

TO: BOARD OF DIRECTORS

FROM: MARIO IGLESIAS   
GENERAL MANAGER

DATE: AUGUST 5, 2022



## **PRESENTATIONS AND REPORTS**

The following presentations and reports are scheduled:

- C-1) DIRECTORS' ANNOUNCEMENTS OF DISTRICT AND COMMUNITY INTEREST AND REPORTS ON ATTENDANCE AT PUBLIC MEETINGS, TRAINING PROGRAMS, CONFERENCES AND SEMINARS.  
Receive Announcements and Reports from Directors
  
- C-2) RECEIVE PUBLIC COMMENT ON PRESENTATIONS AND REPORTS PRESENTED UNDER ITEM C AND BY MOTION RECEIVE AND FILE PRESENTATIONS AND REPORTS

TO: BOARD OF DIRECTORS  
FROM: MARIO IGLESIAS (LSB)  
GENERAL MANAGER  
DATE: AUGUST 5, 2022



### CONSENT AGENDA

The following items are considered routine and non-controversial by staff and may be approved by one motion if no member of the Board wishes an item removed. If discussion is desired, the item may be removed from the Consent Agenda by a Board member and will be considered separately at the conclusion of the Administrative Items. Individual items on the Consent Agenda are approved by the same vote that approves the Consent Agenda, unless an item is pulled for separate consideration. The recommendations for each item are noted in bracket. Members of the public may comment on the Consent Agenda items.

**Questions or clarification may be made by the Board members  
without removal from the Consent Agenda**

- D-1) WARRANTS [RECOMMEND APPROVAL]
- D-2) APPROVE JULY 13, 2022, REGULAR BOARD MEETING MINUTES [RECOMMEND APPROVE MINUTES]
- D-3) INVESTMENT POLICY – QUARTERLY REPORT [RECOMMEND ACCEPT AND FILE REPORT]
- D-4) CONSIDER OFFER OF WATER AND SEWER IMPROVEMENTS FOR CO 20-0016, 170 SOUTH FRONTAGE ROAD, NIPOMO [CONSIDER ACCEPTING OFFER OF IMPROVEMENTS]

TO: BOARD OF DIRECTORS

REVIEWED: MARIO IGLESIAS  
GENERAL MANAGER

FROM: LISA BOGNUDA  
FINANCE DIRECTOR 

DATE: AUGUST 5, 2022

**AGENDA ITEM**  
**D-1(A)**  
**AUGUST 10, 2022**

**WARRANTS**

COMPUTER CHECKS GENERATED – SEE ATTACHED	\$847,087.47
HAND WRITTEN CHECKS	NONE
VOIDED CHECKS	#8630-8634

# Item D-1(1) Warrants AUGUST 10, 2022

Nipomo Community Services District

By Payment Number

Payment Dates 08/10/2022 - 08/10/2022

Vendor Name	Description (Payable)	Payable Number	Payment Date	Amount
<b>Payment: 8635</b>				
Cannon Corporation	Palms Lift Station Support	81075	08/10/2022	792.25
<b>Payment 8635 Total:</b>				792.25
<b>Payment: 8636</b>				
City of Santa Maria	Water purchased 4-1-2022 to 6-	89424	08/10/2022	644,062.37
<b>Payment 8636 Total:</b>				644,062.37
<b>Payment: 8637</b>				
MNS Engineers, Inc.	CM- Nipomo Palms Lift Station	80860	08/10/2022	4,550.00
<b>Payment 8637 Total:</b>				4,550.00
<b>Payment: 8638</b>				
Richards, Watson & Gershon	Water Rights Adjudication	237992	08/10/2022	5,243.00
Richards, Watson & Gershon	Eureka Well Site Acquisition	237993	08/10/2022	1,243.25
Richards, Watson & Gershon	General Legal Services June	237991	08/10/2022	5,393.07
<b>Payment 8638 Total:</b>				11,879.32
<b>Payment: 8639</b>				
Wallace Group	FOG Program	56766	08/10/2022	2,433.94
<b>Payment 8639 Total:</b>				2,433.94
<b>Payment: 8640</b>				
Abalone Coast Analytical, Inc.	Lab tests	5854	08/10/2022	10,376.20
<b>Payment 8640 Total:</b>				10,376.20
<b>Payment: 8641</b>				
Aerzen USA Corporation	Blower Safety Relief Valve	SEPI-22-003537	08/10/2022	1,916.76
<b>Payment 8641 Total:</b>				1,916.76
<b>Payment: 8642</b>				
Alexander's Contract Services,	Meter reading	202207270012	08/10/2022	5,565.15
<b>Payment 8642 Total:</b>				5,565.15
<b>Payment: 8643</b>				
Allweather Landscape	LMD	44636	08/10/2022	325.00
Allweather Landscape	LMD	44825	08/10/2022	95.00
<b>Payment 8643 Total:</b>				420.00
<b>Payment: 8644</b>				
Amazon Capital Services, Inc.	Office supplies	1VVW-F1FJ-	08/10/2022	10.71
Amazon Capital Services, Inc.	Ink ribbon for 10-key	143P-C7WL-	08/10/2022	11.56
<b>Payment 8644 Total:</b>				22.27
<b>Payment: 8645</b>				
Brenntag Pacific, Inc.	Sodium Hypochlorite	BPI255932	08/10/2022	1,340.06
Brenntag Pacific, Inc.	Sodium Hypochlorite	BPI258747	08/10/2022	1,086.41
Brenntag Pacific, Inc.	Sodium Hypochlorite	BPI255933	08/10/2022	639.95
Brenntag Pacific, Inc.	Sodium Hypochlorite	BPI260321	08/10/2022	811.86
Brenntag Pacific, Inc.	Sodium Hypochlorite	BPI255934	08/10/2022	369.75
Brenntag Pacific, Inc.	Sodium Hypochlorite	BPI256696	08/10/2022	834.17
Brenntag Pacific, Inc.	Sodium Hypochlorite	BPI255935	08/10/2022	924.36
Brenntag Pacific, Inc.	Sodium Hypochlorite	BPI258748	08/10/2022	1,563.72
<b>Payment 8645 Total:</b>				7,570.28
<b>Payment: 8646</b>				
Brown, Kenneth	CSM Renewal Fee 2022	CSM 2022	08/10/2022	105.00
<b>Payment 8646 Total:</b>				105.00
<b>Payment: 8647</b>				
California Municipal Statistics,	ACFR report statistics FY 21-22	22072910	08/10/2022	1,050.00
<b>Payment 8647 Total:</b>				1,050.00

## Item D-1(1) Warrants AUGUST 10, 2022

Payment Dates: 08/10/2022 - 08/10/2022

Vendor Name	Description (Payable)	Payable Number	Payment Date	Amount
<b>Payment: 8648</b>				
Carahsoft	Water/Sewer GEMS	IN1197612	08/10/2022	2,348.75
<b>Payment 8648 Total:</b>				<b>2,348.75</b>
<b>Payment: 8649</b>				
Clever Ducks	Computer expense	32968	08/10/2022	3,918.62
<b>Payment 8649 Total:</b>				<b>3,918.62</b>
<b>Payment: 8650</b>				
DataProse, LLC	Mail bills/late notices	DP2202595A	08/10/2022	962.42
DataProse, LLC	Postage bills/late notices	DP2202595B	08/10/2022	2,860.20
<b>Payment 8650 Total:</b>				<b>3,822.62</b>
<b>Payment: 8651</b>				
Dianne and Paul Serka	Washer Rebate	July 2022	08/10/2022	75.00
<b>Payment 8651 Total:</b>				<b>75.00</b>
<b>Payment: 8652</b>				
Eagle Aerial Photography Inc	WaterView Subscription	20474	08/10/2022	12,730.00
<b>Payment 8652 Total:</b>				<b>12,730.00</b>
<b>Payment: 8653</b>				
Excel Personnel Services, Inc.	Employment agency	4007485	08/10/2022	527.00
<b>Payment 8653 Total:</b>				<b>527.00</b>
<b>Payment: 8654</b>				
FGL Environmental	Lab tests	282319A	08/10/2022	88.00
FGL Environmental	Lab tests	282321A	08/10/2022	799.00
<b>Payment 8654 Total:</b>				<b>887.00</b>
<b>Payment: 8655</b>				
Frontier Communications	BL Telephone	August 2022	08/10/2022	58.57
<b>Payment 8655 Total:</b>				<b>58.57</b>
<b>Payment: 8656</b>				
GLM Landscape Management	Landscape maintenance	CI-598	08/10/2022	2,115.74
<b>Payment 8656 Total:</b>				<b>2,115.74</b>
<b>Payment: 8657</b>				
Great Western Alarm and	Alarm monitoring service	220702107101	08/10/2022	70.00
Great Western Alarm and	Alarm monitoring service	220702062101	08/10/2022	70.00
Great Western Alarm and	Alarm monitoring service	220700640101	08/10/2022	37.00
<b>Payment 8657 Total:</b>				<b>177.00</b>
<b>Payment: 8658</b>				
Home Depot Credit Services	Operating supplies	July 2022	08/10/2022	1,427.40
<b>Payment 8658 Total:</b>				<b>1,427.40</b>
<b>Payment: 8659</b>				
Landrum Inc	Replacement Cyber Keys	11102	08/10/2022	917.24
<b>Payment 8659 Total:</b>				<b>917.24</b>
<b>Payment: 8660</b>				
MacLeod Watts Inc	GASB 75 Report for Audit	080422Nipom	08/10/2022	1,700.00
<b>Payment 8660 Total:</b>				<b>1,700.00</b>
<b>Payment: 8661</b>				
Miner's Ace Hardware	Supplies	July 2022	08/10/2022	490.12
<b>Payment 8661 Total:</b>				<b>490.12</b>
<b>Payment: 8662</b>				
Mission Uniform Service	Uniforms	517457150	08/10/2022	189.19
Mission Uniform Service	Uniforms	517499989	08/10/2022	246.08
<b>Payment 8662 Total:</b>				<b>435.27</b>
<b>Payment: 8663</b>				
Newton Geo-Hydrology	General Consultation	July 2022-1	08/10/2022	2,138.13
Newton Geo-Hydrology	Litigation Support	July 2022-2	08/10/2022	3,885.00
<b>Payment 8663 Total:</b>				<b>6,023.13</b>

## Item D-1(1) Warrants AUGUST 10, 2022

Payment Dates: 08/10/2022 - 08/10/2022

Vendor Name	Description (Payable)	Payable Number	Payment Date	Amount
<b>Payment: 8664</b>				
NexTraq	GPS subscription	August 2022	08/10/2022	447.20
<b>Payment 8664 Total:</b>				<b>447.20</b>
<b>Payment: 8665</b>				
Office Depot	Office supplies	257329301001	08/10/2022	47.52
Office Depot	Office supplies	257336318001	08/10/2022	9.77
Office Depot	Office supplies	255486581001	08/10/2022	105.08
<b>Payment 8665 Total:</b>				<b>162.37</b>
<b>Payment: 8666</b>				
R. Baker, Inc.	Dana St water repair	DANA72022	08/10/2022	4,597.95
<b>Payment 8666 Total:</b>				<b>4,597.95</b>
<b>Payment: 8667</b>				
ReadyRefresh by Nestle	Distilled water	02G0900023136	08/10/2022	39.47
<b>Payment 8667 Total:</b>				<b>39.47</b>
<b>Payment: 8668</b>				
Simplot Grower Solutions	CAN 17	780152805	08/10/2022	798.11
<b>Payment 8668 Total:</b>				<b>798.11</b>
<b>Payment: 8669</b>				
SLO County Public Works	Deposit for Additive Bid 4- NCS D 4235		08/10/2022	77,500.00
<b>Payment 8669 Total:</b>				<b>77,500.00</b>
<b>Payment: 8670</b>				
SoCalGas	Heat - shop/office	JULY2022B	08/10/2022	22.83
SoCalGas	Heat - shop/office	JULY2022A	08/10/2022	29.13
<b>Payment 8670 Total:</b>				<b>51.96</b>
<b>Payment: 8671</b>				
South County Sanitary Services,	Solid Waste Tax Liens FY 21-22	July 2022	08/10/2022	931.31
<b>Payment 8671 Total:</b>				<b>931.31</b>
<b>Payment: 8672</b>				
Special District Financing &	Final Arbitrage Rebate	15648	08/10/2022	2,000.00
<b>Payment 8672 Total:</b>				<b>2,000.00</b>
<b>Payment: 8673</b>				
State Water Resources Control	T1 Renewal - Brewer	WW39543-2022	08/10/2022	55.00
<b>Payment 8673 Total:</b>				<b>55.00</b>
<b>Payment: 8674</b>				
State Water Resources Control	T2 Certification renewal 2022	50483-2022-	08/10/2022	60.00
<b>Payment 8674 Total:</b>				<b>60.00</b>
<b>Payment: 8675</b>				
Terminix Commercial	Pest Control	422862677	08/10/2022	65.00
<b>Payment 8675 Total:</b>				<b>65.00</b>
<b>Payment: 8676</b>				
Underground Service Alert of	Service Alerts Subscription	2022155282	08/10/2022	3,283.75
Underground Service Alert of	CA State Fee for Regulatory	155282USB22	08/10/2022	1,270.75
<b>Payment 8676 Total:</b>				<b>4,554.50</b>
<b>Payment: 8677</b>				
UPS Store #6031	shipping	34	08/10/2022	91.66
<b>Payment 8677 Total:</b>				<b>91.66</b>
<b>Payment: 8678</b>				
US Bank National Association	Travel and Meals	JULY2022B	08/10/2022	171.05
US Bank National Association	Zoom	JULY2022E	08/10/2022	14.99
US Bank National Association	Postage	JULY2022F	08/10/2022	1,035.95
US Bank National Association	Software maintenance	JULY2022C	08/10/2022	107.44
US Bank National Association	Backflow Supplies	JULY2022G	08/10/2022	107.13
US Bank National Association	Storage Unit	JULY2022D	08/10/2022	238.50
US Bank National Association	Board Meeting Supplies and	JULY2022A	08/10/2022	72.00
<b>Payment 8678 Total:</b>				<b>1,747.06</b>

## Item D-1(1) Warrants AUGUST 10, 2022

Payment Dates: 08/10/2022 - 08/10/2022

Vendor Name	Description (Payable)	Payable Number	Payment Date	Amount
<b>Payment: 8679</b>				
Verizon Wireless	Cell service	9911826395	08/10/2022	1,202.98
<b>Payment 8679 Total:</b>				<b>1,202.98</b>
<b>Payment: 8680</b>				
Voelker, Tyler	T-2 Training 2022	T-2 Training	08/10/2022	149.95
<b>Payment 8680 Total:</b>				<b>149.95</b>
<b>Payment: 8681</b>				
Waste Connections	Trash Collection -Southland	7764507U120	08/10/2022	235.88
Waste Connections	Trash Collection-Office	7763294U120	08/10/2022	50.22
Waste Connections	Trash Collection-Old Town	4120-10027237-08/10/2022		266.40
<b>Payment 8681 Total:</b>				<b>552.00</b>
<b>Payment: 8682</b>				
Aqua-Metric Sales, Co.	Base Station Installation	INV0089253	08/10/2022	11,532.30
<b>Payment 8682 Total:</b>				<b>11,532.30</b>
<b>Payment: 8683</b>				
Bank of New York Mellon Trust	Disclosures for COP 2012	252-2481696	08/10/2022	200.00
<b>Payment 8683 Total:</b>				<b>200.00</b>
<b>Payment: 8684</b>				
Brenntag Pacific, Inc.	Sodium Hypochlorite	BPI248010	08/10/2022	656.51
Brenntag Pacific, Inc.	Sodium Hypochlorite	BPI252302	08/10/2022	632.75
Brenntag Pacific, Inc.	Sodium Hypochlorite	BPI248009	08/10/2022	1,337.33
Brenntag Pacific, Inc.	Sodium Hypochlorite	BPI250930	08/10/2022	729.45
Brenntag Pacific, Inc.	Ammonium Sulfate	BPI253875	08/10/2022	1,019.86
Brenntag Pacific, Inc.	Ammonium Sulfate	BPI253876	08/10/2022	1,019.86
Brenntag Pacific, Inc.	Ammonium Sulfate	BPI253874	08/10/2022	1,019.86
Brenntag Pacific, Inc.	Sodium Hypochlorite	BPI248008	08/10/2022	511.17
Brenntag Pacific, Inc.	Sodium Hypochlorite	BPI248011	08/10/2022	522.77
Brenntag Pacific, Inc.	Sodium Hypochlorite	BPI247748	08/10/2022	997.47
Brenntag Pacific, Inc.	Sodium Hypochlorite	BPI248012	08/10/2022	437.66
Brenntag Pacific, Inc.	Ammonium Sulfate	BPI253877	08/10/2022	1,019.86
Brenntag Pacific, Inc.	Ammonium Sulfate	BPI253878	08/10/2022	1,019.86
<b>Payment 8684 Total:</b>				<b>10,924.41</b>
<b>Payment: 8685</b>				
Carquest Auto Parts	Battery	7314-1308292	08/10/2022	149.31
Carquest Auto Parts	Vehicle repair/maintenance	7314-1273292	08/10/2022	43.67
Carquest Auto Parts	Belts	7314-1290315	08/10/2022	12.43
Carquest Auto Parts	Oil	7314-1272551	08/10/2022	118.83
Carquest Auto Parts	Belt and wiper blades	7314-1268947	08/10/2022	204.96
Carquest Auto Parts	Battery	7314-1308401	08/10/2022	-23.71
<b>Payment 8685 Total:</b>				<b>505.49</b>
<b>Payment: 8686</b>				
EMCOR Services Mesa Energy	HVAC Tune Up	962006657	08/10/2022	521.75
<b>Payment 8686 Total:</b>				<b>521.75</b>

TO: BOARD OF DIRECTORS

REVIEWED: MARIO IGLESIAS  
GENERAL MANAGER

FROM: LISA BOGNUDA   
FINANCE DIRECTOR

DATE: AUGUST 5, 2022

**AGENDA ITEM**  
**D-1(B)**  
**AUGUST 10, 2022**

**WARRANTS – BLACKLAKE ASSESSMENT DISTRICT 2020-1**

COMPUTER CHECKS GENERATED – SEE ATTACHED	\$9,639.25
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# Item D-1(B) Warrants AUGUST 10, 2022

Nipomo Community Services District

By Payment Number

Payment Dates 08/10/2022 - 08/10/2022

Vendor Name	Description (Payable)	Payable Number	Payment Date	Amount
<b>Payment: 62</b>				
Cannon Corporation	BL Consolidation Project	81125	08/10/2022	3,589.50
<b>Payment 62 Total:</b>				<u>3,589.50</u>
<b>Payment: 63</b>				
MNS Engineers, Inc.	CM BL Sewer Consolidation -	80859	08/10/2022	2,090.00
<b>Payment 63 Total:</b>				<u>2,090.00</u>
<b>Payment: 64</b>				
SWCA, Inc.	BL Consolidation Project CEQA	149104	08/10/2022	3,959.75
<b>Payment 64 Total:</b>				<u>3,959.75</u>

TO: BOARD OF DIRECTORS

FROM: MARIO IGLESIAS  
GENERAL MANAGER

DATE: AUGUST 5, 2022

**AGENDA ITEM**  
**D-2**  
**AUGUST 10, 2022**

**APPROVE JULY 13, 2022  
REGULAR BOARD MEETING MINUTES**

**ITEM**

Approve action minutes from previous Board meetings. [RECOMMEND APPROVE MINUTES]

**BACKGROUND**

The draft minutes are a written record of the previous Board Meeting action.

**RECOMMENDATION**

Approve Minutes

**ATTACHMENT**

- A. July 13, 2022 draft Regular Board Meeting Minutes

AUGUST 10, 2022

ITEM D-2

ATTACHMENT A

# NIPOMO COMMUNITY SERVICES DISTRICT

*Serving the Community since 1965*

## DRAFT REGULAR MINUTES

**JULY 13, 2022 AT 9:00 A.M.**

JON S. SEITZ BOARD ROOM 148 SOUTH WILSON STREET, NIPOMO, CA

### BOARD of DIRECTORS

ED EBY, **PRESIDENT**  
RICHARD MALVAROSE, **VICE PRESIDENT**  
DAN ALLEN GADDIS, **DIRECTOR**  
DAN WOODSON, **DIRECTOR**  
CRAIG ARMSTRONG, **DIRECTOR**

### PRINCIPAL STAFF

MARIO IGLESIAS, **GENERAL MANAGER**  
LISA BOGNUDA, **FINANCE DIRECTOR**  
PETER SEVCIK, **DIRECTOR OF ENG. & OPS.**  
CRAIG STEELE, **GENERAL COUNSEL**

**Mission Statement:**

Provide our customers with reliable, quality, and cost-effective services now and in the future.

#### A. CALL TO ORDER AND FLAG SALUTE

*President Eby called the Regular Meeting of July 13, 2022, to order at 9:00 a.m. and led the flag salute.*

#### B. ROLL CALL AND PUBLIC COMMENT FOR ITEMS NOT ON AGENDA

*At Roll Call, Director Armstrong, Woodson, Gaddis, and Eby were present. Director Malvarose was absent.*

*There were no public comments.*

#### C. PRESENTATIONS AND REPORTS

##### C-1) QUARTERLY DISTRICT ENGINEER'S REPORT TO THE BOARD [RECOMMEND RECEIVE AND FILE]

*Peter Sevcik, Director of Engineering and Operations, presented the item and answered questions from the Board.*

##### C-2) DIRECTORS' ANNOUNCEMENTS OF DISTRICT AND COMMUNITY INTEREST AND REPORTS ON ATTENDANCE AT PUBLIC MEETINGS, TRAINING PROGRAMS, CONFERENCES AND SEMINARS.

Receive Announcements and Reports from Directors

*Director Woodson announced he resigned from the SCAC and Mario Iglesias will assume his reporting.*

*Director Eby*

- *June 24, attended Board Officers' meeting.*
- *June 28, attended NMMA Technical Group meeting remotely.*
- *July 8, attended SLO County Dana Reserve EIR meeting remotely.*

##### C-3) RECEIVE PUBLIC COMMENT ON PRESENTATIONS AND REPORTS PRESENTED UNDER ITEM C AND BY MOTION RECEIVE AND FILE PRESENTATIONS AND REPORTS

SUBJECT TO BOARD APPROVAL

Nipomo Community Services District  
DRAFT REGULAR MEETING  
MINUTES

*There were no public comments.*

*Upon the motion of Director Armstrong and seconded, the Board approved receiving and filing presentations and reports.*

*Vote 4-0.*

YES VOTES	NO VOTES	ABSENT
Directors Armstrong, Woodson, Gaddis, and Eby	None	Malvarose

D. CONSENT AGENDA

- D-1) WARRANTS [RECOMMEND APPROVAL]
- D-2) APPROVE JUNE 22, 2022, REGULAR BOARD MEETING MINUTES [RECOMMEND APPROVE MINUTES]
- D-3) CONSIDER ADOPTING A RESOLUTION TO ESTABLISH PRE-QUALIFICATION POLICY AND APPEALS PROCEDURE FOR BLACKLAKE SEWER SYSTEM CONSOLIDATION PROJECT FORCE MAIN [RECOMMEND ADOPT RESOLUTION ESTABLISHING PRE-QUALIFICATION AND APPEALS POLICY FOR BLACKLAKE SEWER SYSTEM CONSOLIDATION PROJECT FORCE MAIN]

*Peter Sevcik, Director of Engineering and Operations, answered questions regarding the warrants.*

*There were no public comments.*

*Upon the motion of Director Gaddis and seconded, the Board approved the Consent Agenda. Vote 4-0.*

YES VOTES	NO VOTES	ABSENT
Directors Gaddis, Armstrong, Woodson, and Eby	None	Malvarose

**RESOLUTION NO. 2022-1635**  
A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE NIPOMO COMMUNITY SERVICES DISTRICT  
ESTABLISHING A PRE-QUALIFICATION POLICY AND APPEALS  
PROCEDURE FOR THE BLACKLAKE SEWER SYSTEM  
CONSOLIDATION PROJECT FORCE MAIN

E. ADMINISTRATIVE ITEMS

- E-1) CONDUCT PROTEST HEARING, DETERMINE PROTEST STATUS, AND, IF THERE IS NOT A MAJORITY PROTEST, CONSIDER ADOPTING A RESOLUTION INCREASING DISTRICT SOLID WASTE RATES AND CHARGES [RECOMMEND CONDUCT PROTEST HEARING AND ADOPT RESOLUTION IF NO MAJORITY PROTEST EXISTS]

*Mario Iglesias, General Manager, presented the item and answered questions from the Board.*

*President Eby opened the Public Hearing.*

*There were no public comments.*

SUBJECT TO BOARD APPROVAL

**Nipomo Community Services District  
DRAFT REGULAR MEETING  
MINUTES**

*President Eby closed the Public Hearing.*

*Upon the motion of Director Armstrong and seconded, the Board approved the Resolution. Vote 4-0.*

YES VOTES	NO VOTES	ABSENT
Directors Armstrong, Woodson, Gaddis, And Eby	None	Malvarose

RESOLUTION NO. 2022-1636  
A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE NIPOMO COMMUNITY SERVICES DISTRICT  
SETTING RATES FOR SOLID WASTE, RECYCLING, AND GREEN WASTE SERVICES  
PROVIDED BY SOUTH COUNTY SANITARY SERVICE  
WITHIN THE NIPOMO COMMUNITY SERVICES DISTRICT'S SERVICE AREA

- E-2) AUTHORIZE PURCHASE OF ALTERNATIVE/RESERVE PUMPS FOR NIPOMO PALMS LIFT STATION REPLACEMENT PROJECT [RECOMMEND BY MOTION AND ROLL CALL VOTE ADOPT RESOLUTION AUTHORIZING PURCHASE OF ALTERNATIVE/RESERVE PUMPS FOR THE NIPOMO PALMS LIFT STATION REPLACEMENT PROJECT]

*Peter Sevcik, Director of Engineering and Operations, presented the item and answered questions from the Board.*

*Paul Luiso, NCSD Resident, asked about the condition of the pipes.*

*Upon the motion of Director Gaddis and seconded, the Board approved the Resolution. Vote 4-0.*

YES VOTES	NO VOTES	ABSENT
Directors Gaddis, Armstrong, Woodson, and Eby	None	Malvarose

RESOLUTION NO. 2022-1637  
A RESOLUTION OF THE BOARD OF DIRECTORS OF THE NIPOMO  
COMMUNITY SERVICES DISTRICT AUTHORIZING PURCHASE OF  
ALTERNATIVE/RESERVE PUMPS FOR THE NIPOMO PALMS  
LIFT STATION REPLACEMENT PROJECT

- E-3) DISCUSSION OF COMMENTS REGARDING THE DANA RESERVE SPECIFIC PLAN DRAFT ENVIRONMENTAL IMPACT REPORT [RECOMMEND DISCUSS AND PROVIDE COMMENTS]

*Mario Iglesias, General Manager, introduced the item.*

*Craig Steele, General Counsel, presented the item and answered questions from the Board.*

*Peter Sevcik, Director of Engineering and Operations, answered questions from the Board.*

*Director Gaddis commented that due to the commercial usage listed in the Dana Reserve Water Supply Assessment report prepared for the proposed DRSP project by Rick Sweet on April 16, 2020, it may be worth re-visiting the DRSP estimated commercial water demand of 37.32 AFY.*

*Craig Steele, General Counsel, announced that he had received the Directors' comments and will be providing a copy of the comment letter to all Board members.*

SUBJECT TO BOARD APPROVAL

Nipomo Community Services District  
DRAFT REGULAR MEETING  
MINUTES

- E-4) APPROVE SECOND AMENDED AND RESTATED AGREEMENT WITH SAN LUIS OBISPO INTEGRATED WASTE MANAGEMENT AUTHORITY ("IWMA") AND AUTHORIZE PRESIDENT TO EXECUTE ON BEHALF OF THE DISTRICT [RECOMMEND APPROVE SECOND AMENDED AND RESTATED AGREEMENT AND AUTHORIZE BOARD PRESIDENT TO EXECUTE]

*Mario Iglesias, General Manager, presented the item and answered questions from the Board.*

*Director Gaddis: Of the 7 city representatives to the IWMA, 6 approved having 2 representatives for the 12 special districts. Only 1 city representative voted no, and would only approve 1 representative to the IWMA for the 12 special districts. When asked by Director Gaddis which city voted no, the General Manager said it was the City of Pismo Beach.*

*Craig Steele, General Counsel, answered questions from the Board.*

*There were no public comments.*

*Upon the motion of Director Armstrong and seconded, the Board approved the Resolution. Vote 3-1.*

YES VOTES	NO VOTES	ABSENT
Directors Armstrong, Woodson, and Eby	Gaddis	Malvarose

*President Eby announced that the Board will take a 5 minute recess.*

NCS D PUBLIC FACILITIES CORPORATION ANNUAL MEETING

President Eby adjourned to the NCS D Public Facilities Corporation Annual Meeting.

ROLL CALL

*At Roll Call, Director Armstrong, Woodson, Gaddis, and Eby were present. Director Malvarose was absent.*

- A. APPROVE MINUTES OF THE JULY 21, 2021 and JANUARY 26, 2022 MEETINGS

There were no public comments.

*Upon the motion of Director Armstrong and seconded, the Board unanimously approved the minutes of July 21, 2021 and January 26, 2022. Vote 4-0.*

YES VOTES	NO VOTES	ABSENT
Directors Armstrong, Woodson, Gaddis, and Eby	None	Malvarose

President Eby adjourned to NCS D Regular Board Meeting.

- F. GENERAL MANAGER'S REPORT

*Mario Iglesias, General Manager, presented the item and answered questions from the Board.*

SUBJECT TO BOARD APPROVAL

Nipomo Community Services District  
DRAFT REGULAR MEETING  
MINUTES

*There were no public comments.*

G. COMMITTEE REPORTS

*None.*

H. DIRECTORS' REQUESTS TO STAFF AND SUPPLEMENTAL REPORTS

*None.*

I. CLOSED SESSION ANNOUNCEMENTS

*Craig Steele, District Legal Counsel, announced that item 1 and 2 would be discussed in closed session.*

1. CONFERENCE WITH DISTRICT LEGAL COUNSEL RE: PENDING LITIGATION  
PURSUANT TO GC §54956.9

- a. SMWWCD V. NCSD (SANTA CLARA COUNTY CASE NO. CV 770214,  
SIXTH APPELLATE COURT CASE NO. H032750, AND ALL  
CONSOLIDATED CASES

2. ANNUAL PERFORMANCE REVIEW PROCESS OF DISTRICT GENERAL  
MANAGER PURSUANT TO GOVERNMENT CODE SECTION §54957

*There was no reportable action from closed session.*

ADJOURN MEETING

*President Eby adjourned the meeting at 12:09 a.m.*

MEETING SUMMARY	HOURS & MINUTES
Regular Meeting	1 hour 35 minutes
Closed Session	1 hour 34 minutes
TOTAL HOURS	3 hour 09 minutes

Respectfully submitted,

\_\_\_\_\_  
Mario Iglesias, General Manager and Secretary to the Board

\_\_\_\_\_  
Date



TO: BOARD OF DIRECTORS

FROM: MARIO IGLESIAS  
GENERAL MANAGER

LOB

**AGENDA ITEM  
D-3  
AUGUST 10, 2022**

DATE: AUGUST 5, 2022

**INVESTMENT POLICY – QUARTERLY REPORT**

**ITEM**

Review Investment Policy Quarterly Report [RECOMMEND ACCEPT AND FILE REPORT]

**BACKGROUND**

The District's Investment Policy requires the Treasurer/Finance Officer file a quarterly report that identifies the District's investments and their compliance with the policy. The quarterly report (attached) is considered by the Board of Directors and is filed with the District's auditor.

As District Treasurer/Finance Officer, I am pleased to inform the Board of Directors that the District is in compliance with the Investment Policy and that the objectives of safety, liquidity, and yield have been met. The District has the ability to meet cash flow requirements for the next six months.

**STRATEGIC PLAN**

Goal 4. FINANCE. Maintain conservative, long-term financial management to minimize rate impacts on customers while meeting program financial needs.

**RECOMMENDATION**

After Board consideration and public comment, it is recommended that your Honorable Board accept the quarterly report and direct staff to file the Report with District Auditor.

**ATTACHMENTS**

- A. Quarterly Investment Report

AUGUST 10, 2022

ITEM D-3

ATTACHMENT A

**ATTACHMENT A**

**NIPOMO COMMUNITY SERVICES DISTRICT**

**INVESTMENT POLICY-QUARTERLY REPORT 6/30/22**

<b>Investment</b>	<b>Institution</b>	<b>Amount of Deposit 6/30/22</b>	<b>Rate of Interest as of 6/30/22</b>	<b>Quarterly Interest Earned or Accrued 6/30/22</b>	<b>Amount of Deposit 6/30/21</b>	<b>Rate of Interest as of 6/30/21</b>	<b>Quarterly Interest Earned or Accrued 6/30/21</b>
<b>Public Checking (1)</b>	Mechanics Bank	\$336,397.01	n/a	n/a	\$118,148.68	n/a	n/a
<b>Pooled Money Investment</b>	Local Agency Investment Fund (LAIF)	\$18,873,312.28	0.75%	\$34,290.93	\$17,379,902.26	0.33%	\$14,264.05
<b>Savings-NSWP Funded Replace (2)</b>	Five Star	\$1,442,186.68	0.65%	\$1,752.56	\$1,231,336.44	0.32%	\$1,031.26
<b>Savings-Improvement Bonds(3)</b>	Mechanics Bank	\$3,089.24	0.02%	\$0.15	\$3,088.64	0.02%	\$0.16
<b>Savings-Performance Bonds(3)</b>	Five Star	\$19,159.74	0.65%	\$23.48	\$19,103.53	0.32%	\$16.34
<b>Savings-Performance Bonds (3)</b>	Five Star	\$107,776.93	0.65%	\$132.12	\$107,460.73	0.32%	\$91.92
<b>Savings-Performance Bonds (3)</b>	Five Star	\$27,687.97	0.65%	\$33.94	n/a	n/a	n/a
<b>Checking-BL A/D 93-1 (4)</b>	Five Star	\$386,290.98	0.65%	\$506.13	\$691,640.71	\$0.32%	\$625.19
<b>Savings-BL A/D 93-1 (4)</b>	Five Star	\$958,061.11	0.65%	\$1,174.40	\$955,250.37	0.32%	\$817.11
<b>Savings-BL Tax Roll (4)</b>	Five Star	\$2,501.27	0.20%	\$1.26	n/a	n/a	n/a

- (1) Analyzed Account
- (2) Nipomo Supplemental Water (NSWP) Funded Replacement Fund
- (3) Held in Trust – to be returned to developer upon completion of projects
- (4) Held in Trust – Blacklake Assessment District 2020-1
- n/a Not applicable

TO: BOARD OF DIRECTORS  
REVIEWED: MARIO IGLESIAS (LSB)  
GENERAL MANAGER  
FROM: PETER V. SEVCIK, P.E. (PVS)  
DIRECTOR OF  
ENGINEERING & OPERATIONS  
DATE: AUGUST 4, 2022

**AGENDA ITEM  
D-4  
AUGUST 10, 2022**

**CONSIDER OFFER OF WATER AND SEWER IMPROVEMENTS FOR  
CO 20-0016, 170 SOUTH FRONTAGE ROAD, NIPOMO**

**ITEM**

Consider offer of water and sewer improvements for CO 20-0016, a 4-lot commercial development located at 170 South Frontage Road, APN 092-576-013, in Nipomo [CONSIDER ACCEPTING OFFER OF IMPROVEMENTS].

**BACKGROUND**

Upon completion of a developer's project, the District accepts improvements for the project after all requirements have been met. Sobel Development, Inc., the developer of CO 20-0016, a 4-lot commercial development located at 170 South Frontage Road, has requested that the District accept the project improvements at the August 10, 2022 Board meeting to assist the developer in meeting an occupancy deadline for the project. As of the time this staff report was written, the improvements are not yet completed and staff will monitor the progress in the few days leading up to the meeting. Staff will update the Board at the Board meeting.

The developer has met some of the District's standard conditions:

- Paid associated capacity charges
- Provided an Offer of Dedication
- Provided Engineer's certification

As of August 4, 2022, the following requirements were still pending:

- Installed water and sewer improvements that are to be dedicated to the District – completion of construction is pending
- Provided project as-built drawings - pending

Regarding the Plan Check and Inspection Fees, the developer may owe the District for inspection and other costs which have yet to be billed by the District. Historically, the District has recovered these costs after the Board accepts the project as part of staff's project close out procedure. Staff will not physically set water meters until all of these costs are paid and all project conditions are satisfied.

Depending on the progress of the improvements, the Board could authorize the Director of Engineering and Operations to finalize the acceptance and set water meters when the improvements and as-built drawings are complete to the District's satisfaction. That authorization would mean that the project would not need to wait until the next Board meeting to obtain acceptance and occupancy, assuming they finish the improvements to the District's satisfaction. This would assist the developer in meeting its occupancy deadline while still protecting the District.

**FISCAL IMPACT**

The developer paid a District Capacity Fee Deposit in the amount of \$290,650. The project's plan check and inspection account has a balance of approximately -\$3000.

**RECOMMENDATION**

Staff will review available information prior to the meeting and make a recommendation to your Board at the meeting.

**ATTACHMENTS**

None.