

NIPOMO COMMUNITY SERVICES DISTRICT

Serving the Community Since 1965

REGULAR MINUTES

APRIL 25, 2018 AT 9:00 A.M.

JON S. SEITZ BOARD ROOM 148 SOUTH WILSON STREET, NIPOMO, CA

BOARD of DIRECTORS

ED EBY, PRESIDENT

DAN ALLEN GADDIS, VICE PRESIDENT

BOB BLAIR, DIRECTOR

CRAIG ARMSTRONG, DIRECTOR

DAN WOODSON, DIRECTOR

PRINCIPAL STAFF

MARIO IGLESIAS, GENERAL MANAGER

LISA BOGNUDA, FINANCE DIRECTOR

WHITNEY MCDONALD, GENERAL COUNSEL

PETER SEVCIK, DIRECTOR OF ENG. & OPS.

Mission Statement: The Nipomo Community Services District's mission is to provide its customers with reliable, quality, and cost-effective services now and in the future.

00:00:00

A. CALL TO ORDER AND FLAG SALUTE

President Eby called the Regular Meeting of April 25, 2018 to order at 9:00 a.m. and led the flag salute.

B. ROLL CALL AND PUBLIC COMMENT FOR ITEMS NOT ON AGENDA

At Roll Call, all Directors were present.

There was no public comment.

C. PRESENTATIONS AND REPORTS

C-1) QUARTERLY ENGINEER'S REPORT – DIRECTOR OF ENGINEERING AND OPERATIONS REPORT ON DISTRICT PROJECTS SYSTEM-WIDE

Peter Sevcik, Director of Engineering and Operations, reviewed the report as presented in the Board Packet and answered questions from the Board.

C-2) DIRECTORS' ANNOUNCEMENTS OF DISTRICT & COMMUNITY INTEREST AND REPORTS ON ATTENDANCE AT PUBLIC MEETINGS, TRAINING PROGRAMS, CONFERENCES, AND SEMINARS.

Director Woodson

- *April 23, attended South County Advisory Council meeting.*

Director Gaddis

- *April 16, attended Board Officers meeting.*
- *April 19, attended Finance and Audit Committee meeting.*

Director Armstrong

- *April 13, attended Blacklake Ad Hoc Committee meeting.*
- *April 19, attended Finance and Audit Committee meeting.*

Director Eby

- *April 13, attended Blacklake Ad Hoc Committee meeting.*
- *April 16, attended Board Officers meeting.*
- *April 19, attended Local Agency Formation Commission meeting.*

C-3) RECEIVE PUBLIC COMMENT ON PRESENTATIONS AND REPORTS PRESENTED UNDER ITEM C AND BY MOTION RECEIVE and FILE PRESENTATIONS AND REPORTS

**Nipomo Community Services District
REGULAR MEETING
MINUTES**

There were no public comments.

Upon the motion of Director Armstrong and seconded, the Board unanimously approved to receive and file the presentations and reports as submitted.

Vote 5-0.

YES VOTES	NO VOTES	ABSENT
Directors Armstrong, Gaddis, Woodson, Blair, and Eby	None	None

D. CONSENT AGENDA

D-1) WARRANTS [RECOMMEND APPROVAL]

D-2) APPROVE APRIL 11, 2018, REGULAR BOARD MEETING MINUTES [RECOMMEND APPROVE MINUTES]

D-3) RECEIVE INVESTMENT POLICY – FIRST QUARTER REPORT [RECOMMEND ACCEPT AND FILE REPORT]

D-4) ADOPT 2018 STRATEGIC PLAN [RECOMMEND ADOPT RESOLUTION]

There were no public comments.

Upon the motion of Director Armstrong and seconded, the Board unanimously approved the Consent Agenda.

Vote 5-0.

YES VOTES	NO VOTES	ABSENT
Directors Armstrong, Gaddis, Woodson, Blair and Eby	None	None

**RESOLUTION 2018-1471
A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
NIPOMO COMMUNITY SERVICES DISTRICT ADOPTING THE
2018 STRATEGIC PLAN**

E. ADMINISTRATIVE ITEMS

E-1) AUTHORIZE STAFF TO CIRCULATE A REQUEST FOR PROPOSAL FOR THE BLACKLAKE SEWER RATE STUDY [RECOMMEND CONSIDER DRAFT REQUEST FOR PROPOSAL, AMEND AS NECESSARY, AND AUTHORIZE STAFF TO CIRCULATE THE REQUEST TO UTILITY RATE CONSULTING FIRMS]

Mario Iglesias, General Manager, presented the request for proposal (RFP) for the Blacklake Sewer Rate Study.

Sandy Caughill, NCSD/Blacklake resident, was appreciative of the Board's efforts.

Upon motion of Director Gaddis and seconded, the Board unanimously approved the RFP and authorized staff to circulate it to qualified firms.

Vote 5-0.

YES VOTES	NO VOTES	ABSENT
Directors Gaddis, Blair, Woodson, and Eby,	None	None

00:33:37

00:36:20

00:44:22

E-2) CONSIDER NEGOTIATING WITH ENGIE ENERGY COMPANY TO ENTER INTO AN ENERGY SERVICES CONTRACT [RECOMMEND DISCUSS AND DIRECT STAFF]

Mario Iglesias, General Manager, presented the report.

Pam Wilson, NCSD resident, asked if the water meter project could be completed separate from the solar project.

Ashu Jain, P.E., Senior Manager of Engie, submitted his best and final offer for the project.

*Upon motion of Director Armstrong and seconded, the Board unanimously approved Staff recommendation #3, to conclude the District's current efforts to develop an energy project with Engie and pay them for their Report as agreed upon in the amount of \$29,853.
 Vote 5-0.*

YES VOTES	NO VOTES	ABSENT
Directors Armstrong, Gaddis, Woodson, Blair and Eby	None	None

00:58:01

E-3) REVIEW AND PROVIDE DIRECTION ON FISCAL YEAR 2017-18 IMPORT WATER SCHEDULE [RECOMMEND DIRECTING STAFF TO INCREASE THE DISTRICT'S PURCHASE OF IMPORT WATER FROM THE CITY IN AN AMOUNT NOT TO EXCEED 160 AFY ABOVE THE DISTRICT'S 800 AFY MINIMUM REQUIRED IN THE AGREEMENT WITH THE CITY FOR FISCAL YEAR 2017-18 IN ORDER TO PROTECT THE GROUNDWATER BASIN]

Mario Iglesias, General Manager, presented the report and discussed the advantages and disadvantages for increased purchase water for the remainder of FY 17-18.

There were no public comments.

*Upon motion of Director Armstrong and seconded, the Board unanimously agreed to purchase additional supplemental water up to 160 acre feet and a not-to-exceed total of 960 acre feet by June 30, 2018.
 Vote 5-0.*

YES VOTES	NO VOTES	ABSENT
Directors Armstrong, Blair, Woodson, Gaddis, and Eby	None	None

The Board directed Staff to issue a Press Release regarding the Board's decision.

01:24:13

F. MANAGER'S REPORT

Mario Iglesias, General Manager, presented the report as presented in the Board packet.

There were no public comments.

G. COMMITTEE REPORTS

- Minutes of Finance and Audit Committee Meeting – April 9, 2018
- Minutes of Facilities and Water Resources Committee Meeting – April 9, 2018
- Minutes of Finance and Audit Committee Meeting – April 19, 2018

Mario Iglesias, General Manager, stated the Board By-Laws require Meeting Summaries

Nipomo Community Services District
REGULAR MEETING
MINUTES

*to be prepared for Committee Meetings. Minutes and Audio recordings are not required.
There were no public comments.*

01:29:07

H. DIRECTORS' REQUEST TO STAFF AND SUPPLEMENTAL REPORTS

Director Blair requested Staff consider looking into initiating an Automated Meter Interface (AMI) project in-house.

There were no public comments.

I. CLOSED SESSION ANNOUNCEMENTS

1. CONFERENCE WITH DISTRICT LEGAL COUNSEL RE: PENDING LITIGATION PURSUANT TO GC §54956.9

a) SMVWCD VS. NCSO (SANTA CLARA COUNTY CASE NO. CV 770214, SIXTH APPELLATE COURT CASE NO. H032750 AND ALL CONSOLIDATED CASES).

2. CONFERENCE WITH DISTRICT LEGAL COUNSEL - ANTICIPATED LITIGATION Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: Number of potential cases,

Whitney McDonald, District Legal Counsel, stated there was no need to adjourn to Closed Session.

J. PUBLIC COMMENT ON CLOSED SESSION ITEMS

There were no public comments.

ADJOURN

President Eby adjourned the meeting at 10:32 a.m.

MEETING SUMMARY	HOURS & MINUTES
Regular Meeting	1 hour 32 minutes
Closed Session	0 hour 00 minutes
TOTAL HOURS	1 hour 32 minutes

Respectfully submitted,


Mario Iglesias, General Manager and Secretary to the Board

5-9-18
Date