

# NIPOMO COMMUNITY SERVICES DISTRICT

*Serving the Community since 1965*

## REGULAR MINUTES

**MAY 27, 2020 AT 9:00 A.M.**

JON S. SEITZ BOARD ROOM 148 SOUTH WILSON STREET, NIPOMO, CA

### BOARD of DIRECTORS

DAN ALLEN GADDIS, PRESIDENT  
CRAIG ARMSTRONG, VICE PRESIDENT  
BOB BLAIR, DIRECTOR  
ED EBY, DIRECTOR  
DAN WOODSON, DIRECTOR

### PRINCIPAL STAFF

MARIO IGLESIAS, GENERAL MANAGER  
LISA BOGNUDA, FINANCE DIRECTOR  
CRAIG A. STEELE, GENERAL COUNSEL  
PETER SEVCIK, DIRECTOR OF ENG. & OPS.

#### Mission Statement:

Provide our customers with reliable, quality, and cost-effective services now and in the future.

*Pursuant to Governor Newsom's Executive Order N-25-20, members of the Nipomo Community Services District Board or staff may participate in this meeting via teleconference. To protect the health and safety of the public, Board members and staff, there will not be a physical location for public participation in this meeting. Members of the public may monitor the audio portion of the meeting and any public hearings telephonically by calling (800) 567-5900 (code 242-2614#). Pursuant to Governor Newsom's Executive Order N-29-20, members of the public may comment on items on this agenda or items not on the agenda but within the jurisdiction of the Board only via email sent to [info@ncsd.ca.gov](mailto:info@ncsd.ca.gov) prior to the 9:00 am meeting start time. All emails received by that time will be distributed to the Board. For those interested in viewing the Board Meeting, the Zoom link can be found on the District's website home page. Select "View Board Meeting" and follow the prompts. The Zoom meeting starts at 9:00 am. Be aware, there is an option to view the meeting without downloading the Zoom software. Viewers will not be able to comment using Zoom. Public participation in the meeting and public hearings will be taken only as described above. If any individual with a disability requires assistance to observe or participate in the meeting, please contact the District office by telephone at least 24 hours in advance.*

#### A. CALL TO ORDER AND FLAG SALUTE

*President Gaddis called the Regular Meeting of May 27, 2020, to order at 9:00 a.m. and led the flag salute.*

#### B. ROLL CALL AND PUBLIC COMMENT FOR ITEMS NOT ON AGENDA

*At Roll Call, Directors Gaddis, Eby, Armstrong and Blair were present in the Board Room. Director Woodson were present telephonically.*

*There were no public comments.*

#### C. PRESENTATIONS AND REPORTS

##### C-1) DIRECTORS' ANNOUNCEMENTS OF DISTRICT AND COMMUNITY INTEREST AND REPORTS ON ATTENDANCE AT PUBLIC MEETINGS, TRAINING PROGRAMS, CONFERENCES AND SEMINARS.

Receive Announcements and Reports from Directors

*Director Woodson*

- *May 20, attended Transportation Advisory Council meeting.*

*Director Eby*

- *May 21, attended LAFCO meeting. Mike Prater will be the new Executive Officer upon David Church's retirement.*

*Director Gaddis*

- *May 18, attended Board Officers' meeting.*
- *May 27, at 1:30 p.m. the SpaceX launch will be televised.*

C-2) RECEIVE PUBLIC COMMENT ON PRESENTATIONS AND REPORTS PRESENTED UNDER ITEM C AND BY MOTION RECEIVE AND FILE PRESENTATIONS AND REPORTS

*There were no public comments.*

*Upon the motion of Director Armstrong and seconded, the Board unanimously approved receiving and filing presentations and reports.*

*Vote 5-0.*

YES VOTES	NO VOTES	ABSENT
<i>Directors Armstrong, Blair, Woodson, Eby and Gaddis</i>	<i>None</i>	<i>None</i>

D. CONSENT AGENDA

- D-1) WARRANTS [RECOMMEND APPROVAL]
- D-2) APPROVE MAY 13, 2020, SPECIAL BOARD MEETING MINUTES [RECOMMEND APPROVE MINUTES]
- D-3) ACCEPT THIRD QUARTER FISCAL YEAR 2020 QUARTERLY FINANCIAL REPORT [RECOMMEND RECEIVE AND FILE]
- D-4) ACCEPT WATER AND SEWER IMPROVEMENTS FOR TRACT 2441 – BLUME AND GRANDE [RECOMMEND ADOPT RESOLUTION ACCEPTING OFFER OF IMPROVEMENTS]
- D-5) REJECT ALL BIDS RECEIVED FOR THE CONSTRUCTION CONTRACT FOR SOUTHLAND WASTEWATER TREATMENT FACILITY SCREW PRESS PROJECT [RECOMMEND REJECT ALL BIDS RECEIVED]
- D-6) REQUEST CONSOLIDATION OF DISTRICT BOARD ELECTION WITH FALL GENERAL ELECTION [RECOMMEND ADOPT RESOLUTION]

*There were no public comments.*

*Mario Iglesias, General Manager, made a correction to Item D-6, Attachment B, Line 4. The Candidate Box should have been checked instead of the District Box.*

*Upon the motion of Director Armstrong and seconded, the Board unanimously approved Consent Agenda, with amendment to Item D-6.*

*Vote 5-0.*

YES VOTES	NO VOTES	ABSENT
<i>Directors Armstrong, Blair, Woodson, Eby and Gaddis</i>	<i>None</i>	<i>None</i>

Nipomo Community Services District  
REGULAR MEETING  
MINUTES

RESOLUTION NO 2020-1556

A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE NIPOMO COMMUNITY SERVICES DISTRICT  
ACCEPTING TRACT 2441 WATER AND SEWER IMPROVEMENTS

RESOLUTION NO. 2020-1557

A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE NIPOMO COMMUNITY SERVICES DISTRICT  
REQUESTING THE BOARD OF SUPERVISORS OF  
THE COUNTY OF SAN LUIS OBISPO CONSOLIDATE THE  
DISTRICT ELECTION, WITH THE STATEWIDE GENERAL ELECTION  
TO BE HELD ON NOVEMBER 3, 2020 PURSUANT

E. ADMINISTRATIVE AGENDA

- E-1) (A) REVIEW DRAFT BUDGET FOR FISCAL YEAR 2020-2021 [RECOMMEND CONSIDER DRAFT BUDGET AND SCHEDULE FOR ADOPTION ON JUNE 10, 2020]

*Lisa Bognuda, Finance Director, presented the item, answered questions and recommended corrections to page 17. Mario Iglesias, General Manager, and Craig Steele, District Legal Counsel answered questions from the Board of Directors.*

*There were no public comments.*

*Upon the motion of Director Armstrong and seconded, the Board unanimously agreed to set the Public Hearing to consider adoption of the Fiscal Year 2020-2021 Budget on June 10, 2020 at 9:00 a.m.*

*Vote 5-0.*

YES VOTES	NO VOTES	ABSENT
Directors Armstrong, Blair, Woodson, Eby and Gaddis	None	None

- (B) REVIEW THE DRAFT BUDGET FOR FISCAL YEAR 2020-2021 FOR THE NIPOMO SUPPLEMENTAL WATER PROJECT (NSWP) [RECOMMEND CONSIDER DRAFT BUDGET AND SCHEDULE FOR ADOPTION ON JUNE 10, 2020]

*Lisa Bognuda, Finance Director, presented the item, answered questions from the Board of Directors. Mario Iglesias, General Manager, answered questions from the Board of Directors.*

*There were no public comments.*

*Upon the motion of Director Eby and seconded, the Board unanimously agreed to set the Public Hearing to consider adoption of the Fiscal Year 2020-2021 Nipomo Supplemental Water Budget on June 10, 2020 at 9:00 a.m.*

*Vote 5-0.*

YES VOTES	NO VOTES	ABSENT
Directors Eby, Blair, Woodson, Armstrong and Gaddis	None	None

F. GENERAL MANAGER’S REPORT

*Mario Iglesias, General Manager, presented the item and answered questions from the Board.*

*The General Manager announced the District received an application for annexation on May 26, 2020. The developer will make a presentation to the Board of Directors on June 24, 2020.*

*There were no public comments.*

G. COMMITTEE REPORTS

*None*

H. DIRECTORS’ REQUESTS TO STAFF AND SUPPLEMENTAL REPORTS

*President Gaddis requested the Board Room doors be open to the public to attend the next regularly scheduled Board Meeting, with all necessary precautions in place.*

I. CLOSED SESSION ANNOUNCEMENTS

A-1. CONFERENCE WITH DISTRICT LEGAL COUNSEL RE: PENDING LITIGATION PURSUANT TO GC §54956.9

- i. SMVWCD V. NCSO (SANTA CLARA COUNTY CASE NO. CV 770214, SIXTH APPELLATE COURT CASE NO. H032750, AND ALL CONSOLIDATED CASES

Closed Session was not necessary.

ADJOURN MEETING

*President Gaddis adjourned the meeting at 9:55 a.m.*

MEETING SUMMARY	HOURS & MINUTES
Regular Meeting	0 hour 55 minutes
Closed Session	0 hour 00 minutes
TOTAL HOURS	0 hour 55 minutes

Respectfully submitted,

  
 \_\_\_\_\_  
 Mario Iglesias, General Manager and Secretary to the Board

  
 \_\_\_\_\_  
 Date