

TO: BOARD OF DIRECTORS

FROM: MARIO IGLESIAS
GENERAL MANAGER 

DATE: OCTOBER 21, 2022



PRESENTATIONS AND REPORTS

The following presentations and reports are scheduled:

- C-1 INTEGRATED WASTE MANAGEMENT AUTHORITY UPDATE ON SENATE BILL 1383 REQUIREMENTS FOR COMPLIANCE [RECOMMEND RECEIVE AND FILE]
- C-2) SAN LUIS OBISPO COUNTY WATER RESOURCES PRESENTATION ON DESALINIZATION CONCEPT EXPLORATION AND DEVELOPMENT PLAN ("DESAL PLAN") [RECOMMEND RECEIVE AND FILE]
- C-3) DIRECTORS' ANNOUNCEMENTS OF DISTRICT AND COMMUNITY INTEREST AND REPORTS ON ATTENDANCE AT PUBLIC MEETINGS, TRAINING PROGRAMS, CONFERENCES AND SEMINARS.
Receive Announcements and Reports from Directors
- C-4) RECEIVE PUBLIC COMMENT ON PRESENTATIONS AND REPORTS PRESENTED UNDER ITEM C AND BY MOTION RECEIVE AND FILE PRESENTATIONS AND REPORTS

TO: BOARD OF DIRECTORS

FROM: MARIO IGLESIAS
GENERAL MANAGER



**AGENDA ITEM
C-1
OCTOBER 26, 2022**

DATE: OCTOBER 20, 2022

**INTEGRATED WASTE MANAGEMENT AUTHORITY UPDATE ON
SENATE BILL 1383 REQUIREMENTS FOR COMPLIANCE**

ITEM

Integrated Waste Management Authority ("IWMA") will provide an update on Senate Bill 1383, California's Short-lived Climate Pollution Reduction Strategy. [RECOMMEND RECEIVE AND FILE]

BACKGROUND

Nipomo Community Services District ("NCSD") holds the solid waste franchise for parcels within its water service boundary. As the franchise holder, NCSD is responsible for managing a multitude of aspects associated with overseeing a solid waste program. NCSD is fortunate to have South County Sanitary Services as the contract hauler and IWMA as the compliance authority representing NCSD's interests.

RECOMMENDATION

Staff recommends that your Honorable Board receive the update.

ATTACHMENTS

- A. Presentation: Implementing SB 1383 Requirements

OCTOBER 26, 2022

ITEM C-1

ATTACHMENT A



San Luis Obispo County Integrated Waste Management Authority

PETER CRON
EXECUTIVE DIRECTOR

What is the IWMA?

- ▶ JPA formed in 1994 to implement regional solid waste and hazardous waste programs in response to AB 939.
- ▶ The IWMA is currently comprised of the 7 Cities and 12 Special Districts.
- ▶ Tasked with implementing the solid waste programs identified in the SRRE.

Taking a Regional Approach to Meeting State Mandates

- ▶ AB 939, the “Integrated Waste Management Act”, set landfill diversion goals of:
 - ▶ 25% by 1995
 - ▶ 50% by 2000
- ▶ Implement programs as defined in the SRRE. 44 programs, including:
 - ▶ Household Hazardous Waste
 - ▶ Curbside Recycling
 - ▶ Greenwaste Composting
 - ▶ Construction and Demolition Recycling
 - ▶ School Education
 - ▶ Public Education and Outreach

Key Accomplishments of the IWMA

- Met 25% Diversion Rate In 1995.
- Opened first HHW facility at Cold Canyon Landfill in 1996, now 6 facilities county wide.
- Introduced commingled curbside collection of recycling and greenwaste.
- Reported a 51% diversion rate in 2000.
- Paso Robles rejoined the IWMA in 2003.
- New Base Year Study puts IWMA diversion rate at 61% in 2003.
- Adopted ordinances for retail take-back and product stewardship for sharps and meds.
- HZI and Waste Connections place Anaerobic Digestion Facility to process food waste.
- Developed an award-winning school education program.
- Brought in over \$10,000,000 in grant funds to establish programs in SLO County.

Mission Statement

Our mission is to provide coordinated efforts to comply with state waste and recycling policy on behalf of member agencies through practical, cost-effective programs, education, and technical support.



Today's Challenge: SB 1383

- On January 1st of 2022, new regulations took effect that establish statewide greenhouse gas emissions reduction goals:
 - 75% reduction of organics disposed in landfills from the 2014 level.
 - 20% of edible food currently disposed must be recovered for human consumption.
- SB 1383 is the most aggressive waste reduction law to be adopted in California for the past 30 years.

How is SB 1383 different?

SB 1383 defines Special Districts with Solid Waste Authority as “jurisdictions”.

- ▶ AB 939 did not identify Special Districts with Solid Waste Authority as jurisdictions.
- ▶ This means that Nipomo CSD is responsible for compliance with and enforcement of the requirements of SB 1383.

SB 1383 Requirements

2020

50 PERCENT REDUCTION IN LANDFILLED ORGANIC WASTE
(11.5 Million Tons of Organic Waste Disposal Allowed)

2022

REGULATIONS TAKE EFFECT

2025

75 PERCENT REDUCTION IN LANDFILLED ORGANIC WASTE
(5.7 Million Tons of Organic Waste Disposal Allowed)

2025

**20 PERCENT OF CURRENTLY DISPOSED EDIBLE FOOD MUST
BE RECOVERED FOR HUMAN CONSUMPTION**

SB 1383 Key Implementation Dates



Jurisdiction Responsibilities

**Provide Organics
Collection Services to All
Residents and Businesses**



**Conduct Education and
Outreach to Community**



**Secure Access to
Recycling and Edible
Food Recovery Capacity**



**Establish Edible Food
Recovery Program**



**Procure Recyclable and
Recovered Organic
Products**



**Monitor Compliance
and Conduct
Enforcement**



SB 1383 Key Jurisdiction Dates

2022



Provide Organics Collection Service to All Residents and Businesses



Establish Edible Food Recovery Program



Conduct Education and Outreach



Procurement



Capacity Planning

2024



Starting January 1, 2024 Jurisdictions must take action against non compliant entities

SB 1383 IN ACTION

JURISDICTION REQUIREMENTS



Provide organics collection service to all residents and businesses

Organic Waste Collection Services



Three-Container “source separated” Collection Service

- Organics prohibited from black container
- All organic waste segregated for collection and recycling



Two-Container Collection Service

- One container for collection of segregated organic waste
- One container for collection of mixed waste (subject to 75% organic content recovery standard)



One-Container Collection Service

- One container for collection of mixed waste (subject to 75% organic content recovery standard)

- Minimum contamination monitoring and reduction requirements
- Collection waivers authorized for certain documented circumstances

SB 1383 IN ACTION

EDUCATION REQUIREMENTS



Conduct Education and
Outreach to Community

JURISDICTION REQUIREMENTS

Annually educate all organic waste generators, commercial edible food generators, and self-haulers about relevant requirements

Jurisdictions must provide print
or electronic communication.



Jurisdictions may Supplement
with Direct Communication.



Appropriate educational material must be provided to
linguistically isolated households

SB 1383 IN ACTION

EDIBLE FOOD RECOVERY PROGRAM



Establish Edible Food Recovery Program

JURISDICTION REQUIREMENTS

Identify Existing Food Recovery Capacity

Expand Existing Food Recovery Capacity (if needed)

Monitor Commercial Edible Food Generators for Compliance

Ensure Commercial Edible Food Generators Have Access to Food Recovery Services



SB 1383 IN ACTION

PROCUREMENT REQUIREMENTS



Procure Recycled and Recovered Organic Products

JURISDICTION REQUIREMENTS

COMPOST, MULCH, RENEWABLE NATURAL GAS & ELECTRICITY

- Procurement Target

PAPER PROCUREMENT REQUIREMENTS

- Recycled Content
- Recyclability

PROCUREMENT OPTIONS

- Direct Procurement
- Direct Service Provider



Construction & Landscaping Requirements



Recycling organic waste commingled with C&D debris, to meet CalGreen 65% requirement for C&D recycling in both residential and non-residential projects



Model Water Efficient Landscape Ordinance (MWELO) requirements for compost and mulch application.

SB 1383 IN ACTION

JURISDICTION REQUIREMENTS



Maintain Records and Report to CalRecycle

Recordkeeping Requirements:



Organic Collection Services



Hauler Program



Contamination Minimization



Waivers



Education & Outreach



Edible Food Recovery Program



Recycled Organic Waste Procurement



Recycled Paper Procurement



Commercial Edible Food Generators



Jurisdiction Inspection & Enforcement



STATE ENFORCEMENT



CALRECYCLE OVERSIGHT (BEGINS IN 2022)



Oversee and Monitor for Compliance

- Jurisdictions
- State Agencies and Facilities
- Local Education Agencies



Review Reports, Records and Authorize Waivers

- Annual Reports
- Implementation Record
- Low Population Waivers
- Rural Area Waivers
- Emergency Circumstances Notifications



If Violations

- Issue Notices of Violation
- Approve Corrective Action Plan
- Allows up to 24 months to address barriers outside of a jurisdiction's control
- May be subject to penalties

The IWMA's role in SB 1383 compliance

The IWMA acts as the jurisdiction's representative to CalRecycle for compliance.

The IWMA maintains the compliance records.

The IWMA coordinates outreach and education efforts.

The IWMA works as the liaison between the hauler and the jurisdiction for compliance.

The IWMA develops regional programs to fill any program gaps that may exist.

IWMA's Commitment

▶ The IWMA will make continuous progress towards reducing waste in San Luis Obispo County through:

- ▶ Community Education
- ▶ Stewardship
- ▶ Cost-Effectiveness
- ▶ Transparency
- ▶ Professionalism

Questions?



TO: BOARD OF DIRECTORS

FROM: MARIO IGLESIAS
GENERAL MANAGER



AGENDA ITEM
C-2
OCTOBER 26, 2022

DATE: OCTOBER 20, 2022

**SAN LUIS OBISPO COUNTY WATER RESOURCES
PRESENTATION ON DESALINIZATION CONCEPT EXPLORATION
AND DEVELOPMENT PLAN ("DESAL PLAN")**

ITEM

The County of San Luis Obispo's Water Resources Division's presentation on desalinization concept exploration and development plan [RECOMMEND RECEIVE AND FILE]

BACKGROUND

County staff is under direction from the Board of Supervisors to evaluate the possibility of processing sea water through desalinization as a viable source of supply. Staff is now in the process of gauging county water purveyor interest in partnering with the County in this endeavor.

RECOMMENDATION

Staff recommends that your Honorable Board receive the update.

ATTACHMENTS

- A. Presentation: Developing the Desalination Executable Solution and Logistics Plan

OCTOBER 26, 2022

ITEM C-2

ATTACHMENT A



**Desalination Executable Solution
and Logistics (DESAL) Plan**

October 26, 2022

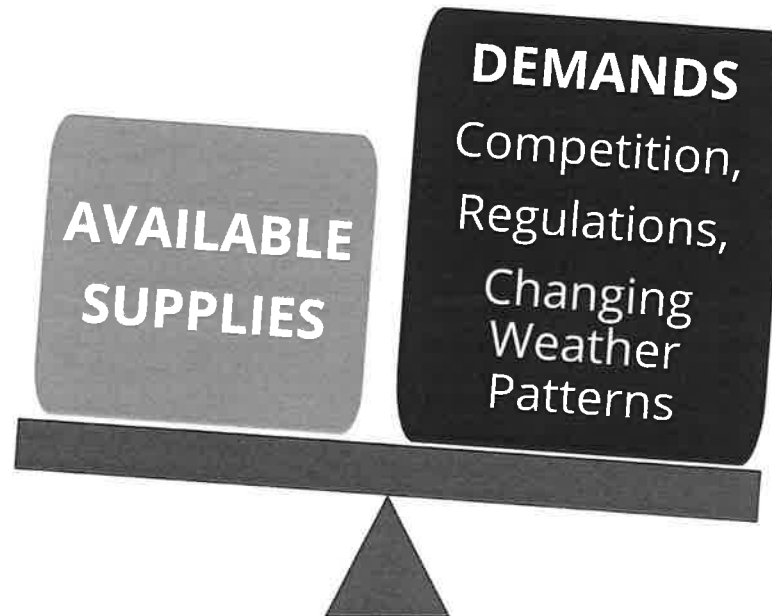
Presentation Outline

- Projected Supply Vulnerability
- DESAL Plan and Approach
- Requested Action



Projected Supply Vulnerability

- Projected Imbalance



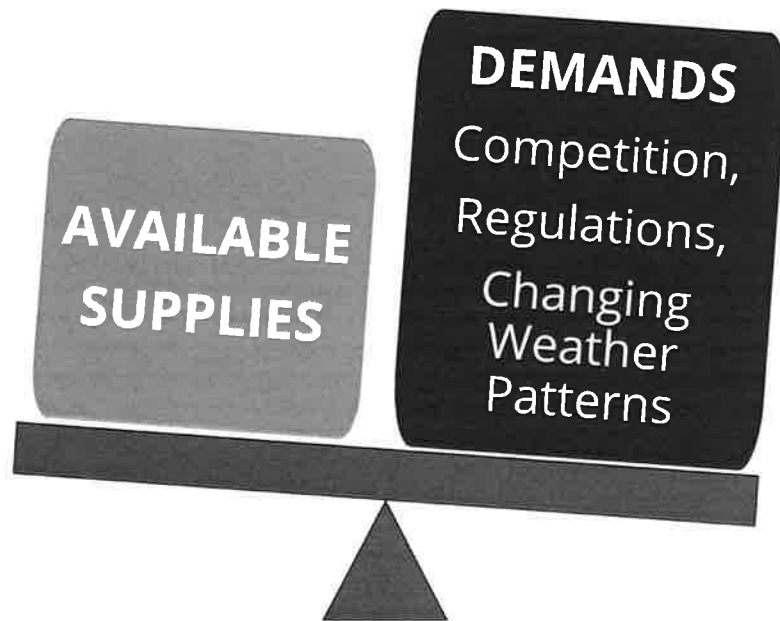
COUNTY
OF SAN LUIS
OBISPO

COUNTY OF SAN LUIS OBISPO

www.slocounty.ca.gov

Projected Supply Vulnerability

Projected Imbalance



Desalination as a Solution



Desalination = process of removing salt from saltwater to create freshwater.

- ✓ Drought-proof
- ✓ Long term
- ✓ Resilient
- ✓ Scalable



COUNTY
OF SAN LUIS
OBISPO

COUNTY OF SAN LUIS OBISPO

www.slocounty.ca.gov

County Board Priority

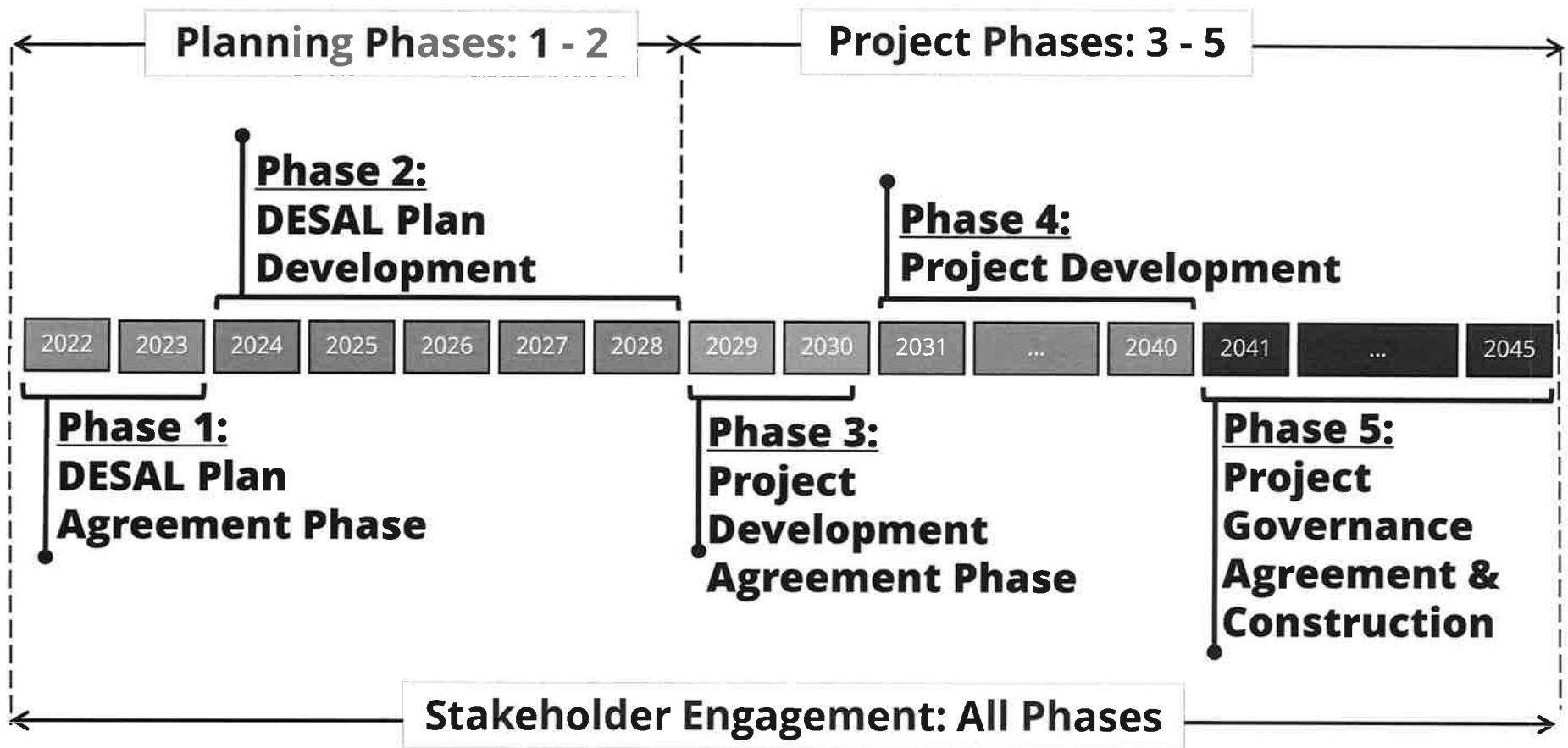
- 11/16/21: Board direction to pursue desalination



COUNTY OF SAN LUIS OBISPO

www.slocounty.ca.gov

DESAL Project Roadmap



*End dates of Phases 2-5 are less certain



COUNTY
OF SAN LUIS
OBISPO

COUNTY OF SAN LUIS OBISPO

www.slocounty.ca.gov

DESAL Plan Purpose & Scope



Identify & vet various desal project concepts

- Document potential future scenarios
- Identify next-generation water supply project
- Consider broad spectrum of mutually beneficial opportunities
- Locations, sizes, partners, phasing



Understand what approvable desal project looks like

- Regulations, Stakeholders, lessons learned from others
- Transparency, optimizing other projects first, clear need



Compare, select a preferred project & path forward



COUNTY
OF SAN LUIS
OBISPO

COUNTY OF SAN LUIS OBISPO

www.slocounty.ca.gov

Many Questions to be Answered

- Where will the project be located?
- How will the project be funded?
- How will environmental/marine life impacts be addressed/minimized?
- How can stakeholders and the public get involved?

To name just a few...



COUNTY OF SAN LUIS OBISPO

www.slocounty.ca.gov

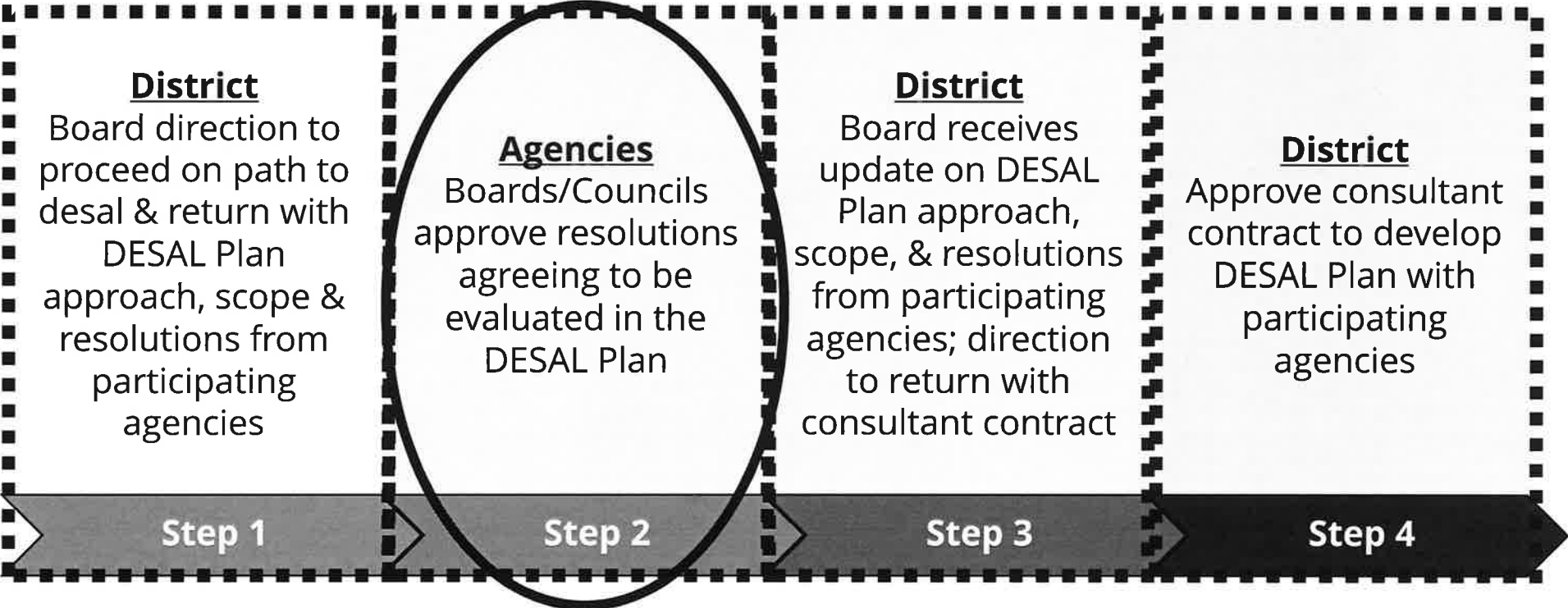
5 Keys to Coastal Commission Approval

Lessons Learned from the Successful Doheny Project

Clear demonstration of:	Doheny key components:
<ul style="list-style-type: none"> • Conservation & recycled water implementation 	<ul style="list-style-type: none"> • Post conservation, efficiency and recycled water
<ul style="list-style-type: none"> • Need 	<ul style="list-style-type: none"> • Address declining reliability of imported water
<ul style="list-style-type: none"> • Effective stakeholder engagement early and often 	<ul style="list-style-type: none"> • Robust community engagement
<ul style="list-style-type: none"> • Consistency with the Ocean Plan Standards 	<ul style="list-style-type: none"> • Subsurface intakes/co-located disposal
<ul style="list-style-type: none"> • Public Agency leadership 	<ul style="list-style-type: none"> • South Coast Water District/net carbon neutral

Chair Brownsey – “model that all applicants will aspire to and the commission will require”

DESAL Plan Next Steps



**4-Step process for
Phase 1: DESAL Plan Agreement Phase**

Requested Action

1. Approve a no-cost Resolution agreeing to have your agency evaluated in the DESAL Plan; and
2. Authorize a non-elected staff position to participate in the process.

See Resolution Provided



Questions?

For more information, please visit:

<https://www.slocounty.ca.gov/DESAL>



COUNTY OF SAN LUIS OBISPO

www.slocounty.ca.gov

TO: BOARD OF DIRECTORS

FROM: MARIO IGLESIAS
GENERAL MANAGER 

DATE: OCTOBER 21, 2022



CONSENT AGENDA

The following items are considered routine and non-controversial by staff and may be approved by one motion if no member of the Board wishes an item removed. If discussion is desired, the item may be removed from the Consent Agenda by a Board member and will be considered separately at the conclusion of the Administrative Items. Individual items on the Consent Agenda are approved by the same vote that approves the Consent Agenda, unless an item is pulled for separate consideration. The recommendations for each item are noted in bracket. Members of the public may comment on the Consent Agenda items.

**Questions or clarification may be made by the Board members
without removal from the Consent Agenda**

- D-1) WARRANTS [RECOMMEND APPROVAL]
- D-2) APPROVE OCTOBER 12, 2022, REGULAR BOARD MEETING MINUTES
[RECOMMEND APPROVE MINUTES]
- D-3) INVESTMENT POLICY – QUARTERLY REPORT [RECOMMEND ACCEPT AND
FILE REPORT]

TO: BOARD OF DIRECTORS

REVIEWED: MARIO IGLESIAS
GENERAL MANAGER



FROM: LISA BOGNUDA
FINANCE DIRECTOR



DATE: OCTOBER 20, 2022

AGENDA ITEM
D-1(A)
OCTOBER 26, 2022

WARRANTS

COMPUTER CHECKS GENERATED – SEE ATTACHED	\$134,534.86
HAND WRITTEN CHECKS	NONE
VOIDED CHECKS	NONE

Nipomo Community Services District

Item D-1 (A) Warrants
By Payment Number

Payment Dates 10/26/2022 - 10/26/2022

Vendor Name	Description (Payable)	Payable Number	Payment Date	Amount
Payment: 8879				
Column, Enotice Inc.	Public Notice- Eureka Well	BOA9D0E7-0007	10/26/2022	396.55
Column, Enotice Inc.	Public Notice - Branch St	BOA9D0E7-0008	10/26/2022	558.25
Payment 8879 Total:				954.80
Payment: 8880				
Advantage Answering Plus, Inc.	Answering service	000026-786-101	10/26/2022	432.93
Payment 8880 Total:				432.93
Payment: 8881				
Amazon Capital Services, Inc.	Belt holsters for cell phones (15)	ILXW-9C1T-VNWX	10/26/2022	208.35
Amazon Capital Services, Inc.	Waterproof cases for cell	1N7T-X4CL-TRRF	10/26/2022	579.00
Amazon Capital Services, Inc.	Office supplies	16P4-VXN4-RRWF	10/26/2022	14.69
Amazon Capital Services, Inc.	Office Supplies	1GGD-9D7G-QXCD	10/26/2022	13.93
Payment 8881 Total:				815.97
Payment: 8882				
Aqua-Metric Sales, Co.	Meters	INV0090909	10/26/2022	4,802.96
Aqua-Metric Sales, Co.	Meters	INV0090910	10/26/2022	1,995.06
Payment 8882 Total:				6,798.02
Payment: 8883				
Bognuda, Lisa	Mileage reimbursement - SLO	OCT 2022-2	10/26/2022	30.63
Payment 8883 Total:				30.63
Payment: 8884				
Brenntag Pacific, Inc.	Sodium hypochlorite	BPI281014	10/26/2022	166.33
Brenntag Pacific, Inc.	Sodium hypochlorite	BPI281015	10/26/2022	1,373.33
Brenntag Pacific, Inc.	Sodium hypochlorite	BPI281013	10/26/2022	1,522.10
Brenntag Pacific, Inc.	Sodium Hypochlorite	BPI1279695	10/26/2022	962.21
Brenntag Pacific, Inc.	Sodium hypochlorite	BPI281016	10/26/2022	1,605.14
Brenntag Pacific, Inc.	Sodium hypochlorite	BPI281012	10/26/2022	704.87
Payment 8884 Total:				6,333.98
Payment: 8885				
Burdine Printing	Postage for Customer info	46649B	10/26/2022	2,234.35
Burdine Printing	Mailing - Contact info update	46649A	10/26/2022	963.00
Payment 8885 Total:				3,197.35
Payment: 8886				
Cannon Corporation	District office generator	81979	10/26/2022	125.00
Payment 8886 Total:				125.00
Payment: 8887				
Carquest Auto Parts	Bulbs and fluid	1333076	10/26/2022	131.33
Payment 8887 Total:				131.33
Payment: 8888				
Engel & Gray, Inc.	Biosolids collection	29X0009	10/26/2022	5,279.81
Payment 8888 Total:				5,279.81
Payment: 8889				
Excel Personnel Services, Inc.	Employment agency	4051895	10/26/2022	527.00
Excel Personnel Services, Inc.	Employment agency	4056204	10/26/2022	421.60
Payment 8889 Total:				948.60
Payment: 8890				
Famcon Pipe and Supply, Inc.	Fire hydrants(3)	S100078429.003	10/26/2022	8,423.42
Famcon Pipe and Supply, Inc.	PVC adaptors/fittings/valves	S100085414.001	10/26/2022	2,609.76
Famcon Pipe and Supply, Inc.	Composit lids (20)	S100089534.001	10/26/2022	2,066.25
Payment 8890 Total:				13,099.43

Item D-1 (A) Warrants

Payment Dates: 10/26/2022 - 10/26/2022

Vendor Name	Description (Payable)	Payable Number	Payment Date	(None)	Amount
Payment: 8891					
Farm Supply Company	Weed abatement	87634	10/26/2022		306.15
Payment 8891 Total:					306.15
Payment: 8892					
FGL Environmental	Lab tests	283099A	10/26/2022		802.00
FGL Environmental	Lab tests	283091A	10/26/2022		61.00
Payment 8892 Total:					863.00
Payment: 8893					
Great Western Alarm and	Alarm monitoring service	221004376201	10/26/2022		125.00
Payment 8893 Total:					125.00
Payment: 8894					
Hach Company	Lab equipment repair	13252690	10/26/2022		1,816.28
Payment 8894 Total:					1,816.28
Payment: 8895					
Integrated Industrial Supply, Inc.	Ball valves/nipples/paint	87224	10/26/2022		435.24
Integrated Industrial Supply, Inc.	Disposable gloves	87300	10/26/2022		313.20
Integrated Industrial Supply, Inc.	Layflat hose assembly	87194	10/26/2022		3,481.18
Payment 8895 Total:					4,229.62
Payment: 8896					
Iron Mountain	Document Shredding	GXZD773	10/26/2022		36.70
Payment 8896 Total:					36.70
Payment: 8897					
Mission Uniform Service	Uniforms	517949447	10/26/2022		480.24
Mission Uniform Service	Uniforms	517995612	10/26/2022		311.28
Payment 8897 Total:					791.52
Payment: 8898					
MNS Engineers, Inc.	Construction Mgmt-Nipomo	81385	10/26/2022		6,122.75
Payment 8898 Total:					6,122.75
Payment: 8899					
Municipal Maintenance	Water pump leak repair	0174577-IN	10/26/2022		1,407.30
Payment 8899 Total:					1,407.30
Payment: 8900					
NexTraq	GPS subscription	AT1480118	10/26/2022		507.15
Payment 8900 Total:					507.15
Payment: 8901					
Nipomo Area Recreation	August 2022 -Billing of Clean	August 2022	10/26/2022		474.00
Nipomo Area Recreation	September 2022 -Billing of Clean	September 2022	10/26/2022		474.00
Payment 8901 Total:					948.00
Payment: 8902					
Nunley & Associates, Inc.	2020 Water loss audit	101328	10/26/2022		4,032.45
Nunley & Associates, Inc.	PCIA-Lucky Lane	101348	10/26/2022		398.87
Nunley & Associates, Inc.	Frontage Rd Trunk Sewer	101351	10/26/2022		11,906.10
Nunley & Associates, Inc.	Annual water supply & demand	101327	10/26/2022		7,127.60
Nunley & Associates, Inc.	Southland WWTF Influent LS	101349	10/26/2022		5,805.34
Payment 8902 Total:					29,270.36
Payment: 8903					
Nu-Tech Pest Management	Rodent control	016872	10/26/2022		75.00
Nu-Tech Pest Management	Rodent control	0168668	10/26/2022		265.00
Payment 8903 Total:					340.00
Payment: 8904					
Office Depot	Office supplies	266844556001	10/26/2022		98.07
Office Depot	Office supplies	271115798001	10/26/2022		104.09
Office Depot	Office supplies	268818198001	10/26/2022		28.95
Office Depot	Office supplies	271392508001	10/26/2022		37.70
Office Depot	Ink refill	271116568001	10/26/2022		6.87
Payment 8904 Total:					275.68

Item D-1 (A) Warrants

Payment Dates: 10/26/2022 - 10/26/2022

Vendor Name	Description (Payable)	Payable Number	Payment Date	(None)	Amount
Payment: 8905					
PG&E	Electricity	SEPT 2022-1	10/26/2022		33,101.47
Payment 8905 Total:					33,101.47
Payment: 8906					
Rogers, Anderson, Malody &	Progress billing for FY 21-22	71408	10/26/2022		2,750.00
Payment 8906 Total:					2,750.00
Payment: 8907					
Santa Maria Ford Lincoln	Vehicle repair- Ford Ranger	2010220586	10/26/2022		940.95
Santa Maria Ford Lincoln	2015 Ford F250 service	220842	10/26/2022		1,211.41
Payment 8907 Total:					2,152.36
Payment: 8908					
Scott O'Brien Fire & Safety Co	Annual extinguisher	12462351	10/26/2022		550.64
Payment 8908 Total:					550.64
Payment: 8909					
SLO County Environmental	Cross Connection Services July-	IN0138707	10/26/2022		3,806.40
Payment 8909 Total:					3,806.40
Payment: 8910					
SoCalGas	Heat - shop/office	Sept 2022	10/26/2022		14.30
Payment 8910 Total:					14.30
Payment: 8911					
Special District Risk	Property/Liability package	72982	10/26/2022		1,299.37
Payment 8911 Total:					1,299.37
Payment: 8912					
UPS Store #6031	Shipping	35	10/26/2022		13.38
Payment 8912 Total:					13.38
Payment: 8913					
USA Bluebook	Chemkey	142477	10/26/2022		1,778.37
USA Bluebook	Elbow and connector	133403	10/26/2022		198.31
USA Bluebook	Assembly pump	106283	10/26/2022		1,268.47
USA Bluebook	Chemkey	140746	10/26/2022		492.43
Payment 8913 Total:					3,737.58
Payment: 8914					
Wallace Group	Fog Program	57303	10/26/2022		1,757.00
Payment 8914 Total:					1,757.00
Payment: 8915					
White, Christian	Work Boot Reimbursement	October 2022	10/26/2022		165.00
Payment 8915 Total:					165.00

TO: BOARD OF DIRECTORS

REVIEWED: MARIO IGLESIAS
GENERAL MANAGER



FROM: LISA BOGNUDA
FINANCE DIRECTOR



DATE: OCTOBER 20, 2022

AGENDA ITEM
D-1(B)
OCTOBER 26, 2022

WARRANTS – BLACKLAKE ASSESSMENT DISTRICT 2020-1

COMPUTER CHECKS GENERATED – SEE ATTACHED	\$17,097.00
--	-------------

Nipomo Community Services District

Item D-1(B) Warrants

By Payment Number

Payment Dates 10/26/2022 - 10/26/2022

Vendor Name	Description (Payable)	Payable Number	Payment Date	Amount
Payment: 70 Cannon Corporation	BL Sewer Consolidation Project	82110	10/26/2022	17,097.00
Payment 70 Total:				<u>17,097.00</u>

TO: BOARD OF DIRECTORS
FROM: MARIO IGLESIAS
GENERAL MANAGER
DATE: OCTOBER 21, 2022



**APPROVE OCTOBER 12, 2022
REGULAR BOARD MEETING MINUTES**

ITEM

Approve action minutes from previous Board meetings. [RECOMMEND APPROVE MINUTES]

BACKGROUND

The draft minutes are a written record of the previous Board Meeting action.

RECOMMENDATION

Approve Minutes

ATTACHMENT

- A. October 12, 2022 draft Regular Board Meeting Minutes

OCTOBER 26, 2022

ITEM D-2

ATTACHMENT A

NIPOMO COMMUNITY SERVICES DISTRICT

Serving the Community since 1965

DRAFT REGULAR MINUTES

OCTOBER 12, 2022 AT 9:00 A.M.

JON S. SEITZ BOARD ROOM 148 SOUTH WILSON STREET, NIPOMO, CA

BOARD of DIRECTORS

ED EBY, PRESIDENT
RICHARD MALVAROSE, VICE PRESIDENT
DAN ALLEN GADDIS, DIRECTOR
DAN WOODSON, DIRECTOR
CRAIG ARMSTRONG, DIRECTOR

PRINCIPAL STAFF

MARIO IGLESIAS, GENERAL MANAGER
LISA BOGNUDA, FINANCE DIRECTOR
PETER SEVCIK, DIRECTOR OF ENG. & OPS.
CRAIG STEELE, GENERAL COUNSEL

Mission Statement:

Provide our customers with reliable, quality, and cost-effective services now and in the future.

A. CALL TO ORDER AND FLAG SALUTE

President Eby called the Regular Meeting of October 12, 2022, to order at 9:00 a.m. and led the flag salute.

B. ROLL CALL AND PUBLIC COMMENT FOR ITEMS NOT ON AGENDA

At Roll Call, all Directors were present.

Phill Widerman, Golden State Water Company Resident, commented that Golden State would like to purchase additional water.

Alan Margelo, Golden State Water Company Resident, would like the District to sell more water to Golden State and would like the Board to put it as an item on the agenda.

Noreen Johnston, Golden State Water Company Resident, would like the District to sell more water to Golden State so she can build on her property for her daughter.

Linda Simko, Golden State Water Company Resident, would like the District to sell Golden State more water as she has will serve letters submitted to Golden State. She also provided handouts to the Board Secretary for Board Members and staff.

C. PRESENTATIONS AND REPORTS

C-1) QUARTERLY DISTRICT ENGINEER'S REPORT TO THE BOARD [RECOMMEND RECEIVE AND FILE]

Peter Sevcik, Director of Engineering and Operations, presented the item and answered questions from the Board.

C-2) DIRECTORS' ANNOUNCEMENTS OF DISTRICT AND COMMUNITY INTEREST AND REPORTS ON ATTENDANCE AT PUBLIC MEETINGS, TRAINING PROGRAMS, CONFERENCES AND SEMINARS.

Receive Announcements and Reports from Directors

Director Woodson

- October 5, attended CTAC Citizens Technical Advisory Council meeting remotely*
- October 7, attended a meeting with Nick Tompkins from the Dana Reserve*

SUBJECT TO BOARD APPROVAL

Nipomo Community Services District
DRAFT REGULAR MEETING
MINUTES

Director Gaddis

- October 10, attended a RAMS meeting

Director Malvarose

- September 30, attended Board Officers' meeting

Director Eby

- September 30, attended Board Officers' meeting
- October 4, attended Blacklake Oversight Committee meeting
- October 4, attended Blacklake Management Association meeting

C-3) RECEIVE PUBLIC COMMENT ON PRESENTATIONS AND REPORTS PRESENTED UNDER ITEM C AND BY MOTION RECEIVE AND FILE PRESENTATIONS AND REPORTS

There were no public comments.

Upon the motion of Director Armstrong and seconded, the Board approved receiving and filing presentations and reports.

Vote 5-0.

YES VOTES	NO VOTES	ABSENT
Directors Armstrong, Woodson, Gaddis, Malvarose, and Eby	None	None

D. CONSENT AGENDA

- D-1) WARRANTS [RECOMMEND APPROVAL]
- D-2) APPROVE SEPTEMBER 28, 2022, REGULAR BOARD MEETING MINUTES [RECOMMEND APPROVE MINUTES]
- D-3) ANNUAL REVIEW OF CASH RESERVES IN ACCORDANCE WITH RESERVE POLICY [RECOMMEND RECEIVE AND FILE REPORT]
- D-4) DECLARE 2009 FORD PICKUP TRUCK SURPLUS AND AUTHORIZE SALE [RECOMMEND DECLARE 2009 FORD F-250 PICKUP SURPLUS AND AUTHORIZE STAFF TO DISPOSE OF BY SALE]
- D-5) AUTHORIZE TASK ORDER WITH TESCO CONTROLS, INC. FOR SUPERVISORY CONTROL AND DATA ACQUISITION SYSTEM MAINTENANCE AND SUPPORT [RECOMMEND BY MOTION AND ROLL CALL VOTE APPROVE RESOLUTION AUTHORIZING STAFF TO EXECUTE TASK ORDER IN THE AMOUNT OF \$30,000 WITH TESCO CONTROLS, INC.]

There were no public comments.

Upon the motion of Director Gaddis and seconded, the Board approved Consent Agenda items D-1 to D-5. Director Malvarose abstained from item D-1 and D-2 due to a conflict of interest relating to his employer and an absence at the September 28, 2022 meeting.

D-1 to D-2 Vote 4-0-1.

SUBJECT TO BOARD APPROVAL

Nipomo Community Services District
DRAFT REGULAR MEETING
MINUTES

D-3 to D-5 Vote 5-0.

	YES VOTES	ABSTAIN	ABSENT
D-1 to D-2	Directors Gaddis, Armstrong, Woodson, and Eby	Malvarose	None
D-3 to D-5	Directors Gaddis, Armstrong, Woodson, Malvarose, and Eby	None	None

RESOLUTION NO. 2022-1644
 A RESOLUTION OF THE BOARD OF DIRECTORS
 OF THE NIPOMO COMMUNITY SERVICES DISTRICT
 AUTHORIZING A TASK ORDER FOR SUPERVISORY
 CONTROL AND DATA ACQUISITION SYSTEM
 PREVENTIVE MAINTENANCE WITH
 TESCO CONTROLS INC.

E. ADMINISTRATIVE ITEMS

- E-1) CONSIDER GRANT REQUEST FROM ONE COOL EARTH IN THE AMOUNT OF \$10,000 TO SUPPORT THE NIPOMO ELEMENTARY SCHOOL GARDEN PROGRAM [RECOMMEND AUTHORIZE GENERAL MANAGER TO EXECUTE AGREEMENT WITH ONE COOL EARTH]

Mario Iglesias, General Manager, introduced the item.

Katharine Rondthaler Krieg, One Cool Earth Executive Director, presented the item and answered questions from the Board.

There were no public comments.

Upon the motion of Director Armstrong and seconded, the Board approved the General Manager to execute an agreement with One Cool Earth.
Vote 5-0.

YES VOTES	NO VOTES	ABSENT
Directors Armstrong, Malvarose, Woodson, Gaddis, and Eby	None	None

F. GENERAL MANAGER'S REPORT

Mario Iglesias, General Manager, presented the item and answered questions from the Board.

There were no public comments.

G. COMMITTEE REPORTS

None.

H. DIRECTORS' REQUESTS TO STAFF AND SUPPLEMENTAL REPORTS

None.

I. CLOSED SESSION ANNOUNCEMENTS

Craig Steele, District Legal Counsel, announced that item 1 would be discussed in closed session.

- 1. CONFERENCE WITH DISTRICT LEGAL COUNSEL RE: PENDING LITIGATION PURSUANT TO GC §54956.9

SUBJECT TO BOARD APPROVAL

Nipomo Community Services District
DRAFT REGULAR MEETING
MINUTES

- a. SMVWCD V. NCSO (SANTA CLARA COUNTY CASE NO. CV 770214, SIXTH APPELLATE COURT CASE NO. H032750, AND ALL CONSOLIDATED CASES

Craig Steele, District Legal Counsel, announced that there was no reportable action.

ADJOURN MEETING

President Eby adjourned the meeting at 11:26 a.m.

MEETING SUMMARY	HOURS & MINUTES
Regular Meeting	1 hour 07 minutes
Closed Session	1 hour 19 minutes
TOTAL HOURS	2 hour 26 minutes

Respectfully submitted,

Mario Iglesias, General Manager and Secretary to the Board Date

TO: BOARD OF DIRECTORS

FROM: MARIO IGLESIAS
GENERAL MANAGER



AGENDA ITEM

D-3

OCTOBER 26, 2022

DATE: OCTOBER 21, 2022

INVESTMENT POLICY – QUARTERLY REPORT

ITEM

Review Investment Policy Quarterly Report [RECOMMEND ACCEPT AND FILE REPORT]

BACKGROUND

The District's Investment Policy requires the Treasurer/Finance Officer file a quarterly report that identifies the District's investments and their compliance with the policy. The quarterly report (attached) is considered by the Board of Directors and is filed with the District's auditor.

As District Treasurer/Finance Officer, I am pleased to inform the Board of Directors that the District is in compliance with the Investment Policy and that the objectives of safety, liquidity, and yield have been met. The District has the ability to meet cash flow requirements for the next six months.

STRATEGIC PLAN

Goal 4. FINANCE. Maintain conservative, long-term financial management to minimize rate impacts on customers while meeting program financial needs.

RECOMMENDATION

After Board consideration and public comment, it is recommended that your Honorable Board accept the quarterly report and direct staff to file the Report with District Auditor.

ATTACHMENTS

- A. Quarterly Investment Report

OCTOBER 26, 2022

ITEM D-3

ATTACHMENT A

ATTACHMENT A

NIPOMO COMMUNITY SERVICES DISTRICT

INVESTMENT POLICY-QUARTERLY REPORT 9/30/22

Investment	Institution	Amount of Deposit 9/30/22	Rate of Interest as of 9/30/22	Quarterly Interest Earned or Accrued 9/30/22	Amount of Deposit 9/30/21	Rate of Interest as of 9/30/21	Quarterly Interest Earned or Accrued 9/30/21
Public Checking (1)	Mechanics Bank	\$477,060.57	n/a	n/a	\$400,997.04	n/a	n/a
Pooled Money Investment	Local Agency Investment Fund (LAIF)	\$18,687,603.21	1.35%	\$63,507.83	\$16,694,166.31	0.24%	\$10,366.70
Savings-NSWP Funded Replace (2)	Five Star	\$1,498,742.59	1.50%	\$4,839.41	\$1,283,806.39	0.22%	\$753.45
Savings-Improvement Bonds(3)	Mechanics Bank	\$3,089.40	0.02%	\$0.16	\$3,088.79	0.02%	\$0.15
Savings-Performance Bonds(3)	Five Star	\$19,222.76	1.50%	\$63.02	\$19,115.14	0.22%	\$11.61
Savings-Performance Bonds (3)	Five Star	\$108,131.43	1.50%	\$354.50	\$107,526.05	0.22%	\$65.32
Savings-Performance Bonds (3)	Five Star	\$27,779.04	1.50%	\$91.07	n/a	n/a	n/a
Checking-BL A/D 2020-1 (4)	Five Star	\$369,065.05	1.50%	\$1,242.20	\$589,587.80	0.22%	\$388.51
Savings-BL A/D 2020-1 (4)	Five Star	\$961,212.39	1.50%	\$3,151.28	\$955,830.99	0.22%	\$580.62
Savings-BL Tax Roll (4)	Five Star	\$2,508.34	1.50%	\$7.07	n/a	n/a	n/a

- (1) Analyzed Account
- (2) Nipomo Supplemental Water (NSWP) Funded Replacement Fund
- (3) Held in Trust – to be returned to developer upon completion of projects
- (4) Held in Trust – Blacklake Assessment District 2020-1
- n/a Not applicable