

TO: BOARD OF DIRECTORS

FROM: MARIO IGLESIAS
GENERAL MANAGER

DATE: MARCH 18, 2022

AGENDA ITEM

C

MARCH 23, 2022

PRESENTATIONS AND REPORTS

The following presentations and reports are scheduled:

- C-1) DIRECTORS' ANNOUNCEMENTS OF DISTRICT AND COMMUNITY INTEREST AND REPORTS ON ATTENDANCE AT PUBLIC MEETINGS, TRAINING PROGRAMS, CONFERENCES AND SEMINARS.
Receive Announcements and Reports from Directors

- C-2) RECEIVE PUBLIC COMMENT ON PRESENTATIONS AND REPORTS PRESENTED UNDER ITEM C AND BY MOTION RECEIVE AND FILE PRESENTATIONS AND REPORTS

TO: BOARD OF DIRECTORS

FROM: MARIO IGLESIAS
GENERAL MANAGER 

DATE: MARCH 18, 2022

AGENDA ITEM

D

MARCH 23, 2022

CONSENT AGENDA

The following items are considered routine and non-controversial by staff and may be approved by one motion if no member of the Board wishes an item removed. If discussion is desired, the item may be removed from the Consent Agenda by a Board member and will be considered separately at the conclusion of the Administrative Items. Individual items on the Consent Agenda are approved by the same vote that approves the Consent Agenda, unless an item is pulled for separate consideration. The recommendations for each item are noted in bracket. Members of the public may comment on the Consent Agenda items.

**Questions or clarification may be made by the Board members
without removal from the Consent Agenda**

- D-1) WARRANTS [RECOMMEND APPROVAL]
- D-2) APPROVE MARCH 9, 2022, REGULAR BOARD MEETING MINUTES
[RECOMMEND APPROVE MINUTES]
- D-3) AUTHORIZE STAFF TO BID BRANCH STREET WATERLINE REPLACEMENT
PROJECT [RECOMMEND AUTHORIZE BID]
- D-4) ACCEPT SUPPLEMENTAL WATER PROJECT JOSHUA ROAD PUMP STATION
IMPROVEMENTS [RECOMMEND, BY MOTION AND ROLL CALL VOTE, ACCEPT
PROJECT AND DIRECT STAFF TO FILE NOTICE OF COMPLETION]

TO: BOARD OF DIRECTORS

REVIEWED: MARIO IGLESIAS
GENERAL MANAGER *MIG*

FROM: LISA BOGNUDA
FINANCE DIRECTOR

DATE: MARCH 18, 2022

AGENDA ITEM
D-1
MARCH 23, 2022

WARRANTS

| | |
|--|--------------|
| COMPUTER CHECKS GENERATED – SEE ATTACHED | \$315,044.52 |
| HAND WRITTEN CHECKS | NONE |
| VOIDED CHECKS | NONE |

Item D-1 Warrants MARCH 23, 2022

Nipomo Community Services District

By Payment Number

Payment Dates 03/23/2022 - 03/23/2022

| Vendor Name | Description (Payable) | Payable Number | Payment Date | Amount |
|--------------------------------|--|---------------------|--------------|------------------|
| Payment: 8210 | | | | |
| Advantage Answering Plus, Inc. | Answering service | 000024-351-061 | 03/23/2022 | 282.25 |
| Payment 8210 Total: | | | | 282.25 |
| Payment: 8211 | | | | |
| Alexander's Contract Services, | Meter reading | 202203070873 | 03/23/2022 | 187.86 |
| Alexander's Contract Services, | Meter reading | 202203050872 | 03/23/2022 | 2,492.78 |
| Alexander's Contract Services, | Meter reading | 202203070871 | 03/23/2022 | 3,559.42 |
| Payment 8211 Total: | | | | 6,240.06 |
| Payment: 8212 | | | | |
| Amazon Capital Services, Inc. | Credit Memo | 1F47-6D9L-M17D | 03/23/2022 | -107.20 |
| Amazon Capital Services, Inc. | Operating Supplies | 1MLL-WHT3-QLNM | 03/23/2022 | 146.64 |
| Payment 8212 Total: | | | | 39.44 |
| Payment: 8213 | | | | |
| American Industrial Supply | Operating Supplies | 0367441-JN | 03/23/2022 | 16.89 |
| Payment 8213 Total: | | | | 16.89 |
| Payment: 8214 | | | | |
| Apex Auto Glass, Inc. | Vehicle repair/maintenance 17498 | | 03/23/2022 | 525.41 |
| Payment 8214 Total: | | | | 525.41 |
| Payment: 8215 | | | | |
| Aqua-Metric Sales, Co. | Radios | INV0087328 | 03/23/2022 | 36,901.13 |
| Aqua-Metric Sales, Co. | 4" meter | INV0087327 | 03/23/2022 | 4,242.25 |
| Payment 8215 Total: | | | | 41,143.38 |
| Payment: 8216 | | | | |
| Baumgarten, Michael | CWEA Membership 2022 | CWEA 2022 | 03/23/2022 | 192.00 |
| Payment 8216 Total: | | | | 192.00 |
| Payment: 8217 | | | | |
| BDP Industries, Inc | Operating supplies | 14111 | 03/23/2022 | 266.29 |
| Payment 8217 Total: | | | | 266.29 |
| Payment: 8218 | | | | |
| Brenntag Pacific, Inc. | Sodium Hypochlorite | BPI223650 | 03/23/2022 | 479.08 |
| Brenntag Pacific, Inc. | Sodium Hypochlorite | BPI223647 | 03/23/2022 | 433.19 |
| Brenntag Pacific, Inc. | Sodium Hypochlorite | BPI223649 | 03/23/2022 | 225.83 |
| Brenntag Pacific, Inc. | Sodium Hypochlorite | BPI223646 | 03/23/2022 | 588.82 |
| Brenntag Pacific, Inc. | Sodium Hypochlorite | BPI220712 | 03/23/2022 | 575.39 |
| Brenntag Pacific, Inc. | Sodium Hypochlorite | BPI223648 | 03/23/2022 | 766.10 |
| Brenntag Pacific, Inc. | Sodium Hypochlorite | BPI223989 | 03/23/2022 | 518.01 |
| Brenntag Pacific, Inc. | Sodium Hypochlorite | BPI223645 | 03/23/2022 | 1,256.67 |
| Brenntag Pacific, Inc. | Sodium Hypochlorite | BPI223990 | 03/23/2022 | 563.49 |
| Payment 8218 Total: | | | | 5,406.58 |
| Payment: 8219 | | | | |
| Brough Construction Inc. | Nipomo Palms Lift Station 4 | | 03/23/2022 | 96,361.97 |
| Payment 8219 Total: | | | | 96,361.97 |
| Payment: 8220 | | | | |
| California Water Environment | CWEA Membership 2022 | 303188 -VOELKER2022 | 03/23/2022 | 192.00 |
| Payment 8220 Total: | | | | 192.00 |
| Payment: 8221 | | | | |
| California Water Environment | Certification Renewal Fees - 303188-Voelker 2022 | | 03/23/2022 | 91.00 |
| Payment 8221 Total: | | | | 91.00 |

Item D-1 Warrants MARCH 23, 2022

Payment Dates: 03/23/2022 - 03/23/2022

| Vendor Name | Description (Payable) | Payable Number | Payment Date | Amount |
|------------------------------|----------------------------|----------------|--------------|-----------------|
| Payment: 8222 | | | | |
| Calleja, Derek | Water Quality Analyst 1 | MARCH 2022 | 03/23/2022 | 75.00 |
| Payment 8222 Total: | | | | 75.00 |
| Payment: 8223 | | | | |
| CalPortland Construction | Class 2 base | 95363716 | 03/23/2022 | 519.58 |
| CalPortland Construction | Class 2 base truck rental | 95363717 | 03/23/2022 | 198.90 |
| Payment 8223 Total: | | | | 718.48 |
| Payment: 8224 | | | | |
| Cannon Corporation | Palms Lift Station Support | 79679 | 03/23/2022 | 3,795.00 |
| Payment 8224 Total: | | | | 3,795.00 |
| Payment: 8225 | | | | |
| Charter Communications | Internet - Shop and/or | 02244950032022 | 03/23/2022 | 734.20 |
| Payment 8225 Total: | | | | 734.20 |
| Payment: 8226 | | | | |
| Charter Communications | Internet - Shop and/or | 0225708032222 | 03/23/2022 | 734.20 |
| Payment 8226 Total: | | | | 734.20 |
| Payment: 8227 | | | | |
| Clever Ducks | Computer expense | 32203 | 03/23/2022 | 3,939.94 |
| Clever Ducks | Computer expense | 32181 | 03/23/2022 | 119.61 |
| Payment 8227 Total: | | | | 4,059.55 |
| Payment: 8228 | | | | |
| Detection Instruments | Acrustrat Software | 1983-51756 | 03/23/2022 | 1,919.76 |
| Payment 8228 Total: | | | | 1,919.76 |
| Payment: 8229 | | | | |
| Engel & Gray, Inc. | Biosolids collection | 22X00010 | 03/23/2022 | 6,307.28 |
| Payment 8229 Total: | | | | 6,307.28 |
| Payment: 8230 | | | | |
| Famcon Pipe and Supply, Inc. | Screens and valves | S100074053.001 | 03/23/2022 | 1,175.59 |
| Famcon Pipe and Supply, Inc. | Concrete lid | S100073489.001 | 03/23/2022 | 32.63 |
| Payment 8230 Total: | | | | 1,208.22 |
| Payment: 8231 | | | | |
| Farm Supply Company | Operating supplies | 83403 | 03/23/2022 | 141.36 |
| Payment 8231 Total: | | | | 141.36 |
| Payment: 8232 | | | | |
| FGL Environmental | Lab tests | 280036A | 03/23/2022 | 794.00 |
| FGL Environmental | Lab tests | 280035A | 03/23/2022 | 500.00 |
| Payment 8232 Total: | | | | 1,294.00 |
| Payment: 8233 | | | | |
| Frontier Communications | BL Phone | MAR2022 | 03/23/2022 | 58.75 |
| Payment 8233 Total: | | | | 58.75 |
| Payment: 8234 | | | | |
| Great Western Alarm and | Alarm monitoring service | 2203 | 03/23/2022 | 85.00 |
| Payment 8234 Total: | | | | 85.00 |
| Payment: 8235 | | | | |
| Iconix Waterworks (US) Inc. | Meter parts | U2216010287 | 03/23/2022 | 665.64 |
| Payment 8235 Total: | | | | 665.64 |
| Payment: 8236 | | | | |
| Iglesias, Mario | Cell phone reimbursement | MAR 2022 | 03/23/2022 | 65.00 |
| Payment 8236 Total: | | | | 65.00 |
| Payment: 8237 | | | | |
| Mission Uniform Service | Uniforms | 516556539 | 03/23/2022 | 183.70 |
| Mission Uniform Service | Uniforms | 516258430 | 03/23/2022 | 235.01 |
| Mission Uniform Service | Uniforms | 516600766 | 03/23/2022 | 183.70 |
| Mission Uniform Service | Uniforms | 516643611 | 03/23/2022 | 183.70 |
| Payment 8237 Total: | | | | 786.11 |

Item D-1 Warrants MARCH 23, 2022

Payment Dates: 03/23/2022 - 03/23/2022

| Vendor Name | Description (Payable) | Payable Number | Payment Date | Amount |
|-------------------------------|----------------------------|-------------------|--------------|------------------|
| Payment: 8238 | | | | |
| MNS Engineers, Inc. | Construction Management- | 79748 | 03/23/2022 | 7,877.50 |
| MNS Engineers, Inc. | Construction Management - | 79749 | 03/23/2022 | 29,194.80 |
| Payment 8238 Total: | | | | 37,072.30 |
| Payment: 8239 | | | | |
| NexTraq | GPS subscription | APRIL2022 | 03/23/2022 | 419.25 |
| Payment 8239 Total: | | | | 419.25 |
| Payment: 8240 | | | | |
| Nipomo Community Services | Water | FEB 2022 | 03/23/2022 | 808.48 |
| Payment 8240 Total: | | | | 808.48 |
| Payment: 8241 | | | | |
| Office Depot | Office supplies | 232070462001 | 03/23/2022 | 181.34 |
| Office Depot | Office supplies | 230598888001 | 03/23/2022 | 45.46 |
| Office Depot | Office supplies | 230598971001 | 03/23/2022 | 35.92 |
| Office Depot | Office supplies | 229121724001 | 03/23/2022 | 17.15 |
| Payment 8241 Total: | | | | 279.87 |
| Payment: 8242 | | | | |
| Perry Ford Lincoln | 2021 ESCAPE | 2021 ESCAPE | 03/23/2022 | 25,737.90 |
| Payment 8242 Total: | | | | 25,737.90 |
| Payment: 8243 | | | | |
| Perry's Electric Motors & | Pump repair | 25882 | 03/23/2022 | 3,699.20 |
| Payment 8243 Total: | | | | 3,699.20 |
| Payment: 8244 | | | | |
| PG&E | Electricity | MAR 2022 | 03/23/2022 | 49,773.94 |
| Payment 8244 Total: | | | | 49,773.94 |
| Payment: 8245 | | | | |
| Polydyne, Inc. | Clairfloc | 1619992 | 03/23/2022 | 2,597.49 |
| Payment 8245 Total: | | | | 2,597.49 |
| Payment: 8246 | | | | |
| Quinn Company | Operating supplies | PC030342422 | 03/23/2022 | 74.99 |
| Quinn Company | Catepillar Service | W0030051512 | 03/23/2022 | 5,231.93 |
| Payment 8246 Total: | | | | 5,306.92 |
| Payment: 8247 | | | | |
| Ray Morgan Company | B&W/Color copies | 3645525 | 03/23/2022 | 312.57 |
| Ray Morgan Company | B&W/Color copies | 3645524 | 03/23/2022 | 120.01 |
| Ray Morgan Company | B&W/Color copies | 3645526 | 03/23/2022 | 297.34 |
| Payment 8247 Total: | | | | 729.92 |
| Payment: 8248 | | | | |
| SLO County Environmental | Cross Connection Services | IN0137743 | 03/23/2022 | 3,415.80 |
| Payment 8248 Total: | | | | 3,415.80 |
| Payment: 8249 | | | | |
| State Water Resources Control | Treatment and Districution | 39077 BREWER 2022 | 03/23/2022 | 150.00 |
| Payment 8249 Total: | | | | 150.00 |
| Payment: 8250 | | | | |
| Streator Pipe & Supply | Operating supplies | S1623031.001 | 03/23/2022 | 136.39 |
| Payment 8250 Total: | | | | 136.39 |
| Payment: 8251 | | | | |
| Tim Leach | Washer rebate | MARCH2022 | 03/23/2022 | 75.00 |
| Payment 8251 Total: | | | | 75.00 |
| Payment: 8252 | | | | |
| United Rentals | Rental | 202321649-001 | 03/23/2022 | 330.99 |
| Payment 8252 Total: | | | | 330.99 |
| Payment: 8253 | | | | |
| USA Bluebook | Operating supplies | 904772 | 03/23/2022 | 915.90 |
| USA Bluebook | Operating supplies | 897921 | 03/23/2022 | 225.12 |

Item D-1 Warrants MARCH 23, 2022

Payment Dates: 03/23/2022 - 03/23/2022

| Vendor Name | Description (Payable) | Payable Number | Payment Date | Amount |
|------------------------------|-----------------------|----------------|--------------|-----------------|
| USA Bluebook | Credit memo | CM0000142 | 03/23/2022 | -758.47 |
| USA Bluebook | CHEMKEY | 891583 | 03/23/2022 | 5,185.71 |
| USA Bluebook | CHEMKEY | 898022 | 03/23/2022 | 534.65 |
| Payment 8253 Total: | | | | 6,102.91 |
| Payment: 8254 | | | | |
| Verizon Wireless | Cell service | 9900221145 | 03/23/2022 | 753.34 |
| Payment 8254 Total: | | | | 753.34 |
| Payment: 8255 | | | | |
| Western Exterminator Company | Fumigatoin for Office | 14136187 | 03/23/2022 | 4,250.00 |
| Payment 8255 Total: | | | | 4,250.00 |

TO: BOARD OF DIRECTORS

FROM: MARIO IGLESIAS
GENERAL MANAGER

DATE: MARCH 18, 2022

AGENDA ITEM
D-2
MARCH 23, 2022

**APPROVE MARCH 9, 2022
REGULAR BOARD MEETING MINUTES**

ITEM

Approve action minutes from previous Board meetings. [RECOMMEND APPROVE MINUTES]

BACKGROUND

The draft minutes are a written record of the previous Board Meeting action.

RECOMMENDATION

Approve Minutes

ATTACHMENT

- A. March 9, 2022 draft Regular Board Meeting Minutes

MARCH 23, 2022

ITEM D-2

ATTACHMENT A

NIPOMO COMMUNITY SERVICES DISTRICT

Serving the Community since 1965

DRAFT REGULAR MINUTES

MARCH 9, 2022 AT 9:00 A.M.

JON S. SEITZ BOARD ROOM 148 SOUTH WILSON STREET, NIPOMO, CA

BOARD of DIRECTORS

ED EBY, PRESIDENT
RICHARD MALVAROSE, VICE PRESIDENT
DAN ALLEN GADDIS, DIRECTOR
DAN WOODSON, DIRECTOR
CRAIG ARMSTRONG, DIRECTOR

PRINCIPAL STAFF

MARIO IGLESIAS, GENERAL MANAGER
LISA BOGNUDA, FINANCE DIRECTOR
PETER SEVCIK, DIRECTOR OF ENG. & OPS.
CRAIG STEELE, GENERAL COUNSEL

Mission Statement:

Provide our customers with reliable, quality, and cost-effective services now and in the future.

A. CALL TO ORDER AND FLAG SALUTE

President Eby called the Regular Meeting of March 9, 2022, to order at 9:00 a.m. and led the flag salute.

B. ROLL CALL AND PUBLIC COMMENT FOR ITEMS NOT ON AGENDA

At Roll Call, all Directors were present.

There were no public comments.

C. PRESENTATIONS AND REPORTS

C-1) DIRECTORS' ANNOUNCEMENTS OF DISTRICT AND COMMUNITY INTEREST AND REPORTS ON ATTENDANCE AT PUBLIC MEETINGS, TRAINING PROGRAMS, CONFERENCES AND SEMINARS.

Receive Announcements and Reports from Directors

Director Woodson

- *February 28, attended SCAC meeting*

Director Malvarose

- *February 25, attended Board Officers' meeting*

Director Gaddis

- *February 24, attended tour of the District's Southland Waste Water Facility and the Joshua Road pump Station*

Director Eby

- *February 24, attended tour of the District's Southland Waste Water Facility and the Joshua Road pump Station*
- *February 25, attended Board Officers' meeting*
- *March 2, attended WRAC meeting remotely*

C-2) RECEIVE PUBLIC COMMENT ON PRESENTATIONS AND REPORTS PRESENTED UNDER ITEM C AND BY MOTION RECEIVE AND FILE PRESENTATIONS AND REPORTS

SUBJECT TO BOARD APPROVAL

**Nipomo Community Services District
DRAFT REGULAR MEETING
MINUTES**

There were no public comments.

*Upon the motion of Director Armstrong and seconded, the Board unanimously approved receiving and filing presentations and reports.
Vote 5-0.*

| YES VOTES | NO VOTES | ABSENT |
|--|----------|--------|
| Directors Armstrong, Woodson, Gaddis, Malvarose, and Eby | None | None |

D. CONSENT AGENDA

- D-1) WARRANTS [RECOMMEND APPROVAL]
- D-2) APPROVE FEBRUARY 23, 2022, REGULAR BOARD MEETING MINUTES [RECOMMEND APPROVE MINUTES]
- D-3) DECLARE 2007 FORD ESCAPE SURPLUS AND AUTHORIZE SALE [RECOMMEND DECLARE 2007 FORD ESCAPE SURPLUS AND AUTHORIZE STAFF TO DISPOSE OF BY SALE]

There were no public comments.

*Upon the motion of Director Woodson and seconded, the Board approved the Consent Agenda.
Vote 4-1-0 on D-1.
Vote 5-0-0 on D-2 and D-3.*

| | YES VOTES | ABSTAIN | ABSENT |
|------------|--|-----------|--------|
| D-1 | Directors Woodson, Armstrong, Gaddis, Eby | Malvarose | None |
| D-2 to D-3 | Directors Woodson, Armstrong, Gaddis, Malvarose, and Eby | None | None |

E. ADMINISTRATIVE ITEMS

- E-1) CONSIDER GRANT PROPOSAL FROM THE ACHIEVEMENT HOUSE IN AMOUNT OF \$34,950 FOR SOLID WASTE REMOVAL IN NIPOMO COMMUNITY COMMON AREAS [RECOMMEND APPROVE GRANT FUNDS AND DIRECT STAFF]

Mario Iglesias, General Manager, presented the item and answered questions from the Board.

Pam Wilson, NCS D resident, commented that she liked the idea of the third party managing the solid waste removal.

Director Armstrong recommended that the proposed solid waste removal areas be expanded to include all of Pomeroy from Tefft to Willow and Willow from the freeway to Thompson.

Director Gaddis did a brief overview of the history of the previous contract with the Chamber of Commerce and the Achievement House and the misallocation of Achievement House Grant monies by the Nipomo Chamber of Commerce. He recommended that if a new Grant proposal is given to

SUBJECT TO BOARD APPROVAL

Nipomo Community Services District
DRAFT REGULAR MEETING
MINUTES

the Achievement House NCSD should issue two separate checks, one to the administering organization for its 10% fee, and one to the Achievement House for its clean-up activities.

Director Malvarose asked questions regarding the types of solid waste the Achievement House would be removing.

Danielle Skipper, Achievement House Representative, answered questions from the Board.

Director Woodson recommended that the District manage the contract with the Achievement House and refrain from using a third party to manage the contract.

*Upon the motion of Director Gaddis and seconded, the Board voted to approve grant funds to the Achievement House for solid waste removal in the Nipomo Community Services District with the Nipomo Recreation Association as the administering agency, with two separate checks to be issued with each payment by NCSD, one to Nipomo Recreation for a 10% administration fee, and a second check to Achievement House for it's clean-up activity costs. The General Manager to negotiate the cost of additional areas identified by the Board that would benefit the District.
Vote 4-1-0.*

| YES VOTES | NO VOTES | ABSENT |
|---|----------|--------|
| Directors Gaddis, Malvarose, Armstrong, and Eby | Woodson | None |

F. GENERAL MANAGER'S REPORT

Mario Iglesias, General Manager, presented the item and answered questions from the Board.

Director Eby asked how the Dana Reserve Project was going.

Director Malvarose asked when the District would resume late fees.

There were no public comments.

G. COMMITTEE REPORTS

None.

H. DIRECTORS' REQUESTS TO STAFF AND SUPPLEMENTAL REPORTS

Director Eby inquired about the District's approach to the Key Well Index coming out soon.

I. CLOSED SESSION ANNOUNCEMENTS

Craig Steele, District Legal Counsel, announced the Board will not discuss item 1 in closed session but will discuss item 2 in closed session.

1. CONFERENCE WITH DISTRICT LEGAL COUNSEL RE: PENDING LITIGATION
PURSUANT TO GC §54956.9

- a. SMWWCD V. NCSD (SANTA CLARA COUNTY CASE NO. CV 770214, SIXTH APPELLATE COURT CASE NO. H032750, AND ALL CONSOLIDATED CASES

SUBJECT TO BOARD APPROVAL

Nipomo Community Services District
DRAFT REGULAR MEETING
MINUTES

2. ANNUAL PERFORMANCE REVIEW PROCESS OF DISTRICT LEGAL COUNSEL
PURSUANT TO GOVERNMENT CODE SECTION §54957

Craig Steele, District Legal Counsel, announced the Board discussed item 2 in closed session and there were no reportable actions.

ADJOURN MEETING

President Eby adjourned the meeting at 10:14 a.m.

| MEETING SUMMARY | HOURS & MINUTES |
|-----------------|-------------------|
| Regular Meeting | 0 hour 50 minutes |
| Closed Session | 0 hour 24 minutes |
| TOTAL HOURS | 1 hour 14 minutes |

Respectfully submitted,

Mario Iglesias, General Manager and Secretary to the Board

Date

TO: BOARD OF DIRECTORS
REVIEWED: MARIO IGLESIAS
GENERAL MANAGER
FROM: PETER V. SEVCIK, P.E.
DIRECTOR OF
ENGINEERING & OPERATIONS
DATE: MARCH 17, 2022



AUTHORIZE STAFF TO BID BRANCH STREET WATERLINE REPLACEMENT PROJECT

ITEM

Authorize staff to advertise Branch Street Waterline Replacement Project for bid [RECOMMEND AUTHORIZE STAFF TO BID WATERLINE REPLACEMENT PROJECT].

BACKGROUND

The Nipomo Community Services District operates and maintains a waterline that is currently located in an alley parallel to Branch Street between Thompson and Avocado. The existing waterline provides service to single family residential homes in the area and has reached the end of its life cycle. The District is planning to abandon the existing waterline in the alley, install a new 8-inch diameter waterline in Branch Street between Thompson and Cedarwood, install 2 new fire hydrants, and relocate 15 water services and meters to street rights-of-ways that are more readily accessible for future maintenance. The total length of 8-inch diameter waterline that is to be installed as part of the project is approximately 1560 linear feet.

The plans and specifications for the Branch Street Waterline Replacement Project are being finalized. In addition, staff is in the process of acquiring Right-of-Entry agreements for relocating water services for the 15 properties that will be impacted by the project. In accordance with the District's Purchasing Policy, staff needs Board approval to solicit bids for the project. Staff expects to return to your Board with a recommendation for contract award in June 2022.

Regarding compliance with the California Environmental Quality Act (CEQA), the project involves the replacement of an existing facility with substantially the same purpose and capacity and is categorically exempt in accordance with CEQA Guidelines Section 15302. Staff will file a CEQA Notice of Exemption for the project.

FISCAL IMPACT

Funding for the project in the amount of \$850,000 is available in the FY 2021-2022 budget.

STRATEGIC PLAN

Goal 2. FACILITIES THAT ARE RELIABLE, ENVIRONMENTALLY SENSIBLE AND EFFICIENT. Plan, provide for and maintain District facilities and other physical assets to achieve reliable, environmentally sensible, and efficient District operations.

Goal 5. OPERATIONS. Maintain a proactive program to ensure readiness of systems and cost-effectiveness of operations.

RECOMMENDATION

Staff recommends that the Board, by motion and roll call vote, authorize staff to solicit bids for the Branch Street Waterline Replacement Project.

ATTACHMENTS

- A. Project Overview



NCS Water System

- Hydrant Valve
 - ⊗ Valve
 - Hydrant Valve
- Service Type
 - Ⓜ Commercial
 - Ⓜ Domestic
 - Ⓜ Landscape
 - ⊕ wHydrant
 - wMain
 - wLateralLine
 - NCS Parcels
 - Waterline Replacement
 - Abandon in Place

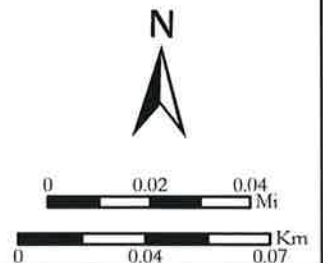


Branch Street Waterline Improvement Project

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3/16/22


Coordinate System: NAD 1983 StatePlane California V FIPS 0405 Feet



MARCH 23, 2022

ITEM D-3

ATTACHMENT A

TO: BOARD OF DIRECTORS
REVIEWED: MARIO IGLESIAS
GENERAL MANAGER 
FROM: PETER V. SEVCIK, P.E.
DIRECTOR OF
ENGINEERING & OPERATIONS
DATE: MARCH 17, 2022

AGENDA ITEM
D-4
MARCH 23, 2022

**ACCEPT SUPPLEMENTAL WATER PROJECT
JOSHUA ROAD PUMP STATION IMPROVEMENTS**

ITEM

Accept work performed by Unified Field Services Corporation for Supplemental Water Project Joshua Road Pump Station Improvements and authorize staff to file Notice of Completion [RECOMMEND, BY MOTION AND ROLL CALL VOTE, ACCEPT PROJECT AND DIRECT STAFF TO FILE NOTICE OF COMPLETION].

BACKGROUND

On July 22, 2020, the Board awarded a construction contract for the Supplemental Water Project Joshua Road Pump Station Improvements to Unified Field Services Corporation. The work involved the installation of 4 larger pumps at the Joshua Road Pump Station. The larger pumps provide the District with redundancy and operational reliability for supplemental water deliveries in accordance with the phased delivery schedule. The work has been completed.

FISCAL IMPACT

| Construction Contract Cost Summary | |
|---|-----------|
| Original Contract Amount | \$385,149 |
| Final Contract Amount | \$397,623 |

STRATEGIC PLAN

Goal 2. FACILITIES THAT ARE RELIABLE, ENVIRONMENTALLY SENSIBLE AND EFFICIENT. Plan, provide for and maintain District facilities and other physical assets to achieve reliable, environmentally sensible, and efficient District operations.

Goal 5. OPERATIONS. Maintain a proactive program to ensure readiness of systems and cost-effectiveness of operations.

RECOMMENDATION

Staff recommends that the Board, by motion and roll call vote, accept the project and authorize the General Manager to file a Notice of Completion for the project.

ATTACHMENTS

None