

NIPOMO COMMUNITY SERVICES DISTRICT

Serving the Community Since 1965

REGULAR MINUTES

AUGUST 9, 2017 AT 9:00 A.M.

JON S. SEITZ BOARD ROOM 148 SOUTH WILSON STREET, NIPOMO, CA

BOARD of DIRECTORS

DAN ALLEN GADDIS, PRESIDENT
ED EBY, VICE PRESIDENT
BOB BLAIR, DIRECTOR
CRAIG ARMSTRONG, DIRECTOR
DAN WOODSON, DIRECTOR

PRINCIPAL STAFF

MARIO IGLESIAS, GENERAL MANAGER
LISA BOGNUDA, FINANCE DIRECTOR
WHITNEY MCDONALD, GENERAL COUNSEL
PETER SEVCIK, DIRECTOR OF ENG. & OPS.
JESSICA MATSON, BOARD CLERK

Mission Statement: The Nipomo Community Services District's mission is to provide its customers with reliable, quality, and cost-effective services now and in the future.

00:00:00 A. CALL TO ORDER AND FLAG SALUTE

President Gaddis called the Regular Meeting of August 9, 2017 to order at 9:00 a.m. and led the flag salute.

00:00:30 B. ROLL CALL AND PUBLIC COMMENT FOR ITEMS NOT ON AGENDA

At Roll Call, all Directors were present.

There were no public comments.

00:00:40 C. PRESENTATIONS AND REPORTS

C-1) DIRECTORS' ANNOUNCEMENTS OF DISTRICT & COMMUNITY INTEREST AND REPORTS ON ATTENDANCE AT PUBLIC MEETINGS, TRAINING PROGRAMS, CONFERENCES, AND SEMINARS.

Receive Announcements and Reports from Directors

Director Blair

- *July 27, Attended the California Special District Association (CSDA) annual Chapter meeting where there was a presentation from Assemblyman Jordan Cunningham.*

Director Eby

- *July 27, Attended the CSDA annual Chapter meeting.*
- *July 31, Attended the District Board Officer's meeting.*
- *August 4, Attended the Nipomo Mesa Management Area (NMMA) Technical Group meeting.*

Director Gaddis

- *July 27, Attended the CSDA annual Chapter meeting.*
- *July 31, Attended the District Board Officer's meeting.*
- *August 4, Attended the Nipomo Mesa Management Area (NMMA) Technical Group meeting.*

C-2) RECEIVE PUBLIC COMMENT ON PRESENTATIONS AND REPORTS PRESENTED UNDER ITEM C AND BY MOTION RECEIVE and FILE PRESENTATIONS AND REPORTS

There were no public comments.

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*Upon the motion of Director Bob Blair and seconded, the Board unanimously approved to receive and file the presentations and reports as submitted.
 Vote 5-0.*

| YES VOTES | NO VOTES | ABSENT |
|-----------------------------------------------------|----------|--------|
| Directors Blair, Eby, Armstrong, Woodson and Gaddis | None | None |

00:02:27

D. CONSENT AGENDA

D-1) WARRANTS

D-2) APPROVE JULY 26, REGULAR BOARD MEETING MINUTES

Directors Woodson and Blair requested clarification on warrants. Mario Iglesias, General Manager, and Peter Sevcik, Director of Engineering and Operations, responded.

There were no public comments.

*Upon the motion of Director Ed Eby and seconded, the Board unanimously approved the Consent Agenda.
 Vote 5-0.*

| YES VOTES | NO VOTES | ABSENT |
|------------------------------------------------------|----------|--------|
| Directors Eby, Blair, Armstrong, Woodson, and Gaddis | None | None |

E. ADMINISTRATIVE ITEMS

00:05:55

E-1) APPROVE WATER RATE STUDY, SCHEDULE RATE HEARING, AUTHORIZE NOTICE OF RATE HEARING

Mario Iglesias, General Manager, reviewed the report as presented in the Board Packet. Mr. Iglesias answered questions from the Board.

Director Armstrong commented that the August 22nd workshops presentation should include a summary of what's driving the change in rates.

Directors Gaddis and Blair will attend the 2:30 PM workshop. Directors Eby and Armstrong will attend the 6:30 PM workshop.

The Board discussed the Notice of Rate Hearing.

*Directors Gaddis and Eby requested language edits to the Notice.
 Director Armstrong requested there be an explanation of what's driving the rates on the front page of the Notice.*

There were no public comments.

Upon the motion of Director Ed Eby and seconded, the Board unanimously approved the July 2017 Rate Study, set October 11, 2017 for the Rate Adoption Hearing, and approved the Notice of Rate Hearing as amended.
Vote 5-0.

| YES VOTES | NO VOTES | ABSENT |
|------------------------------------------------------|----------|--------|
| Directors Eby, Blair, Armstrong, Woodson, and Gaddis | None | None |

00:21:43 E-2) APPROVE PURCHASE OF COMPOST AERATOR, TRACK LOADER AND AMEND FY 2017/2018 BUDGET

Mario Iglesias, General Manager, introduced the Item. Peter Sevcik, Director of Engineering and Operations, reviewed the report as presented in the Board Packet.

Mr. Sevcik commented that the equipment purchase will help alleviate future sludge management and odor issues. Mr. Sevcik answered questions from the Board.

There were no public comments.

Upon the motion of Director Craig Armstrong and seconded, the Board unanimously adopted the Resolution authorizing purchase of compost aerator in the amount of \$30,444.74, track loader in the amount of \$77,739.09 and budget amendment.
Vote 5-0.

| YES VOTES | NO VOTES | ABSENT |
|-----------------------------------------------------|----------|--------|
| Directors Armstrong, Woodson, Blair, Eby and Gaddis | None | None |

RESOLUTION 2017-1453
A RESOLUTION OF THE BOARD OF DIRECTORS OF THE NIPOMO COMMUNITY SERVICES DISTRICT AUTHORIZING PURCHASE OF COMPOST AERATOR FROM BROWN BEAR CORPORATION, PURCHASE OF TRACK LOADER FROM QUINN COMPANY AND AMENDING FY 2017/18 BUDGET

02:33:40 F. MANAGER'S REPORT

Mario Iglesias, General Manager, reviewed the report as presented in the Board packet. Mr. Iglesias also reported the following:

- The District's pumping reduction in July was 47.2%, just missing the 50% target due to peak water use season, which is typical during summer months. It is expected that the 50% annual pumping reduction will be reached for the year.
- Willow Market is near completion and the District is supporting them in addressing other concerns.

Mr. Iglesias answered questions from the Board.

Director Blair asked about progress with the proposed automatic meter reading project. Mr. Iglesias responded that it will be discussed with the Finance & Audit Committee and can also be discussed at the Strategic Plan workshop on August 30th.

There were no public comments.

G. COMMITTEE REPORTS

None.

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00:42:42

H. DIRECTORS' REQUESTS TO STAFF AND SUPPLEMENTAL REPORTS

Director Gaddis

- Requested an estimate on when the District will receive Proposition 1 funds and the deadline. Mario Iglesias, General Manager, responded.

00:44:41

I. CLOSED SESSION ANNOUNCEMENTS

1. CONFERENCE WITH DISTRICT LEGAL COUNSEL RE: PENDING LITIGATION PURSUANT TO GC §54956.9

- a) SMWCD VS. NCSD (SANTA CLARA COUNTY CASE NO. CV 770214, SIXTH APPELLATE COURT CASE NO. H032750 AND ALL CONSOLIDATED CASES).
- b) NCSD VS. LOS PRIMOS PROPERTIES LLC, SAN LUIS OBISPO COUNTY CASE NO. 16CV0512

00:45:14

J. PUBLIC COMMENT ON CLOSED SESSION ITEMS

There were no public comments.

K. ADJOURN TO CLOSED SESSION

President Gaddis adjourned to closed session at 9:45 a.m.

L. OPEN SESSION
ANNOUNCEMENT OF ACTIONS, IF ANY, TAKEN IN CLOSED SESSION

The Board came back into Open Session at 10:35 a.m.

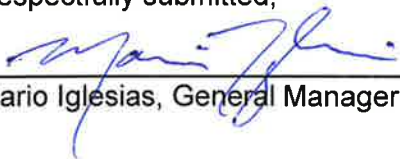
Whitney McDonald, District Legal Counsel, announced that the Board discussed Item I.1(a) and 1(b), but took no reportable action.

ADJOURN

President Gaddis adjourned the meeting at 10:38 a.m.

| MEETING SUMMARY | HOURS & MINUTES |
|-----------------|-------------------|
| Regular Meeting | 48 minutes |
| Closed Session | 50 minutes |
| TOTAL HOURS | 1 hour 38 minutes |

Respectfully submitted,



Mario Iglesias, General Manager and Secretary to the Board

8-23-17

Date