

# NIPOMO COMMUNITY SERVICES DISTRICT

*Serving the Community since 1965*

## REGULAR MINUTES

OCTOBER 23, 2019 AT 9:00 A.M.

JON S. SEITZ BOARD ROOM 148 SOUTH WILSON STREET, NIPOMO, CA

### BOARD of DIRECTORS

ED EBY, **PRESIDENT**  
DAN ALLEN GADDIS, **VICE PRESIDENT**  
BOB BLAIR, **DIRECTOR**  
CRAIG ARMSTRONG, **DIRECTOR**  
DAN WOODSON, **DIRECTOR**

### PRINCIPAL STAFF

MARIO IGLESIAS, **GENERAL MANAGER**  
LISA BOGNUDA, **FINANCE DIRECTOR**  
WHITNEY MCDONALD, **GENERAL COUNSEL**  
PETER SEVCIK, **DIRECTOR OF ENG. & OPS.**

#### Mission Statement:

Provide our customers with reliable, quality, and cost-effective services now and in the future.

#### A. CALL TO ORDER AND FLAG SALUTE

*President Eby called the Regular Meeting of October 23, 2019, to order at 9:00 a.m. and led the flag salute.*

#### B. ROLL CALL AND PUBLIC COMMENT FOR ITEMS NOT ON AGENDA

*At Roll Call, Directors Woodson, Blair, Gaddis and Eby were present. Director Armstrong was absent.*

*The following members of the public spoke:*

*Pam Wilson, NCS D resident, thanked the Board for keeping the water flowing and suggested we recognize our national Motto, "In God we Trust" in the Board Room.*

#### C. PRESENTATIONS AND REPORTS

- C-1) QUARTERLY ENGINEER'S REPORT- DIRECTOR OF ENGINEERING AND OPERATIONS REPORT ON DISTRICT PROJECTS SYSTEM-WIDE [RECOMMEND RECEIVE AND FILE]

*Peter Sevcik, Director of Engineering and Operations, presented the report and answered questions from the Board.*

*Pam Wilson, NCS D resident, asked if all of the projects were funded.*

- C-2) DIRECTORS' ANNOUNCEMENTS OF DISTRICT AND COMMUNITY INTEREST AND REPORTS ON ATTENDANCE AT PUBLIC MEETINGS, TRAINING PROGRAMS, CONFERENCES AND SEMINARS.

Receive Announcements and Reports from Directors

#### Director Woodson

- *October 10, attended Traffic and Circulation meeting.*
- *October 21, met with County Supervisor.*

#### Director Blair

- *Stated the roads in South County of SLO are in bad condition.*

#### Director Gaddis

- *October 10, attended Traffic and Circulation meeting.*
- *October 14, attended Board Officers' meeting.*

#### Director Eby

- *October 14, attended Board Officers' meeting.*
- *October 21, attended Blacklake Ad Hoc Committee meeting.*

**Nipomo Community Services District  
REGULAR MEETING  
MINUTES**

- C-) RECEIVE PUBLIC COMMENT ON PRESENTATIONS AND REPORTS PRESENTED UNDER ITEM C AND BY MOTION RECEIVE AND FILE PRESENTATIONS AND REPORTS

*There were no public comments.*

*Upon the motion of Director Woodson and seconded, the Board unanimously approved receiving and filing presentations and reports.*

*Vote 4-0.*

YES VOTES	NO VOTES	ABSENT
<i>Directors Woodson, Blair, Gaddis and Eby</i>	<i>None</i>	<i>Armstrong</i>

D. CONSENT AGENDA

- D-1) WARRANTS [RECOMMEND APPROVAL]
- D-2) APPROVE SEPTEMBER 25, 2019, REGULAR BOARD MEETING MINUTES [RECOMMEND APPROVE MINUTES]
- D-3) REVIEW INVESTMENT POLICY – THIRD QUARTER REPORT [RECOMMEND ACCEPT AND FILE REPORT]
- D-4) ANNUAL REVIEW OF CASH RESERVES IN ACCORDANCE WITH RESERVE POLICY [RECOMMEND RECEIVE REPORT AND DIRECT STAFF]
- D-5) RESOLUTION OF THE BOARD OF DIRECTORS OF THE NIPOMO COMMUNITY SERVICES DESIGNATING THE DISTRICT'S GENERAL MANAGER AS THE AUTHORIZED REPRESENTATIVE TO FILE APPLICATION AND EXECUTE AGREEMENTS FOR THE 2019 PROPOSITION 1 INTEGRATED REGIONAL WATER MANAGEMENT IMPLEMENTATION GRANT PROGRAM [RECOMMEND ADOPT RESOLUTION]

*Mario Iglesias, General Manager, stated a Revised Warrant list was distributed to the Board of Directors and public and includes 3 additional warrants.*

*Director Gaddis requested Item D-5 be pulled for discussion.*

*There were no public comments.*

*Upon the motion of Director Gaddis and seconded, the Board unanimously approved Consent Agenda Items D-1, D-2, D-3 and D-4.*

*Vote 4-0.*

YES VOTES	NO VOTES	ABSENT
<i>Directors Gaddis, Blair, Woodson and Eby</i>	<i>None</i>	<i>Armstrong</i>

*Mario Iglesias, General Manager, stated Item D-5 is on the Agenda at the request of SLO County due to their November 8 deadline to place the item on the Board of Supervisor agenda. The Directors asked questions and expressed multiple concerns.*

Nipomo Community Services District  
REGULAR MEETING  
MINUTES

Pam Wilson, NCSD resident, asked about the timing of the grant.

Mike Morgan, NCSD resident, thanked the Board for their efforts.

Upon motion of Director Gaddis and seconded, the Board unanimously approved tabling this item until Staff can get additional information and possibly setting a Special Meeting to address the timing issue.

Vote 4-0.

YES VOTES	NO VOTES	ABSENT
Directors Gaddis, Blair, Woodson and Eby	None	Armstrong

E. ADMINISTRATIVE ITEMS

- E-1) APPROVE JOB DESCRIPTION AND SALARY RANGE FOR THE POSITION OF CUSTOMER SERVICE SPECIALIST [RECOMMEND APPROVE JOB DESCRIPTION AND SALARY RANGE FOR THE CUSTOMER SERVICE SPECIALIST POSITION]

*Mario Iglesias, General Manager, presented the item and answered questions from the Board of Directors.*

*President Eby noted a typographical error on the job description 3(j). Director Woodson suggested that Bi-lingual desirable be added to Section 6.*

*There were no public comments.*

*Upon the motion of Director Gaddis and seconded, the Board unanimously approved the Job Description, as amended, and the proposed salary range.*

*Vote 4-0.*

YES VOTES	NO VOTES	ABSENT
Directors Gaddis, Blair, Woodson and Eby	None	Armstrong

F. GENERAL MANAGER'S REPORT

*Mario Iglesias, General Manager, presented the item and answered questions from the Board.*

*There were no public comments.*

G. COMMITTEE REPORTS

*President Eby reported the Blacklake Ad Hoc Committee met with the Assessment District team for a Kick Off meeting to set the schedule for the assessment district proceedings.*

Mike Morgan, NCSD resident, supports the District in their efforts.

Nipomo Community Services District  
REGULAR MEETING  
MINUTES

H. DIRECTORS' REQUESTS TO STAFF AND SUPPLEMENTAL REPORTS

None

Whitney McDonald, District Legal Counsel, announced that Closed Session was not necessary.

I. CLOSED SESSION ANNOUNCEMENTS

- 1. CONFERENCE WITH DISTRICT LEGAL COUNSEL RE: PENDING LITIGATION PURSUANT TO GC §54956.9
  - a. SMVWCD V. NCSD (SANTA CLARA COUNTY CASE NO. CV 770214, SIXTH APPELLATE COURT CASE NO. H032750, AND ALL CONSOLIDATED CASES

J. PUBLIC COMMENT ON CLOSED SESSION ITEMS

*There were no public comments*

ADJOURN MEETING

*President Eby adjourned the meeting at 10:02 a.m.*

MEETING SUMMARY	HOURS & MINUTES
Regular Meeting	1 hour 02 minutes
Closed Session	0 hour 00 minutes
TOTAL HOURS	1 hour 02 minutes

Respectfully submitted,

 *11-13-2019*  
 \_\_\_\_\_  
 Mario Iglesias, General Manager and Secretary to the Board Date