

NIPOMO COMMUNITY SERVICES DISTRICT

Serving the Community since 1965

REGULAR MINUTES

JANUARY 25, 2023 AT 9:00 A.M.

JON S. SEITZ BOARD ROOM 148 SOUTH WILSON STREET, NIPOMO, CA

BOARD of DIRECTORS

RICHARD MALVAROSE, **PRESIDENT**
DAN ALLEN GADDIS, **VICE PRESIDENT**
ED EBY, **DIRECTOR**
DAN WOODSON, **DIRECTOR**
GARY HANSEN, **DIRECTOR**

PRINCIPAL STAFF

MARIO IGLESIAS, **GENERAL MANAGER**
LISA BOGNUDA, **FINANCE DIRECTOR**
PETER SEVCIK, **DIRECTOR OF ENG. & OPS.**
CRAIG STEELE, **GENERAL COUNSEL**

Mission Statement:

Provide our customers with reliable, quality, and cost-effective services now and in the future.

A. CALL TO ORDER AND FLAG SALUTE

President Malvarose called the Regular Meeting of January 25, 2023, to order at 9:00 a.m. and led the flag salute.

B. ROLL CALL AND PUBLIC COMMENT FOR ITEMS NOT ON AGENDA

At Roll Call, all Directors were present.

Phil Guldeman, Golden State Water Company Customer, talked about the District's water supply and encouraged the Board to consider putting an item on the agenda about selling more water to Golden State Water Company.

Linda Simko, Golden State Water Company Customer, encouraged the Board to consider putting an item on the agenda about selling more water to Golden State Water Company.

Marine Johnston, Golden State Water Company Customer, would like the District to sell more supplemental water to Golden State Water Company and requested the item be put on the agenda.

C. PRESENTATIONS AND REPORTS

- C-1) 2022 FALL GROUNDWATER INDEX REVIEW [RECOMMEND RECEIVE AND FILE REPORT]

Brad Newton, Newton Geo-Hydrology Consulting Services, presented the item and answered questions from the Board.

- C-2) DIRECTORS' ANNOUNCEMENTS OF DISTRICT AND COMMUNITY INTEREST AND REPORTS ON ATTENDANCE AT PUBLIC MEETINGS, TRAINING PROGRAMS, CONFERENCES AND SEMINARS.
Receive Announcements and Reports from Director

Director Gaddis

- *January 13, attended Board Officers' meeting*

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Director Eby

- January 19, attended NMMA Technical Group meeting remotely

C-3) RECEIVE PUBLIC COMMENT ON PRESENTATIONS AND REPORTS PRESENTED UNDER ITEM C AND BY MOTION RECEIVE AND FILE PRESENTATIONS AND REPORTS

There were no public comments.

Upon the motion of Director Eby and seconded, the Board approved receiving and filing presentations and reports.

Vote 5-0.

YES VOTES	NO VOTES	ABSENT
Directors Eby, Woodson, Hansen, Gaddis, and Malvarose	None	None

D. CONSENT AGENDA

D-1) WARRANTS [RECOMMEND APPROVAL]

D-2) APPROVE JANUARY 11, 2023, REGULAR BOARD MEETING MINUTES [RECOMMEND APPROVE MINUTES]

D-3) INVESTMENT POLICY - FOURTH QUARTER REPORT [RECOMMEND ACCEPT AND FILE]

D-4) ANNUAL REVIEW OF INVESTMENT POLICY [RECOMMEND ADOPT RESOLUTION]

D-5) ANNUAL REVIEW OF DEBT MANAGEMENT POLICY AND CONTINUING DISCLOSURE UNDERTAKING POLICY [RECOMMEND REVIEW AND REAFFIRM]

Staff answered questions about item D-1.

Director Eby announced he would like items D-3 and D-4 pulled for further discussion.

There were no public comments.

Upon the motion of Director Eby and seconded, the Board approved Consent Agenda items D-1, D-2 and D-5.

Vote 5-0.

YES VOTES	NO VOTES	ABSENT
Directors Eby, Gaddis, Woodson, Hansen, and Malvarose	None	None

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D-3) INVESTMENT POLICY - FOURTH QUARTER REPORT [RECOMMEND ACCEPT AND FILE]

D-4) ANNUAL REVIEW OF INVESTMENT POLICY [RECOMMEND ADOPT RESOLUTION]

Director Eby asked about moving some investments of District funds to U.S. Treasury instruments that could provide higher interest rates.

Lisa Bognuda, Finance Director, discussed the limits of the District's investment policy and applicable guidelines, and recommended that the Finance and Audit Committee meet to consider issues associated with Treasury investments as stated in the investment policy item 7.A.4.

Director Gaddis requested that staff see what other agencies are investing in.

There were no public comments.

Upon the motion of Director Eby and seconded, the Board approved Consent Agenda items D-3 and D-4.

Vote 5-0.

YES VOTES	NO VOTES	ABSENT
Directors Eby, Woodson, Hansen, Gaddis and Malvarose	None	None

RESOLUTION NO. 2023-1652
A RESOLUTION OF THE BOARD OF DIRECTORS OF THE NIPOMO COMMUNITY SERVICES DISTRICT ADOPTING DISTRICT INVESTMENT POLICY

E. ADMINISTRATIVE ITEMS

E-1) AUTHORIZE TASK ORDER WITH R. BAKER INC., FOR OLD TOWN DISTRICT VALVE REPLACEMENT PROGRAM [RECOMMEND ADOPT RESOLUTION AUTHORIZING NIPOMO COMMUNITY SERVICES DISTRICT GENERAL MANAGER EXECUTE A TASK ORDER WITH R. BAKER INC. IN THE AMOUNT OF \$45,200 AND AUTHORIZE A CHANGE ORDER CONTINGENCY OF \$4,500]

Mario Iglesias, General Manager, presented the item and answered questions from the Board.

There were no public comments.

Upon the motion of Director Woodson and seconded, the Board unanimously adopted the Resolution.

Vote 5-0.

YES VOTES	NO VOTES	ABSENT
Directors Woodson, Hansen, Eby, Gaddis, and Malvarose	None	None

RESOLUTION NO. 2023-1653
A RESOLUTION OF THE BOARD OF DIRECTORS OF THE NIPOMO COMMUNITY SERVICES DISTRICT AUTHORIZING THE GENERAL MANAGER TO ENTER INTO A TASK ORDER CONTRACT WITH R. BAKER INC. IN THE AMOUNT OF \$45,200 AND AUTHORIZE A CHANGE ORDER CONTINGENCY OF \$4,500 FOR REPLACEMENT OF WATER DISTRIBUTION VALVES

- E-2) APPROVE TASK ORDER WITH MICHAEL K. NUNLEY & ASSOCIATES FOR CONSTRUCTION MANAGEMENT SERVICES FOR THE BLACKLAKE SEWER CONSOLIDATION FORCE MAIN PROJECT [RECOMMEND BY MOTION AND ROLL CALL APPROVE TASK ORDER WITH MKN IN THE AMOUNT OF \$451,312 AND AUTHORIZE STAFF TO EXECUTE TASK ORDER]

Mario Iglesias, General Manager, presented the item and answered questions from the Board.

Elizabeth Villanueva, Acting District Engineer, answered questions from the Board.

There were no public comments.

Upon the motion of Director Woodson and seconded, the Board unanimously approved the task order with MKN in the amount of \$451,312 and authorized staff to execute the task order. Vote 5-0.

YES VOTES	NO VOTES	ABSENT
Directors Woodson, Hansen, Eby, Gaddis, and Malvarose	None	None

F. GENERAL MANAGER'S REPORT

Mario Iglesias, General Manager, presented the item and answered questions from the Board.

There were no public comments.

Mario Iglesias, General Manager, in response to a question from a Board member, stated that he has communicated with Golden State Water customers and management regarding selling supplemental water, and the allocation of supplemental water is subject to the Board's discretion.

G. COMMITTEE REPORTS

None.

H. DIRECTORS' REQUESTS TO STAFF AND SUPPLEMENTAL REPORTS

None.

I. CLOSED SESSION ANNOUNCEMENTS

Craig Steele, District Legal Counsel, announced that item 1 would be discussed in closed session.

- 1. ANNUAL REVIEW OF LEGAL COUNSEL - Government Code 54957(a)

There were no public comments.

There were no reportable actions.

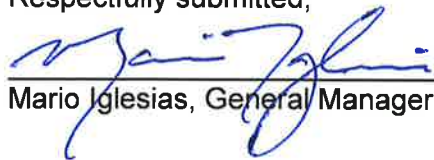
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ADJOURN MEETING

President Eby adjourned the meeting at 11:05 a.m.

MEETING SUMMARY	HOURS & MINUTES
Regular Meeting	1 hour 44 minutes
Closed Session	0 hour 21 minutes
TOTAL HOURS	2 hour 05 minutes

Respectfully submitted,



Mario Iglesias, General Manager and Secretary to the Board

2/8/2023

Date