

TO: BOARD OF DIRECTORS
FROM: MARIO IGLESIAS
GENERAL MANAGER
DATE: AUGUST 17, 2017

AGENDA ITEM
C
AUGUST 23, 2017

PRESENTATIONS AND REPORTS

The following presentations and reports are scheduled:

- C-1) DIRECTORS' ANNOUNCEMENTS OF DISTRICT & COMMUNITY INTEREST AND REPORTS ON ATTENDANCE AT PUBLIC MEETINGS, TRAINING PROGRAMS, CONFERENCES, AND SEMINARS.
Receive Announcements and Reports from Directors
- C-2) RECEIVE PUBLIC COMMENT ON PRESENTATIONS AND REPORTS PRESENTED UNDER ITEM C AND BY MOTION RECEIVE AND FILE PRESENTATIONS AND REPORTS.

TO: BOARD OF DIRECTORS
FROM: MARIO IGLESIAS
GENERAL MANAGER
DATE: AUGUST 17, 2017

AGENDA ITEM
D
AUGUST 23, 2017

CONSENT AGENDA

The following items are considered routine and non-controversial by staff and may be approved by one motion if no member of the Board wishes an item removed. If discussion is desired, the item may be removed from the Consent Agenda by a Board member and will be considered separately at the conclusion of the Administrative Items. Individual items on the Consent Agenda are approved by the same vote that approves the Consent Agenda, unless an item is pulled for separate consideration. The recommendations for each item are noted in bracket. Members of the public may comment on the Consent Agenda items.

**Questions or clarification may be made by the Board members
without removal from the Consent Agenda.**

- D-1) WARRANTS [RECOMMEND APPROVAL]
- D-2) APPROVE AUGUST 9, 2017, REGULAR BOARD MEETING MINUTES
[RECOMMEND APPROVAL]

TO: BOARD OF DIRECTOR

REVIEWED: MARIO IGLESIAS
GENERAL MANAGER

FROM: LISA BOGNUDA 
FINANCE DIRECTOR

DATE: AUGUST 18, 2017

AGENDA ITEM
D-1
AUGUST 23, 2017

WARRANTS WILL BE DISTRIBUTED ON TUESDAY, AUGUST 22, 2017

TO: BOARD OF DIRECTORS
FROM: MARIO IGLESIAS
GENERAL MANAGER
DATE: AUGUST 17, 2017

AGENDA ITEM
D-2
AUGUST 23, 2017

**APPROVE AUGUST 9, 2017
REGULAR BOARD MEETING MINUTES**

ITEM

Approve action minutes from previous Board meetings. [RECOMMEND APPROVE MINUTES]

BACKGROUND

The draft minutes are a written record of the previous Board Meeting action.

RECOMMENDATION

Approve Minutes

ATTACHMENT

- A. August 9, 2017 draft Regular Board Meeting Minutes

August 23, 2017

ITEM D-2

ATTACHMENT A

NIPOMO COMMUNITY SERVICES DISTRICT

Serving the Community Since 1965

DRAFT REGULAR MINUTES

AUGUST 9, 2017 AT 9:00 A.M.

JON S. SEITZ BOARD ROOM 148 SOUTH WILSON STREET, NIPOMO, CA

BOARD of DIRECTORS

DAN ALLEN GADDIS, **PRESIDENT**
ED EBY, **VICE PRESIDENT**
BOB BLAIR, **DIRECTOR**
CRAIG ARMSTRONG, **DIRECTOR**
DAN WOODSON, **DIRECTOR**

PRINCIPAL STAFF

MARIO IGLESIAS, **GENERAL MANAGER**
LISA BOGNUDA, **FINANCE DIRECTOR**
WHITNEY MCDONALD, **GENERAL COUNSEL**
PETER SEVCIK, **DIRECTOR OF ENG. & OPS.**
JESSICA MATSON, **BOARD CLERK**

Mission Statement: The Nipomo Community Services District's mission is to provide its customers with reliable, quality, and cost-effective services now and in the future.

00:00:00 A. CALL TO ORDER AND FLAG SALUTE

President Gaddis called the Regular Meeting of August 9, 2017 to order at 9:00 a.m. and led the flag salute.

00:00:30 B. ROLL CALL AND PUBLIC COMMENT FOR ITEMS NOT ON AGENDA

At Roll Call, all Directors were present.

There were no public comments.

00:00:40 C. PRESENTATIONS AND REPORTS

C-1) DIRECTORS' ANNOUNCEMENTS OF DISTRICT & COMMUNITY INTEREST AND REPORTS ON ATTENDANCE AT PUBLIC MEETINGS, TRAINING PROGRAMS, CONFERENCES, AND SEMINARS.

Receive Announcements and Reports from Directors

Director Blair

- *July 27, Attended the California Special District Association (CSDA) annual Chapter meeting where there was a presentation from Assemblyman Jordan Cunningham.*

Director Eby

- *July 27, Attended the CSDA annual Chapter meeting.*
- *July 31, Attended the District Board Officer's meeting.*
- *August 4, Attended the Nipomo Mesa Management Area (NMMA) Technical Group meeting.*

Director Gaddis

- *July 27, Attended the CSDA annual Chapter meeting.*
- *July 31, Attended the District Board Officer's meeting.*
- *August 4, Attended the Nipomo Mesa Management Area (NMMA) Technical Group meeting.*

C-2) RECEIVE PUBLIC COMMENT ON PRESENTATIONS AND REPORTS PRESENTED UNDER ITEM C AND BY MOTION RECEIVE and FILE PRESENTATIONS AND REPORTS

There were no public comments.

SUBJECT TO BOARD APPROVAL

Nipomo Community Services District
REGULAR MEETING
MINUTES

*Upon the motion of Director Bob Blair and seconded, the Board unanimously approved to receive and file the presentations and reports as submitted.
Vote 5-0.*

YES VOTES	NO VOTES	ABSENT
Directors Blair, Eby, Armstrong, Woodson and Gaddis	None	None

00:02:27

D. CONSENT AGENDA

D-1) WARRANTS

D-2) APPROVE JULY 26, REGULAR BOARD MEETING MINUTES

Directors Woodson and Blair requested clarification on warrants. Mario Iglesias, General Manager, and Peter Sevcik, Director of Engineering and Operations, responded.

There were no public comments.

*Upon the motion of Director Ed Eby and seconded, the Board unanimously approved the Consent Agenda.
Vote 5-0.*

YES VOTES	NO VOTES	ABSENT
Directors Eby, Blair, Armstrong, Woodson, and Gaddis	None	None

E. ADMINISTRATIVE ITEMS

00:05:55

E-1) APPROVE WATER RATE STUDY, SCHEDULE RATE HEARING, AUTHORIZE NOTICE OF RATE HEARING

Mario Iglesias, General Manager, reviewed the report as presented in the Board Packet. Mr. Iglesias answered questions from the Board.

Director Armstrong commented that the August 22nd workshops presentation should include a summary of what's driving the change in rates.

Directors Gaddis and Blair will attend the 2:30 PM workshop. Directors Eby and Armstrong will attend the 6:30 PM workshop.

The Board discussed the Notice of Rate Hearing.

*Directors Gaddis and Eby requested language edits to the Notice.
Director Armstrong requested there be an explanation of what's driving the rates on the front page of the Notice.*

There were no public comments.

Upon the motion of Director Ed Eby and seconded, the Board unanimously approved the July 2017 Rate Study, set October 11, 2017 for the Rate Adoption Hearing, and approved the Notice of Rate Hearing as amended.
Vote 5-0.

YES VOTES	NO VOTES	ABSENT
Directors Eby, Blair, Armstrong, Woodson, and Gaddis	None	None

00:21:43

E-2) APPROVE PURCHASE OF COMPOST AERATOR, TRACK LOADER AND AMEND FY 2017/2018 BUDGET

Mario Iglesias, General Manager, introduced the Item. Peter Sevcik, Director of Engineering and Operations, reviewed the report as presented in the Board Packet.

Mr. Sevcik commented that the equipment purchase will help alleviate future sludge management and odor issues. Mr. Sevcik answered questions from the Board.

There were no public comments.

Upon the motion of Director Craig Armstrong and seconded, the Board unanimously adopted the Resolution authorizing purchase of compost aerator in the amount of \$30,444.74, track loader in the amount of \$77,739.09 and budget amendment.
Vote 5-0.

YES VOTES	NO VOTES	ABSENT
Directors Armstrong, Woodson, Blair, Eby and Gaddis	None	None

RESOLUTION 2017-1453
A RESOLUTION OF THE BOARD OF DIRECTORS OF THE NIPOMO COMMUNITY SERVICES DISTRICT AUTHORIZING PURCHASE OF COMPOST AERATOR FROM BROWN BEAR CORPORATION, PURCHASE OF TRACK LOADER FROM QUINN COMPANY AND AMENDING FY 2017/18 BUDGET

02:33:40

F. MANAGER'S REPORT

Mario Iglesias, General Manager, reviewed the report as presented in the Board packet. Mr. Iglesias also reported the following:

- The District's pumping reduction in July was 47.2%, just missing the 50% target due to peak water use season, which is typical during summer months. It is expected that the 50% annual pumping reduction will be reached for the year.
- Willow Market is near completion and the District is supporting them in addressing other concerns.

Mr. Iglesias answered questions from the Board.

Director Blair asked about progress with the proposed automatic meter reading project. Mr. Iglesias responded that it will be discussed with the Finance & Audit Committee and can also be discussed at the Strategic Plan workshop on August 30th.

There were no public comments.

G. COMMITTEE REPORTS

None.

00:42:42

H. DIRECTORS' REQUESTS TO STAFF AND SUPPLEMENTAL REPORTS

Director Gaddis

- Requested an estimate on when the District will receive Proposition 1 funds and the deadline. Mario Iglesias, General Manager, responded.

00:44:41

I. CLOSED SESSION ANNOUNCEMENTS

1. CONFERENCE WITH DISTRICT LEGAL COUNSEL RE: PENDING LITIGATION PURSUANT TO GC §54956.9

- a) SMVWCD VS. NCSD (SANTA CLARA COUNTY CASE NO. CV 770214, SIXTH APPELLATE COURT CASE NO. H032750 AND ALL CONSOLIDATED CASES).
- b) NCSD VS. LOS PRIMOS PROPERTIES LLC, SAN LUIS OBISPO COUNTY CASE NO. 16CV0512

00:45:14

J. PUBLIC COMMENT ON CLOSED SESSION ITEMS

There were no public comments.

K. ADJOURN TO CLOSED SESSION

President Gaddis adjourned to closed session at 9:45 a.m.

L. OPEN SESSION
ANNOUNCEMENT OF ACTIONS, IF ANY, TAKEN IN CLOSED SESSION

The Board came back into Open Session at 10:35 a.m.

Whitney McDonald, District Legal Counsel, announced that the Board discussed Item I.1(a) and 1(b), but took no reportable action.

ADJOURN

President Gaddis adjourned the meeting at 10:38 a.m.

MEETING SUMMARY	HOURS & MINUTES
Regular Meeting	48 minutes
Closed Session	50 minutes
TOTAL HOURS	1 hour 38 minutes

Respectfully submitted,

Mario Iglesias, General Manager and Secretary to the Board

Date