

TO: BOARD OF DIRECTORS

FROM: MARIO IGLESIAS
GENERAL MANAGER

DATE: APRIL 17, 2020

AGENDA ITEM

C

APRIL 22, 2020

PRESENTATIONS AND REPORTS

The following presentations and reports are scheduled:

- C-1) DIRECTORS' ANNOUNCEMENTS OF DISTRICT AND COMMUNITY INTEREST AND REPORTS ON ATTENDANCE AT PUBLIC MEETINGS, TRAINING PROGRAMS, CONFERENCES AND SEMINARS.
Receive Announcements and Reports from Directors

- C-2) RECEIVE PUBLIC COMMENT ON PRESENTATIONS AND REPORTS PRESENTED UNDER ITEM C AND BY MOTION RECEIVE AND FILE PRESENTATIONS AND REPORTS

TO: BOARD OF DIRECTORS

FROM: MARIO IGLESIAS
GENERAL MANAGER 

DATE: APRIL 14, 2020

AGENDA ITEM

D

APRIL 22, 2020

CONSENT AGENDA

The following items are considered routine and non-controversial by staff and may be approved by one motion if no member of the Board wishes an item removed. If discussion is desired, the item may be removed from the Consent Agenda by a Board member and will be considered separately at the conclusion of the Administrative Items. Individual items on the Consent Agenda are approved by the same vote that approves the Consent Agenda, unless an item is pulled for separate consideration. The recommendations for each item are noted in bracket. Members of the public may comment on the Consent Agenda items.

**Questions or clarification may be made by the Board members
without removal from the Consent Agenda.**

- D-1) WARRANTS [RECOMMEND APPROVAL]
- D-2) APPROVE APRIL 8, 2020, REGULAR BOARD MEETING MINUTES
[RECOMMEND APPROVE MINUTES]
- D-3) INVESTMENT POLICY – FIRST QUARTER REPORT [RECOMMEND ACCEPT
AND FILE REPORT]

TO: BOARD OF DIRECTORS

REVIEWED: MARIO IGLESIAS
GENERAL MANAGER *HI*

FROM: LISA BOGNUDA *LSB*
FINANCE DIRECTOR

DATE: APRIL 17, 2020

AGENDA ITEM
D-1
APRIL 22, 2020

WARRANTS

TOTAL COMPUTER CHECKS
\$85,696.74

HANDWRITTEN CHECKS
NONE

VOIDS – NONE

COMPUTER GENERATED CHECKS – SEE ATTACHED



Nipomo Community Services District

Item D-1 Warrants APRIL 22, 2020
By Payment Number

Payment Dates 04/22/2020 - 04/22/2020

Vendor Name	Description (Payable)	Payable Number	Payment Date	Amount
Payment: 5915				
Advantage Answering Plus, In	Answering service	000016-570-391	04/22/2020	237.86
Payment 5915 Total:				237.86
Payment: 5916				
AECOM USA Inc.	Engineering during constructi	200343475	04/22/2020	2,488.60
AECOM USA Inc.	Engineering during constructi	2000336895	04/22/2020	22,338.63
AECOM USA Inc.	South Oakglen Pipeline Repla	2000336901	04/22/2020	12,036.25
Payment 5916 Total:				36,863.48
Payment: 5917				
Allweather Landscape Mainte	LMD	37487	04/22/2020	325.00
Payment 5917 Total:				325.00
Payment: 5918				
Ayala, Sandro	Uniform - Boot reimbursemen	APR2020	04/22/2020	165.00
Payment 5918 Total:				165.00
Payment: 5919				
Baumgarten, Michael	T2 certification renewal	APR2020	04/22/2020	60.00
Payment 5919 Total:				60.00
Payment: 5920				
Big Brand Tire & Service	Vehicle repair/maintenance	12-727518	04/22/2020	413.10
Big Brand Tire & Service	Vehicle repair/maintenance	12-727219	04/22/2020	213.75
Payment 5920 Total:				626.85
Payment: 5921				
Brenntag Pacific, Inc.	Sodium hypochlorite	36951	04/22/2020	387.67
Brenntag Pacific, Inc.	Ammonium sulfate	36953	04/22/2020	533.69
Brenntag Pacific, Inc.	Sodium hypochlorite	35493	04/22/2020	588.84
Brenntag Pacific, Inc.	Ammonium sulfate	36954	04/22/2020	667.11
Brenntag Pacific, Inc.	Sodium hypochlorite	36952	04/22/2020	387.93
Payment 5921 Total:				2,565.24
Payment: 5922				
Burdine Printing	Office supplies - pink envelop	41645	04/22/2020	513.15
Burdine Printing	Mail bills	41701A	04/22/2020	186.86
Burdine Printing	Postage for bills	41701B	04/22/2020	859.28
Payment 5922 Total:				1,559.29
Payment: 5923				
Carquest Auto Parts	Vehicle repair/maintenance	JAN-MAR2020	04/22/2020	147.34
Payment 5923 Total:				147.34
Payment: 5924				
Charter Communications	Internet - Shop and/or Office	0123630040320	04/22/2020	214.97
Payment 5924 Total:				214.97
Payment: 5925				
Clever Ducks	Remote work setup	28535	04/22/2020	1,485.00
Clever Ducks	Computer expense	28555	04/22/2020	2,535.00
Clever Ducks	Computer expense - Installati	28532	04/22/2020	1,485.00
Clever Ducks	Computer expense - New min	28533	04/22/2020	495.00
Payment 5925 Total:				6,000.00
Payment: 5926				
Electricraft, Inc.	Electrical repair - Sundale	14608	04/22/2020	908.42
Electricraft, Inc.	Electrical repair - SWWTP	14663	04/22/2020	169.50
Electricraft, Inc.	Electrical repair - SWWTP	14698	04/22/2020	226.00

Item D-1 Warrants APRIL 22, 2020

Payment Dates: 04/22/2020 - 04/22/2020

Vendor Name	Description (Payable)	Payable Number	Payment Date	Amount
Electricraft, Inc.	Electrical repair - Southland	14651	04/22/2020	226.00
Payment: 5926 Total:				1,529.92
Payment: 5927				
Engel & Gray, Inc.	Biosolids collection	03X00008	04/22/2020	4,358.59
Payment: 5927 Total:				4,358.59
Payment: 5928				
Excel Personnel Services, Inc.	Employment agency	3501860	04/22/2020	465.00
Payment: 5928 Total:				465.00
Payment: 5929				
Farm Supply Company	Cat litter	69231	04/22/2020	141.27
Farm Supply Company	Copper sulfate, mending plate	69714	04/22/2020	1,226.57
Payment: 5929 Total:				1,367.84
Payment: 5930				
FedEx	Package handling	6-976-06919	04/22/2020	32.44
Payment: 5930 Total:				32.44
Payment: 5931				
FGL Environmental	Lab tests	080197	04/22/2020	821.00
Payment: 5931 Total:				821.00
Payment: 5932				
Iglesias, Mario	Cell phone reimbursement	APR2020	04/22/2020	65.00
Payment: 5932 Total:				65.00
Payment: 5933				
Miner's Ace Hardware	Supplies	MAR2020	04/22/2020	888.52
Payment: 5933 Total:				888.52
Payment: 5934				
Mission Uniform Service	Uniforms	512244434	04/22/2020	170.94
Payment: 5934 Total:				170.94
Payment: 5935				
New Times	Public Notice	311922	04/22/2020	106.00
Payment: 5935 Total:				106.00
Payment: 5936				
Newton Geo-Hydrology Cons	Litigation support through 03-	MAR2020	04/22/2020	7,217.38
Payment: 5936 Total:				7,217.38
Payment: 5937				
NexTraq	GPS subscription	AT01497125	04/22/2020	479.40
Payment: 5937 Total:				479.40
Payment: 5938				
Nipomo Community Services	805 Alta Vista - landscape	APR2020B	04/22/2020	51.58
Nipomo Community Services	BLWWTF	APR2020E	04/22/2020	74.91
Nipomo Community Services	LMD	APR2020C	04/22/2020	299.49
Nipomo Community Services	SWWTP	APR2020D	04/22/2020	57.06
Nipomo Community Services	Juniper LS	APR2020F	04/22/2020	31.74
Nipomo Community Services	805 Alta Vista - domestic	APR2020A	04/22/2020	25.79
Payment: 5938 Total:				540.57
Payment: 5939				
Office Depot	Office supplies	470126066001	04/22/2020	91.43
Office Depot	Office supplies	466991526001	04/22/2020	128.05
Payment: 5939 Total:				219.48
Payment: 5940				
Ray Morgan Company	Copier maintenance	2927497	04/22/2020	845.33
Ray Morgan Company	B&W/Color copies	2930994	04/22/2020	259.83
Ray Morgan Company	B&W/Color copies	2930993	04/22/2020	125.70
Payment: 5940 Total:				1,230.86

Item D-1 Warrants APRIL 22, 2020

Payment Dates: 04/22/2020 - 04/22/2020

Vendor Name	Description (Payable)	Payable Number	Payment Date	Amount
Payment: 5941				
ReadyRefresh by Nestle	Distilled water	00C0900023136	04/22/2020	61.50
Payment 5941 Total:				61.50
Payment: 5942				
SGS Guadalupe	CAN 17	780134000	04/22/2020	593.63
Payment 5942 Total:				593.63
Payment: 5943				
SLO County Air Pollution Cont	Renewal of equipment permit	20471	04/22/2020	5,021.50
Payment 5943 Total:				5,021.50
Payment: 5944				
Special District Financing & A	Annual Disclosure Report Ref	14823	04/22/2020	750.00
Special District Financing & A	Annual Disclosure Report COP	14822	04/22/2020	750.00
Special District Financing & A	Annual Disclosure Report COP	14821	04/22/2020	750.00
Payment 5944 Total:				2,250.00
Payment: 5945				
Special District Risk Managem	Property/Liability Program m	67763	04/22/2020	293.25
Payment 5945 Total:				293.25
Payment: 5946				
United Rentals	Boom rental	180255704-001	04/22/2020	913.93
United Rentals	Water truck rental	165510172-018	04/22/2020	2,567.25
Payment 5946 Total:				3,481.18
Payment: 5947				
USA Bluebook	CHEMKEYS	202113	04/22/2020	3,926.58
USA Bluebook	Filters, beaker	198322	04/22/2020	363.57
USA Bluebook	CHEMKEYS	191661	04/22/2020	1,124.84
USA Bluebook	Roller assembly, tube housing	200739	04/22/2020	322.72
Payment 5947 Total:				5,737.71

TO: BOARD OF DIRECTORS

FROM: MARIO IGLESIAS
GENERAL MANAGER



DATE: APRIL 17, 2020

AGENDA ITEM
D-2
APRIL 22, 2020

**APPROVE APRIL 8, 2020
REGULAR BOARD MEETING MINUTES**

ITEM

Approve action minutes from previous Board meetings. [RECOMMEND APPROVE MINUTES]

BACKGROUND

The draft minutes are a written record of the previous Board Meeting action.

RECOMMENDATION

Approve Minutes

ATTACHMENT

- A. April 8, 2020 draft Regular Board Meeting Minutes

APRIL 22, 2020

ITEM D-2

ATTACHMENT A

NIPOMO COMMUNITY SERVICES DISTRICT

Serving the Community since 1965

DRAFT REGULAR MINUTES

APRIL 8, 2020 AT 9:00 A.M.

JON S. SEITZ BOARD ROOM 148 SOUTH WILSON STREET, NIPOMO, CA

BOARD of DIRECTORS

DAN ALLEN GADDIS, PRESIDENT
CRAIG ARMSTRONG, VICE PRESIDENT
BOB BLAIR, DIRECTOR
ED EBY, DIRECTOR
DAN WOODSON, DIRECTOR

PRINCIPAL STAFF

MARIO IGLESIAS, GENERAL MANAGER
LISA BOGNUDA, FINANCE DIRECTOR
CRAIG A. STEELE, GENERAL COUNSEL
PETER SEVCIK, DIRECTOR OF ENG. & OPS.

Mission Statement:

Provide our customers with reliable, quality, and cost-effective services now and in the future.

Pursuant to Governor Newsom's Executive Order N-25-20, members of the Nipomo Community Services District or staff may participate in this meeting via teleconference. Members of the public may participate in the meeting telephonically by calling (800) 567-5900 (code 242-2614#). Members of the public may also comment on items on this agenda via email sent to info@ncsd.ca.gov prior to the meeting start time.

A. CALL TO ORDER AND FLAG SALUTE

President Gaddis called the Regular Meeting of April 8, 2020, to order at 9:00 a.m. and led the flag salute.

B. ROLL CALL AND PUBLIC COMMENT FOR ITEMS NOT ON AGENDA

At Roll Call, Directors Gaddis, Eby and Blair were present in the Board Room. Director Armstrong, and Woodson were present telephonically.

There were no public comments. (There were no members of the public present at the meeting and there were no members of the public participating telephonically). No emails were received at info@ncsd.ca.gov address prior to the time the meeting started.

C. PRESENTATIONS AND REPORTS

- C-1) 1st QUARTERLY 2020 ENGINEER'S REPORT- DIRECTOR OF ENGINEERING AND OPERATIONS REPORT ON DISTRICT PROJECTS SYSTEM-WIDE [RECOMMEND RECEIVE AND FILE]

Peter Sevcik, Director of Engineering and Operations, presented the report and answered questions from the Board

*Upon the motion of Director Blair and seconded, the Board unanimously approved receiving and filing the presentation and report.
Vote 5-0.*

YES VOTES	NO VOTES	ABSENT
Directors Blair, Eby, Woodson, Armstrong and Gaddis	None	None

SUBJECT TO BOARD APPROVAL

**Nipomo Community Services District
DRAFT REGULAR MEETING
MINUTES**

C-2) DIRECTORS' ANNOUNCEMENTS OF DISTRICT AND COMMUNITY INTEREST AND REPORTS ON ATTENDANCE AT PUBLIC MEETINGS, TRAINING PROGRAMS, CONFERENCES AND SEMINARS.

Receive Announcements and Reports from Directors

Director Blair

- April 6, attended Finance and Audit Committee meeting, but did not participate.

Director Eby

- April 6, attended Blacklake Management Association meeting via computer and reported the Committee approved voting "yes" on A/D 2020-1 ballots.

Director Armstrong

- April 6, attended Finance and Audit Committee meeting.

Director Gaddis

- March 24, attended Special Board meeting.
- March 30, attended Board Officers' meeting.
- April 6, attended Finance and Audit Committee meeting.

C-3) RECEIVE PUBLIC COMMENT ON PRESENTATIONS AND REPORTS PRESENTED UNDER ITEM C AND BY MOTION RECEIVE AND FILE PRESENTATIONS AND REPORTS

There were no public comments.

*Upon the motion of Director Blair and seconded, the Board unanimously approved receiving and filing presentations and reports.
Vote 5-0.*

YES VOTES	NO VOTES	ABSENT
<i>Directors Blair, Eby, Woodson, Armstrong and Gaddis</i>	<i>None</i>	<i>None</i>

D. CONSENT AGENDA

- D-1) WARRANTS [RECOMMEND APPROVAL]
- D-2) APPROVE MARCH 24, 2020, SPECIAL BOARD MEETING MINUTES [RECOMMEND APPROVE MINUTES]
- D-3) ADOPT RESOLUTION AMENDING THE NEWSPAPERS OF GENERAL CIRCULATION AND PUBLICATION REQUIREMENTS FOR PUBLICATION OF DISTRICT BUSINESS [RECOMMEND ADOPT RESOLUTION]
- D-4) INITIATE PROCEEDINGS FOR ANNUAL LEVY OF ASSESSMENTS FOR STREET LANDSCAPE MAINTENANCE DISTRICT NO. 1 [RECOMMEND ADOPT RESOLUTION]

SUBJECT TO BOARD APPROVAL

Nipomo Community Services District
DRAFT REGULAR MEETING
MINUTES

President Gaddis requested items D-2 and D-3 be pulled for separate consideration.

There were no public comments.

Upon the motion of Director Eby and seconded, the Board unanimously approved Consent Agenda Items D-1 and D-4.

Vote 5-0.

YES VOTES	NO VOTES	ABSENT
Directors Blair, Eby, Woodson, Armstrong and Gaddis	None	None

RESOLUTION NO. 2020-1551

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
NIPOMO COMMUNITY SERVICES DISTRICT INITIATING PROCEEDINGS FOR ANNUAL
LEVY OF ASSESSMENTS FOR THE STREET LANDSCAPE MAINTENANCE DISTRICT NO. 1
FOR FISCAL YEAR 2020-2021 PURSUANT TO THE PROVISIONS OF PART 2 OF
DIVISION 15 OF THE CALIFORNIA STREETS AND HIGHWAYS CODE

Item D-2:

President Gaddis requested on March 29 that the resolution, "as amended", giving additional authority to the General Manager, be included in whole in the March 24 minutes.

President Gaddis pulled Item D-2 from the Consent Agenda to again request the full amended resolution to be included in the March 24 minutes.

There were no public comments.

Upon the motion of Director Gaddis and seconded, the Board unanimously approved Consent Agenda Item D-2, as amended, upon the resolution to be included in the minutes.

Vote 5-0.

YES VOTES	NO VOTES	ABSENT
Directors Gaddis, Blair, Woodson, Eby and Armstrong	None	None

Item D-3:

President Gaddis stated The New Times is not a newspaper that is delivered to residences, but is a free publication available along with real estate publications given out in boxes outside restaurants and filing stations.

General Counsel Steele reported that The New Times is an adjudicated newspaper of general circulation and appropriate for the placement of District notices.

Director Armstrong stated that the circulation numbers of The New times exceeds other newspapers in the area.

There were no public comments.

Upon the motion of Director Eby and seconded, the Board approved Consent Agenda Item D-3.

Vote 4-1.

SUBJECT TO BOARD APPROVAL

**Nipomo Community Services District
DRAFT REGULAR MEETING
MINUTES**

YES VOTES	NO VOTES	ABSENT
<i>Directors Eby, Blair, Woodson, and Armstrong</i>	<i>Gaddis</i>	<i>None</i>

RESOLUTION NO. 2020-1552

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE NIPOMO COMMUNITY SERVICES DISTRICT
AMENDING THE NEWSPAPERS OF GENERAL CIRCULATION
AND PUBLICATION REQUIREMENTS FOR PUBLICATION OF
DISTRICT BUSINESS**

E. ADMINISTRATIVE AGENDA

- E-1) **ADOPT ORDINANCE AMENDING NIPOMO COMMUNITY SERVICES DISTRICT CODE CHAPTER 5.01 REGARDING REIMBURSEMENT OF COSTS OF CONSTRUCTING IMPROVEMENTS FOR THE BENEFIT OF THE DISTRICT [RECOMMEND CONDUCT SECOND READING OF THE ORDINANCE, READ BY TITLE ONLY, WAIVE FURTHER READING OF THE ORDINANCE, AND DIRECT DISTRICT COUNSEL AND STAFF TO PREPARE AND PUBLISH SUMMARY OF ORDINANCE PER GOVERNMENT CODE SECTION 25124]**

Craig Steele, District Legal Counsel, presented the item and answered questions from the Board.

*Upon the motion of Director Eby and seconded, the Board adopted Ordinance Number 2020-131 and directed District Counsel and staff to prepare and publish a summary of the ordinance in accordance Government Code Section 25124.
Vote 5-0.*

YES VOTES	NO VOTES	ABSENT
<i>Directors Eby, Blair, Woodson, Armstrong and Gaddis</i>	<i>None</i>	<i>None</i>

Ordinance No. 2020-131

**AN ORDINANCE OF BOARD OF THE DIRECTORS OF
THE NIPOMO COMMUNITY SERVICES DISTRICT
AMENDING CHAPTER 5.01 OF THE
NIPOMO COMMUNITY SERVICES DISTRICT CODE AND ADDING
PROVISIONS RELATING TO DISTRICT FACILITY COST REIMBURSEMENTS**

- E-2) **CONSIDER REQUEST FOR WATER, SEWER AND SOLID WASTE SERVICE (INTENT-TO-SERVE LETTER) FOR CO 03-0301, A COMMERCIAL SUBDIVISION LOCATED AT THE CORNER OF NORTH FRONTAGE ROAD AND SANDYDALE DRIVE [RECOMMEND CONSIDER INTENT-TO-SERVE LETTER AND APPROVE WITH CONDITIONS]**

Peter Sevcik, Director of Engineering and Operations, presented the report and answered questions from the Board

There were no public comments.

*Upon the motion of Director Blair and seconded, the Board unanimously approved the Intent-To-Serve Letter for CO 03-0301 with Project –Specific and Standard Conditions, as outlined in the Staff Report.
Vote 5-0.*

SUBJECT TO BOARD APPROVAL

**Nipomo Community Services District
DRAFT REGULAR MEETING
MINUTES**

YES VOTES	NO VOTES	ABSENT
<i>Directors Blair, Eby, Woodson, Armstrong and Eby</i>	<i>None</i>	<i>None</i>

- E-3) CONSIDER REQUEST FOR WATER, SEWER AND SOLID WASTE SERVICE (INTENT-TO-SERVE LETTER) FOR TRACT 2312, A MIXED USE SUBDIVISION LOCATED AT SOUTH FRONTAGE ROAD [RECOMMEND CONSIDER INTENT-TO-SERVE LETTER AND APPROVE WITH CONDITIONS]

Peter Sevcik, Director of Engineering and Operations, presented the report and answered questions from the Board

There were no public comments.

Upon the motion of Director Blair and seconded, the Board unanimously approved the Intent-To-Serve Letter for Tract 2312 with Project –Specific and Standard Conditions, as outlined in the Staff Report.

Vote 5-0.

YES VOTES	NO VOTES	ABSENT
<i>Directors Blair, Eby, Woodson, Armstrong and Eby</i>	<i>None</i>	<i>None</i>

- E-4) REVIEW AND COMMENT ON LETTER FROM NIPOMO COMMUNITY SERVICES DISTRICT (“DISTRICT”) TO SAN LUIS OBISPO COUNTY BOARD OF SUPERVISORS REGARDING THE POTENTIAL IMPACTS ON DISTRICT FACILITIES OF RECENT AMENDMENTS TO THE COUNTY’S ORDINANCE GOVERNING ACCESSORY DWELLING UNITS [RECOMMEND REVIEW, COMMENT, AND DIRECT STAFF]

Mario Iglesias, General Manager, presented the report and answered questions from the Board

There were no public comments.

Upon the motion of Director Eby and seconded, the Board directed the General Manager to send the letter, as written, to the Board of Supervisors of San Luis Obispo County.

Vote 4-1.

YES VOTES	NO VOTES	ABSENT
<i>Directors Eby, Woodson, Armstrong and Gaddis</i>	<i>Blair</i>	<i>None</i>

F. GENERAL MANAGER'S REPORT

Mario Iglesias, General Manager, presented the item and answered questions from the Board.

Director Eby requested the General Manager include a COVID-19 update in each report until such time it is no longer necessary.

SUBJECT TO BOARD APPROVAL

Nipomo Community Services District
DRAFT REGULAR MEETING
MINUTES

There were no public comments.

G. COMMITTEE REPORTS

Director Armstrong stated the Finance and Audit Committee met on April 6, 2020. The Committee directed staff to work with rate consultant, Tuckfield and Associates, to review three alternate rate structures to smooth out future rate increases to be presented to the Board at a future meeting. The Committee also reviewed the FY 2020-2021 Draft Budgets for Nipomo Supplemental Water Project and the NCSD and made minor edits. The draft budgets will be presented at future meeting.

There were no public comments.

H. DIRECTORS' REQUESTS TO STAFF AND SUPPLEMENTAL REPORTS

None

I. CLOSED SESSION ANNOUNCEMENTS

- 1. CONFERENCE WITH DISTRICT LEGAL COUNSEL RE: PENDING LITIGATION PURSUANT TO GC §54956.9
 - a. SMWWCD V. NCSD (SANTA CLARA COUNTY CASE NO. CV 770214, SIXTH APPELLATE COURT CASE NO. H032750, AND ALL CONSOLIDATED CASES

Craig Steele, District Legal Counsel, stated there was no need for Closed Session.

ADJOURN MEETING

President Gaddis adjourned the meeting at 10:13 a.m.

MEETING SUMMARY	HOURS & MINUTES
Regular Meeting	1 hour 13 minutes
Closed Session	0 hour 00 minutes
TOTAL HOURS	1 hour 13 minutes

Respectfully submitted,

Mario Iglesias, General Manager and Secretary to the Board

Date

TO: BOARD OF DIRECTORS

FROM: MARIO IGLESIAS
GENERAL MANAGER

**AGENDA ITEM
D-3
APRIL 22, 2020**

DATE: APRIL 17, 2020

INVESTMENT POLICY – FIRST QUARTER REPORT

ITEM

Review Investment Policy First Quarter Report [RECOMMEND ACCEPT AND FILE REPORT]

BACKGROUND

The District’s Investment Policy requires the Finance Officer file a quarterly report that identifies the District’s investments and their compliance with the policy. The quarterly report is considered by the Board of Directors and is filed with the District’s auditor.

As District Finance Officer and Treasurer, I am pleased to inform the Board of Directors that the District is in compliance with the Investment Policy and that the objectives of safety, liquidity, and yield have been met. The District has the ability to meet cash flow requirements for the next six months.

INVESTMENT POLICY-QUARTERLY REPORT 3/31/20

Investment	Institution	Amount of Deposit 3/31/20	Rate of Interest as of 3/31/20	Quarterly Interest Earned or Accrued 3/31/20	Amount of Deposit 3/31/19	Rate of Interest as of 3/31/19	Quarterly Interest Earned or Accrued 3/31/19
Public Checking (1)	Rabobank	\$276,376.23	n/a	n/a	\$211,690.95	n/a	n/a
Pooled Money Investment	Local Agency Investment Fund (LAIF)	\$20,946,323.96	2.03%	\$105,592.86	\$19,090,613.12	2.55%	\$119,488.59
Savings–NSWP Funded Replace (2)	Five Star	\$961,925.43	1.94%	\$4,628.22	\$735,978.98	2.41%	\$4,049.24
Savings-Improvement Bonds(3)	Rabobank	\$32,363.51	.05%	\$3.88	\$29,260.65	.08%	\$5.65
Savings-Performance Bonds(3)	Five Star	\$18,908.44	1.94%	\$93.42	n/a	n/a	n/a
Savings-Performance Bonds(3)	Five Star	Account Closed-funds returned	n/a	n/a	\$205,505.93	2.41%	\$1,174.91

- (1) Analyzed Account
- (2) Nipomo Supplemental Water (NSWP) Funded Replacement Fund
- (3) Held in Trust – to be returned to developer upon completion of project
- n/a Not applicable

RECOMMENDATION

After Board consideration and public comment, it is recommended that your Honorable Board accept the quarterly report and direct staff to file the Report with District Auditor.

ATTACHMENTS

None

TO: BOARD OF DIRECTORS

FROM: MARIO IGLESIAS
GENERAL MANAGER

DATE: APRIL 17, 2020

AGENDA ITEM

E-1

APRIL 22, 2020

**CONSIDER NORMALIZING FUTURE WATER RATE STRUCTURE
TO ACCOUNT FOR THE SCHEDULED
PURCHASE OF SUPPLEMENTAL WATER**

ITEM

Consider normalizing future water rate adjustments to minimize the financial impact on Nipomo Community Services District ("District") water customers when the required purchase of 1,667-acre feet (66.67% of 2,500-acre feet) of supplemental water begins on July 1, 2025. [RECOMMEND REVIEW, DISCUSS, AND DIRECT STAFF]

DISCUSSION

The District is obligated to take or pay for import water from the City of Santa Maria on a predefined schedule set forth in the Wholesale Water Supply Agreement ("Agreement") executed May 7, 2013. The District began taking import water under the Agreement through the Nipomo Supplemental Water Project ("NSW") on July 2, 2015. Over the course of the following 10-year period, the District must take an incremental increase of import water as defined in the Agreement to reach the full volume of 2,500 acre-feet annually ("AFY"). By July 1, 2025, the District will shift from the current 50% groundwater/50% import water ratio to a 10% groundwater/90% import water ratio to meet customer demands. This shift is anticipated to increase water rates by 50% in Fiscal Year 2025-26 (FY-26).

To prepare for and understand the impact to District water customers in FY-26, the District hired Tuckfield and Associates ("Consultant") to provide a 10-year rate evaluation. The Consultant completed a 5-year rate study in 2017. The last rate adjustment in that rate study is scheduled for December 1, 2021. Using this rate study, the Consultant constructed Scenario 1 starting with the current Fiscal Year 2019-20 ("FY-2020") and estimated rates through FY-2029 [Attachment A]. This framed the 10-year study period. The Consultant then constructed a rate, Scenario 2, which evenly spread rate adjustments over the 10-year period starting with FY- 2021-22, a year ahead of schedule [Attachment B].

Both scenarios would meet the financial needs of the water enterprise. The motivation for constructing Scenario 2 was driven by the sudden and severe rate adjustment required in FY-26 to pay for the import water purchase required under the Agreement. These two scenarios were presented to the Finance and Audit Committee ("Committee") for their review.

At the April 6, 2020 Committee Meeting, staff was directed to include scenarios in the presentation to the District Board of Directors ("Board") for consideration. In response to the current COVID19 health crisis and the economic impact it is having on District's customers, the Committee directed staff to have the Consultant prepare scenarios that reduced the scheduled rate increase of 14.7% set to take effect on December 1, 2020 and forecast rate adjustments through the 10-year study period. Included for your Board's review and discussion are two scenarios that address the direction received by staff by the Committee.

All scenarios included in this staff report are constructed to maintain the financial stability and certainty of the District’s water enterprise. Three of the scenarios presented, Scenarios 2, 3, and 4, would require the District to engage in a water rate study ahead of schedule.

SCENARIO 1 [Attachment A]

Table 1. Scenario 1 Summary, below, shows the actual 2017 Study and projected rate adjustments necessary to maintain financial stability through FY-29 with a 0.0% growth and a 0.5% growth projection. The 2017 Study put the Water Enterprise in a position such that rates in the three subsequent years following the 2017 Study, FY-23 through FY-25, did not need to be adjusted. However, when the District reaches FY-26, the first year that the District must take or pay for its obligation of 1,667 AFY in the Agreement, it is estimated that a significant rate adjustment will be necessary. With no growth in the District, it is anticipated that a 54.7% rate adjustment will be required. At best, with 0.5% growth, a 46.8% rate adjustment will be necessary to meet the financial obligation to take or pay for the full obligation identified in the Agreement, assuming no rate increases for three years in FY 2022-23, 2023-24 and 2024-25.

Table 1: Scenario 1 Summary

	December 1 of Fiscal Year	No Growth	0.5% Annual Growth
Projected Rates	2017-18	9.2%	9.2%
	2018-19	9.2%	9.2%
	2019-20	9.2%	9.2%
	2020-21	14.7%	14.7%
	2021-22	4.5%	4.5%
	2022-23	0.0%	0.0%
	2023-24	0.0%	0.0%
	2024-25	0.0%	0.0%
	2025-26	54.7%	46.8%
	2026-27	4.5%	4.5%
	2027-28	4.5%	4.5%
	2028-29	4.5%	4.5%

The Consultant created an estimated adjustment range using two growth scenarios. Under a no growth model – establishing a worst-case scenario – the higher rate adjustment of 80% over current rates could be expected. When a 0.5% annual growth in water customers is factored into the calculations, the estimated water rate adjustment drops to 70.6%.

SCENARIO 2 [Attachment B]

At the Committee’s direction, staff evaluated an approach to meeting the Water Enterprise funding requirements while normalizing rate adjustments through the 10-year planning period. Below, Table 2: Scenario 2 Summary, demonstrates how water rate adjustments over the study period can be normalized to provide for the District’s financial needs while keeping rate adjustments at a manageable level for District customers.

Table 2: Scenario 2 Summary

	Fiscal Year	No Growth	0.5% Annual Growth	0.5% Annual Growth	(HCF) Volume Rate
2017 Study	2017-18	9.2%	9.2%		
	2018-19	9.2%	9.2%		
	2019-20	9.2%	9.2%		\$5.95
	2020-21	14.7%	14.7%	14.70%	\$6.92
	2021-22	4.5%	4.5%	6.20%	\$7.35
Projected Rates	2022-23	0.00%	0.00%	6.20%	\$7.81
	2023-24	0.00%	0.00%	6.20%	\$8.29
	2024-25	0.00%	0.00%	6.20%	\$8.80
	2025-26	54.7%	46.8%	6.20%	\$9.35
	2026-27	4.5%	4.5%	6.20%	\$9.93
	2027-28	4.5%	4.5%	6.20%	\$10.55
	2028-29	4.5%	4.5%	6.20%	\$11.20

The rate adjustments in Scenario 2 above demonstrate how normalizing rate adjustments over the study period could benefit rate payers by keeping rate increases predictable over time. The District would need to initiate a five year rate study in 2021, one year earlier than scheduled, to normalize rates at the pace suggested in Scenario 2.

SCENARIO 3 [Attachment C]

Table 3: Scenario 3 Summary

	Fiscal Year	No Growth	0.5% Annual Growth	0.5% Annual Growth	(HCF) Volume Rate
2017 Study	2017-18	9.2%	9.2%		
	2018-19	9.2%	9.2%		
	2019-20	9.2%	9.2%	9.2%	\$5.95
	2020-21	14.7%	14.7%	8.0%	\$6.43
	2021-22	4.5%	4.5%	8.0%	\$6.94
Projected Rates	2022-23	0.00%	0.00%	8.0%	\$7.50
	2023-24	0.00%	0.00%	8.0%	\$8.10
	2024-25	0.00%	0.00%	8.0%	\$8.75
	2025-26	54.7%	46.8%	8.0%	\$9.45
	2026-27	4.5%	4.5%	8.0%	\$10.21
	2027-28	4.5%	4.5%	8.0%	\$11.03
	2028-29	4.5%	4.5%	8.0%	\$11.91

At the Committee's direction, staff instructed the Consultant to provide a rate adjustment schedule that reduced the 14.70% adjustment set to go into effect on December 1, 2020. With the

community suffering from economic fallout of the COVID19 health emergency, the Committee thought it prudent to evaluate the District's ability to provide some relief while maintaining the District's financial integrity. Table 3: Scenario 3 Summary, compares the current and estimated rate schedule with a rate schedule that addresses the Committees direction to reduce the upcoming rate adjustment. The District would need to initiate a five year rate study in 2020, two years earlier than scheduled, to normalize rates at the pace suggested in these scenarios.

SCENARIO 4 [Attachment D]

Scenario 4 is another rate structure that reduces the upcoming rate adjustment scheduled to take effect December 1, 2020. This scenario reduces the 14.7% increase to 4.5%.

Table 4: Scenario 4 Summary

	Fiscal Year	No Growth	0.5% Annual Growth	0.5% Annual Growth	(HCF) Volume Rate
2017 Study	2017-18	9.2%	9.2%		
	2018-19	9.2%	9.2%		
	2019-20	9.2%	9.2%	9.2%	\$5.95
	2020-21	14.7%	14.7%	4.5%	\$6.22
	2021-22	4.5%	4.5%	8.9%	\$6.77
Projected Rates	2022-23	0.00%	0.00%	8.9%	\$7.37
	2023-24	0.00%	0.00%	8.9%	\$8.03
	2024-25	0.00%	0.00%	8.9%	\$8.74
	2025-26	54.7%	46.8%	8.9%	\$9.52
	2026-27	4.5%	4.5%	8.9%	\$10.37
	2027-28	4.5%	4.5%	8.9%	\$11.29
	2028-29	4.5%	4.5%	8.9%	\$12.29

RATE APPROVAL SCHEDULE VARIATIONS

It is necessary to take into account the time needed to build the administrative record, present to the Board, amend if necessary and then begin the Proposition 218 process. If the Board considered Scenario 1 beneficial to the community, then staff would begin the rate adjustment process in March of 2022. With Scenario 2, a March 2021 rate study process start date would be appropriate. If Scenario 3 or 4 is considered by the Board as the preferred action, then staff would need to start the rate adjustment study period immediately and bring a rate study proposal from the District's Consultant to the next Board Meeting or at the latest, the first meeting in May 2020. Attachment E provides examples of the time-lines and dates of activities in support of the rate adjustment process.

FISCAL IMPACT

The fiscal impact to the Water Enterprise when purchased supplemental water reaches the minimum take or pay amount outlined in the Agreement is significant. With the shift from a groundwater majority to an import water majority supplying to meet customer demand scheduled in FY-26, cost will have an impact on the District's water rate payers. This cost impact is

demonstrated in the scenarios outlined in this staff report. All scenarios are constructed to meet the financial needs of the water enterprise.

The cost of hiring a consultant to define the impact, as well as staff time to work with the consultant and draft the staff report is included in this year's budget. The cost for a comprehensive rate study and Proposition 218 effort are not included in this year's budget and may require a budget adjustment.

STRATEGIC PLAN

Strategic Plan Goal 6. – Governance and Administration. Periodically review, update and reaffirm District policies and procedures.

Goal 4. FINANCE. Maintain conservative, long-term financial management to minimize rate impacts on customers while meeting program financial needs.

- A.3 Develop a Near-, Mid-, and Long-Term Plan to Pay for Take-or-Pay Water. Evaluate potential and options for ramping rates over time compared to making rate jumps as the water becomes available.

RECOMMENDATION

It is recommended that your Board receive the Consultant's analysis, review information provided in this staff report, take public comment, discuss, and provide direction to staff.

ATTACHMENTS

- A. Scenario 1: Tuckfield and Associates, Table 10 – Water Financial Plan (Current Rate Adjustment Schedule with Estimated Rates to FY-29)
- B. Scenario 2: Tuckfield and Associates, Table 10 – Water Financial Plan (Current Rate Adjustment Schedule with Normalized Rates Starting in FY-21 through FY-29)
- C. Scenario 3: Tuckfield and Associates, Table 10 – Water Financial Plan (Current Rate Adjustment Schedule with Normalized Rates Starting in FY-20 [8.0%] through FY-29)
- D. Scenario 4: Tuckfield and Associates, Table 10 – Water Financial Plan (Current Rate Adjustment Schedule with Normalized Rates Starting in FY-20 [4.5%] through FY-29)
- E. Rate Setting Schedules – Scenario 2 and Scenarios 3 & 4 Time-lines

APRIL 22, 2020

ITEM E-1

ATTACHMENT A

SCENARIO 1

Table 10
Water Financial Plan (Fund 125)

No Customer Growth

Description	Projected									
	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29
Proposed Revenue Increase (January 1)	9.2%	14.7%	4.5%	0.0%	0.0%	0.0%	54.7%	4.5%	4.5%	4.5%
Revenue										
Revenues from Existing Water Rates [1]	\$5,437,152	\$6,166,436	\$6,628,916	\$6,712,512	\$6,712,512	\$6,712,512	\$6,712,512	\$6,712,512	\$6,712,512	\$6,712,512
Total Additional Water Sales Revenue [2]	-	-	-	-	-	-	1,835,872	3,905,360	4,383,196	4,882,503
Miscellaneous Income	210,000	210,000	210,000	210,000	210,000	210,000	210,000	210,000	210,000	210,000
Transfer from Property Tax Fund	689,000	705,980	713,050	720,181	727,383	734,657	742,004	749,424	750,100	749,300
Interest Income [3]	69,315	77,774	90,891	105,390	115,494	119,106	79,923	88,108	97,012	106,842
Total Revenues	\$6,415,467	\$7,180,200	\$7,642,857	\$7,748,083	\$7,785,389	\$7,776,275	\$9,580,311	\$11,665,434	\$12,152,820	\$12,661,157
Revenue Requirements										
O&M and Capital Outlay	\$3,513,908	\$3,657,683	\$3,833,079	\$3,952,543	\$4,115,358	\$4,297,807	\$4,080,772	\$4,241,331	\$4,448,121	\$4,602,466
Replacement Transfer to Fund 805	610,000	625,000	641,000	657,000	673,000	690,000	707,000	725,000	743,000	762,000
Supplemental Water Purchases	1,016,694	1,445,209	1,515,530	1,591,192	1,670,187	1,751,857	4,597,153	4,823,014	5,063,879	5,311,429
Supplemental Water O&M	95,752	98,510	101,413	104,401	107,478	110,647	521,719	536,919	552,565	568,671
Supplemental Water Overhead	14,363	14,777	15,212	15,660	16,122	16,597	78,258	80,538	82,885	85,301
Supplemental Water Replacement	149,439	149,439	149,439	149,439	149,439	149,439	149,439	149,439	149,439	149,439
2013 COPs Debt Service	531,288	532,413	533,025	533,100	527,900	527,000	530,200	528,100	525,800	528,200
2013A Revenue Refunding Bonds Debt Service	222,800	221,675	220,300	218,675	223,675	228,175	221,300	223,050	224,300	221,100
Total Revenue Requirements	\$6,154,244	\$6,744,708	\$7,008,998	\$7,222,010	\$7,483,159	\$7,769,522	\$10,885,841	\$11,307,391	\$11,787,989	\$12,228,606
Net Funds Available	\$261,224	\$415,495	\$633,859	\$526,073	\$282,230	\$6,753	(\$1,305,530)	\$358,043	\$364,831	\$432,551
Available Reserves										
Beginning available reserves [4]	\$2,642,000	\$2,903,224	\$3,318,718	\$3,952,577	\$4,478,650	\$4,780,880	\$4,767,633	\$3,462,103	\$3,820,146	\$4,184,977
Additions (reductions)	261,224	415,495	633,859	526,073	282,230	6,753	(1,305,530)	358,043	364,831	432,551
Ending available reserves	\$2,903,224	\$3,318,718	\$3,952,577	\$4,478,650	\$4,780,880	\$4,767,633	\$3,462,103	\$3,820,146	\$4,184,977	\$4,617,528
Target Reserves [5]										
Above (below) Target	(\$610,777)	(\$339,282)	\$119,577	\$525,650	\$645,880	\$469,633	(\$618,897)	(\$420,854)	(\$261,023)	\$15,528
Debt Service Coverage										
Net Revenues [6]	\$2,509,718	\$2,606,382	\$2,865,242	\$2,798,680	\$2,573,750	\$2,320,056	\$1,049,685	\$2,753,894	\$2,808,383	\$2,927,628
Annual Debt Service	\$754,088	\$754,088	\$753,325	\$751,775	\$751,575	\$753,175	\$751,500	\$751,150	\$750,100	\$749,300
Coverage [7]	333%	346%	380%	372%	342%	308%	140%	367%	374%	391%

[1] Projected using the existing rates.

[2] Additional revenue from proposed rate adjustments.

[3] Interest earnings on the average fund balance calculated at 2.50%.

[4] The available beginning FY 19-20 cash balance provided by District. Includes Operating Reserve and Rate Stabilization Reserve.

[5] Target reserve estimated at 12 months of operation and maintenance expense.

[6] Includes water revenues, capacity charge revenue, property tax revenue, miscellaneous, and interest income.

[7] Minimum coverage is 125 percent.

APRIL 22, 2020

ITEM E-1

ATTACHMENT B

SCENARIO 2

Table 10
Water Financial Plan (Fund 125)

0.5% Residential Customer Growth

Description	Projected									
	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29
Proposed Revenue Increase (December 1)										
Proposed Revenue Increase (January 1)	9.2%	14.7%	6.2%	6.2%	6.2%	6.2%	6.2%	6.2%	6.2%	6.2%
Revenue										
Revenues from Existing Water Rates [1]	\$5,459,826	\$6,217,857	\$6,565,606	\$6,592,636	\$6,619,667	\$6,646,697	\$6,673,728	\$6,700,758	\$6,727,783	\$6,754,811
Total Additional Water Sales Revenue [2]	-	-	203,534	625,786	1,077,728	1,561,317	2,078,633	2,631,896	3,223,469	3,855,876
Miscellaneous Income	210,000	210,000	210,000	210,000	210,000	210,000	210,000	210,000	210,000	210,000
Transfer from Property Tax Fund	699,000	705,990	713,050	720,181	727,383	734,657	742,004	749,424	750,100	749,300
Interest Income [3]	69,602	78,982	91,902	114,305	143,135	178,402	184,921	181,127	140,492	123,747
Total Revenues	\$6,438,428	\$7,212,829	\$7,784,092	\$8,262,908	\$8,777,913	\$9,331,073	\$9,889,286	\$10,453,205	\$11,051,844	\$11,693,734
Revenue Requirements										
O&M and Capital Outlay	\$3,513,908	\$3,659,412	\$3,836,636	\$3,958,031	\$4,122,888	\$4,307,493	\$4,083,852	\$4,245,016	\$4,450,442	\$4,607,451
Replacement Transfer to Fund 805	610,000	625,000	641,000	657,000	673,000	690,000	707,000	725,000	743,000	762,000
Supplemental Water Purchases	1,016,694	1,445,209	1,515,530	1,591,192	1,670,187	1,751,857	4,597,153	4,823,014	5,063,879	5,311,429
Supplemental Water O&M	95,752	99,719	101,842	105,085	108,389	111,818	532,993	550,455	568,484	587,101
Supplemental Water Overhead	14,363	14,808	15,276	15,760	16,258	16,773	79,949	82,568	85,273	88,065
Supplemental Water Replacement	149,439	149,439	149,439	149,439	149,439	149,439	149,439	149,439	149,439	149,439
2013 COPs Debt Service	531,288	532,413	533,025	533,100	527,900	527,000	530,200	528,100	525,800	528,200
2013A Revenue Refunding Bonds Debt Service	222,800	221,675	220,300	218,675	223,675	226,175	221,300	223,050	224,300	221,100
Total Revenue Requirements	\$6,154,244	\$6,748,675	\$7,013,048	\$7,228,262	\$7,491,736	\$7,780,555	\$10,901,886	\$11,326,642	\$11,810,617	\$12,254,785
Net Funds Available	\$284,185	\$466,155	\$771,044	\$1,034,646	\$1,286,177	\$1,550,518	(\$1,012,600)	(\$873,437)	(\$758,773)	(\$561,051)
Available Reserves										
Beginning available reserves [4]	\$2,642,000	\$2,926,185	\$3,392,339	\$4,163,383	\$5,198,029	\$6,484,206	\$8,034,724	\$7,022,124	\$6,148,687	\$5,389,914
Additions (reductions)	284,185	466,155	771,044	1,034,646	1,286,177	1,550,518	(1,012,600)	(873,437)	(758,773)	(561,051)
Ending available reserves	\$2,926,185	\$3,392,339	\$4,163,383	\$5,198,029	\$6,484,206	\$8,034,724	\$7,022,124	\$6,148,687	\$5,389,914	\$4,828,863
Target Reserves [5]	\$3,514,000	\$3,659,000	\$3,837,000	\$3,958,000	\$4,123,000	\$4,307,000	\$4,084,000	\$4,245,000	\$4,450,000	\$4,607,000
Above (below) Target	(\$587,816)	(\$266,661)	\$326,383	\$1,240,029	\$2,361,206	\$3,727,724	\$2,938,124	\$1,903,687	\$939,914	\$221,863
Debt Service Coverage										
Net Revenues [6]	\$2,532,679	\$2,857,042	\$3,002,427	\$3,307,253	\$3,577,697	\$3,883,821	\$1,342,615	\$1,522,414	\$1,684,779	\$1,934,026
Annual Debt Service	\$754,088	\$754,088	\$753,325	\$751,775	\$751,575	\$753,175	\$751,500	\$751,150	\$750,100	\$749,300
Coverage [7]	336%	352%	399%	440%	476%	513%	179%	203%	225%	258%

[1] Projected using the existing rates.

[2] Additional revenue from proposed rate adjustments.

[3] Interest earnings on the average fund balance calculated at 2.50%.

[4] The available beginning FY 19-20 cash balance provided by District. Includes Operating Reserve and Rate Stabilization Reserve.

[5] Target reserve estimated at 12 months of operation and maintenance expense.

[6] Includes water revenues, capacity charge revenue, property tax revenue, miscellaneous, and interest income.

[7] Minimum coverage is 125 percent.

APRIL 22, 2020

ITEM E-1

ATTACHMENT C

SCENARIO 3

Table 10
Water Financial Plan (Fund 125)

0.5% Residential Customer Growth

Description	Projected									
	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29
Proposed Revenue Increase (January 1)	9.2%	8.0%	8.0%	8.0%	8.0%	8.0%	8.0%	8.0%	8.0%	8.0%
Revenue										
Revenues from Existing Water Rates [1]	\$5,459,826	\$5,663,880	\$5,687,303	\$5,710,734	\$5,734,164	\$5,757,593	\$5,781,024	\$5,804,454	\$5,827,877	\$5,851,307
Total Additional Water Sales Revenue [2]	-	226,555	700,675	1,216,706	1,778,167	2,388,874	3,052,966	3,774,923	4,559,599	5,412,268
Miscellaneous Income	210,000	210,000	210,000	210,000	210,000	210,000	210,000	210,000	210,000	210,000
Transfer from Property Tax Fund	699,000	705,990	713,050	720,181	727,383	734,657	742,004	749,424	750,100	749,300
Interest Income [3]	69,802	71,969	78,077	91,530	113,655	144,939	150,738	130,094	117,160	113,434
Total Revenues	\$6,438,428	\$6,878,394	\$7,389,105	\$7,949,151	\$8,563,369	\$9,236,063	\$9,936,732	\$10,668,895	\$11,464,736	\$12,336,309
Revenue Requirements										
O&M and Capital Outlay	\$3,513,908	\$3,659,412	\$3,836,636	\$3,958,031	\$4,122,888	\$4,307,493	\$4,083,852	\$4,245,016	\$4,450,442	\$4,607,451
Replacement Transfer to Fund 805	610,000	625,000	641,000	657,000	673,000	690,000	707,000	725,000	743,000	762,000
Supplemental Water Purchases	1,016,694	1,445,209	1,515,530	1,591,192	1,670,187	1,751,857	4,597,153	4,823,014	5,063,879	5,311,429
Supplemental Water O&M	95,752	98,719	101,842	105,065	108,389	111,818	532,993	550,455	568,484	587,101
Supplemental Water Overhead	14,363	14,808	15,276	15,760	16,258	16,773	79,949	82,568	85,273	88,065
Supplemental Water Replacement	149,439	149,439	149,439	149,439	149,439	149,439	149,439	149,439	149,439	149,439
2013 COPs Debt Service	531,288	532,413	533,025	533,100	527,900	527,000	530,200	528,100	525,800	528,200
2013A Revenue Refunding Bonds Debt Service	222,800	221,675	220,300	218,675	223,675	226,175	221,300	223,050	224,300	221,100
Total Revenue Requirements	\$6,154,244	\$6,746,675	\$7,013,048	\$7,228,262	\$7,491,736	\$7,780,555	\$10,901,886	\$11,326,642	\$11,810,617	\$12,254,785
Net Funds Available	\$284,185	\$131,720	\$376,057	\$720,889	\$1,071,633	\$1,455,508	(\$965,154)	(\$657,747)	(\$345,881)	\$81,524
Available Reserves										
Beginning available reserves [4]	\$2,642,000	\$2,926,185	\$3,057,904	\$3,433,961	\$4,154,850	\$5,226,483	\$6,881,991	\$5,716,837	\$5,059,090	\$4,713,209
Additions (reductions)	284,185	131,720	376,057	720,889	1,071,633	1,455,508	(965,154)	(657,747)	(345,881)	81,524
Ending available reserves	\$2,926,185	\$3,057,904	\$3,433,961	\$4,154,850	\$5,226,483	\$6,881,991	\$5,716,837	\$5,059,090	\$4,713,209	\$4,794,733
Target Reserves [5]	\$3,514,000	\$3,659,000	\$3,837,000	\$3,958,000	\$4,123,000	\$4,307,000	\$4,084,000	\$4,245,000	\$4,450,000	\$4,607,000
Above (below) Target	(\$587,816)	(\$601,096)	(\$403,039)	\$196,850	\$1,103,483	\$2,374,991	\$1,632,837	\$814,090	\$263,209	\$187,733
Debt Service Coverage										
Net Revenues [6]	\$2,532,679	\$2,322,607	\$2,607,440	\$2,993,496	\$3,363,153	\$3,768,811	\$1,390,061	\$1,738,104	\$2,097,671	\$2,576,601
Annual Debt Service	\$754,088	\$754,088	\$753,325	\$751,775	\$751,575	\$753,175	\$751,500	\$751,150	\$750,100	\$749,300
Coverage [7]	336%	308%	346%	398%	447%	500%	185%	231%	280%	344%

[1] Projected using the existing rates.

[2] Additional revenue from proposed rate adjustments.

[3] Interest earnings on the average fund balance calculated at 2.50%.

[4] The available beginning FY 19-20 cash balance provided by District. Includes Operating Reserve and Rate Stabilization Reserve.

[5] Target reserve estimated at 12 months of operation and maintenance expense.

[6] Includes water revenues, capacity charge revenue, property tax revenue, miscellaneous, and interest income.

[7] Minimum coverage is 125 percent.

APRIL 22, 2020

ITEM E-1

ATTACHMENT D

SCENARIO 4

Table 10
Water Financial Plan (Fund 125)

0.5% Residential Customer Growth

Description	Projected									
	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29
Proposed Revenue Increase (January 1)	9.2%	4.5%	8.9%	8.9%	8.9%	8.9%	8.9%	8.9%	8.9%	8.9%
Revenue										
Revenues from Existing Water Rates [1]	\$5,459,826	\$5,663,880	\$5,887,303	\$5,710,734	\$5,734,164	\$5,757,593	\$5,781,024	\$5,804,454	\$5,827,877	\$5,851,307
Total Additional Water Sales Revenue [2]	-	127,437	520,403	1,077,309	1,688,342	2,358,544	3,093,417	3,898,979	4,781,806	5,749,090
Miscellaneous Income	210,000	210,000	210,000	210,000	210,000	210,000	210,000	210,000	210,000	210,000
Transfer from Property Tax Fund	699,000	705,990	713,050	720,181	727,383	734,657	742,004	749,424	750,100	749,300
Interest Income [3]	89,602	71,969	73,048	82,277	101,209	130,592	136,081	117,064	108,088	111,101
Total Revenues	\$6,438,428	\$6,779,276	\$7,203,804	\$7,800,501	\$8,461,068	\$9,191,386	\$9,962,526	\$10,779,921	\$11,677,871	\$12,670,798
Revenue Requirements										
O&M and Capital Outlay	\$3,513,908	\$3,659,412	\$3,836,638	\$3,958,031	\$4,122,888	\$4,307,493	\$4,083,852	\$4,245,016	\$4,450,442	\$4,607,451
Replacement Transfer to Fund 805	610,000	625,000	641,000	657,000	673,000	690,000	707,000	725,000	743,000	762,000
Supplemental Water Purchases	1,016,694	1,445,209	1,515,530	1,591,192	1,670,187	1,751,857	4,597,153	4,823,014	5,063,879	5,311,429
Supplemental Water O&M	95,752	98,719	101,842	105,065	108,389	111,818	532,993	550,455	568,484	587,101
Supplemental Water Overhead	14,363	14,808	15,276	15,760	16,258	16,773	79,949	82,568	85,273	88,065
Supplemental Water Replacement	149,439	149,439	149,439	149,439	149,439	149,439	149,439	149,439	149,439	149,439
2013 COPs Debt Service	531,288	532,413	533,025	533,100	527,900	527,000	530,200	528,100	525,800	528,200
2013A Revenue Refunding Bonds Debt Service	222,800	221,675	220,300	218,675	223,675	226,175	221,300	223,050	224,300	221,100
Total Revenue Requirements	\$6,154,244	\$6,746,675	\$7,013,048	\$7,228,262	\$7,491,738	\$7,780,555	\$10,901,886	\$11,326,642	\$11,810,617	\$12,254,785
Net Funds Available	\$284,185	\$32,602	\$190,756	\$572,239	\$969,362	\$1,410,831	(\$939,360)	(\$546,721)	(\$132,746)	\$416,013
Available Reserves										
Beginning available reserves [4]	\$2,642,000	\$2,926,186	\$2,958,786	\$3,149,542	\$3,721,781	\$4,691,143	\$6,101,974	\$5,162,614	\$4,615,893	\$4,483,147
Additions (reductions)	284,185	32,602	190,756	572,239	969,362	1,410,831	(939,360)	(546,721)	(132,746)	416,013
Ending available reserves	\$2,926,185	\$2,958,786	\$3,149,542	\$3,721,781	\$4,691,143	\$6,101,974	\$5,162,614	\$4,615,893	\$4,483,147	\$4,899,160
Target Reserves [5]	\$3,514,000	\$3,659,000	\$3,837,000	\$3,958,000	\$4,123,000	\$4,307,000	\$4,084,000	\$4,245,000	\$4,450,000	\$4,607,000
Above (below) Target	(\$587,816)	(\$700,214)	(\$687,458)	(\$236,219)	\$568,143	\$1,794,974	\$1,078,614	\$370,893	\$33,147	\$292,160
Debt Service Coverage										
Net Revenues [6]	\$2,532,679	\$2,223,489	\$2,422,139	\$2,844,846	\$3,280,882	\$3,724,134	\$1,415,855	\$1,849,130	\$2,310,806	\$2,911,090
Annual Debt Service	\$754,088	\$754,088	\$753,325	\$751,775	\$751,575	\$753,175	\$751,500	\$751,150	\$750,100	\$749,300
Coverage [7]	336%	295%	322%	378%	434%	494%	188%	246%	308%	389%

[1] Projected using the existing rates.

[2] Additional revenue from proposed rate adjustments.

[3] Interest earnings on the average fund balance calculated at 2.50%.

[4] The available beginning FY 19-20 cash balance provided by District. Includes Operating Reserve and Rate Stabilization Reserve.

[5] Target reserve estimated at 12 months of operation and maintenance expense.

[6] Includes water revenues, capacity charge revenue, property tax revenue, miscellaneous, and interest income.

[7] Minimum coverage is 125 percent.

APRIL 22, 2020

ITEM E-1

ATTACHMENT E

SCENARIO 2

2021

JANUARY

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	
30	31					

FEBRUARY

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

MARCH

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

APRIL

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

MAY

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

JUNE

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

JULY

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

AUGUST

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

SEPTEMBER

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

OCTOBER

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

NOVEMBER

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

DECEMBER

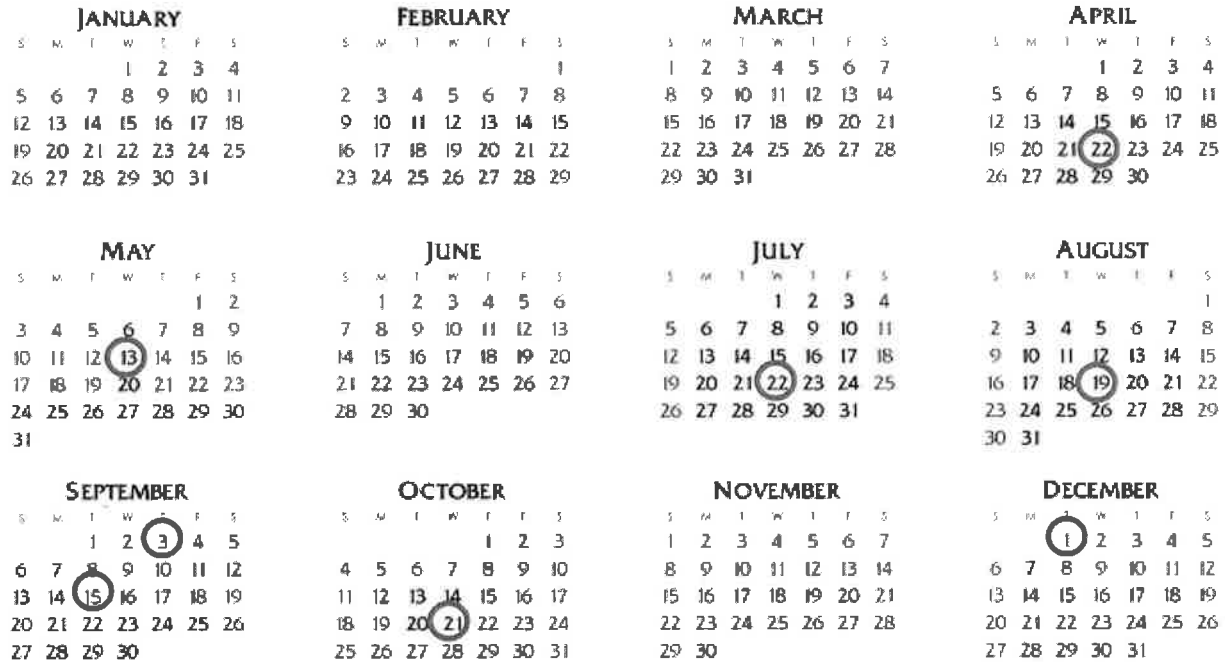
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Rate Setting Schedule

Date	Description
March 24, 2020	Board Meeting: Award Rate Study Contract
June 16, 2020	Board Meeting: Receives Rate Study Presentation
July 21, 2020	Board Meeting: Approves Rate Study
August 18, 2020	Mail 45-Day Prop 218 Notice
September 14, 2020	Community Outreach Meeting
October 20, 2020	Board Meeting: Board Approves Rates
December 1, 2020	Rates Adopted


SCENARIO 3 & 4

2020



Rate Setting Schedule

Date	Description
April 22, 2020	Board Meeting: Considers Rate Normalization
May 13, 2020	Board Meeting: Award Rate Study Contract
July 22, 2020	Board Meeting: Receives Rate Study Presentation
August 19, 2020	Board Meeting: Approves Rate Study
September 3, 2020	Mail 45-Day Prop 218 Notice
September 15, 2020	Community Outreach Meeting
October 21, 2020	Board Meeting: Board Approves Rates
December 1, 2020	Rates Adopted

TO: BOARD OF DIRECTORS
 FROM: MARIO IGLESIAS
 GENERAL MANAGER 
 DATE: April 17, 2020

**AGENDA ITEM
 F
 APRIL 22, 2020**

GENERAL MANAGER'S REPORT

ITEM

Standing report to your Honorable Board -- *Period covered by this report is March 5, 2020 through April 18, 2020.*

DISTRICT BUSINESS

Administrative

The District encourages residents to provide reports of any observed water waste. The District keeps an accounting of leak adjustments as a measure of non-revenue water lost to leaks as well as tracking late fee waivers. For the month of March 2020, the District approved 5 Late Fee Waivers totaling \$2,443 – 4 of the waivers were granted to San Luis Obispo County accounts totaling \$2,410. There were 2 Leak Adjustments applied for and granted. The table below provides current month and cumulative data for 2020 on these measured Office Activities.

Office Activities

	Mar 20	Jan 20 - Mar 2020
Reports of Water Waste	0	0
Leak Adjustments	2	7
Leak Adjustment Amount	\$581	\$1,461
Late Fee Waivers	5	15
Late Fee Waiver Adjustment Amount	\$2,443	\$2,940

Water Resources

Table 1. Total Production Acre Feet (AF)

	Mar-20	Jul 19 - Mar 20
Groundwater Production	43.0	720.3
Supplemental Water Imported	<u>78.0</u>	<u>726.7</u>
Total Production	<u>121.0</u>	<u>1,447.0</u>

NCSD imported 78 AF of water over the 31 day period in March averaging 569 gallons per minute for an average total of 819,883 gallons per day. For fiscal year 2019-20 the District must import at least 800 AF of supplemental water to meet its contractual obligation with the City of Santa Maria. On average, the District must import an average of 67 AF per month. For the eight-month period, July 1, 2019 through March 31, 2020, a total of 603 AF would indicate the District was on target to meet its import water obligation. Compared to the 727 AF imported in this time period (July through March), the District has reached 121% of its import water obligation.

The District's total combined production, including groundwater production wells and supplemental water imported at the Joshua Road Pump Station, registered 121.0 AF for the

month and 1,447 AF for the first nine months of FY 2020. Compared to 1,351 AF in FY 2019 for the same period, the current fiscal years total water production is a 7% increase year over year.

NCSD GW Reduction

Table 2 compares the District’s total water production for the month of March and the fiscal year-to-date (July 2019 through March 2020) total against the same period for 2013 (pre-drought production). The Department of Water Resources (“DWR”) designated 2013 as the pre-drought production year. The pre-drought production data is included in the monthly water production report and compared to current usage, all of which is submitted by water purveyors statewide to DWR. There is no mandate by DWR at this time for the District to reach a particular conservation level. The rainy March of 2020 helped the community’s water conservation effort exceed the 2013 conservation of 28%. The District’s year-to-date conservation effort improved to 23% for the fiscal year.

Table 2. FY 2020 Total Demand To-date Compared to 2013

	Mar-20	July – Mar 2020
Total Production (AF) for FY 2019-20	121.1	1,447.0
Total Production (AF) for 2013	<u>185.5</u>	<u>1,884.0</u>
Reduction (AF)	<u>64.4</u>	<u>437.0</u>
Percentage Reduction	<u>34.7%</u>	<u>23.2%</u>

The District’s purveyor customers, Golden State Water Company and Woodlands Mutual Water Company, each claim 16.66% (cumulatively 33.33%) of the imported water NCSD brings onto the basin through the NSWP. Of the 800 AF minimum imported water from the City of Santa Maria, 266.6 AF or 33.33 % of the imported water – whichever is greater – will be credited to these two purveyor customers. The credited amount must be added to the District’s groundwater pumping total every month to reflect the groundwater pumped by these customers in-lieu of taking imported water from the District. Table 3 below demonstrates the calculus for determining the District’s groundwater pumping reduction.

Table 3. NCSD GW Production (NCSD GW Well Production plus Purveyor Credit)

	Mar-20	Jul 19 - Mar 20
NCSD GW Well Production	43.0	720.3
Purveyor Customer Credit (33.3% of Import Water)	<u>26.0</u>	<u>242.1</u>
NCSD Total Calculated GW Production	69.1	962.4
Average GW Production for 2009-2013	<u>160.4</u>	<u>1,809.1</u>
NCSD Percentage of GW Reduction	57%	47%

Taking into consideration the above referenced purveyor customer credit, the District can claim a groundwater pumping reduction of 46% for the month of March compared to the 5-year average from 2009 to 2013 (NMMA-TG assigned comparator). For Fiscal Year 2020, the total

groundwater pumping reduction for the District is 47%. At the current Stage IV level of NMMA's Water Shortage Condition and Response Plan, the District is short of achieving its targeted groundwater pumping reduction level of 50% for the year.

2020 Fiscal Year Groundwater Pumping Forecast

Table 4 projects the District's groundwater pumping reduction effectiveness for Fiscal Year 2020. The targeted groundwater pumping reduction as stated above is 50%. At current usage through in March 2020, and using last year's production values for the remaining 3 months of the fiscal year inserted, the District is predicted to miss its pumping reduction goals by 1% for fiscal year 2020. This exercise demonstrates that there would be approximately 34 acft of ground water pumped in excess of the 50% target. Each year, water use trends slightly differ depending upon the weather – a major factor that drives consumer water demand. Table 4 is a forecasting tool used to help staff respond and adjust its actions to help reach the groundwater pumping reduction target.

Table 4. Projected Groundwater Pumping

	Year-to-Date		Target	Over/(Under)	AcFt
	Mar-20	Jul-Jun 2020			
NCSO GW Well Production	43.0	977.1			
Purveyor Customer Credit (33.3% of Import Water)	25.9	322.8			
NCSO Total Calculated GW Production	68.9	1,299.9	1,266.0	(33.89)	
Average GW Production for 2009-2013	160.4	2,533.3	2,533.3		
NCSO Percentage of GW Reduction	57%	49%	50.0%		

Table 5. FY 2019 v. FY 2020 Groundwater Pumping

	Mar-20	Jul 19-Mar 20	Mar-19	Jul 18-Mar 19
	NCSO GW Well Production	43.0	720.3	24.6
Purveyor Customer Credit (33.3% of Import Water)	26.0	242.1	25.9	243.1
NCSO Total Calculated GW Production	69.1	962.4	50.5	866.3
Average GW Production for 2009-2013	160.4	1,809.1	160.4	1,809.1
NCSO Percentage of GW Reduction	57%	47%	69%	52%

Table 5 compares the previous year's groundwater pumping with the current year's groundwater pumping for the same period. The District's overall water demand is up for the current year. The community may achieve the same level of groundwater pumping reduction year over year depending upon the weather. The data leaves open a possibility that, all things being equal, the District may not reach its groundwater pumping reduction target for the fiscal year.

Rainfall Gauge – (gathered from the following websites)

Note 1: SLO County Website https://wr.slocountywater.org/site.php?site_id=3&site=935e7af7-0e94-4042-bc11-e02906d5ba44

Note 2: SLO County Website https://wr.slocountywater.org/site.php?site_id=2&site=878bfdbf-5c40-4398-8226-418372e4039b

(Reported in inches)	Nipomo East (Dana Hills Reservoirs)	Nipomo South (Southland Plant)
March 2020 Total	4.57	4.73
July-2019 through March-2020 (Seasonal Total)	11.70	10.01
April 1, 2020 to April 17, 2020	1.77	
1.41		
Total Rainfall to date	13.47	
11.42		
Average Annual Year Rainfall	18.0 ¹	14.0 ²

Safety Program

Safety Meeting Scheduled for Friday, June 19, 2020.

Other Items and News of Interest

COVID19 RESPONSE PLAN UPDATE [ATTACHMENT A]

Supplemental Water Capacity Accounting

Summary Since January 25, 2008

	Number of Equivalent Meters	AFY
Supplemental Water Available for Allocation	947	500
Supplemental Water Reserved (Will Serve Letter Issued)	123	-64.9
Subtotal Net Supplemental Water Available for Allocation	824	435.1
Supplemental Water Assigned (Intent-to-Serve Issued)	126	-66.5
Total Remaining Supplemental Water Available for Allocation	698	368.5

As of April 17

Connection Report

Nipomo Community Services District
Water and Sewer Connections

	END OF MONTH REPORT											
	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20
Water Connections (Total)	4441	4444	4444									
Sewer Connections (Total)	3208	3211	3211									
New Water Connections	0	3	0									
New Sewer Connection	1	3	0									
Galaxy & PSHH at Orchard and Division Sewer Connections billed to the County	476	476	476									

The Connection Report is current through April 1, 2020.

Meetings (April 5, through April 18)

Meetings Attended (telephonically or in person):

- *Apr 6, Finance & Audit Comm. Meeting*
- *Apr 7, Eng/Admin Meeting*
- *Apr 7, BLMA Monthly Meeting*
- *Apr 8, Regular NCSD Board Meeting*
- *Apr 8, Exec. Team After-Board Meeting*
- *Apr 9, IT Planning Session – Cleaver Ducks*
- *Apr 10, NCSD Management Team Meeting*
- *Apr 13, NCSD Management Team Meeting*
- *Apr 13, NCSD Board Officer Meeting*
- *Apr 16, NMMA-TG Meeting*

Meetings Scheduled (April 19 through April 25):

Upcoming Meetings (telephonically or in person):

- *Apr 21, Eng/Admin Meeting*
- *Apr 22, Regular NCSD Board Meeting*
- *Apr 22, Exec. Team After-Board Meeting*
- *Apr 23, NMMA-TG Annual Report Meeting*

Upcoming Water Resource and Other Meetings

Upcoming Standing Meetings:

- *NMMA-TG: May 21st (Thursday) @ 10:00 AM, Conf. Call*
- *RWMG: No Meeting Scheduled*
- *WRAC: No Meeting Scheduled*
- *NMMA Purveyor Meeting: April 23rd @ 10:00 AM, NCSD Conf. Rm.*
- *NCSD Board Officer Meeting: May 4th @2:00 PM, NCSD Conf. Rm.*

RECOMMENDATION

Staff seeks direction and input from your Board

ATTACHMENTS

- A. COVID19 - NCSD Response Plan Update

APRIL 22, 2020

ITEM F

ATTACHMENT A

Date: April 17, 2020
Response Activities to COVID19 Health Emergency
Prepared by: Mario Iglesias, General Manager

DISTRICT RESPONSE TO COVID 19

New Actions

1. Adjust Credit Card Limits for Assistant GM and Director of Engineering and Operations from \$1,000 to \$4,000
2. Limit Customer Service Work to morning shift
3. Ordered Additional PPE

Ongoing Actions

1. Daily Completion of EOC Requested District Staffing Conditions Report [see attached example]
2. Participate in SLO County Daily EOC Briefing
3. Review SLO County Daily EOC Status Report
4. Practicing Social Distancing

Previous Actions

1. NCSD Board Passes Resolution Declaring Emergency in District
2. Admin Office Closed to the Public
 - a. Meetings are virtual – Conference Calls
3. Split staff into two teams
 - a. See schedule on Response Plan
4. Trailers on site (4) 2 for wastewater and 2 for water operators (cost \$7,000/month) scheduled through the month
5. Received directions for FEMA Public Assistance – Cost Tracking Guidance
6. Governor's Executive Order – No Water Turn-offs
 - a. District instituted this policy as well as a No Late Fee – No Penalty Fees
7. Wipe-down between shifts
8. Each operator in separate designated vehicle.

SLO County's water and wastewater systems : COVID-19 Daily Update #7 for April 1

Date Responded	Agency Name	Q1: No changes from the day before	Q2: Do you have adequate staff today?	Q3: Operational status: Green-Yellow-Red	Explanation
3/31/2020	City of Arroyo Grande	No Change	Y	Green	
3/31/2020	City of Atascadero	No Change	Y	Green	
3/31/2020	City of Grover Beach	No Change	Y	Green	
3/31/2020	City of Morro Bay	No Change	Y	Green	
3/31/2020	City of Paso Robles	No Change	Y	Green	
	City of Pismo Beach				
3/31/2020	City of San Luis Obispo	No Change	Y	Green	
3/31/2020	Avila CSD	No Change	Y	Green	
3/31/2020	Cambria CSD	No Change	Y	Green	
3/31/2020	Los Osos CSD	No Change	Y	Green	
3/31/2020	Nipomo CSD	No Change	Y	Green	
3/31/2020	Oceano CSD	No Change	Y	Green	
3/31/2020	San Simeon CSD	No Change	Y	Green	
3/31/2020	Heritage Ranch CSD	No Change	Y	Green	
3/31/2020	San Miguel CSD	No Change	Y	Green	
3/31/2020	Templeton CSD	No Change	Y	Green	
	Cayucos Sanitary District				
3/31/2020	Garden Farms Water District	No Change	Y	Green	
	Port San Luis Harbor District				
	South San Luis Obispo County Sanitation				
3/31/2020	Shandon-San Juan Water District	No Change	Y	Green	
3/31/2020	Estrella-El Pomar-Creston Water District	No Change	Y	Green	
3/31/2020	County of SLO Utilities Division	No Change	Y	Green	
	Cal Poly				
	California Mens Colony (CMC)				
3/31/2020	Central Coast Water Authority	No Change	Y	Green	
3/31/2020	Atascadero Mutual Water Co.	No Change	Y	Green	