

TO: BOARD OF DIRECTORS
 FROM: MARIO IGLESIAS
 GENERAL MANAGER
 DATE: November 4, 2022



**AGENDA ITEM
 F
 NOVEMBER 9, 2022**

GENERAL MANAGER'S REPORT

ITEM

Standing report to your Honorable Board -- *Period covered by this report is October 23, 2022 through November 5, 2022.*

DISTRICT BUSINESS

Administrative

The District encourages residents to provide reports of any observed water waste. The District also keeps an accounting of leak adjustments as a measure of non-revenue water lost to leaks, as well as tracking late fee waivers. The table below provides October data and Calendar Year-to-date data for these items.

OFFICE ACTIVITIES

	Oct 22	Jan 22 - Oct 22
Reports of Water Waste	0	1
Leak Adjustments	2	19
Leak Adjustment Amount	\$721	\$6,813
Late Fee Waivers	17	41
Late Fee Waiver Adjustment Amount	\$339	\$1,145

Water Resources

For the first four months of the 2022-23 Fiscal Year, the District's total combined production, including groundwater production wells and supplemental water imported through the Joshua Road Pump Station, registered 735.8 AF. As has been the trend of late, imported water through the Joshua Road Pump Station was greater than the groundwater production. This trend will continue through the year as the District strives to maintain the 50% groundwater reduction goal.

Table 1. Total Production Acre Feet (AF)

	Oct - 22	Jul 22 - Oct 22
Groundwater Production	64.3	324.2
Supplemental Water Imported	<u>98.9</u>	<u>411.6</u>
Total Production	163.2	735.8

NCSD GW Reduction

The District's purveyor customers, Golden State Water Company and Woodlands Mutual Water Company, each are responsible for 16.66% (cumulatively 33.33%) of the imported water NCSD brings onto the basin through the NSWP. Of the 1,000 AF minimum imported water from the City of Santa Maria, 333 AF or 33.33% of the total imported water – whichever is greater – will be credited to these two purveyor customers. The credited amount must be added to the District's groundwater pumping total every month to reflect the groundwater pumped by these customers in-lieu of taking imported water from the District.

Table 2. NCSD GW Production (NCSD GW Well Production plus Purveyor Credit)

	Oct -22	Jul 21 – Oct 22
NCSD GW Well Production	64.3	324.2
Purveyor Customer Credit (33.3% of Import Water)	33.0	137.2
NCSD Total Calculated GW Production	97.2	461.4
Average GW Production for 2009-2013	223.6	1,064.2
NCSD Percentage of GW Reduction	56.5%	56.6%

2022 Fiscal Year Groundwater Pumping Forecast

Table 3 projects the District's groundwater pumping reduction for the 2022-23 Fiscal Year. Under the current Stage 4 of the NMMA Water Shortage Response Stages, the District's targeted groundwater pumping reduction goal is to pump no more than 1,266 AFY (50% of 2009-2013 average District GW Pumping). The four months of fiscal year 2022-23 actual – July through October – are combined with historic production from November 2021 through June 2021 to provide a projected estimate year end status.

Table 3. Projected Groundwater Pumping

	Year-to-Date		Target	Over/(Under)
	Oct-21	Jul-Jun 2023		
NCSD GW Well Production	64.3	825.6		
Purveyor Customer Credit (33.3% of Import Water)	33.0	373.9		
NCSD Total Calculated GW Production	97.2	1,199.5	1,266.7	67 AcFt
Average GW Production for 2009-2013	223.6	2,533.4	2,533.4	
NCSD Percentage of GW Reduction	56.5%	52.7%	50.0%	

As demonstrated in Table 3, the District will achieved its 50% groundwater pumping reduction target by 2.7% or 67 AcFt under the conditions stated in the previous paragraph.

Table 4 compares groundwater pumping for the same periods in 2022 and 2021.

Table 4. FY 2022 vs. FY 2021 Groundwater Pumping

	Oct-22	Jul 22 - Oct 22	Oct-21	Jul 21 - Oct 21
NCSD GW Well Production	64.3	324.2	74.8	376.8
Purveyor Customer Credit (33.3% of Import Water)	33.0	137.2	32.6	129.8
NCSD Total Calculated GW Production	97.2	461.3	107.4	506.6
Average GW Production for 2009-2013	223.6	1,064.2	223.6	1,064.2
NCSD Percentage of GW Reduction	56.5%	56.6%	52.0%	52.4%

Above, Table 4 compares groundwater pumping for the same periods in 2022 and 2021.

Table 4 view of the data provides operations personnel with insight into year-end water production values and assists operational personnel in their efforts to balance import and groundwater production with the purpose of reducing groundwater pumping to meet the self-imposed 50% pumping groundwater reduction – the current stage IV objective.

Rainfall Gauge

(Reported in inches)	Nipomo East (Dana Hills Reservoirs)	Nipomo South (Southland Plant)
October 2022 Total	0.00	0.00
July-2022 through Oct-2022 (Season Total)	2.17	1.36
Oct 1, through Oct 21, 2022	0.00	0.00
Total Rainfall to date	2.17	1.36
County Reported Avg. Ann. Year Rainfall ¹	18.00	14.00
2006 - 2020 Avg. Ann. Year Rainfall ¹	15.39	13.30
2006 - 2020 Median Ann. Rainfall ¹	12.64	11.30

Note:

1. Data from County website

Connection Report

Nipomo Community Services District
Water and Sewer Connections

END OF MONTH REPORT

	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22
Water Connections (Total)	4500	4500	4500	4501	4501	4501	4501	4505	4505	4507		
Sewer Town connections (1)	2730	2730	2730	2731	2731	2731	2731	2735	2735	2737		
Sewer Blacklake connections	559	559	559	559	559	559	559	559	559	559		
Subtotal	3289	3289	3289	3290	3290	3290	3290	3294	3294	3296		
Galaxy and PSSH at Orchard and Division Sewer connections billed to the County	481	481	481	481	482	482	482	482	482	482		
Sewer Connections (Total)	3770	3770	3770	3771	3772	3772	3772	3776	3776	3778		
New Water Connections	4	0	0	1	0	0	0	4	0	2		
New Sewer Connection	4	0	0	1	0	0	1	3	0	0		
New Sewer Connection-Galaxy and PSH	0	0	0	0	1	0	0	0	0	0		

The Connection Report as of November 1, 2022

Supplemental Water Capacity Accounting
Summary Since January 25, 2008

	Number of Equivalent Meters	AFY
Supplemental Water Available for Allocation	947	500.0
Supplemental Water Reserved (Will Serve Letter Issued)	138	-72.9
Subtotal Net Supplemental Water Available for Allocation	809	427.1
Supplemental Water Assigned (Intent-to-Serve Issued)	164.6	-86.9
Total Remaining Supplemental Water Available for Allocation	644	340.3

Updated November 1, 2022

Safety Program

No Reportable Safety Issues

All-Staff Quarterly Safety Meeting Scheduled for December 16, 2022

Other Items

- COVID19 NCSD Response Plan Update [Attachment A]
- Dana Reserve – Schedule [Attachment B]

Meetings (October 23 through November 5)

Meetings Attended (telephonically or in person):

- Oct 24, Staff Mtg. - Admin Supervisor Mtg.
- Oct 25, County Planning – Pre-app Meeting
- Oct 25, Eng/Admin Coordination Mtg.
- Oct 25, CSDA Meeting with Exe. Officer – Services Discussion
- Oct 25, Discussion with T. Kim – Groundwater Litigation
- Oct 26, Rotary
- Oct 26, NCSD Regular Board Meeting
- Oct 26, After-Board Exec. Team Meeting
- Oct 27, Admin Management Team – Personnel Matter
- Oct 28, Staff Mtg. - Cust. Service Specialist
- Oct 28, NCSD Board Officer Meeting
- Oct 31, Staff Mtg. - Admin Supervisor Mtg.
- Oct 31, NCSD Management Team Meeting
- Nov 1, NMMA-TG Meeting
- Nov 2, Senator Laird Meeting w/Board Officers
- Nov 2, Lebrun Meeting – Groundwater Litigation
- Nov 3, Branch St. Project Pre-Bid Meeting
- Nov 4, SWSAC (CCWA Comm.) Meeting – San Luis Obispo
- Nov 4, GSWC Discussion – NSWP

Meetings Scheduled (November 6 through November 12):

Upcoming Meetings (telephonically or in person):

- Nov 7, Staff Mtg. - Admin Supervisor Mtg.
- Nov 8, Eng/Admin Coordination Mtg.
- Nov 9, Rotary
- Nov 9, NCSD Regular Board Meeting
- Nov 9, After-Board Exec. Team Meeting

Upcoming Water Resource and Other Meetings

Upcoming Standing Meetings:

- NMMA-TG: December 6th (Tuesday) @ 10:00 AM, Zoom Meeting
- RWMG: No Meeting Scheduled for November
- WRAC: No Meeting Scheduled for November
- NMMA Manager's Meeting: November 14th (Monday) @ 9:00 AM, Zoom Meeting
- NCSD Board Officer Meeting: December 2nd (Friday) @ 10:00 am, NCSD Conf. Rm.

RECOMMENDATION

Staff seeks direction and input from your Board

ATTACHMENTS

- A. COVID19 - NCSD Response Plan (Updated)
- B. Dana Reserve Schedule (Updated)

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ATTACHMENT A

Date: November 9, 2022 Board Meeting
Response Activities to COVID19 Health Emergency
Prepared by: Mario Iglesias, General Manager

DISTRICT RESPONSE TO COVID-19, Updated November 5, 2022

New Actions

No New Actions/Activities

Personnel on Quarantine (No Change from October 26 Report)

Office Personnel: 0
Operational Personnel: 0
Vaccine Update: No Change

Ongoing Actions

1. Testing available for Employees to test (Voluntary)
2. Following SLO Co. Masking guidelines (Voluntary)
3. Following Cal/OSHA guidelines

Previous Actions

1. For the Month of September, District Staff Tested 44 times (all negative results)
2. Mask Mandate Requirement Update – As of September 1, 2021, masks must be worn indoors at public facilities.
3. COVID19 Rapid Test Kits secured from SLO County at no cost to provide weekly work-place testing.
4. NCSB Board Passes Resolution Declaring Emergency in District [Res. 2020-1550, Mar. 24, 2020]
5. Admin Office Closed to the Public
 - a. Meetings are virtual – Conference Calls
6. Discontinued: Split staff into two teams
 - a. See schedule on Response Plan
7. Received directions for FEMA Public Assistance – Cost Tracking Guidance
8. Governor’s Executive Order – No Water Turn-offs
 - a. District instituted this policy as well as a No Late Fee – No Penalty Fees
9. Wipe-down between shifts
10. Each operator in separate designated vehicle.
11. Received additional PPE. Administration Staff will be on normal schedule 8-4:30 starting Monday May 18th
12. Operations Staff are on normal 7:00 am to 3:30 pm work schedule as of Monday, May 4th. County opened up construction sites.
13. Expanded Customer Service Work to include site visits for investigations (high bills, meter issues) week of May 11
14. Trailers for quarantine have been returned – May 1
15. District to begin wastewater sampling in conjunction with County effort to determine presence of COVID19 in communities – May 11
16. Temporary Admin Support Workers brought back to Office (Provider incentivized due to PPP Funds) – June 1
17. Lobby Modifications: Glass is equipped with speaker plates to allow the communication between customer and clerk without opening the sliding window.

Date: November 9, 2022 Board Meeting
Response Activities to COVID19 Health Emergency
Prepared by: Mario Iglesias, General Manager

18. Board Meetings open to the public.
19. County Offices Continued Closed with Appointments provided to some departments as needed.
20. June 18, 2020, Governor Order issued requiring face masks be worn in public places. District management purchased disposable face masks for staff, Board Members, and any public that attends District Board Meetings and lack a face mask.
21. The customer counter window modifications at the office are completed.
22. Capital Improvement Projects continue to be impacted and schedules for completion continue to be pushed back due to material delivery delays.
23. Administrative Office open to public – April 19, 2021
24. Mask Mandate in SLO County (reinstated on September 1st) will be lifted when:
 - a. The county reaches the yellow, “moderate” level of COVID-19 community transmission, as defined by the Centers for Disease Control and Prevention (CDC), and stay there for at least 10 days, and
 - b. Public Health Officer Dr. Penny Borenstein determines that COVID-19 hospitalizations are low and stable and area hospitals are able to meet the needs of patients.
25. County Health provided COVID19 Rapid Test that will get us through January 2022. NCSO requesting additional tests for February and March. The District has sufficient tests to sustain routine testing practices through January 2022.
26. February 16, 2022, Indoor Mask Mandate Lifted in San Luis Obispo County for vaccinated individuals.

Mask Mandate Status:

- Effective March 1, 2022, the requirement that unvaccinated individuals mask in indoor public settings will move to a strong recommendation that all persons, regardless of vaccine status, continue indoor masking.
- Universal masking shall remain required in specified high-risk settings.
- After March 11, 2022, the universal masking requirement for K-12 and Childcare settings will terminate. CDPH strongly recommends that individuals in these settings continue to mask in indoor settings when the universal masking requirement lifts.

September 23, 2023: Masks in California are required when:

Taking effect Friday (September 23, 2022) is the end of state-ordered mandatory masking in jails and prisons, homeless shelters, and emergency and cooling centers located in counties with a low COVID-19 community level, as defined by the U.S. Centers for Disease Control and Prevention.

October 2022: COVID-19 State of Emergency will end on February

Governor Gavin Newsom announced that the COVID-19 State of Emergency will end on February 28, 2023. It is anticipated that San Luis Obispo County will follow suite shortly thereafter, and that would provide a setting for the Nipomo Community Services District to end its Emergency Declaration issued in Resolution 2020-1550.

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ATTACHMENT B

DANA RESERVE REVIEW SCHEDULE (AS OF 11/4/2022)

Status Update: No Change

Date	Description	Comment
April 24, 2022	NCSD Review "Utility" Section of EIR	
June 16, 2022	Release of EIR	Extended from May 16, 2022
July 14, 2022	SLO County Planning Comm. Study Session	Zoom Meeting
July 21, 2022	LAFCO Study Session	County Lead Agency (9:00 am)
Aug. 1, 2022 ¹	Close Public Comment - DEIR	Was June 20, 2022 (Mario on Vaca)
Sept. 2022	Consider Ad-hoc Comm. (Annexation Agr.)	Establish January 2023
Q-1 2023	County Board of Supervisors	Accept EIR
Q-1 2023	LAFCO Inquiry of NCSD (Service Provisions) ¹	
Q-2 2023	NCSD Board	Annexation Application
Q-2 2023	LAFCO Review	

The above schedule is suggested and drawn from conversations with staff from the County, LAFCO, and the Developer. This schedule is a rough outline and is subject to change over time.

Notes:

1. Developer shifted to an annexation process that focuses first on LAFCO application and second the District's application process. Under this format, LAFCO will be the agency that coordinates communication between the Developer and NCSD.

Developer mailed letter September 20, 2022 to residents in Nipomo directing their attention to District website and the three reports addressing utilities – focus on explaining water situation.

RWG submitted comments on the Dana Reserve Specific Plan DEIR, August 1, 2022, to the County of San Luis Obispo supervision planner, Jennifer Guetschow.