

TO: BOARD OF DIRECTORS  
FROM: MARIO E. IGLESIAS <sup>LSB</sup>  
GENERAL MANAGER  
DATE: JANUARY 3, 2020



**RECOGNITION OF 2019 BOARD OFFICERS  
AND SEATING 2020 BOARD OFFICERS**

**ITEM**

Recognition of 2019 Board Officers and seating of 2020 Board Officers [NO ACTION REQUESTED].

**BACKGROUND**

General Manager will introduce the 2020 Board officers.

Incoming Board President Dan Allen Gaddis will recognize past Board President Ed Eby.

**ATTACHMENTS**

None.

TO: BOARD OF DIRECTORS  
FROM: MARIO IGLESIAS <sup>1SB</sup>  
GENERAL MANAGER  
DATE: JANUARY 3, 2020



**2019 FALL GROUNDWATER INDEX REVIEW**

**ITEM**

Receive the Fall 2019 Groundwater Index Report for the Nipomo Mesa area. [RECOMMEND RECEIVE AND FILE REPORT]

**BACKGROUND**

Dr. Brad Newton provided the attached Technical Memorandum #37 (“Memorandum”) for Board review and consideration. The Memorandum provides the most current data of the Groundwater Index (“GWI”) and provides the Fall 2019 Ground Water Index reading. In summary, the Fall GWI has decreased over last year’s Fall GWI 17,000 acre feet from 57,000 acre feet to 40,000 acre feet.

Dr. Newton’s report and the Groundwater Index is an independent work product of the District and is not reviewed by the Nipomo Mesa Management Area Technical group.

**FISCAL IMPACT**

Funds for preparation of this report are included in the FY 2019-20 Budget.

**STRATEGIC PLAN**

Goal 1. WATER SUPPLIES. Actively plan to provide reliable water supply of sufficient quality and quantity to serve both current customers and those in the long-term future.

- 1.6 Continue to monitor and participate in water supply issues and programs with other local and regional organizations

**RECOMMENDATION**

Staff recommends that the Board receive the Report and give direction to staff as needed.

**ATTACHMENTS**

- A. Technical Memorandum #39 - Fall 2019 Ground Water Index
- B. Fall 2019 Ground Water Index Presentation


JANUARY 8, 2020

ITEM C-2

ATTACHMENT A



1 TECHNICAL MEMORANDUM

2  
3 TO: Mario Iglesias, General Manager NCSD  
4 FROM: Brad Newton, Ph.D., P.G.   
5 RE: Technical Memorandum #39 – Fall 2019 Ground Water Index  
6 DATE: December 18, 2019

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7 INTRODUCTION

8 Groundwater surface elevations (GSE) underlying the Nipomo Mesa are regularly  
9 measured at many places (wells) across the mesa. The Fall 2019 Ground Water Index (GWI) has  
10 been computed from GSE measurements collected during fall across the Nipomo Mesa and  
11 presented herein along with historical GWI from 1975 to present. Limited measurements of  
12 GSE were available for the years 1978, 1982, 1983, 1984, 1994 and 1997, precluding a reliable  
13 calculation of GWI for those years.

14 The Nipomo Mesa Management Area (NMMA) Technical Group (TG) has not  
15 reviewed this technical memorandum, its findings, or any presentation of this evaluation.

16  
17 RESULTS

18 The Fall 2019 GWI is 40,000 AF (Table 1, Figure 1), a decrease from last year (56,000 AF).  
19 The estimated rainfall for this year is approximately 16 inches, approximately 98 percent of the  
20 1975 to present average annual rainfall of 16.2 inches. The GWI has been in decline since the  
21 turn of the century, with a severe decline from year 2011 to 2015 related to the drought.  
22 However, GWI has been increasing since 2015 despite continued drought conditions, which is  
23 likely attributable to the conservation of groundwater production and the above average  
24 rainfall of 2017 (29.41 inches). Average annual rainfall for year 2012 to 2019 (12.55 inches) is  
25 approximately 77 percent of the 1975 to present average annual rainfall (16.2 inches).

26 Generally, the GWI has been in decline since the turn of the century, even while rainfall  
27 was slightly above average from 1998 to 2012 (Figure 2). Consumptive use of ground water  
28 produced is certainly a contributing factor to the GWI (Technical Memorandum #30 - Fall 2014  
29 Ground Water Index and Hydrologic Inventory Analysis, December 10, 2014). Consumptive  
30 use of ground water produced is the only significant component of the hydrologic inventory  
31 that is currently being managed through conservation and the new water brought to the  
32 Nipomo Mesa through the Nipomo Supplemental Water Project (NSWP). An additional benefit

TO: Mario Iglesias, GM NCSD  
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DATE: December 18, 2019  
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1 of new NSWP water brought to the Nipomo Mesa is that the return flow increases the amount  
2 of groundwater available for future production.

3 The 2019 Key Well Index (KWI) value (15.9 ft msl) has slightly increased from the  
4 previous year (13.8 ft msl), and remains in the Severe Water Shortage Condition (see  
5 Methodology for KWI explanation). The KWI generally follows the same historical trends as  
6 the GWI (Figure 1).

7

## 8 **METHODOLOGY**

9 The calculation of spring and fall GWI are based on GSE measurements regularly made by  
10 San Luis Obispo County Department of Public Works (SLO DPW), NCSD, USGS, and  
11 Woodlands. The integration of GSE data is accomplished by using computer software to  
12 interpolate between measurements and calculate GWI within the principal production aquifer  
13 assuming an unconfined aquifer and a specific yield of 11.7 percent. Limited measurements of  
14 GSE were available for the years 1982, 1983, 1984, 1994 and 1997, precluding a reliable  
15 calculation of GWI for those years.

### 16 **Groundwater Surface Elevation Measurements**

17 Groundwater surface elevation data were obtained from SLO DPW, NCSD, USGS, and  
18 Woodlands. SLO DPW measures GSE in monitoring wells during the spring (April) and the fall  
19 (October) of each year. Woodlands and NCSD measures GSE in their monitoring wells  
20 monthly. For the years 1975 to 1999, available representative GSE data were used to compute  
21 GWI. For the years 2000 to 2017, only GSE data from the same 45 wells were used to compute  
22 GWI.

23 The GSE data was reviewed in combination with well completion reports and historical  
24 hydrographic records in order to exclude measurements that likely do not accurately represent  
25 static water levels within the principal production aquifer. Wells that do not access the  
26 principal production aquifer or were otherwise determined to not accurately represent static  
27 water levels within the aquifer were not included in analysis.

### 28 **Groundwater Surface Interpolation**

29 The individual GSE measurements from each year were used to produce a GSE field by  
30 interpolation using the inverse distance weighting method.

### 31 **Ground Water Index**

32 The GWI is defined as the annually normalized value of the saturated volume above sea  
33 level and bedrock multiplied by the specific yield of 11.7 percent. The GWI is comprised from  
34 approximately 45 ground water elevation measurements made by the County of San Luis

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1 Obispo each April and October. The value of the Ground Water Index was computed for an  
2 area approximately similar to the NMMA Boundary. The base of the saturated volume is mean  
3 sea level surface (elevation equals zero) or the bedrock, whichever is higher. The bedrock  
4 surface elevation is based on Figure 11: Base of Potential Water-Bearing Sediments, presented in  
5 the report, Water Resources of the Arroyo Grande - Nipomo Mesa Area (DWR 2002). The  
6 bedrock surface elevation was preliminarily verified by reviewing driller reports obtained from  
7 DWR. The specific yield is based on the average weighted specific yield measurement made at  
8 wells within the Nipomo Mesa Hydrologic Sub-Area (DWR 2002, pg. 86). The GWI is similar to  
9 the Key Well Index presented in the Nipomo Mesa Management Area Technical Group annual  
10 report to the Court, but is not directly comparable.

### 11 **Key Well Index**

12 The Key Well Index (KWI) was developed by the NMMA Technical Group from eight  
13 inland wells representing the whole of the groundwater basin within the NMMA. The Key  
14 Well Index was defined for each year from 1975 to present as the average of the normalized  
15 spring groundwater data from each well. The lowest value of the Key Well Index could be  
16 considered the "historical low" within the NMMA.

17

### 18 **REFERENCES**

19 Department of Water Resources (DWR). 2002. Water Resources of the Arroyo Grande - Nipomo  
20 Mesa Area, Southern District Report. 2002.

21

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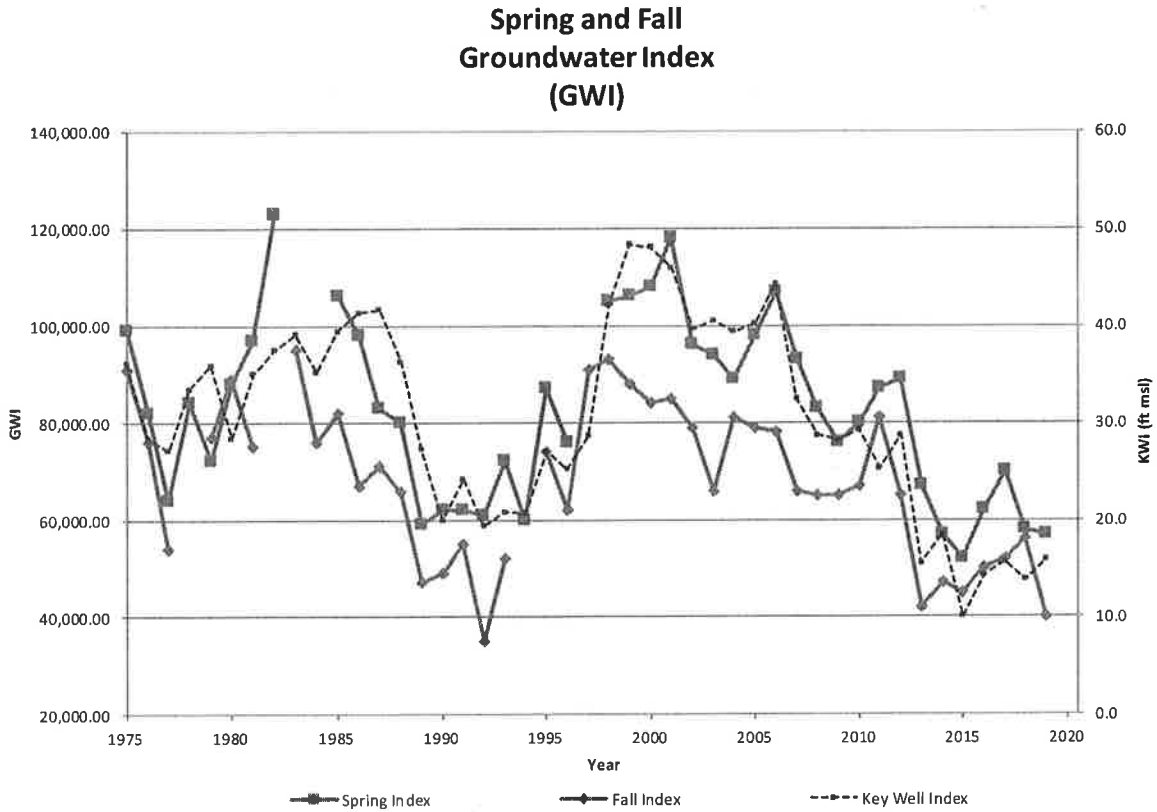
**Spring and Fall  
 Groundwater Index  
 (GWI)**

Year	Rainfall Water Year (inches)	Spring GWI (Acre-Feet)	Number of Wells	Fall GWI (Acre-Feet)	Number of Wells	Spring to Fall Difference (Acre-Feet)
1975	17.29	99,000	54	91,000	54	8,000
1976	13.45	82,000	45	76,000	65	6,000
1977	10.23	64,000	59	54,000	63	10,000
1978	30.00	84,000	62	---	35	---
1979	15.80	72,000	57	77,000	63	(5,000)
1980	16.57	88,000	55	89,000	46	(1,000)
1981	14.32	97,000	46	75,000	47	22,000
1982	18.58	123,000	42	---	31	---
1983	33.09	---	35	95,000	42	---
1984	10.38	---	14	76,000	37	---
1985	12.20	106,000	37	82,000	41	24,000
1986	16.85	98,000	51	67,000	51	31,000
1987	11.29	83,000	48	71,000	52	12,000
1988	12.66	80,000	51	66,000	49	14,000
1989	12.25	59,000	47	47,000	57	12,000
1990	7.12	62,000	55	49,000	53	13,000
1991	13.18	62,000	52	55,000	54	7,000
1992	15.66	61,000	52	35,000	48	26,000
1993	20.17	72,000	54	52,000	61	20,000
1994	12.15	60,000	54	---	36	---
1995	25.87	87,000	35	74,000	52	13,000
1996	16.54	76,000	45	62,000	57	14,000
1997	20.50	---	20	91,000	48	---
1998	33.67	105,000	41	93,000	44	12,000
1999	12.98	106,000	56	88,000	49	18,000
2000	14.47	108,000	44	84,000	41	24,000
2001	21.62	118,000	43	85,000	35	33,000
2002	10.25	96,000	29	79,000	41	17,000
2003	11.39	94,000	37	66,000	42	28,000
2004	12.57	89,000	42	81,000	35	8,000
2005	22.23	98,000	38	79,000	39	19,000
2006	20.83	107,000	44	78,000	41	29,000
2007	7.11	93,000	44	66,000	42	27,000
2008	15.18	83,000	43	65,000	42	18,000
2009	10.31	76,000	44	65,000	43	11,000
2010	20.07	80,000	45	67,000	42	13,000
2011	34.05	87,000	43	81,000	43	6,000
2012	15.35	89,000	45	65,000	44	24,000
2013	8.07	67,000	45	42,000	43	25,000
2014	4.72	57,000	45	47,000	42	10,000
2015	8.65	52,000	42	45,000	39	7,000
2016	11.48	62,000	39	50,000	41	12,000
2017	29.41	70,000	36	52,000	43	18,000
2018	10.16	58,000	42	56,000	38	2,000
2019	16*	57,000	42	40,000	42	17,000

---: Insufficient for evaluation  
 \*: Preliminary value

TO: Mario Iglesias, GM NCSD  
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1 Table 1: Spring and Fall GWI computed from Spring 1975 to Spring 2019.

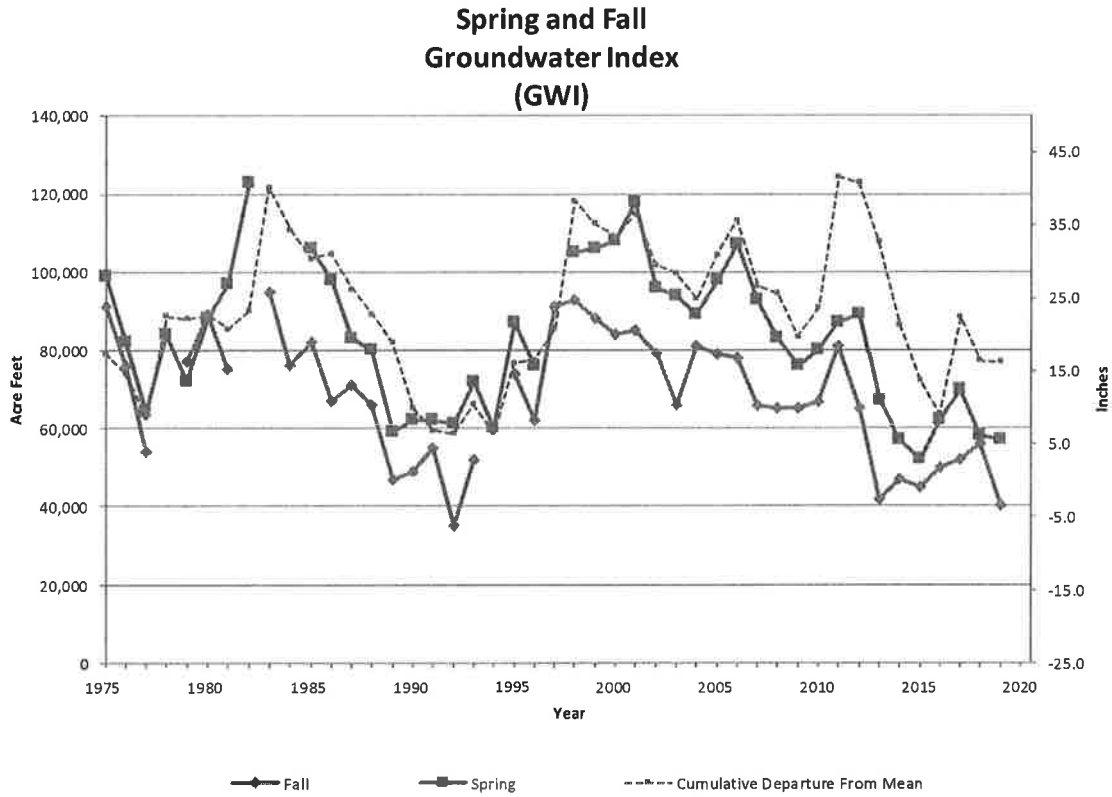


2  
3 Figure 1: Spring and Fall GWI, and KWI (Spring only) from 1975 to present.

4



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1  
2  
3

Figure 2: Spring and Fall GWI, and Cumulative Departure of Annual Rainfall from the Mean Rainfall, 1975 to present.

JANUARY 8, 2020

ITEM C-2

ATTACHMENT B

# **Fall 2019**

# **Ground Water Conditions**

Prepared by  
Newton Geo-Hydrology Consulting Services  
January 08, 2020

# OUTLINE

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Ground Water Index – Fall 2019

Key Wells Index 2019

Rainfall

# GWI

Spring and Fall Groundwater Index (GWI)						
Year	Rainfall Water Year (inches)	Spring GWI (Acre-Feet)	Number of Wells	Fall GWI (Acre-Feet)	Number of Wells	Spring to Fall Difference (Acre-Feet)
2006	20.83	107,000	44	78,000	41	29,000
2007	7.11	93,000	44	66,000	42	27,000
2008	15.18	83,000	43	65,000	42	18,000
2009	10.31	76,000	44	65,000	43	11,000
2010	20.07	80,000	45	67,000	42	13,000
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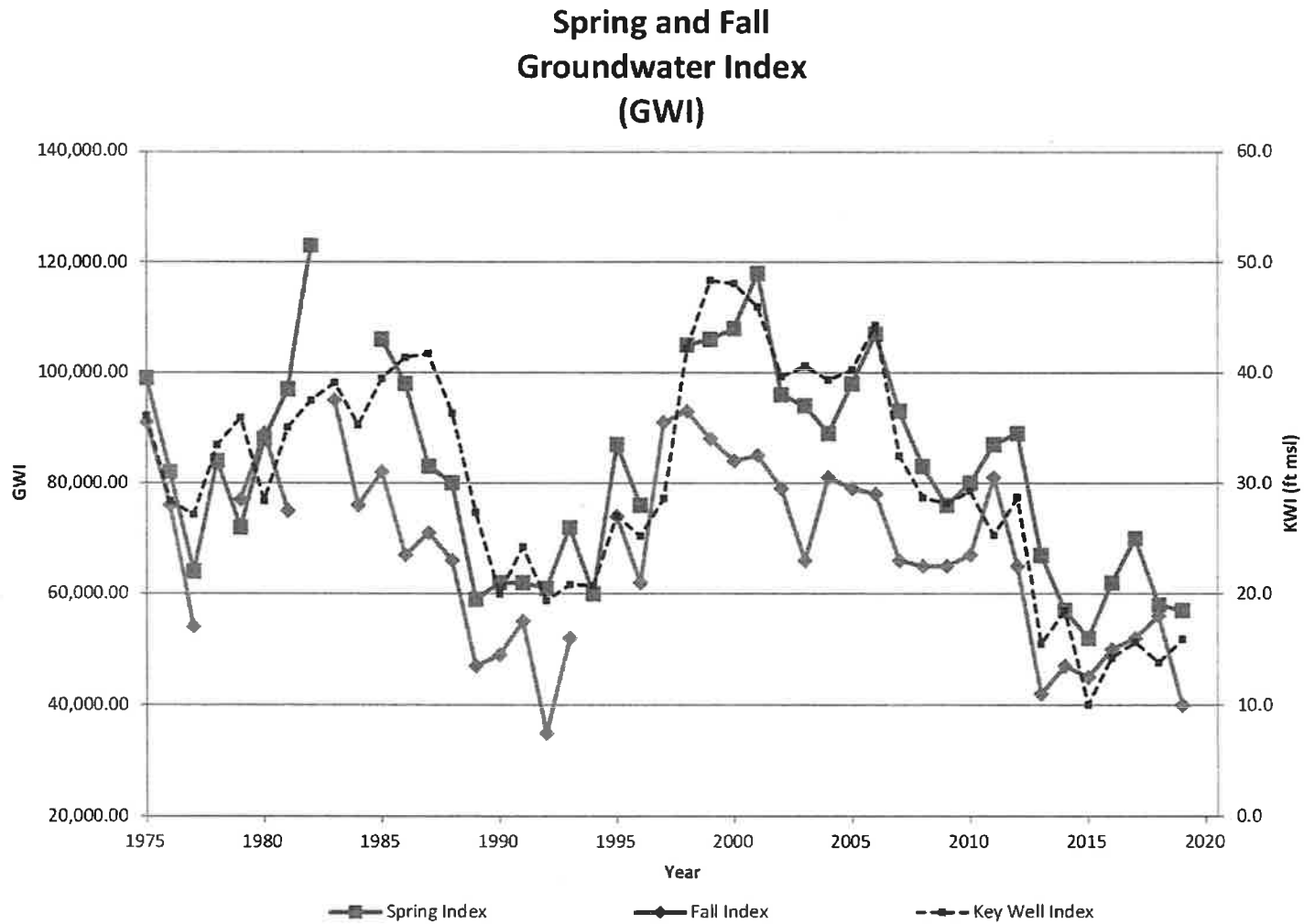
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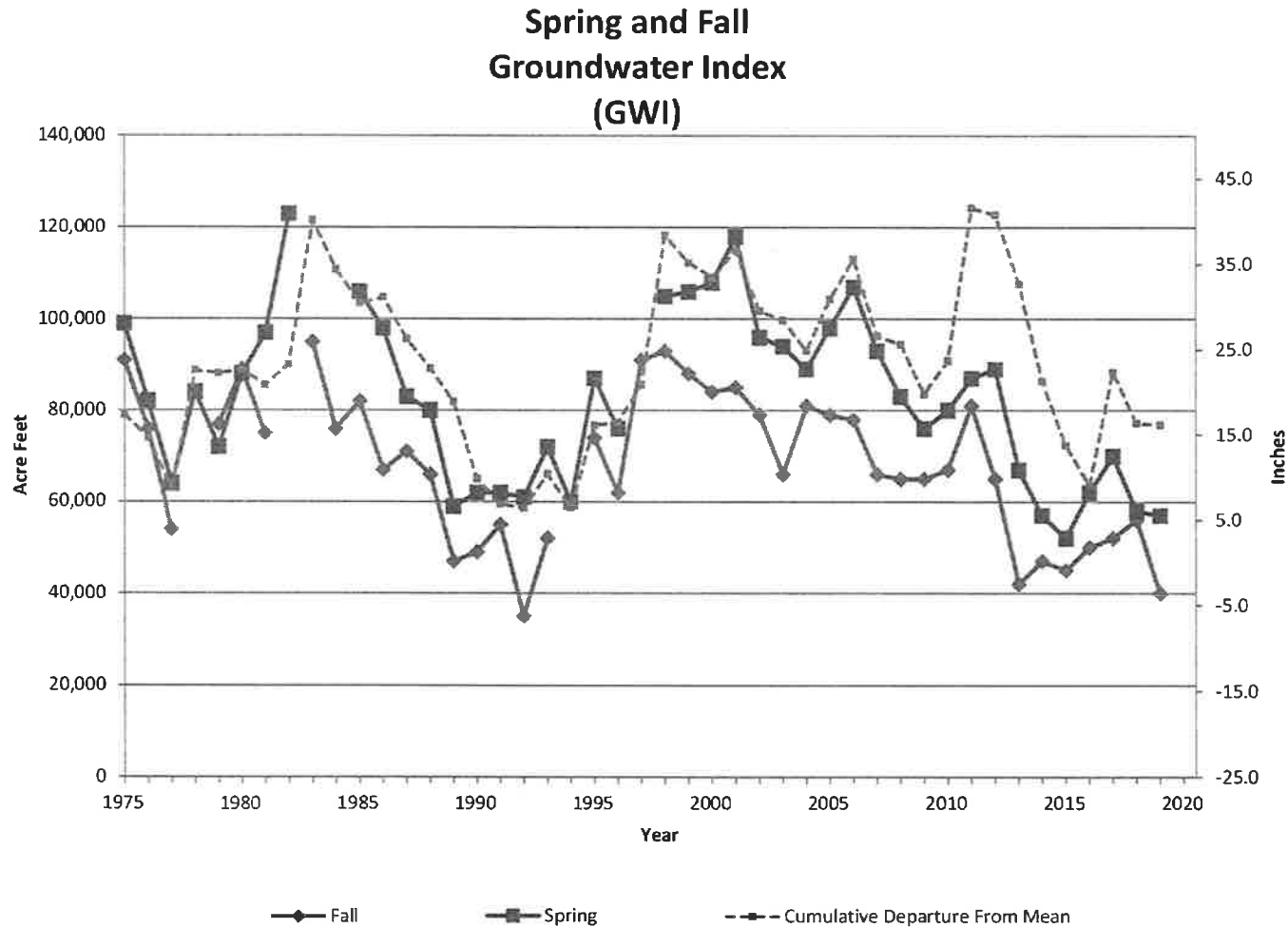
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1993	20.17	72,000	54	52,000	61	20,000
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1996	16.54	76,000	45	62,000	57	14,000
1997	20.50	---	20	91,000	48	---
1998	33.67	105,000	41	93,000	44	12,000
1999	12.98	106,000	56	86,000	49	16,000
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2019	16*	57,000	42	40,000	42	17,000

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\*: Preliminary value

# GWI and KWI



# GWI – KWI - Rainfall





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**QUESTIONS?**

TO: BOARD OF DIRECTORS  
FROM: MARIO IGLESIAS <sup>LSB</sup>  
GENERAL MANAGER  
DATE: JANUARY 3, 2020



## CONSENT AGENDA

The following items are considered routine and non-controversial by staff and may be approved by one motion if no member of the Board wishes an item removed. If discussion is desired, the item may be removed from the Consent Agenda by a Board member and will be considered separately at the conclusion of the Administrative Items. Individual items on the Consent Agenda are approved by the same vote that approves the Consent Agenda, unless an item is pulled for separate consideration. The recommendations for each item are noted in bracket. Members of the public may comment on the Consent Agenda items.

**Questions or clarification may be made by the Board members  
without removal from the Consent Agenda.**

- D-1) WARRANTS [RECOMMEND APPROVAL]
- D-2) APPROVE DECEMBER 11, 2019, REGULAR BOARD MEETING MINUTES  
[RECOMMEND APPROVE MINUTES]
- D-3) APPROVE FIRST AMENDMENT TO AGREEMENT FOR PROFESSIONAL LEGAL  
SERVICES-GENERAL COUNSEL [RECOMMEND APPROVAL]
- D-4) ANNUAL REVIEW OF DISTRICT CASH RESERVE POLICY [RECOMMEND REVIEW  
AND REAFFIRM DISTRICT CASH RESERVE POLICY]

TO: BOARD OF DIRECTOR

REVIEWED: MARIO IGLESIAS  
GENERAL MANAGER

FROM: LISA BOGNUDA *LSB*  
FINANCE DIRECTOR

DATE: JANUARY 3, 2020



WARRANTS WILL BE DISTRIBUTED ON TUESDAY, JANUARY 7, 2020.

TO: BOARD OF DIRECTORS  
FROM: MARIO IGLESIAS <sup>LSB</sup>  
GENERAL MANAGER  
DATE: JANUARY 3, 2020



**APPROVE DECEMBER 11, 2019  
REGULAR BOARD MEETING MINUTES**

**ITEM**

Approve action minutes from previous Board meetings. [RECOMMEND APPROVE MINUTES]

**BACKGROUND**

The draft minutes are a written record of the previous Board Meeting action.

**RECOMMENDATION**

Approve Minutes

**ATTACHMENT**

- A. December 11, 2019 draft Regular Board Meeting Minutes

JANUARY 8, 2020

ITEM D-2

ATTACHMENT A

# NIPOMO COMMUNITY SERVICES DISTRICT

*Serving the Community since 1965*

## DRAFT REGULAR MINUTES

**DECEMBER 11, 2019 AT 9:00 A.M.**

JON S. SEITZ BOARD ROOM 148 SOUTH WILSON STREET, NIPOMO, CA

### BOARD of DIRECTORS

ED EBY, **PRESIDENT**  
DAN ALLEN GADDIS, **VICE PRESIDENT**  
BOB BLAIR, **DIRECTOR**  
CRAIG ARMSTRONG, **DIRECTOR**  
DAN WOODSON, **DIRECTOR**

### PRINCIPAL STAFF

MARIO IGLESIAS, **GENERAL MANAGER**  
LISA BOGNUDA, **FINANCE DIRECTOR**  
WHITNEY MCDONALD, **GENERAL COUNSEL**  
PETER SEVCIK, **DIRECTOR OF ENG. & OPS.**

#### Mission Statement:

Provide our customers with reliable, quality, and cost-effective services now and in the future.

#### A. CALL TO ORDER AND FLAG SALUTE

*President Eby called the Regular Meeting of December 11, 2019, to order at 9:00 a.m. and led the flag salute.*

#### B. ROLL CALL AND PUBLIC COMMENT FOR ITEMS NOT ON AGENDA

*At Roll Call, Directors all Board Members were present.*

*There were no public comments.*

#### C. PRESENTATIONS AND REPORTS

##### C-1) DIRECTORS' ANNOUNCEMENTS OF DISTRICT AND COMMUNITY INTEREST AND REPORTS ON ATTENDANCE AT PUBLIC MEETINGS, TRAINING PROGRAMS, CONFERENCES AND SEMINARS.

Receive Announcements and Reports from Directors

##### Director Armstrong

- *December 4, attended WRAC meeting.*

##### Director Eby

- *December 2, attended Board Officers' meeting.*
- *December 3, attended BLMA Association meeting.*
- *December 4, attended WRAC meeting.*

##### C-2) RECEIVE PUBLIC COMMENT ON PRESENTATIONS AND REPORTS PRESENTED UNDER ITEM C AND BY MOTION RECEIVE AND FILE PRESENTATIONS AND REPORTS

*There were no public comments.*

*Upon the motion of Director Gaddis and seconded, the Board unanimously approved receiving and filing presentations and reports.*

*Vote 5-0.*

YES VOTES	NO VOTES	ABSENT
<i>Directors Gaddis, Blair, Woodson, Armstrong and Eby</i>	<i>None</i>	<i>None</i>

SUBJECT TO BOARD APPROVAL

D. CONSENT AGENDA

- D-1) WARRANTS [RECOMMEND APPROVAL]
- D-2) APPROVE NOVEMBER 27, 2019, REGULAR BOARD MEETING MINUTES [RECOMMEND APPROVE MINUTES]
- D-3) AUTHORIZE STAFF TO BID SOUTHLAND WASTEWATER TREATMENT FACILITY SCREW PRESS PROJECT [RECOMMEND AUTHORIZE STAFF TO BID PROJECT AND FILE CEQA NOTICE OF EXEMPTION].
- D-4) AUTHORIZE STAFF TO BID EUREKA WELL REPLACEMENT PROJECT [RECOMMEND AUTHORIZE STAFF TO BID PROJECT AND FILE CEQA NOTICE OF EXEMPTION].
- D-5) APPROVE NEWTON GEO-HYDROLOGY 2020 CONSULTING SERVICES CONTRACT SCOPE AND \$90,000 BUDGET [RECOMMEND APPROVE SCOPE AND BUDGET FOR NEWTON GEO-HYDROLOGY CONSULTING SERVICES]

*Mario Iglesias, General Manager, answered questions from the Board*

*Director Gaddis requested Item D-2 be pulled for separate consideration as he was not present at the last meeting.*

*There were no public comments.*

*Upon the motion of Director Armstrong and seconded, the Board unanimously approved Consent Agenda Items D-1, D-3, D-4 and D-5.*

*Vote 5-0.*

YES VOTES	NO VOTES	ABSTAIN
<i>Directors Armstrong, Blair, Woodson, Gaddis and Eby</i>	<i>None</i>	<i>None</i>

*Upon the motion of Director Armstrong and seconded, the Board unanimously approved Consent Agenda Item D-2.*

*Vote 4-0.*

YES VOTES	NO VOTES	ABSTAIN
<i>Directors Armstrong, Blair, Woodson, and Eby</i>	<i>None</i>	<i>Gaddis</i>

E. ADMINISTRATIVE ITEMS

- E-1) ELECT 2020 BOARD PRESIDENT AND VICE PRESIDENT [RECOMMEND DIRECTORS ELECT BOARD OFFICERS FOR 2020 CALENDAR YEAR]

*President Eby nominated Director Gaddis for 2020 Board President. There were no other nominations for President.*

*There were no public comments.*

*By acclamation, President Eby declared Director Gaddis the 2020 Board President.*

SUBJECT TO BOARD APPROVAL

**Nipomo Community Services District  
DRAFT REGULAR MEETING  
MINUTES**

*Director Gaddis nominated President Eby for 2020 Board Vice President. President Eby nominated Director Armstrong for 2020 Board Vice President. President Eby declined the nomination.*

*There were no public comments.*

*By acclamation, President Eby declared Director Armstrong the 2020 Board Vice President.*

- E-2) AWARD CONSTRUCTION CONTRACT FOR SUPPLEMENTAL WATER PROJECT NIPOMO AREA PIPELINE IMPROVEMENTS TO R. BAKER INC. [RECOMMEND, BY MOTION AND ROLL CALL VOTE, ADOPT RESOLUTION AWARDDING CONTRACT TO R. BAKER, INC. IN THE AMOUNT OF \$2,667,674, AUTHORIZE STAFF TO EXECUTE CONTRACT, AUTHORIZE CHANGE ORDER #1 IN THE AMOUNT OF \$234,433, AND AUTHORIZE ADDITIONAL CHANGE ORDER CONSTRUCTION CONTINGENCY IN AN AMOUNT UP TO \$170,000]

*Peter Sevcik, Director of Engineering and Operations, presented the item and answered questions from the Board.*

*There were no public comments.*

*Upon the motion of Director Gaddis and seconded, the Board unanimously approved the Resolution.*

*Vote 5-0.*

YES VOTES	NO VOTES	ABSENT
<i>Directors Gaddis, Armstrong, Woodson, Blair and Eby</i>	<i>None</i>	<i>None</i>

**RESOLUTION 2019-1534**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE NIPOMO COMMUNITY SERVICES DISTRICT AWARDDING THE BID FOR THE CONSTRUCTION OF SUPPLEMENTAL WATER PROJECT NIPOMO AREA PIPELINE IMPROVEMENTS TO R. BAKER, INC. IN THE AMOUNT OF \$2,667,674, AUTHORIZING CHANGE ORDER #1 IN THE AMOUNT OF \$234,433, AND AUTHORIZING CONSTRUCTION CONTINGENCY OF \$170,000**

- E-3) APPROVE TASK ORDER WITH MNS ENGINEERS INC. FOR CONSTRUCTION MANAGEMENT SERVICES FOR SUPPLEMENTAL WATER PROJECT NIPOMO AREA PIPELINE IMPROVEMENTS [RECOMMEND BY MOTION AND ROLL CALL VOTE APPROVE TASK ORDER WITH MNS ENGINEERS, INC. IN THE AMOUNT OF \$523,678 AND AUTHORIZE STAFF TO EXECUTE TASK ORDER]

*Peter Sevcik, Director of Engineering and Operations, presented the item and answered questions from the Board.*

*There were no public comments.*

*Upon the motion of Director Armstrong and seconded, the Board unanimously approved the Task Order.*

*Vote 5-0.*

SUBJECT TO BOARD APPROVAL



**Nipomo Community Services District  
DRAFT REGULAR MEETING  
MINUTES**

<b>YES VOTES</b>	<b>NO VOTES</b>	<b>ABSENT</b>
<i>Directors Armstrong, Blair, Woodson, Gaddis and Eby</i>	<i>None</i>	<i>None</i>

- E-4) APPROVE TASK ORDER WITH AECOM FOR ENGINEERING SERVICES DURING CONSTRUCTION FOR SUPPLEMENTAL WATER PROJECT NIPOMO AREA PIPELINE IMPROVEMENTS [RECOMMEND BY MOTION AND ROLL CALL VOTE APPROVE TASK ORDER WITH AECOM IN THE AMOUNT OF \$98,612 AND AUTHORIZE STAFF TO EXECUTE TASK ORDER]

*Peter Sevcik, Director of Engineering and Operations, presented the item and answered questions from the Board.*

*There were no public comments.*

*Upon the motion of Director Armstrong and seconded, the Board unanimously approved the Task Order.  
Vote 5-0.*

<b>YES VOTES</b>	<b>NO VOTES</b>	<b>ABSENT</b>
<i>Directors Armstrong, Gaddis, Woodson, Blair and Eby</i>	<i>None</i>	<i>None</i>

- E-5) AWARD CONSTRUCTION CONTRACT FOR SOUTHLAND WASTEWATER TREATMENT FACILITY STORAGE BUILDING PROJECT TO PWS CONSTRUCTION INC. [RECOMMEND, BY MOTION AND ROLL CALL VOTE, ADOPT RESOLUTION AWARDDING CONTRACT TO PWS CONSTRUCTION INC. IN THE AMOUNT OF \$175,000, AUTHORIZE STAFF TO EXECUTE CONTRACT, AUTHORIZE CHANGE ORDER CONSTRUCTION CONTINGENCY IN THE AMOUNT OF UP TO \$15,000, AND APPROVE BUDGET ADJUSTMENT]

*Peter Sevcik, Director of Engineering and Operations, presented the item and answered questions from the Board.*

*There were no public comments.*

*Upon the motion of Director Blair and seconded, the Board unanimously approved the Resolution.  
Vote 5-0.*

<b>YES VOTES</b>	<b>NO VOTES</b>	<b>ABSENT</b>
<i>Directors Blair, Armstrong, Woodson, Gaddis and Eby</i>	<i>None</i>	<i>None</i>

**RESOLUTION NO. 2019-1535**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE NIPOMO COMMUNITY SERVICES DISTRICT AWARDDING THE BID FOR THE CONSTRUCTION OF SOUTHLAND WWTF STORAGE BUILDING PROJECT TO PWS CONSTRUCTION INC. IN THE AMOUNT OF \$175,000, AUTHORIZING CONSTRUCTION CONTINGENCY OF \$15,000, AND AMENDING FY 2019/2020 BUDGET**

SUBJECT TO BOARD APPROVAL

Nipomo Community Services District  
DRAFT REGULAR MEETING  
MINUTES

- E-6) APPROVE TASK ORDER WITH CANNON CORPORATION FOR CONSTRUCTION MANAGEMENT SERVICES FOR SOUTHLAND WASTEWATER TREATMENT FACILITY STORAGE BUILDING PROJECT [RECOMMEND BY MOTION AND ROLL CALL VOTE APPROVE TASK ORDER WITH CANNON CORPORATION IN THE AMOUNT OF \$39,690 AND AUTHORIZE STAFF TO EXECUTE TASK ORDER].

*Peter Sevcik, Director of Engineering and Operations, presented the item and answered questions from the Board.*

*There were no public comments.*

*Upon the motion of Director Armstrong and seconded, the Board unanimously approved the Task Order.*

*Vote 5-0.*

YES VOTES	NO VOTES	ABSENT
<i>Directors Armstrong, Gaddis, Woodson, Blair and Eby</i>	<i>None</i>	<i>None</i>

- E-7) ADOPT ORDINANCE AMENDING CHAPTER 3.03 OF THE DISTRICT CODE AND ADOPT RESOLUTION APPROVING DISTRICT'S DISCONTINUANCE OF RESIDENTIAL WATER SERVICE POLICY [RECOMMEND ADOPT ORDINANCE AMENDING CHAPTER 3.03 OF THE DISTRICT CODE AND ADOPT RESOLUTION APPROVING DISTRICT'S DISCONTINUANCE OF RESIDENTIAL WATER SERVICE POLICY]

*Mario Iglesias, General Manager, answered questions from the Board.*

*There were no public comments.*

*Upon the motion of Director Armstrong and seconded, the Board unanimously moved to adopt an Ordinance of the Board of Directors of the Nipomo Community Services District amending Nipomo Community Services District Code Chapter 3.03, waive further reading of the ordinance, order publication of a ¼ page display ad regarding the ordinance in accordance with Government Code section 25124(b)(2) and adopt the Resolution approving the Discontinuance of Residential Water Service Policy.*

*Vote 5-0.*

YES VOTES	NO VOTES	ABSENT
<i>Directors Armstrong, Woodson, Blair, Gaddis and Eby</i>	<i>None</i>	<i>None</i>

**ORDINANCE 2019-130**

**AN ORDINANCE OF BOARD OF THE DIRECTORS OF THE NIPOMO COMMUNITY SERVICES DISTRICT AMENDING CHAPTER 3.03 OF THE NIPOMO COMMUNITY SERVICES DISTRICT CODE**

**RESOLUTION 2019-1536**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE NIPOMO COMMUNITY SERVICES DISTRICT ADOPTING A DISCONTINUATION OF RESIDENTIAL WATER SERVICE POLICY IN ACCORDANCE WITH SB 998**

SUBJECT TO BOARD APPROVAL

F. GENERAL MANAGER'S REPORT

*Mario Iglesias, General Manager, presented the item and answered questions from the Board.*

*There were no public comments.*

G. COMMITTEE REPORTS

*None*

H. DIRECTORS' REQUESTS TO STAFF AND SUPPLEMENTAL REPORTS

*President Eby requested the annexation policy review be placed on a future agenda.*

*Director Blair requested the Board consider landscaping the Southland WWTF with a row of trees to providing screening.*

I. CLOSED SESSION ANNOUNCEMENTS

1. CONFERENCE WITH DISTRICT LEGAL COUNSEL RE: PENDING LITIGATION PURSUANT TO GC §54956.9
  - a. SMVWCD V. NCSO (SANTA CLARA COUNTY CASE NO. CV 770214, SIXTH APPELLATE COURT CASE NO. H032750, AND ALL CONSOLIDATED CASES
2. DISCUSSION AND POSSIBLE ACTION REGARDING PUBLIC EMPLOYEE APPOINTMENT PURSUANT TO GOVERNMENT CODE SECTION 54957(B)  
POSITION: DISTRICT COUNSEL

J. PUBLIC COMMENT ON CLOSED SESSION ITEMS

*Pam Wilson, NCSO resident, requested a summary of Item 2.*

K. ADJOURN TO CLOSED SESSION

*President Eby adjourned to Closed Session at 10:20 a.m. and called for a ten minute break.*

L. OPEN SESSION

ANNOUNCEMENT OF REPORTABLE ACTIONS, IF ANY, TAKEN IN CLOSED SESSION

*There were no public comments*

*Craig Steele, District Legal Counsel, announced the Board discussed Item 1 and 2 in Closed Session and took no reportable action.*

ADJOURN MEETING

*President Eby adjourned the meeting at 11:05 a.m.*

MEETING SUMMARY	HOURS & MINUTES
Regular Meeting	1 hour 20 minutes
Closed Session	0 hour 45 minutes
TOTAL HOURS	2 hours 05 minutes

SUBJECT TO BOARD APPROVAL

December 11, 2019

**Nipomo Community Services District  
DRAFT REGULAR MEETING  
MINUTES**

Page 7 of 7

Respectfully submitted,

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Mario Iglesias, General Manager and Secretary to the Board

Date

SUBJECT TO BOARD APPROVAL

TO: BOARD OF DIRECTORS  
FROM: MARIO IGLESIAS *LSB*  
GENERAL MANAGER  
DATE: JANUARY 3, 2020



**APPROVE FIRST AMENDMENT TO AGREEMENT FOR PROFESSIONAL LEGAL SERVICES - GENERAL COUNSEL**

**ITEM**

Approve First Amendment to Agreement for Professional Legal Services - General Counsel [RECOMMEND APPROVAL OF FIRST AMENDMENT TO AGREEMENT FOR PROFESSIONAL LEGAL SERVICES]

**BACKGROUND**

Richards, Watson & Gershon provides professional legal services to the District on a contract basis. In order to facilitate a planned transition in the General Counsel position as Whitney McDonald makes a career change out of the practice of law, RWG has proposed that Craig Steele be designated as General Counsel to the District. Craig is one of RWG's senior shareholders, and a public agency lawyer with over 27 years of experience. Although Craig is currently housed in the firm's Los Angeles office, he will be moving to the firm's Central Coast office. James L. Markman will continue to serve as Assistant General Counsel and the other RWG lawyers on the District's attorney team will not change.

There is no other change proposed to the terms or rates in the Agreement.

It is recommended that your Board approve the First Amendment to the Agreement for Professional Legal Services - General Counsel.

**FISCAL IMPACT**

None.

**STRATEGIC PLAN**

Goal 3. PERSONNEL AND ORGANIZATION. Maintain a qualified, long-term and productive workforce to assure an effective organization

3.B. ONGOING ACTIVITIES

B.1. Ensure the District is adequately staffed with high quality, long-term employees and supported by appropriate contractors and partnerships.

**RECOMMENDATION**

It is recommended that your Board approve the attached First Amendment to the Agreement for Professional Legal Services - General Counsel (Attachment A).

**ATTACHMENTS**

- A. Proposed First Amendment to Agreement for Professional Legal Services - General Counsel

JANUARY 8, 2020

ITEM D-3

ATTACHMENT A

**FIRST AMENDMENT TO AGREEMENT FOR  
PROFESSIONAL LEGAL SERVICES  
GENERAL COUNSEL**

This First Amendment to that certain agreement for professional legal services dated March of 2017 (“Agreement”) is made and entered into to be effective as of January 1, 2020, by and between RICHARDS, WATSON & GERSHON, A Professional Corporation, (“RWG,”) and the NIPOMO COMMUNITY SERVICES DISTRICT, a municipal corporation of the State of California (“NCSD”).

WHEREAS, RWG currently provides general counsel legal services to NCSD;

WHEREAS, NCSD desires to continue to retain RWG to perform its current legal services; and

WHEREAS, the parties intend to amend the Agreement to designate a new General Counsel to the District.

NOW, THEREFORE, in consideration of the mutual terms and conditions hereinafter set forth, the Agreement is hereby amended as follows:

**SECTION 1.** Section 1 of the Agreement is hereby amended to read as follows:

**“1. Appointment of General Counsel.”**

NCSD hereby appoints CRAIG STEELE to serve as General Counsel to NCSD. Both the General Counsel and all other attorneys providing services hereunder shall, at all times hereunder and at their sole cost and expense, be fully qualified and licensed to practice law in the State of California and before all appropriate State and Federal courts and other bodies and tribunals.”

**SECTION 2.** Section 4 of the Agreement is hereby amended to read as follows:

**“4. Coordination and Organization.”**

Craig Steele shall be General Counsel to NCSD and James L. Markman shall serve as Assistant General Counsel. Mr. Steele or Mr. Markman shall designate such other attorneys under their supervision as are reasonably necessary to serve NCSD. The General Counsel and the Assistant General Counsel will process, coordinate and direct as necessary all legal services hereunder in order to maximize the timeliness and usefulness of the delivery of such services. The General Counsel and Assistant General Counsel shall be available, at all reasonable times, to NCSD’s Board of Directors Members, NCSD’s General Manager and persons designated by the General Manager, in relationship to legal services to be furnished by RWG hereunder.”

**SECTION 3.** Except as specifically amended herein, all other provisions of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have caused this Amendment to be duly executed on the respective dates set forth opposite each of their signatures.

Dated: \_\_\_\_\_

NIPOMO COMMUNITY SERVICES DISTRICT,  
a Municipal Corporation of the State of California

By: \_\_\_\_\_

DAN ALLEN GADDIS  
President, Board of Directors

Dated: \_\_\_\_\_

RICHARDS, WATSON & GERSHON,  
A Professional Corporation

By: \_\_\_\_\_

CRAIG A. STEELE  
President

ATTEST:

\_\_\_\_\_  
MARIO IGLESIAS  
Secretary to the Board



TO: BOARD OF DIRECTORS

REVIEWED: MARIO IGLESIAS *MB*  
GENERAL MANAGER

FROM: LISA BOGNUDA  
FINANCE DIRECTOR

DATE: JANUARY 3, 2020



## ANNUAL REVIEW OF CASH RESERVE POLICY

### ITEM

Conduct annual review of District cash reserve policy. [RECOMMEND REVIEW AND REAFFIRM CASH RESERVE POLICY]

### BACKGROUND

In the District's 2018 Strategic Plan, the Board approved Goal 4 which states:

***Maintain conservative, long-term financial management to minimize rate impacts on customers while meeting program financial needs.***

***B.1. Evaluate, plan for and maintain finances that are adequate for all needs, stable and reliable over the long-term.***

***B.6 Maintain sound investment policy and investments.***

Cash Reserve Policy – The adequacy of the targeted cash reserves year-end balances and/or annual contributions to each fund will be reviewed annually during the budgeting process or when a major change in conditions threatens the reserve levels established by this policy. The Board amended the Cash Reserve Policy on October 24, 2018.

No changes are recommended to the Cash Reserve Policy.

### STRATEGIC PLAN

Goal 4. FINANCE. Maintain conservative, long-term financial management to minimize rate impacts on customers while meeting program financial needs.

### RECOMMENDATION

Staff recommends your Board review and reaffirm the Cash Reserve policy.

### ATTACHMENTS

A. Resolution 2018-1489, including Exhibit A, Cash Reserve

JANUARY 8, 2020

ITEM D-4

ATTACHMENT A

**NIPOMO COMMUNITY SERVICES DISTRICT  
RESOLUTION NO. 2018-1489**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE NIPOMO  
COMMUNITY SERVICES DISTRICT AMENDING THE CASH RESERVE  
POLICY FOR THE DISTRICT**

**WHEREAS**, the Board of Directors of the Nipomo Community Services District ("District") intends that the District will at all times have sufficient capital available to meet its operating, replacement, capital projects and debt service payments; and

**WHEREAS**, the District desires to establish sound financial policies to promote favorable bond ratings in capital markets so that bonds may be used for future financing of District projects; and

**WHEREAS**, the District desires to reserve capital for unanticipated and unforeseeable expenses; and

**WHEREAS**, the District desires to establish a buffer should revenue estimates in any year not meet projections; and

**WHEREAS**, the Cash Reserve Policy has been amended and is hereby presented at this meeting and it is appropriate at this time for the Board of Directors to consider approval of the adoption of the amended Policy.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Nipomo Community Services District:

**SECTION 1.** The above recitals are true and correct.

**SECTION 2.** The Cash Reserve Policy, as amended, in the form presented at this meeting attached hereto Exhibit "A" are hereby approved and adopted.

**SECTION 3.** The officers of the District are hereby directed to do and cause to be done any and all acts and things necessary or proper in order to effectuate the purposes of this resolution.

**SECTION 4.** This resolution shall take effect immediately.

Upon a motion by Director Armstrong, seconded by Director Blair, on the following roll call vote, to wit:

**AYES:** Director Armstrong, Blair, Woodson, Gaddis and Eby  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** None

**NIPOMO COMMUNITY SERVICES DISTRICT  
RESOLUTION NO. 2018-1489**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE NIPOMO  
COMMUNITY SERVICES DISTRICT AMENDING THE CASH RESERVE  
POLICY FOR THE DISTRICT**

The foregoing resolution is hereby adopted this 24<sup>d</sup> day of October 2018

  
\_\_\_\_\_  
**ED EBY**  
President of the Board

ATTEST:

APPROVED AS TO FORM AND  
LEGAL EFFECT:

  
\_\_\_\_\_  
**MARIO IGLESIAS**  
General Manager and Secretary to the Board

  
\_\_\_\_\_  
**WHITNEY G. McDONALD**  
District Legal Counsel

NIPOMO COMMUNITY SERVICES DISTRICT  
CASH RESERVE POLICY  
EXHIBIT "A"

**PURPOSE**

A key element of prudent financial planning is to ensure that sufficient funding is available for current operating, capital and debt service needs. Additionally, fiscal responsibility requires anticipating the likelihood of, and preparing for, unforeseen events. Nipomo Community Services District (District) will strive at all times to have sufficient funding available to meet its operating, capital and debt service obligations as well as to protect its creditworthiness. The District is committed to maintaining a financial structure that provides adequate and predictable revenues at the lowest possible cost to meet forecasted needs and operational objectives.

It should be noted that the District has a Debt Management Policy that establishes parameters for evaluating, issuing and managing the District's debt. The District's Debt Management Policy should be considered prior to committing to any new financial obligations.

The adequacy of the targeted cash reserve year-end balance ranges and/or annual contributions to each fund will be reviewed annually during the budgeting process or when a major change in conditions threatens the reserve levels established within this policy.

**OPERATING FUNDS**

**WATER FUND (FUND #125)**

**Purpose:** To ensure sufficient cash resources are available to fund daily administration, operations and maintenance of providing water services. (Funded from rates and charges)

**Target Criteria:** To meet the District's cash flow needs and unbudgeted expenses, the Water Fund cash reserves, including the Water Rate Stabilization Fund #128, should be equal to or greater than twelve months (360 days) of annual budgeted operating expenses (not including Funded Replacement).

After adoption of the budget and within 120 days after the end of the fiscal year, the Board of Directors shall review the cash reserves, and if there is excess above the reserve requirement based on the cash reserve balance as of the fiscal year just completed, the Directors may approve a transfer of the excess balance from Water Fund #125 to the Funded Replacement Water Fund #805.

**TOWN SEWER FUND (FUND #130)**

**Purpose:** To ensure sufficient cash resources are available to fund daily administration, operations and maintenance of providing waste water services. (Funded from rates and charges)

**Target Criteria:** To meet the District's cash flow needs and unbudgeted expenses, the Town Sewer Fund cash reserves, including the Town Sewer Rate Stabilization Fund #135, should be equal to or greater than six months (180 days) of annual budgeted operating expenses (not including Funded Replacement).

NIPOMO COMMUNITY SERVICES DISTRICT  
CASH RESERVE POLICY  
EXHIBIT "A"

After adoption of the budget and within 120 days after the end of the fiscal year, the Board of Directors shall review the cash reserves, and if there is excess above the reserve requirement based on the cash reserve balance as of the fiscal year just completed, the Directors may Approve a transfer of the excess balance from the Town Sewer Fund #130 to the Funded Replacement Town Sewer Fund #810.

**BLACKLAKE SEWER FUND (FUND #150)**

**Purpose:** To ensure sufficient cash resources are available to fund daily administration, operations and maintenance of providing waste water services. (Funded from rates and charges)

**Target Criteria:** To meet the District's cash flow needs and unbudgeted expenses, the Blacklake Sewer Fund cash reserves, including the Blacklake Sewer Rate Stabilization Fund #155, should be equal to or greater than six months (180 days) of annual budgeted operating expenses (not including Funded Replacement).

After adoption of the budget and within 120 days after the end of the fiscal year, the Board of Directors shall review the cash reserves, and if there is excess above the reserve requirement based on the cash reserve balance as of the fiscal year just completed, the Directors may approve a transfer of the excess balance from the Blacklake Sewer fund #150 to the Funded Replacement Blacklake Sewer Fund #830.

**WATER RATE STABILIZATION FUND (FUND #128)**

**Purpose:** To serve as a buffer to water rates during any period where there are unexpected increases in operating costs or decreases in revenues. In addition, in a severe drought or extremely wet conditions, it is reasonable to expect that water sales could fluctuate significantly. As such, this fund will absorb these types of fluctuations in operations and help stabilize rates and enable smooth or level increases to rates despite uneven increases in underlying costs or variations in annual revenues received. This fund should not be used to artificially suppress rates (i.e. to sustain rates at levels below the costs of service). (Funded by rates and charges)

**Target Criteria:** Minimum reserve requirement of \$400,000.

**TOWN SEWER RATE STABILIZATION FUND (FUND #135)**

**Purpose:** To serve as a buffer to sewer rates during any period where there are unexpected increases in operating costs or decreases in revenues. This fund should be used to enable smooth or level increases to rates despite uneven increases in underlying costs or variations in annual revenues received. This fund should not be used to artificially suppress rates (i.e. to sustain rates at levels below the costs of service). (Funded by rates and charges)

**Target Criteria:** Minimum reserve requirement of \$300,000 set by Bond Indenture Agreement for the Revenue of Certificates of Participation Series 2012.

NIPOMO COMMUNITY SERVICES DISTRICT  
CASH RESERVE POLICY  
EXHIBIT"A"

**BLACKLAKE SEWER RATE STABILIZATION FUND (FUND #155)**

Purpose: To serve as a buffer to sewer rates during any period where there are unexpected increases in operating costs or decreases in revenues. This fund should be used to enable smooth or level increases to rates despite uneven increases in underlying costs or variations in annual revenues received. This fund should not be used to artificially suppress rates (i.e. to sustain rates at levels below the costs of service). (Funded by rates and charges)

Target Criteria: Minimum reserve requirement of \$50,000.

**BLACKLAKE STREET LIGHTING (FUND #200)**

Purpose: To ensure sufficient cash resources are available to fund administration, operations and maintenance of providing street lighting services for Blacklake Village. (Funded by annual assessment to property owners in Blacklake Village)

Target Criteria: Minimum reserve requirement of \$30,000.

**LANDSCAPE MAINTENANCE DISTRICT (FUND #250)**

Purpose: To ensure sufficient cash resources are available to fund administration, operations and maintenance of providing landscape maintenance to the property owners of Tract 2409. (Funded by annual assessment to property owners in Tract 2409 aka Vista Verde Estates)

Target Criteria: Minimum reserve requirement of \$20,000.

**SOLID WASTE (FUND #300)**

Purpose: To ensure sufficient cash resources are available to fund solid waste programs, rate stabilization and to cover operating costs in the event that the District may find itself operating solid waste collection, disposal and recycling functions should its business partner now franchised to do these functions be unable to continue to provide these services due to an unforeseen event. This reserve provides assurance that solid waste services remain uninterrupted during an extended disruption to service provider. (Funded by Franchise Fees)

Target Criteria: Minimum reserve requirement of \$150,000.

**DRAINAGE (FUND #400)**

Purpose: To ensure sufficient cash resources are available to operate and maintain the Nipomo Drainage Maintenance District 76-02 (storm water conveyance system and basin serving Folkert Oaks Mobile Home Park and adjacent properties on Juniper Street). (Funded by a 1% ad valorem property tax rate)

Target Criteria: Minimum reserve requirement of \$50,000.

NIPOMO COMMUNITY SERVICES DISTRICT  
CASH RESERVE POLICY  
EXHIBIT "A"

**FUNDED REPLACEMENT- WATER (FUND #805)**

Purpose: The reserves can be used for both short-term and long-term purposes. The objective of the Funded Replacement Fund is to provide monies for the current and future replacement of existing capital assets as they reach the end of their useful lives. The District recognizes that the Funded Replacement fund may only be sufficient to pay a portion of the full cost of future capital asset replacements and other sources of replacement funding may be needed, such as a bond issuance. This fund will also help normalize the impact of the capital asset replacements on future water rates. (Funded by water rates and charges and interest earnings)

Target Criteria: No minimum target is maintained

**FUNDED REPLACEMENT- TOWN SEWER (FUND #810)**

Purpose: The reserves can be used for both short-term and long-term purposes. The objective of the Funded Replacement Fund is to provide monies for the current and future replacement of existing capital assets as they reach the end of their useful lives. The District recognizes that the Funded Replacement fund may only be sufficient to pay a portion of the full cost of future capital asset replacements and other sources of replacement funding may be needed, such as a bond issuance. This fund will also help normalize the impact of the capital asset replacements on future town sewer rates. (Funded by Town sewer rates and charges and interest earnings)

Target Criteria: No minimum target is maintained

**FUNDED REPLACEMENT- BLACKLAKE SEWER (FUND #830)**

Purpose: The reserves can be used for both short-term and long-term purposes. The objective of the Funded Replacement Fund is to provide monies for the current and future replacement of existing capital assets as they reach the end of their useful lives. The District recognizes that the Funded Replacement fund may only be sufficient to pay a portion of the full cost of future capital asset replacements and other sources of replacement funding may be needed, such as a bond issuance. This fund will also help normalize the impact of the capital asset replacements on future Blacklake sewer rates. (Funded by Blacklake sewer rates and charges and interest earnings)

Target Criteria: No minimum target is maintained

**NON-OPERATING FUNDS**

**SUPPLEMENTAL WATER FUND (#500)**

Purpose: The revenue generated from the Supplemental Water Capacity Charge accumulates in this fund and its use is restricted to projects, programs and expenditures that reduce the District's reliance on groundwater as its sole water supply. (Funded by development capacity charges and interest earnings)

Target Criteria: No minimum target is maintained.



**PROPERTY TAX (FUND #600)**

Purpose: District's share of the 1% ad valorem tax on real property collected by the County of San Luis Obispo and distributed to the District pursuant to Article XIII A of the California Constitution. (Funded by property taxes and interest earnings)

Target Criteria: No minimum target is maintained, however, the annual property tax revenue stream is pledged to pay the annual debt service for the 2013 Certificates of Participation and the 2013 Refunding Revenue Bonds.

**WATER CAPACITY CHARGES (FUND #700)**

Purpose: The revenue generated from the Water Capacity Charge accumulates in this fund and is used to offset new development related capital improvements as outlined by the District's Capital Improvement Plan. (Funded by development capacity charges and interest)

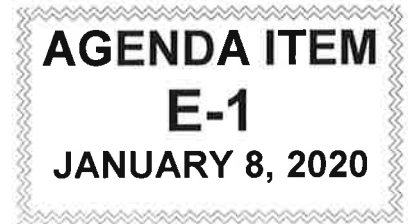
Target Criteria: No minimum target is maintained.

**TOWN SEWER CAPACITY CHARGES (FUND #710)**

Purpose: The revenue generated from the Town Capacity Charge accumulates in this fund and is used to offset new development related capital improvements as outlined by the District's Capital Improvement Plan. (Funded by development capacity charges and interest earnings)

Target Criteria: No minimum target is maintained.

TO: BOARD OF DIRECTORS  
FROM: MARIO E. IGLESIAS *LSB*  
GENERAL MANAGER  
DATE: JANUARY 3, 2020



## **RATIFY 2020 BOARD COMMITTEE ASSIGNMENTS**

### **ITEM**

Ratify 2020 Committee/Delegate assignments [RECOMMEND APPROVE COMMITTEE ASSIGNMENTS]

### **BACKGROUND**

In accordance with Board By-laws section 12.2(a), the Board President is tasked with defining committees, committee members, and delegate assignments. President Gaddis will review his proposed 2020 assignments with your Board. The 2019 Committee Assignments are attached for reference.

### **FISCAL IMPACT**

None

### **RECOMMENDATION**

Staff recommends that the Board by motion and roll call vote to ratify the proposed assignments and direct staff to post Committee assignments in compliance with state law.

### **ATTACHMENTS**

- A. 2019 Committee Assignments

JANUARY 8, 2020

ITEM E-1

ATTACHMENT A

**Nipomo Community Services District  
Board of Directors  
2019 COMMITTEE ASSIGNMENTS**

**Standing Committee Assignments**

	<b><u>Chairperson</u></b>	<b><u>Member</u></b>
Finance and Audit	Armstrong	Gaddis
Administration (Includes personnel/parks/solid waste/conservation)	Blair	Armstrong
Facilities/Water Resources (Includes physical facilities/ resources)	Gaddis	Woodson

**Delegates**

	<b><u>Member</u></b>	<b><u>Alternate</u></b>
South County Advisory Council (SCAC)	Woodson	Not Allowed by SCAC By Laws
Water Resources Advisory Committee (WRAC)	Armstrong	Eby
Regional Water Management Group (RWMG)	Gaddis	General Manager
Chamber of Commerce	Assigned as required	
Olde Towne Nipomo Association	Assigned as required	
Blacklake Village Council/Committees	Eby	Woodson

**NOTES:**

Delegates are appointed by the president of the Board of Directors.

Subject to other requirements of the Brown Act, Committee appointments are not to be interpreted as limiting contacts between individual Board Members or any other person or persons.

Approved by motion and roll call vote of Board on January 9, 2019

\_\_\_\_\_  
Mario Iglesias  
General Manager