

TO: BOARD OF DIRECTORS
FROM: RAY DIENZO, P.E. R.D. -
GENERAL MANAGER
DATE: MAY 8, 2025



PRESENTATIONS AND REPORTS

The following presentations and reports are scheduled:

- C-1) DIRECTORS' ANNOUNCEMENTS OF DISTRICT AND COMMUNITY INTEREST AND REPORTS ON ATTENDANCE AT PUBLIC MEETINGS, TRAINING PROGRAMS, CONFERENCES AND SEMINARS

TO: BOARD OF DIRECTORS
FROM: RAY DIENZO, P.E. ^{R.D}
GENERAL MANAGER
DATE: MAY 8, 2025



CONSENT AGENDA

The following items are considered routine and non-controversial by staff and may be approved by one motion if no member of the Board wishes an item removed. If discussion is desired, the item may be removed from the Consent Agenda by a Board member and will be considered separately at the conclusion of the Consent Items. Individual items on the Consent Agenda are approved by the same vote that approves the Consent Agenda, unless an item is pulled for separate consideration. The recommendations for each item are noted in bracket. Members of the public may comment on the Consent Agenda items.

**Questions or clarification may be made by the Board members
without removal from the Consent Agenda**

- D-1) WARRANTS [RECOMMEND APPROVAL]
- D-2) APPROVE APRIL 23, 2025 REGULAR BOARD MEETING MINUTES
[RECOMMEND APPROVE MINUTES]
- D-3) INVESTMENT POLICY- QUARTERLY REPORT [RECOMMEND ACCEPT AND FILE
REPORT]
- D-4) AUTHORIZE CHANGE ORDER FOR 2024 WATER DISTRIBUTION SYSTEM
IMPROVEMENT PROJECT TO R. BAKER, INC. [RECOMMEND ADOPT
RESOLUTION AUTHORIZING STAFF TO ISSUE CHANGE ORDER TO R. BAKER,
INC. IN THE AMOUNT OF \$156,762 FOR THE CONSTRUCTION OF THE MALLAGH
STREET REPLACEMENT WATERLINE]

TO: BOARD OF DIRECTORS

REVIEWED: RAY DIENZO, P.E. *R.D.*
GENERAL MANAGER

FROM: JANA ETTEDDGUE *Jw*
FINANCE DIRECTOR

DATE: MAY 9, 2025

AGENDA ITEM
D-1(A)
MAY 14, 2025

WARRANTS

COMPUTER CHECKS GENERATED – SEE ATTACHED	\$188,636.60
HAND WRITTEN CHECKS	NONE
VOIDED CHECKS	NONE

M-Monthly
 O-Occasional
 A-Annual

Item D-1(A) Warrants MAY 14, 2025

Nipomo Community Services District

By Payment Number

Payment Dates 05/14/2025 - 05/14/2025

Vendor Name	Description (Payable)	Payable Number	Payment Date	Amount
Payment: 13427				
Achievement House, Inc.	Clean Streets Program - March	76687	05/14/2025	4,080.00 M
				Payment 13427 Total: 4,080.00
Payment: 13428				
Advantage Answering Plus, Inc.	Answering service	00036-188-211	05/14/2025	389.74 M
				Payment 13428 Total: 389.74
Payment: 13429				
Alexander's Contract Services,	Meter reading	202504280012	05/14/2025	3,876.26 M
				Payment 13429 Total: 3,876.26
Payment: 13430				
Allweather Landscape	LMD	60415	05/14/2025	325.00 M
				Payment 13430 Total: 325.00
Payment: 13431				
AT&T	Telephone	000023371642	05/14/2025	95.75 M
AT&T	Telephone	000023371640	05/14/2025	35.79 M
AT&T	Telephone	000023371641	05/14/2025	-3.05 M
				Payment 13431 Total: 128.49
Payment: 13432				
AT&T Mobility	Cell service	287318508827X05022025	05/14/2025	1,244.04 M
				Payment 13432 Total: 1,244.04
Payment: 13433				
Banda, Raymundo	Travel reimbursement -	APR2025	05/14/2025	203.27 O
				Payment 13433 Total: 203.27
Payment: 13434				
Brenntag Pacific, Inc.	Sodium hypochlorite	BPI514095	05/14/2025	596.61 M
Brenntag Pacific, Inc.	Sodium hypochlorite	BPI510705	05/14/2025	615.21 M
Brenntag Pacific, Inc.	Sodium hypochlorite	BPI509370	05/14/2025	738.31 M
Brenntag Pacific, Inc.	Sodium hypochlorite	BPI512585	05/14/2025	550.95 M
				Payment 13434 Total: 2,501.08
Payment: 13435				
Bunyon Bros. Tree Service	Tree trimming - Lyn Road	32282	05/14/2025	2,475.00 O
				Payment 13435 Total: 2,475.00
Payment: 13436				
California Water Efficiency	Membership dues - 2025	MD-2025-784	05/14/2025	3,252.11 A
				Payment 13436 Total: 3,252.11
Payment: 13437				
Charter Communications	Dedicated fiber line - Shop	170593201050125	05/14/2025	550.00 M
				Payment 13437 Total: 550.00
Payment: 13438				
Charter Communications	Dedicated fiber line - Shop	170591901050125	05/14/2025	550.00 M
				Payment 13438 Total: 550.00
Payment: 13439				
Clever Ducks	Monthly computer support -	INV-0418	05/14/2025	5,706.44 M
				Payment 13439 Total: 5,706.44
Payment: 13440				
DataProse, LLC	Postage bills/late notices	DP2501846-P	05/14/2025	2,920.18 M
DataProse, LLC	Mail bills/late notices	DP2501846	05/14/2025	689.66 M
				Payment 13440 Total: 3,609.84
Payment: 13441				
Detection Instruments	Acculog and OdaLog L2	8801-60811	05/14/2025	269.30 O

Item D-1(A) Warrants MAY 14, 2025

Payment Dates: 05/14/2025 - 05/14/2025

Vendor Name	Description (Payable)	Payable Number	Payment Date	Amount
Payment: 13441				Payment 13441 Total: 269.30
Donahue Truck Centers	90-day VACTOR inspection	INV-SM-93563	05/14/2025	333.86 O
Payment: 13442				Payment 13442 Total: 333.86
Electricraft, Inc.	Service call - Oakglen LS	21421	05/14/2025	201.00 O
Electricraft, Inc.	Service call - Blacklake Lighting	21436	05/14/2025	201.00 O
Payment: 13443				Payment 13443 Total: 402.00
Excel Personnel Services, Inc.	Employment agency	4573785	05/14/2025	558.00 M
Excel Personnel Services, Inc.	Employment agency	4566694	05/14/2025	558.00 M
Excel Personnel Services, Inc.	Employment agency	4570327	05/14/2025	558.00 M
Payment: 13444				Payment 13444 Total: 1,674.00
Executive Janitorial	Janitorial services	91262	05/14/2025	780.00 M
Payment: 13445				Payment 13445 Total: 780.00
Famcon Pipe and Supply Inc.	B24 meter box lids	S100151892.001	05/14/2025	380.74 O
Famcon Pipe and Supply Inc.	Straight pipe wrench, tape	S100152991.001	05/14/2025	47.85 O
Payment: 13446				Payment 13446 Total: 428.59
Farm Supply Company	Camlock couplings, adapters	102370	05/14/2025	90.34 O
Farm Supply Company	Weed abatement	102470	05/14/2025	217.48 O
Payment: 13447				Payment 13447 Total: 307.82
FGL Environmental	Lab tests	581317A	05/14/2025	73.00 O
FGL Environmental	Lab tests	581295A	05/14/2025	73.00 O
FGL Environmental	Lab tests	581359A	05/14/2025	73.00 O
FGL Environmental	Lab tests	581189A	05/14/2025	73.00 O
FGL Environmental	Lab tests	581380A	05/14/2025	73.00 O
FGL Environmental	Lab tests	581248A	05/14/2025	73.00 O
FGL Environmental	Lab tests	581234A	05/14/2025	73.00 O
FGL Environmental	Lab tests	580614A	05/14/2025	1,379.00 O
FGL Environmental	Lab tests	580610A	05/14/2025	845.00 O
FGL Environmental	Lab tests	581190A	05/14/2025	73.00 O
FGL Environmental	Lab tests	581241A	05/14/2025	73.00 O
Payment: 13448				Payment 13448 Total: 2,881.00
Fisher Pump & Well Service, Inc.	Sundale Well lateral service	6078	05/14/2025	505.00 O
Payment: 13449				Payment 13449 Total: 505.00
Frontier Communications	BL Telephone	APR2025	05/14/2025	79.33 M
Payment: 13450				Payment 13450 Total: 79.33
GLM Landscape Management	Landscape maintenance	CI-5358	05/14/2025	992.00 M
Payment: 13451				Payment 13451 Total: 992.00
Great Western Alarm and	Alarm monitoring service	250402062101	05/14/2025	80.00 M
Great Western Alarm and	Alarm monitoring service	250402107101	05/14/2025	80.00 M
Great Western Alarm and	Alarm monitoring service	250202062101	05/14/2025	80.00 M
Great Western Alarm and	Alarm monitoring service	250202107101	05/14/2025	80.00 M
Payment: 13452				Payment 13452 Total: 320.00
Home Depot Credit Services	Tools	APR2025	05/14/2025	371.10 M
Payment: 13453				Payment 13453 Total: 371.10

Item D-1(A) Warrants MAY 14, 2025

Payment Dates: 05/14/2025 - 05/14/2025

Vendor Name	Description (Payable)	Payable Number	Payment Date	Amount
Payment: 13454				
Integrated Industrial Supply, Inc.	Disposable gloves	105419	05/14/2025	216.58 ^O
Payment 13454 Total:				216.58
Payment: 13455				
Miner's Ace Hardware	Supplies	APR2025	05/14/2025	929.14 ^M
Payment 13455 Total:				929.14
Payment: 13456				
Mission Uniform Service	Uniforms	523658136	05/14/2025	295.61 ^M
Mission Uniform Service	Uniforms	523743305	05/14/2025	245.44 ^M
Mission Uniform Service	Uniforms	MAR2025	05/14/2025	4.97 ^M
Mission Uniform Service	Uniforms	523700478	05/14/2025	238.84 ^M
Payment 13456 Total:				784.86
Payment: 13457				
Newton Geo-Hydrology	Litigation support through 4-30-	APR2025	05/14/2025	5,982.95 ^M
Payment 13457 Total:				5,982.95
Payment: 13458				
NexTraq	GPS subscription	USCI_09926	05/14/2025	603.05 ^M
Payment 13458 Total:				603.05
Payment: 13459				
Nipomo Area Recreation	Nipomo Clean Streets Program -	APR2025	05/14/2025	552.71 ^M
Payment 13459 Total:				552.71
Payment: 13460				
Nipomo Community Services	Water	APR2025	05/14/2025	2,054.63 ^M
Payment 13460 Total:				2,054.63
Payment: 13461				
Nu-Tech Pest Management	Pest/Rodent Control	0188365	05/14/2025	265.00 ^M
Nu-Tech Pest Management	Pest/Rodent Control	0188367	05/14/2025	75.00 ^M
Payment 13461 Total:				340.00
Payment: 13462				
OEC	Lab tests - Southland	A250427	05/14/2025	4,205.00 ^M
OEC	Lab tests - Blacklake	A250426	05/14/2025	2,872.00 ^M
OEC	Lab tests - Water	A250425	05/14/2025	3,220.00 ^M
Payment 13462 Total:				10,297.00
Payment: 13463				
Office Depot	Office supplies	413155040001	05/14/2025	105.08 ^M
Office Depot	Office supplies	419613188001	05/14/2025	71.30 ^M
Office Depot	Office supplies	420748855001	05/14/2025	30.48 ^M
Office Depot	Office supplies	422222195001	05/14/2025	-52.54 ^M
Payment 13463 Total:				154.32
Payment: 13464				
Olivas, Silas	Travel reimbursement for Cla-	APR2025	05/14/2025	520.07 ^O
Payment 13464 Total:				520.07
Payment: 13465				
Paxxo (USA) Inc.	Waste handling bags	F25-108	05/14/2025	861.46 ^M
Payment 13465 Total:				861.46
Payment: 13466				
Perry's Electric Motors &	Service for 4.7HP Sulzer pump -	28144	05/14/2025	3,364.65 ^O
Perry's Electric Motors &	Service for well pump - Via	28127	05/14/2025	8,661.62 ^O
Payment 13466 Total:				12,026.27
Payment: 13467				
Pollard Water	Dechlorination tablets	0285796	05/14/2025	4,645.56 ^M
Payment 13467 Total:				4,645.56
Payment: 13468				
Quinn Company	Service for JRPS#1 generator	WON10024578	05/14/2025	8,719.91 ^A
Quinn Company	Service for Maria Vista LS	WON10024576	05/14/2025	4,058.64 ^A
Quinn Company	AC troubleshooting and repair -	WO030061334	05/14/2025	956.03 ^O

Item D-1(A) Warrants MAY 14, 2025

Payment Dates: 05/14/2025 - 05/14/2025

Vendor Name	Description (Payable)	Payable Number	Payment Date	Amount	
Quinn Company	Service for CAT979D 04748	WO030061303	05/14/2025	1,122.48	A
Quinn Company	Service call for Via Concha	WON10024577	05/14/2025	7,242.58	A
Quinn Company	Service for CAT4206 generator -	WON10024529	05/14/2025	5,619.79	A
Payment 13468 Total:				27,719.43	
Payment: 13469					
ReadyRefresh by Nestle	Distilled water	05D0900023136	05/14/2025	62.96	M
Payment 13469 Total:				62.96	
Payment: 13470					
Richards, Watson & Gershon	Legal services through 03-31-25	252694	05/14/2025	5,571.65	M
Richards, Watson & Gershon	Water rights adjudication	252695	05/14/2025	399.60	M
Richards, Watson & Gershon	Legal services - Nipomo Action	252696	05/14/2025	16,532.50	M
Richards, Watson & Gershon	Legal services - Nipomo Action	252697	05/14/2025	6,282.50	M
Payment 13470 Total:				28,786.25	
Payment: 13471					
Santa Maria Ford Lincoln	Oil change - veh# 241	250122	05/14/2025	84.87	O
Santa Maria Ford Lincoln	Oil change - veh #201	251431	05/14/2025	85.33	O
Payment 13471 Total:				170.20	
Payment: 13472					
Simplot Grower Solutions	CAN 17	780176347	05/14/2025	725.89	O
Payment 13472 Total:				725.89	
Payment: 13473					
SLO County Environmental	Backflow program	IN0156518	05/14/2025	1,876.40	M
Payment 13473 Total:				1,876.40	
Payment: 13474					
SLO County Public Works	Inspection services through 3-	4532	05/14/2025	3,538.72	O
Payment 13474 Total:				3,538.72	
Payment: 13475					
SoCalGas	Heat - shop/office	APR2025	05/14/2025	66.19	M
Payment 13475 Total:				66.19	
Payment: 13476					
South County Sanitary Services,	Solid Waste Tax Liens	MAY2025	05/14/2025	2,466.09	O
Payment 13476 Total:				2,466.09	
Payment: 13477					
Southwest Valve, LLC	Torque collar for 6" plug valve	45820B34036	05/14/2025	2,096.37	O
Payment 13477 Total:				2,096.37	
Payment: 13478					
Taft Electric Company	Progress billing for office	35-1461-A	05/14/2025	14,394.00	O
Payment 13478 Total:				14,394.00	
Payment: 13479					
Tuckfield & Associates	Rate consultant	0771	05/14/2025	10,140.00	O
Payment 13479 Total:				10,140.00	
Payment: 13480					
Tyler Technologies, Inc.	Annual fee	025-506827	05/14/2025	480.00	A
Payment 13480 Total:				480.00	
Payment: 13481					
UBEO Business Services fka Ray	B&W/Color copies	4883786	05/14/2025	498.83	M
Payment 13481 Total:				498.83	
Payment: 13482					
Ultrex	Replacement copier - Canon	877453-PF	05/14/2025	9,166.66	O
Payment 13482 Total:				9,166.66	
Payment: 13483					
USA Bluebook	CHEMKEYS	INV00675636	05/14/2025	513.97	O
USA Bluebook	CHEMKEYS	INV00692796	05/14/2025	3,666.39	O
USA Bluebook	Zero oxygen standard, pipet tips,INV00694773		05/14/2025	1,167.87	O

Item D-1(A) Warrants MAY 14, 2025

Payment Dates: 05/14/2025 - 05/14/2025

Vendor Name	Description (Payable)	Payable Number	Payment Date	Amount
USA Bluebook	CHEMKEYS	INV00675841	05/14/2025	398.62 O
Payment 13483 Total:				5,746.85
Payment: 13484				
Wallace Group	FOG program	64725	05/14/2025	1,564.75 M
Payment 13484 Total:				1,564.75
Payment: 13485				
Waste Connections	Waste collection - Old Town	8931993U120	05/14/2025	372.50 M
Waste Connections	Waste collection - Office	8931241U120	05/14/2025	70.23 M
Waste Connections	Waste collection -Southland	8932272U120	05/14/2025	329.25 M
Payment 13485 Total:				771.98
Payment: 13486				
Addison, Warren & Viola	UB REFUND	05-2250-00	05/14/2025	100.02 O
Payment 13486 Total:				100.02
Payment: 13487				
General Pavement Management	UB REFUND	33-0012-10	05/14/2025	61.14 O
Payment 13487 Total:				61.14

TO: BOARD OF DIRECTORS

REVIEWED: RAY DIENZO, P.E. *R.D.*
GENERAL MANAGER

FROM: JANA ETTEDDGUE *Jr*
FINANCE DIRECTOR

DATE: MAY 9, 2025

AGENDA ITEM

D-1(B)

MAY 14, 2025

WARRANTS – BLACKLAKE ASSESSMENT DISTRICT 2020-1

COMPUTER CHECKS GENERATED – SEE ATTACHED	\$5,799.64
VOIDED CHECKS	NONE

Item D-1(B) Warrants MAY 14, 2025

Nipomo Community Services District

By Payment Number

Payment Dates 05/14/2025 - 05/14/2025

Vendor Name	Description (Payable)	Payable Number	Payment Date	Amount
Payment: 196				
Nipomo Community Services	Water	APR2025B	05/14/2025	692.90
Payment 196 Total:				692.90
Payment: 197				
SLO County Air Pollution Control	Operating permit for generator	24412	05/14/2025	1,287.65
Payment 197 Total:				1,287.65
Payment: 198				
SWCA, Inc.	Blacklake Sewer Consolidation	219012	05/14/2025	3,819.09
Payment 198 Total:				3,819.09

TO: BOARD OF DIRECTORS
FROM: RAY DIENZO, P.E. *RD*
GENERAL MANAGER
DATE: MAY 8, 2025



**APPROVE APRIL 23, 2025
REGULAR BOARD MEETING MINUTES**

ITEM

Approve action minutes from previous Board meeting. [RECOMMEND APPROVE MINUTES]

BACKGROUND

The draft minutes are a written record of the previous Board meeting action.

RECOMMENDATION

Approve Minutes

ATTACHMENT

- A. April 23, 2025 draft Board Meeting Minutes

MAY 14, 2025

ITEM D-2

ATTACHMENT A

NIPOMO COMMUNITY SERVICES DISTRICT

Serving the Community since 1965

DRAFT REGULAR MEETING MINUTES

APRIL 23, 2025 AT 9:00 A.M.

JON S. SEITZ BOARD ROOM 148 SOUTH WILSON STREET, NIPOMO, CA

BOARD of DIRECTORS

ED EBY, **PRESIDENT**
PHIL HENRY, **VICE PRESIDENT**
GARY HANSEN, **DIRECTOR**
JOHN JOYCE, **DIRECTOR**
TOM GLOVER, **DIRECTOR**

PRINCIPAL STAFF

RAY DIENZO, **GENERAL MANAGER**
JANA ETTEDDGUE, **FINANCE DIR/ASST GM**
PETER SEVCIK, **DIRECTOR OF ENG. & OPS.**
CRAIG STEELE, **GENERAL COUNSEL**

Mission Statement:

Provide our customers with reliable, quality, and cost-effective services now and in the future.

A. CALL TO ORDER AND FLAG SALUTE

President Eby called the Regular Meeting of April 23, 2025, to order at 9:00 a.m. and led the flag salute.

B. ROLL CALL AND PUBLIC COMMENT FOR ITEMS NOT ON AGENDA

At Roll Call, all Directors were in attendance.

There were no public comments for items not on the Agenda.

C. PRESENTATIONS AND REPORTS

C-1) QUARTERLY DISTRICT ENGINEER'S REPORT TO THE BOARD [RECOMMEND RECEIVE AND FILE]

Peter Sevcik, Director of Engineering and Operations, presented the item and answered questions from the Board.

Ray Dienzo, General Manager, answered questions from the Board.

There were no public comments.

C-2) DIRECTORS' ANNOUNCEMENTS OF DISTRICT AND COMMUNITY INTEREST AND REPORTS ON ATTENDANCE AT PUBLIC MEETINGS, TRAINING PROGRAMS, CONFERENCES AND SEMINARS.

Receive Announcements and Reports from Directors

Director Henry

- *April 15, attended Board Officer's meeting*
- *April 22, attended Annexation Ad Hoc Committee meeting*

Director Eby

- April 17, LAFCO meeting
- April 22, attended Annexation Ad Hoc Committee meeting

Director Joyce

- April 3 attended Town Hall meeting sponsored by Supervisor Paulding

There were no public comments.

D. CONSENT AGENDA *The following items are considered routine and non-controversial by staff and may be approved by one motion if no member of the Board wishes an item removed. If discussion is desired, the item may be removed from the Consent Agenda by a Board member and will be considered separately at the conclusion of the Consent Items. Questions or clarification may be made by the Board members without removal from the Consent Agenda. Individual items on the Consent Agenda are approved by the same vote that approves the Consent Agenda, unless an item is pulled for separate consideration. The recommendations for each item are noted in bracket. Members of the public may comment on the Consent Agenda items.*

- D-1) WARRANTS [RECOMMEND APPROVAL]
- D-2) APPROVE APRIL 9, 2025 REGULAR BOARD MEETING MINUTES [RECOMMEND APPROVE MINUTES]
- D-3) AMEND FISCAL YEAR 2024-25 BUDGET AND AUTHORIZE THE PURCHASE OF A COPIER IN THE AMOUNT OF \$9,500 FOR THE ENGINEERING AND OPERATIONS OFFICE [RECOMMEND ADOPT RESOLUTION AMENDING FY 2024-25 BUDGET AND AUTHORIZE STAFF TO ISSUE PURCHASE ORDER IN THE AMOUNT OF \$9,500 TO ULTREX]
- D-4) AUTHORIZE CONTRACT AMENDMENT FOR CONSTRUCTION MANAGEMENT SERVICES FOR NIPOMO SUPPLEMENTAL WATER PROJECT INTERCONNECTS WITH MICHAEL K. NUNLEY AND ASSOCIATES [RECOMMEND AUTHORIZE CONTRACT AMENDMENT]
- D-5) REJECT ALL BIDS FOR THE FRONTAGE ROAD TRUNK SEWER PROJECT [BY MOTION AND ROLL CALL VOTE, REJECT ALL BIDS RECEIVED]

There were no public comments.

Upon the motion of Director Glover, and seconded, the Board adopted the Resolution and approved the Consent Agenda.

Director Joyce abstained from item D-2 due to his absence at the last Board meeting.

Vote 4-1-0

ITEM	YES VOTES	ABSTAIN	ABSENT
D-2	Directors Glover, Henry, Hansen, and Eby	Joyce	None

SUBJECT TO BOARD APPROVAL

**Nipomo Community Services District
REGULAR MEETING
AGENDA**

Vote 5-0

ITEM	YES VOTES	ABSTAIN	ABSENT
D-1, D-3 to D-5	Directors Glover, Henry, Joyce, Hansen and Eby	None	None

**RESOLUTION 2025-1732
A RESOLUTION OF THE BOARD OF DIRECTORS OF THE NIPOMO COMMUNITY SERVICES DISTRICT AMENDING THE FISCAL YEAR 2024-25 BUDGET AND AUTHORIZING PURCHASE OF A COPIER FROM ULTREX AT A COST OF \$9,500**

E. ADMINISTRATIVE ITEMS

No Administrative Items

F. GENERAL MANAGER'S REPORT

Ray Dienzo, General Manager, presented the item and answered questions from the Board.

There were no public comments

G. COMMITTEE REPORTS

Director Eby stated that the Annexation Policy Ad Hoc Committee met on April 22, 2025, and reviewed the items to be included in the revised Annexation Policy. The committee will meet again to review the revised policy before referring the item to the full Board for approval.

H. DIRECTORS' REQUESTS TO STAFF AND SUPPLEMENTAL REPORTS

None.

I. CLOSED SESSION ANNOUNCEMENTS

Craig Steele, General Counsel, announced that there would be no closed session.

1) CONFERENCE WITH DISTRICT LEGAL COUNSEL RE: PENDING LITIGATION PURSUANT TO GC §54956.9

a. SMVWCD V. NCSD (SANTA CLARA COUNTY CASE NO. CV 770214, SIXTH APPELLATE COURT CASE NO. H032750, AND ALL CONSOLIDATED CASES)

b. NIPOMO ACTION COMMITTEE, ET AL. V. SAN LUIS OBISPO LOCAL AGENCY FORMATION COMMISSION, ET. AL. (SAN LUIS OBISPO COUNTY SUPERIOR COURT CASE NO. 24CV-0768)

SUBJECT TO BOARD APPROVAL

Nipomo Community Services District
REGULAR MEETING
AGENDA

ADJOURN MEETING

President Eby adjourned the meeting at 9:44 a.m.

MEETING SUMMARY	HOURS & MINUTES		
Regular Meeting	0	hours	44 minutes
Closed Session	0	hours	0 minutes
TOTAL HOURS	hours	44	minutes

Respectfully submitted,

Ray Dienzo, General Manager and Secretary to the Board Date

DRAFT

SUBJECT TO BOARD APPROVAL

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TO: BOARD OF DIRECTORS
REVIEWED: RAY DIENZO, P.E. *R.D.*
GENERAL MANAGER
FROM: JANA ETTEDDGUE *JW*
FINANCE DIRECTOR
DATE: MAY 8, 2025



INVESTMENT POLICY – QUARTERLY REPORT

ITEM

Review Investment Policy Quarterly Report [RECOMMEND ACCEPT AND FILE REPORT]

BACKGROUND

The District's Investment Policy requires the Treasurer/Finance Officer file a quarterly report that identifies the District's investments and their compliance with the policy. The quarterly report [Attachment A] is considered by the Board of Directors and is filed with the District's auditor.

As District Treasurer/Finance Officer, I am pleased to inform the Board of Directors that the District is in compliance with the Investment Policy and that the objectives of safety, liquidity, and yield have been met. The District has the ability to meet cash flow requirements for the next six months.

STRATEGIC PLAN

Goal 4. FINANCE. Maintain conservative, long-term financial management to minimize rate impacts on customers while meeting program financial needs.

RECOMMENDATION

After Board consideration and public comment, it is recommended that your Honorable Board accept the quarterly report and direct staff to file the Report with the District Auditor.

ATTACHMENTS

- A. Quarterly Investment Report

MAY 14, 2025

ITEM D-3

ATTACHMENT A

ATTACHMENT A

**NIPOMO COMMUNITY SERVICES DISTRICT
INVESTMENT POLICY-QUARTERLY REPORT 3/31/2025**

UNRESTRICTED POOLED CASH ACCOUNTS							
<i>Investment</i>	<i>Institution</i>	<i>Amount of Deposit 3/31/25</i>	<i>Rate of Interest as of 3/31/25</i>	<i>Quarterly Interest Earned or Accrued 3/31/25</i>	<i>Amount of Deposit 3/31/24</i>	<i>Rate of Interest as of 3/31/24</i>	<i>Quarterly Interest Earned or Accrued 3/31/24</i>
Public Checking (1)	<i>Five Star Bank</i>	\$1,026,928.81	n/a	n/a	\$328,964.60	n/a	n/a
Public Money Market	<i>Five Star Bank</i>	\$5,631,962.26	4.33%	\$5,280.36	\$197,943.52	4.12%	\$5,280.36
Public Money Market	<i>Mechanics Bank</i>	\$935,354.77	4.58%	\$2,745.57	\$328,890.55	4.39%	\$2,745.57
Pooled Money Investment	<i>Local Agency Investment Fund (LAIF)</i>	\$13,631,304.33	4.34%	\$150,215.47	\$13,861,338.97	4.30%	\$148,101.02
Pooled Money Investment	<i>Multi Bank Securities</i>	\$1,659,007.61 See attached	5.30- 5.35%	\$68,885.50	\$5,652,507 See attached	5.15- 5.35%	\$26,029.35
RESTRICTED CASH ACCOUNTS – DEVELOPER BOND FUNDS HELD IN TRUST							
Money Mkt - Performance Bond	<i>Five Star</i>	\$21,024.50	4.33%	\$226.22	\$20,045.05	4.12%	\$199.68
Money Mkt - Performance Bond	<i>Five Star</i>	Closed – Deposit returned	n/a	n/a	\$17,004.75	4.12%	\$168.81
RESTRICTED CASH ACCOUNT – NIPOMO SUPPLEMENTAL WATER FUNDED REPLACEMENT HELD IN TRUST							
Savings–NSWP Funded Replacement	<i>Five Star</i>	\$2,183,527.82	4.33%	\$22,985.86	\$1,886,842.13	4.12%	\$18,418.53
RESTRICTED CASH ACCOUNTS – ASSESSMENT DISTRICT 2020-1 HELD IN TRUST							
Public Checking - BL A/D 2020-1 (1)	<i>Five Star</i>	\$139,370.21	n/a	n/a	\$251,180.33	n/a	n/a
Money Mkt - BL A/D 2020-1	<i>Five Star</i>	\$1,853,983.16	4.33%	\$21,725.24	\$2,058,207.11	4.12%	\$19,441.69
Money Mkt - BL Tax Roll Collections	<i>Five Star</i>	\$251,870.89	4.33%	\$3,124.78	\$243,804.93	4.12%	\$2,944.00

(1) Analyzed Account
n/a Not applicable

Nipomo Communtiy Services District
Investments
March 31, 2025

<u>Type of Investment</u>	<u>CUSIP</u>	<u>Purchased</u>	<u>Maturity</u>	<u>Yield to Maturity</u>	<u>Par Value(1)</u>	<u>Market Value(2)</u>	<u>Cost Basis(3)</u>
12 Month Certificates of Deposit (CD's)							
Certificate of Deposit - Simmons Bank Pine	82869AGJ8	6/17/2024	6/17/2025	5.30%	\$ 237,000	\$ 237,410	\$ 237,000
Certificate of Deposit - Bar Harbor Bank & Trust	066851YJ9	6/17/2024	6/17/2025	5.30%	\$ 237,000	\$ 237,410	\$ 237,000
Certificate of Deposit - Charles Schwab	15987UCW6	6/20/2024	6/17/2025	5.35%	\$ 237,000	\$ 237,436	\$ 237,000
Certificate of Deposit - CFSBank Charleroi PA	12526AAP2	6/20/2024	6/20/2025	5.30%	\$ 237,000	\$ 237,427	\$ 237,000
Certificate of Deposit - Western Alliance Bank	95763PTU5	6/21/2024	6/20/2025	5.40%	\$ 237,000	\$ 237,476	\$ 237,000
Certificate of Deposit - Gateway Bank Mendota	36758RFA1	6/21/2024	6/20/2025	5.30%	\$ 237,000	\$ 237,427	\$ 237,000
Certificate of Deposit - Byline Bank Chicago	12441PBQ8	6/21/2024	6/20/2025	5.35%	\$ 237,000	\$ 237,450	\$ 237,000
12 Month CD Subtotal					\$ 1,659,000	\$ 1,662,036	\$ 1,659,000
Investment Total					\$ 1,659,000	\$ 1,662,036	\$ 1,659,000

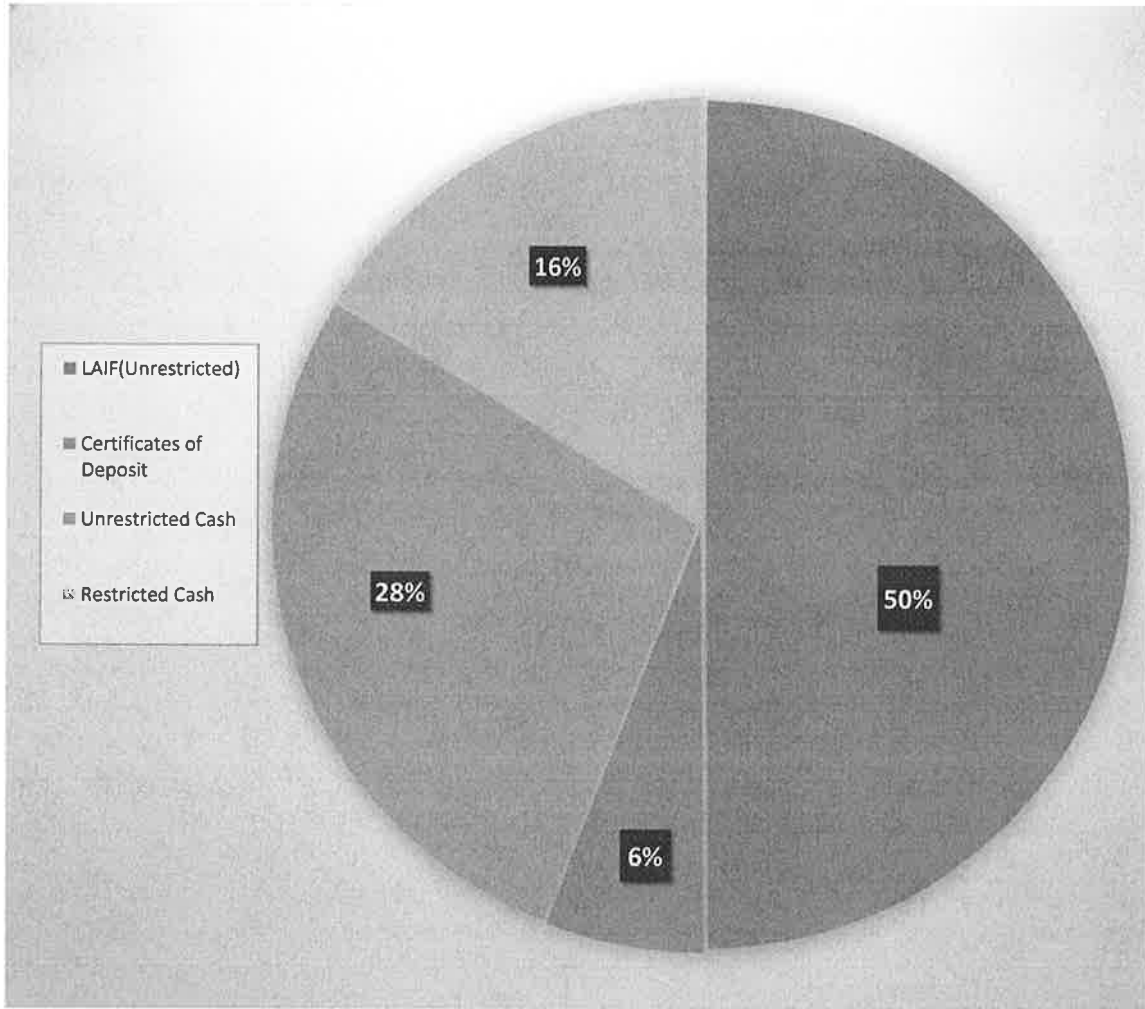
Market Value Source: eConnectDirect.com for the Certificates of Deposit and Treasuries

- (1) Par Value is the Face Value of the investment when it matures
- (2) Market Value of Certificates of Deposit is shown as of 3/31/2025
- (3) Cost Basis is the original purchase price of the investment

Notes to Mention

- Investments listed in this report comply with the California Government Codes 53600-53864 and the District's Statement of Investment Policy.
- Sufficient funds are available to meet the District's expenditure requirements for the next six months.
- All CDs are 100% FDIC insured and noncallable

**Nipomo Community Services District
Cash and Investment Allocation
March 31, 2025**



Cash and Investment Summary		
LAIF(Unrestricted)	\$ 13,631,304	50%
Certificates of Deposit	\$ 1,659,000	6%
Unrestricted Cash	\$ 7,594,253	28%
Restricted Cash	\$ 4,449,777	16%
Total	\$ 27,334,334	100%

Pursuant to Section 8.A. of the Investment Policy

Summary of Electronic Transfers (greater than \$500,000)

<u>Transfer Date</u>	<u>Amount</u>	<u>Transfer From</u>	<u>Transfer To</u>
None			

TO: BOARD OF DIRECTORS
REVIEWED: RAY DIENZO, P.E. ^{RiD}
GENERAL MANAGER
FROM: PETER V. SEVCIK, P.E.
DIRECTOR OF
ENGINEERING & OPERATIONS
DATE: MAY 7, 2025

AGENDA ITEM
D-4
MAY 14, 2025

**AUTHORIZE CHANGE ORDER FOR
2024 WATER DISTRIBUTION SYSTEM IMPROVEMENT PROJECT
TO R. BAKER, INC.**

ITEM

Authorize change order for 2024 Water Distribution System Improvement Project to R. Baker, Inc. [RECOMMEND ADOPT RESOLUTION AUTHORIZING STAFF TO ISSUE CHANGE ORDER TO R. BAKER, INC. IN THE AMOUNT OF \$156,762 FOR THE CONSTRUCTION OF THE MALLAGH STREET REPLACEMENT WATERLINE].

BACKGROUND

The 2024 Water Distribution System Improvement Project ("Project") was necessary to accommodate the delivery of supplemental water to the Golden State Cypress Ridge Interconnect beginning in July 2025 as well as mitigate water quality issues related to dead end water mains in two locations. The Project involved the construction of approximately 4,300 linear feet of 12-inch water main on Pomeroy Road between Willow Road and Aden Way, 365 linear feet of 8-inch water main on Sea Pines Place between Via Concha and Woodgreen Way, and 765 feet of 4-inch water main on Red Oak Way within the District's service area. The Board awarded the construction contract to R. Baker Inc. in the amount of \$2,019,261 in December 2024. R. Baker is in the process of completing the project.

The FY 24-25 Budget includes \$250,000 funding for replacement of a failing water line in Mallagh Street between Tefft and Dana. Cannon completed the design of the project. Cannon and District staff negotiated a change order with R. Baker in the amount of \$156,762 to complete the work as part of the 2024 Water Distribution System Improvement Project. Constructing the replacement Mallagh Street waterline as part of the overall 2024 Water Distribution System Project will result in cost savings to the District compared to bidding the replacement waterline as a separate project.

FISCAL IMPACT

The District's FY 2024-2025 Budget includes \$250,000 for the construction of the Mallagh Street Replacement Waterline. Thus, there is sufficient funding to construct the project.

Total project costs (rounded) are estimated as follows:

Original Construction Contract	\$2,019,261
Mallagh Street Change Order	\$156,762
Total Revised Contract Cost	\$2,176,023

STRATEGIC PLAN

Goal 1 – WATER SUPPLY – Actively plan to provide reliable water supply of sufficient quality and quantity to serve both current customers and those in the long-term future.

Goal 2. FACILITIES THAT ARE RELIABLE, ENVIRONMENTALLY SENSIBLE AND EFFICIENT. Plan, provide for and maintain District facilities and other physical assets to achieve reliable, environmentally sensible, and efficient District operations.

RECOMMENDATION

Staff recommends that the Board, by motion and roll call vote, adopt Resolution 2025-17XX 2024 Water Distribution System Improvement Project Change Order, authorizing staff to issue a change order to R. Baker, Inc. in the amount of \$156,762 for construction of the Mallagh Street Replacement Waterline as part of the 2024 Water Distribution System Improvement Project.

ATTACHMENTS

- A. Resolution 2025-17XX 2024 Water Distribution System Improvement Project Change Order

MAY 14, 2025

ITEM D-4

ATTACHMENT A

**NIPOMO COMMUNITY SERVICES DISTRICT
RESOLUTION NO. 2025-17XX**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE NIPOMO COMMUNITY
SERVICES DISTRICT AUTHORIZING CHANGE ORDER FOR
2024 WATER DISTRIBUTION SYSTEM IMPROVEMENT PROJECT TO R. BAKER INC. IN
THE AMOUNT OF \$156,762**

WHEREAS, the 2024 Water Distribution System Improvement Project involved the construction of approximately 4,300 linear feet of 12-inch water main on Pomeroy Road between Willow Road and Aden Way, 365 linear feet of 8-inch water main on Sea Pines Place between Via Concha and Woodgreen Way, and 765 feet of 4-inch water main on Red Oak Way within the District's service area; and

WHEREAS, in December 2024, the Board awarded the contract for the 2024 Water Distribution System Improvement Project to the lowest responsive and responsible bidder, R. Baker, Inc., in the amount of \$2,019,261; and

WHEREAS, the design drawings and technical specifications for the Mallagh Street Replacement Waterline were developed by District staff and Cannon; and

WHEREAS, Cannon and District staff have negotiated a change order in the amount of \$156,762 for construction of the Mallagh Street Replacement Waterline.

**NOW THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED BY THE
NIPOMO COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS AS FOLLOWS:**

1. The above recitals and findings are incorporated herein by this reference.
2. The General Manager is authorized to issue a Change Order to R. Baker, Inc. for construction of the Mallagh Street Replacement Waterline in the amount of \$156,762.

PASSED AND ADOPTED by the Board of Directors of the Nipomo Community Services District this 14th day of May, 2025.

**AYES:
NOES:
ABSENT:
CONFLICTS:**

ED EBY
President of the Board

ATTEST:

APPROVED:

RAY DIENZO
General Manager and Secretary to the Board

CRAIG STEELE
District Legal Counsel