



NIPOMO COMMUNITY SERVICES DISTRICT

148 SOUTH WILSON STREET
POST OFFICE BOX 326
NIPOMO, CA 93444 - 0326
(805) 929-1133 FAX (805) 929-1932
Web site address www.ncsd.ca.gov

UTILITY BILLING DUPLICATE NOTICE

One form will be required for each property/account serviced by the District.

Duplicate Billing is a service offered to property owners who have tenants. It allows the District to send a copy of the bill to the 'RESIDENT' at the property address.

This agreement is a request or modification between the NIPOMO COMMUNITY SERVICES DISTRICT and the undersigned PROPERTY OWNER OR AUTHORIZED PROPERTY MANAGEMENT.

Name on Account: _____

Service Address: _____

NCSD Account Number: _____

Telephone Number: _____

Email Address: _____

- I hereby REQUEST a duplicate cycle bill for the service address listed. I certify that a mail receptacle at this address is available. A charge of **\$1.50 per billing cycle** will be included on each statement.

- I hereby request CANCELLATION of the duplicate cycle bill for the service address listed.

I understand that this request will take effect prior to the next billing cycle. I further understand that I as a property owner/owner representative am ultimately responsible for all charges accrued on this account.

Signature

Date

Printed Name