

TO: BOARD OF DIRECTORS  
FROM: MICHAEL S. LEBRUN *MSL*  
GENERAL MANAGER  
DATE: NOVEMBER 8, 2013

**AGENDA ITEM**  
**C**  
**NOVEMBER 13, 2013**

**PRESENTATIONS AND REPORTS**

The following presentations and reports are scheduled:

- C-1) RECOGNIZE RETIRING BILLING CLERK KATHY BELTRAN FOR 23 YEARS OF SERVICE TO DISTRICT  
Present Resolution of Appreciation
- C-2) UNVEIL FOUNDING DIRECTOR RECOGNITION PLAQUE  
Unveil a brass plaque recognizing the vision of founding Board of Directors
- C-3) REPORT ON OCTOBER 23, 2013 REGULAR MEETING CLOSED SESSION  
Announcement of actions, if any, taken in Closed Session
- C-4) DIRECTOR OF ENGINEERING AND OPERATIONS  
RE: Summary of recent activities
- C-5) DIRECTORS' ANNOUNCEMENTS OF DISTRICT & COMMUNITY INTEREST AND REPORTS ON ATTENDANCE AT PUBLIC MEETINGS, TRAINING PROGRAMS, CONFERENCES, AND SEMINARS.  
Receive Announcements and Reports from Directors
- C-6) RECEIVE PUBLIC COMMENT ON PRESENTATIONS AND REPORTS PRESENTED UNDER ITEM C AND BY MOTION RECEIVE AND FILE PRESENTATIONS AND REPORTS

TO: BOARD OF DIRECTORS  
FROM: MICHAEL S. LEBRUN *MSL*  
GENERAL MANAGER  
DATE: NOVEMBER 8, 2013

**AGENDA ITEM  
C-1  
NOVEMBER 13, 2013**

**RECOGNITION OF RETIRING BILLING CLERK KATHY BELTRAN FOR  
TWENTY THREE YEARS OF DEDICATED AND EXCEPTIONAL  
SERVICE**

**ITEM**

Recognize and commend retiring Billing Clerk Kathy Beltran for her twenty three years of service [RECOMMENDED ACTION: RECOGNIZE STAFF]

**BACKGROUND**

Ms. Beltran began her employment with the District on January 2, 1991 and has served the District with great dedication and professionalism ever since.

As Billing Clerk, Kathy generated, mailed, processed, and led the collections on over 2,000 customer accounts each month – managing more than 4,300 customer accounts in all. In carrying out her duties, Kathy necessarily was the most familiar staff person with all the District's most challenging customer accounts.

Kathy's attendance and punctuality were simply without compare throughout her career. A customer could count on seeing Kathy at 8:00 a.m. sharp ready to process a payment or answer a question. And at 4:29 that afternoon, Kathy would be just as ready – routinely staying 5 minutes late to make sure a customer question was answered or payment taken. In fact, throughout the day, Kathy is most often found at her desk, working on a task yet always ready to help a customer or coworker.

Kathy has provided a great example of dedication and commitment to the District and to customer service over the decades. The standards Kathy has set will be carried forward by staff in the decades ahead.

**RECOMMENDATION**

Staff recommends that your Board present the Resolution of commendation and otherwise recognize the outstanding service career of Ms. Beltran.

**ATTACHMENT**

- A. Resolution 2013-xxxx Beltran

NOVEMBER 13, 2013

ITEM C-1

ATTACHMENT A

**NIPOMO COMMUNITY SERVICES DISTRICT  
RESOLUTION NO. 2013-1323**

**A RESOLUTION OF APPRECIATION TO  
KATHY BELTRAN  
FOR SERVICE TO THE NIPOMO COMMUNITY SERVICES DISTRICT**

**WHEREAS**, Kathy Beltran began her employment with the Nipomo Community Services District on January 2, 1991; and

**WHEREAS**, Kathy Beltran began her tenure with Nipomo Community Services District as a part-time billing clerk and soon became a full-time employee of the District; and

**WHEREAS**, Kathy has faithfully and dutifully served the Nipomo Community Services District for twenty-three (23) years; and

**WHEREAS**, Kathy brought a combination of competence, commitment, and compassion to the her job each day; and

**WHEREAS**, Kathy's work attendance and punctuality were exemplary throughout her career; and

**WHEREAS**, Kathy always considered fairness and equity to all customers in her work with any one customer; and

**WHEREAS**, through the decades Kathy maintained good working relationships with her colleagues and participated in training countless new customer service staff.

**NOW, THEREFORE, BE IT RESOLVED AND DETERMINED** that the Board of Directors of the Nipomo Community Services District expresses great appreciation and gratitude to Kathy Beltran for serving the District for the past twenty-three (23) years and wish her well in her retirement years.

The Board unanimously adopted the foregoing resolution on November 13, 2013.

\_\_\_\_\_  
James Harrison, President

\_\_\_\_\_  
Larry Vierheilig, Vice President

\_\_\_\_\_  
Dan A. Gaddis

\_\_\_\_\_  
Bob Blair

\_\_\_\_\_  
Craig Armstrong



TO: BOARD OF DIRECTORS  
FROM: MICHAEL S. LEBRUN *MSL*  
GENERAL MANAGER  
DATE: NOVEMBER 8, 2013



**UNVEIL PLAQUE RECOGNIZING THE DISTRICT'S  
FOUNDING DIRECTORS**

**ITEM**

UNVEIL PLAQUE AND RECOGNIZE VISION OF THE FOUNDING BOARD OF DIRECTORS  
[RECOMMENDED ACTION: UNVEIL PLAQUE]

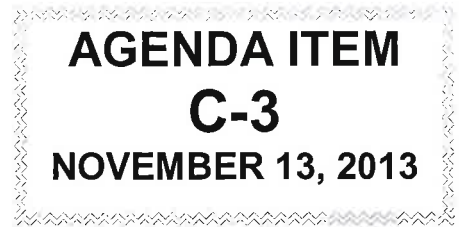
**BACKGROUND**

At the direction of your Honorable Board, staff commissioned a brass plaque recognizing the District's founding Board of Directors for their vision hard work which resulted in the community enjoying safe and reliable drinking water since 1965.

**RECOMMENDATION**

Unveil plaque and recognize founding Directors.

TO: BOARD OF DIRECTORS  
FROM: MICHAEL S. LEBRUN *ML*  
GENERAL MANAGER  
DATE: NOVEMBER 8, 2013



**OCTOBER 23, 2013 REGULAR MEETING  
CLOSED SESSION REPORT**

**ITEM**

Announcement of actions, if any, taken during Closed Session at previous Board Meeting [NO ACTION REQUESTED]

**BACKGROUND**

The October 23, 2013 Regular Meeting Closed Session included:

1. CONFERENCE WITH DISTRICT LEGAL COUNSEL RE: PENDING LITIGATION PURSUANT TO GC §54956.9 SMVWCD VS. NCSD (SANTA CLARA COUNTY CASE NO. CV 770214, SIXTH APPELLATE COURT CASE NO. H032750 AND ALL CONSOLIDATED CASES).
2. CONFERENCE WITH LEGAL COUNSEL PURSUANT TO GOVT. CODE §54956.9(a):  
Existing litigation - 1 case: Mesa Community Alliance Vs. District, Case No. CV 130222
3. CONFERENCE WITH LEGAL COUNSEL RE: PENDING LITIGATION PURSUANT TO GC SECTION 54956.9; NCSD vs. County SLO, ET AL. (CASE #CV090010)

Staff will report on closed session action taken, if any.

TO: BOARD OF DIRECTORS  
FROM: MICHAEL S. LEBRUN *MSL*  
GENERAL MANAGER  
DATE: NOVEMBER 8, 2013



**DISTRICT DIRECTOR OF ENGINEERING AND OPERATIONS  
SUMMARY OF ACTIVITIES**

**ITEM**

Report on recent engineering and operations activities [NO ACTION REQUESTED].

**BACKGROUND**

Director of Engineering and Operations, Peter Sevcik, will provide your Board with an update of activities.

**RECOMMENDATION**

Staff recommends that your Honorable Board receive the update and ask questions.