

NIPOMO COMMUNITY SERVICES DISTRICT

Serving the Community since 1965

REGULAR MEETING OF THE BOARD OF DIRECTORS AGENDA

JANUARY 13, 2021 AT 9:00 A.M.

JON S. SEITZ BOARD ROOM 148 SOUTH WILSON STREET, NIPOMO, CA

BOARD of DIRECTORS

ED EBY, **PRESIDENT**
DAN ALLEN GADDIS, **VICE PRESIDENT**
BOB BLAIR, **DIRECTOR**
DAN WOODSON, **DIRECTOR**
RICHARD MALVAROSE, **DIRECTOR**

PRINCIPAL STAFF

MARIO IGLESIAS, **GENERAL MANAGER**
LISA BOGNUDA, **FINANCE DIRECTOR**
PETER SEVCIK, **DIRECTOR OF ENG. & OPS.**
CRAIG STEELE, **GENERAL COUNSEL**

Mission Statement:

Provide our customers with reliable, quality, and cost-effective services now and in the future.

NOTE:

- Pursuant to Governor Newsom's Executive Order N-25-20, members of the Nipomo Community Services District Board or staff may participate in this meeting in person, or via teleconference. To protect the health and safety of the public, Board members, and staff, social distancing will be practiced at the District's physical location, 148 S. Wilson Street. Members of the public may choose to participate in person at this location or monitor the audio portion of the meeting and any public hearings telephonically by calling (800) 567-5900 (code 242-2614#). Pursuant to Governor Newsom's Executive Order N-29-20, members of the public may also comment – on items on this agenda or items not on the agenda but within the jurisdiction of the Board – via email sent to info@ncsd.ca.gov prior to the 9:00 am meeting start time. All emails received by that time will be distributed to the Board. Public participation in the meeting and public hearings will be taken only as described above. If any individual with a disability requires assistance to observe or participate in the meeting, please contact the District office by telephone at least 24 hours in advance.
- All comments concerning any item are to be directed to the Board President.
- Consistent with the Americans with Disabilities Act and California Government Code §54954.2 requests for disability related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires the modification or accommodation in order to participate at the below referenced public meeting by contacting the District General Manager at 805-929-1133.
- District-prepared staff reports and documents are generally posted on the District's website {[NCSD.CA.GOV](http://www.ncsd.ca.gov)} on the same date the agenda is posted.
- Any writing or document pertaining to an open session item on this agenda which is distributed to the Board of Directors after the posting of this agenda will be available for public inspection at the time the subject writing or document is distributed. The writing or document will be available for public review on the District's web site at <http://www.ncsd.ca.gov>.
- Items may be taken out of order. If necessary, the Board typically breaks for lunch at approximately 12 noon and conducts Closed Session at that time, reconvening to public session at approximately 1:00 p.m.
- Please silence all cell phones during the meeting, as a courtesy to others.
- Pursuant to the Guidance issued by the California Department of Public Health on June 18, 2020 all persons attending the meeting in person are required to wear a face covering.

A. CALL TO ORDER AND FLAG SALUTE

NEXT RESOLUTION
NEXT ORDINANCE

2020-1581
2020-133

B. ROLL CALL AND PUBLIC COMMENT FOR ITEMS NOT ON AGENDA

Any member of the public may address the Board via email relating to any matter within the Board's jurisdiction but not on the Board's agenda. Public Comment is limited to three (3) minutes or otherwise at the discretion of the President.

C. PRESENTATIONS AND REPORTS

- C-1) RECOGNITION OF 2020 BOARD OFFICERS AND SEATING 2021 BOARD OFFICERS
- C-2) 2020 FALL GROUNDWATER INDEX REVIEW [RECOMMEND RECEIVE AND FILE]
- C-3) DIRECTORS' ANNOUNCEMENTS OF DISTRICT AND COMMUNITY INTEREST AND REPORTS ON ATTENDANCE AT PUBLIC MEETINGS, TRAINING PROGRAMS, CONFERENCES AND SEMINARS.
Receive Announcements and Reports from Directors
- C-4) RECEIVE PUBLIC COMMENT ON PRESENTATIONS AND REPORTS PRESENTED UNDER ITEM C AND BY MOTION RECEIVE AND FILE PRESENTATIONS AND REPORTS

D. CONSENT AGENDA *The following items are considered routine and non-controversial by staff and may be approved by one motion if no member of the Board wishes an item removed. If discussion is desired, the item may be removed from the Consent Agenda by a Board member and will be considered separately at the conclusion of the Administrative Items. Questions or clarification may be made by the Board members without removal from the Consent Agenda. Individual items on the Consent Agenda are approved by the same vote that approves the Consent Agenda, unless an item is pulled for separate consideration. The recommendations for each item are noted in bracket. Members of the public may comment on the Consent Agenda items.*

- D-1) WARRANTS [RECOMMEND APPROVAL]
- D-2) APPROVE DECEMBER 9, 2020, REGULAR BOARD MEETING MINUTES [RECOMMEND APPROVE MINUTES]
- D-3) AUTHORIZE PURCHASE ORDER FOR SOUTHLAND WASTEWATER TREATMENT FACILITY BLOWER #3 TO AERZEN USA CORPORATION IN THE AMOUNT OF \$55,810 [RECOMMEND BY MOTION AND ROLL CALL VOTE ADOPT RESOLUTION AUTHORIZING STAFF TO EXECUTE AND ISSUE A PURCHASE ORDER IN THE AMOUNT OF \$55,810 TO AERZEN USA CORPORATION]
- D-4) AUTHORIZE TASK ORDER FOR SOUTHLAND WASTEWATER TREATMENT FACILITY BLOWER #3 VARIABLE FREQUENCY DRIVE AND SUPERVISORY CONTROL AND DATA ACQUISITION SYSTEM INTEGRATION WITH TESCO CONTROLS, INC. IN THE AMOUNT OF \$47,660 [RECOMMEND BY MOTION AND ROLL CALL VOTE ADOPT RESOLUTION AUTHORIZING STAFF TO EXECUTE TASK ORDER IN THE AMOUNT OF \$47,660 WITH TESCO CONTROLS, INC.]

E. ADMINISTRATIVE ITEMS

- E-1) AWARD CONTRACT TO TUCKFIELD & ASSOCIATES FOR THE TOWN SEWER ENTERPRISE RATE STUDY [RECOMMEND REVIEW, TAKE PUBLIC COMMENT, AND DISCUSS PROPOSAL FOR A WASTEWATER RATE STUDY OF THE TOWN SEWER ENTERPRISE AND, IF AGREEABLE, AWARD CONTRACT TO TUCKFIELD & ASSOCIATES]

- E-2) ADOPT RESOLUTION TO AMEND NIPOMO COMMUNITY SERVICES DISTRICT'S WATER METER REPLACEMENT POLICY [RECOMMEND REVIEW, TAKE PUBLIC COMMENT, AND DISCUSS PROPOSED AMENDMENTS TO THE DISTRICT'S POLICY, AND ADOPT RESOLUTION]
- E-3) CONSIDER AMENDING APPENDIX "A" TO CHAPTER 3.04 OF THE NIPOMO COMMUNITY SERVICES DISTRICT CODE TO ADJUST WATER METER FEES [RECOMMEND ADOPT RESOLUTION TO ADJUST THE FEES COLLECTED BY THE DISTRICT FOR INSTALLING WATER METERS ON NEW SERVICES]
- E-4) AUTHORIZE BUDGET ADJUSTMENT OF \$70,000 TO THE WATER OPERATIONS FUND #125 TO PURCHASING WATER METERS IN SUPPORT OF THE DISTRICT'S METER REPLACEMENT POLICY[RECOMMEND AUTHORIZE BUDGET ADJUSTMENT OF \$70,000 TO WATER OPERATIONS FUND #125]
- E-5) RATIFY 2021 BOARD COMMITTEE ASSIGNMENTS [RECOMMEND APPROVE COMMITTEE ASSIGNMENTS]
- E-6) AUTHORIZE CONTRACT AMENDMENT FOR DESIGN ENGINEERING SERVICES FOR THE EUREKA WELL REPLACEMENT PROJECT IN THE AMOUNT OF \$29,674 WITH CANNON CORPORATION. [RECOMMEND AUTHORIZE DESIGN CONTRACT AMENDMENT WITH CANNON CORPORATION IN THE AMOUNT OF \$29,674].

F. GENERAL MANAGER'S REPORT

G. COMMITTEE REPORTS

H. DIRECTORS' REQUESTS TO STAFF AND SUPPLEMENTAL REPORTS

I. CLOSED SESSION ANNOUNCEMENTS

1. CONFERENCE WITH DISTRICT LEGAL COUNSEL RE: PENDING LITIGATION PURSUANT TO GC §54956.9

- a. SMVWCD V. NCSD (SANTA CLARA COUNTY CASE NO. CV 770214, SIXTH APPELLATE COURT CASE NO. H032750, AND ALL CONSOLIDATED CASES

J. PUBLIC COMMENT ON CLOSED SESSION ITEMS

K. ADJOURN TO CLOSED SESSION

L. OPEN SESSION

ANNOUNCEMENT OF REPORTABLE ACTIONS, IF ANY, TAKEN IN CLOSED SESSION

ADJOURN MEETING

Next Regular Board Meeting is Wednesday, January 27, 2021, 9AM