

TO: BOARD OF DIRECTORS

FROM: MARIO IGLESIAS
GENERAL MANAGER

DATE: APRIL 7, 2022

AGENDA ITEM

C

APRIL 13, 2022

PRESENTATIONS AND REPORTS

The following presentations and reports are scheduled:

- C-1) DIRECTORS' ANNOUNCEMENTS OF DISTRICT AND COMMUNITY INTEREST AND REPORTS ON ATTENDANCE AT PUBLIC MEETINGS, TRAINING PROGRAMS, CONFERENCES AND SEMINARS.
Receive Announcements and Reports from Directors

- C-2) RECEIVE PUBLIC COMMENT ON PRESENTATIONS AND REPORTS PRESENTED UNDER ITEM C AND BY MOTION RECEIVE AND FILE PRESENTATIONS AND REPORTS

TO: BOARD OF DIRECTORS

FROM: MARIO IGLESIAS 
GENERAL MANAGER

DATE: APRIL 7, 2022

AGENDA ITEM

D

APRIL 13, 2022

CONSENT AGENDA

The following items are considered routine and non-controversial by staff and may be approved by one motion if no member of the Board wishes an item removed. If discussion is desired, the item may be removed from the Consent Agenda by a Board member and will be considered separately at the conclusion of the Administrative Items. Individual items on the Consent Agenda are approved by the same vote that approves the Consent Agenda, unless an item is pulled for separate consideration. The recommendations for each item are noted in bracket. Members of the public may comment on the Consent Agenda items.

Questions or clarification may be made by the Board members without removal from the Consent Agenda

- D-1) WARRANTS [RECOMMEND APPROVAL]
- D-2) APPROVE MARCH 23, 2022, REGULAR BOARD MEETING MINUTES
[RECOMMEND APPROVE MINUTES]
- D-3) INITIATE PROCEEDINGS FOR ANNUAL LEVY OF ASSESSMENTS FOR STREET
LANDSCAPE MAINTENANCE DISTRICT NO. 1 [RECOMMEND ADOPT
RESOLUTION]

TO: BOARD OF DIRECTORS

REVIEWED: MARIO IGLESIAS
GENERAL MANAGER

FROM: LISA BOGNUDA ^{LSB}
FINANCE DIRECTOR

DATE: APRIL 7, 2022

AGENDA ITEM
D-1(A)
APRIL 13, 2022

WARRANTS

COMPUTER CHECKS GENERATED – SEE ATTACHED	\$223,525.69
HAND WRITTEN CHECKS	NONE
VOIDED CHECKS	NONE

Item D-1(A) Warrants APRIL 13, 2022

Nipomo Community Services District

By Payment Number

Payment Dates 04/13/2022 - 04/13/2022

Vendor Name	Description (Payable)	Payable Number	Payment Date	Amount
Payment: 8258				
Achievement House, Inc.	Clean Streets Program (Apr-Jun)	73959	04/13/2022	12,376.33
Payment 8258 Total:				12,376.33
Payment: 8259				
Alexander's Contract Services,	Meter reading	CR1186	04/13/2022	-708.47
Alexander's Contract Services,	Meter reading	202203310873	04/13/2022	185.36
Alexander's Contract Services,	Meter reading	CR1187	04/13/2022	-708.47
Alexander's Contract Services,	Meter reading	202203310871	04/13/2022	2,852.20
Alexander's Contract Services,	Meter reading	20220330872	04/13/2022	2,485.53
Alexander's Contract Services,	Meter reading	CR1185	04/13/2022	-708.47
Payment 8259 Total:				3,397.68
Payment: 8260				
Allweather Landscape	LMD	43536	04/13/2022	325.00
Payment 8260 Total:				325.00
Payment: 8261				
Aqua-Metric Sales, Co.	162 MXU radios	INV0087604	04/13/2022	27,675.84
Payment 8261 Total:				27,675.84
Payment: 8262				
AT&T	Telephone	000017944320	04/13/2022	0.10
AT&T	Telephone	000017944321	04/13/2022	1.06
AT&T	Telephone	000017944319	04/13/2022	27.25
Payment 8262 Total:				28.41
Payment: 8263				
Bognuda, Lisa	Mileage reimbursement	04-01-2022	04/13/2022	28.67
Bognuda, Lisa	Mileage reimbursement	03312022	04/13/2022	28.67
Payment 8263 Total:				57.34
Payment: 8264				
Brenntag Pacific, Inc.	Ammonium sulfate	BPI230335	04/13/2022	960.17
Brenntag Pacific, Inc.	Ammonium sulfate	BPI230338	04/13/2022	952.48
Brenntag Pacific, Inc.	Ammonium sulfate	BPI230337	04/13/2022	1,044.90
Brenntag Pacific, Inc.	Ammonium sulfate	BPI230336	04/13/2022	1,493.22
Payment 8264 Total:				4,450.77
Payment: 8265				
Brewer, Reed	Collections Grade 2 certificate	INV0007538	04/13/2022	96.00
Payment 8265 Total:				96.00
Payment: 8266				
Cannon Corporation	NSWP-Summit Station	79786	04/13/2022	13,645.39
Cannon Corporation	Erueka Well completion -	79726	04/13/2022	11,088.75
Payment 8266 Total:				24,734.14
Payment: 8267				
Charter Communications	Internet - Office	0224495042022	04/13/2022	734.20
Payment 8267 Total:				734.20
Payment: 8268				
Charter Communications	Internet - Shop	0225708042222	04/13/2022	734.20
Payment 8268 Total:				734.20
Payment: 8269				
DataProse, LLC	Postage for bills and late notices	DP2200853B	04/13/2022	2,868.94
DataProse, LLC	Mail bills and late notices	DP2200853A	04/13/2022	931.02
Payment 8269 Total:				3,799.96

Item D-1(A) Warrants APRIL 13, 2022

Payment Dates: 04/13/2022 - 04/13/2022

Vendor Name	Description (Payable)	Payable Number	Payment Date	Amount
Payment: 8270				
Department of Motor Vehicles	DMV renewal	4DN4382	04/13/2022	10.00
Payment 8270 Total:				10.00
Payment: 8271				
Executive Janitorial	Janitorial services	83338	04/13/2022	780.00
Payment 8271 Total:				780.00
Payment: 8272				
Famcon Pipe and Supply, Inc.	Couplings	S100075297.001	04/13/2022	30.45
Famcon Pipe and Supply, Inc.	Couplings/brushings/meter	S100071856.002	04/13/2022	228.38
Famcon Pipe and Supply, Inc.	Adapters/Nuts/Ball valves	S100060441.002	04/13/2022	1,062.71
Famcon Pipe and Supply, Inc.	Meter box lid	S100075381.001	04/13/2022	106.58
Payment 8272 Total:				1,428.12
Payment: 8273				
Farm Supply Company	Weed abatement	83918	04/13/2022	306.15
Payment 8273 Total:				306.15
Payment: 8274				
FGL Environmental	Lab tests	280683A	04/13/2022	794.00
Payment 8274 Total:				794.00
Payment: 8275				
FP Mailing Solutions	Postbase manual sealer	RI105272646	04/13/2022	15.30
Payment 8275 Total:				15.30
Payment: 8276				
GLM Landscape Management	Landscape maintenance	3-2022	04/13/2022	910.00
Payment 8276 Total:				910.00
Payment: 8277				
Golden State Copier & Mailing	Sealing solution	45638	04/13/2022	19.76
Payment 8277 Total:				19.76
Payment: 8278				
Great Western Alarm and	Alarm monitoring service	220302062101	04/13/2022	70.00
Great Western Alarm and	Alarm monitoring service	220302107101	04/13/2022	70.00
Great Western Alarm and	Alarm monitoring service	220300640101	04/13/2022	37.00
Payment 8278 Total:				177.00
Payment: 8279				
Hayes Advanced Design	Paving patches	1067	04/13/2022	1,900.00
Payment 8279 Total:				1,900.00
Payment: 8280				
Home Depot Credit Services	Push button	March 2022	04/13/2022	349.20
Payment 8280 Total:				349.20
Payment: 8281				
Integrated Industrial Supply, Inc.	Disposable gloves	83106	04/13/2022	274.73
Payment 8281 Total:				274.73
Payment: 8282				
Lechowicz & Tseng Municipal	Rate Study	5	04/13/2022	1,829.68
Payment 8282 Total:				1,829.68
Payment: 8283				
Magnum Towers Inc.	80 Foot Tower	10369	04/13/2022	17,374.40
Payment 8283 Total:				17,374.40
Payment: 8284				
Matthew Graef	Backflow repair/test Southland	32288	04/13/2022	549.00
Payment 8284 Total:				549.00
Payment: 8285				
Miner's Ace Hardware	Supplies	March 2022	04/13/2022	820.16
Payment 8285 Total:				820.16
Payment: 8286				
Mission Uniform Service	Uniforms	516685708	04/13/2022	183.70

Item D-1(A) Warrants APRIL 13, 2022

Payment Dates: 04/13/2022 - 04/13/2022

Vendor Name	Description (Payable)	Payable Number	Payment Date	Amount
Mission Uniform Service	Uniforms	516729109	04/13/2022	196.14
Payment 8286 Total:				379.84
Payment: 8287				
MNS Engineers, Inc.	Construction Mgmt-Nipomo	78119	04/13/2022	4,145.00
MNS Engineers, Inc.	Construction Mgmt-Nipomo	79974	04/13/2022	22,110.00
MNS Engineers, Inc.	Construction Mgmt for Joshua	79973	04/13/2022	2,992.00
Payment 8287 Total:				29,247.00
Payment: 8288				
National Safety Council	Supplies	1076153	04/13/2022	425.00
Payment 8288 Total:				425.00
Payment: 8289				
Newton Geo-Hydrology	Litigation Support	March 2022	04/13/2022	7,261.25
Payment 8289 Total:				7,261.25
Payment: 8290				
NexTraq	GPS subscription	APRIL 2022	04/13/2022	419.25
Payment 8290 Total:				419.25
Payment: 8291				
Nipomo Community Services	Water	March 2022	04/13/2022	788.44
Payment 8291 Total:				788.44
Payment: 8292				
Nunley & Associates, Inc.	SouthInad WWTF O&M manual	100492	04/13/2022	672.08
Nunley & Associates, Inc.	ERP Compliance with State of CA	100431	04/13/2022	2,477.15
Nunley & Associates, Inc.	PCIA-Dutch Bros	10400	04/13/2022	839.45
Nunley & Associates, Inc.	Southland WWTF O&M Manual	10407	04/13/2022	186.69
Nunley & Associates, Inc.	PCIA-Frontage Rd Commercial	100503	04/13/2022	6,444.03
Nunley & Associates, Inc.	PCIA-Tract 3163	10399	04/13/2022	87.04
Nunley & Associates, Inc.	Joshua Rd Pump Station ESDC	10391	04/13/2022	243.08
Nunley & Associates, Inc.	NOI for General Waste	10406	04/13/2022	980.30
Nunley & Associates, Inc.	PCIA-Frontage Rd Commercial	10398	04/13/2022	2,631.93
Nunley & Associates, Inc.	PCIA-Tract 3163	100504	04/13/2022	181.54
Nunley & Associates, Inc.	Dana Reserve	100436	04/13/2022	1,037.72
Nunley & Associates, Inc.	Branch Street Waterline	100490	04/13/2022	422.81
Payment 8292 Total:				16,203.82
Payment: 8293				
Nu-Tech Pest Management	Pest control	0164256	04/13/2022	75.00
Nu-Tech Pest Management	Pest control	0164249	04/13/2022	265.00
Payment 8293 Total:				340.00
Payment: 8294				
Office Depot	Office supplies	229233717001	04/13/2022	68.11
Office Depot	Office supplies	229299165001	04/13/2022	94.37
Office Depot	Office supplies	229299324001	04/13/2022	53.21
Office Depot	Office supplies	232571514001	04/13/2022	105.08
Payment 8294 Total:				320.77
Payment: 8295				
Paxxo (USA), Inc.	Longopac Cassette Maxi	F22-079	04/13/2022	552.93
Payment 8295 Total:				552.93
Payment: 8296				
PG&E	703 Beverly-Nipomo Palms Lift	50059479 V1	04/13/2022	696.77
Payment 8296 Total:				696.77
Payment: 8297				
Pollard Water	LPD CDHLR tablets	WP025638	04/13/2022	3,646.50
Payment 8297 Total:				3,646.50
Payment: 8298				
Polydyne, Inc.	Clarifloc	1628036	04/13/2022	2,597.49
Payment 8298 Total:				2,597.49

Item D-1(A) Warrants APRIL 13, 2022

Payment Dates: 04/13/2022 - 04/13/2022

Vendor Name	Description (Payable)	Payable Number	Payment Date	Amount
Payment: 8299				
Pryor Learning Solutions, Inc.	Subscription	035100135-2208	04/13/2022	299.00
Payment 8299 Total:				299.00
Payment: 8300				
Quinn Company	Caterpillar repairs	WO030051685	04/13/2022	2,464.71
Payment 8300 Total:				2,464.71
Payment: 8301				
ReadyRefresh by Nestle	Distilled water	March 2022	04/13/2022	39.47
Payment 8301 Total:				39.47
Payment: 8302				
Richards, Watson & Gershon	Dana Foothills tank site	236282	04/13/2022	1,770.00
Payment 8302 Total:				1,770.00
Payment: 8303				
Richards, Watson & Gershon	Legal services thru 2-28-22	236279	04/13/2022	11,198.08
Payment 8303 Total:				11,198.08
Payment: 8304				
Richards, Watson & Gershon	Water Rights adjudication	236280	04/13/2022	2,832.00
Payment 8304 Total:				2,832.00
Payment: 8305				
Richards, Watson & Gershon	Eueka Well site acquisition	236281	04/13/2022	1,858.50
Payment 8305 Total:				1,858.50
Payment: 8306				
Santa Maria Ford Lincoln	2013 Ford F150 fuel filler	214061	04/13/2022	1,073.82
Santa Maria Ford Lincoln	Ford Ranger oil change	214051	04/13/2022	50.76
Santa Maria Ford Lincoln	Ford Ranger battery	214129	04/13/2022	140.02
Santa Maria Ford Lincoln	2013 Ford F550 oil change	214039	04/13/2022	109.60
Payment 8306 Total:				1,374.20
Payment: 8307				
Simplot Grower Solutions	CAN 17	780149460	04/13/2022	876.67
Payment 8307 Total:				876.67
Payment: 8308				
SLO County Air Pollution Control	Operating permit fees	22032	04/13/2022	5,528.20
Payment 8308 Total:				5,528.20
Payment: 8309				
SoCalGas	Heat - shop/office	04163737945	04/13/2022	21.04
SoCalGas	Heat - shop/office	06235160949	04/13/2022	71.93
Payment 8309 Total:				92.97
Payment: 8310				
South County Sanitary Services,	Solid Waste Tax Liens	March 2022	04/13/2022	505.69
Payment 8310 Total:				505.69
Payment: 8311				
Special District Financing &	Continuing Disclosure Service	15542	04/13/2022	750.00
Special District Financing &	Continuing Disclosure Services	15540	04/13/2022	750.00
Special District Financing &	Continuing Disclosure Service	15541	04/13/2022	750.00
Payment 8311 Total:				2,250.00
Payment: 8312				
Special District Risk	Insurance additions	71461	04/13/2022	962.91
Payment 8312 Total:				962.91
Payment: 8313				
Streator Pipe & Supply	Unistrut clamp	S1626885.001	04/13/2022	38.26
Payment 8313 Total:				38.26
Payment: 8314				
Tuckfield & Associates	Dana Reserve Study Rate Impact 0649		04/13/2022	8,225.00
Payment 8314 Total:				8,225.00

Item D-1(A) Warrants APRIL 13, 2022

Payment Dates: 04/13/2022 - 04/13/2022

Vendor Name	Description (Payable)	Payable Number	Payment Date	Amount
Payment: 8315				
Tyler Technologies, Inc.	Billing software conversion	025-372893	04/13/2022	130.00
Tyler Technologies, Inc.	Billing software conversion	025-371768	04/13/2022	975.00
Payment 8315 Total:				1,105.00
Payment: 8316				
Underground Service Alert of	CA State Fee for Regulatory	22USB155282	04/13/2022	702.57
Payment 8316 Total:				702.57
Payment: 8317				
UPS Store #6031	Shipping	60	04/13/2022	14.56
UPS Store #6031	Shipping	9	04/13/2022	13.38
Payment 8317 Total:				27.94
Payment: 8318				
US Bank National Association	Wireless headsets	03-22-2022I	04/13/2022	1,098.24
US Bank National Association	Computer expense	03-22-2022C	04/13/2022	28.00
US Bank National Association	Meeting supplies	03-22-2022A	04/13/2022	360.65
US Bank National Association	Meter supplies	03-22-2022H	04/13/2022	94.45
US Bank National Association	Storage unit rental	03-22-2022D	04/13/2022	238.50
US Bank National Association	Travel and meals	03-22-2022B	04/13/2022	155.48
US Bank National Association	Backflow supplies	03-22-2022G	04/13/2022	919.35
US Bank National Association	Zoom/conference calls	03-22-2022E	04/13/2022	22.88
US Bank National Association	Education and training	03-22-2022F	04/13/2022	200.00
Payment 8318 Total:				3,117.55
Payment: 8319				
USA Bluebook	Chemkeys	922405	04/13/2022	933.76
USA Bluebook	Pump tube	928941	04/13/2022	-523.17
USA Bluebook	Zero Oxygen for DO Calibration	914671	04/13/2022	96.55
USA Bluebook	Chemkeys	926718	04/13/2022	4,229.06
USA Bluebook	Ammonia tests	923560	04/13/2022	167.80
Payment 8319 Total:				4,904.00
Payment: 8320				
Verizon Wireless	Cell service	9902519780	04/13/2022	738.55
Payment 8320 Total:				738.55
Payment: 8321				
Wallace Group	FOG program management	55729	04/13/2022	1,625.17
Payment 8321 Total:				1,625.17
Payment: 8322				
Waste Connections	Old Town trash service	762550U120	04/13/2022	257.76
Waste Connections	Southland WWTF trash service	7625845U120	04/13/2022	227.79
Waste Connections	Trash collection-office	7624626U120	04/13/2022	48.60
Payment 8322 Total:				534.15
Payment: 8323				
Xylem Water Solutions USA, Inc.	Flygt pump repair	3556C17250	04/13/2022	1,628.67
Payment 8323 Total:				1,628.67

TO: BOARD OF DIRECTORS

REVIEWED: MARIO IGLESIAS
GENERAL MANAGER

FROM: LISA BOGNUDA 
FINANCE DIRECTOR

DATE: APRIL 7, 2022

AGENDA ITEM
D-1(B)
APRIL 13, 2022

WARRANTS – BLACKLAKE ASSESSMENT DISTRICT 2020-1

COMPUTER CHECKS GENERATED – SEE ATTACHED	\$10,856.50
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Item D-1(B) Warrants APRIL 13, 2022

Nipomo Community Services District

By Payment Number

Payment Dates 04/13/2022 - 04/13/2022

Vendor Name	Description (Payable)	Payable Number	Payment Date	Amount
Payment: 48				
Nunley & Associates, Inc.	Southland WWTF Capacity Eval	100489	04/13/2022	1,813.83
Nunley & Associates, Inc.	Southland WWTF Capacity Eval	10403	04/13/2022	1,658.30
			Payment 48 Total:	<u>3,472.13</u>
Payment: 49				
PG&E	Service Extension Agreement	121956065	04/13/2022	3,584.62
			Payment 49 Total:	<u>3,584.62</u>
Payment: 50				
Special District Financing &	Continuing Disclosure Services	15543	04/13/2022	1,275.00
			Payment 50 Total:	<u>1,275.00</u>
Payment: 51				
SWCA, Inc.	BL Consolidation CEQA	142804	04/13/2022	2,524.75
			Payment 51 Total:	<u>2,524.75</u>

TO: BOARD OF DIRECTORS
FROM: MARIO IGLESIAS (LSB)
GENERAL MANAGER
DATE: APRIL 7, 2022

AGENDA ITEM
D-2
APRIL 13, 2022

**APPROVE MARCH 23, 2022
REGULAR BOARD MEETING MINUTES**

ITEM

Approve action minutes from previous Board meetings. [RECOMMEND APPROVE MINUTES]

BACKGROUND

The draft minutes are a written record of the previous Board Meeting action.

RECOMMENDATION

Approve Minutes

ATTACHMENT

- A. March 23, 2022 draft Regular Board Meeting Minutes

APRIL 13, 2022

ITEM D-2

ATTACHMENT A

NIPOMO COMMUNITY SERVICES DISTRICT

Serving the Community since 1965

DRAFT REGULAR MINUTES

MARCH 23, 2022 AT 9:00 A.M.

JON S. SEITZ BOARD ROOM 148 SOUTH WILSON STREET, NIPOMO, CA

BOARD of DIRECTORS

ED EBY, **PRESIDENT**
RICHARD MALVAROSE, **VICE PRESIDENT**
DAN ALLEN GADDIS, **DIRECTOR**
DAN WOODSON, **DIRECTOR**
CRAIG ARMSTRONG, **DIRECTOR**

PRINCIPAL STAFF

MARIO IGLESIAS, **GENERAL MANAGER**
LISA BOGNUDA, **FINANCE DIRECTOR**
PETER SEVCIK, **DIRECTOR OF ENG. & OPS.**
CRAIG STEELE, **GENERAL COUNSEL**

Mission Statement:

Provide our customers with reliable, quality, and cost-effective services now and in the future.

A. CALL TO ORDER AND FLAG SALUTE

President Eby called the Regular Meeting of March 23, 2022, to order at 9:00 a.m. and led the flag salute.

B. ROLL CALL AND PUBLIC COMMENT FOR ITEMS NOT ON AGENDA

At Roll Call, Director Armstrong, Woodson, Gaddis and Eby were present. Director Malvarose was absent.

There were no public comments.

C. PRESENTATIONS AND REPORTS

C-1) DIRECTORS' ANNOUNCEMENTS OF DISTRICT AND COMMUNITY INTEREST AND REPORTS ON ATTENDANCE AT PUBLIC MEETINGS, TRAINING PROGRAMS, CONFERENCES AND SEMINARS.

Receive Announcements and Reports from Directors

Director Woodson

- *March 18, attended Nipomo Traffic and Circulation Committee*

Director Gaddis

- *March 15, attended Finance and Audit Committee meeting*

Director Eby

- *March 11, attended Board Officers' meeting*
- *March 15, attended Finance and Audit Committee meeting*
- *March 17, attended LAFCO meeting remotely*
- *March 17, attended NMMA Technical Group meeting remotely*
- *March 18, attended Nipomo Traffic and Circulation Committee*

SUBJECT TO BOARD APPROVAL

Nipomo Community Services District
DRAFT REGULAR MEETING
MINUTES

- C-2) RECEIVE PUBLIC COMMENT ON PRESENTATIONS AND REPORTS PRESENTED UNDER ITEM C AND BY MOTION RECEIVE AND FILE PRESENTATIONS AND REPORTS

There were no public comments.

Upon the motion of Director Armstrong and seconded, the Board approved receiving and filing presentations and reports.

Vote 4-0-1.

YES VOTES	NO VOTES	ABSENT
Directors Armstrong, Woodson, Gaddis, and Eby	None	Malvarose

D. CONSENT AGENDA

- D-1) WARRANTS [RECOMMEND APPROVAL]
- D-2) APPROVE MARCH 9, 2022, REGULAR BOARD MEETING MINUTES [RECOMMEND APPROVE MINUTES]
- D-3) AUTHORIZE STAFF TO BID BRANCH STREET WATERLINE REPLACEMENT PROJECT [RECOMMEND AUTHORIZE BID]
- D-4) ACCEPT SUPPLEMENTAL WATER PROJECT JOSHUA ROAD PUMP STATION IMPROVEMENTS [RECOMMEND, BY MOTION AND ROLL CALL VOTE, ACCEPT PROJECT AND DIRECT STAFF TO FILE NOTICE OF COMPLETION]

There were no public comments.

Upon the motion of Director Armstrong and seconded, the Board approved the Consent Agenda.

Vote 4-0-1

YES VOTES	NO VOTES	ABSENT
Directors Armstrong, Woodson, Gaddis, and Eby	None	Malvarose

E. ADMINISTRATIVE ITEMS

- E-1) BLACKLAKE STREET LIGHTING DISTRICT: RECEIVE RATE STUDY[RECOMMEND REVIEW AND COMMENT ON RATE STUDY]

Mario Iglesias, General Manager, introduced the item and answered questions from the Board.

Alison Lechowicz, of Lechowicz & Tseng Municipal Consultants, presented the item and answered questions from the Board.

John Joyce, NCSD Resident, asked if the rate study considered the LED conversion cost reduction and peak pricing.

SUBJECT TO BOARD APPROVAL

Alison Lechowicz, with Lechowicz & Tseng Municipal Consultants, stated street lights are not eligible for peak pricing because they are considered a safety necessity.

The Board directed Staff to bring the rate study to the next meeting for adoption.

- E-2) REVIEW DRAFT BLACKLAKE VILLAGE STREETLIGHT ASSESSMENT DISTRICT 2022 ENGINEER'S REPORT [RECOMMEND REVIEW DRAFT REPORT AND PROVIDE COMMENT]

Mario Iglesias, General Manager, introduced the item and answered questions from the Board.

Peter Sevcik, Director of Engineering and Operations, presented the item and answered questions from the Board.

There were no public comments.

The Board directed Staff to proceed with the Blacklake Village Streetlight Assessment District Engineer's report.

- E-3) APPROVE RESOLUTION OF NECESSITY FOR THE ACQUISITION OF SAN LUIS OBISPO COUNTY ASSESSOR'S PARCEL NUMBER 091-192-052 FOR PUBLIC PURPOSES IN CONNECTION WITH THE DISTRICT'S EUREKA WELL REPLACEMENT PROJECT [RECOMMEND THAT THE BOARD OF DIRECTORS OPEN AND CONDUCT PUBLIC HEARINGS TO CONSIDER THE ADOPTION THE ATTACHED RESOLUTION, DECLARING THE CERTAIN REAL PROPERTY INTERESTS DESCRIBED IN THAT RESOLUTION AND THIS REPORT NECESSARY FOR PUBLIC PURPOSES AND AUTHORIZING THE ACQUISITION THEREOF IN CONNECTION WITH THE PROJECT]

Craig Steele, District Legal Council, presented the item and answered questions from the Board.

Director Eby opened the Public Hearing.

There were no public comments.

Director Eby closed the Public Hearing.

*Upon the motion of Director Armstrong and seconded, the Board approved the Resolution of necessity for the acquisition of San Luis Obispo County Assessor's parcel number 091-192-052 for public purposes in connection with the District's Eureka Well Replacement Project.
Vote 4-0-1.*

YES VOTES	NO VOTES	ABSENT
Directors Armstrong, Woodson, Gaddis, and Eby	None	Malvarose

RESOLUTION NO. 2022-1616
A RESOLUTION OF THE BOARD OF DIRECTORS OF THE NIPOMO COMMUNITY SERVICES DISTRICT, DECLARING THAT THE ACQUISITION OF A REAL PROPERTY INTEREST BY EMINENT DOMAIN IS NECESSARY FROM THE REAL PROPERTY IDENTIFIED AS SAN LUIS OBISPO COUNTY ASSESSOR'S PARCEL NUMBER 091-192-052 FOR PUBLIC PURPOSES IN CONNECTION WITH THE NCSD'S EUREKA WELL REPLACEMENT PROJECT, AND ALL USES NECESSARY AND CONVENIENT THERETO

SUBJECT TO BOARD APPROVAL

Nipomo Community Services District
DRAFT REGULAR MEETING
MINUTES

- E-4) CONSIDER ANNUAL EMPLOYEE COST OF LIVING ADJUSTMENT [RECOMMEND REVIEW AND DISCUSS ANNUAL EMPLOYEE COLA AND DIRECT STAFF TO PREPARE FISCAL YEAR 2022-2023 BUDGET WITH APPROPRIATE COLA]

Mario Iglesias, General Manager, presented the item and answered questions from the Board.

The Board discussed using the Annual CPI that is calculated at 4.73% versus using the End of Year December CPI that is calculated at 7.03%

John Joyce, NCSD Resident, discussed recruitment challenges and thought the annual computation better reflected the cost of living in Nipomo.

The Board directed staff to prepare the Draft Fiscal Year 22-23 budget with the December to December CPI. The Finance and Audit Committee will review this item further on May 12, 2022.

F. GENERAL MANAGER'S REPORT

Mario Iglesias, General Manager, presented the item and answered questions from the Board.

Pam Wilson, NCSD Resident, asked when the public would be able to provide comments on the Dana Reserve Project.

John Joyce, NCSD Resident, said he lives near the propose Dana Reserve Project and commented on the project.

G. COMMITTEE REPORTS

Director Gaddis and Eby attended the Finance and Audit Committee meeting where the draft Blacklake Streetlight Rate Study, Draft expense Budget for FY 22-23, and the Employee COLA was reviewed and discussed. The Committee recommended the items be presented to the Board.

H. DIRECTORS' REQUESTS TO STAFF AND SUPPLEMENTAL REPORTS

None.

I. CLOSED SESSION ANNOUNCEMENTS

Craig Steele, District Legal Counsel, announced the Board would not have closed session.

1. CONFERENCE WITH DISTRICT LEGAL COUNSEL RE: PENDING LITIGATION PURSUANT TO GC §54956.9

- a. SMWWCD V. NCSD (SANTA CLARA COUNTY CASE NO. CV 770214, SIXTH APPELLATE COURT CASE NO. H032750, AND ALL CONSOLIDATED CASES

Nipomo Community Services District
DRAFT REGULAR MEETING
MINUTES

ADJOURN MEETING

President Eby adjourned the meeting at 10:44 a.m.

MEETING SUMMARY	HOURS & MINUTES
Regular Meeting	1 hour 44 minutes
Closed Session	0 hour 00 minutes
TOTAL HOURS	1 hour 44 minutes

Respectfully submitted,

Mario Iglesias, General Manager and Secretary to the Board

Date

TO: BOARD OF DIRECTORS
FROM: MARIO IGLESIAS ^{LSA}
GENERAL MANAGER
DATE: APRIL 4, 2022



**INITIATE PROCEEDINGS FOR ANNUAL LEVY OF ASSESSMENTS
FOR STREET LANDSCAPE MAINTENANCE DISTRICT NO. 1**

ITEM

Resolution initiating proceedings for annual levy of Street Landscape Maintenance District No. 1 ("LMD #1) [RECOMMEND ADOPT RESOLUTION]

BACKGROUND

In 2003, the Board of Directors formed Street Landscape Maintenance District No. 1 to provide the street landscape maintenance for Tract 2409 (Sculpture Homes located on Vista Verde and Ida Street). The LMD was formed under Government Code Section 61601.20 and the Landscaping and Lighting Act of 1972.

Annually, the District follows the procedures outlined in the Government Code and Prop. 218 to levy the assessment on each of the 28 property owners served by the Landscape Maintenance District. In order to proceed, the attached Resolution should be adopted to initiate the proceedings and appoint Director of Engineering and Operations, Peter Sevcik as the Assessment Engineer.

RECOMMENDATION

Staff recommends adopting the attached resolution initiating proceedings for annual assessment of LMD #1.

ATTACHMENT

- A. Resolution No. 2022-XXXX LMD Initiate Proceedings for Annual Assessment

APRIL 13, 2022

ITEM D-3

ATTACHMENT A

**NIPOMO COMMUNITY SERVICES DISTRICT
RESOLUTION NO. 2021-16XX**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
NIPOMO COMMUNITY SERVICES DISTRICT INITIATING PROCEEDINGS FOR ANNUAL
LEVY OF ASSESSMENTS FOR THE STREET LANDSCAPE MAINTENANCE DISTRICT NO. 1
FOR FISCAL YEAR 2022-2023 PURSUANT TO THE PROVISIONS OF PART 2 OF
DIVISION 15 OF THE CALIFORNIA STREETS AND HIGHWAYS CODE**

WHEREAS, the Nipomo Community Services District Board of Directors (“NCSD”) has, by previous Petition and Resolution, formed the Nipomo Community Services District Street Landscape Maintenance District No. 1 (hereinafter referred to as “Street Landscape Maintenance District No. 1”) pursuant to the provisions of Government Code §61122 (prior §61601.20) and the Landscaping and Lighting Act of 1972 (hereinafter referred to as the “Act”) that provides for the levy and collection of assessments by the County of San Luis Obispo for the Nipomo Community Services District to pay for the installation, planting and maintenance of landscaping within public streets, right of ways or easements within the Nipomo Community Services District; and

WHEREAS, Street Landscape Maintenance District No. 1 and the associated assessments are in compliance with the provisions of California Constitution Article XIII D; and

WHEREAS, the NCSD has appointed Peter Sevcik, a registered professional engineer, as assessment engineer for the purpose of assisting with the Annual Levy of the Street Landscape Maintenance District No. 1 and to prepare and file a report in accordance with the Act.

NOW, THEREFORE BE IT RESOLVED, DETERMINED, AND ORDERED by the Board of Directors of the Nipomo Community Services District for the Nipomo Street Landscape Maintenance District No. 1, as follows:

SECTION 1: The NCSD hereby initiates proceedings for annual levy of assessments for Street Landscape Maintenance District No. 1 for Fiscal Year 2022-2023 pursuant to the provisions of the Act.

SECTION 2: The improvements within Street Landscape Maintenance District No. 1 include: trees, shrubs, grass, other ornamental vegetation, and appurtenant facilities, including irrigation system within the Street Landscape Maintenance District No. 1. The Board of Directors does not anticipate new improvements or substantial changes in existing improvements.

SECTION 3: Engineer’s Annual Levy Report: The NCSD Board of Directors hereby orders that Peter Sevcik, District Director of Engineering and Operations and a registered professional engineer in CA, prepare the Engineer’s Annual Levy Report concerning the levy of assessments for Street Landscape Maintenance District No. 1 in accordance with *Chapter 3, Section 22622* of the Act.

Upon the motion of Director _____, seconded by Director _____, and on the following roll call vote, to wit:

**AYES:
NOES:
ABSENT:
CONFLICTS:**

the foregoing resolution is hereby adopted this 13TH day of April 2022.

ED EBY
President of the Board

ATTEST:

APPROVED AS TO FORM
AND LEGAL EFFECT:

MARIO IGLESIAS
General Manager and Secretary to the Board

CRAIG A. STEELE
District Legal Counsel