

NIPOMO COMMUNITY SERVICES DISTRICT

Serving the Community since 1965

REGULAR MINUTES

MARCH 22, 2023 AT 9:00 A.M.

JON S. SEITZ BOARD ROOM 148 SOUTH WILSON STREET, NIPOMO, CA

BOARD of DIRECTORS

RICHARD MALVAROSE, **PRESIDENT**
DAN ALLEN GADDIS, **VICE PRESIDENT**
ED EBY, **DIRECTOR**
DAN WOODSON, **DIRECTOR**
GARY HANSEN, **DIRECTOR**

PRINCIPAL STAFF

MARIO IGLESIAS, **GENERAL MANAGER**
LISA BOGNUDA, **FINANCE DIRECTOR**
PETER SEVCIK, **DIRECTOR OF ENG. & OPS.**
CRAIG STEELE, **GENERAL COUNSEL**

Mission Statement:

Provide our customers with reliable, quality, and cost-effective services now and in the future.

A. CALL TO ORDER AND FLAG SALUTE

President Malvarose called the Regular Meeting of March 22, 2023, to order at 9:00 a.m. and led the flag salute.

B. ROLL CALL AND PUBLIC COMMENT FOR ITEMS NOT ON AGENDA

At Roll Call, all Directors were present.

There were no public comments.

President Malvarose announced the consent agenda would be next.

D. CONSENT AGENDA

D-1) WARRANTS [RECOMMEND APPROVAL]

D-2) APPROVE MARCH 8, 2023, REGULAR BOARD MEETING MINUTES
[RECOMMEND APPROVE MINUTES]

There were no public comments.

Upon the motion of Director Eby and seconded, the Board approved Consent Agenda with edits to the Board meeting minutes.

Vote 5-0.

YES VOTES	NO VOTES	ABSENT
Directors Eby, Woodson, Hansen, Gaddis, and Malvarose	None	None

C. PRESENTATIONS AND REPORTS

C-1) PRESENTAION BY PETER YANEZ OF MULTI-BANK SECURITIES, INC.(MBS)
[RECEIVE AND FILE PRESENTATION]

Peter Yanez, of Multi-Bank Securities, Inc., presented the item regarding the potential investment of District funds in government securities such as T-Bills and answered questions from the Board.

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Terry Shea, CPA, of Rogers, Anderson, Malody and Scott LLP, answered questions from the Board.

C-2) ANNUAL REVIEW OF NIPOMO COMMUNITY SERVICES DISTRICT'S STRATEGIC PLAN [RECEIVE AND FILE PRESENTATION]

Mario Iglesias, General Manager, presented the item and answered questions from the Board.

C-3) DIRECTORS' ANNOUNCEMENTS OF DISTRICT AND COMMUNITY INTEREST AND REPORTS ON ATTENDANCE AT PUBLIC MEETINGS, TRAINING PROGRAMS, CONFERENCES AND SEMINARS.

Receive Announcements and Reports from Director

Director Hansen

- *March 21, attended Administration Committee Meeting*

Director Eby

- *March 16, attended DeSal presentation at the ASCE meeting*
- *March 16, attended Finance and Audit Committee meeting*
- *April 1, announced the Green House Growers Show starts at Nipomo High School*

Director Gaddis

- *March 14, attended Board Officers' Meeting*
- *March 16, attended DeSal presentation at the ASCE meeting*
- *March 16, attended Finance and Audit Committee meeting*

Director Malvarose

- *March 14, attended Board Officers' Meeting*
- *March 21, attended Administration Committee Meeting*

C-4) RECEIVE PUBLIC COMMENT ON PRESENTATIONS AND REPORTS PRESENTED UNDER ITEM C AND BY MOTION RECEIVE AND FILE PRESENTATIONS AND REPORTS

There were no public comments.

Upon the motion of Director Eby and seconded, the Board approved receiving and filing presentations and reports.

Vote 5-0.

YES VOTES	NO VOTES	ABSENT
<i>Directors Eby, Hansen, Woodson Gaddis and Malvarose</i>	<i>None</i>	<i>None</i>

President Malvarose announced the Board would be taking a 10 minute break.

E. ADMINISTRATIVE ITEMS

- E-1) CONSIDER ADOPTING RESOLUTION REVISING NIPOMO COMMUNITY SERVICES DISTRICT ANNEXATION POLICY [RECOMMEND ADOPT RESOLUTION AMENDING ANNEXATION POLICY]

Mario Iglesias, General Manager, introduced the item.

Craig Steele, District Legal Counsel, presented the item and answered questions from the Board.

There were no public comments.

Upon the motion of Director Eby and seconded, the Board unanimously approved the Resolution.

Vote 5-0.

YES VOTES	NO VOTES	ABSENT
<i>Directors Eby, Woodson, Hansen, Gaddis, and Malvarose</i>	<i>None</i>	<i>None</i>

RESOLUTION NO. 2023-1658
A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
NIPOMO COMMUNITY SERVICES DISTRICT AMENDING
THE DISTRICT'S ANNEXATION POLICY

F. GENERAL MANAGER'S REPORT

Mario Iglesias, General Manager, presented the item and answered questions from the Board.

There were no public comments.

G. COMMITTEE REPORTS

Director Gaddis announced the Finance and Audit Committee met on March 16. Multi-Bank Securities (MBS) made a presentation regarding investment services. Staff presented items to be included in the draft Budget for FY 23-24 and reviewed the Cost of Living Adjustment (COLA) calculation. The Committee recommended the MBS make the presentation to the Board of Directors at the next meeting. The Committee also directed Staff to prepare the draft budget and include the calculated COLA of 5% in draft the Budget for FY 2023-2024.

Director Malvarose announced the Administration Committee met on March 21. The Committee reviewed the proposed changes to the Employee Handbook, reviewed the proposed addition of the Operations Manager, related job descriptions and organizational chart, and the proposed adjustment to the Finance Director's salary range. The Committee recommended the items be presented to the Board.

DIRECTORS' REQUESTS TO STAFF AND SUPPLEMENTAL REPORTS

Director Gaddis requested staff to buy a coat rack for the NCSD Board Room for coats and hats of Directors and Staff.

I. CLOSED SESSION ANNOUNCEMENTS

Craig Steele, District Legal Counsel, announced that there would be no closed session.

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- 1. CONFERENCE WITH DISTRICT LEGAL COUNSEL RE: PENDING LITIGATION PURSUANT TO GC §54956.9
 - a. SMWWCD V. NCSD (SANTA CLARA COUNTY CASE NO. CV 770214, SIXTH APPELLATE COURT CASE NO. H032750, AND ALL CONSOLIDATED CASES

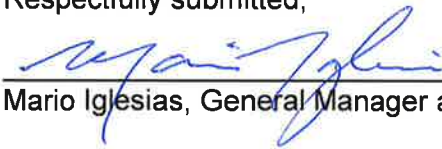
There were no public comments.

ADJOURN MEETING

President Malvarose adjourned the meeting at 10:44 a.m.

MEETING SUMMARY	HOURS & MINUTES
Regular Meeting	1 hour 44 minutes
Closed Session	0 hour 00 minutes
TOTAL HOURS	1 hour 44 minutes

Respectfully submitted,


4/12/2023

 Mario Iglesias, General Manager and Secretary to the Board Date