

NOTICE OF DISCONTINUATION OF SERVICE

According to the records of this Office, your account shows a delinquent balance. Service will be discontinued unless full payment is received by the date stated on the front page of this notice. Postmarks are not considered date of payment. If a late bill is paid with a check that is returned by the bank, a non-payment fee plus a returned check fee will be added, and service may be discontinued.

The District's Discontinuation of Water Service Policy is available on its website (www.ncsd.ca.gov) or at its office. The Policy details procedures for appealing this bill and applying for an alternative payment plan, extension, deferral, or reduction of delinquent charges. If you wish to appeal this bill, you must file a petition with this Office within 5 business days of receiving this notice. Requests for extensions/alternative payment plans must be submitted in writing to this Office no later than 2 business days before discontinuation. No more than one extension/alternative payment plan is allowed every 18 months. See the Policy for more details.