30, 2018

NOTE 5: CAPITAL ASSETS

Changes in capital assets for the current year were as follows:

	June 30, 2017	Additions	Deletions/ Transfers	June 30, 2018
Non-depreciable capital assets:				
Land	\$ 997,715	\$ 115,985	\$ -	\$ 1,113,700
Construction in progress	3,684,875	633,596	(3,807,384)	511,087
 Total non-depreciable capital assets	 4,682,590	 749,581	 (3,807,384)	 1,624,787
Depreciable capital assets:				
Buildings and improvements	77,940,586	4,173,073	-	82,113,659
Equipment	2,462,624	247,784	-	2,710,408
 Total depreciable capital assets	 80,403,210	 4,420,857	 -	 84,824,067
Less accumulated depreciation:				
Buildings and improvements	(17,463,892)	(1,722,152)	-	(19,186,044)
Equipment	(1,834,948)	(215,212)	-	(2,050,160)
	(19,298,840)	(1,937,364)	-	(21,236,204)
 Net depreciable capital assets	 61,104,370	 2,483,493	 -	 63,587,863
 Total capital assets, net	 \$ 65,786,960	 \$ 3,233,074	 \$ (3,807,384)	 \$ 65,212,650

Depreciation expense for the period ended June 30, 2018 was \$1,937,364.

NOTE 6: INTERFUND LOAN PAYABLE AND RECEIVABLE

The District adopted a water rate adjustment and buy-in charge of \$277,742 for the merger of the Blacklake and Town Division on June 1, 2009, for the purposes of meeting operation, maintenance and capital replacement expenses for providing water service for the merged water systems. A loan of \$222,243 shall be repaid through a bi-monthly surcharge applied to Blacklake customers' water utility bills for a ten year period with interest rate at 3%. Annual principal payments range from \$19,353 to \$25,313. As of June 30, 2018, the balance of the interfund loan receivable and payable was \$25,334.

The District entered into an Inter-Fund Loan for \$275,000 on April 1, 2009, with the Blacklake Sewer Division for the operation, maintenance and the replacement of existing sewer facilities. A loan of \$206,501 shall be repaid through a bi-monthly surcharge applied to Blacklake customers' sewer utility bills for a ten-year period with interest rate at 3.5%. Annual principal payments range from \$17,624 to \$23,301. As of June 30, 2018, the balance of the interfund loan payable and receivable was \$20,048.

Nipomo Community Services District

**Notes to the Basic Financial Statements
For the Year Ended June 30, 2018**

NOTE 7: LONG-TERM DEBT

The summary of changes in long-term debt for the year ended June 30, 2018 is as follows:

	June 30, 2017	Additions	Deletions	June 30, 2018	Due Within One Year
Certificates of Participation:					
Revenue COP's Series 2012	\$ 9,040,000	\$ -	\$ (160,000)	\$ 8,880,000	\$ 165,000
Unamortized premium	62,477	-	(2,499)	59,978	-
Revenue COP's Series 2013	9,250,000	-	(140,000)	9,110,000	140,000
Unamortized discount	(224,048)	-	8,617	(215,431)	-
Total COP's	<u>18,128,429</u>	<u>-</u>	<u>(293,882)</u>	<u>17,834,547</u>	<u>305,000</u>
Revenue Bonds 2013A	2,540,000	-	(110,000)	2,430,000	115,000
Unamortized premium	178,062	-	(11,872)	166,190	-
Total Revenue Bonds	<u>2,718,062</u>	<u>-</u>	<u>(121,872)</u>	<u>2,596,190</u>	<u>115,000</u>
State Revolving Fund Loans:					
Phase - I	69,736	-	(34,868)	34,868	34,868
Phase - II	126,540	-	(42,180)	84,360	42,180
Total Loans	<u>196,276</u>	<u>-</u>	<u>(77,048)</u>	<u>119,228</u>	<u>77,048</u>
Total long-term debt	<u>\$ 21,042,767</u>	<u>\$ -</u>	<u>\$ (492,802)</u>	<u>\$ 20,549,965</u>	<u>\$ 497,048</u>

Nipomo Community Services District

Notes to the Basic Financial Statements For the Year Ended June 30, 2018

NOTE 7: LONG-TERM DEBT, (continued)

Certificates of Participation

Revenue Certificates of Participation – Series 2012

The District issued \$9,795,000 of Revenue Certificate of Participation (COP's) to be used for Southland Wastewater Treatment Facility Upgrade. The COP's bear interest ranging from 2.00% to 4.125% per annum. Principal is to be paid annually starting June 1, 2013 through June 1, 2042. Annual principal payments range from \$145,000 to \$570,000.

Year Ending June 30,	Principal	Interest	Total
2019	\$ 165,000	\$ 352,448	\$ 517,448
2020	175,000	345,848	520,848
2021	215,000	338,848	553,848
2022	265,000	330,248	595,248
2023	275,000	319,648	594,648
2024-2028	1,530,000	1,453,888	2,983,888
2029-2033	1,850,000	1,132,840	2,982,840
2034-2038	2,250,000	729,260	2,979,260
2039-2042	2,155,000	226,668	2,381,668
	<u>\$8,880,000</u>	<u>\$5,229,696</u>	<u>\$ 14,109,696</u>

Nipomo Community Services District

Notes to the Basic Financial Statements For the Year Ended June 30, 2018

NOTE 7: LONG-TERM DEBT, (continued)

Certificates of Participation, (continued)

Revenue Certificates of Participation – Series 2013

The District issued \$9,660,000 of Revenue Certificate of Participation (COP's) on June 21, 2013. The proceeds are to be used for the Supplemental Water Project Phase 1. The COP's bear interest ranging from 1.0% to 4.625% per annum. Principal is to be paid annually starting September 1, 2014 through September 1, 2043. Annual principal payments range from \$135,000 to \$725,000.

Year Ending June 30,	Principal	Interest	Total
2019	\$ 140,000	\$ 389,640	\$ 529,640
2020	145,000	386,287	531,287
2021	150,000	382,412	532,412
2022	155,000	378,025	533,025
2023	160,000	373,100	533,100
2024-2028	865,000	1,774,000	2,639,000
2029-2033	1,065,000	1,578,574	2,643,574
2034-2038	2,540,000	1,191,230	3,731,230
2039-2043	3,165,000	545,967	3,710,967
2044	725,000	16,767	741,767
	<u>\$9,110,000</u>	<u>\$7,016,002</u>	<u>\$16,126,002</u>

Nipomo Community Services District

**Notes to the Basic Financial Statements
For the Year Ended June 30, 2018**

NOTE 7: LONG-TERM DEBT, (continued)

Revenue Bonds

Revenue Bonds 2013A

The District issued \$2,845,000 of Refunding Revenue Bonds, Series 2013A on May 30, 2013. The proceeds were used to refund the Revenue Certificate of Participation (COP's) that were originally issued on May 1, 2003. The Refunding Revenue Bonds bear interest ranging from 3.7% to 4.8% per annum. Principal is to be paid annually starting September 1, 2014 through September 1, 2032. Annual payments range from \$105,000 to \$210,000.

Year Ending June 30,	Principal	Interest	Total
2019	\$ 115,000	\$ 108,675	\$ 223,675
2020	120,000	102,800	222,800
2021	125,000	96,675	221,675
2022	130,000	90,300	220,300
2023	135,000	83,675	218,675
2024-2028	810,000	304,500	1,114,500
2029-2033	995,000	102,300	1,097,300
	<u>\$2,430,000</u>	<u>\$ 888,925</u>	<u>\$3,318,925</u>

State Revolving Fund Loans

State Revolving Fund Loans – Phase I

The District entered into a loan contract for \$697,367 on April 30, 1998 with the State Water Resource Control Board for the construction of the Southland Wastewater Treatment Plant Expansion - Phase I. The loan was funded during the year ended June 30, 1999. Loan interest is zero percent, however, a loan fee of 16.667% was charged. The loan is payable over 20 years. It calls for annual payments of \$34,868 starting May 1, 2000.

Year Ending June 30,	Principal	Interest	Total
2019	\$ 34,868	\$ -	\$ 34,868
	<u>\$ 34,868</u>	<u>\$ -</u>	<u>\$ 34,868</u>

Nipomo Community Services District

Notes to the Basic Financial Statements For the Year Ended June 30, 2018

NOTE 7: LONG-TERM DEBT, (continued)

State Revolving Fund Loans, (continued)

State Revolving Fund Loans – Phase II

The District entered into a loan contract for \$843,605 on February 24, 1999 with the State Water Resources Control Board for the construction of Southland Wastewater Expansion - Phase II. The loan was funded during the year ended June 30, 2000. The loan interest is zero percent, however, a loan fee of 16.667% was charged. The loan is payable over 20 years. It calls for annual payments of \$42,180 starting March 1, 2001.

Year Ending June 30,	Principal	Interest	Total
2019	\$ 42,180	\$ -	\$ 42,180
2020	42,180	-	42,180
	<u>\$ 84,360</u>	<u>\$ -</u>	<u>\$ 84,360</u>

NOTE 8: DEFINED BENEFIT PENSION PLAN

A. General Information about the Pension Plan

Plan Description

All qualified regular and introductory employees are eligible to participate in the Public Agency Cost-Sharing Multiple-Employer Defined Benefit Pension Plan (Plan) administered by the California Public Employees' Retirement System (CalPERS.) The Plan consists of individual rate plans (benefit tiers) within a miscellaneous risk pool (all other). Plan assets may be used to pay benefits for any employer rate plan of the miscellaneous pools. Accordingly, rate plans within the miscellaneous pools are not separate plans under GASB Statement No. 68. Individual employers may sponsor more than one rate plan in the miscellaneous or safety risk pools. The District sponsors one rate plan. Benefit provisions under the Plan are established by State statute and District resolution. CalPERS issues publicly available reports that include a full description of the pension plan regarding benefit provisions, assumptions and membership information that can be found on the CalPERS' website, at www.calpers.ca.gov.

Benefits Provided

CalPERS provides service retirement and disability benefits, annual cost of living adjustments and death benefits to plan members, who must be public employees and beneficiaries. Benefits are based on years of credited service, equal to one year of full time employment. Members with five years of total service are eligible to retire at age 50 with statutorily reduced benefits. All members are eligible for non-duty disability benefits after 5 years of service. The death benefit is one of the following: the Basic Death Benefit, the 1957 Survivor Benefit, or the Optional Settlement 2W Death Benefit. The cost of living adjustments for each plan are applied as specified by the Public Employees' Retirement Law.

Nipomo Community Services District

Notes to the Basic Financial Statements For the Year Ended June 30, 2018

NOTE 8: DEFINED BENEFIT PENSION PLAN, (continued)

A. General Information about the Pension Plan, (continued)

The Plan operates under the provisions of the California Public Employees' Retirement Law (PERL), the California Public Employees' Pension Reform Act of 2013 (PEPRA), and the regulations, procedures and policies adopted by the CalPERS Board of Administration. The Plan's authority to establish and amend the benefit terms are set by the PERL and PEPRA, and may be amended by the California state legislature and in some cases require approval by the CalPERS Board.

The Plan's provisions and benefits in effect at June 30, 2018 are summarized as follows:

Hire Date	Miscellaneous Tier I	Miscellaneous Tier II	Miscellaneous PEPRA
Benefit formula	3.0% @ 60	3.0% @ 60	2.0% @62
Benefit vesting schedule	5 years service	5 years service	5 years service
Benefit payments	monthly for life	monthly for life	monthly for life
Retirement age	50 and up	50 and up	52 and up
Monthly benefits, as a % of eligible compensation	2.0% to 3.0%	2.0% to 3.0%	1.0% to 2.5%
Required employee contribution rates	8.0%	8.0%	6.5%
Required employer contribution rates	13.55%	12.88%	6.91%

Contributions

Section 20814(c) of the California Public Employees' Retirement Law (PERL) requires that the employer contribution rates for all public employers be determined on an annual basis by the actuary and shall be effective on the July 1 following notice of a change in the rate. The total plan contributions are determined through CalPERS' annual actuarial valuation process. For public agency cost-sharing plans covered by either the Miscellaneous or Safety risk pools, the Plan's actuarially determined rate is based on the estimated amount necessary to pay the Plan's allocated share of the risk pool's costs of benefits earned by employees during the year, and any unfunded accrued liability. The employer is required to contribute the difference between the actuarially determined rate and the contribution rate of employees. Employer contribution rates may change if plan contracts are amended. Payments made by the employer to satisfy contribution requirements that are identified by the pension plan terms as plan member contribution requirements are classified as plan member contributions. Employer Contributions to the Plan for the fiscal year ended June 30, 2018 were \$245,052. The actual employer payments of \$233,979 made to CalPERS by the District during the measurement period ended June 30, 2017 differed from the District's proportionate share of the employer's contributions of \$193,433 by \$40,546, which is being amortized over the expected average remaining service lifetime in the Public Agency Cost-Sharing Multiple Employer Plan.

Nipomo Community Services District

Notes to the Basic Financial Statements For the Year Ended June 30, 2018

NOTE 8: DEFINED BENEFIT PENSION PLAN, (continued)

B. Net Pension Liability

The District's net pension liability for the Plan is measured as the total pension liability, less the pension plan's fiduciary net position. The net pension liability of the Plan is measured as of June 30, 2017, using an annual actuarial valuation as of June 30, 2016 rolled forward to June 30, 2017 using standard update procedures. A summary of principal assumptions and methods used to determine the net pension liability is as follows.

Actuarial Methods and Assumptions Used to Determine Total Pension Liability

Valuation Date	June 30, 2016
Measurement Date	June 30, 2017
Actuarial Cost Method	Entry Age Normal
Asset Valuation Method	Market Value of Assets
Actuarial Assumptions:	
Discount Rate	7.15%
Inflation	2.75%
Salary Increases (1)	3.3-14.2%
Investment Rate of Return (2)	7.15%
Mortality Rate Table (3)	Derived using CalPERS' membership data for all Funds
Post Retirement Benefit Increase	Contract COLA up to 2.75% until purchasing power protection allowance floor on purchasing power applies, 2.75% thereafter

(1) Annual increase vary by category, entry age, and duration of service

(2) Net of pension plan investment and administrative expenses; includes inflation

(3) The mortality table used was developed based on CalPERS' specific data. The table includes 20 years of mortality improvements using Society of Actuaries Scale BB. For more details on this table, please refer to the 2014 experience study report.

All other actuarial assumptions used in the June 30, 2016 valuation were based on the results of an actuarial experience study for the period from 1997 to 2011, including updates to salary increase, mortality and retirement rates. The Experience Study report can be obtained at CalPERS' website, at www.calpers.ca.gov.

Change of Assumptions

In fiscal year 2016-17, the financial reporting discount rate for the PERF C was lowered from 7.65 percent to 7.15 percent.

Nipomo Community Services District

Notes to the Basic Financial Statements For the Year Ended June 30, 2018

NOTE 8: DEFINED BENEFIT PENSION PLAN, (continued)

B. Net Pension Liability (continued)

Discount Rate

The discount rate used to measure the total pension liability was 7.15 percent and reflects the long-term expected rate of return for the Plan net of investment expenses and without reduction for administrative expenses. To determine whether the municipal bond rate should be used in the calculation of the discount rate for public agency plans (including PERF C), the amortization and smoothing periods adopted by the Board in 2013 were used. For the Plan, the crossover test was performed for a miscellaneous agent plan and a safety agent plan selected as being more at risk of failing the crossover test and resulting in a discount rate that would be different from the long-term expected rate of return on pension investments. Based on the testing of the plans, the tests revealed the assets would not run out. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability for PERF C. The crossover test results can be found on CalPERS' website, at www.calpers.ca.gov.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class.

In determining the long-term expected rate of return, CalPERS took into account both short-term and long-term market return expectations as well as the expected pension fund cash flows. Using historical returns of all the funds' asset classes, expected compound (geometric) returns were calculated over the short-term (first 10 years) and the long-term (11+ years) using a building-block approach. Using the expected nominal returns for both short-term and long-term, the present value of benefits was calculated for each fund. The expected rate of return was set by calculating the rounded single equivalent expected return that arrived at the same present value of benefits for cash flows as the one calculated using both short-term and long-term returns. The expected rate of return was then set equal to the single equivalent rate calculated above and adjusted to account for assumed administrative expenses.

Nipomo Community Services District

Notes to the Basic Financial Statements For the Year Ended June 30, 2018

NOTE 8: DEFINED BENEFIT PENSION PLAN, (continued)

B. Net Pension Liability (continued)

Discount Rate, (continued)

The following table reflects long-term expected real rate of return by asset class. The rate of return was calculated using the capital market assumptions applied to determine the discount rate and asset allocation. The target allocation shown was adopted by the CalPERS Board effective on July 1, 2014.

Asset Class	New Strategic Allocation	Real Return Years 1-10 (a)	Real Return Year 11 + (b)
Global Equity	47.00%	4.90%	5.38%
Global Fixed Income	19.00%	0.80%	2.27%
Inflation Sensitive	6.00%	0.60%	1.39%
Private Equity	12.00%	6.60%	6.63%
Real Estate	11.00%	2.80%	5.21%
Infrastructure and Forestland	3.00%	3.90%	5.36%
Liquidity	2.00%	-0.40%	-0.90%
Total	100%		

(a) An expected inflation of 2.5% used for this period

(b) An expected inflation of 3.0% used for this period

Pension Plan Fiduciary Net Position

Information about the pension plan's assets, deferred outflows of resources, liabilities, deferred inflows of resources, and fiduciary net position are presented in CalPERS' audited financial statements, which are publicly available reports that can be obtained at CalPERS' website, at www.calpers.ca.gov. The plan's fiduciary net position and additions to/deductions from the plan's fiduciary net position have been determined on the same basis used by the pension plan, which is the economic resources measurement focus and the accrual basis of accounting. Benefits and refunds are recognized when due and payable in accordance with the terms of the plan. Investments are reported at fair value.

The plan fiduciary net position disclosed in the GASB 68 accounting valuation report may differ from the plan assets reported in the funding actuarial valuation report due to several reasons. First, for the accounting valuations, CalPERS must keep items such as deficiency reserves, fiduciary self-insurance and Other Post-Employment Benefits (OPEB) expense included as assets. These amounts are excluded for rate setting purposes in the funding actuarial valuation. In addition, differences may result from early Comprehensive Annual Financial Report closing and final reconciled reserves.

Nipomo Community Services District

**Notes to the Basic Financial Statements
For the Year Ended June 30, 2018**

NOTE 8: DEFINED BENEFIT PENSION PLAN, (continued)

C. Proportionate Share of Net Pension Liability

The following table shows the Plan's proportionate share of the net pension liability over the measurement period.

	Increase (Decrease)		
	Total Pension Liability (a)	Plan Fiduciary Net Position (b)	Net Pension Liability (c) = (a) - (b)
Balance at: 6/30/2016 (VD)	\$ 6,133,273	\$ 4,652,309	\$ 1,480,964
Balance at: 6/30/2017 (MD)	\$ 6,799,024	\$ 5,112,343	\$ 1,686,681
Net changes during 2016-17	\$ 665,751	\$ 460,034	\$ 205,717

Valuation Date (VD), Measurement Date (MD)

The District's net pension liability for the Plan is measured as the proportionate share of the net pension liability. The net pension liability of the Plan is measured as of June 30, 2017, and the total pension liability for the Plan used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2016 rolled forward to June 30, 2017 using standard update procedures. The District's proportion of the net pension liability was determined by CalPERS using the output from the Actuarial Valuation System and the fiduciary net position, as provided in the CalPERS Public Agency Cost-Sharing Allocation Methodology Report, which is a publicly available report that can be obtained at CalPERS' website, at www.calpers.ca.gov. The District's proportionate share of the net pension liability for the Plan as of the June 30, 2016 and 2017 measurement dates was as follows:

Proportionate Share of NPL - June 30, 2016	0.04263%
Proportionate Share of NPL - June 30, 2017	0.04279%
Change - Increase (Decrease)	<u>0.00016%</u>

Nipomo Community Services District

**Notes to the Basic Financial Statements
For the Year Ended June 30, 2018**

NOTE 8: DEFINED BENEFIT PENSION PLAN, (continued)

C. Proportionate Share of Net Pension Liability, (continued)

Sensitivity of the Proportionate Share of the Net Pension Liability to Changes in the Discount Rate

The following presents the District's proportionate share of the net pension liability of the Plan as of the measurement date, calculated using the discount rate of 7.15 percent, as well as what the net pension liability would be if it were calculated using a discount rate that is 1 percentage-point lower (6.15 percent) or 1 percentage-point higher (8.15 percent) than the current rate:

	Measurement Date June 30, 2017		
	Discount Rate -1% (6.15%)	Current Discount Rate (7.15%)	Discount Rate +1% (8.15%)
Net Pension Liability	\$ 2,621,866	\$ 1,686,681	\$ 912,144

Subsequent Events

There were no subsequent events that would materially affect the results presented in this disclosure.

Recognition of Gains and Losses

Under GASB 68, gains and losses related to changes in total pension liability and fiduciary net position are recognized in pension expense systematically over time.

The first amortized amounts are recognized in pension expense for the year the gain or loss occurs. The remaining amounts are categorized as deferred outflows and deferred inflows of resources related to pensions and are to be recognized in future pension expense.

The amortization period differs depending on the source of the gain or loss:

Difference between projected and actual earnings	5 year straight-line amortization
All other amounts	Straight-line amortization over the average expected remaining service lives of all members that are provided with benefits (active, inactive and retired) as of the beginning of the measurement period

The expected average remaining service lifetime (EARSL) is calculated by dividing the total future service years by the total number of plan participants (active, inactive, and retired) in the Public Agency Cost-Sharing Multiple-Employer Plan (PERF C).

Nipomo Community Services District

Notes to the Basic Financial Statements For the Year Ended June 30, 2018

NOTE 8: DEFINED BENEFIT PENSION PLAN, (continued)

C. Proportionate Share of Net Pension Liability, (continued)

The EARSL for the Plan for the 2016-17 measurement period is 3.8 years, which was obtained by dividing the total service years of 490,088 (the sum of remaining service lifetimes of the active employees) by 130,595 (the total number of participants: active, inactive, and retired). Note that inactive employees and retirees have remaining service lifetimes equal to 0. Also note that total future service is based on the members' probability of decrementing due to an event other than receiving a cash refund.

D. Pension Expense and Deferred Outflows and Deferred Inflows of Resources Related to Pensions

As of the start of the measurement period (July 1, 2016), the District's net pension liability was \$1,480,964. For the measurement period ending June 30, 2017 (the measurement date), the District incurred a pension expense of \$407,868

As of June 30, 2018, the District has deferred outflows and deferred inflows of resources related to pensions as follows:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences Between Expected and Actual Experience	\$ 2,287	\$ 32,759
Changes of Assumptions	283,707	21,633
Difference Between Projected and Actual Investment Earnings	64,163	-
Change in Employer's Proportion	112,835	3,479
Differences Between Employer's Contributions and Proportionate Share on Contributions	55,600	-
Pension Contributions Subsequent to the Measurement Date	245,052	-
Total	<u>\$ 763,644</u>	<u>\$ 57,871</u>

Nipomo Community Services District

Notes to the Basic Financial Statements For the Year Ended June 30, 2018

NOTE 8: DEFINED BENEFIT PENSION PLAN, (continued)

D. Pension Expense and Deferred Outflows and Deferred Inflows of Resources Related to Pensions, (continued)

These amounts above are net of outflows and inflows recognized in the 2016-17 measurement period expense. Contributions subsequent to the measurement date of \$245,052 reported with deferred outflows of resources will be recognized as a reduction of the net pension liability in the upcoming fiscal year. Other amounts reported as deferred outflows and deferred inflows of resources related to pensions will be recognized in future pension expense as follows:

Fiscal Year Ended June 30:	Deferred Outflows/(Inflows) of Resources
2019	\$ 156,812
2020	211,228
2021	130,776
2022	(38,095)
2023	-
Remaining	-

E. Payable to the Pension Plan

At June 30, 2018, the District reported no payables for the outstanding amount of contributions to the pension plan required for the year ended June 30, 2018.

NOTE 9: OTHER POST-EMPLOYMENT BENEFITS (OPEB)

Plan Description

The District has established a Retiree Healthcare Plan (HC Plan), and participates in an agent multiple-employer defined benefit retiree healthcare plan. District provides post-retirement health care benefits through the California Public Employees' Retirement System. In general, to be eligible for retiree medical benefits, an employee must retire from CALPERS on or after age 50 with at least 5 years of District service. For employees hired prior to February 1, 2006, the District's financial obligation is to pay 100% of the cost of coverage for the eligible retiree and any eligible dependents. For employees hired on or after February 1, 2006, the District's contribution percentage is based on the employee's years of CALPERS eligible service at retirement starting at 50% for employees with 10 years increasing by 5% per year of service up to 100% at 20 years of service. The District's maximum contribution is based on this contribution percentage applied to the average weighted premium rates established annually by CALPERS. A separate financial report is not prepared for the HC Plan.

Nipomo Community Services District

Notes to the Basic Financial Statements For the Year Ended June 30, 2018

NOTE 9: OTHER POST-EMPLOYMENT BENEFITS (OPEB), (continued)

Employees Covered

As of the June 30, 2017 actuarial valuation, the following current and former employees were covered by the benefit terms under the HC Plan:

Active employees	16
Inactive employees or beneficiaries currently receiving benefits	<u>9</u>
Total	<u><u>25</u></u>

Contributions

The District pays retiree medical benefits directly to CalPERS. For fiscal year ended June 30, 2018, the District paid \$113,499 in retiree medical benefits. In fiscal year 2008, the District established an Irrevocable Trust with the CalPERS' California Employer's Retiree Benefit Trust (CERBT). The Irrevocable Trust was required to fully implement the District's direction of prefunding the District's OPEB liability. For fiscal year June 30, 2018, the District's cash contribution to CERBT was \$87,370 in payments to the trust and the estimated implied subsidy of \$20,577 resulting in total OPEB payments of \$221,446.

Net OPEB liability

The Agency's net OPEB liability was measured as of June 30, 2017, and the total OPEB liability used to calculate the net OPEB liability was determined by an actuarial valuation dated June 30, 2017, based on the following actuarial methods and assumptions:

Actuarial Assumptions:

Discount Rate	6.50%
Inflation	3.00%
Salary Increases	3.00% - Per annum
Investment Rate of Return	6.50%
Mortality Rate	RP-2014 Employee Mortality, without projection
Pre-Retirement Turnover	
Healthcare Trend Rate	Crocker-Sarason Table T-5 less mortality

Nipomo Community Services District

Notes to the Basic Financial Statements For the Year Ended June 30, 2018

NOTE 9: OTHER POST-EMPLOYMENT BENEFITS (OPEB), (continued)

Net OPEB liability, (continued)

The long-term expected rate of return on OPEB plan investments was determined using a building-block method in which expected future real rates of return (expected returns, net of OPEB plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of arithmetic real rates of return for each major asset class are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-term expected real rate of return</u>
Inflation Assets	5%	2.40%
Global Debt Securities	27%	2.25%
Global Equities	57%	5.71%
REIT's	8%	7.88%
Commodities	3%	4.95%
Total	<u>100%</u>	

Discount Rate

The discount rate used to measure the total OPEB liability was 6.5% percent. The long-term expected rate of return on OPEB plan investments was applied to all periods of projected benefit payments to determine the total OPEB liability.

Nipomo Community Services District

**Notes to the Basic Financial Statements
For the Year Ended June 30, 2018**

NOTE 9: OTHER POST-EMPLOYMENT BENEFITS (OPEB), (continued)

Changes in the OPEB Liability

The changes in the net OPEB liability for the HC Plan are as follows:

	<u>Total OPEB Liability (a)</u>	<u>Plan Fiduciary Net Position (B)</u>	<u>Net OPEB Liability/(Asset) (c)= (a) - (b)</u>
Balance at June 30, 2017 (Valuation Date June 30, 2016)	\$ 2,002,727	\$ 1,192,839	\$ 809,888
Changes recognized for the measurement period:			
Service Cost	66,148	-	66,148
Interest	125,817	-	125,817
Changes of assumptions	-	-	-
Plan experience differences	-	-	-
Contributions - employer	-	223,671	(223,671)
Net investment income	-	131,036	(131,036)
Benefit payments	(136,301)	(136,301)	-
Administrative expenses	-	(1,092)	1,092
Net Changes	<u>55,664</u>	<u>217,314</u>	<u>(161,650)</u>
Balance at June 30, 2018 (Measurement Date June 30, 2017)	<u>\$ 2,058,391</u>	<u>\$ 1,410,153</u>	<u>\$ 648,238</u>

Sensitivity of the Net OPEB Liability to Changes in the Discount Rate

The following presents the net OPEB liability of the District if it were calculated using a discount rate that is one percentage point lower or one percentage point higher than the current rate, for measurement period ended June 30, 2017:

	1% Decrease 5.50%	Current Discount Rate 6.50%	1% Increase 7.50%
Net OPEB Liability	\$ 916,658	\$ 648,238	\$ 427,663

Nipomo Community Services District

Notes to the Basic Financial Statements For the Year Ended June 30, 2018

NOTE 9: OTHER POST-EMPLOYMENT BENEFITS (OPEB), (continued)

Sensitivity of the Net OPEB Liability to Changes in the Health Care Cost Trend Rates

The following presents the net OPEB liability of the Authority if it were calculated using health care cost trend rates that are one percentage point lower or one percentage point higher than the current rate, for measurement period ended June 30, 2017:

	<u>1% Decrease</u>	<u>Current Healthcare Cost Trend Rates</u>	<u>1% Increase</u>
Net OPEB Liability	\$ 410,536	\$ 648,238	\$ 942,845

OPEB Plan Fiduciary Net Position

CalPERS issues a publicly available CERBT financial report that may be obtained from the CalPERS' website at www.calpers.ca.gov.

Recognition of Deferred Outflows and Deferred Inflows of Resources

Gains and losses related to changes in total OPEB liability and fiduciary net position are recognized in OPEB expense systematically over time. Amounts are first recognized in OPEB expense for the year the gain or loss occurs. The remaining amounts are categorized as deferred outflows and deferred inflows of resources related to OPEB and are to be recognized in future OPEB expense.

The recognition period differs depending on the source of the gain or loss:

Net difference between projected and actual earnings on OPEB plan investments	5 years
All other amounts	Expected average remaining service lifetime (EARSL) (8.22 Years at June 30, 2017)

Nipomo Community Services District

**Notes to the Basic Financial Statements
For the Year Ended June 30, 2018**

NOTE 9: OTHER POST-EMPLOYMENT BENEFITS (OPEB), (continued)

OPEB Expense and Deferred Outflows/Inflows of Resources Related to OPEB

For the fiscal year ended June 30, 2018, the District recognized OPEB expense/credit of \$14,735. As of fiscal year ended June 30, 2018, the District reported deferred outflows of resources related to OPEB from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
	<u> </u>	<u> </u>
OPEB contributions subsequent to measurement date	\$ 87,370	\$ -
Changes of assumptions	-	-
Differences between expected and actual experience	-	-
Net difference between projected and actual earnings on OPEB plan investments	-	40,084
Total	<u>\$ 87,370</u>	<u>\$ 40,084</u>

The \$87,370 reported as deferred outflows of resources related to contributions subsequent to the June 30, 2017 measurement date will be recognized as a reduction of the net OPEB liability during the subsequent year. Other amounts reported as deferred outflows of resources related to OPEB will be recognized as expense as follows:

Fiscal Year Ended June 30:	Deferred Outflows/(Inflows) of Resources
<u> </u>	<u> </u>
2019	\$ (10,021)
2020	(10,021)
2021	(10,021)
2022	(10,021)
2023	-
Thereafter:	-

Nipomo Community Services District

Notes to the Basic Financial Statements For the Year Ended June 30, 2018

NOTE 10: RESTRICTED/DESIGNATED NET POSITION

At June 30, 2018, net position was restricted or designated by the District as follows:

<u>Restricted Funding Source</u>	<u>Use</u>	
Water capacity charges and supplemental water	For the expansion of the water system	\$ 10,476,657
Town Sewer capacity charges	For the expansion of the sewer system	377,921
Town Sewer cash with fiscal agent	Cash held with fiscal agent for debt service	602,366
Nipomo Supplemental Water Project (NSWP)	For the replacement/repair of the supplemental water project	622,173
	Totals	<u>\$ 12,079,117</u>
<u>Unrestricted Funding Source</u>	<u>Use</u>	
Designated reserve	District operating expenses	\$ 11,601,352
	Totals	<u>\$ 11,601,352</u>

NOTE 11: JOINT POWERS AUTHORITY

The District is exposed to various risks of loss related to torts, theft of, damage to and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The District is a member of the Special District Risk Management Authority (SDRMA), an intergovernmental risk sharing joint powers authority created to provide self-insurance for California special districts. The purpose of the SDRMA is to arrange and administer programs of self-insured losses and to purchase excess insurance coverage.

At June 30, 2018, the District participated in the liability and property programs of the SDRMA as follows:

General Liability: Special District Risk Management Authority, coverage number LCA SDRMA 201718. This covers \$10,000,000 per occurrence.

Public Officials and Employees Errors: Special District Risk Management Authority, coverage number LCA SDRMA 201718. This covers \$10,000,000 per occurrence/general aggregate.

Personal Liability Coverage for Board Members: Special District Risk Management Authority, coverage number LCA SDRMA 201718. This covers \$500,000 per occurrence/general aggregate.

Employment Practices Liability: Special District Risk Management Authority, coverage number LCA SDRMA 201718. This covers \$10,000,000 per wrongful employment practice/aggregate limits per member.

Nipomo Community Services District

Notes to the Basic Financial Statements For the Year Ended June 30, 2018

NOTE 11: JOINT POWERS AUTHORITY, (continued)

Employee Benefits Liability: Special District Risk Management Authority, coverage number LCA SDRMA 201718. This covers \$10,000,000 per occurrence/general aggregate.

Employee Dishonesty Coverage: Special District Risk Management Authority, coverage number EDC SDRMA 201718. This policy includes a \$1,000,000 Public Employees Dishonesty Blanket Coverage.

Auto Liability: Special District Risk Management Authority, coverage number LCA SDRMA 201718. This policy covers \$10,000,000 per occurrence with personal injury and property damage.

Automobile Physical Damage: Special District Risk Management Authority, coverage number LCA SDRMA 201718. This covers \$10,000,000 per occurrence.

Uninsured/Under Insured Motorist: Special District Risk Management Authority, coverage number UMI SDRMA 201718. The coverage is on file with SDRMA.

Trailer Coverage: District Risk Management Authority, coverage number LCA SDRMA 201718. The coverage is on file with SDRMA.

Property Coverage: Special District Risk Management Authority, coverage number PPC SDRMA 201718. This policy covers the replacement cost for scheduled property, \$1,000,000,000 per occurrence. Deductible is on file with SDRMA.

Boiler and Machinery: Special District Risk Management Authority, coverage number BMC SDRMA 201718. This covers the replacement cost for scheduled property, \$100,000,000 per occurrence. Deductible is on file with SDRMA.

Workers Compensation Coverage and Employer's Liability: Special District Risk Management Authority, coverage number WCP SDRMA 201718. This coverage is statutory per occurrence, respectively for workers' compensation and \$5,000,000 for employers' liability coverage.

Settled claims have not exceeded any of the coverages in any of the last three fiscal years. There were no reductions in insurance coverage in fiscal year 2018, 2017, 2016 and 2015. Liabilities are recorded when it is probable that a loss has been incurred and the amount of the loss can be reasonably estimated net of the respective insurance coverage. Liabilities include an amount for claims that have been incurred but not reported (IBNR). There were no IBNR claims payable as of June 30, 2018, 2017, 2016, and 2015.

Nipomo Community Services District

Notes to the Basic Financial Statements For the Year Ended June 30, 2018

NOTE 12: CONTINGENCIES

Santa Maria Valley Water Conservation District v. City of Santa Maria, et al., Santa Clara County Superior Court, Case No. CV 770214.

This case relates to the District's right to produce water from the Santa Maria groundwater basin. The District is a defendant and cross-defendant in the case and has filed its own cross-complaint.

Issues brought forth in the case include claimed priority to the right to produce water from the subject water basin, rights to store and produce native and imported water in and from the basin, and a call for a court-ordered management plan (physical solution) to manage storage in and water production from the basin while preserving the basin as a resource.

There are more than 1,500 involved parties in the action. The litigation does not involve claims for current or past liability, but it may result in a rise in the cost of water production and distribution to District customers or a decline in the amount of water available in areas serviced by the District. A number of parties, including the District, have stipulated to a settlement in the case. Final judgement has now been entered, and two published decisions have been issued by the Court of Appeal related to the final judgment and its interpretation: (1) *City of Santa Maria v. Adam* (2012) 211 Cal.App.4th 266; and (2) *City of Santa Maria v. Adam* (2016) 218 Cal.App.4th 504. The trial court continues to have jurisdiction over this matter, and has scheduled a Case Management Conference (CMC) every three or four months. There recently has been a motion denied without prejudice which was filed by public water suppliers in the Northern Management Area (north of the District's location) seeking to restrain water production in the Nipomo Mesa Management Area allegedly to help prevent sea water intrusion in the Northern Management Area. The Court has asked affected parties to continue to work together to deal with the Northern suppliers allegations and periodically report back to the Court. Another motion recently was filed by a group of landowners seeking a Court order allowing them to file a cross-complaint in the action by which they would attempt to obtain priority water production rights. In addition, the Court has suggested that it needs the aid of an independent technical expert to help the Court adjudicate hydrologic and other technical issues. The Court has asked the parties to provide names of persons who would be qualified to do so. That process is ongoing. The court scheduled a Case Management Conference to take place on January 11, 2019 to discuss the foregoing issues.

NOTE 13: Prior Period Restatement

Change in Accounting Principle

As discussed in Note 1, the District implemented GASB Statement No. 75 (GASB 75) effective July 1, 2017. GASB 75, among other provisions, amended prior guidance with respect to the reporting of postemployment benefits other than pensions (OPEB). GASB 75 establishes standards for measuring and recognizing liabilities, deferred outflows of resources, and deferred inflows of resources, and expenses. The District's net OPEB liability was not previously recorded on the statement of net position. GASB 75 requires that accounting changes adopted to conform to the provisions of the Statement be applied retroactively by restating financial statements. The cumulative effects of applying the provisions of GASB 75 have been reported as a restatement of the beginning net position for the year ended June 30, 2018 in accordance with the Statement.

Nipomo Community Services District

**Notes to the Basic Financial Statements
For the Year Ended June 30, 2018**

NOTE 13: Prior Period Restatement, (continued)

Change in Accounting Principle (continued)

<u>Nipomo Community Services District - Proprietary Funds</u>	<u>Amount</u>
Net position, beginning of year, as previously stated	\$ 66,600,576
Retroactive change in accounting principle	(775,478)
Net position, beginning of year, as restated	<u>\$ 65,825,098</u>

REQUIRED SUPPLEMENTARY INFORMATION

Nipomo Community Services District

**Required Supplementary Information
 Schedule of District's Proportionate Share of the Plan's Net Pension Liability
 and Related Ratios as of the Measurement Date
 Last Ten Years***

Measurement Date	Employer's Proportion of the Collective Net Pension Liability ¹	Employer's Proportionate Share of the Collective Net Pension Liability	Employer's Covered Payroll	Employer's Proportionate Share of the Collective Net Pension Liability as a Percentage of the Employer's Covered-Employee Payroll	Pension's Plans Fiduciary Net Position as a Percentage of the Total Pension Liability
6/30/2014	0.04352%	\$ 1,075,480	\$ 850,732	126.42%	80.12%
6/30/2015	0.04280%	1,174,145	990,477	118.54%	79.61%
6/30/2016	0.04263%	1,480,964	1,110,264	133.39%	75.85%
6/30/2017	0.04279%	1,686,681	1,153,706	146.20%	75.19%

¹ Proportion of the collective net pension liability represents the plan's proportion of PERF C, which includes both the Miscellaneous and Safety Risk pools excluding the 1959 Survivors Risk Pool.

* Historical information is required only for measurement period for which GASB 68 & 71 were applicable. Future years' information will be displayed up to 10 years as information becomes available.

Nipomo Community Services District

Required Supplementary Information Schedule of Pension Plan Contributions Last Ten Years*

<u>Fiscal Year</u>	<u>Contractually Determined Contributions</u>	<u>Contributions in Relation to the Contractually Determined Contributions</u>	<u>Contribution Deficiency (Excess)</u>	<u>Employer's Covered Payroll</u>	<u>Contributions as a Percentage of Covered Payroll</u>
2014-15	\$ 190,106	\$ (190,106)	\$ -	\$ 990,477	19.19%
2015-16	214,785	(214,785)	-	1,110,264	19.35%
2016-17	233,979	(233,979)	-	1,153,706	20.28%
2017-18	245,052	(245,052)	-	1,120,809	21.86%

Notes to Schedule:

Change in Benefit Terms: None

Change in Assumptions: For measurement date 6/30/2017, the discount rate was changed from 7.65 percent (net of administrative expenses) to 7.15 percent. For measurement date 6/30/2015, the discount rate was changed from 7.5 percent (net of administrative expenses) to 7.65 percent.

* Historical information is required only for measurement period for which GASB 68 & 71 were applicable. Future years' information will be displayed up to 10 years as information becomes available.

Nipomo Community Services District

**Required Supplementary Information
Schedule of Changes in the Net OPEB Liability and Related Ratios
Last Ten Years***

Measurement Period	<u>2017</u>
Total OPEB Liability	
Service Cost	\$ 66,148
Interest on the Total OPEB Liability	125,817
Actual and expected experience difference	-
Changes in assumptions	-
Changes in benefit terms	-
Benefit payments	(136,301)
Net change in Total OPEB Liability	<u>55,664</u>
Total OPEB Liability - beginning	<u>2,002,727</u>
Total OPEB Liability - ending (a)	<u><u>\$ 2,058,391</u></u>
 Plan Fiduciary Net Position	
Contribution - employer	\$ 223,671
Net investment income	131,036
Benefit payments	(136,301)
Administrative expense	(1,092)
Net change in Plan Fiduciary Net Position	<u>217,314</u>
Plan Fiduciary Net Position - beginning	<u>1,192,839</u>
Plan Fiduciary Net Position - ending (b)	<u><u>\$ 1,410,153</u></u>
 Net OPEB Liability - ending (a) - (b)	 \$ 648,238
 Plan fiduciary net position as a percentage of the total OPEB liability	 68.51%
 Covered employee payroll	 \$ 1,288,325
 Net OPEB liability as a percentage of covered employee payroll	 50.32%

Notes to schedule:

* Historical information is required only for measurement period for which GASB 75 is applicable. Future years' information will be displayed up to 10 years as information becomes available.

Fiscal Year 2017-18 was the first year of implementation.

Nipomo Community Services District

**Required Supplementary Information
Schedule of OPEB Contributions
Last Ten Years***

Fiscal Year Ended June 30	2018
Actuarially Determined Contributions (ADC)	\$ 110,926
Contributions in relation to the ADC	<u>(110,926)</u>
Contribution deficiency/(excess)	<u>\$ -</u>
Covered employee payroll	\$ 1,288,325
Contribution as a percentage of covered payroll	8.61%

* Historical information is required only for measurement period for which GASB 75 is applicable. Future years' information will be displayed up to 10 years as information becomes available.

Fiscal Year 2017-18 was the first year of implementation.

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OTHER SUPPLEMENTAL INFORMATION

Nipomo Community Services District

Combining Schedule of Net Position Proprietary Funds June 30, 2018

	Business Type Activities - Enterprise Funds				
	Administration	Water	Town Sewer	Blacklake Sewer	Blacklake Lighting
ASSETS					
Current assets:					
Cash and cash equivalents	\$ 100,796	\$ 9,791,862	\$ 4,980,964	\$ 1,152,013	\$ 19,502
Accounts receivable	92	193,297	86,135	47,963	93
Unbilled utilities receivable	-	745,000	239,000	41,000	-
Accrued interest receivable	-	151,114	24,975	5,266	-
Accrued franchise fees	-	-	-	-	-
Due from County	-	-	-	-	207
Due from other funds	-	-	-	-	-
Contract receivable, current portion	-	101,819	-	-	-
Total current assets	<u>100,888</u>	<u>10,983,092</u>	<u>5,331,074</u>	<u>1,246,242</u>	<u>19,802</u>
Noncurrent assets:					
Interfund loan receivable	-	25,334	-	-	-
Restricted cash - funded replacement	-	-	-	-	-
Cash with fiscal agent	-	57	602,366	-	-
Deposits and other assets	3,429	50,966	-	-	-
Contract receivable, less current portion	-	6,629,189	-	-	-
Capital assets:					
Capital assets, not being depreciated	-	982,229	601,035	41,523	-
Depreciable capital assets, net	21,632	36,077,026	24,424,626	1,649,021	-
Total noncurrent assets	<u>25,061</u>	<u>43,764,801</u>	<u>25,628,027</u>	<u>1,690,544</u>	<u>-</u>
Total assets	<u>125,949</u>	<u>54,747,893</u>	<u>30,959,101</u>	<u>2,936,786</u>	<u>19,802</u>
DEFERRED OUTFLOWS OF RESOURCES					
OPEB related	6,553	57,752	18,085	4,980	-
Pension related	57,262	505,058	157,851	43,473	-
Total deferred outflows of resources	<u>63,815</u>	<u>562,810</u>	<u>175,936</u>	<u>48,453</u>	<u>-</u>
LIABILITIES					
Current liabilities:					
Accounts payable	11,818	60,718	37,863	12,169	105
Due to other funds	-	305,407	-	-	-
Deposits	316,676	6,000	-	-	-
Accrued liabilities	23,079	201,207	49,455	4,036	-
Current portion of long-term debt	-	140,000	242,048	-	-
Total current liabilities	<u>351,573</u>	<u>713,332</u>	<u>329,366</u>	<u>16,205</u>	<u>105</u>
Noncurrent liabilities:					
Interfund loan payable	-	25,334	-	20,048	-
Net OPEB liability	48,618	428,485	134,185	36,950	-
Net pension liability	126,475	1,115,534	348,651	96,021	-
Long-term debt, less current portion	-	8,754,569	8,817,158	-	-
Total noncurrent liabilities	<u>175,093</u>	<u>10,323,922</u>	<u>9,299,994</u>	<u>153,019</u>	<u>-</u>
Total liabilities	<u>526,666</u>	<u>11,037,254</u>	<u>9,629,360</u>	<u>169,224</u>	<u>105</u>
DEFERRED INFLOWS OF RESOURCES					
OPEB related	3,006	26,496	8,297	2,285	-
Pension related	4,338	38,273	11,964	3,296	-
Total deferred inflows of resources	<u>7,344</u>	<u>64,769</u>	<u>20,261</u>	<u>5,581</u>	<u>-</u>
NET POSITION					
Net investment in capital assets	21,632	28,164,686	15,966,455	1,690,544	-
Restricted for system expansion, replacement and debt service	-	10,476,657	980,287	-	-
Unrestricted	<u>(365,878)</u>	<u>5,567,337</u>	<u>4,538,674</u>	<u>1,119,890</u>	<u>19,697</u>
Total net position	<u>\$ (344,246)</u>	<u>\$ 44,208,680</u>	<u>\$ 21,485,416</u>	<u>\$ 2,810,434</u>	<u>\$ 19,697</u>

Business Type Activities - Enterprise Funds						
Solid Waste	Drainage	Landscape Maintenance	Property Taxes	Supplemental Water	Eliminations	Total
\$ 251,180	\$ 83,500	\$ 11,838	\$ 365,018	\$ -	\$ -	\$ 16,756,673
1,149	-	-	-	148,298	-	477,027
-	-	-	-	-	-	1,025,000
-	375	57	1,237	-	-	183,024
13,100	-	-	-	-	-	13,100
812	279	191	9,986	-	-	11,475
-	-	-	-	305,407	(305,407)	-
-	-	-	-	-	-	101,819
<u>266,241</u>	<u>84,154</u>	<u>12,086</u>	<u>376,241</u>	<u>453,705</u>	<u>(305,407)</u>	<u>18,568,118</u>
-	-	-	20,048	-	(45,382)	-
-	-	-	-	539,534	-	539,534
-	-	-	-	-	-	602,423
-	-	-	10,463	-	-	64,858
-	-	-	-	-	-	6,629,189
-	-	-	-	-	-	1,624,787
-	-	-	1,415,558	-	-	63,587,863
-	-	-	1,446,069	539,534	(45,382)	73,048,654
<u>266,241</u>	<u>84,154</u>	<u>12,086</u>	<u>1,822,310</u>	<u>993,239</u>	<u>(350,789)</u>	<u>91,616,772</u>
-	-	-	-	-	-	87,370
-	-	-	-	-	-	763,644
-	-	-	-	-	-	851,014
8,281	-	711	-	371,066	-	502,731
-	-	-	-	-	(305,407)	-
-	-	-	-	-	-	322,676
806	-	-	37,803	-	-	316,386
-	-	-	115,000	-	-	497,048
<u>9,087</u>	<u>-</u>	<u>711</u>	<u>152,803</u>	<u>371,066</u>	<u>(305,407)</u>	<u>1,638,841</u>
-	-	-	-	-	(45,382)	-
-	-	-	-	-	-	648,238
-	-	-	-	-	-	1,686,681
-	-	-	2,481,190	-	-	20,052,917
-	-	-	2,481,190	-	(45,382)	22,387,836
<u>9,087</u>	<u>-</u>	<u>711</u>	<u>2,633,993</u>	<u>371,066</u>	<u>(350,789)</u>	<u>24,026,677</u>
-	-	-	-	-	-	40,084
-	-	-	-	-	-	57,871
-	-	-	-	-	-	97,955
-	-	-	(1,180,632)	-	-	44,662,685
-	-	-	-	622,173	-	12,079,117
<u>257,154</u>	<u>84,154</u>	<u>11,375</u>	<u>368,949</u>	<u>-</u>	<u>-</u>	<u>11,601,352</u>
<u>\$ 257,154</u>	<u>\$ 84,154</u>	<u>\$ 11,375</u>	<u>\$ (811,683)</u>	<u>\$ 622,173</u>	<u>\$ -</u>	<u>\$ 68,343,154</u>

Nipomo Community Services District

Combining Schedule of Revenues, Expenses and Changes in Net Position Proprietary Funds For the Year Ended June 30, 2018

	Business Type Activities - Enterprise Funds				
	Administration	Water	Town Sewer	Blacklake Sewer	Blacklake Lighting
Operating revenues					
Charges for services	\$ -	\$ 4,956,932	\$ 2,031,534	\$ 475,507	\$ 24,508
Charges for services-purveyor	-	-	-	-	-
Charges for services-purveyor reimbursements	-	-	-	-	-
Other operating revenue	13,003	209,213	17,940	24,567	-
Total operating revenues	<u>13,003</u>	<u>5,166,145</u>	<u>2,049,474</u>	<u>500,074</u>	<u>24,508</u>
Operating expenses					
Purchased water	-	1,039,190	-	-	-
Purchased water related expenses	-	250,703	-	-	-
Purchased water-purveyors	-	-	-	-	-
Personnel	254,466	1,335,568	586,232	139,917	-
Contractual services	87,641	260,500	36,014	9,793	-
Utilities	16,022	326,489	144,462	39,670	27,975
Repairs and maintenance	24,772	53,243	114,987	20,058	-
Other supplies and expenses	79,701	508,055	263,780	68,952	105
Insurance	16,176	48,907	14,418	2,486	500
Depreciation	21,575	1,047,616	712,060	125,230	-
Total operating expenses	<u>500,353</u>	<u>4,870,271</u>	<u>1,871,953</u>	<u>406,106</u>	<u>28,580</u>
Operating income (loss)	<u>(487,350)</u>	<u>295,874</u>	<u>177,521</u>	<u>93,968</u>	<u>(4,072)</u>
Non-operating revenues (expenses)					
Interest income	431	552,914	80,455	14,943	284
Property taxes	-	-	-	-	-
Cell site rental income	6,091	34,515	-	-	-
Interest expense	-	(401,384)	(354,716)	(1,180)	-
Other revenue-purveyors	-	868,147	-	-	-
Other revenue-NMWCA fees	-	520,189	-	-	-
Total non-operating revenues (expenses)	<u>6,522</u>	<u>1,574,381</u>	<u>(274,261)</u>	<u>13,763</u>	<u>284</u>
Income (loss) before contributions and transfers	<u>(480,828)</u>	<u>1,870,255</u>	<u>(96,740)</u>	<u>107,731</u>	<u>(3,788)</u>
Capital contributions	-	291,179	159,172	-	-
Transfers in	445,940	398,250	-	-	-
Transfer out	-	(324,001)	(91,800)	(16,200)	(500)
Change in net position	<u>(34,888)</u>	<u>2,235,683</u>	<u>(29,368)</u>	<u>91,531</u>	<u>(4,288)</u>
Total net position - beginning, restated	<u>(309,359)</u>	<u>41,972,997</u>	<u>21,514,785</u>	<u>2,718,903</u>	<u>23,985</u>
Total net position - ending	<u>\$ (344,247)</u>	<u>\$ 44,208,680</u>	<u>\$ 21,485,417</u>	<u>\$ 2,810,434</u>	<u>\$ 19,697</u>

Business Type Activities - Enterprise Funds						
Solid Waste	Drainage	Landscape Maintenance	Property Taxes	Supplemental Water	Eliminations	Total
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,488,481
-	-	-	-	1,558,476	(1,039,192)	519,284
-	-	-	-	358,727	(301,301)	57,426
72,224	-	11,267	3,658	-	-	351,872
72,224	-	11,267	3,658	1,917,203	(1,340,493)	8,417,063
-	-	-	-	-	-	1,039,190
-	-	-	-	-	(149,440)	101,263
-	-	-	-	1,558,476	(1,039,192)	519,284
-	-	-	-	-	-	2,316,183
2,205	-	1,512	-	-	-	397,665
-	-	876	-	63,247	(63,247)	555,494
-	-	10,620	-	12,791	(12,791)	223,680
137,182	-	6,734	900	71,700	(71,700)	1,065,409
2,000	-	-	-	4,123	(4,123)	84,487
-	-	-	30,883	-	-	1,937,364
141,387	-	19,742	31,783	1,710,337	(1,340,493)	8,240,019
(69,163)	-	(8,475)	(28,125)	206,866	-	177,044
4,029	1,016	202	4,010	931	-	659,215
-	18,020	-	642,900	-	-	660,920
-	-	-	-	-	-	40,606
-	-	-	(101,136)	-	-	(858,416)
-	-	-	-	-	-	868,147
-	-	-	-	-	-	520,189
4,029	19,036	202	545,774	931	-	1,890,661
(65,134)	19,036	(8,273)	517,649	207,797	-	2,067,705
-	-	-	-	-	-	450,351
3,658	-	-	-	-	(847,848)	-
(11,939)	-	(1,500)	(401,908)	-	847,848	-
(73,415)	19,036	(9,773)	115,741	207,797	-	2,518,056
330,569	65,118	21,148	(927,424)	414,376	-	65,825,098
\$ 257,154	\$ 84,154	\$ 11,375	\$ (811,683)	\$ 622,173	\$ -	\$ 68,343,154

Nipomo Community Services District

**Combining Schedule of Other Supplies and Expenses
Proprietary Funds
For the Year Ended June 30, 2018**

	Business Type Activities - Enterprise Funds				
	Administration	Water	Town Sewer	Blacklake Sewer	Blacklake Lighting
Other supplies and expenses					
Bank charges and fees	\$ 4,339	\$ -	\$ -	\$ -	\$ -
Bond administration	-	4,590	4,350	-	-
Bond insurance premium expense	-	2,039	-	-	-
Chemicals	-	34,109	13,790	15,980	-
Computer expenses	13,686	47,808	14,057	2,993	-
Conservation program	-	31,377	-	-	-
Credit card fees	-	4,604	-	-	-
Dues and subscriptions	3,417	10,514	5,352	547	-
Education and training	5,139	1,066	1,733	-	-
Fuel	-	22,833	9,011	4,152	-
Lab testing	-	39,270	25,594	25,853	-
LAFCO funding	26,642	-	-	-	-
Landscape and janitorial	3,779	8,037	2,298	453	-
Landscape maintenance	-	-	-	-	-
Miscellaneous	2,612	450	-	-	-
NCSD labor charges	-	-	-	-	-
NCSD overhead charges	-	-	-	-	-
Newsletters and mailers	871	5,533	740	131	-
Office supplies	2,393	8,834	2,034	359	-
Operating supplies	-	149,611	51,823	2,410	-
Outside services	1,925	80,170	110,974	4,229	-
Paging service	-	22,851	-	-	-
Permits and operating fees	-	10	11,630	8,363	-
Postage	1,301	14,943	5,514	772	-
Property taxes	-	1,347	-	-	-
Public notices	5,989	2,912	115	-	105
Safety program	-	990	330	180	-
Solid waste program	-	-	-	-	-
Telephone	1,505	4,514	1,279	808	-
Travel and mileage	6,103	174	-	-	-
Uniforms	-	9,469	3,156	1,722	-
Total other supplies and expenses	\$ 79,701	\$ 508,055	\$ 263,780	\$ 68,952	\$ 105

Business Type Activities - Enterprise Funds					
Solid Waste	Landscape Maintenance	Property Taxes	Supplemental Water	Eliminations	Total
\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,339
-	-	900	-	-	9,840
-	-	-	-	-	2,039
-	-	-	8,019	(8,019)	63,879
-	-	-	-	-	78,544
-	-	-	-	-	31,377
-	-	-	-	-	4,604
-	-	-	-	-	19,830
-	-	-	-	-	7,938
-	-	-	-	-	35,996
-	-	-	-	-	90,717
-	-	-	-	-	26,642
-	-	-	-	-	14,567
-	6,409	-	-	-	6,409
-	-	-	-	-	3,062
-	-	-	37,183	(37,183)	-
-	-	-	19,808	(19,808)	-
-	-	-	-	-	7,275
-	-	-	-	-	13,620
-	-	-	5,996	(5,996)	203,844
-	-	-	-	-	197,298
-	-	-	-	-	22,851
-	-	-	694	(694)	20,003
-	-	-	-	-	22,530
-	-	-	-	-	1,347
184	325	-	-	-	9,630
-	-	-	-	-	1,500
136,998	-	-	-	-	136,998
-	-	-	-	-	8,106
-	-	-	-	-	6,277
-	-	-	-	-	14,347
<u>\$ 137,182</u>	<u>\$ 6,734</u>	<u>\$ 900</u>	<u>\$ 71,700</u>	<u>\$ (71,700)</u>	<u>\$ 1,065,409</u>

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STATISTICAL SECTION

STATISTICAL SECTION

This part of the Nipomo Community Services District's (the District) comprehensive annual financial report presents detailed information as a context for understanding what the information in the financial statements, note disclosures, and required supplementary information say about the District's overall financial health.

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Financial Trends <i>These schedules contain trend information to help the reader understand how the District's financial performance and well-being have changed over time.</i>	59-62
Revenue Capacity <i>These schedules contain information to help the reader assess the District's two most significant revenue sources, water and sewer sales.</i>	63-71
Debt Capacity <i>These schedules present information to help the reader assess the affordability of the District's current levels of outstanding debt and the District's ability to issue additional debt in the future.</i>	72-76
Demographic and Economic Information <i>These schedules offer demographic and economic indicators to help the reader understand the environment within which the District's financial activities take place.</i>	77-79
Operating Information <i>These schedules contain service and infrastructure data to help the reader understand how the information in the District's financial report relates to the services the District provides and the activities it performs.</i>	80-82

Nipomo Community Services District

Net Position by Component Last Ten Fiscal Years

	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
Net Position					
Net investment in capital assets	\$ 29,702,586	\$ 26,400,186	\$ 28,120,434	\$ 19,736,453	\$ 21,117,250
Restricted	16,189,675	15,349,110	14,429,872	22,237,879	26,519,323
Unrestricted	<u>4,145,274</u>	<u>9,682,695</u>	<u>10,092,022</u>	<u>10,030,405</u>	<u>10,244,105</u>
Total Net Position	<u>\$ 50,037,535</u>	<u>\$ 51,431,991</u>	<u>\$ 52,642,328</u>	<u>\$ 52,004,737</u>	<u>\$ 57,880,678</u>

	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
Net Position					
Net investment in capital assets	\$ 36,796,349	\$ 41,378,553	\$ 42,717,685	\$ 44,744,193	\$ 44,662,685
Restricted	11,474,442	9,817,048	11,619,723	10,241,070	12,079,117
Unrestricted	<u>13,802,081</u>	<u>6,721,899</u>	<u>10,865,858</u>	<u>11,615,313</u>	<u>11,601,352</u>
Total Net Position	<u>\$ 62,072,872</u>	<u>\$ 57,917,500</u>	<u>\$ 65,203,266</u>	<u>\$ 66,600,576</u>	<u>\$ 68,343,154</u>

Source: Nipomo Community Services District

Nipomo Community Services District

Changes in Net Position Last Ten Fiscal Years

	2009	2010	2011	2012
OPERATING REVENUES:				
Water	\$ 2,987,268	\$ 2,938,162	\$ 2,771,928	\$ 2,978,557
Wastewater	1,582,391	1,952,618	2,162,005	2,212,658
Other	185,125	183,638	227,132	240,757
Total Operating Revenues	<u>4,754,784</u>	<u>5,074,418</u>	<u>5,161,065</u>	<u>5,431,972</u>
Non-Operating Revenues				
Interest income	537,985	167,857	125,994	98,657
Property taxes	554,660	520,576	557,041	501,739
Other	30,907	251,282	52,408	34,366
Total Non-Operating Revenues	<u>1,123,552</u>	<u>939,715</u>	<u>735,443</u>	<u>634,762</u>
Total Revenues	<u>5,878,336</u>	<u>6,014,133</u>	<u>5,896,508</u>	<u>6,066,734</u>
OPERATING EXPENSES:				
Purchased water	-	-	-	-
Purchased water related expenses	-	-	-	-
Purchased water - purveyors	-	-	-	-
Personnel	1,337,120	1,448,688	1,475,273	1,420,129
Contractual services	597,134	468,541	518,736	288,956
Utilities	534,252	607,219	556,145	652,296
Repairs & maintenance	393,744	296,920	316,935	225,362
Other supplies & expenses	533,907	614,681	624,970	642,025
Insurance	41,208	58,191	79,754	77,796
Depreciation & amortization	1,077,946	1,114,447	1,158,947	1,095,425
Total Operating Expenses	<u>4,515,311</u>	<u>4,608,687</u>	<u>4,730,760</u>	<u>4,401,989</u>
Total Non-Operating Expenses	<u>189,841</u>	<u>179,462</u>	<u>181,873</u>	<u>2,207,262</u>
Total Expenses:	<u>4,705,152</u>	<u>4,788,149</u>	<u>4,912,633</u>	<u>6,609,251</u>
Income (Loss) Before Contributions	1,173,184	1,225,984	983,875	(542,517)
Capital Contributions	<u>1,262,279</u>	<u>168,472</u>	<u>226,462</u>	<u>88,674</u>
Change In Net Position	<u>\$ 2,435,463</u>	<u>\$ 1,394,456</u>	<u>\$ 1,210,337</u>	<u>\$ (453,843)</u>

Source: Nipomo Community Services District

	2013	2014	2015	2016	2017	2018
\$	3,318,232	\$ 3,720,667	\$ 3,361,276	\$ 4,054,172	\$ 4,554,380	\$ 5,166,145
	2,311,889	2,242,497	2,311,400	2,337,597	2,436,782	2,549,548
	653,852	699,308	650,810	767,547	682,798	701,370
	<u>6,283,973</u>	<u>6,662,472</u>	<u>6,323,486</u>	<u>7,159,316</u>	<u>7,673,960</u>	<u>8,417,063</u>
	102,610	82,277	64,580	447,364	494,905	659,215
	494,457	515,399	549,693	586,899	621,662	660,920
	56,707	50,253	51,344	5,780,723	478,014	1,428,942
	<u>653,774</u>	<u>647,929</u>	<u>665,617</u>	<u>6,814,986</u>	<u>1,594,581</u>	<u>2,749,077</u>
	<u>6,937,747</u>	<u>7,310,401</u>	<u>6,989,103</u>	<u>13,974,302</u>	<u>9,268,541</u>	<u>11,166,140</u>
	-	-	-	872,439	1,001,222	1,039,190
	-	-	-	-	-	101,263
	-	-	-	129,321	500,313	519,284
	1,557,146	1,532,776	1,774,347	1,764,935	1,891,517	2,316,183
	224,616	354,297	272,964	350,413	372,178	397,665
	578,766	670,413	604,890	573,298	561,855	555,494
	229,699	194,435	188,512	370,546	227,987	223,680
	1,028,433	1,161,271	1,294,354	1,052,134	1,041,058	1,065,409
	75,207	69,609	76,012	79,814	73,897	84,487
	<u>1,174,583</u>	<u>1,250,300</u>	<u>1,410,550</u>	<u>1,813,745</u>	<u>1,846,696</u>	<u>1,937,364</u>
	<u>4,868,450</u>	<u>5,233,101</u>	<u>5,621,629</u>	<u>7,006,645</u>	<u>7,516,723</u>	<u>8,240,019</u>
	<u>1,294,768</u>	<u>610,231</u>	<u>4,186,961</u>	<u>883,201</u>	<u>885,071</u>	<u>858,416</u>
	<u>6,163,218</u>	<u>5,843,332</u>	<u>9,808,590</u>	<u>7,889,846</u>	<u>8,401,794</u>	<u>9,098,435</u>
	774,529	1,467,069	(2,819,487)	6,084,456	866,747	2,067,705
	<u>5,101,412</u>	<u>2,725,125</u>	<u>53,464</u>	<u>668,838</u>	<u>530,563</u>	<u>450,351</u>
\$	<u>5,875,941</u>	<u>\$ 4,192,194</u>	<u>\$ (2,766,023)</u>	<u>\$ 6,753,294</u>	<u>\$ 1,397,310</u>	<u>\$ 2,518,056</u>

Nipomo Community Services District

Active Water Customers By Type Last Ten Fiscal Years

	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Single Family	3,479	3,484	3,492	3,504	3,556	3,580	3,592	3,603	3,669	3,685
%	85%	84%	84%	84%	84%	84%	84%	84%	85%	85%
Multi-Family	421	462	473	495	494	500	497	497	441	439
%	10%	11%	11%	12%	12%	12%	12%	12%	10%	10%
Commercial	100	97	95	95	94	97	99	102	101	103
%	2%	2%	2%	2%	2%	2%	2%	2%	2%	2%
Irrigation	90	91	91	78	93	90	96	97	97	103
%	2%	2%	2%	2%	2%	2%	2%	2%	2%	2%
Agriculture	2	2	2	1	1	1	1	1	1	1
%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
Total	4,092	4,136	4,153	4,173	4,238	4,268	4,285	4,300	4,309	4,331
Total %	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%

Source: Nipomo Community Services District

Nipomo Community Services District

Bi-Monthly Water Availability Charges Last Ten Fiscal Years

	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Meter Size										
1 inch and Less	\$ 30.84	\$ 30.84	\$ 30.84	\$ 33.17	\$ 35.72	\$ 38.51	\$ 41.57	\$ 44.92	\$ 44.92	\$ 42.51
1 1/2 Inch	83.97	83.97	83.97	90.58	97.82	105.75	114.43	123.94	123.94	51.49
2 Inch	130.17	130.17	130.17	140.64	152.11	164.67	178.42	193.48	193.48	67.40
3 Inch	233.07	233.07	233.07	252.56	273.90	297.27	322.86	350.88	350.88	152.51
4 Inch	376.68	376.68	376.68	409.04	444.40	483.29	525.78	572.31	572.31	197.75
6 Inch	730.80	730.80	730.80	803.33	873.99	951.36	1,036.08	1,128.85	1,128.85	335.12
8 Inch	1,153.71	1,153.71	1,153.71	1,256.84	1,369.77	1,493.43	1,628.84	1,777.11	1,777.11	492.11
Supplemental water										
Meter Size										
1 inch and Less	-	-	-	-	-	-	-	13.20	13.20 *	-
1 1/2 Inch	-	-	-	-	-	-	-	39.60	39.60 *	-
2 Inch	-	-	-	-	-	-	-	63.36	63.36 *	-
3 Inch	-	-	-	-	-	-	-	118.80	118.80 *	-
4 Inch	-	-	-	-	-	-	-	198.00	198.00 *	-
6 Inch	-	-	-	-	-	-	-	396.00	396.00 *	-

Source: Nipomo Community Services District

*Combined into one fixed charged. Effective 12/1/2017

Nipomo Community Services District

Bi-Monthly Water Rates Last Ten Fiscal Years

	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Uniform Rate	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$4.97*
Single Family & Multi-Family										
Tier I	1.64	1.64	1.64	1.64	1.80	1.97	2.16	2.37	2.37	-
Tier II	2.80	2.80	2.80	2.05	2.25	2.46	2.69	2.95	2.95	-
Tier III	-	-	-	2.88	3.15	3.45	3.78	4.14	4.14	-
Tier IV	-	-	-	4.93	5.40	5.91	6.47	7.08	7.08	-
Commercial & Irrigation										
Tier I	-	-	-	2.05	2.25	2.46	2.69	2.95	2.95	-
Tier II	-	-	-	2.88	3.15	3.45	3.78	4.14	4.14	-
Agriculture and all Other	2.06	2.06	2.06	2.37	2.59	2.84	3.11	3.41	3.41	-
Supplemental Water	-	-	-	-	-	-	-	0.77	1.003	-

*Uniform rate effective 12/1/2017

Source: Nipomo Community Services District

Nipomo Community Services District

Water Capacity Charges Last Ten Fiscal Years

Meter Size	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
1 inch and Less	\$ 3,022	\$ 3,124	\$ 3,192	\$ 3,293	\$ 3,385	\$ 3,468	\$ 2,921	\$ 2,976	\$ 3,076	\$ 3,188
Supplemental Water	13,404	13,858	14,160	14,605	15,015	15,381	7,570	7,711	7,971	8,262
1 1/2 Inch	9,065	9,372	9,577	9,877	10,155	10,402	8,764	8,928	9,228	9,566
Supplemental Water	40,211	41,573	42,479	43,814	45,045	46,141	22,710	23,134	23,913	24,787
2 Inch	14,503	14,994	15,321	15,802	16,247	16,642	14,022	14,284	14,765	15,305
Supplemental Water	64,337	66,516	67,966	70,101	72,072	73,825	36,336	37,015	38,261	39,660
3 Inch	27,194	28,115	28,728	29,630	30,463	31,204	26,291	26,782	27,684	28,696
Supplemental Water	120,632	124,719	127,436	131,440	135,135	138,422	68,130	69,403	71,740	74,362
4 Inch	45,323	46,858	47,879	49,384	50,772	52,007	43,819	44,638	46,141	47,827
Supplemental Water	201,054	207,866	212,393	219,067	225,225	230,704	113,550	115,671	119,566	123,936
6 Inch	90,646	93,717	95,758	98,767	101,544	104,014	87,638	89,275	92,281	95,654
Supplemental Water	402,108	415,731	424,787	438,134	450,450	461,408	227,100	231,342	239,132	247,872

Source: Nipomo Community Services District

Nipomo Community Services District

Sewer Customers (Town Division) Last Ten Fiscal Years

	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
<u>Single Family</u>										
Accounts	1,990	1,995	1,991	2,008	2,024	2,096	2,098	2,109	2,153	2,174
DUE's	1,990	1,995	1,991	2,008	2,024	2,096	2,098	2,109	2,298	2,322
<u>Single Family County</u>										
Accounts	460	460	460	460	461	463	468	469	470	473
DUE's	460	460	460	460	461	463	468	469	470	473
<u>Multi-Family</u>										
Accounts	359	349	365	367	371	375	374	374	375	375
DUE's	710	764	770	766	771	766	777	816	634	634
<u>Commercial</u>										
Accounts	71	71	71	79	80	80	82	110	75	76
DUE's	75	65	74	82	80	80	82	110	78	79
<u>Total</u>										
Accounts	2,880	2,875	2,887	2,914	2,936	3,014	3,022	3,062	3,073	3,098
DUE's	3,235	3,284	3,295	3,316	3,336	3,405	3,425	3,504	3,480	3,508

Source: Nipomo Community Services District
DUE = Dwelling Unit Equivalent

Nipomo Community Services District

Sewer Customers (Blacklake Division) Last Ten Fiscal Years

	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
<u>Single Family</u>										
Accounts	484	484	485	485	487	487	487	487	487	487
DUE's	484	484	485	485	487	487	487	487	487	487
<u>Multi-Family</u>										
Accounts	69	69	68	67	68	68	68	68	68	68
DUE's	69	69	68	67	68	68	68	68	68	68
<u>Commercial</u>										
Accounts	4	4	3	3	4	4	4	4	4	4
DUE's	4	4	3	3	4	4	4	4	4	4
<u>Total</u>										
Accounts	557	557	556	555	559	559	559	559	559	559
DUE's	557	557	556	555	559	559	559	559	559	559

Source: Nipomo Community Services District
DUE = Dwelling Unit Equivalent

Nipomo Community Services District

Residential Sewer Rates Last Ten Fiscal Years

	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
<u>Town</u>										
Single Family	\$ 70.66	\$ 88.32	\$ 88.32	\$ 88.32	\$ 88.32	\$ 88.32	\$ 88.32	\$ 88.93	\$ 91.77	\$ 94.71
Multi Family	53.86	67.33	67.33	67.33	67.33	67.33	67.33	74.18	76.55	79.00
<u>Black Lake</u>										
Single Family	107.12	118.90	131.98	138.58	145.51	145.51	145.51	145.51	145.51	145.51
Multi Family	69.99	77.69	86.24	90.55	95.08	95.08	95.08	95.08	95.08	95.08

Source: Nipomo Community Services District

Nipomo Community Services District

Commercial Sewer Rates (Town Division) Last Ten Fiscal Years

	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
1 inch and Less	\$ 27.25	\$ 34.07	\$ 34.07	\$ 34.07	\$ 34.07	\$ 34.07	\$ 34.07	\$ 35.12	\$ 36.24	\$ 37.40
1 1/2 Inch	78.87	98.59	98.59	98.59	98.59	98.59	98.59	101.94	105.20	108.57
2 Inch	125.33	156.66	156.66	156.66	156.66	156.66	156.66	162.08	167.26	172.62
3 Inch	233.73	292.16	292.16	292.16	292.16	292.16	292.16	302.40	312.08	322.07
4 Inch	388.58	485.72	485.72	485.72	485.72	485.72	485.72	502.87	518.96	535.57
6 Inch	775.71	969.64	969.64	969.64	969.64	969.64	969.64	1,004.03	1,036.16	1,069.31

Bi-Monthly Usage Rate

	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Low	\$ 2.31	\$ 2.89	\$ 2.89	\$ 2.89	\$ 2.89	\$ 2.89	\$ 2.89	\$ 3.43	\$ 3.54	\$ 3.66
Medium	2.56	3.20	3.20	3.20	3.20	3.20	3.20	3.81	3.93	4.06
High	3.31	4.14	4.14	4.14	4.14	4.14	4.14	4.93	5.09	5.25

Source: Nipomo Community Services District

Nipomo Community Services District

Commercial Sewer Rates (Blacklake Division) Last Ten Fiscal Years

	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
1 inch and Less	\$ 48.23	\$ 53.54	\$ 59.43	\$ 62.40	\$ 62.52	\$ 65.52	\$ 65.52	\$ 65.52	\$ 65.52	\$ 65.52
1 1/2 Inch	137.29	152.39	169.16	177.62	186.50	186.50	186.50	186.50	186.50	186.50
2 Inch	217.45	241.36	267.91	281.13	295.38	295.38	295.38	295.38	295.38	295.38
3 Inch	404.47	448.96	498.35	523.26	549.43	549.43	549.43	549.43	549.43	549.43
4 Inch	671.65	745.53	827.54	868.91	912.36	912.36	912.36	912.36	912.36	912.36
6 Inch	1,339.59	1,486.94	1,650.51	1,733.03	1,819.68	1,819.68	1,819.68	1,819.68	1,819.68	1,819.68

Bi-Monthly Usage Rate

	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Low	\$ 2.62	\$ 2.91	\$ 3.23	\$ 3.39	\$ 3.56	\$ 3.56	\$ 3.56	\$ 3.56	\$ 3.56	\$ 3.56
Medium	3.53	3.92	4.35	4.57	4.80	4.80	4.80	4.80	4.80	4.80
High	5.59	6.20	6.89	7.23	7.59	7.59	7.59	7.59	7.59	7.59

Source: Nipomo Community Services District

Nipomo Community Services District

Sewer Capacity Charges (Town Division) Last Ten Fiscal Years

Meter Size	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
1 inch and Less	\$ 6,927	\$ 7,462	\$ 7,625	\$ 7,864	\$ 8,085	\$ 8,282	\$ 8,526	\$ 8,685	\$ 8,978	\$ 9,306
1 1/2 Inch	20,781	22,387	22,874	23,593	24,256	24,846	25,577	26,055	26,933	27,917
2 Inch	33,250	35,819	36,598	37,749	38,810	39,755	40,924	41,689	43,093	44,668
3 Inch	62,343	67,160	68,621	70,779	72,769	74,539	76,732	78,166	80,798	83,751
4 Inch	103,905	111,934	114,368	117,965	121,281	124,232	127,887	130,276	134,663	139,584
6 Inch	207,810	223,867	228,736	235,931	242,562	248,463	255,774	260,552	269,325	279,169

Source: Nipomo Community Services District

Nipomo Community Services District

Outstanding Debt by Type Last Ten Fiscal Years

Fiscal Year	Revenue Bonds	Certificates of Participation	State Revolving Loan Funds	Total	Debt to Assessed Value (1)	Debt Per Capita (2)
2018	\$ 2,596,190	\$ 17,834,547	\$ 119,228	\$ 20,549,965	1.35%	\$ 4,745
2017	2,718,062	18,128,429	196,276	21,042,767	1.35%	4,902
2016	2,645,000	18,580,000	273,326	21,498,326	1.45%	5,005
2015	2,745,000	18,870,000	350,376	21,965,376	1.59%	5,169
2014	2,845,000	19,150,000	427,424	22,422,424	1.71%	5,307
2013	2,845,000	19,295,000	504,472	22,644,472	1.78%	5,407
2012	-	13,125,000	581,521	13,706,521	1.08%	3,359
2011	76,000	3,420,000	658,569	4,154,569	0.35%	1,126
2010	100,000	3,510,000	735,618	4,345,618	0.36%	1,195
2009	110,000	3,595,000	812,666	4,517,666	0.32%	1,104

(1) Assessed Values can be found on the Historical Assessed Valuation table.

(2) Per Capita is based on number of District water customers found in the Active Water Customers by Type Table

Nipomo Community Services District

Combined Pledged Revenue Coverage Last Ten Fiscal Years

Fiscal Year	Gross Revenue	(1) Operating Expenses	Net Revenue Available For Debt Service	Principal	Interest	Total	Coverage Ratio
2018	\$ 7,463,973	\$ (5,263,424)	\$ 2,200,549	\$ 410,000	\$ 869,505	\$ 1,279,505	1.72x
2017	7,032,142	(4,724,238)	2,307,904	410,000	875,012	1,285,012	1.82x
2016	6,487,650	(4,386,403)	2,101,247	395,000	884,724	1,279,724	1.65x
2015	5,748,796	(3,332,064)	2,416,732	380,000	895,659	1,275,659	1.89x
2014	6,005,862	(3,205,780)	2,800,082	145,000	904,238	1,049,238	2.67x
2013	5,662,298	(2,844,591)	2,817,707	332,049	508,204	840,253	3.35x
2012	5,251,643	(2,977,782)	2,273,861	167,049	153,545	320,594	7.09x
2011	5,088,811	(3,301,897)	1,786,914	172,049	158,545	330,594	5.40x
2010	5,021,126	(3,159,949)	1,861,177	172,049	164,489	336,538	5.53x
2009	4,267,481	(2,720,943)	1,546,538	172,049	167,199	339,248	4.55x

Source: Nipomo Community Services District

(1) Excludes depreciation.

Nipomo Community Services District

Historical Assessed Valuation Last Ten Fiscal Years

<u>Fiscal Year</u>	<u>Grossed Secured Assessed Valuation</u>	<u>Gross Unsecured Assessed Valuation</u>	<u>Homeowners' Exemption</u>	<u>Adjusted Assessed Valuation</u>
2018	\$ 1,662,029,112	\$ 15,281,841	\$ (16,497,600)	\$ 1,660,813,353
2017	1,563,409,451	14,102,670	(16,562,000)	1,560,950,121
2016	1,487,428,335	13,828,632	(16,739,800)	1,484,517,167
2015	1,386,410,743	15,592,808	(16,675,400)	1,385,328,151
2014	1,323,642,210	14,660,628	(16,577,400)	1,321,725,438
2013	1,284,304,321	13,406,138	(16,833,600)	1,280,876,859
2012	1,301,667,173	12,993,551	(16,900,800)	1,297,759,924
2011	1,333,639,941	13,353,669	(16,973,600)	1,330,020,010
2010	1,360,374,058	11,351,617	(16,891,000)	1,354,834,675
2009	1,412,360,063	10,466,326	(16,921,800)	1,405,904,589

Source: County of San Luis Obispo Assessor

Nipomo Community Services District

Property Tax Rates Typical Total Tax Rate (TRA 52-98) Last Ten Fiscal Years

<u>Fiscal Year</u>	<u>General</u>	<u>State Water Project</u>	<u>Lucia Mar Unified School District</u>	<u>San Luis Obispo Community College District</u>	<u>Total</u>
2018	1.00000	0.00400	0.08194	0.01925	1.10519
2017	1.00000	0.00400	0.03994	0.01925	1.06319
2016	1.00000	0.00374	0.04094	0.01925	1.06393
2015	1.00000	0.00400	0.04094	-	1.04494
2014	1.00000	0.00400	0.03994	-	1.04394
2013	1.00000	0.00400	0.03954	-	1.04354
2012	1.00000	0.00300	0.02984	-	1.03284
2011	1.00000	0.00290	0.02914	-	1.03204
2010	1.00000	0.00220	0.02854	-	1.03074
2009	1.00000	0.00220	0.02854	-	1.03074

Source: California Municipal Statistics, Inc.

Nipomo Community Services District

Direct and Overlapping Debt Statement As of June 30, 2018

<u>2017-18 Assessed Valuation:</u>	\$1,677,310,953		
<u>Overlapping Tax and Assessment Debt</u>	Total Debt 6/30/18	% Applicable	District's Share of Debt 6/30/18
San Luis Obispo County Community College District	\$132,425,000	3.293%	\$ 4,360,755
Lucia Mar Unified School District	105,861,576	11.921%	12,619,758
Nipomo Community Services District, Reassessment District No. 93-1R	144,750	100%	<u>144,750</u>
Total Direct and Overlapping Tax and Assessment Debt			\$ 17,125,263
<u>* Direct and Overlapping General Fund Debt</u>			
San Luis Obispo County Certificates of Participation	\$24,120,000	3.306%	\$ 797,407
San Luis Obispo County Pension Obligation Bonds	86,764,398	3.306%	2,868,431
Lucia Mar Unified School District Certificates of Participation	20,643,590	11.921%	2,460,922
Revenue COP's Series 2012	8,939,978	100%	8,939,978
Revenue COP's Series 2013	8,894,569	100%	8,894,569
Revenue Bonds 2013A	2,596,190	100%	2,596,190
State Revolving Fund Loans	119,228	100%	<u>119,228</u>
Total Direct and Overlapping General Fund Debt			\$ 26,676,725
Total Direct Debt			\$ 20,549,965
Total Overlapping Debt			\$ 23,252,023
**Combined Total Debt			\$ 43,801,988

Ratios to 2017-2018 Assessed Valuation:

Total Overlapping Tax and Assessment Debt	1.02%
Total Direct Debt.....	1.23%
Combined Total Debt.....	2.61%

*The percentage of overlapping debt applicable to the District is estimated using taxable assessed property value. Applicable percentages were estimated by determining the portion of the overlapping District's assessed value that is within the boundaries of the community services district divided by the overlapping district's total taxable assessed value.

** Excludes tax and revenue anticipation notes, enterprise notes, enterprise revenue, mortgage revenue and non-bonded capital lease obligations.

Source: California Municipal Statistics, Inc., and Nipomo Community Services District

Nipomo Community Services District

Population of San Luis Obispo County and Incorporated Cities (as of January 1)

Area	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
Arroyo Grande	17,110	17,252	17,306	17,291	17,395	17,334	17,428	17,731	17,736	17,912
Atascadero	28,488	28,310	28,601	28,477	28,687	28,675	29,169	30,879	30,900	31,147
El Paso de Robles	30,004	29,793	29,918	30,225	30,504	30,469	30,522	31,398	31,745	31,559
Grover Beach	13,278	13,156	13,199	13,162	13,211	13,153	13,144	13,397	13,438	13,560
Morro Bay	10,576	10,234	10,294	10,274	10,317	10,276	10,284	10,722	10,762	10,503
Pismo Beach	8,677	7,655	7,682	7,675	7,717	7,705	7,711	8,181	8,247	8,233
San Luis Obispo (city)	<u>44,829</u>	<u>45,119</u>	<u>45,269</u>	<u>45,308</u>	<u>45,541</u>	<u>45,473</u>	<u>45,802</u>	<u>46,117</u>	<u>46,724</u>	<u>46,548</u>
Subtotal	152,962	151,519	152,269	152,412	153,372	153,085	154,060	158,425	159,552	159,462
Unincorporated	<u>117,939</u>	<u>118,118</u>	<u>118,036</u>	<u>119,071</u>	<u>118,805</u>	<u>119,272</u>	<u>120,233</u>	<u>119,552</u>	<u>120,549</u>	<u>120,639</u>
Total	<u>270,901</u>	<u>269,637</u>	<u>270,305</u>	<u>271,483</u>	<u>272,177</u>	<u>272,357</u>	<u>274,293</u>	<u>277,977</u>	<u>280,101</u>	<u>280,101</u>

Source: State of California, Department of Finance

Nipomo Community Services District

San Luis Obispo Civilian Labor Force, Employment and Unemployment Annual Average Last Ten Calendar Years (amounts expressed in thousands except population and per capita)

The following Table compares estimates of the labor force, civilian employment and unemployment for County Residents, State Residents and United States Residents between 2009 and 2018

<u>Year and Area</u>	<u>Labor Force</u>	<u>Civilian Employment</u>	<u>Unemployment</u>	<u>Unemployment Rate</u>
2009				
County	137,600	125,300	12,300	8.9%
State	18,204,200	16,141,500	2,062,700	11.3%
United States	154,142,000	139,877,000	14,265,000	9.3%
2010				
County	136,100	122,300	13,800	10.1%
State	18,176,200	15,916,300	2,259,900	12.4%
United States	153,889,000	139,064,000	14,825,000	9.6%
2011				
County	138,700	125,800	12,900	9.3%
State	18,384,900	16,226,600	2,158,300	11.7%
United States	154,395,000	141,637,000	12,758,000	8.3%
2012				
County	143,100	131,500	11,600	8.1%
State	18,494,900	16,560,300	1,934,600	10.5%
United States	154,975,000	142,469,000	12,506,000	8.1%
2013				
County	141,100	131,700	9,400	6.7%
State	18,596,800	16,933,300	1,663,500	8.9%
United States	155,971,000	144,509,000	11,462,000	7.3%
2014				
County	139,900	132,000	7,900	5.6%
State	18,811,400	17,397,100	1,414,300	7.5%
United States	156,715,000	148,800,000	7,915,000	5.1%
2015				
County	142,700	135,700	7,000	4.9%
State	18,956,000	17,794,000	1,162,000	6.1%
United States	156,984,000	151,097,000	5,887,000	3.8%
2016				
County	147,200	140,600	6,600	4.5%
State	19,102,000	18,079,000	1,023,000	5.4%
United States	158,880,000	151,097,000	7,783,000	4.9%
2017				
County	142,900	137,600	5,300	3.7%
State	19,138,000	18,237,000	901,000	4.7%
United States	160,145,000	153,168,000	6,977,000	4.4%
2018				
County	144,500	139,800	4,700	3.3%
State	19,341,000	18,527,000	814,000	4.2%
United States	162,140,000	155,576,000	6,564,000	4.0%

Data is seasonally adjusted. The unemployment data for the County and State is calculated using unrounded data.

Source: State Employment Development Department, Labor Market Information Division, and U.S. Bureau of Labor Statistics.

Nipomo Community Services District

Major Employers in County of San Luis Obispo

The following Table provides a listing of major employers headquartered or located in the County and their estimated full-time equivalent (FTE) employment levels.

Employer	2017			2008		
	Estimated FTE Employment	Ranking	Percent of County Employment	Estimated FTE Employment	Ranking	Percent of County Employment
Cal Poly State University, SLO	3,000	1	2.18%	4,617	1	3.34%
County of San Luis Obispo	2,920	2	2.12%	2,598	2	1.88%
Atascadero State Hospital	2,000	3	1.45%	2,166	3	1.57%
Pacific Gas and Electric Company	1,866	4	1.36%	1,800	5	1.30%
California Men's Colony	1,517	5	1.10%	1,875	4	1.36%
Cal Poly Corporation	1,400	6	1.02%	1,568	6	1.13%
Tenet Healthcare	1,305	7	0.95%	-	-	-
Compass Health Inc.	1,200	8	0.87%	-	-	-
Lucia Mar Unified School District	1,000	9	0.73%	1,276	7	0.92%
Paso Robles Public Schools	935	10	0.68%	821	10	0.59%
Cuesta College	-	-	-	1,116	8	0.81%
San Luis Unified School District	-	-	-	821	9	0.59%
Total Top Employers	<u>17,143</u>			<u>18,658</u>		
Total City Labor Force	<u>137,600</u>			<u>138,200</u>		

Source: County of San Luis Obispo 2016-2017 Comprehensive Financial Report

Nipomo Community Services District

District Employees Last Ten Fiscal Years

	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
General Manager	1	1	1	1	1	1	1	1	1	1
Administrative Staff	4	4	3	3	3	3	4	4	4	3
Operations Staff	9	10	8	9	8	8	10	12	12	10
Total	<u>14</u>	<u>15</u>	<u>12</u>	<u>13</u>	<u>12</u>	<u>12</u>	<u>15</u>	<u>17</u>	<u>17</u>	<u>14</u>

Source: Nipomo Community Services District

Nipomo Community Services District

Operating and Capital Indicators Last Ten Calendar Years

	* Water System									
	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
No. of Wells	9	9	9	9	9	9	5	5	5	5
No. of Reservoirs	6	6	6	6	6	6	5	5	6	6
Max Reservoir Capacity (MG)	4.4	4.4	4.4	4.4	4.4	4.4	4.0	4.0	4.5	4.5
Total Well Production (Acre Feet)	2,755	2,698	2,367	2,488	2,473	2,541	2,160	1,162	950	1,054
Total Water Purchased (Acre Feet) **	-	-	-	-	-	-	-	653	859	966
Total Deliveries (Acre Feet)	2,732	2,497	2,293	2,276	2,360	2,518	2,110	1,815	1,809	2,020
No. of Service Connections	4,092	4,136	4,153	4,173	4,238	4,268	4,285	4,300	4,309	4,331

	Sewer System-Town Division									
	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
No. of Treatment Plants	1	1	1	1	1	1	1	1	1	1
No. of Lift Stations	10	10	10	10	10	10	10	10	10	10
Daily Capacity of Treatment Plant (MG)	0.90	0.90	0.90	0.90	0.90	0.90	0.90	0.90	0.90	0.90
No. of Sewer Connections	2,880	2,875	2,887	2,914	2,936	3,014	3,022	3,062	3,073	3,098
Annual Flow Treated (MG)	210	205	174	232	237	236	229	201	222	201

	Sewer System-Blacklake Division									
	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
No. of Treatment Plants	1	1	1	1	1	1	1	1	1	1
No. of Lift Stations	3	3	3	3	3	3	3	3	3	3
Daily Capacity of Treatment Plant (MG)	0.2	0.2	0.2	0.2	0.2	0.2	0.2	0.2	0.2	0.2
No. of Sewer Connections	557	557	556	555	559	559	559	559	559	559
Annual Flow Treated (MG)	27	23	27	23	20	19	16	16	17	16

Source: Nipomo Community Services District

* Town and Blacklake Water systems merged in 2009

** Nipomo Community Services District began purchasing supplemental water from the City of Santa Maria on July 2, 2015.

MG = million gallons

Nipomo Community Services District

Annual Water and Sewer Capacity Fees Report Required Disclosure Under Government Code Section 66013

	Fund #500 Supplemental Water	Fund #700 Water Capacity	Fund #710 Town Sewer Capacity
Beginning Balance July 1, 2017	\$ 1,259,475	\$ 1,659,292	\$ 406,470
Ending Balance June 30, 2018	2,018,816	1,690,829	376,067
Interest Earned	450,644	22,878	5,621
Amount of charges collected in fiscal year	56,967	21,879	45,788

Public Improvements on which charges were expended and the amount of the expenditure for each improvement:

Capital Improvement Project	Amount of the expenditure for each Improvement	Fund #	Project completed during fiscal year
Supplemental Water Project Phase 1	\$ 191,081	500	No
Southland Metal Building	\$ 3,889	710	No

Source: Nipomo Community Services District

Anticipated Capital Improvement Projects for 2018-2019 fiscal Year:

Supplemental Water Project Interconnects
Supplemental Water Project Pump Station
Southland WWTF

Note:

California Government Code (CGC) Section 66013(d) requires the District to make certain information available to the public within 180 days after the close of each fiscal year. CGC Section 66013(e) allows the required information to be included in the District's annual financial report. The Annual Water and Sewer Capacity Report shown above meets this requirement.

The District has a plan in the next five years to utilize these capacity fees as outlined the Capital Improvement Plan.