## NIPOMO COMMUNITY SERVICES DISTRICT

Serving the Community since 1965

# REGULAR MEETING OF THE BOARD OF DIRECTORS AGENDA AND ANNUAL MEETING OF THE BOARD OF DIRECTORS OF THE NIPOMO COMMUNITY SERVICES DISTRICT PUBLIC FACILITIES CORPORATION AGENDA

## JULY 26, 2017 AT 9:00 A.M.

JON S. SEITZ BOARD ROOM 148 SOUTH WILSON STREET, NIPOMO, CA

#### BOARD of DIRECTORS

DAN ALLEN GADDIS, **PRESIDENT** ED EBY, **VICE PRESIDENT** BOB BLAIR, **DIRECTOR** CRAIG ARMSTRONG, **DIRECTOR** DAN WOODSON, **DIRECTOR** 

#### PRINCIPAL STAFF

MARIO IGLESIAS, **GENERAL MANAGER** LISA BOGNUDA, **FINANCE DIRECTOR** WHITNEY MCDONALD, **GENERAL COUNSEL** PETER SEVCIK, **DIRECTOR OF ENG. & OPS.** JESSICA MATSON, **BOARD CLERK** 

Mission Statement: Provide our customers with reliable, quality, and cost-effective services now and in the future.

#### NOTE:

- All comments concerning any item on the agenda are to be directed to the Board President.
- Consistent with the Americans with Disabilities Act and California Government Code §54954.2 requests for disability related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires the modification or accommodation in order to participate at the below referenced public meeting by contacting the District General Manager at 805-929-1133.
- District-prepared staff reports and documents are generally posted on the District's website {**NCSD.CA.GOV**} on the same date the agenda is posted.
- Any writing or document pertaining to an open session item on this agenda which is distributed to the Board of Directors after the posting of this agenda will be available for public inspection at the time the subject writing or document is distributed. The writing or document will be available for public review at the District Secretary's Office, 148 S. Wilson Street, Nipomo, CA, during normal business hours, and may be posted on the District's web site at <u>http://www.ncsd.ca.gov</u>.
- Items may be taken out of order. The Board typically breaks for lunch at approximately 12 noon and conducts Closed Session at that time, reconvening to public session at approximately 1:00 p. m.
- Please silence all cell phones during the meeting, as a courtesy to others.

#### A. CALL TO ORDER AND FLAG SALUTE

NEXT RESOLUTION	2017-1450
NEXT ORDINANCE	2017-124

#### B. ROLL CALL, AND PUBLIC COMMENT FOR ITEMS NOT ON AGENDA Any member of the public may address the Board relating to any matter within the Board's jurisdiction but <u>not</u> on the Board's agenda. Public Comment is limited to three (3) minutes or otherwise at the discretion of the President.

### C. PRESENTATIONS AND REPORTS

C-1) 1<sup>ST</sup> QUARTER ENGINEER'S REPORT – DIRECTOR OF ENGINEERING AND OPERATIONS REPORT ON DISTRICT PROJECTS SYSTEM-WIDE

### Nipomo Community Services District REGULAR MEETING AGENDA

- C-2) DIRECTORS' ANNOUNCEMENTS OF DISTRICT & COMMUNITY INTEREST AND REPORTS ON ATTENDANCE AT PUBLIC MEETINGS, TRAINING PROGRAMS, CONFERENCES, AND SEMINARS. Receive Announcements and Reports from Directors
- C-3) RECEIVE PUBLIC COMMENT ON PRESENTATIONS AND REPORTS PRESENTED UNDER ITEM C AND BY MOTION RECEIVE AND FILE PRESENTATIONS AND REPORTS
- D. CONSENT AGENDA The following items are considered routine and non-controversial by staff and may be approved by one motion if no member of the Board wishes an item removed. If discussion is desired, the item may be removed from the Consent Agenda by a Board member and will be considered separately at the conclusion of the Administrative Items. Questions or clarification may be made by the Board members without removal from the Consent Agenda. Individual items on the Consent Agenda are approved by the same vote that approves the Consent Agenda, unless an item is pulled for separate consideration. The recommendations for each item are noted in bracket. Members of the public may comment on the Consent Agenda items.
  - D-1) WARRANTS [RECOMMEND APPROVAL]
  - D-2) APPROVE JULY 12, 2017, REGULAR BOARD MEETING MINUTES [RECOMMEND APPROVAL]
  - D-3) REVIEW INVESTMENT POLICY SECOND QUARTER REPORT [RECOMMEND ACCEPT]
- E. ADMINISTRATIVE ITEMS
  - E-1) HYDRO-GEOLOGIC SERVICES FOR EUREKA WELL REPLACEMENT PROJECT [RECOMMEND AUTHORIZE HYDRO-GEOLOGIC SERVICES CONTRACT IN THE AMOUNT OF \$49,008 WITH MARTIN B. FEENEY, CONSULTING HYDROGEOLOGIST AND AUTHORIZE CONTINGENCY OF \$15,000]
  - E-2) DESIGN ENGINEERING SERVICES FOR EUREKA WELL REPLACEMENT PROJECT [RECOMMEND AUTHORIZE DESIGN CONTRACT WITH CANNON CORPORATION IN THE AMOUNT OF \$116,446]
  - E-3) REVIEW AND CONSIDER ADOPTING POLICY ON THE USE OF EMAIL AND OTHER TECHNOLOGY RESOURCES [RECOMMEND DISCUSSION AND ADOPTION OF RESOLUTION AND POLICY ON THE USE OF EMAIL AND OTHER TECHNOLOGY RESOURCES]
  - E-4) CONSIDER MODIFYING BOARD MEETING SCHEDULE [RECOMMEND MODIFY BOARD MEETING SCHEDULE]
  - E-5) CONSIDER ENDORSING AN ADVANCED METER INFRASTRUCTURE (AMI) SOLUTION FOR LEAK DETECTION AND METER READING [RECOMMEND BOARD DISCUSSION ON IMPLEMENTATION OF AMI, TAKE PUBLIC COMMENT AND DIRECT STAFF]

ADJOURN TO NCSD PUBLIC FACILITIES CORPORATION

ROLL CALL

Public Comment on Agenda Items

A. NCSD PUBLIC FACILITIES CORPORATION ANNUAL MEETING Approve JULY 27, 2016 Public Facilities Corporation Meeting Minutes

ADJOURN TO NCSD - REGULAR MEETING

- F. GENERAL MANAGER'S REPORT
- G. COMMITTEE REPORTS
- H. DIRECTORS' REQUESTS TO STAFF AND SUPPLEMENTAL REPORTS
- I. CLOSED SESSION ANNOUNCEMENTS
  - 1. CONFERENCE WITH DISTRICT LEGAL COUNSEL RE: PENDING LITIGATION PURSUANT TO GC §54956.9
    - a) SMVWCD V. NCSD (SANTA CLARA COUNTY CASE NO. CV 770214, SIXTH APPELLATE COURT CASE NO. H032750 AND ALL CONSOLIDATED CASES).
    - b) NCSD V. LOS PRIMOS PROPERTIES LLC, SAN LUIS OBISPO COUNTY CASE NO. 16CV0512
- J. PUBLIC COMMENT ON CLOSED SESSION ITEMS
- K. ADJOURN TO CLOSED SESSION
- L. OPEN SESSION ANNOUNCEMENT OF ACTIONS, IF ANY, TAKEN IN CLOSED SESSION

ADJOURN MEETING

Next Regular Board Meeting is Wednesday, August 9, 2017, 9AM