

TO: BOARD OF DIRECTORS
FROM: RAY DIENZO, P.E. *R.D.*
GENERAL MANAGER
DATE: APRIL 2, 2025



PRESENTATIONS AND REPORTS

The following presentations and reports are scheduled:

- C-1) DIRECTORS' ANNOUNCEMENTS OF DISTRICT AND COMMUNITY INTEREST AND REPORTS ON ATTENDANCE AT PUBLIC MEETINGS, TRAINING PROGRAMS, CONFERENCES AND SEMINARS

TO: BOARD OF DIRECTORS

FROM: RAY DIENZO, P.E. R.D.
GENERAL MANAGER

DATE: APRIL 2, 2025

AGENDA ITEM

D

APRIL 9, 2025

CONSENT AGENDA

The following items are considered routine and non-controversial by staff and may be approved by one motion if no member of the Board wishes an item removed. If discussion is desired, the item may be removed from the Consent Agenda by a Board member and will be considered separately at the conclusion of the Consent Items. Individual items on the Consent Agenda are approved by the same vote that approves the Consent Agenda, unless an item is pulled for separate consideration. The recommendations for each item are noted in bracket. Members of the public may comment on the Consent Agenda items.

**Questions or clarification may be made by the Board members
without removal from the Consent Agenda**

- D-1) WARRANTS [RECOMMEND APPROVAL]
- D-2) APPROVE MARCH 31, 2025 SPECIAL BOARD MEETING MINUTES
[RECOMMEND APPROVE MINUTES]
- D-3) INITIATE PROCEEDINGS FOR ANNUAL LEVY OF ASSESSMENTS
FOR STREET LANDSCAPE MAINTENANCE DISTRICT NO. 1 [RECOMMEND
ADOPT RESOLUTION]
- D-4) INITIATE PROCEEDINGS FOR ANNUAL LEVY OF ASSESSMENTS
FOR BLACKLAKE STREET LIGHTING MAINTENANCE
ASSESSMENT DISTRICT 2022-1 [RECOMMEND ADOPT RESOLUTION]

TO: BOARD OF DIRECTORS

REVIEWED: RAY DIENZO, P.E. *R.D.*
GENERAL MANAGER

FROM: JANA ETTEDDGUE *Jw*
FINANCE DIRECTOR

DATE: APRIL 4, 2025

AGENDA ITEM
D-1(A)
APRIL 9, 2025

WARRANTS

COMPUTER CHECKS GENERATED – SEE ATTACHED	\$174,847.19
HAND WRITTEN CHECKS	NONE
VOIDED CHECKS	NONE

M-Monthly
 O-Occasional
 A-Annual

Item D-1(A) Warrants APRIL 9, 2025

Nipomo Community Services District

By Payment Number

Payment Dates 04/09/2025 - 04/09/2025

Vendor Name	Description (Payable)	Payable Number	Payment Date	Amount
Payment: 13336				
Advantage Answering Plus, Inc.	Answering service	000035-887-021	04/09/2025	334.47 M
Payment 13336 Total:				334.47
Payment: 13337				
Alexander's Contract Services,	Meter reading	202503270012	04/09/2025	3,897.15 M
Payment 13337 Total:				3,897.15
Payment: 13338				
Allweather Landscape	LMD	60084	04/09/2025	325.00 M
Payment 13338 Total:				325.00
Payment: 13339				
Aqua-Metric Sales, Co.	(6) - 1" Ally meters	INV0107260	04/09/2025	3,737.33 O
Payment 13339 Total:				3,737.33
Payment: 13340				
AT&T	Telephone	000023220306	04/09/2025	0.03 M
AT&T	Telephone	000023220305	04/09/2025	35.83 M
AT&T	Telephone	000023220307	04/09/2025	90.78 M
Payment 13340 Total:				126.64
Payment: 13341				
AT&T Mobility	Cell service	287318508827X04022025	04/09/2025	1,227.90 M
Payment 13341 Total:				1,227.90
Payment: 13342				
Ayala, Sandro	Travel reimbursement - SDRMA	MAR2025	04/09/2025	554.38 O
Payment 13342 Total:				554.38
Payment: 13343				
Brenntag Pacific, Inc.	Sodium hypochlorite,	BPI505916	04/09/2025	2,213.39 M
Brenntag Pacific, Inc.	Sodium hypochlorite	BPI505567	04/09/2025	1,222.35 M
Brenntag Pacific, Inc.	Sodium hypochlorite	BPI507416	04/09/2025	648.81 M
Brenntag Pacific, Inc.	Sodium hypochlorite	BPI505918	04/09/2025	815.53 M
Brenntag Pacific, Inc.	Sodium hypochlorite	BPI505568	04/09/2025	1,326.75 M
Brenntag Pacific, Inc.	Sodium hypochlorite	BPI506679	04/09/2025	3,098.99 M
Brenntag Pacific, Inc.	Sodium hypochlorite	BPI505917	04/09/2025	570.87 M
Brenntag Pacific, Inc.	Sodium hypochlorite	BPI503880	04/09/2025	1,163.64 M
Payment 13343 Total:				11,060.33
Payment: 13344				
Brown, Kenneth	CWEA membership renewal	MAR2025	04/09/2025	239.00 O
Payment 13344 Total:				239.00
Payment: 13345				
Cal-Coast Machinery, Inc.	Service for 2024 John Deere	962163	04/09/2025	226.06 O
Payment 13345 Total:				226.06
Payment: 13346				
California Electric Supply	10AMP relays	7826-1163461	04/09/2025	418.28 O
Payment 13346 Total:				418.28
Payment: 13347				
CalPortland Construction	Truck rental for base delivery	96671485	04/09/2025	262.50 O
CalPortland Construction	Class 2 base	96671484	04/09/2025	606.21 O
Payment 13347 Total:				868.71
Payment: 13348				
Carla Ritenour	Washer rebate	MAR2025	04/09/2025	75.00 O
Payment 13348 Total:				75.00

Item D-1(A) Warrants APRIL 9, 2025

Payment Dates: 04/09/2025 - 04/09/2025

Vendor Name	Description (Payable)	Payable Number	Payment Date	Amount
Payment: 13349				
Charter Communications	2 mos. - Dedicated fiber line -	170591901040125	04/09/2025	1,100.00 M
				Payment 13349 Total: 1,100.00
Payment: 13350				
Charter Communications	2 mos. - Dedicated fiber line -	170593201040125	04/09/2025	1,100.00 M
				Payment 13350 Total: 1,100.00
Payment: 13351				
Clever Ducks	Computer expense - monthly	INV-0334	04/09/2025	5,710.44 M
				Payment 13351 Total: 5,710.44
Payment: 13352				
Coastal Rolloff	Short-paid previous invoice for	8915231U150	04/09/2025	7.43 O
				Payment 13352 Total: 7.43
Payment: 13353				
Core & Main, LP	Chemkeys	INV0015466	04/09/2025	5,328.83 M
				Payment 13353 Total: 5,328.83
Payment: 13354				
DataProse, LLC	Mail bills/late notices	DP2501262	04/09/2025	741.29 M
DataProse, LLC	Postage bills/late notices	DP2501262-P	04/09/2025	2,947.96 M
				Payment 13354 Total: 3,689.25
Payment: 13355				
Electricraft, Inc.	GFI replacement - Blacklake Well	21376	04/09/2025	307.13 O
				Payment 13355 Total: 307.13
Payment: 13356				
Excel Personnel Services, Inc.	Employment agency	4559710	04/09/2025	558.00 M
Excel Personnel Services, Inc.	Employment agency	4556307	04/09/2025	558.00 M
Excel Personnel Services, Inc.	Employment agency	4552830	04/09/2025	446.40 M
				Payment 13356 Total: 1,562.40
Payment: 13357				
Executive Janitorial	Janitorial services	51262	04/09/2025	780.00 M
				Payment 13357 Total: 780.00
Payment: 13358				
Famcon Pipe and Supply Inc.	12" Baker coupling, bolts, hex	S100148811.001	04/09/2025	1,057.49 O
				Payment 13358 Total: 1,057.49
Payment: 13359				
Farm Supply Company	Hunter valves	102050	04/09/2025	105.37 O
				Payment 13359 Total: 105.37
Payment: 13360				
FGL Environmental	Lab tests	580721A	04/09/2025	1,334.00 O
FGL Environmental	Lab tests	580587A	04/09/2025	890.00 O
				Payment 13360 Total: 2,224.00
Payment: 13361				
Frontier Communications	BL Telephone	MAR2025	04/09/2025	79.29 M
				Payment 13361 Total: 79.29
Payment: 13362				
GLM Landscape Management	Landscape maintenance	CI-5211	04/09/2025	1,149.95 M
				Payment 13362 Total: 1,149.95
Payment: 13363				
Great Western Alarm and	Alarm monitoring service	250302107101	04/09/2025	80.00 M
Great Western Alarm and	Alarm monitoring service	250302062101	04/09/2025	80.00 M
				Payment 13363 Total: 160.00
Payment: 13364				
Hach Company	Preventative maintenance -	14422536	04/09/2025	1,528.93 O
Hach Company	Analyzer probe assembly	14415639	04/09/2025	3,505.05 O
				Payment 13364 Total: 5,033.98

Item D-1(A) Warrants APRIL 9, 2025

Payment Dates: 04/09/2025 - 04/09/2025

Vendor Name	Description (Payable)	Payable Number	Payment Date	Amount
Payment: 13365				
Hadronex, Inc	SmartCover manhole cover	40742	04/09/2025	850.00 ○
Payment 13365 Total:				850.00
Payment: 13366				
Home Depot Credit Services	Tools and supplies	MAR2025	04/09/2025	582.83 M
Payment 13366 Total:				582.83
Payment: 13367				
Iconix Waterworks (US) Inc.	Flange adapters, gaskets, bolt	U2516009497	04/09/2025	1,055.29 ○
Iconix Waterworks (US) Inc.	Bushings, service saddles	U2516010274	04/09/2025	157.74 ○
Payment 13367 Total:				1,213.03
Payment: 13368				
Integrated Industrial Supply, Inc.	Disposable gloves	104703	04/09/2025	216.58 ○
Integrated Industrial Supply, Inc.	Disposable gloves	104702	04/09/2025	216.58 ○
Integrated Industrial Supply, Inc.	First aid kits	104440	04/09/2025	147.70 ○
Payment 13368 Total:				580.86
Payment: 13369				
JEGO Systems	TO#24-002 SCADA support	2025-NCSD-006	04/09/2025	1,666.36 ○
JEGO Systems	TO#24-005 SWP Interconnects	2025-NCSD-005	04/09/2025	28,080.00 ○
Payment 13369 Total:				29,746.36
Payment: 13370				
Johnson, Tim	Washer rebate	MAR2025	04/09/2025	75.00 ○
Payment 13370 Total:				75.00
Payment: 13371				
Joseph and Frances Alves	Washer rebate	MAR2025	04/09/2025	75.00 ○
Payment 13371 Total:				75.00
Payment: 13372				
Juarez, Jose	Reimbursement for CDL	MAR2025	04/09/2025	100.06 ○
Payment 13372 Total:				100.06
Payment: 13373				
Miner's Ace Hardware	Supplies	MAR2025	04/09/2025	851.11 M
Payment 13373 Total:				851.11
Payment: 13374				
Mission Uniform Service	Uniforms	523528851	04/09/2025	241.48 M
Mission Uniform Service	Uniforms	523486650	04/09/2025	269.88 M
Mission Uniform Service	Uniforms	523572647	04/09/2025	279.96 M
Payment 13374 Total:				791.32
Payment: 13375				
Newton Geo-Hydrology	Litigation support through 3-31-	MAR2025	04/09/2025	7,400.00 M
Payment 13375 Total:				7,400.00
Payment: 13376				
NexTraq	GPS subscription	USCI_09080	04/09/2025	603.05 M
Payment 13376 Total:				603.05
Payment: 13377				
Nipomo Community Services	Water	MAR2025	04/09/2025	1,936.33 M
Payment 13377 Total:				1,936.33
Payment: 13378				
Nu-Tech Pest Management	Pest/Rodent Control	0187745	04/09/2025	265.00 M
Nu-Tech Pest Management	Pest/Rodent Control	0187747	04/09/2025	75.00 M
Payment 13378 Total:				340.00
Payment: 13379				
OEC	Lab tests - Blacklake	A250327	04/09/2025	2,910.00 M
OEC	Lab tests - Water	A250326	04/09/2025	3,115.00 M
OEC	Lab tests - Southland	A250328	04/09/2025	4,130.00 M
Payment 13379 Total:				10,155.00

Item D-1(A) Warrants APRIL 9, 2025

Payment Dates: 04/09/2025 - 04/09/2025

Vendor Name	Description (Payable)	Payable Number	Payment Date (None)	Amount
Payment: 13380				
Office Depot	Office supplies	415071243001	04/09/2025	105.08 M
Payment 13380 Total:				105.08
Payment: 13381				
Quinn Company	Generator maintenance -	WO030061193	04/09/2025	2,281.01 A
Payment 13381 Total:				2,281.01
Payment: 13382				
Richards, Watson & Gershon	Legal services - Nipomo Action	252317	04/09/2025	20,395.45 M
Richards, Watson & Gershon	Dana Reserve Specific Plan	252316	04/09/2025	115.00 M
Richards, Watson & Gershon	Legal services through 2-28-25	252314	04/09/2025	2,676.80 M
Richards, Watson & Gershon	Water rights adjudication	252315	04/09/2025	688.60 M
Richards, Watson & Gershon	Legal services - Nipomo Action	251807	04/09/2025	8,392.50 M
Richards, Watson & Gershon	General legal services through 1-	251805	04/09/2025	6,959.68 M
Richards, Watson & Gershon	Water rights adjudication	251806	04/09/2025	219.10 M
Payment 13382 Total:				39,447.13
Payment: 13383				
Salvador Living Trust, Ruben	328 N MALLAGH Cash Bond	MAR2025B	04/09/2025	521.78 O
Payment 13383 Total:				521.78
Payment: 13384				
Simplot Grower Solutions	CAN 17	780175945	04/09/2025	813.22 O
Payment 13384 Total:				813.22
Payment: 13385				
SoCalGas	Heat - shop/office	MAR2025A	04/09/2025	20.69 M
SoCalGas	Heat - shop/office	MAR2025B	04/09/2025	124.85 M
Payment 13385 Total:				145.54
Payment: 13386				
South County Sanitary Services,	Solid Waste Tax Liens	MAR2025	04/09/2025	265.86 M
Payment 13386 Total:				265.86
Payment: 13387				
Spatial Wave, Inc	Software implementation	25-0014	04/09/2025	9,000.00 O
Payment 13387 Total:				9,000.00
Payment: 13388				
Troesh Coleman Pacific	Concrete mix	35701	04/09/2025	139.43 O
Payment 13388 Total:				139.43
Payment: 13389				
USA Bluebook	Chlorinator	INV00631256	04/09/2025	2,267.92 O
USA Bluebook	Chemkeys	INV00628766	04/09/2025	5,703.67 O
USA Bluebook	Ammonia tests	INV00644236	04/09/2025	95.72 O
USA Bluebook	Rigid plastic warning signs	INV00660925	04/09/2025	9.58 O
USA Bluebook	Warning signs and labels	INV00663517	04/09/2025	181.97 O
USA Bluebook	1.1hp pump, digital panel meter	INV00625821	04/09/2025	2,293.29 O
Payment 13389 Total:				10,552.15
Payment: 13390				
Waste Connections	Waste collection - Wilson	8889124U120	04/09/2025	75.23 M
Waste Connections	Waste collection - Old Town	8889877U120	04/09/2025	378.09 M
Waste Connections	Waste collection - Southland	8890157U120	04/09/2025	334.25 M
Payment 13390 Total:				787.57
Payment: 13391				
Scott, Kevin	UB REFUND	07-0640-01	04/09/2025	6.43 O
Payment 13391 Total:				6.43
Payment: 13392				
Hart, Robin	UB REFUND	05-2870-02	04/09/2025	2,996.23 O
Payment 13392 Total:				2,996.23

TO: BOARD OF DIRECTORS
FROM: RAY DIENZO, P.E. R.D.
GENERAL MANAGER
DATE: APRIL 2, 2025



**APPROVE MARCH 31, 2025
SPECIAL BOARD MEETING MINUTES**

ITEM

Approve action minutes from previous Board meeting. [RECOMMEND APPROVE MINUTES]

BACKGROUND

The draft minutes are a written record of the previous Board meeting action.

RECOMMENDATION

Approve Minutes

ATTACHMENT

- A. March 31, 2025 draft Board Meeting Minutes

APRIL 9, 2025

ITEM D-2

ATTACHMENT A

NIPOMO COMMUNITY SERVICES DISTRICT

Serving the Community since 1965

DRAFT SPECIAL MEETING MINUTES

MARCH 31, 2025 AT 10:00 A.M.

JON S. SEITZ BOARD ROOM 148 SOUTH WILSON STREET, NIPOMO, CA

BOARD of DIRECTORS

ED EBY, PRESIDENT
PHIL HENRY, VICE PRESIDENT
GARY HANSEN, DIRECTOR
JOHN JOYCE, DIRECTOR
TOM GLOVER, DIRECTOR

PRINCIPAL STAFF

RAY DIENZO, GENERAL MANAGER
JANA ETTEDDGUE, FINANCE DIR/ASST GM
PETER SEVCIK, DIRECTOR OF ENG. & OPS.
CRAIG STEELE, GENERAL COUNSEL

Mission Statement:

Provide our customers with reliable, quality, and cost-effective services now and in the future.

A. CALL TO ORDER AND FLAG SALUTE

President Eby called the Special Meeting of March 31, 2025, to order at 10:00 a.m. and led the flag salute.

B. ROLL CALL

At Roll Call, all Directors were in attendance.

C. PRESENTATIONS AND REPORTS

C-1 DIRECTORS' ANNOUNCEMENTS OF DISTRICT AND COMMUNITY INTEREST AND REPORTS ON ATTENDANCE AT PUBLIC MEETINGS, TRAINING PROGRAMS, CONFERENCES AND SEMINARS.

Receive Announcements and Reports from Directors

Director Henry

- *March 13, attended Finance and Audit Committee meeting*
- *March 18, attended Board Officer's meeting*
- *March 27, attended NMMA-TG meeting*

Director Eby

- *March 13, attended Finance and Audit Committee meeting*
- *March 20, attended LAFCO meeting*
- *March 27, attended NMMA-TG meeting*
- *April 2, will attend WRAC meeting*
- *April 12, Greenhouse Growers Association Open House*

Director Joyce

- *March 24, attended SCAC meeting and reported that crime was down compared to same time last year and voted to move SCAC meetings to the Dana Adobe.*

SUBJECT TO BOARD APPROVAL

There were no public comments.

D. **CONSENT AGENDA** *The following items are considered routine and non-controversial by staff and may be approved by one motion if no member of the Board wishes an item removed. If discussion is desired, the item may be removed from the Consent Agenda by a Board member and will be considered separately at the conclusion of the Consent Items. Questions or clarification may be made by the Board members without removal from the Consent Agenda. Individual items on the Consent Agenda are approved by the same vote that approves the Consent Agenda, unless an item is pulled for separate consideration. The recommendations for each item are noted in bracket. Members of the public may comment on the Consent Agenda items.*

D-1) WARRANTS [RECOMMEND APPROVAL]

D-2) APPROVE MARCH 12, 2025 REGULAR BOARD MEETING MINUTES
 [RECOMMEND APPROVE MINUTES]

D-3) CONSIDER REQUEST FOR SEWER SERVICE (INTENT-TO-SERVE LETTER) FOR A RESIDENTIAL DEVELOPMENT LOCATED AT 759 DRUMM LANE, NIPOMO
 [RECOMMEND ISSUE INTENT-TO-SERVE LETTER WITH CONDITIONS].

D-4) DECLARE MISCELLANEOUS EQUIPMENT SURPLUS AND AUTHORIZE SALE/DISPOSAL [RECOMMEND DECLARE MISCELLANEOUS EQUIPMENT SURPLUS AND AUTHORIZE SALE/DISPOSAL]

Director Henry requested the District reach out to the local high schools and offer the surplus lab equipment, should they be interested. If not, dispose of equipment as normal is fine.

Ray Dienzo, General Manager, answered questions from the Board.

Craig Steele, District Legal Counsel, answered questions from the Board.

There were no public comments.

Upon the motion of Director Glover, and seconded, the Board approved Consent Agenda Items D-1 to D-3.

Vote 5-0

Item	YES VOTES	ABSTAIN	ABSENT
D-1 to D-3	Directors Glover, Joyce, Hansen, Henry, and Eby	None	None

Upon the motion of Director Eby, and seconded, the Board approved Consent Agenda Item D-4.

Vote 5-0

Item	YES VOTES	ABSTAIN	ABSENT
D-4	Director Eby, Henry, Glover, Joyce, and Hansen	None	None

E. **ADMINISTRATIVE ITEMS**

E-1) CONSIDER WATER OPERATIONS STAFF SALARY RANGE ADJUSTMENTS
 [RECOMMEND BY MOTION AND ROLL CALL VOTE, APPROVE THE SALARY
SUBJECT TO BOARD APPROVAL

Nipomo Community Services District
SPECIAL MEETING
AGENDA

RANGE ADJUSTMENTS AND DIRECT STAFF TO INCLUDE IT IN THE 2025-2026 FISCAL YEAR BUDGET]

Ray Dienzo, General Manager, presented the item and answered questions from the Board.

Peter Sevcik, Director of Engineering and Operations, answered questions from the Board.

There were no public comments.

Upon the motion of Director Glover, and seconded, the Board approved the salary range adjustments and directed Staff to include them in Fiscal Year 2025-2026 budget.

Vote 5-0

YES VOTES	ABSTAIN	ABSENT
Directors Glover, Hansen, Joyce, Henry, and Eby	None	None

E-2) DISCUSS REVISING NIPOMO COMMUNITY SERVICES DISTRICT ANNEXATION POLICY [RECOMMEND REVIEW AND DISCUSS, AND DIRECT STAFF FOR FUTURE CONSIDERATION]

Ray Dienzo, General Manager, presented the item and answered questions from the Board.

Craig Steele, Legal Counsel, answered questions from the Board.

Pam Wilson, Nipomo resident, commented on the item.

President Eby created an Ad Hoc committee for initial review of the Annexation Policy, and appointed himself as Chair, and Director Henry as a member.

F. GENERAL MANAGER'S REPORT

Ray Dienzo, General Manager, presented the item and answered questions from the Board.

There were no public comments

G. COMMITTEE REPORTS

Director Eby stated that the Finance and Audit Committee met on March 13, 2025 and reviewed the items to be included in the FY2025-2026 budget. The item was referred for presentation at an upcoming Regular Board meeting.

H. DIRECTORS' REQUESTS TO STAFF AND SUPPLEMENTAL REPORTS

None.

I. CLOSED SESSION ANNOUNCEMENTS

Craig Steele, General Counsel, announced that there would be closed session on Item 1b.

SUBJECT TO BOARD APPROVAL

TO: BOARD OF DIRECTORS
FROM: RAY DIENZO, P.E. *R.D.*
GENERAL MANAGER
DATE: APRIL 2, 2025



**INITIATE PROCEEDINGS FOR ANNUAL LEVY OF ASSESSMENTS
FOR STREET LANDSCAPE MAINTENANCE DISTRICT NO. 1**

ITEM

Resolution initiating proceedings for annual levy of Street Landscape Maintenance District No. 1
[RECOMMEND ADOPT RESOLUTION]

BACKGROUND

In 2003, the Board of Directors formed Street Landscape Maintenance District No. 1 ("LMD #1") to provide the street landscape maintenance for Tract 2409 (Sculpture Homes located on Vista Verde Lane and Ida Place). The LMD #1 was formed under Government Code Section 61601.20 and the Landscaping and Lighting Act of 1972.

Annually, the District follows the procedures outlined in the Government Code and Proposition 218 to levy the assessment on each of the 28 property owners served by the LMD #1. In order to move forward, the attached Resolution should be adopted to initiate the proceedings and appoint Director of Engineering and Operations, Peter Sevcik as the Assessment Engineer.

RECOMMENDATION

Staff recommends adopting the attached resolution initiating proceedings for annual assessment of LMD #1.

ATTACHMENT

- A. Resolution No. 2025-XXXX LMD Initiate Proceedings for Annual Assessment

APRIL 9, 2025

ITEM D-3

ATTACHMENT A

**NIPOMO COMMUNITY SERVICES DISTRICT
RESOLUTION NO. 2025-XXXX**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
NIPOMO COMMUNITY SERVICES DISTRICT INITIATING PROCEEDINGS FOR ANNUAL
LEVY OF ASSESSMENTS FOR THE STREET LANDSCAPE MAINTENANCE DISTRICT NO. 1
FOR FISCAL YEAR 2025-2026 PURSUANT TO THE PROVISIONS OF PART 2 OF
DIVISION 15 OF THE CALIFORNIA STREETS AND HIGHWAYS CODE**

WHEREAS, the Nipomo Community Services District Board of Directors (“NCSD”) has, by previous Petition and Resolution, formed the Nipomo Community Services District Street Landscape Maintenance District No. 1 (hereinafter referred to as “Street Landscape Maintenance District No. 1”) pursuant to the provisions of Government Code §61122 (prior §61601.20) and the Landscaping and Lighting Act of 1972 (hereinafter referred to as the “Act”) that provides for the levy and collection of assessments by the County of San Luis Obispo for the Nipomo Community Services District to pay for the installation, planting and maintenance of landscaping within public streets, right of ways or easements within the Nipomo Community Services District; and

WHEREAS, Street Landscape Maintenance District No. 1 and the associated assessments are in compliance with the provisions of California Constitution Article XIII D; and

WHEREAS, the NCSD has appointed Peter Sevcik, a registered professional engineer, as assessment engineer for the purpose of assisting with the Annual Levy of the Street Landscape Maintenance District No. 1 and to prepare and file a report in accordance with the Act.

NOW, THEREFORE BE IT RESOLVED, DETERMINED, AND ORDERED by the Board of Directors of the Nipomo Community Services District for the Nipomo Street Landscape Maintenance District No. 1, as follows:

SECTION 1: The NCSD hereby initiates proceedings for annual levy of assessments for Street Landscape Maintenance District No. 1 for Fiscal Year 2025-2026 pursuant to the provisions of the Act.

SECTION 2: The improvements within Street Landscape Maintenance District No. 1 include: trees, shrubs, grass, other ornamental vegetation, and appurtenant facilities, including irrigation system within the Street Landscape Maintenance District No. 1. The Board of Directors does not anticipate new improvements or substantial changes in existing improvements.

SECTION 3: Engineer’s Annual Levy Report: The NCSD Board of Directors hereby orders that Peter Sevcik, District Director of Engineering and Operations and a registered professional engineer in CA, prepare the Engineer’s Annual Levy Report concerning the levy of assessments for Street Landscape Maintenance District No. 1 in accordance with *Chapter 3, Section 22622* of the Act.

Upon the motion of Director _____, seconded by Director _____, and on the following roll call vote, to wit:

- AYES:**
- NOES:**
- ABSENT:**
- CONFLICTS:**

the foregoing resolution is hereby adopted this 9TH day of April 2025.

ED EBY
President, Board of Directors

APPROVED AS TO FORM AND
LEGAL EFFECT

ATTEST:

RAY DIENZO
General Manager and
Secretary to the Board

CRAIG A. STEELE
District Legal Counsel

TO: BOARD OF DIRECTORS
FROM: RAY DIENZO, P.E. *R.D.*
GENERAL MANAGER
DATE: APRIL 2, 2025

**AGENDA ITEM
D-4
APRIL 9, 2025**

**INITIATE PROCEEDINGS FOR ANNUAL LEVY OF ASSESSMENTS
FOR BLACKLAKE STREET LIGHTING MAINTENANCE
ASSESSMENT DISTRICT 2022-1**

ITEM

Resolution initiating proceedings for annual levy of Blacklake Street Lighting Maintenance Assessment District 2022-1 [RECOMMEND ADOPT RESOLUTION]

BACKGROUND

In 2022, the Board of Directors formed the Blacklake Street Lighting Maintenance Assessment District 2022-1 ("Blacklake SLMD") to provide the street lighting for the Blacklake Village area. The Blacklake SLMD was formed under Part 2 of Division 15 of the California Streets and Highways Code, commonly known as the Landscape and Lighting Act of 1972 and Proposition 218.

Annually, the Blacklake SLMD follows the procedures outlined in the Government Code and Prop. 218 to levy the assessment on the 557 Equivalent Single-Family Dwellings. In order to move forward, the attached Resolution should be adopted to initiate the proceedings and appoint Director of Engineering and Operations, Peter Sevcik as the Assessment Engineer.

RECOMMENDATION

Staff recommends adopting the attached resolution initiating proceedings for annual assessment of Blacklake SLMD 2022-1.

ATTACHMENT

- A. Resolution No. 2025-XXXX BL Street Light Initiate Proceedings for Annual Assessment

APRIL 9, 2025

ITEM D-4

ATTACHMENT A

**NIPOMO COMMUNITY SERVICES DISTRICT
RESOLUTION NO. 2025-XXXX**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
NIPOMO COMMUNITY SERVICES DISTRICT INITIATING PROCEEDINGS FOR THE
LEVY AND COLLECTION OF ASSESSMENTS WITHIN BLACKLAKE STREET LIGHTING MAINTENANCE
ASSESSMENT DISTRICT NO. 2022-1 FOR FISCAL YEAR 2025-2026, AND ORDERING THE
PREPARATION OF AN ENGINEER'S REPORT PURSUANT TO THE LANDSCAPING AND LIGHTING ACT
OF 1972, PART 2 OF DIVISION 15 OF THE CALIFORNIA STREETS AND HIGHWAYS CODE**

WHEREAS, the Nipomo Community Services District ("NCSD") Board of Directors has, by previous Petition and Resolution, formed the Blacklake Street Lighting Maintenance Assessment District No. 2022-1 ("Blacklake SLMD") pursuant to the provisions of Government Code Section 61122 and the Landscaping and Lighting Act of 1972 ("the Act"). The Blacklake SLMD provides for the levy and collection of assessments by the County of San Luis Obispo for the NCSD to pay for the costs of installing, maintenance and servicing of public street light improvements and facilities in the neighborhood within the boundaries of the NCSD commonly known as "Blacklake;" and

WHEREAS, Blacklake SLMD and the associated assessments are in compliance with the provisions of California Constitution Article XIID and applicable statute; and

WHEREAS, the NCSD has appointed Peter Sevcik, a registered professional engineer, as assessment engineer for the purpose of assisting with the Annual Levy of the Assessment for Blacklake SLMD by preparing and filing an engineer's report in accordance with the Act.

NOW, THEREFORE BE IT RESOLVED, DETERMINED, AND ORDERED by the Board of Directors of the NCSD for the Blacklake SLMD, as follows:

SECTION 1: The Board hereby initiates proceedings for annual levy of assessments for Blacklake SLMD No. 2022-1 for Fiscal Year 2025-2026 pursuant to the provisions of the Act.

SECTION 2: The improvements within Blacklake SLMD include the installation, maintenance, and servicing of public street lighting improvements and facilities within the neighborhood in the NCSD commonly known as Blacklake. Based on the advice of staff, the Board does not anticipate new improvements or substantial changes in existing improvements in the upcoming fiscal year.

SECTION 3: The Board hereby directs that Peter Sevcik, District Director of Engineering and Operations and a registered professional engineer in California, to prepare the Engineer's Report concerning the levy of assessments for fiscal year 2025-26 for the Blacklake SLMD in compliance with Article 4 of Chapter 1 of the Act and Section 4 of Article XIID of the California Constitution.

Upon the motion of Director _____, seconded by Director _____, and on the following roll call vote, to wit:

AYES:
NOES:
ABSENT:
CONFLICTS:

the foregoing resolution is hereby adopted this 9TH day of April 2025.

ED EBY

President, Board of Directors

APPROVED AS TO FORM AND
LEGAL EFFECT

ATTEST:

RAY DIENZO
General Manager and
Secretary to the Board

CRAIG A. STEELE
District Legal Counsel

TO: BOARD OF DIRECTORS
 FROM: RAY DIENZO, P.E. *R.D.*
 GENERAL MANAGER
 DATE: APRIL 3, 2025

**AGENDA ITEM
 F
 APRIL 9, 2025**

GENERAL MANAGER'S REPORT

ITEM

Standing report to your Honorable Board -- *Period covered by this report is 3/23/2025 to 4/5/2025.*

DISTRICT BUSINESS

Administrative

The District encourages residents to provide reports of any observed water waste. The District also keeps an accounting of leak adjustments as a measure of non-revenue water lost to leaks and tracks late fee waivers. The table below provides March 2025 data and calendar year 2025.

OFFICE ACTIVITIES	Mar 25	Jan 25 – Mar 25
Leak Adjustments	7	11
Leak Adjustment Amount	\$1,598.67	\$2,237.55
Late Fee Waivers	9	28
Late Fee Waiver Adjustment Amount	\$226.41	\$685.39

Water Resources

For the nine (9) months of the 2024-2025 Fiscal Year, the District's total combined production, including groundwater production wells and supplemental water imported through the Joshua Road Pump Station, registered **1426.6 AF**.

The District imported more water through the Joshua Road Pump Station than it produced from groundwater sources. This trend will continue through the year as the District strives to maintain the 50% groundwater reduction goal while also reaching the District's contract import water take amount of 1,000 AFY minimum.

	Mar 25	Jul 24- Mar 25
Groundwater Production	41.1	535.5
Supplemental Water Imported	<u>82.0</u>	<u>891.1</u>
Total Production	123.1	1426.6

2024-2025 Fiscal Year Groundwater Pumping Forecast

Table 2 below projects the District's groundwater pumping reduction for the 2024-25 Fiscal Year. Though we are currently in Stage 2 conditions under the NMMA Water Shortage Response Stages; with a targeted groundwater pumping reduction goal of 20%, the District voluntarily aims to pump no more than 1,266 AFY (50% of the 2009-2013 average District GW Pumping).

Table 2. Projected Groundwater Pumping

	Mar-25	Projected Jul-24 to June-25	Over/(Under)
NCSD GW Well Production	41.1	728.08	
Purveyor Customer Credit (33.3% of Import Water)	27.3	391.79	
NCSD Total Calculated GW Production	68.4	1,119.9	147
50% of Average GW Production for 2009-2013		1,266.7	AF

As demonstrated in Table 2, the District achieved its 50% groundwater pumping reduction target by 147 AF under the conditions stated in the previous paragraph.

Other Items

- Dana Reserve Project – pending outcome of litigation
- Sewer Rate Study – Prop 218 notices mailed out 3/13/2025. Public hearing scheduled 5/14/2025. Target effective date July 2025
- Water Rate Study – In progress; target effective date of January 2026
- Strategic Plan Update – request for proposal for a third party facilitator will go out this month

Blacklake Lighting District Update

- No reports as of 4/2/2025

Desalination Executable Solution and Logistics Plan (DESAL) Plan Update

- No updates

Monthly Investment Policy Report

Pursuant to Section 8.A of the District's Investment Policy, we will be posting a summary of our current investments every month at the second Board meeting of each month. Next update will be reported on 4/23/2025.

Upcoming Water Resource and Other Meetings

4/9/2025	- NCSD Board Meeting	9:00 AM	District Board Room
4/14/2025	- IWMA Local Task Force	1:00 PM	Teams
4/23/2025	- NCSD Board Meeting	9:00 AM	District Board Room
4/24/2025	- NMMA - TG	10:00 AM	Zoom
4/24/2025	- SLO Chapter CSDA Meeting	11:30 AM	McPhees at Templeton
4/28/2025	- SCAC Meeting	6:30 PM	Dana Adobe Center
5/1/2025	- Finance and Audit Meeting	9:00 AM	District Board Room
5/7/2025	- WRAC	1:30 PM	SLO Library Community Room

Safety Program

- No issues

FUTURE BOARD AGENDA ITEMS

Per Section 3.1 of the Board By-laws, "The General Manager, in cooperation with the Board President, shall prepare the agenda for each regular and special meeting of the Board of Directors." The following items may be discussed.

- ENGINEER'S QUARTERLY REPORT
- UPDATE ON FRONTAGE ROAD SEWER PROJECT

RECOMMENDATION

Staff seeks direction for format changes or future information your Board would desire to be included in future general manager reports.