

# NIPOMO COMMUNITY SERVICES DISTRICT

*Serving the Community since 1965*

## REGULAR MINUTES

**FEBRUARY 26, 2020 AT 9:00 A.M.**

JON S. SEITZ BOARD ROOM 148 SOUTH WILSON STREET, NIPOMO, CA

### BOARD of DIRECTORS

DAN ALLEN GADDIS, PRESIDENT  
CRAIG ARMSTRONG, VICE PRESIDENT  
BOB BLAIR, DIRECTOR  
ED EBY, DIRECTOR  
DAN WOODSON, DIRECTOR

### PRINCIPAL STAFF

MARIO IGLESIAS, GENERAL MANAGER  
LISA BOGNUDA, FINANCE DIRECTOR  
CRAIG A. STEELE, GENERAL COUNSEL  
PETER SEVCIK, DIRECTOR OF ENG. & OPS.

Mission Statement:

Provide our customers with reliable, quality, and cost-effective services now and in the future.

#### A. CALL TO ORDER AND FLAG SALUTE

*President Gaddis called the Regular Meeting of February 26, 2020, to order at 9:00 a.m. and led the flag salute.*

#### B. ROLL CALL AND PUBLIC COMMENT FOR ITEMS NOT ON AGENDA

*At Roll Call, all Directors were present.*

*There were no public comments.*

*President Gaddis stated Agenda Items will be taken out of order.*

#### D. CONSENT AGENDA

D-1) WARRANTS [RECOMMEND APPROVAL]

D-2) APPROVE FEBRUARY 12, 2020, REGULAR BOARD MEETING MINUTES  
[RECOMMEND APPROVE MINUTES]

D-3) ACCEPT OFFER OF WATER AND SEWER IMPROVEMENTS AND DEED  
RESTRICTION FOR CO 17-0131 [RECOMMEND ADOPT RESOLUTION  
ACCEPTING OFFER OF IMPROVEMENTS AND DEED RESTRICTION]

*Director Gaddis requested Item D-3 be pulled for separate discussion.*

*Items D-1 and D-2.*

*There were no public comments.*

*Upon the motion of Director Armstrong and seconded, the Board unanimously approved Consent Agenda Items D-1.*

*Vote 5-0.*

YES VOTES	NO VOTES	ABSENT
Directors Armstrong, Woodson, Blair, Eby and Gaddis	None	None

*Upon the motion of Director Armstrong and seconded, the Board approved Consent Agenda Item D-2.*

*Vote 4-0.*

YES VOTES	ABSENT	ABSTAIN
Directors Armstrong, Woodson, Eby and Gaddis	None	Blair

Nipomo Community Services District  
REGULAR MEETING  
MINUTES

*Peter Sevcik, Director of Engineering and Operations, presented Item D-3.*

*President Gaddis requested a map locating the project be included with these types of items to determine if conflicts of interest exist for Board members. President Gaddis requested the wording "to the best of its knowledge" be inserted into the Resolution and his middle name be added to his signature block.*

*There were no public comments.*

*Upon the motion of Director Armstrong and seconded, the Board unanimously approved Consent Agenda Items D-3, as amended.*

*Vote 5-0.*

YES VOTES	NO VOTES	ABSENT
Directors Armstrong, Blair, Woodson, Eby and Gaddis	None	None

RESOLUTION NO. 2020-1543

A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE NIPOMO COMMUNITY SERVICES DISTRICT  
ACCEPTING CO 17-0131 WATER AND SEWER IMPROVEMENTS  
AND DEED RESTRICTION

E. ADMINISTRATIVE AGENDA

- E-2) ACCESSORY DWELLING UNITY POTENTIAL IMPACT ON NIPOMO COMMUNITY SERVICES DISTRICT INFRASTRUCTURE [RECOMMEND REVIEW POTENTIAL IMPACTS AND DIRECT STAFF]

*Mario Iglesias, General Manager, presented the item and answered questions from the Board. Mr. Iglesias stated the report is an academic study to determine the maximum possible impacts ADU's may have on water and sewer demands within the District boundary and the District's Sphere of Influence (SOI).*

Carolyn Berg, County Administration Office Representative, spoke about State mandate and stated SLO County adopted minimum State requirements and did not go above and beyond this in its County ordinance related to ADU's.

Laurie Tamura, Principal Planner of Urban Planning Concepts, presented a letter to the Board and Staff requesting this item be continued for further review.

Rick Sweet, of Sweet Engineering, presented a letter to the Board and Staff, requesting this item be studied further.

The Board directed Staff to draft a letter to the Board of Supervisors for the Board Officers to review to address concerns about the potential impact of ADUs on District Services.

- E-1) APPROVE REVISED BOARD BY-LAWS AND POLICIES [RECOMMEND REVIEW AND DISCUSS THE PROPOSED AMENDMENTS TO THE BOARD BY-LAWS AND POLICIES AND, BY MOTION AND ROLL CALL VOTE, ADOPT THE ATTACHED RESOLUTION TO APPROVE THE AMENDED BOARD BY-LAWS AND POLICIES]

*Craig Steele, District Legal Counsel, presented the item and answered questions from the Board. He stated there is a minor correction to Section 14.1.4.*

**Nipomo Community Services District  
REGULAR MEETING  
MINUTES**

*Director Eby stated "personnel committee" should be replaced with "standing Administration Committee" in Section 8.4.*

*Upon the motion of Director Armstrong and seconded, the Board unanimously approved the Resolution, as amended.*

*Vote 5-0.*

YES VOTES	NO VOTES	ABSENT
Directors Armstrong, Gaddis, Woodson, Blair and Eby	None	None

**RESOLUTION 2020-1544**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
NIPOMO COMMUNITY SERVICES DISTRICT  
ADOPTING AMENDED BOARD BY-LAWS**

The Board took a ten minute break at 10:26 a.m.

**C. PRESENTATIONS AND REPORTS**

**C-1) NIPOMO COMMUNITY SERVICES DISTRICT ANNUAL STRATEGIC PLAN REVIEW  
[RECOMMEND RECEIVE PRESENTATION]**

*Mario Iglesias, General Manager, presented the annual Strategic Plan review and answered questions from the Board.*

*Pam Wilson, NCSD customer, asked if there were plans for expansion of sewer lines.*

**C-2) DIRECTORS' ANNOUNCEMENTS OF DISTRICT AND COMMUNITY INTEREST AND  
REPORTS ON ATTENDANCE AT PUBLIC MEETINGS, TRAINING PROGRAMS,  
CONFERENCES AND SEMINARS.**

Receive Announcements and Reports from Directors

*Director Woodson*

- *February 24, attended SCAC meeting and stated Supervisor Compton is looking for Planning Commissioner replacement.*

*Director Blair*

- *January XX, attended Board of Supervisor's meeting.*

*Director Eby*

- *February 20, attended LAFCO meeting. David Church, Executive Director, announced his retirement in July.*
- *April 3, Five Cities Orchid Show in Arroyo Grande*
- *April 4, Central Coast Greenhouse Growers Association will hold its annual open house*

*Director Gaddis*

- *February 18, attended Board Officers' meeting.*
- *February 25, attended IRWM meeting and stated grant award date is set for Summer 2020.*

Nipomo Community Services District  
REGULAR MEETING  
MINUTES

- C-3) RECEIVE PUBLIC COMMENT ON PRESENTATIONS AND REPORTS PRESENTED UNDER ITEM C AND BY MOTION RECEIVE AND FILE PRESENTATIONS AND REPORTS

*There were no public comments.*

*Upon the motion of Director Armstrong and seconded, the Board unanimously approved receiving and filing presentations and reports.  
Vote 5-0.*

YES VOTES	NO VOTES	ABSENT
Directors Armstrong, Eby, Woodson, Blair and Gaddis	None	None

F. GENERAL MANAGER’S REPORT

*Mario Iglesias, General Manager, presented the item and answered questions from the Board.*

*There were no public comments.*

G. COMMITTEE REPORTS

*None*

H. DIRECTORS’ REQUESTS TO STAFF AND SUPPLEMENTAL REPORTS

*Director Woodson asked if the District operations are prepared for a pandemic.*

I. CLOSED SESSION ANNOUNCEMENTS

*Craig Steele, District Legal Counsel, announced there was no need for Closed Session.*

- 1. CONFERENCE WITH DISTRICT LEGAL COUNSEL RE: PENDING LITIGATION PURSUANT TO GC §54956.9
  - a. SMVWCD V. NCSO (SANTA CLARA COUNTY CASE NO. CV 770214, SIXTH APPELLATE COURT CASE NO. H032750, AND ALL CONSOLIDATED CASES

J. PUBLIC COMMENT ON CLOSED SESSION ITEMS

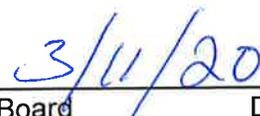
*There were no public comments.*

ADJOURN MEETING

*President Gaddis adjourned the meeting at 11:28 a.m.*

MEETING SUMMARY	HOURS & MINUTES
Regular Meeting	2 hour 28 minutes
Closed Session	0 hour 00 minutes
TOTAL HOURS	2 hours 28 minutes

Respectfully submitted,

   
 Mario Iglesias, General Manager and Secretary to the Board Date