


TO: BOARD OF DIRECTORS
FROM: MARIO IGLESIAS
GENERAL MANAGER 
DATE: NOVEMBER 9, 2018



PRESENTATIONS AND REPORTS

The following presentations and reports are scheduled:

- C-1) FLUME COMPANY METER LEAK DETECTION AND USAGE PRESENTATION
[RECOMMEND RECEIVE AND FILE PRESENTATION]
- C-2) DIRECTORS' ANNOUNCEMENTS OF DISTRICT AND COMMUNITY INTEREST
AND REPORTS ON ATTENDANCE AT PUBLIC MEETINGS, TRAINING
PROGRAMS, CONFERENCES AND SEMINARS.
Receive Announcements and Reports from Directors
- C-3) RECEIVE PUBLIC COMMENT ON PRESENTATIONS AND REPORTS
PRESENTED UNDER ITEM C AND BY MOTION RECEIVE AND FILE
PRESENTATIONS AND REPORTS

TO: BOARD OF DIRECTORS

FROM: MARIO E. IGLESIAS
GENERAL MANAGER



DATE: NOVEMBER 9, 2018



FLUME METER LEAK DETECTION AND USAGE PRESENTATION

ITEM

Flume meter leak detection technology presentation. [RECOMMEND RECEIVE AND FILE].

BACKGROUND

Flume, a San Luis Obispo based company, manufactures a meter leak detection device that is nonintrusive to the District's water meter mechanisms, and fits a majority of water meters in the District's meter inventory. Joe Fazio, a Flume Representative, will provide a presentation that discusses the benefits of their leak detection device. In addition, the device has been installed on President Eby's water meter for over a month and he will be sharing his experience.

RECOMMENDATION

Staff recommends that your Honorable Board receive and file the presentation.

ATTACHMENTS

- A. Presentation: Flume
- B. Presentation: Director's Experience

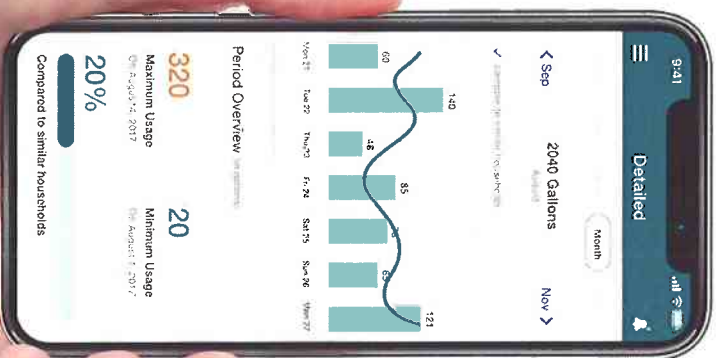
NOVEMBER 14, 2018

ITEM C-1

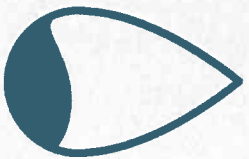
ATTACHMENT A



Intelligent Leak Detection & Real-Time Water Management



The Utility Problem



Water Shortages



State Mandated Conservation

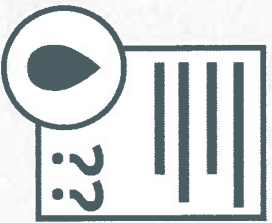


Non-Revenue Water



flume

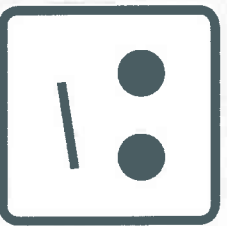
The Homeowner Problem



Leaks & Unexpected Water Bills



Rising Water Rates



No Water Usage Data



flume

Flume Solution



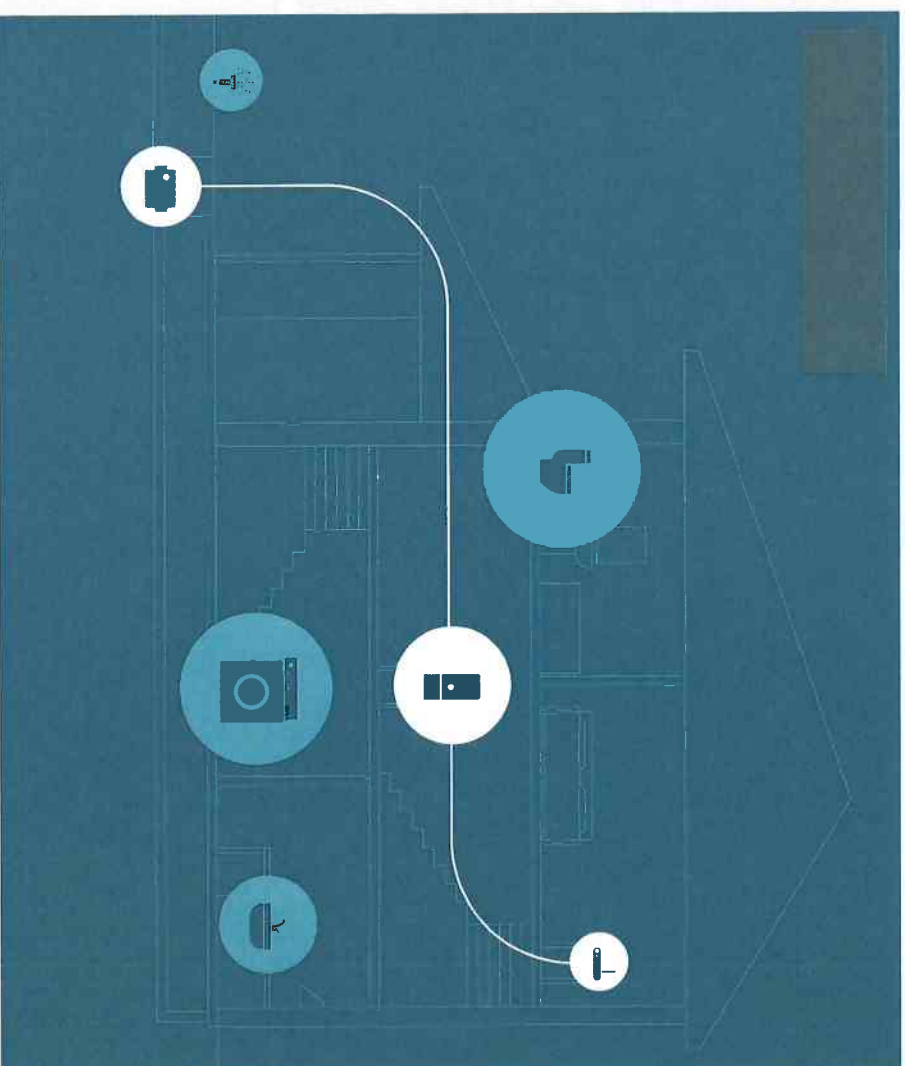
WATER SENSOR



BRIDGE

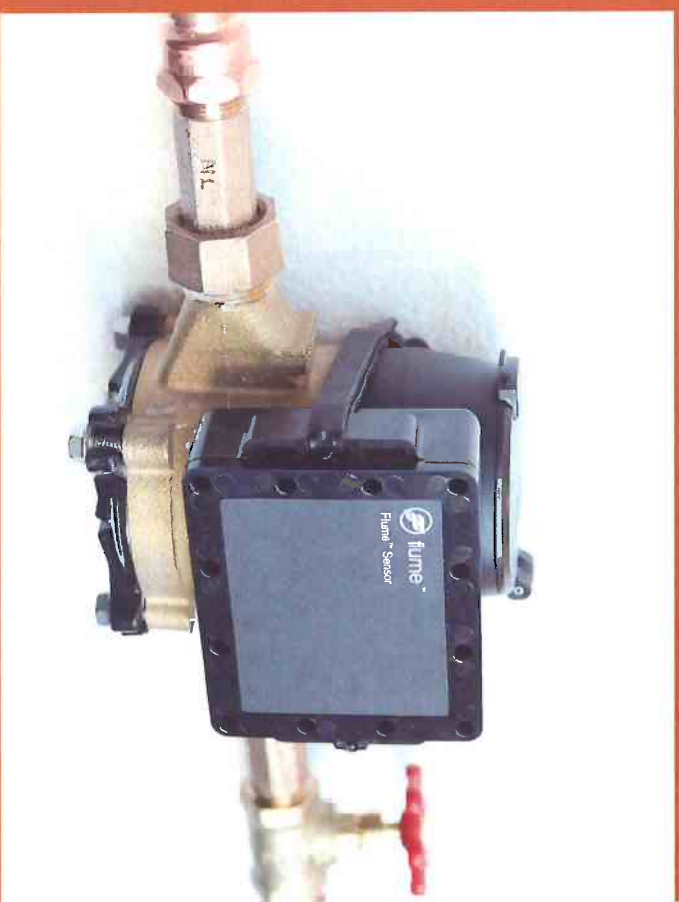


MOBILE APP



The Flume Water Sensor

- Straps around existing water meter
- Monitors entire property water usage
- Sends water usage data to the Flume Bridge
- Battery powered
- Water-tight
- Automatic Updates



flume

Flume™ Confidential

The Flume Bridge



- Receives data from the Flume Water Sensor
- Connects to WiFi in the home
- Sends water usage data to the Flume Cloud
- Plugs into a wall outlet
- Automatic Updates

The Flume App



REAL-TIME WATER MANAGEMENT



LEAK AND USAGE NOTIFICATIONS

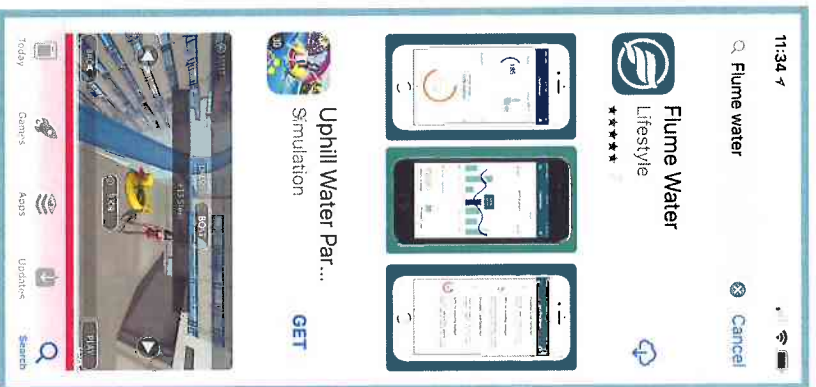


GOALS & CUSTOM ALERTS



Installation

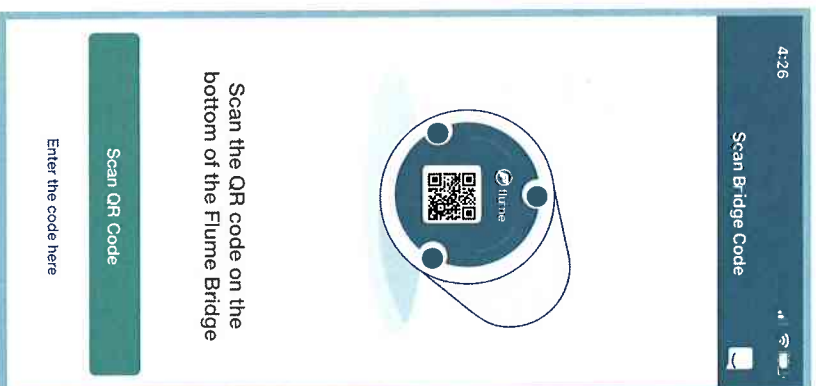
Download App



Create your Flume Account



Scan the Flume Bridge

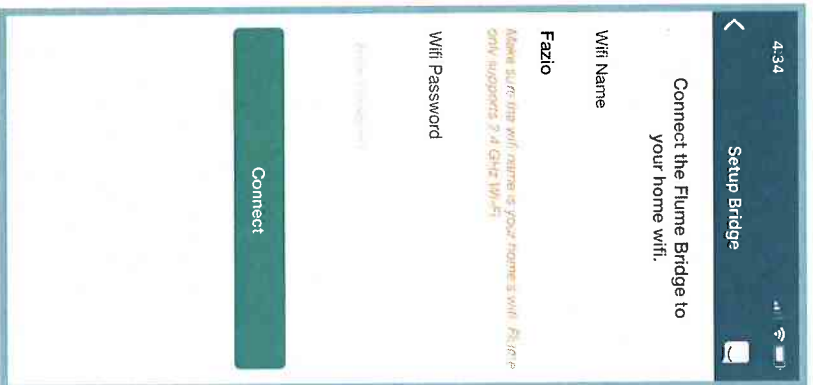


Scan the Flume Water Sensor



Installation

Connect to WiFi



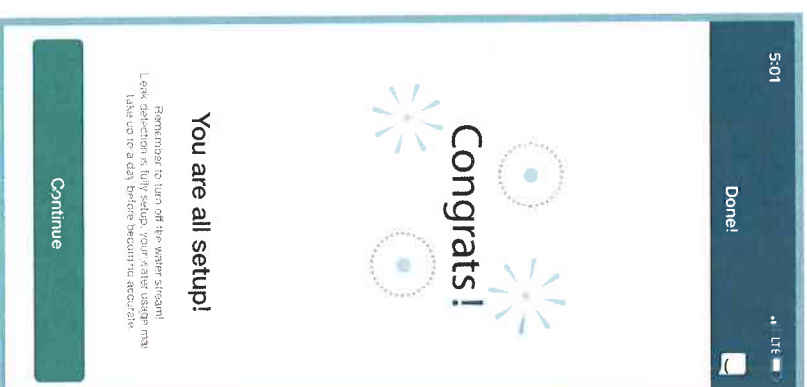
Strap the Water Sensor to the Water Meter



Run some water



Done!



Competition

	Flume	Roost	Notion	Flo	Phyn
Leak Detection	●				
Simple Installation	●				
Real Time Water Monitoring	●				
Outside (Irrigation) Usage	●				
Accuracy to Water Meter	99.9%			~45%	~45%
Price	\$199	\$50 per sensor	\$149 starter kit	\$499 plus installation	\$850 plus installation

Flume Requirements

- WiFi
- Compatible Positive Displacement (PD) Water Meter
 - 98% of meters are compatible
 - Indoor and outdoor water meters both work
 - Meter must be within 1000 feet from the home
- Apple or Android Phone



flume

Flume™ Confidential

Utility Partners



www.flumetech.com



flume

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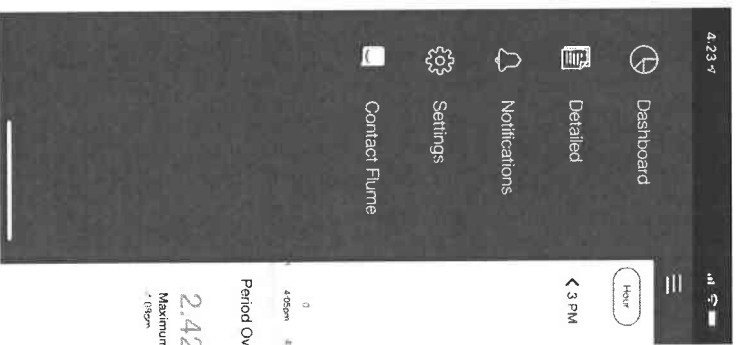
NOVEMBER 14, 2018

ITEM C-1

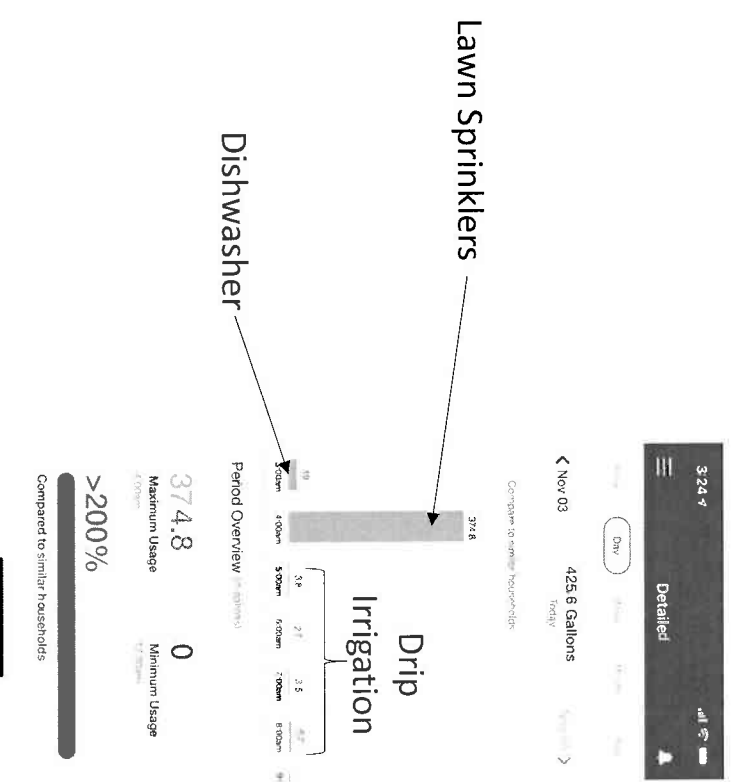
ATTACHMENT B

Flume Water Monitor

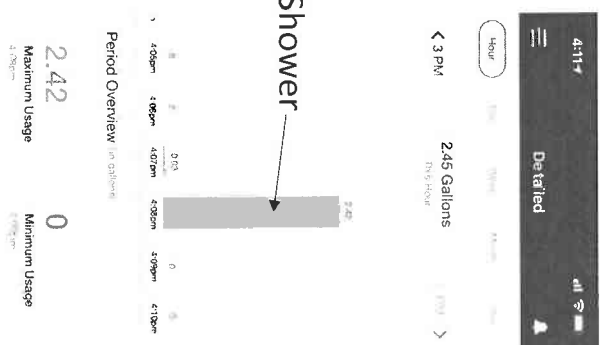
Control Panel



Detailed Irrigation Use

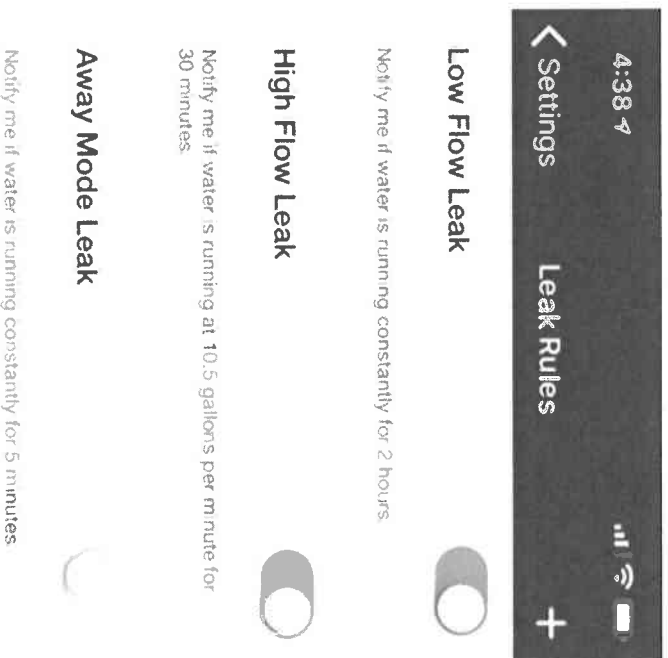


Detailed Household Use





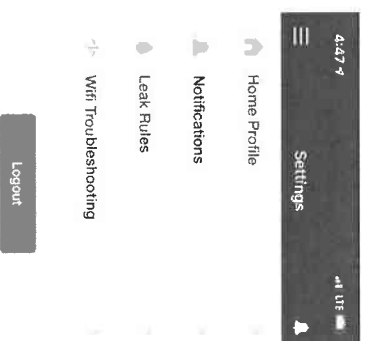
Notifications (Leak Rules)



Actual Notification (8/23/18)

- High Flow Leak triggered at Home. Water has been running for 15 minutes averaging 9.85 gallons every minute.

Settings



Comments

- Very precise
- Easily programmable
- Alerts show if water running too long (or leaks)
- Limited to cell phone
- Would be much more useful on desktop computer
- Landscape view would be easier to read on desktop

TO: BOARD OF DIRECTORS

FROM: MARIO IGLESIAS
GENERAL MANAGER



DATE: NOVEMBER 9, 2018



CONSENT AGENDA

The following items are considered routine and non-controversial by staff and may be approved by one motion if no member of the Board wishes an item removed. If discussion is desired, the item may be removed from the Consent Agenda by a Board member and will be considered separately at the conclusion of the Administrative Items. Individual items on the Consent Agenda are approved by the same vote that approves the Consent Agenda, unless an item is pulled for separate consideration. The recommendations for each item are noted in bracket. Members of the public may comment on the Consent Agenda items.

**Questions or clarification may be made by the Board members
without removal from the Consent Agenda.**

- D-1) WARRANTS
[RECOMMEND APPROVAL]

- D-2) APPROVE OCTOBER 24, 2018 REGULAR BOARD MEETING MINUTES
[RECOMMEND APPROVE MINUTES]

TO: BOARD OF DIRECTORS

REVIEWED: MARIO IGLESIAS
GENERAL MANAGER

MA

FROM: LISA BOGNUDA
FINANCE DIRECTOR

LSA

DATE: NOVEMBER 9, 2018

**AGENDA ITEM
D-1
NOVEMBER 14, 2018**

WARRANTS

HANDWRITTEN CHECKS

None

TOTAL COMPUTER CHECKS

\$91,541.15

VOIDS – NONE

COMPUTER GENERATED CHECKS – SEE ATTACHED



Nipomo Community Services District

Item D-1 Warrants NOVEMBER 14, 2018

By Payment Number

Payment Dates 11/14/2018 - 11/14/2018

Vendor Name	Description (Payable)	Payable Number	Payment Date	Amount
Payment: 4253				
Abalone Coast Analytical, Inc.	Lab tests	OCT2018	11/14/2018	6,991.70
				Payment 4253 Total: 6,991.70
Payment: 4254				
Advantage Answering Plus, In	Answering service	12-495-511	11/14/2018	234.15
				Payment 4254 Total: 234.15
Payment: 4255				
AECOM USA Inc.	Suppl Water Pipeline Improve	2000132123	11/14/2018	10,575.00
				Payment 4255 Total: 10,575.00
Payment: 4256				
Alexander's Contract Services,	Meter reading	201810290871	11/14/2018	3,420.16
				Payment 4256 Total: 3,420.16
Payment: 4257				
American Industrial Supply	CPVC cement and glue	0324327	11/14/2018	24.67
				Payment 4257 Total: 24.67
Payment: 4258				
AmeriPride	Uniforms	1502263729	11/14/2018	232.51
AmeriPride	Uniforms	1502258061	11/14/2018	249.73
AmeriPride	Uniforms	1502267592	11/14/2018	328.06
				Payment 4258 Total: 810.30
Payment: 4259				
AT&T	Telephone	12087112	11/14/2018	164.11
AT&T	Telephone	12087113	11/14/2018	227.32
AT&T	Telephone	12087111	11/14/2018	28.96
				Payment 4259 Total: 420.39
Payment: 4260				
Ayala, Sandro	Mileage and travel for T-1 revi	OCT2018	11/14/2018	465.53
Ayala, Sandro	Travel reimbursement	INV0005987	11/14/2018	105.73
				Payment 4260 Total: 571.26
Payment: 4261				
Bentley Systems, Inc.	Water/Sewer Gems software	47954362	11/14/2018	1,971.25
				Payment 4261 Total: 1,971.25
Payment: 4262				
BR Services	Gate maintenance	5242	11/14/2018	179.00
				Payment 4262 Total: 179.00
Payment: 4263				
Brenntag Pacific, Inc.	Sodium hpochlorte	886720	11/14/2018	902.14
Brenntag Pacific, Inc.	Ammonium sulfate	886991	11/14/2018	507.16
Brenntag Pacific, Inc.	Sodium hypochlorte/ammoni	886992	11/14/2018	1,833.67
Brenntag Pacific, Inc.	Sodium hpochlorite	886721	11/14/2018	595.41
Brenntag Pacific, Inc.	Ammonium sulfate	886993	11/14/2018	1,067.37
Brenntag Pacific, Inc.	Sodium hypochlorite/Ammoni	886989	11/14/2018	1,242.05
Brenntag Pacific, Inc.	Sodium hypocholorite	886719	11/14/2018	221.60
Brenntag Pacific, Inc.	Sodium hypochlorite/ammoni	886990	11/14/2018	761.38
				Payment 4263 Total: 7,130.78
Payment: 4264				
Brown Bear Corporation	Adaptor	4693	11/14/2018	27.76
				Payment 4264 Total: 27.76

Item D-1 Warrants NOVEMBER 14, 2018

Payment Dates: 11/14/2018 - 11/14/2018

Vendor Name	Description (Payable)	Payable Number	Payment Date	Amount
Payment: 4265				
Cal-Coast Machinery, Inc.	Service on tractor	506994	11/14/2018	275.00
Payment 4265 Total:				275.00
Payment: 4266				
Central Coast Fence	Fence installation	80998	11/14/2018	1,355.00
Payment 4266 Total:				1,355.00
Payment: 4267				
Charter Communications	Internet - Shop and/or Office	NOV2018B	11/14/2018	224.97
Charter Communications	Internet - Shop and/or Office	NOV2018A	11/14/2018	225.91
Payment 4267 Total:				450.88
Payment: 4268				
Coastal Rolloff	Roll off/disposal fee	6252575	11/14/2018	496.23
Payment 4268 Total:				496.23
Payment: 4269				
Corix Water Products (US) Inc.	PVC parts/cement	17813034212	11/14/2018	897.75
Corix Water Products (US) Inc.	PVC parts	17813032937	11/14/2018	37.01
Payment 4269 Total:				934.76
Payment: 4270				
Crystal Springs	Distilled water for lab	Oct 2018	11/14/2018	31.22
Payment 4270 Total:				31.22
Payment: 4271				
Dahl Air Conditioning	HVAC service at Joshua Road	35758	11/14/2018	336.41
Dahl Air Conditioning	HVAC service	35757	11/14/2018	263.39
Payment 4271 Total:				599.80
Payment: 4272				
Engel & Gray, Inc.	Biosolids collection	8AX00011	11/14/2018	4,217.39
Payment 4272 Total:				4,217.39
Payment: 4273				
Excel Personnel Services, Inc.	Employment agency	2649586	11/14/2018	434.00
Excel Personnel Services, Inc.	Employment agency	2639936	11/14/2018	434.00
Excel Personnel Services, Inc.	Employment agency	2644834	11/14/2018	434.00
Payment 4273 Total:				1,302.00
Payment: 4274				
Farm Supply Company	Supplies	INV0005988	11/14/2018	844.01
Payment 4274 Total:				844.01
Payment: 4275				
FGL Environmental	Lab tests	882800	11/14/2018	57.00
FGL Environmental	Lab tests	882704	11/14/2018	521.00
Payment 4275 Total:				578.00
Payment: 4276				
Five Cities Chem-Dry	Tile and grout cleaning	20111	11/14/2018	814.64
Payment 4276 Total:				814.64
Payment: 4277				
Frontier Communications	BL phone	NOV2018	11/14/2018	53.53
Payment 4277 Total:				53.53
Payment: 4278				
GLM Landscape Management	Landscape maintenance	OCT2018	11/14/2018	380.00
Payment 4278 Total:				380.00
Payment: 4279				
Great Western Alarm and Co	Alarm monitoring service	181002062101	11/14/2018	67.00
Great Western Alarm and Co	Alarm monitoring service	181002107101	11/14/2018	67.00
Great Western Alarm and Co	Alarm monitoring service	181000640101	11/14/2018	35.00
Payment 4279 Total:				169.00

Item D-1 Warrants NOVEMBER 14, 2018


Payment Dates: 11/14/2018 - 11/14/2018

Vendor Name	Description (Payable)	Payable Number	Payment Date	Amount
Payment: 4280				
Hach Company	Chemkeys	11168287	11/14/2018	3,173.46
Payment 4280 Total:				<u>3,173.46</u>
Payment: 4281				
Home Depot Credit Services D	Edging and supplies	2024349 & 2041420	11/14/2018	219.22
Payment 4281 Total:				<u>219.22</u>
Payment: 4282				
Integrated Industrial Supply, I	Plastic tube fittings	56677	11/14/2018	196.35
integrated Industrial Supply, I	Disposable gloves/earplugs	56923	11/14/2018	203.13
Payment 4282 Total:				<u>399.48</u>
Payment: 4283				
Lechowicz & Tseng Municipal	Blacklake Sewer Rate Study	OCT2018	11/14/2018	4,889.05
Payment 4283 Total:				<u>4,889.05</u>
Payment: 4284				
Lee Central Coast Newspapers	Public notices, employment a	OCT2018	11/14/2018	2,020.62
Payment 4284 Total:				<u>2,020.62</u>
Payment: 4285				
Miner's Ace Hardware	Supplies	Oct 2018	11/14/2018	358.14
Payment 4285 Total:				<u>358.14</u>
Payment: 4286				
Municipal Maintenance Equip	Pendant control	0132592	11/14/2018	497.45
Municipal Maintenance Equip	Hydrant fill hose, couplers	0132641	11/14/2018	708.11
Payment 4286 Total:				<u>1,205.56</u>
Payment: 4287				
Newton Geo-Hydrology Cons	Litigation support through 10-	OCT2018	11/14/2018	4,162.50
Payment 4287 Total:				<u>4,162.50</u>
Payment: 4288				
Nunley & Associates, Inc.	PCIA-Frank Court	4954	11/14/2018	984.00
Nunley & Associates, Inc.	Southland WWTP Screw Press	4916	11/14/2018	2,436.50
Nunley & Associates, Inc.	PCIA-545 Grande	4953	11/14/2018	877.50
Nunley & Associates, Inc.	Southland WWTP Sludge Dryi	4925	11/14/2018	998.50
Nunley & Associates, Inc.	Interconnection design	4898	11/14/2018	1,717.25
Payment 4288 Total:				<u>7,013.75</u>
Payment: 4289				
Nu-Tech Pest Management	Rodent control	0138711	11/14/2018	75.00
Nu-Tech Pest Management	Pest control	0138710	11/14/2018	265.00
Payment 4289 Total:				<u>340.00</u>
Payment: 4290				
Office Depot	Office supplies	219700020001	11/14/2018	78.89
Office Depot	Office supplies	226532319001	11/14/2018	165.65
Office Depot	Office supplies	219190625001	11/14/2018	146.70
Payment 4290 Total:				<u>391.24</u>
Payment: 4291				
Praxair Distribution, Inc.	Cylinder rental	85710636	11/14/2018	47.90
Payment 4291 Total:				<u>47.90</u>
Payment: 4292				
PresTech Equipment Compan	Large filter	9542	11/14/2018	353.83
Payment 4292 Total:				<u>353.83</u>
Payment: 4293				
Santa Maria Sun, LLC	Conservation ads	288657	11/14/2018	396.00
Santa Maria Sun, LLC	Conservation ads	288952	11/14/2018	396.00
Santa Maria Sun, LLC	Conservation ads	288243	11/14/2018	396.00
Payment 4293 Total:				<u>1,188.00</u>

Item D-1 Warrants NOVEMBER 14, 2018

Payment Dates: 11/14/2018 - 11/14/2018

Vendor Name	Description (Payable)	Payable Number	Payment Date	Amount
Payment: 4294				
SoCalGas	Heat - shop/office	OCT2018B	11/14/2018	18.99
Payment 4294 Total:				<u>18.99</u>
Payment: 4295				
State Water Resources Contro	Garde D2 renewal-Brewer	BREWER	11/14/2018	60.00
Payment 4295 Total:				<u>60.00</u>
Payment: 4296				
SWCA, Inc.	Environmental - Interconnects	85906	11/14/2018	1,140.50
Payment 4296 Total:				<u>1,140.50</u>
Payment: 4297				
Tyler Technologies, Inc.	Annual software maintenance	025-239616	11/14/2018	11,495.84
Payment 4297 Total:				<u>11,495.84</u>
Payment: 4298				
United Rentals	Boom rental	162202147-001	11/14/2018	815.42
Payment 4298 Total:				<u>815.42</u>
Payment: 4299				
US Bank National Association	Travel and meals	OCT2018A	11/14/2018	338.97
US Bank National Association	Postage for postcards	OCT2018C	11/14/2018	196.00
US Bank National Association	Safety program awards	OCT2018F	11/14/2018	75.00
US Bank National Association	CSDA chapter meeting	OCT2018E	11/14/2018	180.00
US Bank National Association	Employment ads	OCT2018B	11/14/2018	285.00
US Bank National Association	Office misc. - printing, records	OCT2018G	11/14/2018	31.97
US Bank National Association	Storage unit	OCT2018D	11/14/2018	167.00
US Bank National Association	Operating supplies	OCT2018H	11/14/2018	326.74
Payment 4299 Total:				<u>1,600.68</u>
Payment: 4300				
USA Bluebook	Chemkey	710633	11/14/2018	230.28
USA Bluebook	Cap kit	722878	11/14/2018	588.19
Payment 4300 Total:				<u>818.47</u>
Payment: 4301				
Verizon Wireless	Cell service	9817067854	11/14/2018	1,311.10
Payment 4301 Total:				<u>1,311.10</u>
Payment: 4302				
Viker, Cole	Live Scan reimbursement	OCT2018A	11/14/2018	80.00
Viker, Cole	Uniform - Boot reimbursemen	OCT2018B	11/14/2018	150.00
Payment 4302 Total:				<u>230.00</u>
Payment: 4303				
Wallace Group	FOG control program	47151	11/14/2018	2,976.33
Payment 4303 Total:				<u>2,976.33</u>
Payment: 4304				
Waste Connections	Waste collection - Southland	6246774	11/14/2018	193.27
Waste Connections	Waste collection - Office	6245363	11/14/2018	41.23
Waste Connections	Waste collection - Olde Towne	6246366	11/14/2018	218.69
Payment 4304 Total:				<u>453.19</u>

TO: BOARD OF DIRECTORS
FROM: MARIO IGLESIAS 
GENERAL MANAGER
DATE: NOVEMBER 9, 2018



**APPROVE OCTOBER 24, 2018
REGULAR BOARD MEETING MINUTES**

ITEM

Approve action minutes from previous Board meetings. [RECOMMEND APPROVE MINUTES]

BACKGROUND

The draft minutes are a written record of the previous Board Meeting action.

RECOMMENDATION

Approve Minutes

ATTACHMENT

- A. October 24, 2018 draft Regular Board Meeting Minutes

NOVEMBER 14, 2018

ITEM D-2

ATTACHMENT A

NIPOMO COMMUNITY SERVICES DISTRICT

Serving the Community Since 1965

DRAFT REGULAR MINUTES

OCTOBER 24, 2018 AT 9:00 A.M.

JON S. SEITZ BOARD ROOM 148 SOUTH WILSON STREET, NIPOMO, CA

BOARD of DIRECTORS

ED EBY, PRESIDENT
DAN ALLEN GADDIS, VICE PRESIDENT
BOB BLAIR, DIRECTOR
CRAIG ARMSTRONG, DIRECTOR
DAN WOODSON, DIRECTOR

PRINCIPAL STAFF

MARIO IGLESIAS, GENERAL MANAGER
LISA BOGNUDA, FINANCE DIRECTOR
WHITNEY MCDONALD, GENERAL COUNSEL
PETER SEVCIK, DIRECTOR OF ENG. & OPS.

Mission Statement: The Nipomo Community Services District's mission is to provide its customers with reliable, quality, and cost-effective services now and in the future.

A. CALL TO ORDER AND FLAG SALUTE

President Eby called the Regular Meeting of October 24, 2018, to order at 9:00 a.m. and led the flag salute.

B. ROLL CALL AND PUBLIC COMMENT FOR ITEMS NOT ON AGENDA

At Roll Call, all Directors were present.

C. PRESENTATIONS AND REPORTS

C-1) QUARTERLY ENGINEER'S REPORT – DIRECTOR OF ENGINEERING AND OPERATIONS REPORT ON DISTRICT PROJECTS SYSTEM-WIDE [RECOMMEND RECEIVE AND FILE REPORT]

Peter Sevcik, Director of Engineering and Operations, presented the item and answered questions from the Board.

There were no public comments.

C-2) DIRECTORS' ANNOUNCEMENTS OF DISTRICT & COMMUNITY INTEREST AND REPORTS ON ATTENDANCE AT PUBLIC MEETINGS, TRAINING PROGRAMS, CONFERENCES, AND SEMINARS.

Director Woodson

- October 22, attended SCAC meeting.

Director Gaddis.

- October 16, attended Board Officer's meeting.

Director Eby

- October 11, attended the Traffic and Circulation Committee meeting.
- October 16, attended Board Officer's meeting.
- October 18, attended LAFCO meeting.
- October 19, attended Blacklake Oversight Committee meeting.

C-3) RECEIVE PUBLIC COMMENT ON PRESENTATIONS AND REPORTS PRESENTED UNDER ITEM C AND BY MOTION RECEIVE AND FILE PRESENTATIONS AND REPORTS

There was no public comment.

Upon the motion of Director Blair and seconded, the Board unanimously approved to receive and file the presentations and reports as submitted.

SUBJECT TO BOARD APPROVAL

**Nipomo Community Services District
DRAFT REGULAR MEETING
MINUTES**

Vote 5-0.

YES VOTES	NO VOTES	ABSENT
Directors Blair, Woodson, Armstrong, Gaddis and Eby	None	None

D. CONSENT AGENDA

- D-1) WARRANTS [RECOMMEND APPROVAL]
- D-2) APPROVE OCTOBER 10, 2018, REGULAR BOARD MEETING MINUTES [RECOMMEND APPROVE MINUTES]
- D-3) ACCEPT OFFER OF WATER AND SEWER IMPROVEMENTS FOR TRACT 2923, VISTA GRANDE PROJECT, NIPOMO [RECOMMEND ADOPT RESOLUTION ACCEPTING OFFER OF IMPROVEMENTS]
- D-4) INVESTMENT POLICY – THIRD QUARTER REPORT [RECOMMEND ACCEPT AND FILE REPORT]

There were no public comments.

*Upon the motion of Director Gaddis and seconded, the Board unanimously approved the Consent Agenda.
Vote 5-0.*

YES VOTES	NO VOTES	ABSENT
Directors Gaddis, Armstrong, Woodson, Blair and Eby	None	None

E. ADMINISTRATIVE ITEMS

- E-1) RECEIVE BLACKLAKE RATE STUDY DRAFT REPORT [RECOMMEND RECEIVE REPORT AND DIRECT STAFF]

Alison Lechowicz, Lechowicz and Tseng Municipal Consultants (L&T), presented the draft Blacklake Sewer Rate Study Report and answered questions from the Board. Ms. Lechowicz reviewed suggested comments and changes to the report she received prior to the meeting. She will incorporate these into the final report.

There were no public comments.

*Upon the motion of Director Gaddis and seconded, the Board unanimously approved to receive the draft report and direct L&T to finalize the report for the November 14 Board meeting.
Vote 5-0.*

YES VOTES	NO VOTES	ABSENT
Directors Gaddis, Blair, Woodson, Armstrong and Eby	None	None

- E-2) ADOPT POLICY GOVERNING THE USE OF FRANCHISE FEES GENERATED FROM THE SOLID WASTE FRANCHISE AGREEMENT BETWEEN THE NIPOMO COMMUNITY SERVICES DISTRICT AND INTEGRATED WASTE MANAGEMENT [RECOMMEND ADOPT POLICY]

Mario Iglesias, General Manager, presented the item and answered questions from the Board. The Board suggested changes to the policy.

SUBJECT TO BOARD APPROVAL

**Nipomo Community Services District
DRAFT REGULAR MEETING
MINUTES**

There was no public comment.

The Board directed Staff to amend the proposed policy and place it on a future agenda for consideration.

- E-3) ANNUAL REVIEW OF CASH RESERVES IN ACCORDANCE WITH CURRENT RESERVE POLICY AND AMEND CASH RESERVE POLICY [RECOMMEND RECEIVE REPORT AND ADOPT RESOLUTION TO AMEND CASH RESERVE POLICY]

Lisa Bognuda, Finance Director, presented the item and answered questions from the Board.

There was no public comment.

Upon the motion of Director Armstrong and seconded, the Board unanimously authorized Staff to transfer \$400,000 from Town Sewer fund #130 to Town Sewer Funded Replacement fund #810.

Vote 5-0.

YES VOTES	NO VOTES	ABSENT
Directors Armstrong, Blair, Woodson, Gaddis and Eby	None	None

Upon motion of Director Gaddis and seconded, the Board unanimously approved the Resolution to amend the Cash Reserve Policy.

Vote 5-0.

YES VOTES	NO VOTES	ABSENT
Directors Gaddis, Blair, Woodson, Armstrong and Eby	None	None

**RESOLUTION 2018-1489
A RESOLUTION OF THE BOARD OF DIRECTORS OF THE NIPOMO
COMMUNITY SERVICES DISTRICT AMENDING THE CASH RESERVE
POLICY FOR THE DISTRICT**

- E-4) REVIEW COST TO UPSIZE SUPPLEMENTAL WATER PROJECT NIPOMO AREA PIPELINE IMPROVEMENTS [RECOMMEND RECEIVE REPORT, REVIEW COSTS OF UPSIZING WATER MAIN AND PROVIDE DIRECTION TO STAFF]

Peter Sevcik, Director of Engineering and Operations, presented the item and answered questions from the Board.

There were no public comments

The Board directed Staff to continue efforts to include a bid alternate item for a 16 inch pipe. The Board also directed Staff to conduct engineering studies to determine the amount of additional capacity that could be achieved from the upsized pipe, the advantages and disadvantages of the upsize.

The Board took a ten minute recess at 10:25 a.m.

- E-5) INTRODUCE ORDINANCE ADDING CHAPTER 2.43 TO THE NIPOMO COMMUNITY
SUBJECT TO BOARD APPROVAL

**Nipomo Community Services District
DRAFT REGULAR MEETING
MINUTES**

SERVICES DISTRICT CODE REGARDING THE CALIFORNIA UNIFORM PUBLIC CONSTRUCTION COST ACCOUNTING ACT [RECOMMEND INTRODUCE, READ FULL TITLE, WAIVE FURTHER READING OF THE ORDINANCE, AND DIRECT DISTRICT COUNSEL AND STAFF TO PREPARE AND PUBLISH SUMMARY OF ORDINANCE PER GOVERNMENT CODE SECTION 25124]

Mario Iglesias, General Manager, presented the item and answered questions from the Board.

Director Gaddis expressed concern that staff’s ability to award projects up to \$199,999 without Board approval may expose the District and is less transparent.

There was no public comment

Whitney McDonald, District Legal Counsel, recommended one edit to the Ordinance to include the word Public in the Chapter 2.43 title.

Upon the motion of Director Armstrong and seconded, the Board introduced an Ordinance of the Board of Directors of the Nipomo Community Services District adding chapter 2.43 to the Nipomo Community Services District Code regarding the California Uniform Public Construction Cost Accounting Act, waive further reading of the ordinance, and direct District Counsel and staff to prepare and publish a summary of the ordinance in accordance with Government Code section 25124.

Vote 4-1.

YES VOTES	NO VOTES	ABSENT
Directors Armstrong, Blair, Woodson and Eby	Gaddis	None

2018-127
ORDINANCE ADDING CHAPTER 2.43 TO THE
NIPOMO COMMUNITY SERVICES DISTRICT
CODE REGARDING THE CALIFORNIA UNIFORM
PUBLIC CONSTRUCTION COST ACCOUNTING ACT

- E-6) AMEND NEWTON GEO-HYDROLOGY 2018 CONSULTING SERVICES CONTRACT SCOPE AND BUDGET [RECOMMEND AMEND CONSULTANT SERVICES CONTRACT BUDGET FOR NEWTON GEO-HYDROLOGY CONSULTING SERVICES TO ADD \$15,000 FOR INCREASED SCOPE OF SERVICES]

Mario Iglesias, General Manager, presented the item and answered questions from the Board.

The Board of Directors requested to see the extra work completed by Dr. Newton.

There was no public comment

Upon the motion of Director Gaddis and seconded, the Board unanimously Approved Task Order 2018-2.

Vote 5-0.

YES VOTES	NO VOTES	ABSENT
Directors Gaddis, Woodson, Armstrong and Eby	Blair	None

F. MANAGER’S REPORT

Mario Iglesias, General Manager, presented the report as presented in the Board packet.

There were no public comments.

G. COMMITTEE REPORTS

There were no Committee reports.

H. DIRECTORS’ REQUEST TO STAFF AND SUPPLEMENTAL REPORTS

Director Woodson asked about the air release valve at the intersection of Faith and Orchard. The General manager assured Director Woodson the matter is being investigated.

Director Blair stated the District should allow the upsizing of the meter for the project on the corner of Tefft and Thompson.

Olga Arrendondo, District customer, stated she needs a Will Serve Letter in order to complete her nursery/wine tasting venue.

Mario Iglesias, announced that there was no need for Closed Session.

There was no public comment.

ADJOURN

President Eby adjourned the meeting at 11:28 a.m.

MEETING SUMMARY	HOURS & MINUTES
Regular Meeting	2 hours 28 minutes
Closed Session	0 hours 00 minutes
TOTAL HOURS	2 hours 28 minutes

Respectfully submitted,

Mario Iglesias, General Manager and Secretary to the Board

Date