

TO: BOARD OF DIRECTORS

FROM: MARIO IGLESIAS  
GENERAL MANAGER

DATE: AUGUST 23, 2019

**AGENDA ITEM**

**C**

**AUGUST 28, 2019**

## **PRESENTATIONS AND REPORTS**

The following presentations and reports are scheduled:

- C-1) DIRECTORS' ANNOUNCEMENTS OF DISTRICT AND COMMUNITY INTEREST AND REPORTS ON ATTENDANCE AT PUBLIC MEETINGS, TRAINING PROGRAMS, CONFERENCES AND SEMINARS.  
[RECEIVE ANNOUNCEMENTS AND REPORTS FROM DIRECTORS]
- C-2) RECEIVE PUBLIC COMMENT ON PRESENTATIONS AND REPORTS PRESENTED UNDER ITEM C AND BY MOTION RECEIVE AND FILE PRESENTATIONS AND REPORTS

TO: BOARD OF DIRECTORS

FROM: MARIO IGLESIAS  
GENERAL MANAGER 

DATE: AUGUST 23, 2019

**AGENDA ITEM**

**D**

**AUGUST 28, 2019**

## **CONSENT AGENDA**

The following items are considered routine and non-controversial by staff and may be approved by one motion if no member of the Board wishes an item removed. If discussion is desired, the item may be removed from the Consent Agenda by a Board member and will be considered separately at the conclusion of the Administrative Items. Individual items on the Consent Agenda are approved by the same vote that approves the Consent Agenda, unless an item is pulled for separate consideration. The recommendations for each item are noted in bracket. Members of the public may comment on the Consent Agenda items.

**Questions or clarification may be made by the Board members  
without removal from the Consent Agenda.**

- D-1) WARRANTS [RECOMMEND APPROVAL]
- D-2) APPROVE AUGUST 14, 2019, REGULAR BOARD MEETING MINUTES  
[RECOMMEND APPROVE MINUTES]
- D-3) ADOPT REVISIONS TO STANDARD SPECIFICATIONS FOR WATER AND SEWER  
SYSTEM IMPROVEMENTS [RECOMMEND ADOPT RESOLUTION REVISING  
STANDARD SPECIFICATIONS FOR WATER AND SEWER IMPROVEMENTS]
- D-4) HYDROGEOLOGICAL SERVICES FOR EUREKA WELL REPLACEMENT PROJECT  
[RECOMMEND AUTHORIZE CONTRACT FOR HYDROGEOLOGICAL SERVICES  
WITH HOPKINS GROUNDWATER CONSULTANTS, INC IN THE AMOUNT OF  
\$96,850 AND AUTHORIZE CONTINGENCY IN THE AMOUNT OF \$10,000]
- D-5) AUTHORIZE PURCHASE OF REPLACEMENT RETURN ACTIVATED SLUDGE  
PUMP FOR THE SOUTHLAND WASTEWATER TREATMENT FACILITY  
[RECOMMEND ADOPT RESOLUTION AUTHORIZING PURCHASE OF ONE  
REPLACEMENT RETURN ACTIVATED SLUDGE PUMP FROM PERRY'S  
ELECTRIC MOTORS AND CONTROLS IN THE AMOUNT OF \$41,419]

TO: BOARD OF DIRECTORS

REVIEWED: MARIO IGLESIAS *MIG*  
GENERAL MANAGER

FROM: LISA BOGNUDA *LSB*  
FINANCE DIRECTOR

DATE: AUGUST 23, 2019

**AGENDA ITEM**  
**D-1**  
**AUGUST 28, 2019**

**WARRANTS**

TOTAL COMPUTER CHECKS  
\$261,865.60

HANDWRITTEN CHECKS  
None

VOIDS – NONE

**COMPUTER GENERATED CHECKS – SEE ATTACHED**



Nipomo Community Services District

Item D-1 Warrants AUGUST 28, 2019  
By Payment Number

Payment Dates 08/28/2019 - 08/28/2019

Vendor Name	Description (Payable)	Payable Number	Payment Date	Amount
<b>Payment: 5185</b>				
Allweather Landscape Mainte	LMD	35423	08/28/2019	325.00
				<b>Payment 5185 Total: 325.00</b>
<b>Payment: 5186</b>				
American Industrial Supply	4" vise	0334272	08/28/2019	255.31
				<b>Payment 5186 Total: 255.31</b>
<b>Payment: 5187</b>				
AmeriPride	Uniforms	1502452889	08/28/2019	344.32
AmeriPride	Uniforms	1502457492	08/28/2019	296.72
				<b>Payment 5187 Total: 641.04</b>
<b>Payment: 5188</b>				
Brown, Kenneth	Uniform - Boot reimbursemen	AUG2019	08/28/2019	150.00
				<b>Payment 5188 Total: 150.00</b>
<b>Payment: 5189</b>				
Burdine Printing	Postage for bills	39873B	08/28/2019	823.45
Burdine Printing	Mail bills	39873	08/28/2019	180.73
				<b>Payment 5189 Total: 1,004.18</b>
<b>Payment: 5190</b>				
Cal-Coast Machinery, Inc.	Tractor purchase	AUG2019	08/28/2019	56,618.82
				<b>Payment 5190 Total: 56,618.82</b>
<b>Payment: 5191</b>				
California Highway Patrol	Collision report - Via Concha	AUG2019	08/28/2019	10.00
				<b>Payment 5191 Total: 10.00</b>
<b>Payment: 5192</b>				
Clever Ducks	Computer expense	27387	08/28/2019	2,535.00
				<b>Payment 5192 Total: 2,535.00</b>
<b>Payment: 5193</b>				
Electricraft, Inc.	Repair pole	13690	08/28/2019	2,016.00
				<b>Payment 5193 Total: 2,016.00</b>
<b>Payment: 5194</b>				
Excel Personnel Services, Inc.	Employment agency	2839433	08/28/2019	899.00
Excel Personnel Services, Inc.	Employment agency	2844646	08/28/2019	899.00
				<b>Payment 5194 Total: 1,798.00</b>
<b>Payment: 5195</b>				
Frontier Communications	BL phone	SEPT2019	08/28/2019	57.61
				<b>Payment 5195 Total: 57.61</b>
<b>Payment: 5196</b>				
Gaddis, Dan Allen	Travel and mileage reimburse	AUG2019	08/28/2019	56.84
				<b>Payment 5196 Total: 56.84</b>
<b>Payment: 5197</b>				
Hopkins Technical Products, I	Vent valve coupling and valve	3619300893	08/28/2019	39.32
				<b>Payment 5197 Total: 39.32</b>
<b>Payment: 5198</b>				
Iglesias, Mario	Cell phone reimbursement	AUG2019	08/28/2019	65.00
				<b>Payment 5198 Total: 65.00</b>
<b>Payment: 5199</b>				
Integrated Industrial Supply, I	Disposable gloves	62998	08/28/2019	112.83
Integrated Industrial Supply, I	Push paddle roll dispenser	63052	08/28/2019	107.21

## Item D-1 Warrants AUGUST 28, 2019


Payment Dates: 08/28/2019 - 08/28/2019

Vendor Name	Description (Payable)	Payable Number	Payment Date	Amount
Integrated Industrial Supply, I	Hardhats, googles, latex glove	62999	08/28/2019	328.62
<b>Payment: 5199 Total:</b>				<b>548.66</b>
<b>Payment: 5200</b>				
Jan-Pro Central Coast	Janitorial services	84541	08/28/2019	727.14
<b>Payment: 5200 Total:</b>				<b>727.14</b>
<b>Payment: 5201</b>				
JB Dewar, Inc.	Well pump oil	73861	08/28/2019	149.08
<b>Payment: 5201 Total:</b>				<b>149.08</b>
<b>Payment: 5202</b>				
Murphy Santa Maria 1, LLC	Rent for 12 months Temporar	091-192-044, 091-192-053	08/28/2019	66,500.00
<b>Payment: 5202 Total:</b>				<b>66,500.00</b>
<b>Payment: 5203</b>				
NexTraq	GPS subscription	AT01452457	08/28/2019	479.40
<b>Payment: 5203 Total:</b>				<b>479.40</b>
<b>Payment: 5204</b>				
Nipomo Community Services	805 Alta Vista - landscape	AUG2019A	08/28/2019	46.52
Nipomo Community Services	BLWWTF	AUG2019C	08/28/2019	186.53
Nipomo Community Services	805 Alta Vista - domestic	AUG2019B	08/28/2019	46.52
<b>Payment: 5204 Total:</b>				<b>279.57</b>
<b>Payment: 5205</b>				
Nu-Tech Pest Management	Pest control	145153	08/28/2019	265.00
Nu-Tech Pest Management	Pest control	144485	08/28/2019	275.00
Nu-Tech Pest Management	Pest control	144486	08/28/2019	75.00
Nu-Tech Pest Management	Pest control	145154	08/28/2019	75.00
<b>Payment: 5205 Total:</b>				<b>690.00</b>
<b>Payment: 5206</b>				
Office Depot	Office supplies	353699213001	08/28/2019	110.04
Office Depot	Office supplies	353699211001	08/28/2019	11.79
Office Depot	Office supplies	359287756001	08/28/2019	42.89
Office Depot	Office supplies	359287885001	08/28/2019	3.98
Office Depot	Office supplies	353699038001	08/28/2019	6.44
Office Depot	Office supplies	358864717001	08/28/2019	239.60
Office Depot	Office supplies	353699214001	08/28/2019	6.75
<b>Payment: 5206 Total:</b>				<b>421.49</b>
<b>Payment: 5207</b>				
PG&E	Electricity	AUG2019	08/28/2019	64,426.48
<b>Payment: 5207 Total:</b>				<b>64,426.48</b>
<b>Payment: 5208</b>				
Polydyne, Inc.	CAN-17	1377144	08/28/2019	649.38
<b>Payment: 5208 Total:</b>				<b>649.38</b>
<b>Payment: 5209</b>				
Quinn Company	Annual load bank engine & ge	WON30002673	08/28/2019	1,000.00
Quinn Company	Annual service-Tefft LS #2	WON30002672	08/28/2019	759.45
Quinn Company	Annual service-Joshua Rd Pu	WON30002680	08/28/2019	1,087.49
Quinn Company	Annual load bank engine & ge	WON30002678	08/28/2019	1,350.00
Quinn Company	Level 2 pm engine & generato	WON30002682	08/28/2019	691.99
Quinn Company	Air filters	PC030307158	08/28/2019	173.34
Quinn Company	Annual service-Yard mobile #5	WON30002675	08/28/2019	773.33
Quinn Company	Annual service-Sundale Well #	WON30002676	08/28/2019	1,178.99
Quinn Company	Credit for oil purchase return	PR030041332	08/28/2019	-85.52
Quinn Company	Annual service-Yard #9	WON30002679	08/28/2019	817.14
Quinn Company	Annual service-WWTP#3	WON30002677	08/28/2019	1,101.49
Quinn Company	Annual servicee-yard mobile #	WON30002674	08/28/2019	773.33
Quinn Company	Coolant	PC030307308	08/28/2019	59.90
Quinn Company	Replace battery-LS#7	WON30002671	08/28/2019	212.66
Quinn Company	Annual load bank engine & ge	WON30002681	08/28/2019	1,350.00
<b>Payment: 5209 Total:</b>				<b>11,243.59</b>

## Item D-1 Warrants AUGUST 28, 2019

Payment Dates: 08/28/2019 - 08/28/2019

Vendor Name	Description (Payable)	Payable Number	Payment Date	Amount
<b>Payment: 5210</b>				
R. Baker, Inc.	Replacement of gate valves, e	8-19-1488	08/28/2019	26,235.00
<b>Payment 5210 Total:</b>				<b>26,235.00</b>
<b>Payment: 5211</b>				
Ray Morgan Company	B&W/Color copies	2637683	08/28/2019	344.25
Ray Morgan Company	B&W/Color copies	2632256	08/28/2019	152.02
Ray Morgan Company	B&W/Color copies	2629925	08/28/2019	281.64
<b>Payment 5211 Total:</b>				<b>777.91</b>
<b>Payment: 5212</b>				
Santa Maria Sun, LLC	Conservation ads	301901	08/28/2019	396.00
<b>Payment 5212 Total:</b>				<b>396.00</b>
<b>Payment: 5213</b>				
SoCalGas	Heat - shop/office	AUG2019A	08/28/2019	14.30
<b>Payment 5213 Total:</b>				<b>14.30</b>
<b>Payment: 5214</b>				
Statewide Traffic Safety & Sign	Blue survey marking paint	03013731	08/28/2019	149.34
<b>Payment 5214 Total:</b>				<b>149.34</b>
<b>Payment: 5215</b>				
United Rentals	Water truck rental	165510172-008	08/28/2019	2,612.30
<b>Payment 5215 Total:</b>				<b>2,612.30</b>
<b>Payment: 5216</b>				
USA Bluebook	Beakers, pH buffer	975806	08/28/2019	399.63
USA Bluebook	Colorimeter assembly	975212	08/28/2019	619.64
USA Bluebook	2 All Weather Samplers, aux i	975391	08/28/2019	14,386.09
<b>Payment 5216 Total:</b>				<b>15,405.36</b>
<b>Payment: 5217</b>				
Wallace Group	FOG program	48905	08/28/2019	365.48
<b>Payment 5217 Total:</b>				<b>365.48</b>
<b>Payment: 5218</b>				
Water Environment Federatio	Membership renewal - Sevcik	AUG2019	08/28/2019	328.00
<b>Payment 5218 Total:</b>				<b>328.00</b>
<b>Payment: 5219</b>				
Yeh and Associates, Inc.	Southland Screw Press project	219-114-1	08/28/2019	2,562.50
Yeh and Associates, Inc.	Southland WWTF Screw Press	219-114-3	08/28/2019	1,332.50
<b>Payment 5219 Total:</b>				<b>3,895.00</b>

TO: BOARD OF DIRECTORS  
FROM: MARIO IGLESIAS  
GENERAL MANAGER   
DATE: AUGUST 23, 2019



**APPROVE AUGUST 14, 2019  
REGULAR BOARD MEETING MINUTES**

**ITEM**

Approve action minutes from previous Board meetings. [RECOMMEND APPROVE MINUTES]

**BACKGROUND**

The draft minutes are a written record of the previous Board Meeting action.

**RECOMMENDATION**

Approve Minutes

**ATTACHMENT**

- A. August 14, 2019 draft Regular Board Meeting Minutes

AUGUST 28, 2019

ITEM D-2

ATTACHMENT A



# NIPOMO COMMUNITY SERVICES DISTRICT

*Serving the Community Since 1965*

## DRAFT REGULAR MINUTES

**AUGUST 14, 2019 AT 9:00 A.M.**

JON S. SEITZ BOARD ROOM 148 SOUTH WILSON STREET, NIPOMO, CA

### BOARD of DIRECTORS

ED EBY, PRESIDENT  
DAN ALLEN GADDIS, VICE PRESIDENT  
BOB BLAIR, DIRECTOR  
CRAIG ARMSTRONG, DIRECTOR  
DAN WOODSON, DIRECTOR

### PRINCIPAL STAFF

MARIO IGLESIAS, GENERAL MANAGER  
LISA BOGNUDA, FINANCE DIRECTOR  
WHITNEY MCDONALD, GENERAL COUNSEL  
PETER SEVCIK, DIRECTOR OF ENG. & OPS.

Mission Statement: The Nipomo Community Services District's mission is to provide its customers with reliable, quality, and cost-effective services now and in the future.

#### A. CALL TO ORDER AND FLAG SALUTE

*President Eby called the Regular Meeting of August 14, 2019, to order at 9:00 a.m. and led the flag salute.*

#### B. ROLL CALL, AND PUBLIC COMMENT FOR ITEMS NOT ON AGENDA

*At Roll Call, all Board Members were present.*

*There were no public comments*

#### C. PRESENTATIONS AND REPORTS

##### C-1) DIRECTORS' ANNOUNCEMENTS OF DISTRICT AND COMMUNITY INTEREST AND REPORTS ON ATTENDANCE AT PUBLIC MEETINGS, TRAINING PROGRAMS, CONFERENCES AND SEMINARS [RECEIVE ANNOUNCEMENTS AND REPORTS FROM DIRECTORS]

###### Director Woodson

- *August 8, attended Traffic and Circulation Committee meeting.*
- *August 12, met with General Manager and Director of Engineering and Operations to review Standards and Specifications.*

###### Director Gaddis

- *July 30, attended SLO County Chapter CSDA meeting.*
- *August 2, attended Board Officers' meeting.*

###### Director Eby

- *July 30, attended SLO County Chapter CSDA meeting*
- *August 2, attended Board Officers' meeting.*
- *August 6, attended BLMA meeting.*
- *August 8, attended Traffic and Circulation Committee meeting.*

##### C-3) RECEIVE PUBLIC COMMENT ON PRESENTATIONS AND REPORTS PRESENTED UNDER ITEM C AND BY MOTION RECEIVE AND FILE PRESENTATIONS AND REPORTS

*Upon the motion of Director Gaddis and seconded, the Board unanimously approved receiving and filing presentations and reports.*

*Vote 5-0.*

SUBJECT TO BOARD APPROVAL

**Nipomo Community Services District  
DRAFT REGULAR MEETING  
MINUTES**

<b>YES VOTES</b>	<b>NO VOTES</b>	<b>ABSENT</b>
<i>Directors Gaddis, Blair, Woodson, Armstrong and Eby</i>	<i>None</i>	<i>None</i>

D. CONSENT AGENDA

D-1) WARRANTS [RECOMMEND APPROVAL]

D-2) APPROVE JULY 24, 2019, REGULAR BOARD MEETING MINUTES  
[RECOMMEND APPROVE MINUTES]

D-3) AUTHORIZE TASK ORDER FOR MODIFICATION OF WELL SITE SUPERVISORY CONTROL AND DATA ACQUISITION SYSTEM [RECOMMEND BY MOTION AND ROLL CALL VOTE ADOPT RESOLUTION AUTHORIZING STAFF TO EXECUTE TASK ORDER IN THE AMOUNT OF \$55,959 WITH TESCO CONTROLS, INC]

D-4) AUTHORIZE TASK ORDER FOR SUPERVISORY CONTROL AND DATA ACQUISITION SYSTEM RADIO REPLACEMENT PROJECT [RECOMMEND BY MOTION AND ROLL CALL VOTE ADOPT RESOLUTION AUTHORIZING STAFF TO EXECUTE TASK ORDER IN THE AMOUNT OF \$55,880 WITH APPLIED TECHNOLOGY GROUP, INC. AND AUTHORIZE CHANGE ORDER CONTINGENCY IN THE AMOUNT OF \$5000]

D-5) CONSIDER REQUEST FOR WATER, SEWER AND SOLID WASTE SERVICE (INTENT-TO-SERVE LETTER) FOR MIXED USE (COMMERCIAL AND RESIDENTIAL) DEVELOPMENT LOCATED AT 166 & 186 NORTH THOMPSON AVE APNS 090-384-013 & 090-384-014 [RECOMMEND CONSIDER INTENT-TO-SERVE AND APPROVE WITH CONDITIONS]

D-6) ADOPT REVISED EMPLOYEE HANDBOOK [RECOMMEND ADOPT RESOLUTION]

*There were no public comments.*

*Upon the motion of Director Armstrong and seconded, the Board unanimously approved the Consent Agenda.*

*Vote 5-0.*

<b>YES VOTES</b>	<b>NO VOTES</b>	<b>ABSENT</b>
<i>Directors Armstrong, Gaddis, Woodson, Blair and Eby</i>	<i>None</i>	<i>None</i>

**RESOLUTION NO. 2019-1517**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE NIPOMO COMMUNITY SERVICES DISTRICT AUTHORIZING A TASK ORDER FOR MODIFICATION OF WELL SITE SUPERVISORY CONTROL AND DATA ACQUISITION SYSTEM WITH TESCO CONTROLS INC.**

**RESOLUTION NO. 2019-1518**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE NIPOMO COMMUNITY SERVICES DISTRICT AUTHORIZING A TASK ORDER FOR SUPERVISORY CONTROL AND DATA ACQUISITION SYSTEM RADIO REPLACEMENT PROJECT WITH APPLIED TECHNOLOGY GROUP, INC.**

SUBJECT TO BOARD APPROVAL

**Nipomo Community Services District  
DRAFT REGULAR MEETING  
MINUTES**

**RESOLUTION NO. 2019-1519**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
NIPOMO COMMUNITY SERVICES DISTRICT  
APPROVING EMPLOYEE HANDBOOK**

**E. ADMINISTRATIVE ITEMS**

- E-1) CONDUCT PROTEST HEARING, DETERMINE PROTEST STATUS, AND, IF THERE IS NOT A MAJORITY PROTEST, CONSIDER ADOPTING A RESOLUTION INCREASING DISTRICT SOLID WASTE RATES AND CHARGES [RECOMMEND CONDUCT PROTEST HEARING AND ADOPT RESOLUTION IF NO MAJORITY PROTEST EXISTS]

*Mario Iglesias, General Manager, presented the item and answered questions from the Board.*

*Jeff Smith, General Manager of South County Sanitary Service, answered questions from the Board.*

*President Eby opened the Public Hearing.*

*The following members of the public spoke:*

*Dennis Weaver, commented on the level of service received from South County Sanitary Service and the cost of service.*

*President Eby closed the Public Hearing.*

*Mario Iglesias, General Manager, announced the District received 6 (six) written protests and a majority protest did not exist.*

*Upon the motion of Director Blair and seconded, the Board unanimously approved the Resolution.*

*Vote 5-0.*

YES VOTES	NO VOTES	ABSENT
Directors Blair, Woodson, Armstrong, Gaddis and Eby	None	None

**RESOLUTION NO. 2019-1520**

**A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE NIPOMO COMMUNITY SERVICES DISTRICT  
SETTING RATES FOR SOLID WASTE, RECYCLING,  
AND GREEN WASTE SERVICES PROVIDED BY SOUTH  
COUNTY SANITARY SERVICE WITHIN THE NIPOMO  
COMMUNITY SERVICES DISTRICT'S SERVICE AREA**

- E-2) APPROVE AND ACCEPT A TEMPORARY EASEMENT AGREEMENT WITH MURPHY SANTA MARIA 1, LLC, AS PART OF THE EUREKA WELL REPLACEMENT PROJECT [RECOMMEND ADOPT RESOLUTION APPROVING AND ACCEPTING TEMPORARY EASEMENT]

*Mario Iglesias, General Manager, presented the item and answered questions from the Board.*

**SUBJECT TO BOARD APPROVAL**

**Nipomo Community Services District  
DRAFT REGULAR MEETING  
MINUTES**

*There were no public comments.*

*Upon the motion of Director Armstrong and seconded, the Board unanimously approved the Resolution.*

*Vote 5-0.*

YES VOTES	NO VOTES	ABSENT
<i>Directors Armstrong, Blair, Woodson, Gaddis and Eby</i>	<i>None</i>	<i>None</i>

**RESOLUTION 2019-1521**

**A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE NIPOMO COMMUNITY SERVICES DISTRICT  
APPROVING AND ACCEPTING TEMPORARY EASEMENT  
AGREEMENT WITH MURPHY SANTA MARIA 1, LLC**

**F. GENERAL MANAGERS REPORT**

*Mario Iglesias, General Manager, presented the item and answered questions from the Board.*

*There were no public comments.*

**G. COMMITTEE REPORTS**

*None*

**H. DIRECTORS' REQUEST TO STAFF AND SUPPLEMENTAL REPORTS**

*Director Gaddis requested his comment be included in the minutes:*

*"Due to the size of the monthly salary increase being discussed for the NCSD General Manager's compensation review in the next Board meeting, I would recommend the compensation review scheduled for August 28, 2019 NCSD Board meeting be done in open session rather than in closed session."*

**I. CLOSED SESSION ANNOUNCEMENTS**

**1. CONFERENCE WITH DISTRICT LEGAL COUNSEL RE: PENDING LITIGATION PURSUANT TO GC §54956.9**

- a) SMVWCD V. NCSD (SANTA CLARA COUNTY CASE NO. CV 770214, SIXTH APPELLATE COURT CASE NO. H032750 AND A LITIGATION PURSUANT TO GC §54956.9 ALL CONSOLIDATED CASES)
- b) KIERAN L. ADAM, ET AL. V. CITY OF SANTA MARIA, ET AL. (SANTA BARBARA COUNTY SUPERIOR COURT, CASE NO. 19CV02091)
- c) JC & ELSIE TEIXEIRA FAMILY LIMITED PARTNERSHIP, ET AL. V. CITY OF SANTA MARIA, ET AL. (SANTA BARBARA COUNTY SUPERIOR COURT,

SUBJECT TO BOARD APPROVAL

Nipomo Community Services District  
DRAFT REGULAR MEETING  
MINUTES

CASE NO. 19CV02086)

- d) JC & ELSIE TEIXEIRA FAMILY LIMITED PARTNERSHIP V. CITY OF SANTA MARIA, ET AL. (SAN LUIS OBISPO COUNTY SUPERIOR COURT, CASE NO. 19CV-0230)
- e) KOCH CALIFORNIA LTD., ET AL. V. CITY OF SANTA MARIA, ET AL. (SAN LUIS OBISPO COUNTY SUPERIOR COURT, CASE NO. 19CV-0227)

- 2. STEP TWO OF A TWO STEP ANNUAL PERFROMANCE REVIEW PROCESS OF DISTRICT GENERAL MANAGE RPURSUANT TO GOVERNMENT CODE SECTION 54957
- 3. CONFERENCE WITH LEGAL COUNSEL –LIABILITY CLAIM PURSUANT TO GOVERNMENT CODE SECTION 54956.95  
CLAIMANTS: Heidi Jenkins  
AGENCY CLAIMED AGAINST: NCSD
- 4. CONFERENCE WITH LEGAL COUNSEL –LIABILITY CLAIM PURSUANT TO GOVERNMENT CODE SECTION 54956.95  
CLAIMANTS: Holger Anderson  
AGENCY CLAIMED AGAINST: NCSD

J. PUBLIC COMMENT ON CLOSED SESSION ITEMS

*There were no public comments.*

*The Board took a 10 minute break.*

*Whitney McDonald, District Legal Counsel, announced that the Board discussed Item 1(a) in Closed Session and took no reportable action. The Board did not discuss items Item 1(b), 1(c), 1(d), and 1(e). The Board discussed Item 2 and took no reportable action. The Board discussed Item 3 and took action to deny the claim presented by Ms. Jenkins. District Legal Counsel announced with respect to Item 4, the District has entered into a settlement agreement and release with Mr. Anderson and has agreed to pay the \$1,690.20 claim.*

ADJOURN


*President Eby adjourned the meeting at 10:30 a.m.*

MEETING SUMMARY	HOURS & MINUTES
Regular Meeting	0 hour 41 minutes
Closed Session	0 hour 49 minutes
TOTAL HOURS	1 hour 30 minutes

Respectfully submitted,

\_\_\_\_\_  
Mario Iglesias, General Manager and Secretary to the Board

\_\_\_\_\_  
Date

TO: BOARD OF DIRECTOR  
REVIEWED: MARIO IGLESIAS  
GENERAL MANAGER   
FROM: PETER V. SEVCIK, P.E.  
DIRECTOR OF  
ENGINEERING & OPERATIONS  
DATE: August 22, 2019

**AGENDA ITEM  
D-3  
AUGUST 28, 2019**

## **ADOPT REVISIONS TO STANDARD SPECIFICATIONS FOR WATER AND SEWER SYSTEM IMPROVEMENTS**

### **ITEM**

Consider adoption of revisions to Standard Specifications for Water and Sewer System Improvements [RECOMMEND ADOPT RESOLUTION REVISING STANDARD SPECIFICATIONS FOR WATER AND SEWER SYSTEM IMPROVEMENTS].

### **BACKGROUND**

In May 2011, the Board adopted a comprehensive re-write of the District's Standard Specifications. Several minor issues have arisen during the last several years that are not addressed clearly enough in the current Standard Specifications. In addition, staff found several changes that needed to be made based on:

- Minor inconsistencies in the District's standards
- Changes to manufacturers' part numbers
- Revised American Water Works Standards

Staff presented an update of the Standard Specifications to the Board for consideration and adoption at the July 10, 2019 Board meeting. Staff was subsequently directed to bring the item back at a future Board meeting after meeting with Director Dan Woodson regarding his concerns.

Attached is a revised update of the Standard Specifications that incorporates revisions suggested by Director Woodson. Also attached is a Resolution which would rescind the old Standard Specifications and adopt the new Standard Specifications.

### **FISCAL IMPACT**

Budgeted staff time was used to prepare the update.

### **RECOMMENDATION**

Staff recommends that the Board adopt Resolution 2019-XXXX Adopting Revised Standard Specifications.

### **ATTACHMENTS**

- A. Standard Specifications Dated August 28, 2019
- B. Resolution 2019-XXXX Adopting Revised Standard Specifications

AUGUST 28, 2019

ITEM D-3

ATTACHMENT A

**TO BE DISTRIBUTED ON MONDAY AUGUST 26, 2019**

AUGUST 28, 2019

ITEM D-3

ATTACHMENT B



**NIPOMO COMMUNITY SERVICES DISTRICT  
RESOLUTION NO. 2019-XXXX**

**A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE NIPOMO COMMUNITY SERVICES DISTRICT  
REVISING THE DISTRICT'S STANDARD SPECIFICATIONS  
FOR WATER AND SEWER SYSTEM IMPROVEMENTS**

**WHEREAS**, the District desires to adopt uniform and understandable Standard Specifications for Water and Sewer System Improvements that clearly define the District's expectations for installation of District works by contractors and third parties; and

**WHEREAS**, in May 2011, the District adopted Resolution 2011-1218 and thereby approved the current version of the District's Standard Specifications; and

**WHEREAS**, District staff has prepared the attached update of the standard specifications attached hereto and incorporated by reference; and

**WHEREAS**, the District Board considered this item at a regularly scheduled public Board Meeting.

**NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED BY THE BOARD OF DIRECTORS OF THE NIPOMO COMMUNITY SERVICES DISTRICT AS FOLLOWS:**

1. The attached edition of the District's Standard Specifications dated August 28, 2019 for Water and Sewer System Improvements is hereby adopted,
2. Resolution 2011-1218 is rescinded, and
3. Staff is directed to use the attached Standard Specifications for all District works.

On the motion by Director \_\_\_\_\_, seconded by Director \_\_\_\_\_ and on the following roll call vote, to wit:

**AYES:**  
**NOES:**  
**ABSENT:**  
**ABSTAIN:**

The foregoing resolution is hereby adopted this 28th day of August, 2019.

\_\_\_\_\_  
**ED EBY**  
President, Board of Directors

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
**MARIO IGLESIAS**  
General Manager and Secretary to the Board

\_\_\_\_\_  
**WHITNEY G. MCDONALD**  
District Legal Counsel