

TO: BOARD OF DIRECTORS  
FROM: MARIO IGLESIAS  
GENERAL MANAGER  
DATE: SEPTEMBER 4 , 2020



## **PRESENTATIONS AND REPORTS**

The following presentations and reports are scheduled:

- C-1) DIRECTORS' ANNOUNCEMENTS OF DISTRICT AND COMMUNITY INTEREST AND REPORTS ON ATTENDANCE AT PUBLIC MEETINGS, TRAINING PROGRAMS, CONFERENCES AND SEMINARS.  
Receive Announcements and Reports from Directors
  
- C-2) RECEIVE PUBLIC COMMENT ON PRESENTATIONS AND REPORTS PRESENTED UNDER ITEM C AND BY MOTION RECEIVE AND FILE PRESENTATIONS AND REPORTS

TO: BOARD OF DIRECTORS

FROM: MARIO IGLESIAS  
GENERAL MANAGER



DATE: SEPTEMBER 4, 2020



## CONSENT AGENDA

The following items are considered routine and non-controversial by staff and may be approved by one motion if no member of the Board wishes an item removed. If discussion is desired, the item may be removed from the Consent Agenda by a Board member and will be considered separately at the conclusion of the Administrative Items. Individual items on the Consent Agenda are approved by the same vote that approves the Consent Agenda, unless an item is pulled for separate consideration. The recommendations for each item are noted in bracket. Members of the public may comment on the Consent Agenda items.

**Questions or clarification may be made by the Board members  
without removal from the Consent Agenda**

- D-1) WARRANTS [RECOMMEND APPROVAL]
- D-2) APPROVE AUGUST 26, 2020, REGULAR BOARD MEETING MINUTES  
[RECOMMEND APPROVE MINUTES]
- D-3) ACCEPT COMPLETED SOUTHLAND WASTEWATER TREATMENT FACILITY  
STORAGE BUILDING PROJECT [RECOMMEND, BY MOTION AND ROLL CALL  
VOTE, ACCEPT PROJECT AND DIRECT STAFF TO FILE NOTICE OF  
COMPLETION].

TO: BOARD OF DIRECTORS

REVIEWED: MARIO IGLESIAS  
GENERAL MANAGER



FROM: LISA BOGNUDA  
FINANCE DIRECTOR



DATE: SEPTEMBER 4, 2020

**AGENDA ITEM**  
**D-1**  
**SEPTEMBER 9, 2020**

**WARRANTS**

TOTAL COMPUTER CHECKS  
\$180,530.25

HANDWRITTEN CHECKS  
NONE

VOIDS – NONE

**COMPUTER GENERATED CHECKS – SEE ATTACHED**



Nipomo Community Services District

Item D-1 Warrants SEPTEMBER 9, 2020  
By Payment Number

Payment Dates 09/09/2020 - 09/09/2020

Vendor Name	Description (Payable)	Payable Number	Payment Date	Amount
<b>Payment: 6331</b>				
Abalone Coast Analytical, Inc.	Lab tests	5044	09/09/2020	6,816.20
				<b>Payment 6331 Total:</b> <u>6,816.20</u>
<b>Payment: 6332</b>				
AECOM USA Inc.	Engineering during constructi	2000400955	09/09/2020	1,086.12
				<b>Payment 6332 Total:</b> <u>1,086.12</u>
<b>Payment: 6333</b>				
Alexander's Contract Services,	Meter reading	202008280873	09/09/2020	193.96
Alexander's Contract Services,	Meter reading	202008280871	09/09/2020	3,530.09
				<b>Payment 6333 Total:</b> <u>3,724.05</u>
<b>Payment: 6334</b>				
AT&T	Telephone	15217012	09/09/2020	169.62
AT&T	Telephone	15217013	09/09/2020	244.40
AT&T	Telephone	15217011	09/09/2020	27.83
				<b>Payment 6334 Total:</b> <u>441.85</u>
<b>Payment: 6335</b>				
Bognuda, Lisa	Mileage reimbursement - SLO	SEPT2020	09/09/2020	28.18
				<b>Payment 6335 Total:</b> <u>28.18</u>
<b>Payment: 6336</b>				
Brenntag Pacific, Inc.	Sodium hypochlorite	74077	09/09/2020	290.36
Brenntag Pacific, Inc.	Sodium hypochlorite	76210	09/09/2020	963.35
Brenntag Pacific, Inc.	Sodium hypochlorite	76211	09/09/2020	451.07
Brenntag Pacific, Inc.	Sodium hypochlorite	74078	09/09/2020	495.92
Brenntag Pacific, Inc.	Sodium hypochlorite	76212	09/09/2020	505.20
Brenntag Pacific, Inc.	Sodium hypochlorite	76213	09/09/2020	373.48
				<b>Payment 6336 Total:</b> <u>3,079.38</u>
<b>Payment: 6337</b>				
Brown, Kenneth	Training and certification rene	SEPT2020	09/09/2020	216.00
				<b>Payment 6337 Total:</b> <u>216.00</u>
<b>Payment: 6338</b>				
CalPERS	Quarterly OPEB contributions	SEPT2020	09/09/2020	25,250.00
				<b>Payment 6338 Total:</b> <u>25,250.00</u>
<b>Payment: 6339</b>				
Charter Communications	Internet - Shop and/or Office	0224495082020	09/09/2020	734.20
Charter Communications	Internet - Shop and/or Office	0225708082220	09/09/2020	734.20
				<b>Payment 6339 Total:</b> <u>1,468.40</u>
<b>Payment: 6340</b>				
Clever Ducks	Computer expense	29076	09/09/2020	2,547.00
Clever Ducks	Computer expense - UPS with	29137	09/09/2020	966.78
				<b>Payment 6340 Total:</b> <u>3,513.78</u>
<b>Payment: 6341</b>				
Corrpro Companies, Inc.	Tank inspection services	614450	09/09/2020	3,725.00
				<b>Payment 6341 Total:</b> <u>3,725.00</u>
<b>Payment: 6342</b>				
Electricraft, Inc.	Service call - Southland WWT	15023	09/09/2020	791.32
Electricraft, Inc.	Service call - Gardenia LS	15013	09/09/2020	1,017.00
				<b>Payment 6342 Total:</b> <u>1,808.32</u>
<b>Payment: 6343</b>				
Excel Personnel Services, Inc.	Employment agency	3576408	09/09/2020	1,743.75
				<b>Payment 6343 Total:</b> <u>1,743.75</u>

**Item D-1 Warrants SEPTEMBER 9, 2020**

**Payment Dates: 09/09/2020 - 09/09/2020**

Vendor Name	Description (Payable)	Payable Number	Payment Date	Amount
<b>Payment: 6344</b>				
Famcon Pipe and Supply, Inc.	Meter couplings, washers	S100031759.001	09/09/2020	1,694.01
<b>Payment 6344 Total:</b>				<b>1,694.01</b>
<b>Payment: 6345</b>				
Farm Supply Company	Copper sulfate	72730	09/09/2020	456.72
<b>Payment 6345 Total:</b>				<b>456.72</b>
<b>Payment: 6346</b>				
FedEx	Package handling	7-106-95999	09/09/2020	40.07
<b>Payment 6346 Total:</b>				<b>40.07</b>
<b>Payment: 6347</b>				
Ferguson Enterprises, Inc.	Plumbing repair kit	8680617	09/09/2020	32.63
<b>Payment 6347 Total:</b>				<b>32.63</b>
<b>Payment: 6348</b>				
FGL Environmental	Lab tests	082534	09/09/2020	492.00
FGL Environmental	Lab tests	082533	09/09/2020	523.00
<b>Payment 6348 Total:</b>				<b>1,015.00</b>
<b>Payment: 6349</b>				
GLM Landscape Management	Landscape maintenance	AUG2020	09/09/2020	465.40
<b>Payment 6349 Total:</b>				<b>465.40</b>
<b>Payment: 6350</b>				
Great Western Alarm and Co	Alarm monitoring service	200800640101	09/09/2020	37.00
Great Western Alarm and Co	Alarm monitoring service	200802062101	09/09/2020	70.00
Great Western Alarm and Co	Alarm monitoring service	200802107101	09/09/2020	70.00
<b>Payment 6350 Total:</b>				<b>177.00</b>
<b>Payment: 6351</b>				
Henry, Phil	Washer rebate	SEPT2020	09/09/2020	75.00
<b>Payment 6351 Total:</b>				<b>75.00</b>
<b>Payment: 6352</b>				
Home Depot Credit Services D	Grinder, concrete	4613419	09/09/2020	40.18
<b>Payment 6352 Total:</b>				<b>40.18</b>
<b>Payment: 6353</b>				
Integrated Industrial Supply, I	Solenoid valves	71346	09/09/2020	1,334.08
Integrated Industrial Supply, I	Nitrile gloves	71442	09/09/2020	163.23
Integrated Industrial Supply, I	Mesh screens	71441	09/09/2020	239.52
<b>Payment 6353 Total:</b>				<b>1,736.83</b>
<b>Payment: 6354</b>				
Koehler Plumbing, Inc.	Backflow test - Honey Grove L	10369	09/09/2020	100.00
<b>Payment 6354 Total:</b>				<b>100.00</b>
<b>Payment: 6355</b>				
Mission Uniform Service	Uniforms	513148438	09/09/2020	170.94
Mission Uniform Service	Uniforms	513103074	09/09/2020	170.94
<b>Payment 6355 Total:</b>				<b>341.88</b>
<b>Payment: 6356</b>				
MNS Engineers, Inc.	Construction management - P	75740	09/09/2020	32,430.05
<b>Payment 6356 Total:</b>				<b>32,430.05</b>
<b>Payment: 6357</b>				
Newton Geo-Hydrology Cons	Litigation support through Au	AUG2020	09/09/2020	3,746.25
<b>Payment 6357 Total:</b>				<b>3,746.25</b>
<b>Payment: 6358</b>				
Office Depot	Office supplies	117429434001	09/09/2020	106.12
Office Depot	Office supplies	115829875001	09/09/2020	105.08
<b>Payment 6358 Total:</b>				<b>211.20</b>
<b>Payment: 6359</b>				
Perry's Electric Motors & Cont	Sump pump service	24477	09/09/2020	2,229.17
<b>Payment 6359 Total:</b>				<b>2,229.17</b>

Item D-1 Warrants SEPTEMBER 9, 2020

Payment Dates: 09/09/2020 - 09/09/2020

Vendor Name	Description (Payable)	Payable Number	Payment Date	Amount
<b>Payment: 6360</b>				
Polydyne, Inc.	Clarifloc	1474200	09/09/2020	649.38
<b>Payment 6360 Total:</b>				<b>649.38</b>
<b>Payment: 6361</b>				
Protective Weather Structure	Progress billing #4	4	09/09/2020	2,388.30
<b>Payment 6361 Total:</b>				<b>2,388.30</b>
<b>Payment: 6362</b>				
Quinn Company	Hydraulic oil	PC030321176	09/09/2020	88.92
Quinn Company	Service - CAT 279D	WO030046765	09/09/2020	2,309.20
<b>Payment 6362 Total:</b>				<b>2,398.12</b>
<b>Payment: 6363</b>				
R. Baker, Inc.	Installation of water service at	820201517	09/09/2020	19,980.00
<b>Payment 6363 Total:</b>				<b>19,980.00</b>
<b>Payment: 6364</b>				
Richards, Watson & Gershon	Legal services through 07-31-	228146	09/09/2020	504.50
<b>Payment 6364 Total:</b>				<b>504.50</b>
<b>Payment: 6365</b>				
Richards, Watson & Gershon	Legal Services through 7-31-2	228148	09/09/2020	4,508.03
<b>Payment 6365 Total:</b>				<b>4,508.03</b>
<b>Payment: 6366</b>				
Richards, Watson & Gershon	Water Rights Adjudication thr	288145	09/09/2020	1,811.70
<b>Payment 6366 Total:</b>				<b>1,811.70</b>
<b>Payment: 6367</b>				
Richards, Watson & Gershon	Legal services through 7-31-2	228149	09/09/2020	7,623.50
<b>Payment 6367 Total:</b>				<b>7,623.50</b>
<b>Payment: 6368</b>				
Richards, Watson & Gershon	Legal services - Dana Reserve	227600	09/09/2020	4,395.50
<b>Payment 6368 Total:</b>				<b>4,395.50</b>
<b>Payment: 6369</b>				
Santa Maria Times	Public notice - Southland Scre	AUG2020	09/09/2020	449.50
<b>Payment 6369 Total:</b>				<b>449.50</b>
<b>Payment: 6370</b>				
SGS Guadalupe	CAN-17	780137738	09/09/2020	762.54
SGS Guadalupe	CAN-17	780137463	09/09/2020	323.36
<b>Payment 6370 Total:</b>				<b>1,085.90</b>
<b>Payment: 6371</b>				
Tesco Controls, Inc.	Annual SCADA maintenance	0071191	09/09/2020	20,000.00
Tesco Controls, Inc.	PLC battery replacement - 10/	0071197	09/09/2020	1,309.95
Tesco Controls, Inc.	UPS for SCADA system	0071193	09/09/2020	949.16
<b>Payment 6371 Total:</b>				<b>22,259.11</b>
<b>Payment: 6372</b>				
Tuckfield & Associates	Rate consultant	0597	09/09/2020	1,554.49
<b>Payment 6372 Total:</b>				<b>1,554.49</b>
<b>Payment: 6373</b>				
United Rentals	Water truck rental	165510172-023	09/09/2020	2,567.25
<b>Payment 6373 Total:</b>				<b>2,567.25</b>
<b>Payment: 6374</b>				
US Bank National Association	Conference phone	AUG2020H	09/09/2020	396.77
US Bank National Association	Storage unit	AUG2020G	09/09/2020	199.50
US Bank National Association	Vehicle R&M - battery, windsh	AUG2020F	09/09/2020	532.78
US Bank National Association	Board meeting supplies	AUG2020A	09/09/2020	17.00
US Bank National Association	Conference calls and Zoom	AUG2020D	09/09/2020	58.51
US Bank National Association	Travel and meals	AUG2020B	09/09/2020	439.76
US Bank National Association	GPS subscription	AUG2020C	09/09/2020	47.95
US Bank National Association	Computer expense - software	AUG2020E	09/09/2020	269.82

Item D-1 Warrants SEPTEMBER 9, 2020

Payment Dates: 09/09/2020 - 09/09/2020

Vendor Name	Description (Payable)	Payable Number	Payment Date	Amount
<b>Payment: 6374</b>				<b>Payment 6374 Total:</b>
USA Bluebook	CHEMKEYS	335920	09/09/2020	3,549.95
USA Bluebook	Ricca water	327060	09/09/2020	74.54
<b>Payment: 6375</b>				<b>Payment 6375 Total:</b>
Vatter, Robert	Washer rebate	SEPT2020	09/09/2020	75.00
<b>Payment: 6376</b>				<b>Payment 6376 Total:</b>
Verizon Wireless	Cell service	9861371584	09/09/2020	656.75
<b>Payment: 6377</b>				<b>Payment 6377 Total:</b>
Wallace Group	FOG program	51474	09/09/2020	3,648.85
<b>Payment: 6378</b>				<b>Payment 6378 Total:</b>
Waste Connections	Waste collection - Office	6990086	09/09/2020	48.26
Waste Connections	Waste collection - Southland	6991374	09/09/2020	226.20
Waste Connections	Waste collection - Old Town	6991012	09/09/2020	255.91
<b>Payment: 6379</b>				<b>Payment 6379 Total:</b>
White, Christian	Uniform - Boot reimbursemen	SEPT2020	09/09/2020	165.00
<b>Payment: 6380</b>				<b>Payment 6380 Total:</b>

TO: BOARD OF DIRECTORS  
FROM: MARIO IGLESIAS  
GENERAL MANAGER  
DATE: SEPTEMBER 4, 2020



**AGENDA ITEM**  
**D-2**  
**SEPTEMBER 9, 2020**

**APPROVE AUGUST 26, 2020  
REGULAR BOARD MEETING MINUTES**

**ITEM**

Approve action minutes from previous Board meetings. [RECOMMEND APPROVE MINUTES]

**BACKGROUND**

The draft minutes are a written record of the previous Board Meeting action.

**RECOMMENDATION**

Approve Minutes

**ATTACHMENT**

- A. August 26, 2020 draft Regular Board Meeting Minutes



SEPTEMBER 9, 2020

ITEM D-2

ATTACHMENT A

# NIPOMO COMMUNITY SERVICES DISTRICT

*Serving the Community since 1965*

## DRAFT REGULAR MINUTES

**AUGUST 26, 2020 AT 9:00 A.M.**

JON S. SEITZ BOARD ROOM 148 SOUTH WILSON STREET, NIPOMO, CA

### **BOARD of DIRECTORS**

DAN ALLEN GADDIS, **PRESIDENT**  
CRAIG ARMSTRONG, **VICE PRESIDENT**  
BOB BLAIR, **DIRECTOR**  
ED EBY, **DIRECTOR**  
DAN WOODSON, **DIRECTOR**

### **PRINCIPAL STAFF**

MARIO IGLESIAS, **GENERAL MANAGER**  
LISA BOGNUDA, **FINANCE DIRECTOR**  
PETER SEVCIK, **DIRECTOR OF ENG. & OPS.**  
CRAIG STEELE, **GENERAL COUNSEL**

#### Mission Statement:

Provide our customers with reliable, quality, and cost-effective services now and in the future.

*Pursuant to Governor Newsom's Executive Order N-25-20, members of the Nipomo Community Services District Board or staff may participate in this meeting in person, or via teleconference. To protect the health and safety of the public, Board members, and staff, social distancing will be practiced at the District's physical location, 148 S. Wilson Street. Members of the public may choose to participate in person at this location or monitor the audio portion of the meeting and any public hearings telephonically by calling (800) 567-5900 (code 242-2614#). Pursuant to Governor Newsom's Executive Order N-29-20, members of the public may also comment – on items on this agenda or items not on the agenda but within the jurisdiction of the Board – via email sent to [info@ncsd.ca.gov](mailto:info@ncsd.ca.gov) prior to the 9:00 am meeting start time. All emails received by that time will be distributed to the Board. Public participation in the meeting and public hearings will be taken only as described above. If any individual with a disability requires assistance to observe or participate in the meeting, please contact the District office by telephone at least 24 hours in advance.*

### A. CALL TO ORDER AND FLAG SALUTE

*President Gaddis called the Regular Meeting of August 26, 2020, to order at 9:00 a.m. and led the flag salute.*

### B. ROLL CALL AND PUBLIC COMMENT FOR ITEMS NOT ON AGENDA

*At Roll Call, all Board Members were present.*

*There were no public comments.*

### C. PRESENTATIONS AND REPORTS

#### C-1) DIRECTORS' ANNOUNCEMENTS OF DISTRICT AND COMMUNITY INTEREST AND REPORTS ON ATTENDANCE AT PUBLIC MEETINGS, TRAINING PROGRAMS, CONFERENCES AND SEMINARS.

Receive Announcements and Reports from Directors

*Director Eby*

- *LAFCO did not have a meeting in August.*

*Director Gaddis*

- *August 13, signed Assessment District Bond documents with District Staff and Bond Counsel.*
- *August 24, attended IRWM meeting remotely.*

SUBJECT TO BOARD APPROVAL

Nipomo Community Services District  
DRAFT REGULAR MEETING  
MINUTES

- C-2) RECEIVE PUBLIC COMMENT ON PRESENTATIONS AND REPORTS PRESENTED UNDER ITEM C AND BY MOTION RECEIVE AND FILE PRESENTATIONS AND REPORTS

*There were no public comments.*

*Upon the motion of Director Armstrong and seconded, the Board unanimously approved receiving and filing presentations and reports.  
Vote 5-0.*

YES VOTES	NO VOTES	ABSENT
Directors Armstrong, Eby, Woodson, and Gaddis	None	None

D. CONSENT AGENDA

- D-1) WARRANTS [RECOMMEND APPROVAL]
- D-2) APPROVE AUGUST 12, 2020, REGULAR BOARD MEETING MINUTES [RECOMMEND APPROVE MINUTES]
- D-3) AUTHORIZE PURCHASE OF WATER TRUCK IN ACCORDANCE WITH APPROVED FY 20-21 BUDGET [RECOMMEND AUTHORIZE STAFF TO PURCHASE WATER TRUCK FROM GIBBS INTERNATIONAL INC. AT A COST OF \$94,566]

*There were no public comments.*

*Upon the motion of Director Armstrong and seconded, the Board unanimously approved the Consent Agenda.  
Vote 5-0.*

YES VOTES	NO VOTES	ABSENT
Directors Armstrong, Woodson, Blair, Eby and Gaddis	None	None

E. ADMINISTRATIVE ITEMS

- E-1) AUTHORIZE STAFF TO NEGOTIATE CONTRACT FOR ENGINEERING SERVICES FOR BLACKLAKE SEWER CONSOLIDATION PROJECT WITH CANNON CORPORATION [RECOMMEND APPROVAL]

*Peter Sevcik, Director of Engineering and Operations, presented the item and answered questions from the Board.*

*There were no public comments.*

*Upon the motion of Director Armstrong and seconded, the Board unanimously agreed to award a contract for engineering services for Blacklake Sewer Consolidation Project to Cannon Corporation.  
Vote 5-0.*

YES VOTES	NO VOTES	ABSENT
Directors Armstrong, Blair, Woodson, Eby and Gaddis	None	None

Nipomo Community Services District  
DRAFT REGULAR MEETING  
MINUTES

- E-2) RECEIVE AND APPROVE 2020 DRAFT WATER RATE REPORT AND WATER RATE ADOPTION SCHEDULE, INITIATE PROPOSITION 218 PROCESS, AUTHORIZE NOTICE OF RATE HEARING, AND SET PUBLIC HEARING DATE TO CONSIDER WATER RATES [RECOMMEND APPROVE THE AUGUST 2020 WATER RATE STUDY AND WATER RATE ADOPTION SCHEDULE, APPROVE THE PROPOSITION 218 RATE NOTICE AND DIRECT STAFF TO INITIATE PROPOSITION 218 PROCEEDINGS, AND SET 9:00 AM WEDNESDAY, OCTOBER 21, 2020, YOUR BOARD'S REGULARLY SCHEDULED BOARD MEETING, AS THE DATE AND TIME FOR THE RATE HEARING]

*Clayton Tuckfield, rate consultant, presented the 2020 water rate report and answered questions from the Board. He presented two options for future rates – 1) uniform rates and 2) tiered rates.*

*Mario Iglesias, General Manager, pointed out minor corrections to the report.*

*Phil Henry, NCSD resident, stated PGE has tiered rates and asked about the impact the Dana Reserve may have on future rates and when would that be considered.*

*Upon the motion of Director Eby and seconded, the Board selected the uniform water rate structure, approved the rate study as amended, approved the Prop 218 Notice as amended, set the Public Hearing for October 28 and directed Staff to mail the notices. Vote 4-1.*

YES VOTES	NO VOTES	ABSENT
Directors Eby, Blair, Woodson and Gaddis	Armstrong	None

- E-3) AUTHORIZE TASK ORDER FOR DANA RESERVE DEVELOPMENT WATER AND SEWER SERVICE EVALUATION WITH MKN & ASSOCIATES [RECOMMEND BY MOTION AND ROLL CALL VOTE AUTHORIZE TASK ORDER WITH MKN & ASSOCIATES IN THE AMOUNT OF \$88,936]

*Peter Sevcik, Director of Engineering and Operations, presented the item and answered questions from the Board.*

*Pam Wilson, NCSD customer, asked if the project changes would the contract need to be modified.*

*Upon the motion of Director Eby and seconded, the Board unanimously agreed to award a contract for engineering services for Dana Reserve development water and sewer service evaluation to MKN & Associates. Vote 5-0.*

YES VOTES	NO VOTES	ABSENT
Directors Eby, Armstrong, Woodson, Blair and Gaddis	None	None

- E-4) AUTHORIZE GENERAL MANAGER TO ENTER INTO A 3-YEAR AGREEMENT WITH SEDARU SOFTWARE IN SUPPORT OF NCSD'S UTILITY MAINTENANCE PROGRAM FOR THE TOTAL AMOUNT OF \$44,280 [RECOMMEND AUTHORIZE GENERAL MANAGER TO ENTER INTO AN AGREEMENT WITH SEDARU SOFTWARE FOR SOFTWARE AND PROGRAM DEVELOPMENT IN THE TOTAL AMOUNT OF \$44,280]

*Mario Iglesias, General Manager, presented the item and answered questions from the Board.*

*There were no public comments.*

*Upon the motion of Director Armstrong and seconded, the Board unanimously agreed to enter into a three year agreement with Sedaru Software.  
Vote 5-0.*

YES VOTES	NO VOTES	ABSENT
Directors Armstrong, Blair, Woodson, Eby and Gaddis	None	None

F. GENERAL MANAGER'S REPORT

*Mario Iglesias, General Manager, presented the item and answered questions from the Board.*

*There were no public comments.*

G. COMMITTEE REPORTS

*None*

H. DIRECTORS' REQUESTS TO STAFF AND SUPPLEMENTAL REPORTS

Director Blair thanked the staff for purchasing the water truck and asked about a row of trees along Highway 101 in front of the wastewater facility.

I. CLOSED SESSION ANNOUNCEMENTS

1. CONFERENCE WITH DISTRICT LEGAL COUNSEL RE: PENDING LITIGATION PURSUANT TO GC §54956.9

- a. SMWWCD V. NCSD (SANTA CLARA COUNTY CASE NO. CV 770214, SIXTH APPELLATE COURT CASE NO. H032750, AND ALL CONSOLIDATED CASES

Craig Steele, District Legal Counsel, stated there was no need for closed session.

Nipomo Community Services District  
DRAFT REGULAR MEETING  
MINUTES

ADJOURN MEETING

*President Gaddis adjourned the meeting at 10:39 p.m.*


MEETING SUMMARY	HOURS & MINUTES
Regular Meeting	1 hour 39 minutes
Closed Session	0 hour 00 minutes
TOTAL HOURS	1 hour 39 minutes

Respectfully submitted,

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Mario Iglesias, General Manager and Secretary to the Board

Date

TO: BOARD OF DIRECTORS  
REVIEWED: MARIO IGLESIAS  
GENERAL MANAGER   
FROM: PETER V. SEVCIK, P.E.  
DIRECTOR OF  
ENGINEERING & OPERATIONS  
DATE: SEPTEMBER 3, 2020

**AGENDA ITEM  
D-3  
SEPTEMBER 9, 2020**

**ACCEPT COMPLETED SOUTHLAND WASTEWATER TREATMENT  
FACILITY STORAGE BUILDING PROJECT**

**ITEM**

Accept work performed by PWS Construction Inc. for Southland Wastewater Treatment Facility (WWTF) Storage Building Project and authorize staff to file Notice of Completion [RECOMMEND, BY MOTION AND ROLL CALL VOTE, ACCEPT PROJECT AND DIRECT STAFF TO FILE NOTICE OF COMPLETION].

**BACKGROUND**

On December 11, 2019, the Board awarded a construction contract for the Southland WWTF Storage Building Project to PWS Construction Inc. The work involved the construction of a 1,440 square foot metal building that will be used to store spare parts for the Southland WWTF and an integral 960 square foot lean-to that will provide a covered storage area for equipment utilized at the Southland WWTF. Construction has been completed.

**FISCAL IMPACT**

<b>Construction Contract Cost Summary</b>	
Original Contract Amount	\$175,000
Final Contract Amount	\$188,114

**STRATEGIC PLAN**

Goal 2. FACILITIES THAT ARE RELIABLE, ENVIRONMENTALLY SENSIBLE AND EFFICIENT. Plan, provide for and maintain District facilities and other physical assets to achieve reliable, environmentally sensible, and efficient District operations.

**RECOMMENDATION**

Staff recommends that the Board, by motion and roll call vote, accept the project and authorize the General Manager to file a Notice of Completion for the project.

**ATTACHMENTS**

None