

TO: BOARD OF DIRECTORS  
FROM: RAY DIENZO R.D.  
GENERAL MANAGER  
DATE: JANUARY 3, 2024

**AGENDA ITEM  
E-1  
JANUARY 10, 2024**

**RATIFY 2024 BOARD COMMITTEE ASSIGNMENTS**

**ITEM**

Ratify 2024 Committee/Delegate assignments [RECOMMEND APPROVE COMMITTEE ASSIGNMENTS]

**BACKGROUND**

In accordance with Board By-laws section 12.2(a), the Board President is tasked with defining committees, committee members, and delegate assignments. President Eby will review his proposed 2024 assignments with the Board. The 2023 Committee Assignments are attached for reference.

**FISCAL IMPACT**

No fiscal impact.

**STRATEGIC PLAN**

Goal 6. GOVERNANCE AND ADMINISTRATION. Conduct District activities in an efficient, equitable and cost-effective manner.

**RECOMMENDATION**

Staff recommends that the Board by motion and roll call vote, discuss, confer and ratify the proposed assignments and direct staff to post Committee assignments in compliance with state law.

**ATTACHMENTS**

- A. Proposed 2024 Committee Assignments
- B. 2023 Committee Assignments

**JANUARY 10, 2024**

**ITEM E-1**

**ATTACHMENT A**

**Nipomo Community Services District  
Board of Directors  
2024 COMMITTEE ASSIGNMENTS**

***[Proposed Changes in Bold and Highlighted]***

**Standing Committee Assignments**

	<b><u>Chairperson</u></b>	<b><u>Member</u></b>
Finance and Audit	<b>Eby</b>	<b>Gaddis</b>
Administration (Includes personnel/parks/solid waste/conservation)	Malvarose	Hansen
Facilities/Water Resources (Includes physical facilities/ resources)	Gaddis	<b>Henry</b>

**Delegates**

	<b><u>Member</u></b>	<b><u>Alternate</u></b>
South County Advisory Council (SCAC)	General Manager	Not Allowed by SCAC By Laws
Water Resources Advisory Committee (WRAC)	Eby	<b>Henry</b>
Regional Water Management Group (RWMG)	Gaddis	General Manager
Blacklake Village Council/Committees	<b>Hansen or Henry</b>	<b>Eby</b>

**NOTES:**

Delegates are appointed by the president of the Board of Directors.

Subject to other requirements of the Brown Act, Committee appointments are not to be interpreted as limiting contacts between individual Board Members or any other person or persons.

Approved by motion and roll call vote of Board on January 10, 2024

\_\_\_\_\_  
Ray Dienzo  
General Manager

**JANUARY 10, 2024**

**ITEM E-1**

**ATTACHMENT B**

**Nipomo Community Services District  
Board of Directors  
2023 COMMITTEE ASSIGNMENTS**

**Standing Committee Assignments**

Finance and Audit

Gaddis

Eby

Administration

Malvarose

Hansen

(Includes personnel/parks/solid waste/conservation)

Facilities/Water Resources

Gaddis

Woodson

(Includes physical facilities/ resources)

**Delegates**

**Member**

**Alternate**

South County Advisory Council (SCAC)

General Manager

Not Allowed by SCAC By Laws

Water Resources Advisory Committee (WRAC)

Eby

Malvarose

Regional Water Management Group (RWMG)

Gaddis

General Manager

Blacklake Village Council/Committees

Eby

Woodson

**NOTES:**

Delegates are appointed by the president of the Board of Directors.

Subject to other requirements of the Brown Act, Committee appointments are not to be interpreted as limiting contacts between individual Board Members or any other person or persons.

Approved by motion and roll call vote of Board on January 11, 2023

  
Mario Iglesias  
General Manager

TO: BOARD OF DIRECTORS  
REVIEWED: RAY DIENZO R.D.  
GENERAL MANAGER  
FROM: PETER V. SEVCIK, P.E.  
DIRECTOR OF ENGINEERING  
AND OPERATIONS  
DATE: JANUARY 4, 2024

AGENDA ITEM  
E-2  
JANUARY 10, 2024

## **AUTHORIZE PURCHASE OF SPATIAL WAVE SOFTWARE IN THE AMOUNT OF \$33,000 FOR OPERATIONS MAINTENANCE PROGRAM**

### **ITEM**

Authorize purchase and implementation of software from Spatial Wave in the amount of \$33,000 for the operations maintenance program and amend FY 2023-24 Budget [RECOMMEND ADOPT RESOLUTION AMENDING FY 2023-24 BUDGET AND AUTHORIZE STAFF TO ISSUE PURCHASE ORDER IN THE AMOUNT OF \$33,000 TO SPATIAL WAVE].

### **BACKGROUND**

In October 2017, the Nipomo Community Services District ("District") purchased Sedaru software. The software is utilized mainly for 811 locate ticket processing and management of the District's water distribution valve exercising program. Sedaru was acquired by a new company last year and the District was recently informed that the software is being discontinued in June 2024. The District needs to find and implement a replacement software solution as soon as possible.

The District received and processed approximately 2200 811 locate tickets last year. Timely, efficient processing of 811 tickets within the required timeframes and providing positive response as required necessitates the use of an automated system. The system must also provide field access to the District's existing geographic information system ("GIS") so that locators can properly locate the District's facilities in the field and help prevent damage to the District's water and sewer facilities.

The District owns a Wachs valve exercising machine that is capable of collecting and saving data on a water distribution valve as it is being exercised (location, number of turns, torque, normal position, etc.) Integrating and storing this data in the District's GIS system allows staff to track progress as valves are exercised and also allows staff to track valves that need to be replaced in the future.

Staff investigated several available software vendors and identified Spatial Wave as a software provider that was capable of providing a solution for processing 811 tickets as well as integrating with the District's Wachs valve exerciser. In addition, the software solution from Spatial Wave can provide additional functionality as the District's asset management and maintenance program needs grow. The software solution would reduce long-term maintenance costs through increased efficiency and provide easily accessible data for better decision making.

The District's GIS database of water and wastewater assets is fully compatible with the Spatial Wave software solution and the software solution is user friendly and provides efficient data entry in the field.

**FISCAL IMPACT**

The need to replace the Sedaru software was not anticipated in the FY 2023-24 budget. Funding in the amount of \$33,000 is needed to purchase and implement the Spatial Wave software solution. The cost would be spread across the three enterprise funds benefiting from the solution as follows:

<b>Fund</b>	<b>Cost</b>
Water #125	\$21,780
Town Sewer #130	\$7,260
Blacklake Sewer #150	\$3,960
<b>Total</b>	<b>\$33,000</b>

A budget adjustment in the amount of \$33,000 from reserves, allocated as listed in the table above, is required for the purchase and implementation of the Spatial Wave software solution.

The Spatial Wave software is being purchased through a non-competitive process. This purchase meets the District's Purchasing Policies and Procedures for the following reasons:

- Reasonable purchase price
- Product is specifically designed to integrate with existing District owned equipment, and
- Product is being field tested to determine suitability for future use.

**STRATEGIC PLAN**

Goal 2. FACILITIES THAT ARE RELIABLE, ENVIRONMENTALLY SENSIBLE AND EFFICIENT. Plan, provide for and maintain District facilities and other physical assets to achieve reliable, environmentally sensible, and efficient District operations.

Goal 5. OPERATIONS. Maintain a proactive program to ensure readiness of systems and cost-effectiveness of operations.

**RECOMMENDATION**

Staff recommends that the Board, by motion and roll call vote, adopt a resolution authorizing staff to issue a purchase order in the amount of \$33,000 to Spatial Wave for the purchase and implementation of software for the operations maintenance program and amending the FY 2023-24 budget.

**ATTACHMENTS**

- A. Resolution 2024-XXXX Authorizing Purchase of Software from Spatial Wave

**JANUARY 10, 2024**

**ITEM E-2**

**ATTACHMENT A**



**NIPOMO COMMUNITY SERVICES DISTRICT  
RESOLUTION NO. 2024-XXXX**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
NIPOMO COMMUNITY SERVICES DISTRICT AMENDING FY 2023-24 BUDGET  
AND AUTHORIZING PURCHASE OF SOFTWARE FROM SPATIAL WAVE  
AT A COST OF \$33,000**

**WHEREAS**, the District currently utilizes Sedaru software for 811 locate ticket processing and management of the District's water distribution valve exercising program; and

**WHEREAS**, Sedaru was acquired by a new company last year and the District was recently informed that the software is being discontinued in June 2024; and

**WHEREAS**, the District needs to find and implement a replacement software solution as soon as possible; and

**WHEREAS**, staff investigated several available software vendors and identified Spatial Wave as a software provider that was capable of providing a solution for processing 811 tickets as well as integrating with the District's Wachs valve exerciser; and

**WHEREAS**, the need to replace Sedaru software was not anticipated in the FY 2023-24 budget and funding in the amount of \$33,000 is needed to purchase and implement the replacement Spatial Wave software solution; and

**WHEREAS**, the Spatial Wave software is being purchased through a non-competitive process and the purchase meets the District's Purchasing Policies and Procedures for the following reasons:

- Reasonable purchase price
- Product is specifically designed to integrate with existing District owned equipment, and
- Product is being field tested to determine suitability for future use.

**NOW THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED BY THE  
NIPOMO COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS AS FOLLOWS:**

1. The above recitals and referenced findings are true and correct and incorporated herein by this reference.
2. Staff is authorized to issue a purchase order to Spatial Wave in the amount of \$33,000 for the purchase and implementation of software for the operations maintenance program.
3. The Board authorizes transfer of \$21,780 from reserves to Fund #125, Water, \$7260 from reserves to Fund #130, Town Sewer, and \$3960 from reserves to Fund #150, Blacklake Sewer, to provide funding for the purchase in the FY 2023-2024 Budget.

On the motion of Director \_\_\_\_\_, seconded by Director \_\_\_\_\_, and on the following roll call vote, to wit:

**NIPOMO COMMUNITY SERVICES DISTRICT  
RESOLUTION NO. 2024-XXXX**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
NIPOMO COMMUNITY SERVICES DISTRICT AMENDING FY 2023-24 BUDGET  
AND AUTHORIZING PURCHASE OF SOFTWARE FROM SPATIAL WAVE  
AT A COST OF \$33,000**

**AYES:  
NOES:  
ABSENT:  
CONFLICTS:**

The foregoing resolution is hereby adopted this 10<sup>th</sup> day of January 2024.

\_\_\_\_\_  
**ED EBY**  
President, Board of Directors

**ATTEST:**

**APPROVED AS TO FORM AND  
LEGAL EFFECT:**

\_\_\_\_\_  
**RAY DIENZO**  
General Manager and  
Secretary to the Board

\_\_\_\_\_  
**CRAIG A. STEELE**  
District Legal Counsel

TO: BOARD OF DIRECTORS  
REVIEWED: RAY DIENZO <sup>R.D</sup>  
GENERAL MANAGER  
FROM: CRAIG A. STEELE  
GENERAL COUNSEL  
DATE: JANUARY 4, 2024



**ADOPT RESOLUTION EXTENDING THE INTERIM EMPLOYMENT OF MARIO E. IGLESIAS, EFFECTIVE JANUARY 1, 2024**

**ITEM**

Adopt Resolution Extending the Interim Employment of Mario E. Iglesias, Effective January 1, 2024 [RECOMMEND ADOPT RESOLUTION]

**BACKGROUND**

Mario Iglesias retired as General Manager of the District as of June 30, 2023. He was appointed by the Board as the interim General Manager through the end of 2023. Mr. Iglesias cannot extend his retirement date for reasons relating to CalPERS retirement rules. Under these circumstances, State law permits the District to re-employ a retiree on a part-time, limited term basis. The retiree can only serve once in the interim position, and cannot work more than 960 hours in a fiscal year.

Mr. Iglesias continues to assist the District with some projects that require his valuable historical knowledge. The proposed Resolution would extend his interim employment from Jan 1, 2024 to the end of the fiscal year June 30, 2024, or until the 960 hours are expended.

**FISCAL IMPACT**

There will be a slight fiscal impact during this period of time. Most of this cost will be minimized due to the cost savings in the benefits package – health insurance, CalPERS retirement, vacation, and holiday pay – Mr. Iglesias will not be receiving during this interim employment.

**STRATEGIC PLAN**

Goal 3. PERSONNEL AND ORGANIZATION. Maintain a qualified, long-term and productive workforce to assure an effective organization.

A.2 Plan for staff succession.

Develop a 3 to 5 year staff succession plan

**RECOMMENDATION**

Staff recommends that your Honorable Board adopt the Resolution extending the interim employment of Mario Iglesias.

**ATTACHMENT**

A. Resolution 2024-XXXX Extending the Interim Employment of Mario E. Iglesias, Effective January 1, 2024.

**JANUARY 10, 2024**

**ITEM E-3**

**ATTACHMENT A**

**NIPOMO COMMUNITY SERVICES DISTRICT  
RESOLUTION NO. 2024-XXXX**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE NIPOMO COMMUNITY  
SERVICES DISTRICT EXTENDING THE INTERIM EMPLOYMENT OF MARIO E.  
IGLESIAS, EFFECTIVE JANUARY 1, 2024**

WHEREAS, Pursuant to Government Code Section 21221(h), this Board made an interim appointment of Mario Iglesias to the position of General Manager during an active recruitment and transition to a new General Manager; and

WHEREAS, a limited number of transitional tasks remain for Mr. Iglesias to complete; and

WHEREAS, pursuant to Government Code section 21221(h) this interim appointment shall only be made once and shall be limited to 960 hours for the entire 2023-24 fiscal year; and

WHEREAS, the previous resolution indicated that the transition period would end by December 31, 2023 but the Board wishes to briefly extend that period; and

WHEREAS, notwithstanding Resolution No. 2023-1676, the interim appointment and transition period shall end at the earliest of 1) June 30, 2024; 2) the completion of 960 hours of service in the current fiscal year; or 3) the completion of transitional tasks as determined by the Board Chair; and

WHEREAS, Mario Iglesias has not, and will not, receive any other benefit, incentive, compensation in lieu of benefit or other form of compensation in addition to the hourly pay rate previously stated.

NOW, THEREFORE, BE IT RESOLVED THAT the Board of Directors of the Nipomo Community Services District hereby extends the transition period for Mario E. Iglesias as specified above and authorizes District staff to compensate him as specified in Resolution No. 2024-XXXX. All other findings, restrictions, and certifications in said resolution remain in full force and effect.

PASSED, APPROVED AND ADOPTED by the District's Board of Directors at a regular meeting held on the 10th day of January, 2024 by the following vote:

AYES: Board Members \_\_\_\_\_

NOES: Board Members \_\_\_\_\_

ABSENT: Board Members \_\_\_\_\_

ABSTAIN: Board Members \_\_\_\_\_

\_\_\_\_\_  
Ed Eby, President

**NIPOMO COMMUNITY SERVICES DISTRICT  
RESOLUTION NO. 2024-XXXX**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE NIPOMO COMMUNITY  
SERVICES DISTRICT EXTENDING THE INTERIM EMPLOYMENT OF MARIO E.  
IGLESIAS, EFFECTIVE JANUARY 1, 2024**

ATTEST:

\_\_\_\_\_  
Ray Dienzo, General Manager

APPROVE AS TO FORM:

\_\_\_\_\_  
Craig A. Steele, General Counsel

TO: BOARD OF DIRECTORS  
 FROM: RAY DIENZO, P.E. *R.D*  
 GENERAL MANAGER  
 DATE: JANUARY 4, 2024

**AGENDA ITEM  
 F  
 JANUARY 10, 2024**

**GENERAL MANAGER'S REPORT**

**ITEM**

Standing report to your Honorable Board -- *Period covered by this report is December 10, 2023 to January 6, 2024.*

**DISTRICT BUSINESS**

**Administrative**

The District encourages residents to provide reports of any observed water waste. The District also keeps an accounting of leak adjustments as a measure of non-revenue water lost to leaks, as well as tracking late fee waivers. The table below provides December 2023 data which is the most recent monthly data available.

OFFICE ACTIVITIES			
		Dec 23	Jan 23 - Dec 23
Reports of Water Waste		0	0
Leak Adjustments		2	29
Leak Adjustment Amount		\$1497.34	\$9013.18
Late Fee Waivers		7	130
Late Fee Waiver Adjustment Amount		\$253.71	\$8,634.10

**Water Resources**

For the four months of the 2023-24 Fiscal Year, the District's total combined production, including groundwater production wells and supplemental water imported through the Joshua Road Pump Station, registered 131.7 AF; the previous month registered 151.1 AF. The District imported more water through the Joshua Road Pump Station than it produced from groundwater sources. This trend will continue through the year as the District strives to maintain the 50% groundwater reduction goal while also reaching the District's contract import water take amount of 1,000 AFY minimum.

<u>Table 1. Total Production Acre Feet (AF)</u>		
	Dec - 23	Jul 23 - Jun 24
Groundwater Production	45.7	442.4
Supplemental Water Imported	<u>86.0</u>	<u>586.3</u>
Total Production	131.7	1,028.7

**NCSD GW Reduction**

The District's purveyor customers, Golden State Water Company and Woodlands Mutual Water Company, each are responsible for 16.66% (cumulatively 33.33%) of the imported water NCSD brings onto the basin through the NSWP. Of the 1,000 AF minimum imported water from the City

of Santa Maria, 333 AF or 33.33% of the total imported water – whichever is greater – will be credited to these two purveyor customers. The credited amount must be added to the District’s groundwater pumping total every month to reflect the groundwater pumped by these customers in-lieu of taking imported water from the District. Table 2, below, captures this data.

	Dec - 23	Jul 23 - June 24
NCSD GW Well Production	45.7	442.4
Purveyor Customer Credit (33.3% of Import Water)	28.7	195.3
NCSD Total Calculated GW Production	74.4	637.8
Average GW Production for 2009-2013	141.4	1384.6
NCSD Percentage of GW Reduction	54.7%	50%

**2023-24 Fiscal Year Groundwater Pumping Forecast**

Below, Table 3 projects the District’s groundwater pumping reduction for the 2023-24 Fiscal Year. Under the current Stage 4 NMMA Water Shortage Response Stages, the District’s targeted groundwater pumping reduction goal is to pump no more than 1,266 AFY (50% of 2009-2013 average District GW Pumping). The first six months of fiscal year 2023-24 actual – July through December – shows a groundwater pumping reduction of 54.7% while projected year end groundwater reduction estimates a 50% level of reduction.

	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Year-to-Date Jul-Jun 2024	Target	Over/(Under)
NCSD GW Well Production	110.0	90.3	72.4	71.8	52.3	45.7	662.1		
Purveyor Customer Credit (33.3% of Import Water)	27.5	34.2	35.4	36.6	32.9	28.7	367.6		
NCSD Total Calculated GW Production	137.5	124.5	107.8	108.4	85.2	74.3	1,029.7	1,266.7	237 AcFt
Average GW Production for 2009-2013	291.2	284.7	264.7	223.6	179.1	141.4	2,533.4	2,533.4	
NCSD Percentage of GW Reduction	53%	56%	59%	51.5%	52%	47%	59.4%	50.0%	

As demonstrated in Table 3, the District anticipates it will achieve its 50% groundwater pumping reduction target by 237 AcFt under the conditions stated in the previous paragraph.

On the following page, the Table 4 data provides operations personnel with insight into year-end water production values and assists in their efforts to balance import and groundwater production with the purpose of reducing groundwater pumping to meet the self-imposed 50% pumping groundwater reduction – the current stage IV objective.



Table 4 compares groundwater pumping for the same periods in 2023 and 2022.

**Table 4. FY 2023 vs. FY 2022 Groundwater Pumping**

	Dec-23	Jul 23 - Jun 24	Dec-22	Jul 22 - Jun 23
NCSW GW Well Production	45.7	442.4	17.5	600.7
Purveyor Customer Credit (33.3% of Import Water)	28.7	195.3	30.1	104.2
NCSW Total Calculated GW Production	74.3	637.8	47.6	704.9
Average GW Production for 2009-2013	141.4	1,384.6	141.4	1,384.6
NCSW Percentage of GW Reduction	47.4%	53.9%	66.3%	49.1%

**Rainfall Gauge**

Below is the most recent available rain data<sup>1</sup> for the Fiscal Year 2023-24.

(Reported in inches)	Nipomo East (Dana Hills Reservoirs)	Nipomo South (Southland Plant)
Dec 2023 Total	5.76	4.70
July-2023 through June-2024 (Season Total)	7.77	6.31
<hr/>		
County Reported Avg. Ann. Year Rainfall <sup>1</sup>	18.00	14.00
<hr/>		
2006 - 2020 Avg. Ann. Year Rainfall <sup>1</sup>	15.39	13.30
<hr/>		
2006 - 2020 Median Ann. Rainfall <sup>1</sup>	12.64	11.30

Note:

1. Data from County website

**Connection Report**

Nipomo Community Services District  
Water and Sewer Connections

	END OF MONTH REPORT											
	1/31/23	2/28/23	3/31/23	4/30/23	5/31/23	6/30/23	7/31/23	8/31/23	9/30/23	10/31/23	11/30/23	12/31/23
Water Connections (Total)	4506	4508	4508	4508	4509	4509	4509	4510	4510	4511	4513	4513
Sewer Town connections	2735	2736	2736	2736	2736	2736	2736	2736	2736	2736	2738	2738
Sewer Blacklake connections	559	559	559	559	559	559	559	559	559	559	559	559
Subtotal	3294	3295	3295	3295	3295	3295	3295	3295	3295	3295	3297	3297
Galaxy and PSSH at Orchard and Division Sewer connections billed to the County	484	484	484	484	484	484	484	484	484	484	484	484
Sewer Connections (Total)	3778	3779	3779	3779	3779	3779	3779	3779	3779	3779	3781	3781
New Water Connections	0	2	0	0	1	0	0	1	0	1	2	0
New Sewer Connection	0	1	0	0	0	0	0	0	0	0	2	0
New Sewer Connection-Galaxy and PSH	0	0	0	0	0	0	0	0	0	0	0	0

The Connection Report as of January 4, 2024

**Other Items**

Our meter reader contractor has been behind on their readings due to staffing issues. The billing invoices will be late for the next couple of months until they catch up. No late fees will be issued during this time.

**Safety Program**

No Safety Issues

**Supplemental Water Capacity Accounting**

	Number of Equivalent Meters	AFY
Supplemental Water Available for Allocation	947	500.0
Supplemental Water Reserved (Will Serve Letter Issued)	149	-78.1
Subtotal Net Supplemental Water Available for Allocation	798	421.9
Supplemental Water Assigned (Intent-to-Serve Issued)	175.8	-91.2
<b>Total Remaining Supplemental Water Available for Allocation</b>	<b>625</b>	<b>330.6</b>

Updated: no changes since November 2, 2023

**Meetings (Dec 10, 2023 through Jan 6, 2024)**

*Meetings Attended (telephonically or in person):*

- Dec 12, 2023, Engineering/Admin Coordination Meeting
- Dec 14, 2023, Meeting with State Senator Monique Limon and her team
- Dec 15, 2023, All Staff Safety Meeting
- Dec 19, 2023, County Water Action Team (CWAT) meeting
- Dec 28, 2023, Staff Mtg – Management Team
- Dec 28, 2023, Radio Interview K-News 98.5 to discuss Solid Waste Rate Holiday
- Jan 2, 2024, NCSD Board Officer Mtg
- Jan 4, 2024, Board Director Orientation – Phil Henry
- Jan 5, 2024, Board Packet Deliveries

**Upcoming Water Resource and Other Meetings**

- IWMA Local Task Force: TBD
- Small Claims Court –NCSD vs Broberg: Jan 8 (Mon) @8:45am, SLO Sup Court-GB
- DESAL-OceanWell presentation: Jan 10(Wed) @1:30pm, Zoom meeting
- NMMA-TG: January 11 (Thursday) @ 10:00 AM, Zoom Meeting
- Management Team Meeting: Jan 12(Fri) @10am
- BLMA: January (Tuesday) 1:00 pm, BL Community Center
- Board Officers Meeting: Jan 16 (Tues), @2pm, NCSD Board room
- SCAC meeting: Jan 22 (Mon), @6:15, NCSD Board room

**RECOMMENDATION**

Staff seeks direction and input from your Board.

**ATTACHMENTS**

- A. Dana Reserve Schedule - updated
- B. Desal Meeting Schedule - updated

JANUARY 10, 2024

ITEM F

ATTACHMENT A

DANA RESERVE REVIEW SCHEDULE (AS OF 12/7/2023)

Status Update: This schedule will be updated in January 2024 when staff anticipates more definitive project information

Date	Description	Comment
April 24, 2022	NCSD Review "Utility" Section of EIR	
June 16, 2022	Release of EIR	Extended from May 16, 2022
July 14, 2022	SLO County Planning Comm. Study Session	Zoom Meeting
July 21, 2022	LAFCO Study Session	County Lead Agency (9:00 am)
Aug. 1, 2022 <sup>1</sup>	Close Public Comment - DEIR	Was June 20, 2022 (Mario on Vaca)
Sept. 2022	Consider Ad-hoc Comm. (Annexation Agr.)	Establish January 2023
Nov. 17, 2022	NOTICE OF PETITION OF APPLICATION FOR ANNEXATION #30 DANA RESERVE <sup>1</sup>	60 Day Letter
Jan. 9, 2023	Ad-hoc Com. – Response to Notice of Petition	Prepare for Jan. 11 <sup>th</sup> Board Mtg.
July 24, 2023	SCAC – Town Hall Meeting, Nipomo H.S.	Community Meeting
August 30, 2023	County Planning Commission <sup>2</sup> (Postponed)	Two days (8/30 & 8/31)
September 28	Planning Commission Study Session <sup>3</sup>	
October 2023 <sup>5</sup>	Tax Sharing Agreement (NCSD/SLO County)	Start Negotiations with the County
October 23 & 24	Planning Commission Hearing <sup>4</sup>	Two days of testimony
November 2023	Review of revised EIR impact	
April 23, 2024	1 <sup>st</sup> Meeting: County Board of Supervisors	Consider recommendation of PC to Certify EIR, General Plan Amendment, Approve Subdivision Map, Issue Conditional Use Permits
April 24, 2024	2 <sup>nd</sup> Meeting: County Board of Supervisors	
May 2024	NCSD Board Negotiations with Developer [Infrastructure Improvements/Costs]	Adopt Annexation Agreement Between Developer and NCSD
June/July 2024	LAFCO Review & Approval	

The above schedule is suggested and drawn from conversations with staff from the County, LAFCO, and the Developer. This schedule is a rough outline and is subject to change over time.

Notes:

1. NCSD Staff will provide a staff report at the January 11<sup>th</sup> Board Meeting that provided the Board of Directors with more information and possible actions.
2. The Commission action was to continue the project hearing until the October 23 & 24 Special Planning Commission Meeting.
3. September 28<sup>th</sup>, Study Session with Planning Commission & Public – held at County Sups Chamber
4. Will consider a recommendation to provide the Board of Supervisors to: Certify the Final EIR, Adopt the CEQA findings, Approve the Specific Plan, Approve the Vesting Tentative Tract Map, Approve related General Plan and Ordinance amendments, Approve a related Conditional Use Permit.

5. Previously September 2023. This will take place after the Planning Commission meetings are concluded.
- 
- 

Developer shifted to an annexation process that focuses first on LAFCO application and second the District's application process. Under this format, LAFCO will be the agency that coordinates communication between the Developer and NCSD.

Developer mailed letter September 20, 2022 to residents in Nipomo directing their attention to District website and the three reports addressing utilities – focus on explaining water situation.

RWG submitted comments on the Dana Reserve Specific Plan DEIR, August 1, 2022, to the County of San Luis Obispo supervision planner, Jennifer Guetschow.

**Phasing Plan Schedule** – Defines the fee schedule for the development.

Administrative Draft Final Report	Dec 2023
District Comments on Admin Draft Final Report	Jan 2024
Draft Final Report	Jan/Feb 2024 <sup>1</sup>
District Board Presentation	Feb 2023 <sup>2</sup>
Final Report	Mar 2024 <sup>3</sup>

<sup>1</sup> Previously July 2023 (Changed on the 7/26/2023 Report)

<sup>2</sup> Previously September 2023 (Changed on 10/25/2023 Report) – staff awaiting final Planning Commission recommendations which got pushed to Oct 23&24, 2023

<sup>3</sup> Previously September 2023 (Changed on 10/25/2023 Report)

**JANUARY 10, 2024**

**ITEM F**

**ATTACHMENT B**

Update: January 4, 2024  
 Ray Dienzo

County Water Action Team (CWAT)

County DESAL Meetings

Date	Speaker	Item/Issue/discipline	Company
1/10/2023	Dmitry Semenov	Financing Projects	Ridgeline Municipal Strategies, LLC
1/12/2023	Eric Miller	Fisheries Biologist	Miller Marin Science Consultants
1/17/2023	Did Not Attend		
1/19/2023	Tim Hogan	Biologist	TWB Environmental Research Consulting
2/6/2023	Rob Morrow	Engineering/Planning Team	WSC Inc. (Local Group)
2/7/2023	Did Not Attend		
2/7/2023	Lydia	Planning and Feasibility	Carollo Engineering
2/9/2023	Larry Kraemer	Engineering Firm	Cannon Eng.
2/9/2023	Daniel Heimel	Program Management/Engineering Services	Confluence Engineering Solutions
4/4/2023	Floyd Wicks	Sea-Well Buoy – Another solution	Seawell LLC
4/5/2023	Michael Wasgatt	Wind powered DESAL – Ocean Mounted	Offshore Wind Power Systems of Texas, Inc.
4/6/2023	Mr. Yamada		
4/24/2023	Neal Aronson	Oceanus Power and Water	is an infrastructure development company
4/25/2023	Antoine Vuillermet	Waterise (subsea tech)	subsea tech combined w/ membrane desal
6/2/2023	County CWAT Committee	Next Steps	(Conflicting Meeting – Didn't attend)
6/14/2023	Jennifer Jacobus	Everything but physically building a Plant	RINCON

1. **DESAL Plan participation:** The following agencies have adopted resolutions or submitted letters agreeing to participate: the Cities of San Luis Obispo, Arroyo Grande, Morro Bay, Paso Robles, the Community Services Districts of Avila Beach, Cambria, Los Osos, Nipomo, San Miguel, Templeton, Oceano and other water purveyors, such as Atascadero Mutual, Golden State, San Miguelito and Santa Barbara County
  - a. Grover is targeting next week for consideration
  
2. **DESAL Plan scope / grant:** We submitted an application (attached) to USBR and anticipate hearing about awards no later than June. To fit the timing required for USBR's grant (project must be completed w/in 24 months), Phase 2 was broken into Phase 2a and Phase 2b (snippet of 5 phases below)
  - a. **Phase 2a (proposed grant scope)**
    - i. Will be completed within 24 months and, if awarded grant, will cost District \$550K and USBR \$550K for total \$1.2M project
    - ii. Will include public engagement, identifying/vetting/analyzing project concept alternatives
    - iii. Outcome will be "short-list" of potential projects to further pursue and scope/schedule/budget to do so in Phase 2b

Update: January 4, 2024

Ray Dienzo

**b. Phase 2b (not proposed in grant scope)**

- i. Will include more detailed analysis/studies of projects on “short-list”
- ii. Outcome will be selection of single preferred project to move forward to Phase 3

**3. Desal planning meetings:**

- a. CWAT meetings (TBD) – we’ll be reaching out for your availability soon to schedule the next CWAT meeting and round of working group / consultant meetings
  - the request for your availability may come from Jenny Williamson in our office – please respond at your earliest convenience so we can continue coordination with the consultants’ availabilities, etc.
- b. Board of Supervisors (April) – The grant application requires the District to adopt a resolution within 60 days of submitting the grant application. We plan to go to our Board on April 18 with the required resolution, along with an update on the scope and request for direction to return with a consultant contract
- c. **CWAT meeting 12/19/2023** – Finalizing USBR grant agreement. Consultant RFPs to follow

**4. Misc. desal info just fyi**

- a. Glenn Farrel (CalDesal Executive Director) sent over the CalDesal Regulatory Committee Meeting Agenda Packet; it includes a brief write-up on Innovations in Desalination and newly-introduced legislation relevant to desal projects
- b. Paul Herman (GHD contact) sent over the International Weekly Desal Report; it includes a brief write-up on the CalDesal conference (key note: the SWRCB representative said the State’s desal siting guidelines anticipated this summer will be out for public comment in April!)