

NIPOMO COMMUNITY SERVICES DISTRICT

Serving the Community Since 1965

REGULAR MINUTES

JULY 24, 2019 AT 9:00 A.M.

JON S. SEITZ BOARD ROOM 148 SOUTH WILSON STREET, NIPOMO, CA

BOARD of DIRECTORS

ED EBY, PRESIDENT
DAN ALLEN GADDIS, VICE PRESIDENT
BOB BLAIR, DIRECTOR
CRAIG ARMSTRONG, DIRECTOR
DAN WOODSON, DIRECTOR

PRINCIPAL STAFF

MARIO IGLESIAS, GENERAL MANAGER
LISA BOGNUDA, FINANCE DIRECTOR
WHITNEY MCDONALD, GENERAL COUNSEL
PETER SEVCIK, DIRECTOR OF ENG. & OPS.

Mission Statement: The Nipomo Community Services District's mission is to provide its customers with reliable, quality, and cost-effective services now and in the future.

A. CALL TO ORDER AND FLAG SALUTE

President Eby called the Regular Meeting of July 24, 2019, to order at 9:00 a.m. and led the flag salute.

B. ROLL CALL, AND PUBLIC COMMENT FOR ITEMS NOT ON AGENDA

At Roll Call, all Board Members were present.

Commander Michael Manuele of the San Luis Obispo County Sheriff's Office introduced himself to the Board of Directors, Staff and audience. He provided a summary of Calls for Service and Reports written from the month of June for South County known as Beat 7.

C. PRESENTATIONS AND REPORTS

C-1) RECEIVE 2019 THIRD QUARTER ENGINEER'S REPORT – DIRECTOR OF ENGINEERING AND OPERATIONS REPORT ON DISTRICT PROJECTS SYSTEM-WIDE [RECOMMEND RECEIVE AND FILE]

Peter Sevcik, Director of Engineering and Operations, presented the item and answered questions from the Board.

There were no public comments.

C-2) DIRECTORS' ANNOUNCEMENTS OF DISTRICT AND COMMUNITY INTEREST AND REPORTS ON ATTENDANCE AT PUBLIC MEETINGS, TRAINING PROGRAMS, CONFERENCES AND SEMINARS [RECEIVE ANNOUNCEMENTS AND REPORTS FROM DIRECTORS]

Director Woodson

- July 22, attended SCAC meeting.

Director Gaddis

- July 15, attended Board Officers' meeting.

Director Eby

- July 11, attended BLMA Oversight meeting.
- July 15, attended Board Officers' meeting.

C-3) RECEIVE PUBLIC COMMENT ON PRESENTATIONS AND REPORTS PRESENTED UNDER ITEM C AND BY MOTION RECEIVE AND FILE PRESENTATIONS AND REPORTS

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*Upon the motion of Director Armstrong and seconded, the Board unanimously approved receiving and filing presentations and reports.
Vote 5-0.*

YES VOTES	NO VOTES	ABSENT
<i>Directors Armstrong, Blair, Woodson, Gaddis and Eby</i>	<i>None</i>	<i>None</i>

D. CONSENT AGENDA

D-1) WARRANTS [RECOMMEND APPROVAL]

D-2) APPROVE JULY 10, 2019, REGULAR BOARD MEETING MINUTES [RECOMMEND APPROVE MINUTES]

D-3) REVIEW INVESTMENT POLICY – SECOND QUARTER REPORT [RECOMMEND ACCEPT AND FILE REPORT]

D-4) AUTHORIZE PURCHASE OF REPLACEMENT TRACTOR IN ACCORDANCE WITH APPROVED FY 19-20 BUDGET [RECOMMEND AUTHORIZE STAFF TO PURCHASE REPLACEMENT TRACTOR FROM CAL-COAST MACHINERY AT A COST OF \$56,619]

D-5) CONSIDER UPDATE/REVISIONS TO EMPLOYEE HANDBOOK [RECOMMEND REVIEW, EDIT IF NEEDED, AND DIRECT STAFF TO PROVIDE TO EMPLOYEES FOR REVIEW AND COMMENT]

President Eby pulled Item D-5 for discussion.

There were no public comments.

*Upon the motion of Director Armstrong and seconded, the Board unanimously approved Consent Agenda Items D-1, D-2, D-3 and D-4.
Vote 5-0.*

YES VOTES	NO VOTES	ABSENT
<i>Directors Armstrong, Blair, Woodson, Gaddis and Eby</i>	<i>None</i>	<i>None</i>

President Eby asked questions on Item D-5 and directed Staff to bring back Item D-5 at the next Board Meeting.

There were no public comments.

E. ADMINISTRATIVE ITEMS

E-1) ADOPT RESOLUTION APPROVING INTEGRATED WASTE MANAGEMENT AUTHORITY HOUSEHOLD HAZARDOUS WASTE COLLECTION SITE GROUND LEASE AGREEMENT [RECOMMEND REVIEW PROPOSED GROUND LEASE AGREEMENT AND, BY MOTION AND ROLE CALL VOTE, ADOPT RESOLUTION].

Mario Iglesias, General Manager, presented the item and answered questions from the Board.

Patty Toews, Program Director, answered questions from the Board.

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There were no public comments.

*Upon the motion of Director Blair and seconded, the Board unanimously approved the Resolution approving the ground lease agreement.
Vote 5-0.*

YES VOTES	NO VOTES	ABSENT
Directors Blair, Gaddis, Woodson, Armstrong and Eby	None	None

RESOLUTION NO. 2019-1516

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE NIPOMO COMMUNITY SERVICES DISTRICT APPROVING INTEGRATED WASTE MANAGEMENT AUTHORITY HOUSEHOLD HAZARDOUS WASTE COLLECTION SITE GROUND LEASE AGREEMENT

NCSD PUBLIC FACILITIES CORPORATION ANNUAL MEETING

President Eby adjourned to the NCSD Public Facilities Corporation Annual Meeting.

ROLL CALL

At roll call, all Board members were present.

A. APPROVE MINUTES OF THE JULY 25, 2018 MEETING

There were no public comments.

*Upon the motion of Director Gaddis and seconded, the Board unanimously approved the minutes of July 25, 2018.
Vote 5-0.*

YES VOTES	NO VOTES	ABSENT
Directors Gaddis, Armstrong, Woodson, Blair and Eby	None	None

President Eby adjourned to NCSD Regular Board Meeting.

F. GENERAL MANAGERS REPORT

Mario Iglesias, General Manager, presented the item and answered questions from the Board.

There were no public comments.

G. COMMITTEE REPORTS

The Administration Committee met regarding the Employee Handbook (Item D-5).

H. DIRECTORS' REQUEST TO STAFF AND SUPPLEMENTAL REPORTS

*Director Woodson thanked Staff for the guest wi-fi signs.
Director Blair requested Staff look into trees along Highway 101 and Southland WWTF.
Director Armstrong suggested agenda items be taken out of order to accommodate guests.*

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I. CLOSED SESSION ANNOUNCEMENTS

1. CONFERENCE WITH DISTRICT LEGAL COUNSEL RE: PENDING LITIGATION PURSUANT TO GC §54956.9

- a) SMVWCD V. NCSD (SANTA CLARA COUNTY CASE NO. CV 770214, SIXTH APPELLATE COURT CASE NO. H032750 AND A LITIGATION PURSUANT TO GC §54956.9 ALL CONSOLIDATED CASES)
- b) KIERAN L. ADAM, ET AL. V. CITY OF SANTA MARIA, ET AL. (SANTA BARBARA COUNTY SUPERIOR COURT, CASE NO. 19CV02091)
- c) JC & ELSIE TEIXEIRA FAMILY LIMITED PARTNERSHIP, ET AL. V. CITY OF SANTA MARIA, ET AL. (SANTA BARBARA COUNTY SUPERIOR COURT, CASE NO. 19CV02086)
- d) JC & ELSIE TEIXEIRA FAMILY LIMITED PARTNERSHIP V. CITY OF SANTA MARIA, ET AL. (SAN LUIS OBISPO COUNTY SUPERIOR COURT, CASE NO. 19CV-0230)
- e) KOCH CALIFORNIA LTD., ET AL. V. CITY OF SANTA MARIA, ET AL. (SAN LUIS OBISPO COUNTY SUPERIOR COURT, CASE NO. 19CV-0227)

2. CONFERENCE WITH LABOR NEGOTIATORS (Gov. Code 54957.6)
AGENCY DESIGNATED REPRESENTATIVES: BOARD PRESIDENT AND/OR VICE PRESIDENT
UNREPRESENTED EMPLOYEE: GENERAL MANAGER

J. PUBLIC COMMENT ON CLOSED SESSION ITEMS

Whitney McDonald, District Legal Counsel, announced that there was no need for Closed Session regarding Item 1a-1e. Ms. McDonald announced that Item 2 be pulled from the agenda and be placed on the next Board Meeting due to incorrect agenda description.

There were no public comments.

ADJOURN

President Eby adjourned the meeting at 10:07 a.m.

MEETING SUMMARY	HOURS & MINUTES
Regular Meeting	1 hour 07 minutes
Closed Session	0 hour 00 minutes
TOTAL HOURS	1 hour 07 minutes

Respectfully submitted,


Mario Iglesias, General Manager and Secretary to the Board

8-15-2019
Date