

TO: BOARD OF DIRECTORS
 FROM: MARIO IGLESIAS
 GENERAL MANAGER
 DATE: December 4, 2020

**AGENDA ITEM
 F
 DECEMBER 9, 2020**

GENERAL MANAGER’S REPORT

ITEM

Standing report to your Honorable Board -- *Period covered by this report is November 1, 2020 through December 5, 2020.*

DISTRICT BUSINESS

Administrative

Listed below are several activities that have a financial impact on the District and so, are monitored and included in the General Manager’s bi-monthly report. Water waste reports typically are generated by concerned community members who call the District to alert us to landscape overwatering. Leak adjustments are tracked – the number and adjustment amount –, to keep the Board apprised of the cost of this program. In response to the COVID19 health emergency, the District is waiving all late fees and is not tracking late payments, but is tracking customer’s outstanding balances. Also due to the current health emergency, the District is offering to credit customer accounts to cover the third-party cost for paying their utility bills on-line; currently the fee is \$3.95. This provides customers with a safe means of paying their utility bill without leaving their home. For November, a total of 17 customers took advantage of the District’s offer to pay this fee.

OFFICE ACTIVITIES

	Nov 20	Jan 20 - Nov 20
Reports of Water Waste	0	0
Leak Adjustments	2	23
Leak Adjustment Amount	\$350	\$6,217
Late Fee Waivers	0	15
Late Fee Waiver Adjustment Amount	\$0	\$2,940
Official Payment (Count March-June)	17	119
Official Payments cost to District	\$67	\$474

Water Resources

	Nov-20	Jul 20 - Nov 20
Groundwater Production	90.6	477.4
Supplemental Water Imported	<u>73.7</u>	<u>494.9</u>
Total Production	164.3	971.9

The District’s total combined production, including groundwater production wells and supplemental water imported through the Joshua Road Pump Station, registered 164.3 AF for the month of November.

NCSD imported 73.7 AF of water over the 30 day period in November, averaging 556 gallons per minute for an average total of 0.8 million gallons per day. For fiscal year 2020-21 the District must import at least 1,000 AF (84 AF per month on average) of supplemental water to meet the contractual obligation it has with the City of Santa Maria. The District has imported 495 AF of water for the five month period [5 months x 84 AF = 420 AF] and therefore 75 AF over the current minimum.

NCSD GW Reduction

The District’s purveyor customers, Golden State Water Company and Woodlands Mutual Water Company, each claim 16.66% (cumulatively 33.33%) of the imported water NCSD brings onto the basin through the NSWP. Of the 1,000 AF minimum imported water from the City of Santa Maria, 333 AF or 33.33% of the total imported water – whichever is greater – will be credited to these two purveyor customers. The credited amount must be added to the District’s groundwater pumping total every month to reflect the groundwater pumped by these customers in-lieu of taking imported water from the District. Table 2 below demonstrates the calculus for determining the District’s adjusted groundwater pumping reduction.

	Nov-20	Jul 20 - Nov 20
NCSD GW Well Production	90.6	477.4
Purveyor Customer Credit (33.3% of Import Water)	<u>24.5</u>	<u>164.8</u>
NCSD Total Calculated GW Production	115.1	642.2
Average GW Production for 2009-2013	<u>179.1</u>	<u>1,260.2</u>
NCSD Percentage of GW Reduction	36%	49%

2021 Fiscal Year Groundwater Pumping Forecast

	Nov-20	Year-to-Date Jul-Jun 2021	Target	Over/(Under)
NCSD GW Well Production	90.6	907.0		
Purveyor Customer Credit (33.3% of Import Water)	<u>24.5</u>	<u>353.4</u>		
NCSD Total Calculated GW Production	115.2	1,260.4	1,266.0	5.58 AcFt
Average GW Production for 2009-2013	<u>179.1</u>	<u>2,533.4</u>	2,533.4	
NCSD Percentage of GW Reduction	36%	50%	50.0%	

Above, Table 3 projects the District’s groundwater pumping reduction effectiveness for Fiscal Year 2021. Under the current Stage 4 of the NMMA Water Shortage Response Stages, the targeted groundwater pumping reduction is 1,266 AFY (50% of 2009-2013 average District GW Pumping). At the current usage rate through the first 5 months of the fiscal year, the District is predicted to reach its pumping reduction goals for fiscal year 2021. With the increased amount of import water scheduled for the year and the slight increase in customer demand, it is anticipated

that the District will continue to see the monthly measure of groundwater pumping reduction increase.

Table 4. FY 2020 v. FY 2021 Groundwater Pumping

	<u>Nov-20</u>	<u>Jul 20 -Jun 21</u>	<u>Nov-19</u>	<u>Jul 19-Jun 20</u>
NCSD GW Well Production	90.6	907.0	81.3	1,026.0
Purveyor Customer Credit (33.3% of Import Water)	<u>24.5</u>	<u>353.4</u>	<u>27.4</u>	<u>323.1</u>
NCSD Total Calculated GW Production	115.2	1,260.4	108.7	1,349.1
Average GW Production for 2009-2013	<u>179.1</u>	<u>2,533.4</u>	<u>179.1</u>	<u>2,533.4</u>
NCSD Percentage of GW Reduction	36%	50%	39%	47%

Table 4 compares the previous year's groundwater pumping with the current year's groundwater pumping for the same period. With the Fiscal Year 2021 requirement to import 8% more water from the City of Santa Maria than 2020, a requirement in the water purchase agreement, it is anticipated that the District will reduce groundwater pumping well within the 50% self-imposed restriction. As the year progresses, it is anticipated that the GW Reduction percentage will increase from 50% shown in table 4.

Rainfall Gauge – (gathered from the following websites)

Note 1: SLO County Website
https://wr.slocountywater.org/site.php?site_id=3&site=935e7af7-0e94-4042-bc11-e02906d5ba44

Note 2: SLO County Website
https://wr.slocountywater.org/site.php?site_id=2&site=878bfdbf-5c40-4398-8226-418372e4039b

(Reported in inches)	Nipomo East (Dana Hills Reservoirs)	Nipomo South (Southland Plant)
November 2020 Total	0.43	0.39
July-2020 through June-2021 (Season Total)	0.47	0.55
Dec 1, 2020 to Dec 4, 2020	<u>0.00</u>	<u>0.00</u>
Total Rainfall to date	0.47	0.55
Average Annual Year Rainfall	18.0 ¹	14.0 ²

Supplemental Water Capacity Accounting

Summary Since January 25, 2008	Number of Equivalent Meters	AFY
Supplemental Water Available for Allocation	947	500
Supplemental Water Reserved (Will Serve Letter Issued)	124	-65.5
Subtotal Net Supplemental Water Available for Allocation	823	434.5
Supplemental Water Assigned (Intent-to-Serve Issued)	174	-91.9
Total Remaining Supplemental Water Available for Allocation	649	342.7

As of December 3, 2020

Safety Program

Quarterly Safety Meeting - Cancelled

Other Items

- COVID19 NCSD Response Plan Update [Attachment A]

Connection Report

Nipomo Community Services District Water and Sewer Connections	END OF MONTH REPORT											
	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20
Water Connections (Total)	4441	4444	4444	4445	4449	4452	4459	4465	4471	4471	4475	
Sewer Connections (Total)	3208	3211	3211	3213	3217	3220	3227	3231	3237	3237	3241	
New Water Connections	0	3	0	1	4	5	7	6	6	0	4	
New Sewer Connection	1	3	0	2	4	1	7	4	6	0	4	
Galaxy & PSHH at Orchard and Division Sewer Connections billed to the County	476	476	476	476	476	476	476	476	476	476	476	

The Connection Report is current through December 1, 2020.

Meetings (October 24, through December 4)

Meetings Attended (telephonically or in person):

- Oct. 26, SLO County EOC Briefing
- Oct. 26, City of Santa Maria – November CCWA Shut-down
- Oct. 26, Developer Meeting – SOL: Knotts Street
- Oct. 27, Staff Mtg. – Cust. Service Specialist
- Oct. 27, Eng./Admin Coordination Meeting
- Oct. 27, Phone System Replacement – Clever Ducks
- Oct. 28, Rotary
- Oct. 28, Regular NCSD Board Meeting
- Oct. 28, Exec. Team After-Board Meeting
- Oct. 29, NCSD Exec. Team – District Code Update Session
- Oct. 29, Fire Service Customer: Engineering Close-out Meeting
- Oct. 29, NMMA-TG Meeting
- Oct. 30, Staff Mtg. – Cust. Service Specialist
- Oct. 30, Monthly Admin Meeting
- Oct. 30, PG&E PSPS Portal Training
- Nov. 2, NCSD Management Team
- Nov. 3, Staff Mtg. – Cust. Service Specialist
- Nov. 3, BLMA Monthly Meeting
- Nov. 4, Rotary
- Nov. 4, SLO County EOC Update
- Nov. 4, CSDA Manager's Meeting
- Nov. 5, Landscape Contractor – Allweather
- Nov. 5, Legal Counsel Meeting - Steele
- Nov. 6, Staff Mtg. – Cust. Service Specialist
- Nov. 6, SLO County EOC Update
- Nov. 6, SLO County Planning – ADUs and NCSD Will-Serve Letter
- Nov. 9, New Employee NCSD System Tour

- Nov. 9, NCMA TG Meeting – Support Letter Request
- Nov. 10, Exec. Team – NCSD District Code Update
- Nov. 10, County Program Meeting – Health Equity Planning (COVID Related)
- Nov. 11, Veteran’s Day Holiday
- Nov. 12, Contractor – Allweather Southland WWTP Screening
- Nov. 12, Eng./Admin Coordination Meeting
- Nov. 13, SLO County Housing Authority
- Nov. 13, Customer Engagement Update – NCSD Staff: J. Etteddgue
- Nov. 16, Management Team Mtg.
- Nov. 16, Board Officer Meeting
- Nov. 17, Staff Mtg. – Cust. Service Specialist
- Nov. 18, Rotary
- Nov. 18, NMMA-TG Managers Meeting
- Nov. 18, CSDA Manager’s Meeting
- Nov. 18, NCSD General Counsel – Steele
- Nov. 19, DWR Watr Loss Webinar
- Nov. 20, Staff Mtg. – Cust. Service Specialist
- Nov. 20, County EOC Health Briefing
- Nov. 24, Staff Mtg. – Cust. Service Specialist
- Nov. 24, NCSD RWG Special Counsel – R. Green (COVID Related)
- Nov. 24, Public Outreach – Newsletter Prep: J. Etteddgue
- Nov. 25, Vacation Day
- Nov. 26, Thanksgiving Holiday
- Nov. 27, Thanksgiving Holiday
- Nov. 30, NCSD Management Team Meeting
- Nov. 30, NCSD Board Officer Meeting
- Dec. 1, Property Owner Annexation Meeting
- Dec. 1, Public Outreach – Newsletter Prep: J. Etteddgue
- Dec. 1, BLMA Monthly Meeting
- Dec. 2, Rotary
- Dec. 2, CSDA Manager’s Meeting
- Dec. 3, Utility Worker Interview
- Dec. 4, Staff Mtg. – Cust. Service Specialist
- Dec. 4, Utility Worker Interview

Meetings Scheduled (December 5 through December 12):

Upcoming Meetings (telephonically or in person):

- Dec. 7, NMMA TG Meeting
- Dec. 7, Eng/Admin Coordination Meeting
- Dec. 8, Staff Mtg. – Cust. Service Specialist
- Dec. 8, New NCSD Board Member Orientation
- Dec. 8, Exec. Team – District Code Update
- Dec. 9, Rotary
- Dec. 9, Regular NCSD Board Meeting
- Dec. 9, Exec. Team After-Board Meeting
- Dec. 11, Regular NCSD Board Meeting

Upcoming Water Resource and Other Meetings

Upcoming Standing Meetings:

- *NMMA-TG: December 7th (Monday) @ 10:00 AM, Conf. Call*
- *RWVG: No Schedule Posted –*
- *WRAC: December 2th (Wednesday) @ 1:30 PM, Zoom Meeting*
- *NMMA Purveyor Meeting: January 14th (Thursday) @ 10:00 AM, Zoom Meeting*
- *NCSD Board Officer Meeting: January 4th (Monday) @ 2:00 PM, NCSD Conf. Rm.*

RECOMMENDATION

Staff seeks direction and input from your Board

ATTACHMENTS

- A. COVID19 - NCSD Response Plan Update

REVISED