

NIPOMO COMMUNITY SERVICES DISTRICT

Serving the Community since 1965

REGULAR MINUTES

JULY 8, 2020 AT 9:00 A.M.

JON S. SEITZ BOARD ROOM 148 SOUTH WILSON STREET, NIPOMO, CA

BOARD of DIRECTORS

DAN ALLEN GADDIS, **PRESIDENT**
CRAIG ARMSTRONG, **VICE PRESIDENT**
BOB BLAIR, **DIRECTOR**
ED EBY, **DIRECTOR**
DAN WOODSON, **DIRECTOR**

PRINCIPAL STAFF

MARIO IGLESIAS, **GENERAL MANAGER**
LISA BOGNUDA, **FINANCE DIRECTOR**
PETER SEVCIK, **DIRECTOR OF ENG. & OPS.**
CRAIG STEELE, **GENERAL COUNSEL**

Mission Statement:

Provide our customers with reliable, quality, and cost-effective services now and in the future.

Pursuant to Governor Newsom's Executive Order N-25-20, members of the Nipomo Community Services District Board or staff may participate in this meeting in person, or via teleconference. To protect the health and safety of the public, Board members, and staff, social distancing will be practiced at the District's physical location, 148 S. Wilson Street. Members of the public may choose to participate in person at this location or monitor the audio portion of the meeting and any public hearings telephonically by calling (800) 567-5900 (code 242-2614#). Pursuant to Governor Newsom's Executive Order N-29-20, members of the public may also comment – on items on this agenda or items not on the agenda but within the jurisdiction of the Board – via email sent to info@ncsd.ca.gov prior to the 9:00 am meeting start time. All emails received by that time will be distributed to the Board. Public participation in the meeting and public hearings will be taken only as described above. If any individual with a disability requires assistance to observe or participate in the meeting, please contact the District office by telephone at least 24 hours in advance.

A. CALL TO ORDER AND FLAG SALUTE

President Gaddis called the Regular Meeting of July 8, 2020, to order at 9:00 a.m. and led the flag salute.

B. ROLL CALL AND PUBLIC COMMENT FOR ITEMS NOT ON AGENDA

At Roll Call, all Board Members were present in the Board Room.

There were no public comments.

C. PRESENTATIONS AND REPORTS

C-1 QUARTERLY ENGINEER'S REPORT, DIRECTOR OF ENGINEERING AND OPERATIONS REPORT ON DISTRICT PROJECTS SYSTEM-WIDE [RECOMMEND RECEIVE AND FILE]

Peter Sevcik, Director of Engineering and Operations, presented the report and answered questions from the Board.

There were no public comments.

President Gaddis announced Item E-1 would be next.

Nipomo Community Services District
REGULAR MEETING
MINUTES

- E-1) CONSIDER AUTHORIZING GENERAL MANAGER TO ENTER INTO A DEPOSIT AGREEMENT WITH THE DANA RESERVE OWNERS TO EVALUATE THEIR ANNEXATION APPLICATION [RECOMMEND AUTHORIZE GENERAL MANAGER TO ENTER INTO DEPOSIT AGREEMENT].

Mario Iglesias, General Manager presented the item and answered questions from the Board. Craig Steele, District Legal Counsel, answered questions from the Board.

Pam Wilson, NCSD resident, asked about what type of professional services the District would be consulting with for the project.

Upon the motion of Director Blair and seconded, the Board unanimously approved the Deposit Agreement and authorized the General Manager to execute the agreement. Vote 5-0.

YES VOTES	NO VOTES	ABSENT
Directors Armstrong, Blair, Woodson, Eby and Gaddis	None	None

- C-2) DIRECTORS' ANNOUNCEMENTS OF DISTRICT AND COMMUNITY INTEREST AND REPORTS ON ATTENDANCE AT PUBLIC MEETINGS, TRAINING PROGRAMS, CONFERENCES AND SEMINARS.

Receive Announcements and Reports from Directors

Director Armstrong

- *July 1, attended Finance and Audit Committee meeting.*

Director Eby

- *June 25, attended NMMA Technical Group meeting, via computer.*
- *July 1, attended Finance and Audit Committee meeting.*
- *July 5, attended BLMA meeting via computer.*

Director Gaddis

- *June 29, attended Board Officers' meeting.*
- *July 1, attended Finance and Audit Committee meeting.*

- C-3) RECEIVE PUBLIC COMMENT ON PRESENTATIONS AND REPORTS PRESENTED UNDER ITEM C AND BY MOTION RECEIVE AND FILE PRESENTATIONS AND REPORTS

There were no public comments.

Upon the motion of Director Armstrong and seconded, the Board unanimously approved receiving and filing presentations and reports. Vote 5-0.

YES VOTES	NO VOTES	ABSENT
Directors Armstrong, Eby, Woodson, Blair, and Gaddis	None	None

Nipomo Community Services District
REGULAR MEETING
MINUTES

D. CONSENT AGENDA

D-1) WARRANTS [RECOMMEND APPROVAL]

There were no public comments.

Upon the motion of Director Eby and seconded, the Board unanimously approved Item D-1.

Vote 5-0.

YES VOTES	NO VOTES	ABSENT
<i>Directors Eby, Blair, Woodson, Armstrong, and Gaddis</i>	<i>None</i>	<i>None</i>

D-2) APPROVE JUNE 24, 2020, REGULAR BOARD MEETING MINUTES [RECOMMEND APPROVE MINUTES]

There were no public comments.

Upon the motion of Director Blair and seconded, the Board unanimously approved Item D-2.

Vote 5-0.

YES VOTES	NO VOTES	ABSENT
<i>Directors Blair, Eby, Woodson, Armstrong, and Gaddis</i>	<i>None</i>	<i>None</i>

D-3) AUTHORIZE PURCHASE OF PICKUP TRUCKS IN ACCORDANCE WITH APPROVED FY 20-21 BUDGET [RECOMMEND AUTHORIZE STAFF TO PURCHASE PICKUP TRUCKS FROM PERRY FORD AT A COST OF \$59,100]

There were no public comments.

Upon the motion of Director Blair and seconded, the Board unanimously approved Item D-3.

Vote 5-0.

YES VOTES	NO VOTES	ABSENT
<i>Directors Blair, Eby, Woodson, Armstrong, and Gaddis</i>	<i>None</i>	<i>None</i>

E. ADMINISTRATIVE ITEMS

E-2) CONSIDER A RESOLUTION ADOPTING A POLICY REGARDING THE COSTS OF POTENTIAL FUTURE CONNECTIONS TO IMPROVEMENTS FINANCED BY ASSESSMENT DISTRICT 2020-1 (BLACKLAKE SEWER CONSOLIDATION) [RECOMMEND ADOPT RESOLUTION]

Mario Iglesias, General Manager, presented the item and answered questions from the Board.

Jesse McGraw, Blacklake resident and BL Sewer Committee member, thanked the Board for doing a great job.

**Nipomo Community Services District
REGULAR MEETING
MINUTES**

*Upon the motion of Director Armstrong and seconded, the Board unanimously approved the Resolution.
Vote 5-0.*

YES VOTES	NO VOTES	ABSENT
Directors Armstrong, Blair, Woodson, Eby and Gaddis	None	None

RESOLUTION NO. 2020-1567

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
NIPOMO COMMUNITY SERVICES ADOPTING A POLICY
REGARDING THE COSTS OF LATER CONNECTIONS TO
IMPROVEMENTS FINANCED BY ASSESSMENT DISTRICT
2020-1 (BLACKLAKE SEWER CONSOLIDATION)**

F. GENERAL MANAGER'S REPORT

Mario Iglesias, General Manager, presented the item and answered questions from the Board. The General Manager stated the Key Well Index has gone down and continues to be classified as "Severe". The report will be posted on the District's web site by the end of the week.

There were no public comments.

G. COMMITTEE REPORTS

Director Armstrong reported the Finance and Audit Committee met on July 1. Clayton Tuckfield, water rate consultant, reviewed the water rate methodology of uniform and tiered rate structures. Mr. Tuckfield will make a presentation to the Board of Directors at a future meeting.

There were no public comments.

H. DIRECTORS' REQUESTS TO STAFF AND SUPPLEMENTAL REPORTS

Director Eby asked if the Office will open to the public on August 1.

Director Blair stated the Office should be opened now.

Director Blair requested the Board of Directors consider changing the name of the Board Room to honor its founding fathers. This item will be placed on a future agenda.

There were no public comments.

I. CLOSED SESSION ANNOUNCEMENTS

**1. CONFERENCE WITH DISTRICT LEGAL COUNSEL RE: PENDING LITIGATION
PURSUANT TO GC §54956.9**

- a. SMVWCD V. NCSO (SANTA CLARA COUNTY CASE NO. CV 770214,
SIXTH APPELLATE COURT CASE NO. H032750, AND ALL
CONSOLIDATED CASES

Nipomo Community Services District
REGULAR MEETING
MINUTES

2. ANNUAL PERFORMANCE REVIEW PROCESS OF DISTRICT GENERAL
MANAGER PURSUANT TO GOVERNMENT CODE SECTION §54957

J. PUBLIC COMMENT ON CLOSED SESSION ITEMS

There were no public comments.

The Board took a 10 minute break.

K. ADJOURN TO CLOSED SESSION

L. OPEN SESSION

ANNOUNCEMENT OF REPORTABLE ACTIONS, IF ANY, TAKEN IN CLOSED SESSION

Craig Steele, District Legal Counsel, announced the Board discussed Item 2 in Closed Session and took no reportable action. Item 1 was not discussed.

ADJOURN MEETING

President Gaddis adjourned the meeting at 10:33 p.m.

MEETING SUMMARY	HOURS & MINUTES
Regular Meeting	1 hour 18 minutes
Closed Session	0 hour 15 minutes
TOTAL HOURS	1 hour 33 minutes

Respectfully submitted,



 Mario Iglesias, General Manager and Secretary to the Board Date